

School District of the City of Muskegon Heights
Receivership Transition Advisory Board Meeting

Wednesday, February 19, 2020
Conference Room
2603 Leahy St.
Muskegon Heights, MI 49444

MINUTES

I. Call to Order

Chair Jessica Thomas called the meeting to order at 4:08 p.m.

A. Roll Call

Members Present – 3

Jessica Thomas

Clinton Todd

Patrice Johnson (via phone)

Members Absent – 2

Dale Nesbary

John Schrier (arrived 4:11 p.m.)

One RTAB member participated via phone as provided in Article IV, Section 5 of Board Resolution 2016-2. A quorum was present.

B. Approval of RTAB Minutes

Motion by Mr. Todd to approve the draft minutes as presented. Motion moved and seconded by Ms. Johnson. The RTAB approved the January 15, 2020 meeting minutes.

II. Old Business

None.

III. New Business

A. District Updates

Mr. Lewis reported that he is available to speak about the financial reports, submitted February 2020. Mr. Lewis provided the RTAB Board with a brief overview, stating that things are going in a positive direction.

B. February 19, 2020 Monthly Reports

i. Liabilities Report

Mr. Lewis reported no changes to liabilities from the previous month.

ii. Cash Flow Projections

Mr. Lewis reported cash is stable for the district. The district is on track with meeting all the obligations.

iii. Comparison of Budgeted Revenue and Expenditure to Actual

Mr. Lewis reported that revenues are higher than originally projected due to the payout received from Muskegon Area Intermediate School District (MAISD). Both MAISD technology fees and contracted services will be higher for the year. Mr. Lewis anticipates a budget amendment in May/June to recognize the additional amounts. Chair Thomas asked for more details regarding three line items: Transfers on Revenue, Transfers on Expenditure and Building Services. Mr. Lewis reported that Transfers on Revenue refers to the small one-time revenue boost from MAISD. Transfers on Expenditures include the technology millage from MAISD. Building Services include water, boiler services, and telephone.

Chair Thomas asked for more information about the financials received from the public school academy. Mr. Lewis stated that he receives a budget to actual and balance sheet quarterly, in addition to the year end audit. Mr. Todd asked about receiving board minutes. Chair Thomas stated that board minutes should be available on their website. Chair Thomas asked Mr. Lewis to have the PSA's financials sent to the RTAB for review.

IV. Public Comment

None.

V. Board Comment

Ms. Johnson asked about the option of returning to local control. Chair Thomas stated that the contract between the system and district needs to be executed. Chair Thomas

would like to work with the RTAB Board and district officials to find a path moving forward.

VI. Adjournment

Motion made to adjourn by Mr. Todd. Motion moved and seconded by Mr. Schrier. The Board approved the motion to adjourn.

There being no further business, the meeting adjourned at 4:23 p.m.