

***Amended – Approved June 10, 2014***

ECORSE RECEIVERSHIP TRANSITION ADVISORY BOARD (TAB)  
Meeting

May 6, 2014

Ecorse City Hall

2nd Floor Conference Room

Albert B. Buday Civic Center

3869 West Jefferson

Ecorse, Michigan 48229

- - -

Members Present:

Edward Koryzno

Robert Bovitz

Joyce Parker

Members Absent:

None

- - -

Ecorse, Michigan

Tuesday, May 6, 2014

9:03 a.m.

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5 MR. KORYZNO: I call the meeting of the  
6 Receivership Transition Advisory Board for Tuesday May 6,  
7 2014 to order.  
8 Mr. Van de Grift, roll call, please?  
9 MR. VAN DE GRIFT: Joyce Parker?  
10 MS. PARKER: Present.  
11 MR. VAN DE GRIFT: Edward Koryzno?  
12 MR. KORYZNO: Here.  
13 MR. VAN DE GRIFT: Robert Bovitz?  
14 MR. BOVITZ: Here.  
15 MR. KORYZNO: Next item on the agenda is  
16 approval of the agenda.  
17 MR. BOVITZ: So move.  
18 MS. PARKER: Support.  
19 MR. KORYZNO: Any discussion?  
20 (No response.)  
21 MR. KORYZNO: Seeing none, all those in favor  
22 of the motion say aye.  
23 MS. PARKER: Aye.  
24 MR. BOVITZ: Aye.  
25 MR. KORYZNO: Aye.

1 MR. KORYZNO: Opposed, same sign.  
2 (No response.)  
3 MR. KORYZNO: The agenda is approved.  
4 Next item is approval of April 8, 2014 TAB  
5 draft minutes.  
6 MS. PARKER: So move.  
7 MR. BOVITZ: Support.  
8 MR. KORYZNO: Moved and supported to approve  
9 the minutes.  
10 Any objection?

11 (No response.)  
12 MR. KORYZNO: Seeing none, all those in favor  
13 of the motion say aye.  
14 MS. PARKER: Aye.  
15 MR. BOVITZ: Aye.  
16 MR. KORYZNO: Aye.  
17 Opposed, same sign.  
18 (No response.)  
19 MR. KORYZNO: The minutes are approved.  
20 For the audience's information, there's a  
21 sign-up sheet located at the podium. The agendas of the  
22 meetings are also on the podium. If you would like to  
23 address the Board, it is necessary that you sign the  
24 sheet. If you do not sign the sheet, you will not be  
25 recognized by the Board for public comment.

4

1 Item two is old business. TAB requested  
2 additional information, a report on the payment process  
3 to ensure bills are paid timely.  
4 Previously the Board had requested a report  
5 from the City concerning payment procedures and  
6 investigating opportunities to improve it.  
7 Administrator Strand, would you please provide  
8 an update on the city's payment procedures?  
9 Please approach the podium.  
10 MR. STRAND: I'd like to ask the City  
11 controller if it's possible to permit him to respond to  
12 that. He has provided me with a report on the process  
13 and I'm still getting acclimated, to be honest, with the  
14 job. I've been very busy but we're definitely interested  
15 in the process for our vendors to be able to receive

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16 payment that's due them in a timely manner. So, I

17 certainly appreciate the importance of that.

18 Tim, would you please respond to that question?

19 MR. MCCURLEY: Good evening -- or afternoon --  
20 good morning. I'll get it right. Sorry about that.

21 What would you -- I didn't actually get the  
22 question you're asking.

23 MR. KORYZNO: Well, at the last Board meeting  
24 there was concern expressed by the Board on the ongoing  
25 difficulties with the city's ability to pay some of its

1 bills on time. A recent example is the -- I think it was  
2 Xerox, or whatever firm it was copying bills took three  
3 months to process.

4 So, staff, Mr. Van de Grift and Mr. ~~Ubay~~ Dube  
5 (phonetic spelling) have met, I believe, with you after  
6 last month's meeting to talk about what the impediments  
7 are in terms of having bills paid in a timely fashion.

8 Certainly, it's not the Board's intent to  
9 create a situation where late fees are charged to the  
10 City because of the steps, additional steps that are  
11 necessary; however it appears that there may be some  
12 inefficiencies at the City level that are causing some  
13 problems.

14 MR. MCCURLEY: Did you get the report --

15 MR. KORYZNO: Yes.

16 MR. MCCURLEY: I just want to make sure.

17 On the Xerox one, from what I'm understanding,  
18 that particular invoice took time to get information  
19 together to submit to Xerox. But as far as any  
20 deficiencies on that, I'm not a hundred percent certain.  
21 By the time -- any deficiencies that I need to be aware

22 of -- if the department heads are not supplying the  
23 information to the accounts payable clerk in a timely  
24 fashion, because at that point in time, once she  
25 enters -- gets the information, that individual enters it 6

1 in the system, by Tuesday of the following week it goes  
2 before City Council for approval. Then, after that, you  
3 know, it takes two weeks later for the minutes to be  
4 approved and then it's forwarded on to the Transition  
5 Advisory Board.

6 So, if there's any, as far as I know, if  
7 there's any delay on the City's part, it's the timing of  
8 getting it from a vendor to the department head to the  
9 accounts payable clerk. Other than that, I mean,  
10 everything else is a timely procedure as far as getting  
11 it to Council and then to the Transition Advisory Board.

12 MR. KORYZNO: In reading the information that  
13 staff has provided, it appears that there should be a  
14 savings of 14 days, I believe, if the department heads  
15 were to submit the information, invoices, to the proper  
16 authority.

17 Mr. Van de Grift, is that a correct statement?

18 MR. VAN DE GRIFT: At our previous discussion,  
19 I think we had discussed two potential opportunities; one  
20 was simply the department heads forwarding the bills in a  
21 timely fashion, and we did not assign a date to that.

22 I think the other opportunity is, you know,  
23 perhaps, once Council and the City has shown that it can  
24 expedite this payment process procedure, it could be a  
25 discussion point for the Board to consider reviewing the 7

1 draft minutes from City Council meetings, and so, then  
2 they would not have to wait the additional two weeks for  
3 the adopted minutes of the claims on the accounts, and I  
4 suppose that would shave 14 days off of the city's  
5 payment procedures if they are still burdened with the  
6 bill payment, interest and fees associated with past-due  
7 payments.

