

City of Flint
Receivership Transition Advisory Board Agenda
Wednesday – July 13, 2016
2:00 PM

Flint City Hall
Council Chamber – 3rd Floor
1101 S. Saginaw St.
Flint, Michigan 48502

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda

II. UNFINISHED BUSINESS

None.

III. NEW BUSINESS

- A. Mayor and Council President
- B. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from the Regular City Council meeting of June 13, 2016 (Resolutions #211, 212, 213) (attachment #1)
 - 2. Resolutions from the Regular City Council meeting of June 27, 2016 (Resolutions #210.1, 239, 240, 241, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 258, 265, 266) (attachment #2)
 - a. Resolution #236 - Settlement/Stratman v. City of Flint, et al/Genesee County circuit Court Case No. 15-104485-CZ (attachment #2a)
 - b. Resolution #237 – Settlement/Dawan Simpkins v. City of Flint/Genesee County Circuit Court Case No. 15-104809-NI (attachment #2b)
 - c. Resolution #238 – Settlement/Brenda Shivers v. City of Flint/Genesee County Circuit Court Case No. 15-105476-NI (attachment #2c)
 - d. Resolution #244 - Grant Agreement/Flint Police Foundation/North End Community Crime Strategy (NECCS) Grant (attachment #2d)
 - e. Resolution #257 – Contract/Ace-Saginaw Paving Co./Asphalt Paving Materials (attachment #2e)
 - f. Resolution #263 Budget Amendments/FY2016 Budget (attachment #2f)
- C. City Engineer Position Description and Salary Range (attachment #3)
- D. Director Public Works Position Description and Salary Range (attachment #4)

E. Economic Development Director Position Description and Salary Range (attachment #5)

F. Transportation Director Position Description and Salary Range (attachment #6)

G. City Administrator Items

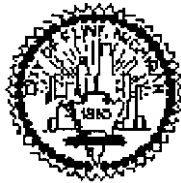
1. Budget to Actual –May 2016 (attachment #7)

IV. PUBLIC COMMENT

V. ADJOURNMENT

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Minutes 2 - Final

Monday, June 13, 2016

6:31 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

*Kerry L. Nelson, President, Ward 3
Vicki VanBuren, Vice President, Ward 8*

Eric Mays, Ward 1

Kate Fields, Ward 4

Herbert J. Winfrey, Ward 6

Jacqueline Poplar, Ward 2

Wantwaz D. Davis, Ward 5

Monica Galloway, Ward 7

Scott Kincaid, Ward 9

Inez M . Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Mays, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Poplar and Councilperson Galloway

RESOLUTIONS

None

RESOLUTIONS (May Be Referred from COTW)

160211 CO#2/Contract/Nan McKay & Associates/Residential Rental Inspection Services

Resolution resolving that the appropriate City Officials are authorized to enter into change order #2 to the contract with Nan McKay & Associates, as requested by Development, in the amount of \$60,000.00 for FY2016, for a revised contract amount NOT-TO-EXCEED \$460,000.00 [Building Inspection Fund]. [Administration Submission No. CA1942016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160212 BS&A/Software Set-Up, On-Site Training, and Import of Code Enforcement Data

Resolution resolving that the Purchasing Department, upon City Council approval, is authorized to issue a purchase order to BS&A to procure the Enforcement Module software, receive training on said software, and import complaint data, as requested by Blight, in an amount NOT-TO-EXCEED \$12,170.00 [HUD CDBG ESA & HOME FUND]. [Administration Submission No. CA1952016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160213 SSS Printing/Contracts/Printing, Sorting and Mailing/Property and Water Bills

Resolution resolving that the proper City Officials, upon City Council approval, are authorized to enter into contracts with SSS Printing for printing, sorting and mailing property bills and water bills, as requested by Assessments and Customer Services, in an aggregate amount NOT-TO-EXCEED \$117,786.00, plus the cost of postage and the printing, sorting, and mailing of valuation change notices and personal property statements in an amount NOT-TO-EXCEED \$10,371.00, plus the cost of postage [GENERAL FUND - \$42,719.00 pending adopting of FY17 Budget; \$42,719.00 pending adopting of FY18 Budget and \$42,719.00 pending adopting of FY19 Budget]. [Administration Submission No. CA1962016]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilperson Mays, seconded by Councilperson Kincaid, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 7 - Councilperson Mays, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Vice President VanBuren and Councilperson Kincaid

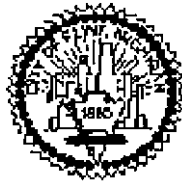
Absent: 2 - Councilperson Poplar and Councilperson Galloway

ADJOURNMENT

This City Council meeting was adjourned at 8:34 p.m.

City of Flint, Michigan

*Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com*



Meeting Minutes 2 - Final

Monday, June 27, 2016

7:19 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

*Kerry L. Nelson, President, Ward 3
Vicki VanBuren, Vice President, Ward 8*

*Eric Mays, Ward 1
Kate Fields, Ward 4
Herbert J. Winfrey, Ward 6*

*Jacqueline Poplar, Ward 2
Wantwaz D. Davis, Ward 5
Monica Galloway, Ward 7
Scott Kincaid, Ward 9*

Inez M . Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

APPOINTMENTS

None

ROLL CALL

Councilperson Davis briefly left the Council Chambers at 9:52 p.m., missing the vote on Appointment Resolution No. 160264, as well as the vote on the Master Resolution.

Present: Councilperson: Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Davis

APPOINTMENTS (May Be Referred from COTW)

160264 Mayoral Appointment/Director of Finance-Treasurer/David L. Sabuda, CPA

Resolution resolving that the Flint City Council approves the appointment of David L. Sabuda, CPA, as the Director of Finance/Treasurer pursuant to the provisions contained in the Terms of Appointment, with agreed upon annual compensation at an hourly rate of \$64.00, with limited fringe benefits as outlined in Paragraph 4 of the Terms of Appointment, drawn from appropriated funds in Salary and Wages Acct. No. 101-191.100-702.000, with Mr. Sabuda's appointment in this capacity subject to the parameters set forth by resolution and the Terms of Appointment. [NOTE: Mr. Sabuda's appointment shall be effective beginning July 6, 2016, through and including February 3, 2017, and he shall serve the City under the direction of the Mayor as set forth by applicable law and ordinance.]

Councilperson Kincaid, seconded by Councilperson Poplar, made a motion to amend Resolution No. 160264 to change it from a Mayoral appointment to a Professional Services Agreement (PSA) with David L. Sabuda, and to change the position from Director of Finance/Treasurer to Director of Finance.

A motion was made by Councilperson Kincaid, seconded by Councilperson Poplar, that this matter be Amended. The motion carried by the following vote:

Aye: 7 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

No: 1 - Councilperson Fields

Absent: 1 - Councilperson Davis

160264.1 Amended Resolution/Professional Services Agreement (PSA)/Director of Finance/David L. Sabuda, CPA

An amended resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into a Professional Services Agreement (PSA) with David L. Sabuda, CPA, as the Director of Finance pursuant to the provisions contained in the agreement, with agreed upon annual compensation at an hourly rate of \$64.00, and limited fringe benefits as outlined, drawn from appropriated funds in Salary and Wages Acct. No. 101-191.100-702.000, with Mr. Sabuda's appointment in this capacity subject to the parameters set forth by resolution and agreement. [NOTE: Mr. Sabuda's employment shall be effective beginning July 6, 2016, through and including February 3, 2017, and he shall serve the City under the direction of the Mayor as set forth by applicable law and ordinance.] [NOTE: Resolution amended by the City Council to change the Mayoral appointment of Mr. Sabuda as Director of Finance/Treasurer to a Professional Services Agreement naming him as the Director of Finance only.]

