



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

DETROIT FINANCIAL REVIEW COMMISSION

SCHOOL DISTRICT RESOLUTION 2020-9

**APPROVING THE COMMUNITY DISTRICT'S MAY 2020 CONTRACT
REQUESTS**

WHEREAS, Public Act 181 of 2014, the Michigan Financial Review Commission Act (the "Act"), allows for the creation of the Detroit Financial Review Commission (the "Commission") within the Michigan Department of Treasury; and

WHEREAS, Section 6(1) of the Act empowers the Commission to provide oversight for the Detroit Public Schools Community District (the "Community District") beginning on June 2016; and

WHEREAS, Section 6(6) of the Act provides that during the period of oversight, the Commission review and approve the Community District's applicable contracts, as defined by Section 3(a) of the Act, and that an applicable contract does not take effect unless approved by the Commission; and

WHEREAS, at the Commission meeting on May 18, 2020, the Community District presented applicable contracts, attached as **Exhibit A** to this Resolution, for the Commission's review and approval.

NOW THEREFORE, be it resolved by the Detroit Financial Review Commission as follows:

1. That the Community District's May 18, 2020 contract requests, attached as **Exhibit A** to this Resolution but excluding any contracts a majority of Commission members present has agreed to exclude as noted in the minutes, are hereby approved.
2. That the minutes of the Detroit Financial Review Commission meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
1	IT	19-0153-C	Contract Amount: \$1,172,157 Contract Period: May 18, 2020 – June 30, 2021 Source: General Funds Purpose: Student Information System Contractor: PowerSchool Group LLC Location: San Francisco, CA 94139	Renewal	Yes	Yes	Finance Committee 04.24.2020 Academic Committee 04.27.2020 Board 05.12.2020 Anticipated Approval FRC 05.18.2020	RFP 19-0153 was issued on Demandstar.com and received six responses. Based on evaluation of the proposal, PowerSchool was selected as the supplier providing the best system for the District's needs. They are the leading technology platform for K-12 and services over 45 million students across 13,000 schools and district organizations in over 80 countries. In Michigan alone, PowerSchool is the most widely used student information system serving nearly 50% of the state's 1.5 million. Their proposal provided the most comprehensive solution for the District with options to extend use into data analytics. Initially, there was one vendor, EduPoint, who was lower in cost. However, that vendor was disqualified during the process because they would not provide demonstrations of their product.
2	IT		Contract Amount: \$6,120,000 Contract Period: June 1, 2020 – December 1, 2020 Source: Grant/General Funds Purpose: Mobile Data Services Contractor: T-Mobile Location: Bellevue, WA 98006	Cooperative	N/A	N/A	Finance Committee 04.24.2020 Academic Committee 04.27.2020 Board 05.12.2020 Anticipated Approval FRC 05.18.2020	The COVID-19 pandemic has called Detroit's digital divide into stark relief; the District estimates that just ten percent of its students have adequate access to an internet connection and device for online learning. Using the GSA Cooperative, the District plans to provide six months of free LTE service for up to 51,020 students and their families to continue remote learning plans implemented due to the COVID-19 pandemic. The District is responsible for \$3,060,000 through Title funding and \$3,060,000 has been pledged through philanthropic support.

Contract Requests

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	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
3	Facilities	19-0054-C	<p>Contract Amount: \$10,286,303 Contract Period: May 18,2020 – June 30, 2021 Source: General/Capital Projects Funds Purpose: Custodial, maintenance, and engineering services Contractor: RNA Facilities Mgmt. Location: Ann Arbor, MI 48108</p>	Renewal	Yes	No	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	RFP 18-0007 was issued on DemandStar and received six (6) response(s). While not the lowest bid, GDI and RNA were selected based on their overall evaluation scores, financial stability, and management experience. RNA was the second lowest cost submission. The lowest cost submission was from LGC but due to the District’s history with LGC’s performance, coupled with management issues, LGC was not one of the vendors selected.
4	Facilities	19-0055-C	<p>Contract Amount: \$43,076,637 Contract Period: May 18, 2020 – June 30, 2021 Source: General/Capital Projects Funds Purpose: Custodial, maintenance, and engineering services Contractor: GDI Integrated Facilities Mgmt. Location: Southfield, MI 48075</p>	Renewal	Yes	No	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	RFP 18-0007 was issued on DemandStar and received six (6) response(s). While not the lowest bid, GDI and RNA were selected based on their overall evaluation scores, financial stability, and management experience. RNA was the second lowest cost submission. The lowest cost submission was from LGC but due to the District’s history with LGC’s performance, coupled with management issues, LGC was not one of the vendors selected.

Contract Requests

The following contracts are being provided to the Financial Review Commission (“FRC”) for review and approval. Contracts over \$750,000 or a two (2) year period must also be provided to the FRC for review and approval pursuant to section 6(6) of the Michigan Financial Review Commission Act. Please review the individual Action Items provided for more detailed information.