8 MR. KORYZNO: So, the potential is that the  
9 Board could approve draft minutes, which would save two  
10 weeks, 14 days.

11 MR. VAN DE GRIFT: At your discretion.

12 MR. MCCURLEY: And I agree with Drew. I mean,  
13 we just don't know when a department head or a vendor  
14 could say, oh, I submitted that two weeks ago. We,  
15 honestly, do not know when they were actually submitted.  
16 And the department -- it could be sitting on a department  
17 desk and they may not have submitted it on a timely  
18 basis. Without knowing that, it's --

19 MR. KORYZNO: I'm not speaking for the Board  
20 but I'm certainly willing to entertain any measures that  
21 can accommodate the City paying their bills on time;  
22 however, I want to -- I want the City to demonstrate that  
23 you're making an effort. I don't want to reward bad  
24 behavior. I want to make sure that the department heads  
25 are submitting bills in a timely fashion that's proper

8

1 and so forth.

2 MS. PARKER: There's some question -- this  
3 issue came up. Are you up to date right now with your  
4 payments on bills?

5 MR. MCCURLEY: As far as I'm aware of it, yes.

6 MS. PARKER: So, I guess the question I would  
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7 have is whether, in those instances where the bills were  
8 not paid in a timely manner, whether it was just more  
9 like a situation where we have to get acclimated, versus  
10 something that's continual?

11 MR. MCCURLEY: Part of it is acclimation with  
12 the vendors themselves.

13 As an example, one vendor just sent an email to  
14 Mr. Strand that I was responding to. They signed a,  
15 quote; "contract" with a department head. They  
16 considered it a contract.

17 It's not a contract. It's between the  
18 department asking for services. They deem that a  
19 contract. They said it's a contract, net payment thirty  
20 days.

21 Well, when they signed that, it was prior to  
22 all of this taking place, you know, because this process  
23 started back end of November, first part of December.  
24 They signed it prior. So, they're not aware of the  
25 procedures.

9

1 I informed them of the procedure but they're  
2 still not pleased that it's taking up to two months to  
3 get their payment.

4 It's a process, I believe, that the department  
5 heads have to tell their vendors it's going to be this  
6 time frame to get the check. Whenever they have the  
7 service, they need to let the vendors know that this is  
8 happening because there's an additional step now that the  
9 City did not have. We are still being run by the state,  
10 so the additional step needs to be maintained.

11 Hopefully, that answers your question.

12 MS. PARKER: So, you are current right now?  
13 MR. MCCURLEY: Yes.  
14 MS. PARKER: Okay.  
15 MR. KORYZNO: Mr. Bovitz, any questions?  
16 MR. BOVITZ: No, no.  
17 MR. KORYZNO: Then I will say, to the extent  
18 that the City is current on its bills right now, that is  
19 something that we just monitor the situation.  
20 MS. PARKER: One other question.  
21 MR. KORYZNO: Ms. Parker?  
22 MS. PARKER: Is it possible to --  
23 If, for example, there's an opportunity  
24 where -- well, it's not an opportunity but where you may  
25 be getting delayed on a payment and the time frame for 10

1 the staff meeting doesn't work for you, is it possible to  
2 contact either our chairperson, to let him know, or Mr.  
3 Van de Grift, perhaps you could come up with something  
4 and you can track the situation, to see exactly what is  
5 taking place, whether it's on an ongoing basis or if it's  
6 just a one-time situation and if there is a need to make  
7 adjustments, with approval of the minutes.

8 MR. KORYZNO: I think the Board has been very  
9 accommodating in our procedures to ensure that the City  
10 is paying its bills on time, and we will continue to do  
11 so.

12 Again, I want to emphasize that I don't want to  
13 reward bad behavior.

14 MR. MCCURLEY: I understand.

15 And going with what Ms. Parker indicated, TAB  
16 has authorized the administrator on an emergency basis to  
17 release a check or to issue a check and we provide you a



18 list of those, versus contacting the Board. I mean --

19 MS. PARKER: Is there a list of vendors?

20 MR. MCCURLEY: No, an actual list of any checks  
21 that we release ahead of time, prior to the Board's  
22 authorization. This way, if there's one that's  
23 continually happening, the Board would see it. The Board  
24 would say, why do you have to release that? Which you  
25 have.

11

1 Some of this happened with our Blue Cross/Blue  
2 shield, where a check was issued. By the time the vendor  
3 gives us the invoice, it's missed the deadline for  
4 Council, the deadline for the Transition Advisory Board.  
5 So, we don't -- we lose out on the insurance we had to  
6 pay, and that's why we work with the City Administrator  
7 in releasing those checks.

8 I think the process is getting better because  
9 it's new for everybody but, again, it's a longer time  
10 frame, which, a normal process could take up to two  
11 months.

12 Vendors here in Ecorse, you might remember,  
13 they are so used to being paid within two weeks. That's  
14 not the case in most places and that's not the case here  
15 now, so -- but we're working toward informing them of  
16 this process.

17 MR. KORYZNO: All right. Any other questions?

18 Ms. Parker?

19 MS. PARKER: No. Thank you.

20 MR. KORYZNO: Mr. Bovitz?

21 MR. BOVITZ: No.

22 MR. KORYZNO: Thank you, Mr. McCurley.

23 Next item is approval of Resolution 80.14, City  
24 grant of a 198 tax abatement.

25 Further review of this tax abatement has been 12

1 conducted because this matter has already been offered by  
2 the MEDC, the Michigan Economic Development Corporation  
3 and accepted by <sup>Praxair</sup> Trax Air Corporation.

4 I will entertain a motion to approve resolution  
5 80.14.

6 MR. BOVITZ: So moved.

7 MS. PARKER: Support.

8 MR. KORYZNO: Discussion?

9 (No response.)

10 MR. KORYZNO: Seeing none, all those in favor  
11 of the motion say aye.

12 MS. PARKER: Aye.

13 MR. BOVITZ: Aye.

14 MR. KORYZNO: Aye.

15 Opposed, same sign.

16 (No response.)

17 MR. KORYZNO: The motion is approved.

18 Next item, five-year budget.

19 During the April Board meeting, the Board  
20 requested that the City develop a balanced five-year  
21 budget.

22 I understand that outgoing City Administrator  
23 O'Neal did this; however, new City Administrator Strand  
24 has made some modifications.

25 Mr. Strand, is the bulk of your budget 13

1 completed yet?