A motion was made by Councilperson Kincaid, seconded by Councilperson Poplar, that this matter be Adopted. The motion carried by the following vote:

Aye: 7 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

No: 1 - Councilperson Fields

Absent: 1 - Councilperson Davis

LICENSES

None

RESOLUTIONS

None

RESOLUTIONS (May Be Referred from COTW)

160184 Approval and Adoption/Amended Biennial Master Fee Schedule/Fiscal Years 2015 and 2016/Lead Service Line Replacement Fee

Resolution resolving that the appropriate City Officials be and are authorized to amend the Biennial Master Fee Schedule for fiscal years 2015 and 2016 to include the Lead Service Line Replacement Fee of \$140.00 and to implement and collect the Lead Service Line Replacement Fee, effective immediately upon adoption of this resolution. as requested by the Department of Public Works (DPW). [NOTE: DPW has determined the need for an adjustment to fees charged by the City for Consumer Pavement Breaks, and recommends that the Lead Service Line Replacement Fee be set at \$140.00 - which shall consist of \$70.00 for pre-inspection and \$70.00 for post-inspection of the replacement.] [Administration Submission No. CA1922016]

SEPARATED FROM MASTER RESOLUTION

160210.1 Amended Resolution/Public Hearing Date/Proposed 2016-2017 Action Plan of the Consolidated Plan

Amended resolution resolving that City Officials are authorized to set a public hearing date of July 11, 2016, for the purpose of receiving citizens' comments on the Proposed 2016-2017 Action Plan of the Consolidated Plan. [NOTE: Resolution amended to change the public hearing date from June 27, 2016 to July 11, 2016.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160236 Settlement/Stratman v. City of Flint, et al/Genesee County Circuit Court Case No. 15-104485-CZ

Resolution resolving that the City Administrator authorizes payment to Mark Stratman and his attorneys, Bernstein & Bernstein, in the amount of \$20,675.07, in satisfaction of any and all claims arising out of the litigation matter of Stratman v. City of Flint, et al, Case No. 15-104485-CZ, with funding made available from Litigation and Suits Acct. No. 677-266.200-956.300. [NOTE: An Executive Session was requested regarding this matter on May 23, 2016.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160237 Settlement/Dawan Simpkins v. City of Flint/Genesee County Circuit Court Case No. 15-104809-NI

Resolution resolving that the City Administrator authorizes payment to Dawan Simpkins and his attorney, Thomas B. Calcaterra, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of the litigation matter of Dawan Simpkins v. City of Flint, Case No. 15-104809-NI, with funding made available from Litigation and Suits Acct. No. 677-266.200-956.300. [NOTE: An Executive Session was requested regarding this matter on May 23, 2016.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160238 Settlement/Brenda Shivers v. City of Flint/Genesee County Circuit Court Case No. 15-105476-NI

Resolution resolving that the City Administrator authorizes payment to Brenda Shivers and her attorney, Thomas B. Calcaterra, in the amount of \$15,000.00, in satisfaction of any and all claims arising out of the litigation matter of Brenda Shivers v. City of Flint, et al, Case No. 15-105476-NI, with funding made available from Litigation and Suits Acct. No. 677-266.200-956.300. [NOTE: An Executive Session was requested regarding this matter on May 23, 2016.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

- 160239** Amended Agreement/Michigan Department of Natural Resources (MDNR)/Michigan Natural Resources Trust Fund/Riverbank Park Development Grant Project
- Resolution authorizing the City of Flint to enter into an amended agreement with the Michigan Department of Natural Resources (MDNR) for the Michigan Natural Resources Trust Fund Acquisition Grant No. TF12-109 for the purpose of extending the end date of the project period to October 30, 2016, to complete the Riverbank Park Development Grant Project.
- This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 160240** Amended Agreement/Michigan Department of Natural Resources (MDNR)/Michigan Natural Resources Trust Fund/McKinley Park Development Grant Project
- Resolution authorizing the City of Flint to enter into an amended agreement with the Michigan Department of Natural Resources (MDNR) for the Michigan Natural Resources Trust Fund Acquisition Grant No. TF13-070 for the purpose of extending the end date of the project period to October 30, 2016, to complete the McKinley Park Development Grant Project.
- This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 160241** Support/Transportation Improvement Program (TIP)/FY2017-2020 Draft List/Fleming Road Project
- Resolution attesting the City of Flint's support for the Fleming Road Project to be included in the Draft List of Prioritized Projects for the FY2017-2020 Transportation Improvement Program (TIP), AND, attesting the City's commitment to provide the local share of funding costs for the Fleming Road Project if awarded federal funding.
- This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.**
- 160243** Final Project Plan/Authorized Project Representative/Application/Drinking Water Revolving Loan Fund (DWRF)/Distribution System Improvements
- Resolution resolving that the Flint City Council adopts the Final Project Plan for water system improvements and approves the designation of JoLisa McDay, Interim Utilities Director, as the Project Representative for purposes of submitting the application for the Drinking Water Revolving Loan Fund (DWRF).
- SEPARATED FROM MASTER RESOLUTION**
- 160244** Grant Agreement/Flint Police Foundation/North End Community Crime Strategy (NECCS) Grant

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to enter into the North End Community Crime Strategy (NECCS) Grant Agreement, by and between the City of Flint and the Flint Police Foundation, to obtain funds in the amount of \$420,000.00, for the period of January 1, 2016 through December 31, 2018, AND, resolving that funds in the amount of \$420,000.00 made available from this grant be recognized as received by the City of Flint, and that said appropriation be made to City of Flint Grand Fund (296FD) to be used solely for the stated purposes as set forth in the Grant Agreement and related documents.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160245 Brenntag Great Lakes/Phosphoric Acid

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Brenntag Great Lakes for the annual supply of phosphoric acid, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$125,000.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160246 Systems Specialties Co./Valve Actuators

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Systems Specialties Co. for valve actuators, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$156,154.81.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160247 Mid States Bolt & Screw/Miscellaneous Nuts, Bolts and Fasteners

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase orders for the third year of a three-year pricing agreement to Mid States Bolt & Screw for miscellaneous nuts, bolts and fasteners, as requested by Various Departments, in an amount NOT-TO-EXCEED \$51,000.00, for an aggregate spend amount of \$147,800.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160248 Knoblock Ace Hardware/Hardware and Hand Tools

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase orders for the third year of a three-year hardware and hand tools agreement to Knoblock Ace Hardware, as requested by Various Departments, in an amount NOT-TO-EXCEED \$42,200.00, for an aggregate spend amount of \$133,200.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160249 McNaughton McKay Electric/Electrical Supplies

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase orders for the third year of a three-year electrical supplies agreement to McNaughton McKay, as requested by Various Departments, in an amount NOT-TO-EXCEED \$98,300.00, for an aggregate spend amount of \$307,800.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160250 Carrier & Gable, Inc./Traffic Signal Parts and Repairs

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Carrier & Gable, Inc. for traffic signal parts and repairs, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$140,000.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160251 Vulcan, Inc./Traffic Signs

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Vulcan, Inc. for traffic signs, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$80,000.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160252 GCR Tires & Service/Light Truck, Auto and Police Tires

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to GCR Tires & Service for the annual supply of light truck, auto and police tires, as requested by Fleet, in an amount NOT-TO-EXCEED \$120,000.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160253 Airgas USA, LLC/Liquid Oxygen

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Airgas USA, LLC for the annual supply of liquid oxygen, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$250,000.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160254 Dell USA LP-SLG Sales/Enterprise Licensing Agreement