	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
5	OSN	19-0139	<p>Contract Amount: \$1,600,000 Contract Period: July 1, 2020 – June 30, 2020 Source: USDA/MDE Grand funds Purpose: Fresh Food and Vegetable Contractor: Lo Piccolo Brothers Location: Detroit, MI 48207</p>	Renewal	Yes	Yes	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	<p>The District issued a Request for Proposal (RFP) in December 2018 for the processing and distribution of fresh fruits and vegetables to District schools. Three proposals were received. Of the proposals, the evaluation committee selected Lo Piccolo Brothers due to their competitive pricing and history of exceptional performance with the District.</p> <p>This program is grant funded by the Michigan Department of Education.</p>
6	OSN	19-0152	<p>Contract Amount: \$21,000,000 Contract Period: July 1, 2020 – June 30, 2021 Source: National School Lunch Program Purpose: Food storage, distribution, and warehousing Contractor: US Foods Location: Wixom, MI 48383</p>	Renewal	Yes	Yes	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	<p>An RFP was issued in December 2018, to solicit food and cafeteria services for Detroit Public Schools Community District Schools as well as Charter Schools. Three responses were received. The lowest cost supplier, Sun Valley Foods, withdrew their proposal leaving US Foods as the lowest cost supplier. Additionally, US Foods scored the highest during the evaluations due to their superior performance in meeting district expectations, their ability to serve DPSCD, and their technical capabilities and ability to integrate with DPSCD systems.</p>

Contract Requests

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	Department	Contract Number	Description	Contract Request Type	Competitively Bid? If not a new contract, was the original contract competitively bid?	Lowest Bid? If not a New Contract, was the original contract the lowest bid?	DPSCD Approval Date	Comments
7	Operations	20-0141	<p>Contract Amount: \$800,000 Contract Period: July 1, 2020 – June 30, 2021 Source: General Funds Purpose: Fencing installation and repairs Contractor: Nationwide Construction Group of RMD Holdings, Ltd. Location: Chesterfield, MI 48051</p>	New	Yes	Yes	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	RFP 20-0141 was issued in DemandStar and the District received (2) two responses: RMD Holdings and Detroit Grounds Crew. Based on evaluation of the proposal, RMD Holdings was selected as the supplier to provide these services based on its capability and experience to provide the services requested. They were also the lowest cost vendor.
8	Operations	19-0227	<p>Contract Amount: \$3,844,182 Contract Period: July 1, 2020 – June 30, 2021 Source: General, Capital, School Nutrition Funds Purpose: OSN Site Prep Work and District Wide Paving and Drainage Contractor: City Contracting Services Location: Birmingham, MI 48009</p>	Renewal	Yes	Yes	<p>Finance Committee 04.24.2020</p> <p>Academic Committee 04.27.2020</p> <p>Board 05.12.2020</p> <p>Anticipated Approval FRC 05.18.2020</p>	<p>On April 16, 2019, an RFP was distributed to solicit services for district-wide paving and drainage management. Via DemandStar, 162 vendors were notified of the RFP, and three responses were received on or by May 1, 2019. City Contracting offered the lowest pricing and excellent qualifications.</p> <p>RFP 20-0132 for combi-oven site-prep and RFP 20-0137 for kitchen lines site-prep were issued on Demandstar, February 20, 2020, notifying 347 vendors. One response for each RFP was received from City Contracting Services, Inc. on March 25, 2020.</p>

**Agenda Item Details**

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.06 Approval Contract Amendment and Renewal with PowerSchool Group LLC
Access	Public
Type	Action
Recommended Action	Motion to approve a contract amendment with PowerSchool Group LLC (PowerSchool) to include the implementation of assessment warehouse and electronic forms management systems in the 2019-2020 school year and approve the renewal of services for the 2020-2021 school year in an amount not-to-exceed \$1,172,157.

Public Content**Recommendation:**

That the School Board approve a contract amendment with PowerSchool Group LLC to include the implementation of assessment warehouse and electronic forms management systems for the 2019-2020 school year and approve the renewal of services for the 2020-2021 school year in an amount not to exceed \$1,172,157.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020 and the Academic Committee on April 27, 2020.

The District began a partnership with PowerSchool Group LLC (PowerSchool) in March 2019 after issuing a Request for Proposals (19-0153) to identify, select, implement, and operationalize a student information system that would meet our specific needs.

PowerSchool is the leading technology platform for K-12 and services over 45 million students across 13,000 schools and district organizations in over 80 countries. In Michigan alone, PowerSchool is the most widely used student information system serving

nearly 50% of the state's 1.5 million students. PowerSchool draws on 52 years of experience to provide a comprehensive set of solutions— including student information systems, special education management, assessment and analytics, and more— that empower educators and drive student engagement through innovative digital classroom capabilities and engage families through real-time communications that are accessible at any time, from any device.

Current - PowerSchool Student Information and Exceptional Student Education Management Systems

The District currently uses PowerSchool Student Information System (PowerSchool SIS) and PowerSchool Special Programs as the official systems of record for all electronic student information and records, including enrollment and demographic data, exceptional student data, classroom and daily attendance records, grades and academic records, course and subject assignments, high school credits and transcripts, limited health information, parental and emergency contacts, and special program details. As the official system of record, the data maintained in the SIS is critical to the production of legally mandated documents and local, state, and federal reports that the District is required to produce and retain on a regular basis.

Additional - PowerSchool Assessment Warehouse and Electronic Forms Management

The District plans to implement PowerSchool Performance Matters Assessment and Analytics (Performance Matters) and Ecollect Forms (Ecollect) to extend functionality of PowerSchool SIS and replace Illuminate Data and Assessment Warehouse (Illuminate). Performance Matters is PowerSchool's assessment warehouse and analytics platform that integrates data from PowerSchool SIS's various sources to provide real-time insights into student performance. Ecollect is embedded in PowerSchool SIS and enables the District to develop online forms and reports for various initiatives that are accessible to parents, staff, and students, right from within PowerSchool SIS.

The District also seeks to renew PowerSchool SIS for the 2020-2021 school year, which includes software hosting, support, and additional customization services to develop additional operational reports and extend current functionality and use of the system.

Gap Analysis:

Due to restrictive integrations with other systems, including other student information systems, the District has been unable to leverage Illuminate's analytics features and extend use of the system. The District plans to transition to Performance Matters to build and administer District-wide content assessments using a more robust set of technology-enhanced items and curriculum embedded assessments. The data will be used by educators to identify performance trends that guide and personalize instruction and improve assessments with reliable insights. The system also integrates student data from PowerSchool SIS to provide a more comprehensive view of student performance, including attendance, behavior, and assessment data that can be viewed at district-level or drilled down to subgroups and individual students in specific classes.