2 MR. STRAND: No. The mayor and City Council at  
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3 their April 29th meeting approved the amended five-year  
4 budget and, of course, there was concern about the effect  
5 the five-year balanced budget would have on the fire  
6 department, and so, there was, after the approval, there  
7 was further discussion. Some people wanted to amend  
8 their vote. So, we had -- as a result, there was a  
9 special meeting last night in which there was not the  
10 entire Council there, so they were not able to change  
11 their vote if they had chosen to do so.

12 So, the approval stands; however, I think they  
13 wanted me to communicate to the Treasury Advisory Board  
14 that they may want to entertain some amendments to it  
15 later down the road as they further look at how the City  
16 of Ecorse will provide fire protection to their  
17 residents.

18 The five-year budget basically is summarized in  
19 the memo that I have provided to you. So, I'd be happy  
20 to respond to any questions that you might have.

21 MR. KORYZNO: Mr. Strand, in the modifications  
22 that you proposed to City Council regarding the five-year  
23 budget, could you summarize those for the Board, please?

24 MR. STRAND: Yes, I can.

25 The first modification was to provide

14

1 additional funding for the payment in lieu of tax for the  
2 Enterprise Fund, the water and sewer. And so, that was  
3 incorporated in the five-year budget.

4 The second one was that Mr. Moore, the Public  
5 Safety Director, has expressed an interest in the Salvage  
6 Fund Program that the Secretary of State's office helps  
7 administer. And so, we believe that, with that and then

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8 some possible additional collection of services provided  
9 by Public Safety, that we can generate an additional  
10 hundred thousand dollars per year.

11 Another item that the Mayor and Council have  
12 expressed support and interest in is adopting an  
13 ordinance that would allow us to collect from homeowners'  
14 policies up to five hundred dollars for a fire call and  
15 other types of emergency response services. This is  
16 allowed as long as there is an ordinance that's passed  
17 and it's applied citywide.

18 We also proposed the elimination of the  
19 full-time fire department and, in lieu of that, we'll  
20 begin fully implementing the Public Safety Program, as  
21 well as having one part-time firefighter available 24/7  
22 at the fire station to roll out trucks as quickly as  
23 possible to responders to a fire, and which Public Safety  
24 officers would supplement that, as well as mutual aid  
25 from the neighboring cities.

15

1 So, Mr. Moore has advised me that he believes  
2 that process would comply with requirements at the  
3 national level.

4 Another item is street lighting.

5 When I interviewed for the job, I saw that  
6 there's about \$435,000 a year spent on street lighting,  
7 and recognizing the budget circumstances, I said, this  
8 would be a hesitant decision, not one we would want to do  
9 but might have to do, and that is to eliminate street  
10 lighting or modify the street lighting service, to reduce  
11 those expenditures.

12 So, we have assumed for the first fiscal year  
13 that there would be street lighting. Then, for

14 subsequent years it would either be eliminated or  
15 modified with -- and I handed out a small packet and  
16 there was an attachment there to curfew lighting, which  
17 is a term I saw where some municipalities would actually  
18 have the technology to have the lights turned out at the  
19 time of curfew within the City. And that could result  
20 in, potentially, some savings, as well as LED lighting,  
21 which has also been proposed that would also be more cost  
22 effective.

23 So, this year would give us some time to work  
24 with the Detroit Edison, the State, and possibly the  
25 Public Service Commission to see what kind of programs

16

1 might be available for that type of program.

2 So, we've included in there kind of a hedge to  
3 a possible special assessment of \$300,000 for lighting  
4 and/or amortization of capital improvements to provide  
5 for modifying services.

6 That was the modifications we suggested, and it  
7 did result in what the Board had requested.

8 MR. KORYZNO: Any questions for Mr. Strand by  
9 the Board members?

10 MS. PARKER: I have a question.

11 MR. KORYZNO: Yes, Ms. Parker?

12 MS. PARKER: In reference to the fire  
13 department and the changes that are being proposed there,  
14 at one point the fire department had part-time  
15 firefighters as well as full-time firefighters.

16 Are you looking at eliminating all positions  
17 with the exception of one part-time firefighter?

18 MR. STRAND: Correct. That's what's proposed.

19 MS. PARKER: And as far as the Public Safety  
20 officers, how many do you have that are cross-trained in  
21 both capacities in each shift?

22 MR. STRAND: Can I ask Mr. Moore that question?

23 MS. PARKER: Sure. And maybe ask him if he  
24 could maybe talk about what's being proposed in more  
25 detail.

17

1 MR. STRAND: Sure.

2 MR. MOORE: We didn't quite come up with a  
3 number. We had --

4 I talked to Mr. McCurley. He had come up with  
5 a number of six to nine part-timers. There's 18  
6 full-timers. Matter of fact, we've got three graduating  
7 wednesday. And I believe that everyone at the police  
8 department has been cross-trained.

9 MS. PARKER: Eighteen total officers  
10 cross-trained?

11 MR. MOORE: The entire department has been  
12 cross-trained.

13 MS. PARKER: And there was a question about --  
14 or a comment about assistance from other communities.

15 MR. MOORE: Right now we've got automatic aid  
16 from River Rouge. And I just talked to the chief from  
17 Lincoln Park yesterday and we were talking about as far  
18 as the level of training between the two departments and  
19 we were talking about automatic aid with them, too. So,  
20 we're still talking with Lincoln Park, also.

21 MS. PARKER: Okay. That's all I have on the  
22 fire department.

23 The other question I had is in reference to  
24 additional revenue that might offset some of the

25 expenses, as we talked about ~~Trax Air~~, and the tax

18

*Praxis*

1 abatement.

2 Can you talk about revenue generated from the  
3 improvements that go into the five-year forecast?

4 MR. STRAND: I would have to field that  
5 question for another time.

6 If I <sup>may</sup> ~~many~~, I'd like to ask our controller to  
7 address that question?

8 MR. MCCURLEY: At the time of the budget, the  
9 five-year budget was put together, that was not included  
10 for any permanent fee or whatever to go in.

11 MS. PARKER: So, what's the estimate related to  
12 revenue regarding the tax abatement, any estimate?

13 MR. MCCURLEY: Are you referring to the tax  
14 value or the -- the taxable value is so small for the  
15 City of Ecorse. It's going to be in the paperwork, and I  
16 didn't bring it. It's less than \$20,000.