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase orders for the first year of a three-year enterprise licensing agreement to Dell USA LP/SLG Sales, as requested by Information Services, in an amount NOT-TO-EXCEED \$83,827.94 - FY17, and the same amount each of the subsequent years pending the adoption of the FY2018 and FY2019 Budgets, for a three year total of \$251,483.82.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160255 Contract/Lake Agency, Inc./Excess Worker's Compensation Insurance

Resolution resolving that the appropriate City Officials are authorized to enter into a contract with Lake Agency, Inc. to provide Excess Worker's Compensation Insurance, as requested by Finance, in an amount NOT-TO-EXCEED \$77,003.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160256 Contract/Central Concrete Products/Concrete Materials

Resolution resolving that the proper City Officials are authorized to enter into a contract with Central Concrete Products for concrete materials, as requested by Various Departments, in an amount NOT-TO-EXCEED \$124,500.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160257 Contract/Ace-Saginaw Paving Co./Asphalt Paving Materials

Resolution resolving that the proper City Officials are authorized to enter into a contract with and issue purchase order to Ace-Saginaw Paving Co. for asphalt paving materials, as requested by Various Departments, in an amount NOT-TO-EXCEED \$495,686.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160258 Contract/Du All Cleaning, Inc./Janitorial Services

Resolution resolving that the proper City Officials are authorized to enter into a contract with Du All Cleaning, Inc. for janitorial services for a three-year period, as requested by Maintenance, in an amount NOT-TO-EXCEED \$88,960.00.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

160259 Contract/Rizzo Environmental Services/Waste Collection Services

Resolution resolving that the Mayor and City Administrator are authorized to enter into a contract with Rizzo Environmental Services for waste collection for a five-year period, as requested by DPW and Utilities/Transportation, in an

amount NOT-TO-EXCEED \$17,418,644.00, with funding based on the approval of the appropriate allocation for said services during the budget process for the fiscal years represented in the contract.

SEPARATED FROM MASTER RESOLUTION

- 160260** Proposed City Charter Amendment/Millage Renewal/City Wide Police Services/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - Police Services Millage - Millage Renewal, Shall Section 7-201(A)(4) of the Charter of the City of Flint be amended to renew the existing millage of 2 mill (\$2.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2022 for the sole purpose of funding police services? It is estimated that two (2) mills would raise approximately \$1,167,822.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

SEPARATED FROM MASTER RESOLUTION

- 160261** Proposed City Charter Amendment/Millage Renewal/City Wide Parks, Forestry, and Recreation Program/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - City Wide Parks, Forestry, and Recreation Program - Millage Renewal, Shall Section 7-201(A)(2) of the Charter of the City of Flint be amended to renew the existing millage of 0.50 mill (\$0.50 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2026 for the purposes of funding a city wide parks, forestry, and recreation program? It is estimated that 0.50 mill would raise approximately \$315,000.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried.

Aye: 8 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 1 - Councilperson Davis

160262 Proposed City Charter Amendment/Millage Renewal/Police and Fire Protection/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - Police and Fire Protection Millage - Millage Renewal, Shall Section 7-201(A) of the Charter of the City of Flint be amended to renew the existing millage of 6 mills (\$6.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2021, for the sole purpose of funding police and fire protection? It is estimated that six (6) mills would raise approximately \$3,503,464.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

SEPARATED FROM MASTER RESOLUTION

160263 Budget Amendments/FY2016 Budget

Resolution resolving that the FY16 Budget of the City of Flint be amended to reflect the changes in the listed budget adjustments to the City's General, Major Streets, Public Safety, Police, Building & Safety Department, Sewer, and Water Funds as dated June 20, 2016, AND, authorizing the appropriate City Officials to do all things necessary to incorporate said changes into the Budget and to assign the appropriate account numbers.

SEPARATED FROM MASTER RESOLUTION

ROLL CALL

Councilperson Davis returned to the Council Chambers at 10:04 p.m.

Present: Councilperson: Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

SEPERATED FROM MASTER RESOLUTION

160184 Approval and Adoption/Amended Biennial Master Fee Schedule/Fiscal Years 2015 and 2016/Lead Service Line Replacement Fee

Resolution resolving that the appropriate City Officials be and are authorized to amend the Biennial Master Fee Schedule for fiscal years 2015 and 2016 to

include the Lead Service Line Replacement Fee of \$140.00 and to implement and collect the Lead Service Line Replacement Fee, effective immediately upon adoption of this resolution. as requested by the Department of Public Works (DPW). [NOTE: DPW has determined the need for an adjustment to fees charged by the City for Consumer Pavement Breaks, and recommends that the Lead Service Line Replacement Fee be set at \$140.00 - which shall consist of \$70.00 for pre-inspection and \$70.00 for post-inspection of the replacement.] [Administration Submission No. CA1922016]

After discussion about the motions that "moved" this item to the Council meeting floor, Councilperson Mays - seconded by Councilperson Winfrey - made a motion to Reconsider and Lay on the Table Resolution No. 160184, returning it to the next COTW meeting scheduled for Monday, July 11, 2016.

A motion was made by Councilperson Mays, seconded by Councilperson Winfrey, that this matter be TABLED for July 11, 2016. The motion carried by the following vote:

Aye: 9 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

160243

Final Project Plan/Authorized Project Representative/Application/Drinking Water Revolving Loan Fund (DWRP)/Distribution System Improvements

Resolution resolving that the Flint City Council adopts the Final Project Plan for water system improvements and approves the designation of JoLisa McDay, Interim Utilities Director, as the Project Representative for purposes of submitting the application for the Drinking Water Revolving Loan Fund (DWRP).

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, that this matter be Adopted. The motion carried by the following vote:

Aye: 9 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Davis, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

160259

Contract/Rizzo Environmental Services/Waste Collection Services

Resolution resolving that the Mayor and City Administrator are authorized to enter into a contract with Rizzo Environmental Services for waste collection for a five-year period, as requested by DPW and Utilities/Transportation, in an amount NOT-TO-EXCEED \$17,418,644.00, with funding based on the approval of the appropriate allocation for said services during the budget process for the fiscal years represented in the contract.

Adopted

Substituted

Councilperson VanBuren, seconded by Councilperson Fields, made a motion to amend Resolution No. 160259 to change the vendor to Republic Services, to change the term of the contract to three (3) years, and to change the dollar amount to \$11,586,552.00. After it was decided that Councilperson VanBuren's motion to amend was not in order,

no vote was taken on the proposed amendment and the original motion was considered.

Amended

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, that this matter be Adopted. The motion failed by the following vote:

Aye: 3 - Councilperson Mays, Councilperson Winfrey and Councilperson Galloway

No: 6 - Councilperson Poplar, President Nelson, Councilperson Fields, Councilperson Davis, Vice President VanBuren and Councilperson Kincaid

ROLL CALL

Councilpersons Fields and Davis both left this City Council meeting at 11:12 p.m.

Present: Councilperson: Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Fields and Councilperson Davis

SEPARATED FROM MASTER RESOLUTION (Con't)

160260

Proposed City Charter Amendment/Millage Renewal/City Wide Police Services/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - Police Services Millage - Millage Renewal, Shall Section 7-201(A)(4) of the Charter of the City of Flint be amended to renew the existing millage of 2 mill (\$2.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2022 for the sole purpose of funding police services? It is estimated that two (2) mills would raise approximately \$1,167,822.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, that this matter be Adopted. The motion carried by the following vote:

Aye: 7 - Councilperson Mays, Councilperson Poplar, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 2 - Councilperson Fields and Councilperson Davis

ROLL CALL

Councilperson Poplar left this City Council meeting at 11:14 p.m.