In addition, Illuminate supports electronic forms, but they are only accessible to teachers and administrators and must be printed when shared with parents, students, and other staff. Ecollect leverages PowerSchool SIS data to develop robust online forms that support the collection, review, audit, approval, and sharing of information collected from staff, parents, and students. The system comes with templates for commonly used forms and will be used initially to manage IRIPs, but will also be used to support the digitization of the enrollment process and other student documents and records.

Previous Outcomes:

The District currently uses Illuminate to administer content assessments for science and social studies to 10,000 students in grades 5, 8, and 11. Teachers in grades K-3 also maintain Individual Reading Improvement Plans (IRIP) for more than 13,000 students in Illuminate for students identified with a reading deficiency. In the 2019-20 fiscal year, the total cost of software and services was \$347,700, which also included a limited item bank from a third-party vendor.

The District currently uses PowerSchool SIS to manage student information for the District's 56,000 students in grades PK-12, adult education, and early on/early intervention students from birth to age 3.

PowerSchool Group LLC		
Fiscal Year	Products and Services	Expenditures
2018-2019	Costs associated with the start of implementation of PowerSchool	\$150,000
2019-2020	Software and Services	\$566,923

Expected Outcome:

The District is developing a comprehensive digital ecosystem that will support our Vision of Excellent Instruction and meet the individual needs of and ensure the success of every student. Performance Matters and Ecollect's addition to the current PowerSchool SIS system would complement present and future ancillary applications. This increased functionality will provide teachers, school administrators, and District administrators improved accessibility to reliable, actionable, and integrated instructional and administrative data. It will also serve as a platform to further engage our digitally connected teachers, students, and families. Additional investment in the customization and extension of PowerSchool SIS will also improve functionality and current system use to better support teacher and administrative functions, including expanded operational reporting (enrollment, attendance, academic, and behavior) and increased capacity to administer the system and deliver quality training to District users.

Alignment to Strategic Plan:

Outstanding Achievement

Financial Impact:

\$1,172,157 from General Fund, including a 10% contingency

Category	Products and Services	Cost
Renewal	Student Information System and Special Programs Renewal	569,545
Add-Ons	Performance Matters and Ecollect Add-On	308,625
	Third Party Item Bank Through PowerSchool (Certica)	109,650
	PowerSchool Customization and Training	167,232
Credit	One-Time Credit Adjustment	(89,455)
Contingency	10% Contingency	106,560
	Total	\$1,172,157

Bid Process:

RFP 19-0153 was issued on Demandstar.com and received seven responses. Based on evaluation of the proposal, PowerSchool was selected as the supplier providing the best system for the District's needs. They have the capability and experience to provide the services requested and provided the most competitive pricing.

Contact:

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[DPSCD Credit Adjustment.pdf \(658 KB\)](#)

[DPSCD Performance Matters and Ecollect Add-on Proposal.pdf \(32 KB\)](#)

[DPSCD SIS and Special Programs Renewal.pdf \(131 KB\)](#)

Administrative Content

Artha Systems.pdf (1,534 KB)

Edupoint Response.pdf (42,116 KB)

Focus Response.pdf (27,995 KB)

Infinite Campus Response.pdf (19,092 KB)

Infinite Campus Confidential Docs.pdf (2,081 KB)

Powerschool Response.pdf (16,146 KB)

Skyward Response.pdf (24,131 KB)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.07 Approval of Cooperative Purchase for Student Mobile Data
Access	Public
Type	Action
Recommended Action	Motion to approve the cooperative purchase of mobile data services from T Mobile, for the period June 1, 2020 through December 1, 2020, in an amount not-to-exceed \$ \$6,120,000, (total cost to the District: \$3,060,000; reimbursable expenditures through philanthropic support: \$3,060,000).

Public Content

Recommendation:

That the School Board approve the cooperative purchase of mobile data services from T Mobile, for the period June 1, 2020 through December 1, 2020, in an amount not-to-exceed \$ \$6,120,000, (total cost to the District: \$3,060,000; reimbursable expenditures through philanthropic support: \$3,060,000).

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020 and the Academic Committee on April 27, 2020.

Just three years ago, the District faced steep challenges with technology across its schools. Ad-hoc purchasing, limited long-range infrastructure planning, and a near complete outsourcing of staffing, left schools with inadequate technology tools to support student learning or basic operations. At that time, there was just one working device for every six students in District schools, outdated data cabling at seventy-seven sites, and almost no scaled use of digital learning tools aligned with current state standards.

Today, the District has successfully insourced all core functions, including infrastructure, client and field services, and instructional solutions. The 1:1 student laptop initiative has been expanded to include devices for 34,000 students across 73 schools, and the student to device ratio is now 1.7:1, with a plan in place to complete 1:1 student laptop deployment during the 2020-21 school year. These investments have been paired with instructional software deployments, including iReady, Edgenuity, Khan Academy, Office 365, and a new student information system, PowerSchool.

Unfortunately, even these significant technological investments in classrooms do not resolve the lack of access to computers and the internet at many homes, where access is critical in curbing learning loss over the COVID 19 closure period and beyond. Until recently, funding restrictions have prevented the District from subsidizing the cost of at-home internet services for its students. With greater funding flexibilities now in place for federal grants, the District proposes to pursue a partnership with the philanthropic community to subsidize internet access with education data plans for students. With a 50% match from philanthropic partners, the District proposes funding six months of LTE service for all K-12 students enrolled during the 2020 spring FTE count, and using those six months to support families to navigate low-cost internet service offers that match their needs. At the end of that six-month period, the District proposes to extend internet service support for up to fifteen percent of its enrolled students who are unable to secure wired internet service as a result of housing insecurity, and pay for these services with federal grant funds. The District plan to bring back an extension of LTE services with T-Mobile at the end of the six-month period, ending in December, to reflect support for these students.