17 MS. PARKER: For the improvements that they're  
18 making?

19 MR. MCCURLEY: On taxable value, yes, ma'am,  
20 because everything became --

21 The only line item that's taxable is a 198 on  
22 the real property, which came to about a million dollars  
23 in taxable value. The entire personal property became a  
24 328, which is no taxes whatsoever, and that was going to  
25 generate well over a million dollars for the City.

19

1 MS. PARKER: Okay.

2 MR. MCCURLEY: Hopefully, that answers your  
3 question.

4 MS. PARKER: That answers my question. Thank  
5 you.

6 MR. KORYZNO: Thank you.

7 Any further questions, Ms. Parker?

8 MS. PARKER: No.

9 MR. KORYZNO: Mr. Bovitz?

10 MR. BOVITZ: No.

11 MR. KORYZNO: One more question for Mr. Strand.  
12 If you could approach the microphone, please.

13 The Chief Public Safety Director mentioned that  
14 the department is now fully cross-trained. So, the --  
15 there were firefighters that were not cross-trained, so  
16 those folks have now become cross-trained?

17 MR. STRAND: No. There aren't any  
18 firefighters. Those are --

19 It was discussed last night that we'll have a  
20 fall date for them, minimum, to be cross-trained. So,  
21 that may be an opportunity that this will be offered.

22 The question was asked if there was a  
23 retirement plan for the police department, and I believe  
24 the response was there are at least one retirement plan.  
25 So, we'd also look at seniority.

20

1 We went through quite a few drafts of the  
2 budget trying to maintain for a longer period those  
3 positions but in the final analysis we saw that, as far  
4 as the recommendations, that the work had to be  
5 accomplished to create a more cost-effective approach to  
6 public safety.

7 MR. KORYZNO: My recollection on the five-year  
8 plan that the Board considered at the last meeting was  
9 that after five years the fund balance that the City



10 currently has, which is about \$4 million, is depleted.

11 How does the amended five-year plan address  
12 that?

13 MR. STRAND: It's not depleted. In fact, it's  
14 been a little -- none of those funds are being used.  
15 That was our understanding of what was requested by the  
16 Transition Advisory Board but -- and, also, Mr. McCurley  
17 had indicated to the Board last night that, after that  
18 five-year period, I think the Budget Stabilization Bonds,  
19 that the City would have to start paying about a half a  
20 million dollars a year as a new expenditure.

21 So, that was kind of the recognition of -- the  
22 value of the exercise that we have been going through.

23 MR. KORYZNO: Ms. Parker?

24 MS. PARKER: Yes. What is the time frame for  
25 entering these changes as part of the five-year budget

21

1 process?

2 MR. STRAND: Well, I think -- that's actually  
3 something that I'm learning.

4 I know there's a two-year budget that was  
5 adopted during your time as the Emergency Financial  
6 Manager. So, I need clarification as to what the process  
7 is, when we have to amend that budget or if this amends  
8 that. The approval by the Transition Advisory Board will  
9 depend on that budget.

10 So, those are some clarifications that I still  
11 have to find out the answers to. And July 1 is when the  
12 budget will take effect. So, then, we are working  
13 concurrently in implementing some of those changes.

14 In fact, the Public Safety Director has already

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provided me with a possible fee schedule for the ordinance to collect fees for fire responder calls.

MR. KORYZNO: Any questions?

MS. PARKER: Not from me.

MR. STRAND: Thank you.

MR. KORYZNO: Any other questions for the Public Safety Director?

MS. PARKER: I guess I would like to perhaps maybe have a bit more time to review this.

MR. KORYZNO: Certainly.

I'll entertain a motion to table, to allow for

22

treasury staff to review.

MR. BOVITZ: So moved.

MS. PARKER: Support.

MR. KORYZNO: Moved and supported.

Any further discussion?

(No response.)

MR. KORYZNO: Seeing none, all in favor of the motion say aye.

MR. BOVITZ: Aye.

MS. PARKER: Aye.

MR. KORYZNO: Aye.

All opposed, same sign.

(No response.)

MR. KORYZNO: Motion approved.

Thank you, Mr. Strand.

Next item is new business.

Approval of resolutions and ordinances for City Council meetings.

Item 1: Resolutions from the regular City Council meeting of March 18, 2014.

21 I'll entertain a motion to approve all  
22 resolutions from the March 18, 2014 City Council meeting.

23 MR. BOVITZ: So move.

24 MS. PARKER: Support.

25 MR. KORYZNO: Moved and supported.

23

1 Any objection?

2 (No response.)

3 MR. KORYZNO: Seeing none, all in favor of the  
4 motion say aye.

5 MS. PARKER: Aye.

6 MR. BOVITZ: Aye.

7 MR. KORYZNO: Aye.

8 Opposed, same sign.

9 (No response.)

10 MR. KORYZNO: Motion is approved.

11 Item 2: Resolutions from the regular City  
12 Council meeting of April 1, 2014.

13 I'll entertain a motion to approve all  
14 resolutions from the April 1, 2014 City Council meeting,  
15 with the exception of Resolution 110.14, which is the  
16 sale of 4266 High Street property.

17 MS. PARKER: So move.

18 MR. BOVITZ: Support.

19 MR. KORYZNO: Moved and supported.

20 Any further discussion?

21 MR. BOVITZ: Just a note that the meeting did  
22 take place on April Fools' Day and I see there were some  
23 jokers in the mix. Asked approval of a realty show about  
24 the Ecorse Police Department. I can't wait to see that  
25 come up.

24

1 But wasn't there a situation last year where  
2 someone approached the City about doing a documentary  
3 about the fire department and that was turned down  
4 because they thought it might be -- project the City in a  
5 negative light?

6 So, this is a realty show? Is it a serious  
7 thing coming up?

8 MR. MOORE: I'm talking about this at the next  
9 Council meeting.

10 This show is something about -- somewhat like  
11 "America's Most Wanted." It's -- people were afraid this  
12 was going to come up like "First 48" or "COPS" or  
13 something like that. It's nothing like that. It's more  
14 like a reenactment type thing, and what they do is they  
15 take prior cases, and it's -- and they've already picked  
16 out a couple, where one was a -- turned out to be a  
17 homicide occurred at an after-hours place, and it goes  
18 through the investigation all the way to the arrest.

19 And what it does is, as I said, it's almost  
20 like -- what did I say -- that Walsh guy, "America's Most  
21 Wanted." It goes like that. And then sometimes they  
22 have actors that portray the actual crime and then they  
23 may have the actual real detective do certain things, and  
24 it goes from the beginning all the way out. And they  
25 also do the shooting on location.