Present: Councilperson: Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway, VanBuren and Councilperson Kincaid

Absent: Councilperson: Councilperson Poplar, Councilperson Fields and Councilperson Davis

SEPARATED FROM MASTER RESOLUTION (Con't)

160262 Proposed City Charter Amendment/Millage Renewal/Police and Fire Protection/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - Police and Fire Protection Millage - Millage Renewal, Shall Section 7-201(A) of the Charter of the City of Flint be amended to renew the existing millage of 6 mills (\$6.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2021, for the sole purpose of funding police and fire protection? It is estimated that six (6) mills would raise approximately \$3,503,464.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, that this matter be Adopted. The motion carried by the following vote:

Aye: 5 - Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway and Vice President VanBuren

Abstain: 1 - Councilperson Kincaid

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

160263 Budget Amendments/FY2016 Budget

Resolution resolving that the FY16 Budget of the City of Flint be amended to reflect the changes in the listed budget adjustments to the City's General, Major Streets, Public Safety, Police, Building & Safety Department, Sewer, and Water Funds as dated June 20, 2016, AND, authorizing the appropriate City Officials to do all things necessary to incorporate said changes into the Budget and to assign the appropriate account numbers.

A motion was made by Councilperson Mays, seconded by Councilperson Galloway, that this matter be Adopted. The motion carried by the following vote:

Aye: 5 - President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

No: 1 - Councilperson Mays

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

RECONSIDERATION

160262 Proposed City Charter Amendment/Millage Renewal/Police and Fire Protection/Ballot Question/November 8, 2016 General Election

Resolution resolving that the City Council of the City of Flint adopts the proposed amendment, AND, resolving that the City Council of the City of Flint proposes that the City of Flint Charter Amendment be submitted to the electors of the City of Flint by being placed on the ballot of the November 8, 2016 General Election, as follows: "Proposal - Flint City Charter Amendment - Police and Fire Protection Millage - Millage Renewal, Shall Section 7-201(A) of the Charter of the City of Flint be amended to renew the existing millage of 6 mills (\$6.00 per \$1,000.00) on the taxable valuation as finally equalized, from July 1, 2017 through December 31, 2021, for the sole purpose of funding police and fire protection? It is estimated that six (6) mills would raise approximately \$3,503,464.00 in the first year of renewal. Yes ___ No ___", AND, resolving that the appropriate City Officials are authorized and directed to take all steps required by law to submit said ballot question to the electors of the City of Flint at the November 8, 2016 General Election.

A motion was made by Councilperson Mays, seconded by Councilperson Kincaid, that this matter be RECONSIDERED. The motion carried by the following vote:

Aye: 6 - Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

A motion was made by Councilperson Kincaid, seconded by Councilperson Mays, that this matter be Adopted. The motion carried by the following vote:

Aye: 6 - Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

LIQUOR LICENSES

160266 The University of Michigan-Flint/The Riverfront Banquet Center/1 Riverfront Plaza/WARD 5

The Michigan Liquor Control Commission has received an application requesting a new Class C License with Dance-Entertainment Permit, located at the Riverfront Banquet Center, 1 Riverfront Plaza, Flint, Michigan, 48502, Genesee County, from the University of Michigan-Flint. [Applicant(s): Jennifer Hogan]

A motion was made by Councilperson Kincaid, seconded by Councilperson Winfrey, that this matter be Approved. The motion carried by the following vote:

Aye: 6 - Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

ORDINANCES - First Reading

None

ORDINANCES - First Reading (May Be Referred from COTW)

160265 Amendment/Ordinance/Chapter 50 (Zoning)/4601 Fenton Road/Jeremy Shaw/Shaw Distilling/PC 16-301/Ward 8

An ordinance to amend Chapter 50 (Zoning) of the Code of the City of Flint as requested by Jeremy Shaw, Shaw Distilling (PC 16-301), for a zoning change for the property at 4601 Fenton Road, Parcel No. 41-30-157-033, legally described as ATHERTON PARK LOTS 355, 356, 587 & 588, from "D-3" Community Business District to "D-5" Metropolitan Commercial-Service District. [Planning Commission recommends APPROVAL.]

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be ACKNOWLEDGED FOR FIRST READING. The motion carried by the following vote:

Aye: 6 - Councilperson Mays, President Nelson, Councilperson Winfrey, Councilperson Galloway, Vice President VanBuren and Councilperson Kincaid

Absent: 3 - Councilperson Poplar, Councilperson Fields and Councilperson Davis

ORDINANCES - Second Reading

None

ADJOURNMENT

This City Council meeting was adjourned at 12:06 a.m.

160236

RESOLUTION NO.: CA 218206

PRESENTED: 6-23-16

ADOPTED: _____

RESOLUTION TO APPROVE SETTLEMENT OF LITIGATION MATTER STRATMAN V CITY OF FLINT, ET AL, GENESEE COUNTY CIRCUIT COURT CASE NO. 15-104485-CZ

BY THE CITY ADMINISTRATOR:

Executive Session was requested regarding this matter on May 23, 2016; and

All parties have agreed to settlement in this matter; and

Pursuant to the Settlement Agreement and Release of All Claims between the City of Flint and its Agents and Employees and Mark Stratman, attached hereto and made a part hereof, the City of Flint shall pay \$20,675.07; and

Although the City of Flint admits no liability in the claims filed by Mark Stratman, the Department of Law recommends settlement of this matter.

IT IS RESOLVED that the City Administrator hereby authorizes settlement in the litigation matter of *Stratman v City of Flint, et al*, Case No. 15-104485-CZ, in the amount of \$20,675.07 made payable to Bernstein & Bernstein and Mark Stratman, in satisfaction of any and all claims arising out of said litigation. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Stacy Erwin Oakes
Stacy Erwin Oakes, Chief Legal Officer
By consent of Deputy City Atty

Jody N. Lundquist
Jody N. Lundquist, Chief Financial Officer

FOR THE CITY OF FLINT:

Sylvester Jones, Jr.
Sylvester Jones, Jr., City Administrator

APPROVED BY CITY COUNCIL:

RECEIVERSHIP TRANSITION ADVISORY BOARD:

Kerry Nelson
Kerry Nelson, City Council President

PRESENTED TO CITY COUNCIL: 6-27-2016

ADOPTED BY CITY COUNCIL: 6-27-2016

ATTACHMENT #2a

RELEASE AND SETTLEMENT AGREEMENT

This Release and Settlement Agreement, dated June _____, 2016 is between the City of Flint and David Cox, Jr. (collectively the "City") and Mark Stratman ("Stratman").