The District partnered with the City of Detroit's Department of Digital Inclusion and DTE to evaluate a range of possible data carriers with government cooperative purchasing agreements in place. An evaluation of each carrier's data package, monthly costs, and coverage for DPSCD students' addresses revealed that T-Mobile was the carrier best positioned to provide strong, unthrottled access on their LTE network.

Gap Analysis:

The COVID-19 pandemic has called Detroit's digital divide into stark relief; the District estimates that just ten percent of its students have adequate access to an internet connection and device for online learning.

Previous Outcomes:

N/A

Expected Outcomes:

The District expects to provide six months of free LTE service to up to 51,020 students.

Alignment to Strategic Plan:

Outstanding Achievement
Transformative Culture
Whole Child Commitment
Responsible Stewardship

Financial Impact:

Up to \$3,060,000 in Title I Funds and \$3,060,000 from philanthropic support.

Contact for Item:

Elizabeth Cutrona, Chief Strategy Officer
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Email: elizabeth.cutrona@detroitk12.org

Administrative Content

T-Mobile GSA Contract.pdf (519 KB)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.08 Approval of Contract Renewal with RNA Facilities Management and GDI Integrated Services Solutions
Access	Public
Type	Action
Recommended Action	Motion to renew the Facilities & Maintenance contracts with RNA Facilities Management and GDI Integrated Services Solutions for custodial, maintenance, and engineering services for the period of July 1, 2020 through June 30, 2021 in an amount of not-to-exceed \$10,286,303 and \$43,076,637 respectively.

Public Content

Recommendation:

That the School Board approve a contract renewal with RNA Facilities Management and GDI Integrated Facilities Management for custodial, maintenance, and engineering services for the period of July 1, 2020 through June 30, 2021 in an amount of not-to-exceed \$10,286,303 and \$43,076,637 respectively.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020 and the Academic Committee on April 27, 2020.

GDI Integrated Services

GDI is a publicly traded company with annual revenue of over \$1.1 billion. Nearly 110 years ago, the company started in the janitorial business and has since expanded its service offerings to include maintenance, mechanical and electrical services in a range of business sectors including schools, airports, office businesses and healthcare establishments.

Under its current 2018-2020 contract, GDI Integrated Facility Services provides facilities management and personnel for 91 of the District's school and administrative buildings. The company's complete facilities management includes: custodial services, including the provisions of all EPA recommended cleaning supplies and equipment; engineering services, which includes boiler operators; maintenance, electrical and building trades and all needed parts and supplies (i.e., paint, light bulbs, and air filters).

The GDI contract renewal will include capital projects such as pool restorations at eight schools, general renovation (excluding HVAC) at GEE White Academy in preparation for Detroit International Academy's (DIA) relocation there, boilers services at six annex buildings and custodial & maintenance services at the future DIA site. GDI's total one-year contract amount will not exceed \$43,076,637.

RNA Facilities Management

Since its inception as a Woman Business Enterprise (WBE) in 1991 RNA has specialized in janitorial, facilities management and engineering, maintenance, painting, snow removal and landscaping services. Its corporate offices are based in Ann Arbor, Michigan. During its 29 years in business, RNA has serviced numerous clientele in healthcare, education and municipal support buildings. It currently provides janitorial services within the City of Detroit at the Northwest Activity Center, Offices of Workforce Development and the Academy of Arts and Sciences.

Under its current 2018-2020 contract, RNA Facilities Management provides facilities management and personnel for 20 of the District's buildings. The complete facilities management includes: custodial services, including the provisions of all EPA recommended cleaning supplies and equipment; engineering services, which includes boiler operators; maintenance, electrical and building trades and all needed parts and supplies (i.e., paint, light bulbs, and air filters).

The RNA contract renewal will include capital projects such as Southeastern High School's pool restoration and general renovation services at Ludington Magnet Middle School. RNA's total one-year contract amount will not exceed \$10,286,303.

Gap Analysis:

The District requires skilled vendors to perform custodial and facilities maintenance services for District buildings. Without the solicitation of an outside contract, the District would be responsible to provide these services which would require higher operating expenses.

Previous Outcomes:

Vendor	Contract Term	Contract Award	YTD Expenditures (As of Feb. 29, 2020)
GDI	2018-2020	\$78,782,848	\$61,297,950
RNA	2018-2020	\$18,947,246	\$15,140,417

GDI was awarded a two-year contract to perform custodial and facilities maintenance services for assigned District buildings. Additionally, their contract value was previously amended to support the following:

- Capital work for four renovation schools (Barton, Edmonson, Logan, & Hamilton) NTE \$1,766,120
- Custodial services for the renovation schools (FY20) NTE \$802,167.84
- Custodial Services for the removed pilot schools (five schools removed from the initial DPSCD pilot list of schools) NTE \$1,095,197
- Custodial substitutes for the five District pilot schools NTE \$197,559
- Increase in parts and materials NTE \$1,250,000

Each vendor is scored utilizing several Key Performance Indicator (KPI) metrics to track their progress on a quarterly basis throughout the contract period. The tables below illustrate several of these KPIs that speak to major areas of their performance. GDI & RNA have worked diligently as strategic partners to increase the performance levels of their teams. Through the use of ongoing weekly feedback sessions and discussions surrounding their work, communication between the District and vendor has helped to support these efforts (see charts below).