25

1 So, this guy that's doing it is the gentleman  
2 that did "Undercover Boss." He did "Undercover Boss."  
3 He did "Wife Swap." He did something called "Nanny."  
4 It's a nanny show. Then there was "Auction Hunters."  
5 Those are shows that are out now.

6                   So, this guy is an Academy Award nominee, and  
7 he's been around. So, this is -- he's got lots of  
8 awards. This is the real deal, this guy.

9                   MR. BOVITZ: So, it sounds like he'll show the  
10 City in a positive light.

11                   MR. MOORE: Extremely positive light.  
12 Extremely positive light. And this is something that --

13                   I was afraid it was going to pass us up and we  
14 would be sitting there looking, if we passed on it,  
15 looking at someone else who had gotten it.

16                   It's a good opportunity and possibly, it could  
17 possibly be lucrative in the fact that if they shot  
18 here -- for instance, if they shot here, in this room,  
19 they would probably spruce it up a bit before they shot,  
20 or we could possibly get -- they could refurbish here.  
21 Or if they shot, say, for instance -- I'm going to try to  
22 get them to shoot at the gun range downstairs. If they  
23 do that, they would do repairs and things that wouldn't  
24 cost us any money, and that type of thing. So, when --

25                   The guy flew in from California just to meet                   26

1                   with me. And when he sat there and talked to me and  
2 talked about it, I kind of hinted along those lines. And  
3 he said, yeah, let's see what we can do.

4                   MR. BOVITZ: So, it could possibly be a revenue  
5 source or at least reimburse the police overtime?

6                   MR. MOORE: Exactly, exactly.

7                   So, I definitely think this is a good  
8 opportunity. This guy is from California, from  
9 Hollywood. So, it's not like the gentleman that wanted  
10 to come to Woodhaven and do a youtube video. This guy is

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a network television guy.

And it just so happened that one of the writers, the screenwriters, happened to be a friend of one of our officers, and that's how they came here. And it turns out that this guy was the director, a real nationally-known director and, like I said, Academy Award nominee.

MR. BOVITZ: We learned our lesson from Allen Park. So, we don't have to go through that stuff.

MR. MOORE: Yeah. It's nothing like that. This is professional.

MR. KORYZNO: Thank you. Any further questions, Mr. Bovitz?

MR. BOVITZ: No, just entertainment value.

MR. KORYZNO: All right.

27

Seeing none, all in favor of the motion, say aye.

MS. PARKER: Aye.

MR. BOVITZ: Aye.

MR. KORYZNO: Aye.

Opposed, same sign?

(No response.)

MR. KORYZNO: Motion is approved.

During the April 1, 2014 City Council meeting the city adopted a resolution to approve the sale of city-owned property for a dollar.

Mr. Strand, please inform the Board about the property located at 4266 High Street, and whether an appraisal was performed, conducted, on the property.

MR. STRAND: I believe there was some paperwork passed out.

17 MR. KORYZNO: Yes.

18 MR. STRAND: I did meet with the Community  
19 Development Director/Assessor, and he told me that the  
20 rationale for that was the, apparently, the house had  
21 burned. There was a fire, and that they had actually  
22 given the property for a dollar to this particular  
23 identity because they agreed to demolish the structure,  
24 which she felt that the demolition would have been  
25 approximately \$7500, is what I remember.

28

1 So, I believe that they made the argument that  
2 that was cost-effective for the City to donate, in  
3 essence, this property to offset -- because the  
4 environmental cost of demolishing that property offset  
5 the value of the lot.

6 The person is here, if you would like further  
7 information on that particular property.

8 MR. KORYZNO: Any questions from the Board  
9 members?

10 MS. PARKER: No.

11 MR. BOVITZ: Just note it will probably cost  
12 more to demolish it than to sell it.

13 MR. STRAND: That was the justification, right.

14 MR. KORYZNO: Thank you, Mr. Strand.

15 I'll entertain a motion to approve resolution  
16 110.14 or I'll entertain a motion to require an appraisal  
17 at the pleasure of the Board.

18 MR. BOVITZ: Move to approve resolution 110.14.

19 MS. PARKER: Support.

20 MR. KORYZNO: Moved and supported.

21 Any further discussion?

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(No response.)

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MR. KORYZNO: Seeing none, all in favor of the

motion say aye.

MS. PARKER: Aye.

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MR. BOVITZ: Aye.

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MR. KORYZNO: Aye.

3

All opposed, same sign.

4

(No response.)

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MR. KORYZNO: Motion is approved.

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Next item is litigation and settlement

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approvals. April 15, 2014 City Council meeting

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resolution 128.14, Granderson, Turner and Gutierrez

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lawsuits, and resolution 124.14, Orchard Hills and

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McCliment contractor.

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These litigation and settlement-related

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resolutions were adopted at meetings which ordinarily

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would be outside the time period of review for this Board

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meeting; however, the City appears to have delayed

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addressing these matters for so long that now these

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matters must be currently resolved.

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Mr. Wycoff, would you please describe the

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approval that the City seeks for the lawsuits mentioned

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in resolution 128.14 and speak to the urgency underlying

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these matters?

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MR. WYCOFF: Yes, sir.

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MR. KORYZNO: Thank you.

23

MR. WYCOFF: The first thing I would like to

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correct is the City didn't really delay. We have outside

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legal counsel that is handling all three of these cases.

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1

The matters followed almost immediately upon motion for  
Page 24



2 summary disposition that we had filed in each of the  
3 cases. The motions were very successful, significantly  
4 changing the status of the case and the seriousness of  
5 the case, frankly. So, it became a matter almost  
6 immediately of being prepared to go to settlement  
7 conference following the motions for summary disposition.

8 Two of the cases, one involved a very serious  
9 matter of a jailhouse suicide, the other one had assault  
10 and battery claims that were of a significant nature, as  
11 well, and those are the two cases that have financial  
12 consequences at this point in time.

13 The one where a jail suicide was involved,  
14 those claims were all dismissed except for an issue  
15 related to tasing. The value of that case has  
16 significantly reduced and as a result of that Mr. Crow,  
17 who is the attorney handling the case, needed authority  
18 to go a settlement conference, needed authority to attend  
19 the settlement conference, representing -- with my  
20 concurrence. There is still some liability. Judges are  
21 there to attempt to settle the case. They have to have  
22 something to work with, and thus, he made the  
23 recommendation that the settlement value would be  
24 somewhere around 15,000 to 25,000, I believe.