Recitals

WHEREAS, Stratman filed a lawsuit against the City and Cox regarding his employment with the City of Flint Fire Department, discipline he received during that employment and the circumstances under which he was named a Provisional Captain. That lawsuit, Stratman v Cox, et al, Case No. 15-104485-CZ is now pending in the Genesee County Circuit Court ("the Lawsuit");

WHEREAS, Cox and the City deny the allegations made in the Lawsuit and have vigorously defended against his claims that they treated him unfairly or unlawfully;

WHEREAS, the parties are desirous of resolving the Lawsuit on the terms and conditions outlined in this Agreement;

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS contained herein, the parties agree as follows:

1. The City shall pay Stratman the following:
 - a. The sum of \$20,000; and
 - b. Payment equal to 24 hours of in-grade classification seniority (as worked) and wages as District Commander (Q 038), formerly known as Fire Battalion Chief (F5 Q016) or, in the event of name change, the highest ranking fire suppression officer in the City of Flint Fire Department.
2. In consideration of the settlement payment and other obligations of this Agreement, Stratman releases and forever discharges the City and Cox, including but not limited to their employees, agents, officers, elected officials, departments, successors and assigns, from all actual and potential claims, complaints, demands, causes of action, damages, costs, expenses, fees and other liabilities of every sort and description, direct or indirect, fixed or contingent, known or unknown, suspected or unsuspected, and whether or not liquidated, including, without limitation, claims based on pre-existing acts occurring at any time up to the date of this Agreement, which may result in future damages or injuries (collectively "the Claims"), arising out of, caused by, or otherwise related in any way to:
 - a. His employment with the City of Flint Fire Department, including

ATTACHMENT #2a


- any discipline levied against him during that employment;
- b. The facts and circumstances surrounding transfer to or from the rank of District Commander;
 - c. Violations or alleged violations of any federal or state statutes or common law or of any law, statute, ordinance or contract;
 - d. Failure on the part of the City and Cox of any duty or obligation whatsoever and/or commitment by them of any tort or engagement by them in any kind of wrongful conduct;
3. Stratman expressly waives any legal or equitable remedies that may have been or currently are available to him, including but not limited to any claim for attorney fees.
 4. The parties intend that this Agreement be read as broadly as possible such that the City and Cox will have no further obligations or liability of any sort or nature to Stratman, directly or indirectly, except as otherwise provided in this Agreement.
 5. The City and Cox do not concede or admit that, with respect to Stratman, they have violated any laws, statute, ordinance or contract or have failed in any duty or obligation whatsoever and/or have committed any tort or engaged in any kind of wrongful conduct. Indeed, the City and Cox specifically deny that they engaged in any such conduct. The City and Cox enter into this Agreement solely in the interest of avoiding additional costs that would result from continued litigation and Stratman acknowledges that the consideration described in this Agreement is adequate and sufficient and represents a full and complete settlement of any claims and/or rights as more fully described above.
 6. This Agreement embodies the entire understanding of the parties and all of the terms and conditions with respect to the matters discussed in this Agreement; it supercedes and annuls any and all other or former agreements, contracts, promises or representations, whether written or oral, express or implied, made by, for, or on behalf of the City and Cox and it may not be altered, superceded or otherwise modified except in writing, signed by the party to be charged. All executed copies of this Agreement and duplicate originals are equally admissible as evidence.
 7. This Agreement must be construed in accordance with the laws of the State of Michigan. If any of the provisions of this Agreement are, for any reason, held to be invalid or unenforceable, the provision will not affect any other provision of this Agreement, but this Agreement will be construed as if the invalid and/or unenforceable provision had never been

ATTACHMENT #2a

contained in the Agreement.

8. Upon receipt of payment of the consideration noted above, Stratman shall cause the Lawsuit to be dismissed with prejudice and without costs and attorney fees to any party.

Date: 6/21/16


Mark Stratman

City of Flint

Date: _____

By: Dr. Karen W. Kleaver
Its: Mayor

Date: _____

David Cox, Jr.

APPROVED AS TO FORM:

Stacy Erwin Oakes, Chief Legal Officer

RESOLUTION NO.: CA2192016

PRESENTED: 6-23-16

ADOPTED: _____

**RESOLUTION TO APPROVE SETTLEMENT OF LITIGATION MATTER *DAWAN SIMPKINS V CITY OF FLINT*, GENESEE COUNTY CIRCUIT COURT
CASE NO. 15-104809-NI**

BY THE CITY ADMINISTRATOR:

Executive Session was requested regarding this matter on May 23, 2016; and

All parties have agreed to settlement in this matter; and

Pursuant to the Settlement Agreement and Release of All Claims between the City of Flint and its Agents and Employees and Dawan Simpkins, attached hereto and made a part hereof, the City of Flint shall pay \$15,000.00; and

Although the City of Flint admits no liability in the claims filed by Dawan Simpkins, the Department of Law recommends settlement of this matter.

IT IS RESOLVED that the City Administrator hereby authorizes settlement in the litigation matter of *Dawan Simpkins v City of Flint, et al*, Case No. 15-104809-NI, in the amount of \$15,000.00 made payable to Attorney Thomas B. Calcatera and Dawan Simpkins, in satisfaction of any and all claims arising out of said litigation. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Stacy Ervin Oakes
Stacy Ervin Oakes, Chief Legal Officer
Deputy City Atty

Jody N. Lundquist
Jody N. Lundquist, Chief Financial Officer

FOR THE CITY OF FLINT:

Karen M. Weaver
Sylvester Jones, City Administrator

APPROVED BY CITY COUNCIL:

RECEIVERSHIP TRANSITION ADVISORY BOARD:

Kerry Nelson
Kerry Nelson, City Council President

PRESENTED TO CITY COUNCIL: 6-27-2016

ADOPTED BY CITY COUNCIL: 6-27-2016

**SETTLEMENT AGREEMENT AND RELEASE OF ALL
CLAIMS BETWEEN THE CITY OF FLINT AND ITS AGENTS AND EMPLOYEES
AND DAWAN SIMPKINS**

In consideration of the agreement set forth below, **DAWAN SIMPKINS** (hereinafter "Plaintiff"), heis heirs and personal representatives, fully and forever release and discharge the City of Flint, its agents, employees, officers, representatives, and elected officials, both past and present (collectively referred to as "City"), from any and all claims, demands, actions, and causes of action of every kind, nature, or description, whether known or unknown, which Plaintiff may have had, may now have, or may hereafter have arisen before the date of the Settlement Agreement and Release of All Claims (hereinafter "Agreement") including, but not limited to, any and all claims, by reason of any matter, cause, act, or omission arising out of or in connection with the incident giving rise to the lawsuit of *Dawan Simpkins, Plaintiff, v. City of Flint, Defendant*, Case No. 15-104809-NI, Honorable Joseph J. Farah.

1. Any claims heretofore made shall forthwith be dismissed with prejudice and without the payment of costs, interest, or attorney fees by any party.
2. In consideration for signing the Agreement and the fulfillment of the promises herein, the City shall pay Plaintiff a sum of Fifteen Thousand Dollars (\$15,000.00).
3. Plaintiff agrees that he will not file a lawsuit or claim of any type in any forum against the City for actions arising prior to the date of the execution of the Agreement, and that if he does, the lawsuit or claim will be immediately dismissed; and Plaintiff will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in the Agreement shall prevent Plaintiff from filing suit to challenge the Agreement or to enforce the terms of the Agreement.
6. The above commitments by the City are undertaken solely to avoid the inconvenience and cost of defending against claims or potential claims by Plaintiff and for no other reason. Plaintiff accordingly acknowledges and agrees that the consideration stated above is made and accepted in settlement and compromise of disputed claims, and shall not be construed to be an admission of liability by the City, by whom any liability to Plaintiff is expressly denied.

ATTACHMENT #2b

6. It is further understood and acknowledged that the terms of the Agreement are contractual and not a mere recital and that there are no agreements, understandings, or representations made by the City, except as expressly stated.
7. This Agreement contains the entire agreement and understanding between Plaintiff and the City with respect to any and all disputes or claims that the Plaintiff had, or could have had, against the City as of the date the Agreement is executed, and supersedes all other agreements between the Plaintiff and the City with regard to such disputes or claims. The Agreement shall not be changed unless such change is made in writing and is signed by both the Plaintiff and the City.
8. The invalidity or unenforceability of any provision of the Agreement shall not affect or impair any other provisions, which shall remain in full force and effect. If any portion of the Agreement is found invalid, the parties agree to enter into a full and general Release by Plaintiff that is not invalid.
9. Plaintiff acknowledges that he was advised to and did consult with an attorney prior to executing the Agreement.