Vendor	KPI Metric	FY 19 Averages	FY 20 Averages (As of 2nd Qtr)	Combined Average
RNA	Work Orders Completed vs. Reported	99%	91%	96%
	Work Order Completed w/in 5 Days	60%	66%	62%

	Preventative Maintenance Work Orders Completed	98%	99%	98%
	Custodial Cleanliness Report (Principals complete)	74%	79%	76%
Vendor	KPI Metric	FY 19 Averages	FY 20 Averages (As of 2nd Qtr)	Combined Average
GDI	Work Orders Completed vs. Reported	100%	99%	99%
	Work Order Completed w/in 5 Days	62%	69%	64%
	Preventative Maintenance Work Orders Completed	99%	99%	99%
	Custodial Cleanliness Report (Principals complete)	69%	76%	72%

Expected Outcomes:

The expectation is that both RNA and GDI will continue to provide high quality custodial and facilities maintenance services, along with community use events as designated in their original contracts. In addition, each vendor will also be assigned to complete special projects under the District's capital project plan. All services will be performed within the original scope of services of the awarded contract for each vendor.

Vendor	FY 21 Expense Breakout	FY 19 Contract Value	FY20 Contract Value	FY21 Proposed Contract Value
RNA	Labor, Profit, Community Use, Parts & Materials	\$9,615,094	\$9,332,152	\$9,215,263
	Capital Work: Pool at Southeastern HS			\$165,540
	Capital Work: General Contract Work at Ludington			\$908,500
	Total	\$9,615,094	\$9,332,152	\$10,286,303

Vendor	FY 21 Expense Breakout	FY 19 Contract Value	FY20 Contract Value	FY21 Proposed Contract Value
GDI	Labor, Profit, Community Use, Parts & Materials	\$37,869,984.16	\$40,912,913.67	\$37,312,814.17
	Custodial, Maintenance & Engineering at White			\$279,802.00
	Capital Work: Pools (8)			\$2,057,420.00
	Capital Work: Annex Boilers (6)			\$1,200,000.00
	Capital Work: General Contract Work at White			\$2,226,601.00

	Total	\$37,869,984	\$40,912,913.67	\$43,076,637.17
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Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:

GDI

- \$37,592,616 from General Fund
- \$5,484,021 from Capital Fund

RNA:

- \$9,215,263 from General Fund
- \$1,074,040 from Capital Fund

Bid Process:

RFP 18-007 was issued on DemandStar and received six (6) response(s). There were six bidders for this contract service; DM Burr, Diversified Cleaning Services (incumbent), LGC Facility Management (incumbent), US Metro Group (incumbent), RNA and GDI Integrated Facility. The recommendation to award GDI and RNA these contracts is based on financial stability, facility management experience and competency in performing the majority of each of the services provided internally.

Contact for Item:

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Phone: 313.873.6532

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Administrative Content[Burr Group.pdf \(12,787 KB\)](#)[DM Burr Employee Training Manual 2015.pdf \(988 KB\)](#)[DM Burr Handbook- Revised 9-9-15.pdf \(549 KB\)](#)[DM Burr Safety Manual Updated 2015.pdf \(526 KB\)](#)[DPSCD Facilities Management Proposal - Tab A.pdf \(9,750 KB\)](#)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.09 Approval of Contract Renewal with LoPiccolo Brothers Produce
Access	Public
Type	Action
Recommended Action	Motion to approve a contract renewal with LoPiccolo Brothers Produce for the packaging and distribution of fresh fruits and vegetables in an amount not-to-exceed \$1,600,000.

Public Content

Recommendation:

That the School Board approve a contract renewal with LoPiccolo Brothers Produce for the packaging and distribution of fresh fruits and vegetable for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$1,600,000.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020.

As part of the USDA Fresh Fruit and Vegetable (FFVP) federal grant program, the Michigan Department of Education offers grants to provide free fresh fruit and vegetable snacks to elementary students during the school day. Grantees are required to contract with a provider of the approved food items for distribution to students and submit required reporting in a timely manner.

LoPiccolo Brothers Produce, a Detroit-based company located in the Eastern Market, has operated for over 50 years. It is a family-owned business that hires employees from Detroit and purchases fresh produce from vendors in Michigan.

The FFVP is considered an important initiative to combat childhood obesity and has been successful in introducing a variety of healthy fruit and vegetable choices to Detroit students. Without such a program, Detroit's students otherwise might not have the

opportunity to sample such food.

Monthly service includes the processing of the whole fresh fruits and vegetables into packaged two-ounce portions according to the specification and guidelines of the program. Individually packaged menu items are then delivered to the schools by LoPiccolo Brothers Produce. The package of fruits and vegetables include mangoes, tangerines, zucchini, blueberries, pears, apples, bananas, and celery sticks. Upon receipt of the fresh fruit and vegetables, each building food service specialist verifies the quantity delivered and the quality of the produce. If there is any discrepancy in quantity or unacceptable quality of the produce is identified, the discrepancy is noted and tracked within the Office of School Nutrition (OSN). LoPiccolo Brothers is then immediately notified. The invoice is properly adjusted to reflect discrepancy and reconciled upon receipt by OSN staff. This past year LoPiccolo Brothers Produce has met our expected Key Performance Indicators (KPI's).

Metric	Definition	Goal
On-Time Delivery	Customer shipment to expected customer date and time (before or within a two-hour timeframe)	98%
Perfect Order	Complete and accurate by order line item	98%
Supplier Quality	% of damaged or spoiled products delivered	>5%

Gap Analysis:

The absence of the FFVP in our District will limit our students' exposure to a variety of healthy fruits and vegetables. This in turn could exacerbate the challenge of students seeking out unhealthy food choices during the school day which could contribute to health conditions such as obesity and diabetes.

Previous Outcomes:

On July 16, 2019, the School Board approved a contract for LoPiccolo Brothers Produce in an amount not-to-exceed \$1,800,000.