25 The City Council, in a closed session duly

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1 called according to the Open Meetings Act, considered the  
2 issue and they approved the whole settlement as outlined  
3 in the letter.

4 The other case has some significant liability.  
5 In that case -- again, it was held in the same meeting.  
6 It's also a tasing case. There's some assault and

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battery involved.

I believe I pretty much outlined the issues involved in an earlier letter to the Board. He asked for 25 to 50,000 and, in fact, the Board and Council also approved that amount of money.

The third case has been appealed. We were quite successful in the case but there are strategic reasons for taking an appeal. The Board authorized the appeal and the appeal has been taken at this point.

So, if you have questions, I'll be happy to answer them but those are the issues that bring us before you.

I apologize for any delay in getting here but --

MR. KORYZNO: This may not be for you particularly but I'm surprised that the City hadn't anticipated, given that these lawsuits were out there, some expense related to the payment for these lawsuits.

MR. WYCOFF: The answer to that question is

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somewhat -- I don't want to say ambiguous because it's really not but initially there was a dispute between the attorney handling the case and Gallagher Bassett, which is our risk management service. They were placing the value on the suicide case somewhere around 250,000 -- or excuse me -- two million five hundred thousand, while Mr. Crow was putting the value at a hundred thousand. There was no discussion of settlement. When the number was two and-a-half million dollars, that was a case that was certainly going to go to trial and we would do what we had to do.

As a practical matter, that explains very

13 clearly why there was nothing done relative to those  
14 matters.

15 The other two matters I've been watching. I  
16 was aware of the motions for summary disposition. I have  
17 read them thoroughly and I was of the opinion that they  
18 were going to be successful, which would not does or not  
19 lend itself to a settlement conference. So, no action  
20 was taken relative to those other two issues.

21 In fact, the motions were quite successful.  
22 They significantly reduced the liability and they  
23 substantially reduced the amount of money that we would  
24 be asking for in authorization of a settlement  
25 conference.

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1 MR. KORYZNO: Thank you.

2 Any questions from the Board?

3 Ms. Parker?

4 MS. PARKER: Just a question regarding the  
5 suicide.

6 When did that suicide occur?

7 MR. WYCOFF: It was 2005, I believe.

8 MS. PARKER: Okay. Thank you.

9 MR. KORYZNO: Any other questions?

10 MR. WYCOFF: Thank you very much.

11 MR. KORYZNO: Thank you Mr. Wycoff.

12 Because specific dollar amounts will not be  
13 known until a settlement is reached, I would entertain a  
14 motion to authorize the City to enter into settlement  
15 agreements for the <sup>Grandison</sup>Granderson, Turner and <sup>Gutierrez Lucier</sup>Gutierrez  
16 lawsuits, and once a specific dollar amount is known, the  
17 issuance of a check can be brought to the Board for

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18 approval at the next month's meeting.

19 MR. WYCOFF: Thank you.

20 MR. BOVITZ: So move.

21 MS. PARKER: Support.

22 MR. KORYZNO: Moved and supported.

23 Any further discussion?

24 (No response.)

25 MR. KORYZNO: Seeing none, all those in favor 34

1 of the motion say aye.

2 MS. PARKER: Aye.

3 MR. BOVITZ: Aye.

4 MR. KORYZNO: Aye.

5 Opposed, same sign.

6 (No response.)

7 MR. KORYZNO: Motion approved.

8 A discussion of resolution 124.14, the OHM  
9 expert witness resolution, retainer of 5000.

10 Mr. Wycoff, could you speak to the Board about  
11 the necessity or the purpose of the expert witness?

12 MR. WYCOFF: Yes.

13 This is a personal injury case. The plaintiff  
14 in the case fell through an open manhole. The manhole  
15 was discovered to be located in City of River Rouge,  
16 which you would think would bring this matter to an end.  
17 Unfortunately, after we proposed that defense, the City  
18 of River Rouge counter-sued the City of Ecorse, saying  
19 that, even though it's located in the City of River  
20 Rouge, it is used only by Ecorse residents, it's  
21 maintained by the City of Ecorse and, therefore, it's all  
22 Ecorse's responsibility.

23 The matter is being handled by Ms. Booms in my  
Page 28

24 office. She identified the need for an engineer who is  
25 not related to the City of Ecorse to have as an expert 35

1 witness. It would be an unrelated individual who could  
2 satisfy the impartiality requirement.

3 As a result of that, there was a request made.  
4 I believe the initial request was made while Mr. O'Neal  
5 was still here. The matter was ultimately taken to the  
6 City Council and they approved it, although I would have  
7 to say somewhat reluctantly. I believe that happened  
8 back when the City didn't have a City engineer at that  
9 time. There were a number of nuances but, nonetheless,  
10 they ultimately approved it and that -- there was a  
11 request that happened on the TAB Board meeting. Somehow  
12 that just happened. I think it has to do with the  
13 change-over of administration. And it was discovered  
14 yesterday that it was not on the TAB Board agenda and,  
15 so, that's why it's reported today. And I apologize for  
16 the delay.

17 MR. KORYZNO: Any questions for Mr. Wycoff?

18 (No response.)

19 MR. KORYZNO: I'll entertain a motion by the  
20 Board.

21 MS. PARKER: So move.

22 MR. BOVITZ: Support.

23 MR. KORYZNO: It's been moved and supported to  
24 approve.

25 All right. Let's move to resolution 124.14. 36

1 That's the Orchard Hills and McCliment expert witness  
2 contractor.

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Any further discussion?

(No response.)

MR. KORYZNO: Seeing none, all in favor of the  
motion say aye.

MR. BOVITZ: Aye.

MS. PARKER: Aye.

MR. KORYZNO: Aye.

Opposed, same sign.

(No response.)

MR. KORYZNO: The motion is approved.

The next item is a letter from City  
Administrator dated April 8, 2014. Number one, items one  
and four contained in the letter have been addressed in  
old business and in new business. Item two, March 2014  
monthly budget, the actual financial report.

I'll entertain a motion to approve the budget,  
the actual report, as submitted.

MR. BOVITZ: So move.

MS. PARKER: Support.

MR. KORYZNO: Moved and supported.

Any discussion?

(No response.)

MR. KORYZNO: Seeing none, all in favor of the

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motion, say aye.

MS. PARKER: Aye.

MR. BOVITZ: Aye.