Plaintiff has executed this Agreement and has acknowledged that he executed it as his own free act and deed.

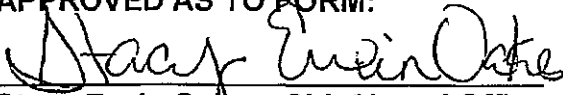
**For the City of Flint:
Sylvester Jones, Jr., City Administrator**

Dawan Simpkins, Plaintiff

Dated: _____

Dated: _____

APPROVED AS TO FORM:



Stacy Erwin Oakes, Chief Legal Officer

Thomas B. Calcaterra, Attorney for Plaintiff

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160238

RESOLUTION NO.: CA 220 2016

PRESENTED: 6-23-16

ADOPTED: _____

**RESOLUTION TO APPROVE SETTLEMENT OF LITIGATION MATTER *BRENDA SHIVERS V CITY OF FLINT*, GENESEE COUNTY CIRCUIT COURT
CASE NO. 15-105476-NI**

BY THE CITY ADMINISTRATOR:

Executive Session was requested regarding this matter on May 23, 2016; and

All parties have agreed to settlement in this matter; and

Pursuant to the Settlement Agreement and Release of All Claims between the City of Flint and its Agents and Employees and Brenda Shivers, attached hereto and made a part hereof, the City of Flint shall pay \$15,000.00; and

Although the City of Flint admits no liability in the claims filed by Brenda Shivers, the Department of Law recommends settlement of this matter.

IT IS RESOLVED that the City Administrator hereby authorizes settlement in the litigation matter of *Brenda Shivers v City of Flint, et al*, Case No. 15-105476-NI, in the amount of \$15,000.00 made payable to Attorney Thomas B. Calcaterra and Brenda Shivers, in satisfaction of any and all claims arising out of said litigation. Payment shall be drawn from appropriated funds in the Litigation and Suits line item 677-266.200-956.300.

APPROVED AS TO FORM:

APPROVED AS TO FINANCE:

Stacy Erwin Oakes / *leg. counsel*
Stacy Erwin Oakes, Chief Legal Officer
Jody N. Lundquist
Jody N. Lundquist, Chief Financial Officer
Dep. City Atty

FOR THE CITY OF FLINT:

Sylvester Jones
Sylvester Jones, City Administrator

APPROVED BY CITY COUNCIL:

RECEIVERSHIP TRANSITION ADVISORY BOARD:

Kerry Nelson
Kerry Nelson, City Council President

PRESENTED TO CITY COUNCIL: 6-27-2016

ADOPTED BY CITY COUNCIL: 6-27-2016

**SETTLEMENT AGREEMENT AND RELEASE OF ALL
CLAIMS BETWEEN THE CITY OF FLINT AND ITS AGENTS AND EMPLOYEES
AND BRENDA SHIVERS**

In consideration of the agreement set forth below, **BRENDA SHIVERS** (hereinafter "Plaintiff"), her heirs and personal representatives, fully and forever release and discharge the City of Flint, its agents, employees, officers, representatives, and elected officials, both past and present (collectively referred to as "City"), from any and all claims, demands, actions, and causes of action of every kind, nature, or description, whether known or unknown, which Plaintiff may have had, may now have, or may hereafter have arisen before the date of the Settlement Agreement and Release of All Claims (hereinafter "Agreement") including, but not limited to, any and all claims, by reason of any matter, cause, act, or omission arising out of or in connection with the incident giving rise to the lawsuit of *Brenda Shivers, Plaintiff, v. City of Flint, Defendant*, Case No. 15-105476-NI, Honorable Richard B. Yuille.

1. Any claims heretofore made shall forthwith be dismissed with prejudice and without the payment of costs, interest, or attorney fees by any party.
2. In consideration for signing the Agreement and the fulfillment of the promises herein, the City shall pay Plaintiff a sum of Fifteen Thousand Dollars (\$15,000.00).
3. Plaintiff agrees that she will not file a lawsuit or claim of any type in any forum against the City for actions arising prior to the date of the execution of the Agreement, and that if she does, the lawsuit or claim will be immediately dismissed; and Plaintiff will pay to the City all of the costs, expenses, and attorney fees incurred by the City in defending against such a lawsuit or claim. However, nothing in the Agreement shall prevent Plaintiff from filing suit to challenge the Agreement or to enforce the terms of the Agreement.
6. The above commitments by the City are undertaken solely to avoid the inconvenience and cost of defending against claims or potential claims by Plaintiff and for no other reason. Plaintiff accordingly acknowledges and agrees that the consideration stated above is made and accepted in settlement and compromise of disputed claims, and shall not be construed to be an admission of liability by the City, by whom any liability to Plaintiff is expressly denied.

ATTACHMENT #2c

6. It is further understood and acknowledged that the terms of the Agreement are contractual and not a mere recital and that there are no agreements, understandings, or representations made by the City, except as expressly stated.
7. This Agreement contains the entire agreement and understanding between Plaintiff and the City with respect to any and all disputes or claims that the Plaintiff had, or could have had, against the City as of the date the Agreement is executed, and supersedes all other agreements between the Plaintiff and the City with regard to such disputes or claims. The Agreement shall not be changed unless such change is made in writing and is signed by both the Plaintiff and the City.
8. The invalidity or unenforceability of any provision of the Agreement shall not affect or impair any other provisions, which shall remain in full force and effect. If any portion of the Agreement is found invalid, the parties agree to enter into a full and general Release by Plaintiff that is not invalid.
9. Plaintiff acknowledges that she was advised to and did consult with an attorney prior to executing the Agreement.

Plaintiff has executed this Agreement and has acknowledged that she executed it as her own free act and deed.

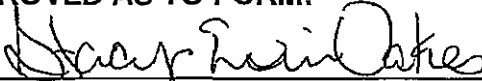
For the City of Flint:
Sylvester Jones, Jr., City Administrator

Brenda Shivers, Plaintiff

Dated:

Dated: _____

APPROVED AS TO FORM:



Stacy Erwin Oakes, Chief Legal Officer

Thomas B. Calcaterra, Attorney for Plaintiff

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160244

SUBMISSION NO.: CA1982016

PRESENTED: 6-14-16

ADOPTED: _____

Resolution entering into a grant agreement with the Flint Police Foundation as a sub-grantee to the North End Community Crime Strategy (NECCS) Grant.

BY THE CITY ADMINISTRATOR:

The Police Foundation was awarded the North End Community Crime Strategy (NECCS) Grant to provide services to the citizens residing in the north Flint neighborhoods. This grant includes the implementation of Street Smart Software, increasing community involvement and partnerships in crime prevention through the expansion of the Citizens Radio Patrol along with establishing Neighborhood Service Centers in Northeast and Northwest Flint.

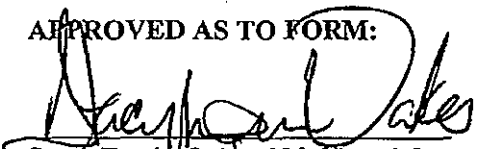
The North End Community Crime Strategy (NECCS) Grant is a three grant with the grant period being January 01, 2016 through December 31, 2018. First year funding is \$296,329.00, Second year \$357,889.00 and the third year 432,889.00 for a total of \$1,087,107.00. The City of Flint Police Departments portion for the three years is \$420,000.00 which will be used to hire ten (10) Neighborhood Safety Officers (NSO's) who will work the Northeast & Northwest areas of Flint.


Accounts being used to set up the grant upon approval are: 296-315.703-702.000 (Wages), 296-315.703-719.100 (Direct Fringes), 296-315.703-538.000 (Revenue) all under the grant module account RMOTT16NECCS.