	Total Budget	Total Expenditure
2017-18	\$1,833,000	\$1,833,000
2018-19	\$1,661,500	\$1,400,588
2019-20 (as of February 2020)	\$1,800,000	\$1,099,052

Expected Outcomes:

The Office of School Nutrition fully expects to utilize the grant funds by servicing our students twice a week with fresh fruit and vegetable snacks during the school day at no charge. OSN will be notified during the summer of 2020 by MDE, as to which District schools have been selected for grant funding. In previous years the District has received FFVP grant funding for 60-70 schools and expects to receive similar funding during the 2020-21 school year.

Alignment to Strategic Plan:

Whole Child Commitment

Financial Impact:

\$1,600,000 from USDA/MDE Grant funds

Bid Process:

On 12/21/2018, RFP 19-0139 was distributed to solicit proposals for the supply and delivery for the District's fresh fruits and vegetables program. Three responses were received on or by 2/04/19. An evaluation committee convened to review the responses and came to the conclusion that LoPiccolo Brothers Produce would serve the District's needs best for fresh fruit deliveries, owing to their experience and competitive pricing.

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Administrative Content

US Foods Sourcewell.zip (4,251 KB)

Lo Piccolo.zip (7,848 KB)

US Foods Premier.zip (4,688 KB)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.12 Approval of Contract Renewal with US Foods, Inc.
Access	Public
Type	Action
Recommended Action	Motion to approve a contract renewal with US Foods, Inc. for the storage, distribution and warehousing of food and food related products for the period through June 30, 2021 in an amount not-to-exceed \$21,000,000.

Public Content

Recommendation:

That the School Board approve a contract renewal with US Foods, Inc. for the storage, distribution, and warehousing of food and food related products for the period through June 30, 2021 in an amount not-to-exceed \$21,000,000.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020.

The food, storage, distribution, and warehousing vendor is responsible for receiving, handling, storing, and distributing food products for the District's breakfast, lunch, and supper programs. Specifically, the vendor provides fruits, vegetables, perishable, shelf-stable, and end product foods from manufacturers. The contracted work includes receiving, storing, tracking, and distributing all cases of bulk USDA commodities.

US Foods, Inc. (US Foods) currently provides distribution of commercial food and food service-related supply items for the District's food service program. This vendor has met the District's expectations since becoming a supplier during the 2012-13 school year. The vendor provides multi-tempered warehouse storage which meets all United States Department of Agriculture (USDA) and

food product specifications. Historically, US Foods has assured the rotation, selection, and loading of products in a manner that promotes fresh food and proper handling.

In supporting the Office of School Nutrition's (OSN) initiative to purchase locally, US Foods has consistently demonstrated the ability to procure and distribute Michigan grown fresh fruits and vegetables as well as Michigan made fresh bread to be served in the National School Lunch Program.

Currently, US Foods has proven to be a reliable and responsive partner during the COVID-19 crisis. As many of our neighboring communities and districts have run short on food, the district's school nutrition department has maintained steady production levels to serve more than 389,000 meals as of the second week in April through its work with the vendor. US Foods was also instrumental in procuring sufficient numbers of to-go containers during a national shortage to meet the district's needs.

Gap Analysis:

An appropriate food, storage, distribution, and warehousing vendor is required to safely process and store food items and provide needed supplies.

Previous Outcomes:

The contract was successfully implemented with no significant disruption or concern with services provided. Below are the historical amounts spent on this contract:

Year	Expenditure
2017 – 2018	\$20,264,050
2018 – 2019	\$18,205,295
2019 – 2020*	\$16,114,761
*As of April 2020	

Metrics	Definition	Performance
On-Time Delivery	Customer shipment to expected customer date and time	Goal 98% Actual 98%

	(before or within a two-hour time frame)	
Perfect Order	Complete and accurate by order line item	99.70%
Supplier Quality	Percentage of damaged or spoiled products delivered	Goal <5% Actual <1%
Order to Invoice	Orders match invoice by line item	Goal 98% Actual 99.70%

Expected Outcome:

The continued safe storage and processing of food items within budget is expected.

Alignment to Strategic Plan:

Responsible Stewardship
Whole Child Commitment

Financial Impact:

National School Lunch Program NSLP Fund 25: \$21,000,000

Bid Process:

On December 21, 2018, RFP 19-0152 was distributed to solicit proposals for the selection of a partner that will assist the Office of School Nutrition in providing food and cafeteria services to Detroit Public Schools Community District. Via Demandstar, 194 companies were notified of the RFP. Three responses were received on or by February 4, 2019.

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[19-0152 US Foods Attachments.pdf \(7,227 KB\)](#)

[19-0152 \(Mod 001\) US Foods.pdf \(116 KB\)](#)

Administrative Content

[US Foods \(Premier\) - Price.pdf \(126 KB\)](#)

[US Foods \(Premier\) Proposal.pdf \(2,257 KB\)](#)

[US Foods \(Sourcewell\) - Pricing.pdf \(225 KB\)](#)

[US Foods \(Sourcewell\) - Proposal.pdf \(2,954 KB\)](#)

[Sun Valley Food - Proposal & Price.pdf \(1,950 KB\)](#)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.13 Approval of Contract with Nationwide Construction Group of RMD Holdings, Ltd.
Access	Public
Type	Action
Recommended Action	Motion to approve a contract with Nationwide Construction Group of RMD Holdings, Ltd. for District-wide fence installation and repairs as needed in an amount not-to-exceed \$800,000.

Public Content

Recommendation:

That the School Board approve the contract with Nationwide Construction Group of RMD Holdings, Ltd. for District-wide fence installation and repairs as needed for the period of July 1, 2020 through June 30, 2021 in an amount not-to-exceed \$800,000.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020.