MR. KORYZNO: Aye.

Opposed, same sign.

(No response.)

MR. KORYZNO: Motion is approved.

Item four, budget amendment 2014-4. City  
Page 30

9 requests a budget amendment which would allocate \$145,000  
10 in additional funds for local and major street repairs.

11 Mr. Strand, would you please inform the Board  
12 of the need for these funds and just why this amendment  
13 should be approved by the Board?

14 MR. STRAND: If I may, I would appreciate if I  
15 could defer that question to Mr. McCurley, the  
16 controller.

17 We did, at the request of Mr. Van de Grift, we  
18 did provide an itemization of the bills, the billing line  
19 items, the major streets and local streets. And so I  
20 think it's simply a question of the need to allocate the  
21 money differently and address what some of these  
22 expenditures by the department are based on, and I'll ask  
23 Mr. McCurley if he could specifically state what those  
24 are.

25 MR. MCCURLEY: Thank you.

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1 This probably should be addressed by Kevin  
2 Lawrence, who is the DPS Director.

3 Basically, during the budget process, on a  
4 monthly basis, as you see in the report, the monthly  
5 budget attached to the report, major roads and local  
6 roads have been over-extended by the DPS department.

7 The majority of that, I believe, they had some  
8 street maintenance repairs but there was also a lot more  
9 snow-plowing, salt and everything else. So, that is part  
10 of what is at issue. Other than that, I am not certain  
11 he requested budget and the money --

12 There's funds in the -- I know there's a fund  
13 balance to cover this but prior to March 31st, all of the

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funds have been expended budgetarily.

MR. KORYZNO: So, this amendment has to do with supplementing the budget that was adopted a year ago to replace funds that were spent on winter maintenance or otherwise, as opposed to replacing funds -- paying money into those funds to do major repairs or patching?

MR. MCCURLEY: Correct.

MR. KORYZNO: All right.

Ms. Parker, any questions?

MS. PARKER: So, is this for this fiscal year?

MR. MCCURLEY: This fiscal year, yes, ma'am.

MS. PARKER: Okay. So, it's specifically

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related to the extenuating circumstances over the winter months or is it something more than that?

Is Mister -- is it Kevin Lawrence?

MR. MCCURLEY: Mr. Lawrence, correct.

MS. PARKER: Is he here?

MR. MCCURLEY: He is not here but the majority of it, I believe, is extenuating circumstances based on the winter. They did a lot more cold-patching, street plowing, et cetera.

I wish I had more for you.

MS. PARKER: Okay. And I guess another question, just in reference to monitoring the budget, whether, you know, it's major or use of the general operating fund, are departments reviewing the budget and if there appears to be an amount over and above the budget, is that brought to your attention or the City Administrator's attention?

MR. MCCURLEY: On a monthly basis, that's correct.



20 Like April just ended. So, this week I will be  
21 starting that monthly report. I will review it. If  
22 there are items that are out of line or over budget  
23 within that department's line item, I will indicate to  
24 them that they need a budget amendment or indicate why  
25 they have overspent or how they will bring it within the 40

1 budget by June 30th. That has been going out every  
2 month, with a copy to the City Administrator.

3 In most cases, departments have been responding  
4 back and trying to amend the budget and save money.

5 MR. KORYZNO: This may be an appropriate time  
6 to bring up the fact that I think we've had three budget  
7 amendments -- well, the police department is four, four  
8 budget amendments for a two-year budget left by the  
9 former emergency manager.

10 That's highly irregular. We have not  
11 experienced that in any other Receivership Transition  
12 Advisory Board to date.

13 So, I just want to caution you, Mr. Strand,  
14 that we will not look favorably on a continuing saga of  
15 budget amendments. This is the fourth that you've  
16 expressed to the department heads, at least, that they  
17 stay within the budget. We all understand extenuating  
18 circumstances but this on a regular basis is not what we  
19 are expecting from the City.

20 MR. STRAND: Yes, sir.

21 MR. BOVITZ: I just want to note, too, Kevin  
22 Lawrence who is the DPS Director, it looks like he had  
23 three emergency checks that were approved over a six-week  
24 period between February 25th and April 8th. It looks

25

1 repairs and I know that it was brought in and approved as  
2 a \$5000 expenditure to repair areas because of the  
3 snow-removal from the winter we had. But just a note  
4 that, when we go through our approval process, when Mr.  
5 Lawrence, as the DPS Director, does he turn his miles in  
6 regularly, probably till April, the end of April, he's  
7 turning in for February?

8 MR. MCCURLEY: On a routine basis he has,  
9 loosely, he has been turning them in every two weeks but  
10 it's a process. And that's where he's been asking the  
11 City Administrator to release those checks, and that's  
12 why we're providing that information to you after the  
13 fact.

14 MR. KORYZNO: Any other questions?

15 Thank you.

16 MR. MCCURLEY: Thank you.

17 MR. KORYZNO: I will entertain a motion.

18 MR. BOVITZ: So move.

19 MS. PARKER: Support.

20 MR. KORYZNO: Motion to approve the budget  
21 amendment.

22 Any further discussion?

23 (No response.)

24 MR. KORYZNO: All those in favor of the motion  
25 say aye.

1 MS. PARKER: Aye.

2 MR. BOVITZ: Aye.

3 MR. KORYZNO: Aye.

4 Opposed, same sign.  
Page 34

5 (No response.)

6 MR. KORYZNO: The motion is approved.

7 Last item is checks released, item number four.

8 City has disclosed that during the past month,  
9 some \$13,785.48 in unapproved checks were issued.

10 Because we have had meetings for some time and because  
11 this is the first Board meeting with the new City  
12 Administrator, this is an appropriate opportunity to  
13 review the bill-approval procedure.

14 Mr. Van de Grift, would you please outline the  
15 RTAB bill-approval method for Mr. Strand?

16 MR. VAN DE GRIFT: Certainly.

17 By way of history, one year ago the RTAB had  
18 its first meeting, their Emergency Manager Order 94,  
19 which mandated that all expenditures be submitted to the  
20 Board and then reviewed and approved. Also, expenditures  
21 that are stemming from contracts that are approved, also  
22 are approved. The Board can approve the individual  
23 expenditure or contract, and then those payments can go  
24 out.

25 Recognizing the necessity that some bills be

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1 paid at irregular intervals before the Board meetings,  
2 the RTAB allowed for a preapproval list.