THEREFORE BE IT RESOLVED, That the appropriate city officials are hereby authorized to do all things necessary to enter into the North End Community Crime Strategy (NECCS) Grant agreement by and between the City of Flint and the Flint Police Foundation, to obtain funds in the amount of \$420,000, for the period of January 1, 2016 through December 31, 2018.

BE IT FURTHER RESOLVED, That the funds in the amount of \$420,000.00 available from this grant, be recognized as received by the City of Flint, and that said appropriation be made to the City of Flint Grant Fund (296FD) to be used solely for the above stated purpose as set forth in the grant agreement and related documents.

APPROVED AS TO FORM:


Stacy Erwin Oaks, Chief Legal Officer

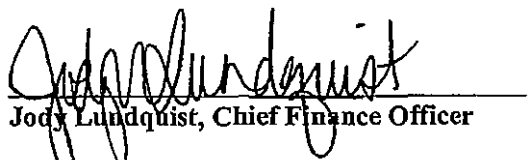

Sylvester Jones Jr., City Administrator


Kerry Nelson, Council President

PRESENTED TO CITY COUNCIL: 6-27-2016

ADOPTED BY CITY COUNCIL: 6-27-2016

APPROVED AS TO FINANCE:


Jody Lundquist, Chief Finance Officer

RECEIVERSHIP TRANSITION ADVISORY BOARD:

RESOLUTION STAFF REVIEW FORM

DATE: 06/03/16

Agenda Item Title: North End Community Crime Strategy Grant

Prepared By: Rick Johnson, Police Financial Coordinator

Background/Summary of Proposed Action: The Police Foundation was awarded the North End Community Crime Strategy (NECCS) Grant to provide services to the citizens residing in the north Flint neighborhoods. This grant includes the implementation of Street Smart Software, increasing community involvement and partnerships in crime prevention through the expansion of the Citizens Radio Patrol along with establishing Neighborhood Service Centers in Northeast and Northwest Flint.

The North End Community Crime Strategy (NECCS) Grant is a three year grant with the grant period being January 01, 2016 through December 31, 2018. First year funding is \$296,329.00, Second year \$357,889.00 and the third year 432,889.00 for a total of \$1,087,107.00. The City of Flint Police Departments portion for the three years is \$420,000.00 which will be used to hire ten (10) Neighborhood Safety Officers (NSO's) who will work the Northeast & Northwest areas of Flint.

The Flint Police Department is requesting approval to enter into a grant agreement with the Flint Police Foundation as a sub-grantee to the NECCS grant.

Financial Implications: Neighborhood Safety Officers wages and direct fringes will be fully refundable from the NECCS Grant.

Budgeted Expenditure: Yes ___ No X ___ Please explain, if no: Requesting approval to enter into the grant agreement with the Flint Police Foundation and upon approval to have the Revenue and Appropriation set-up at that time.

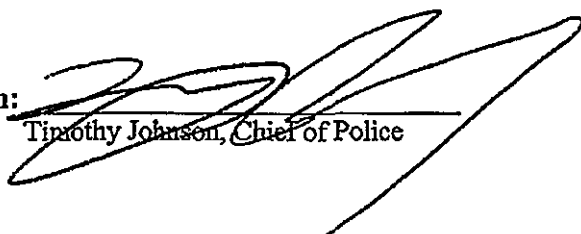
Account #: Expense: 296-315.703-702.000 – RMOTT16NECCS - \$380,125.00
296-315.703-702.000 – RMOTT16NECCS - \$39,875.00
296-315.703-538.000 – RMOTT16NECCS - \$420,000.00

Pre-encumbered: Yes ___ No X ___ Requisition #:

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person:


Timothy Johnson, Chief of Police

ATTACHMENT #2d

MEMORANDUM OF UNDERSTANDING FOR THE WSU/MOU

This Memorandum of Understanding ("MOU") is entered into as of the last date of signature on the signature page of this Agreement ("Effective Date") by and between Flint Police Foundation, Inc. ("Foundation") whose address is: PO Box 13503, Flint, MI 48501 and The City of Flint / Flint Police Department ("Customer") whose address is: 210 E. 5th Street, Flint, MI 48501 as follows:

RECITALS

WHEREAS, the Foundation has received approval for a grant from the Ruth Mott Foundation ("Grant") to provide funding for project assistance and technical services from the Wayne State University, Center for Urban Studies ("Center") for the benefit of the Customer; and

WHEREAS, the Customer has fully and independently investigated the Center and the products and/or services that are anticipated to be furnished pursuant to the Wayne State University, Center for Urban Studies, Memorandum of Understanding ("WSU/MOU") between the Foundation and the Center (attached as Exhibit A); and

WHEREAS, the Customer has requested that the Foundation provide the financial support to allow for the implementation of the project assistance and technical services from the Center; and

WHEREAS, the Customer has agreed to hold harmless and indemnify the Foundation for all actions related to the project assistance and technical services from the Center;

NOW, THEREFORE, based on the foregoing premises and the promises set forth below, the Parties agree as follows:

AGREEMENT

1. The Customer warrants and agrees that it has fully and independently investigated and approved the Center, and the products and/or services that are anticipated to be furnished pursuant to the WSU/MOU and all the terms and conditions contained therein.
2. The Customer warrants and agrees that it shall have complete and exclusive control over the implementation of the project assistance and technical services from the Center.
3. The Customer agrees that it shall be bound by all of the terms and conditions of the WSU/MOU and all obligations required thereunder, with the exception of the funding to allow for the implementation of the project assistance and technical services being provided by the Center.
4. The Customer further agrees that as it relates to the terms and conditions of the WSU/MOU, that it shall be bound by all of the terms and conditions of the Grant which are imposed upon the Foundation by the Ruth Mott Foundation pursuant to their approval letter dated November 6, 2015, a copy of which is attached as Exhibit B.

ATTACHMENT #2d

5. The Customer acknowledges that the Foundation's funding obligation hereunder is limited by the terms and conditions of the Grant, and that the Grant does not provide for all of the funds which may be necessary for any additional products and/or services from the Center.
6. The Customer agrees that the Foundation has no obligation to provide any and all additional funding, including but not limited to personnel, infrastructure, facilities, location, supplies and all other equipment/resources, beyond what is authorized and/or intended by the language and purpose of the Grant.
7. The Customer acknowledges and understands that the terms and conditions of the Grant only provide for certain resources to assist in funding the Project for a limited period of time, and that the duration of the Foundation's obligation is limited to a maximum of three (3) years, subject to the potential for prior termination in accordance with the language of both the WSU/MOU and the Grant.
8. The Customer agrees that it shall obtain all governmental and administrative approvals, including but not limited to any budget amendments, for the acquisition and implementation of the project assistance and technical services being provided by the Center, pursuant to the terms and conditions of this MOU, the WSU/MOU, and the Grant.
9. The Customer agrees that it shall cooperate with the Foundation to provide all necessary information to comply with the reporting requirements as contained within the Grant.
10. The Customer shall provide in advance to the Foundation all applicable quotations and invoices for approval and payment as determined by the Executive Director of the Foundation to be appropriate under the terms and conditions of the Grant.
11. The Customer shall fully indemnify and hold harmless the Foundation from any and all claims, suits, damages, obligations, costs, interest, fees, attorney fees, or expense of any kind which may be related either directly or indirectly to the project assistance and technical services being furnished by the Center (excluding only the funding commitment pursuant to the terms and conditions of both the Grant and the MOU).
12. The Customer shall also defend the Foundation, at the Customer's sole expense, in any litigation, arbitration, or other alternative dispute resolution forum, subject to the exclusive right of the Foundation to select legal counsel of its own choosing.
13. The Parties agree that this agreement contains adequate and sufficient consideration to bind the Parties to the obligations contained within this MOU and the affiliated documents referenced herein.
14. The Parties further agree that each entity has participated in the drafting of this MOU and that in the event of any ambiguity, neither shall be entitled to a more favorable interpretation of any such ambiguous terms or conditions.
15. This MOU may be executed in multiple counterparts, each of which together may constitute the entire MOU, and is valid with facsimile or electronic signatures.