Founded in 1979 in Chesterfield, Michigan, Nationwide Construction Group (Nationwide) has become one of the premier fence and guardrail contractors in the country. Located in Southeast Michigan, Nationwide routinely performs on projects across the country with specialties in perimeter security fencing and access control systems. Nationwide has performed extensive fence projects for local, city and state governments including maintenance contracts with General Motors Corporation, Ford Motor Company, Daimler Chrysler, Detroit Edison, Michigan Department of Transportation, and the City of Detroit.

Nationwide can provide custom-build gates to the District's specifications. It specializes in security fencing and can install chain link, steel picket fencing and athletic field chain link fences to secure District facilities. Along with fence installation, the contractor

can provide electric gate operating systems utilizing barrier arms, keypad entry, underground loop detectors, and card-swipe technology. Nationwide's capabilities include installation of turnstiles, guardrails, and barriers. Our schools are tasked with fencing in athletic fields including baseball football and general play fields. Our Pre-K to 5-year old play structure areas, by regulation, must be fenced as well as our 5 to 12-year old play areas. Our staff and, in some cases, visitor parking lots are fenced and accessed by locking automatic gates with remote operated gate openers for security purposes. The contractor will be retained for all District repairs and new installations at sites such as the relocation of Detroit International Academy for Young Women to GEE White Academy.

Gap Analysis:

Fencing has historically been a maintenance intensive and necessary component of our school facilities. The absence of an installation and service contractor at this time would put the District out of compliance with fencing requirements regarding play areas and outdoor athletics. Moreover, it would not be optimum for the safety and security of District students, staff, visitors, and District assets. There would also be a lack of yearly maintenance for all District automatic gates, which is important given the reality that fencing and fence components are subject to vandalism, theft, car accidents, weather related damage (flooding and ice damage), and other damage. Additionally, electronic gates are often tampered with providing unauthorized access to parking lots for vandalism and theft. All the mentioned activities add to the mounting fencing costs across the District.

Previous Outcomes:

During the 2019-2020 fiscal year, Industrial Fence and Landscaping, Inc. installed new gate/fence installations to reduce car vandalism and theft, staff and student safety at 11 locations, including major new installations at Thirkell Elementary-Middle School, Carver STEM Academy, J. E. Clark Preparatory Academy, Drew Farm and Detroit Collegiate Preparatory at Northwestern. The District has performed repairs at 95 locations and has now exhausted the yearly allocation.

Industrial Fence and Landscaping, Inc.	
Fiscal Year	Expenditure
2018-2019	\$532,731
2019-2020 (YTD)	\$124,371*
*This figure has been rounded up to the next dollar.	

Expected Outcomes:

The District will utilize Nationwide's services to replace damaged fencing and gates as well as install new fencing and repair damaged and vandalized fencing throughout the District. This work will commence in July 2020 and end on June 30, 2021. They will conduct new fencing installations, fencing repairs, and gate installation on an as needed basis, based on work orders entered by schools, reviewed by Operations staff consistent with the prioritized list of schools needing new installations.

The contract provides explicit deliverables. Payment is directly related to individual instances of specific installation/services performed (i.e install 120 linear feet of 8 inch fencing). Invoices must demonstrate in specific line items the location, date, and type of service. In partnership with facilities vendors, Operations team will conduct onsite visits at the beginning, during, and after the fencing servicing work to verify completion prior to payment.

Alignment to the Strategic Plan:

Responsible Stewardship.

Financial Impact:

\$800,000 from General Fund

Bid Process:

RFP 20-0141 was issued in DemandStar in which 85 fencing companies were notified. The District received (2) two responses: RMD Holdings and Detroit Grounds Crew. Based on evaluation of the proposal, RMD Holdings was selected as the supplier to provide these services based on its capability, experience, and competitive pricing to provide the services requested.

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Administrative Content

[20-0141 Proposals.zip \(79,796 KB\)](#)



Agenda Item Details

Meeting	May 12, 2020 - *Virtual*Regular Board Meeting
Category	13. Consent Agenda (Administrative Items)
Subject	13.14 Approval of Contract Renewal with City Contracting Services
Access	Public
Type	Action
Recommended Action	Motion to approve a one-year contract renewal with City Contracting Services for District-wide installation and repairs of asphalt, drainage structure installation, maintenance, and repairs, concrete paving related services, preparation work for installing combi ovens, and Kitchen Line preparation work for the period of May 18, 2020 through June 30, 2021 in an amount not-to-exceed \$3,844,182.

Public Content

Recommendation:

That the School Board approve a one-year contract renewal with City Contracting Services for District-wide installation and repairs of asphalt, drainage structure installation, maintenance, and repairs, concrete paving related services, preparation work for installing combi ovens and kitchen line preparation work for the period of May 18, 2020 through June 30, 2021 in an amount not-to-exceed \$3,844,182.

Description and Background:

This item was recommended for approval by the Finance Committee on April 24, 2020.

City Contracting Services (CCS) is a full service general contracting firm. It is a multi-service firm, registered with the City of Detroit to perform general building services. CCS has been a Michigan-based business since 2013 and its scope of work includes commercial and industrial building projects and specialization in K-12 projects.

City Contracting Services Inc. can support custom-build paving projects to all MDOT, City of Detroit, and Federal specifications. In addition to general paving work, CCS is experienced in the installation of sidewalks, ADA ramps, patching concrete, striping lots, pouring curbs, drainage structure cleaning, drainage structure repairs, drainage structure related installations and other paving related installations.

CCS's knowledge and experience includes coordination with other construction disciplines, including fencing contractors, underground utilities including storm sewer, and water retention services. These services will be necessary as the District moves forward to renovate several deteriorating parking lots and larger paved areas needing not only paving, but surface drainage and underground water systems construction and renovations. Due to the company's knowledge of these other disciplines, CCS will coordinate schedules with other vendors during paving projects. These services not-to-exceed \$2,490,000.