3 It started with a small number of preapproval  
4 renderings. Throughout the year it's gotten to forty,  
5 now, vendors and payment recipients that now are  
6 preapproved, and in recent months there has been a  
7 consistent list of checks that have gone out that were  
8 not approved or an approved contract or on the  
9 preapproval list.

10           The only circumstance where that would be  
11 approved would be if there was a bona fide emergency  
12 expenditure.

13           And so, that kind of brings us to date, where  
14 we have a number of checks that are disclosed by the City  
15 each month and they are not on the preapproval list or  
16 approved by the Board or subject to an approved contract.

17           Is that an adequate summary?

18           MR. KORYZNO: Yes, it is. Thank you.

19           So, in short, we'll not look favorably upon  
20 approving checks that do not justify an emergency.

21           Certainly, as stated before, we understand that  
22 certain circumstances dictate that checks need to be  
23 issued but recently there seems to be a pattern of  
24 issuing checks that did not warrant emergency status.

25           MR. STRAND: All right. Thank you.

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1           MR. KORYZNO: Comments by the Board?

2           MS. PARKER: No.

3           MR. BOVITZ: No.

4           MR. KORYZNO: Thank you. That is all for new  
5 business.

6           Next item on the agenda is public comment.

7           Mr. Van de Grift, would you secure the sign-in  
8 sheet, please?

9           The time limit for public comment is two  
10 minutes, and Mr. Van de Grift will be the timekeeper.

11           MR. VAN DE GRIFT: Councilman Elem?

12           MR. ELEM: Good morning, Board.

13           MS. PARKER: Good morning.

14           MR. ELEM: It's my understanding that you  
15 tabled the number four item for the implementation of the

16 Public Safety Plan; is that correct?

17 MR. KORYZNO: I'm sorry. Could you repeat  
18 that?

19 MR. ELEM: Did you table number four of the  
20 administrative plan for the implementation of the fire  
21 department?

22 MR. KORYZNO: We tabled the five-year plan.

23 MR. ELEM: Pardon me?

24 MR. KORYZNO: I said, we tabled the five-year  
25 plan, adoption of the five-year plan.

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1 MR. ELEM: Now, yesterday we called for a  
2 special meeting, and that special meeting was basically  
3 because a lot of Council people didn't understand what  
4 number four really consisted of, when it states  
5 "Implementation of the Public Safety Plan."

6 Other things was cleared up yesterday but what  
7 they were looking for and what they had planned for was  
8 putting forth on that particular plan. However, when you  
9 look at what you're putting into that plan, you're  
10 talking about 18 Public Safety workers and you're talking  
11 <sup>about</sup> ~~out~~, if I'm not mistaken, the rest of them are  
12 part-timers. That's including the one person that is  
13 going to be at the desk 24 hours a day, and that person  
14 is the one that drives a truck.

15 Now, I did a little bit of investigating on,  
16 when we talk about that, what is the real qualifications  
17 of the 18 people that was cross-trained? And some of the  
18 answers I got, that they didn't know how to drive a  
19 truck, they didn't know how to raise the ladder on the  
20 truck, they didn't know how to pump out the water.

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21 There's a lot of things to look into in that respect.  
22 And then, talking to some of the fire people, they think  
23 they have some ways that maybe could save money and do  
24 things for the department. If somebody would sit down  
25 with them, they could cut costs on overtime and different 46

1 other things.

2 MR. VAN DE GRIFT: That's two minutes.

3 MR. ELEM: So, I think if you take a real good  
4 look -- you talk about public safety but how much public  
5 safety is this really going to be?

6 MR. KORYZNO: Thank you, Councilman Elem.

7 MR. VAN DE GRIFT: There's no more public  
8 comment.

9 MR. KORYZNO: All right.

10 We'll move to Board comments.

11 That's an issue that really is not the purview  
12 of TAB. That's the fire department. And what you do  
13 with staffing and so forth is an issue for the City  
14 Council and the administrators to resolve within the  
15 proposed budget, and then the five-year budget is an  
16 umbrella over that.

17 MR. ELEM: So, I understand that part of it but  
18 do you understand what I was saying about maybe your  
19 administrator, fire inspector, whoever, you need to sit  
20 down with the fire folks and see what their plan is?  
21 They've got something to offer, too, and let's see what  
22 it is.

23 MR. KORYZNO: Any other comments from the Board  
24 members?

25 MS. PARKER: Just one comment for Mr. Strand.

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1 Is it possible to provide to the Board maybe a  
2 time frame for implementation of the changes that's being  
3 proposed in the five-year plan?

4 MR. STRAND: Definitely.

5 MR. KORYZNO: And the only other comment I have  
6 is that I would encourage the City Administrator to share  
7 the information with the Board in a timely fashion.  
8 While we appreciate the information presented to us  
9 today, we did not have the opportunity to review any new  
10 information in order to make an informed decision.

11 MR. STRAND: Okay.

12 MR. KORYZNO: Thank you.

13 Any other comments from the Board?

14 MR. BOVITZ: No.

15 MS. PARKER: No.

16 MR. KORYZNO: Seeing none, I'll entertain a  
17 motion.

18 MR. BOVITZ: Motion to adjourn.

19 MS. PARKER: Support.

20 MR. KORYZNO: Move and supported to adjourn:  
21 All in favor say aye.

22 MR. BOVITZ: Aye.

23 MS. PARKER: Aye.

24 MR. KORYZNO: Aye.

25 Motion passes. The meeting is adjourned at

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1 10:06 a.m.

2 Thank you.

3 (Meeting adjourned at 10:06 a.m.)

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1 STATE OF MICHIGAN )  
2 COUNTY OF WAYNE ) SS.

3 CERTIFICATE OF NOTARY PUBLIC

4 I, Linda McMullen Morelli, Certified Shorthand  
5 Reporter and Notary Public within and for the County of  
6 Wayne, State of Michigan, do hereby certify that the  
7 foregoing proceedings were taken before me at the time  
8 and place hereinbefore set forth.

9  
10 I further certify that the proceedings were  
11 reported by me stenographically; subsequently with



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12 computer-aided transcription, produced by me; and that  
13 the foregoing is a full, true and correct transcript of  
14 my original shorthand notes.

15

16 IN WITNESS WHEREOF, I have hereunto set my hand  
17 and seal this 13th day of May, 2014.

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Linda McMullen Morelli, CSR-3349  
Certified Shorthand Reporter  
Notary Public, Wayne County, Michigan  
My Commission expires: June 26, 2020

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