Additionally, the contract renewal will also have a contract modification that will add site preparation construction work for installing recently purchased combi ovens as well as site preparation construction work for new kitchen lines. The site preparation for the installation of new combi ovens will include: Backflow preventer 3/4 inch for every unit; 3/4 inch gas utility connections per each double stack gas oven; provide 120 volt duplex plug per double stack gas oven; provide electrical disconnect switches on wall behind each electrical powered double stacked oven set - 60 amp, 3 phase; connect to existing plumbing per stacked oven. The site preparation for the construction of new kitchen lines will include: removal of existing serving line equipment and disposal; remove curb and proper disposal; add new drain lines and water lines where required; repair flooring and make plumbing repairs; provide and install electrical upgrades including, but not limited to, 20 amp 120 volt circuits for all new equipment; provide and install new led lighting fixtures in serving area; provide and install sub-panel as needed for new circuitry. These services not-to-exceed \$1,354,182 (see Expected Outcomes for cost breakdowns).

Gap Analysis:

Vehicle damage incidences as well as students, staff, and visitors experiencing "trip and falls" accidents occur frequently throughout the District. One contributing factor to these incidences is the settlement and damage to sidewalks, drives, and other paved surfaces having failures caused by weathering, age, and wear. Potholes and paving depressions are caused by ice formations during winter months. Without a dedicated asphalt and concrete paving and repair contract, the District will be unable to decrease student, staff, and visitor injuries as well as vehicular damage resulting from pavement disrepair and curb appeal of District schools will be lessened. Drainage structures require yearly mechanical cleaning. If clogged, they present challenges such as the unwanted pooling of water and ice formations during the winter. Many District catch basins and drainage lines have collapsed from years of vehicle traffic. Finally, the successful installation of the District's new combi ovens and new kitchen lines at schools will be jeopardized.

Previous Outcomes:

City Contracting has been under contract with the District for multiple years to perform paving, asphalt services, and drainage structure maintenance services. They are currently under contract to perform paving and asphalt replacement and/or repairs across the District during fiscal year 2019-2020 with a value not-to-exceed \$796,598. These projects include, but are not limited to, paving repairs, asphalt repairs, and drainage structure re-building. Additionally, at the March 17, 2020 Regular Board Meeting, the Board approved an amendment with CCS for their fiscal year 2019-2020 contract to perform installation of a drainage and irrigation system at Drew Farms in an amount not-to-exceed \$59,057 for a total amount not-to-exceed \$855,655.

FY	Expenditure
2017-2018	\$36,066
2018-2019	\$1,000,000
*2019-2020 (to date)	\$364,215.46

Expected Outcomes:

To minimize future incidences of vehicle damage and "trip and fall" accidents to students, staff and visitors, the District will prioritize paving renovations from worst to least. City Contracting Services will conduct general paving functions such as installing new paving materials and paving repairs, along with all other paving related service needs on an as-needed basis throughout the District. CCS will also install new drainage structures and perform maintenance and repairs to catch basins and drainage lines throughout the District. In general, as needed paving and drainage structure services will be conducted at the direction of the Facilities Department.

In addition to the general contract, the Office of School Nutrition (OSN) released two RFPs:

- (a) Combi Oven site prep work (RFP #20-0132) district-wide in preparation for the newly purchased combi ovens; and
- (b) Kitchen Line site prep work (RFP #20-0137) for seven schools that are having new food service lines installed.

Both bids were awarded to City Contracting to conduct these services. This work would begin provided FRC approval.

Combi Oven Site Prep

Activity Description	Sites	Project Costs
Backflow Preventor	All Schools	\$236,250
Mechanical Site Preparation - Gas	42	\$151,200
Mechanical Site Preparation - Electric	63	\$226,800
Mechanical Site Preparation - Plumbing	38	\$135,750
TOTAL:		\$750,000

Kitchen Line Site Prep

School	Project Costs
Ludington	\$93,160
Henderson	\$89,625
Henry Ford HS	\$89,475
Dixon	\$49,047

Osborn HS	\$92,925
Sampson-Webber	\$68,575
Central HS/Durfee	\$66,450
10% Contingency	\$54,925
TOTAL:	\$604,182

Alignment to Strategic Plan:

Responsible Stewardship

Financial Impact:*General Fund:*

- Office of School Nutrition: \$1,354,182
- Facilities & Maintenance: \$1,337,000

Capital Fund:

- Facilities & Maintenance: \$1,153,000

Bid Process:

RFP 19-0025 was issued on DemandStar on May 28, 2019 and 117 companies were notified of the RFP. The District received five responses and based on evaluation of the proposal, City Contracting Services Inc. was selected as the supplier to provide these services based on its capability, experience, and competitive pricing to provide the services requested. City Contracting Services was the lowest cost vendor.

RFP 20-0132 for combi-oven site prep was issued on Demandstar February 20, 2020. 347 vendors were notified of the RFP and one response was received from City Contracting Services Inc. on March 25, 2020. City Contracting Services Inc. was the only vendor to submit a proposal for this RFP.

RFP 20-0137 for kitchen line site-prep was also issued on Demandstar February 20, 2020. 347 vendors were notified of the RFP and one response was received on or by March 25, 2020. City Contracting Services Inc. was the only vendor to submit a proposal for this RFP also.

RFP 20-0154 for site drainage was issued on Demandstar March 24, 2020. City Contracting Services Inc. was the only vendor to submit a complete bid package.

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Administrative Content
[City Contracting 20-0132 Proposal.zip \(2,054 KB\)](#)
[City Contracting 20-0137 Proposal.zip \(2,068 KB\)](#)
[19-0025 Proposals.zip \(50,991 KB\)](#)