(Signatures on Next Page)

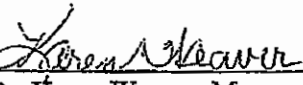
FLINT POLICE FOUNDATION, INC.,
A Michigan Domestic Non-Profit
Corporation

By: 
Max Chiddister,

Executive Director

Dated: 3-1-2016

CITY OF FLINT/FLINT POLICE DEPARTMENT

By: 
Dr. Karen Weaver, Mayor

Dated: _____

APPROVAL AS TO FORM BY THE LAW
DEPT:

By: 
Assistant City Attorney William Kim
City of Flint, Law Department

Dated: 2/17/16

ATTACHMENT #2d



Ruth Mott Foundation

APPLEWOOD

November 6, 2015

Mr. Max Chiddister
Executive Director
Flint Police Foundation
P.O. Box 13503
Flint, MI 48501

Dear Mr. Chiddister:

I am pleased to inform you the Ruth Mott Foundation has granted \$1,087,107 to the Flint Police Foundation for the period 1/1/2016 through 12/31/2018.

Use of Grant

This grant is to be expended solely for the **North End Community Crime Strategy (NECCS) (Grant ID: 2056)** as outlined in your proposal dated 8/7/2015. Upon receipt of your acceptance, the grant will be paid to Flint Police Foundation.

The Flint Police Foundation confirms it will act as the fiscal sponsor for this project and this project will be under its complete control. The Flint Police Foundation further confirms it will exercise control over the process of selecting any secondary grantee or consultant, that the decision made or that will be made on any such selection is completely independent of the Ruth Mott Foundation, and there does not exist an agreement, written or oral, under which the Ruth Mott Foundation has created or may cause the selection of a secondary grantee or consultant.

The Foundation rarely commits significant grant funds for extended periods of time, and receiving a grant now does not guarantee renewal in the future. Unless this grant is for a one-time activity, grantees should cultivate other sources of support to ensure the sustainability of their program beyond the life of this grant.

We want to alert you to the fact that the Ruth Mott Foundation board is currently engaged in a strategic planning process and the Foundation's grantmaking priorities may change.

Grant Contingencies

The grant is contingent upon the following:

- 1) Payment in the amount of \$296,329:
 - Receipt of signed commitment letter.
- 2) Payment in the amount of \$357,889:
 - Receipt and approval of interim report due 1/31/2017.
- 3) Payment in the amount of \$432,889:
 - Receipt and approval of interim report due 1/31/2018.

Grant Accounting

- You may charge this grant only for services performed or equipment and material received during the grant period specified in this letter.
- You may charge this grant only for line item expenditures that were included in the approved budget in this letter.

Plaza One Financial Center

111 E. Court St., Suite 307 • Flint, MI 48502-1649 • Phone: (810) 233-0170 • Fax: (810) 233-7022

E-Mail: nmf@ruthmott.org • www.ruthmott.org

ATTACHMENT #2d

- You are required to maintain financial records and receipts for expenditures relating to this project.
- You are required to retain all records and supporting documentation relating to this grant for five years after the grant's termination date. You are also required to permit the Ruth Mott Foundation to have reasonable access to your files, records and personnel during the term of this grant and for five years thereafter for the purpose of making financial audits, verifications, or program evaluations.
- You will notify the Foundation immediately in writing of any significant changes in the organization, program or activity supported by the grant including, but not limited to, its budget, expenditures, objectives, key personnel, schedule, or other circumstances that could affect its purpose or intended outcomes.
 1. The Ruth Mott Foundation must approve variances that exceed both \$1,000 and 20% over the budget line item amount 30 days in advance of the expenditure.
 2. The Ruth Mott Foundation must approve any variance that changes the grant period or reporting dates, 30 days in advance of the grant end date.
 3. Expenses related to any variances not approved will be the responsibility of the grantee.

Ruth Mott Foundation Contact Person

Foundation program staff may contact you from time to time to arrange for visits to project sites. The purpose of such calls is to review developments, discuss any problems which may have arisen and assess progress. Please direct all correspondence or questions relating to this grant to Raquel Thueme, Program Director.

Public Information

The Foundation encourages grantees to make announcements of grants upon return of the signed commitment letter and to make mention of the Ruth Mott Foundation. However, we require the opportunity to read and approve in advance all publications, press releases, on-line communications, or other public announcements that make mention of the Ruth Mott Foundation and/or this grant award.

Reports

To assist us in monitoring this grant, we ask you submit reports to the Foundation. Although we do not have a standard reporting format, we do have a few guidelines. We would prefer to receive a concise and precise document (four to five pages). The report, which can take the form of a letter, should provide the Foundation with a candid assessment of the progress of the project including any challenges or difficulties, and what has been learned so far. The report should list the results achieved to date and state what is planned for the next period. In addition to the narrative report, we require a signed financial statement detailing how the Foundation's grant funds have been spent.

The Foundation requires the following report(s):

(To expedite the review process, the cover page of your report should include the grant ID number, project name, grant dates, and the name of the report.)

Grant Dates: 1/1/2016 to 12/31/2018

Final Report Due Date: 1/31/2019

ATTACHMENT #2d

Please report on the following:

1. A narrative summary of North End Community Crime Strategy (NECCS) to include the following:
 - a. A description of the primary activities conducted through this grant, including implementation of the Street Smart Software; increasing community involvement and partnerships in crime prevention through expansion of the Citizens Radio Patrol and establishment of Neighborhood Service Center in Northeast and Northwest Flint; and collaboration with human service and other organizations to provide support services to youth, adults and families in north Flint neighborhoods.
 - b. Results related to the desired outcomes for the project. (Please provide baseline numbers and include how results were measured.) For reference, these include:
 - 1) Residents will report increased satisfaction with police and safety in service center areas (online citizen surveys).
 - 2) Calls for service will drop by 5-10%
 - 3) Incidents of social disorder will fall 50% (e.g. public drinking, illegal narcotic sales).
 - 4) Measures of physical disorder will improve by 60% (e.g. damage to structure, abandoned cars, unsecured abandoned buildings, trash/graffiti).
 - c. A listing of key neighborhood and community partners and the role/contribution of each.
 - d. Progress on fundraising for the Flint Police Foundation overall and toward diversifying funding for this project specifically.
2. Provide photographs (digital) of your project, including parental waivers for all minors featured in photographs.
3. Evaluation or lessons learned which might result in changes in the future.
4. Financial report summarizing the grant expenses and/or balances remaining at the end of the grant reporting period. Once the project is completed, the Foundation requires a final accounting of grant expenditures for the grant total, \$1,087,107.
 - a. Accounting: Budget vs. Actual:
Report should include the actual expenditures against the approved budget by line item for the reporting period.
 - b. Approved variance explanations: Summary of all approved variances that occurred during the course of the grant.
 - c. All Funding Sources: Summary of funding sources (listing by source, amount and grant period) received for this program during the reporting period including cash and in-kind services.
 - d. Unspent Funds: Please explain the variance between the total funding received and the total approved budget.
 - e. Signature of the appropriate financial officer of your organization.

We would be happy to assist you or answer any questions you may have regarding this reporting requirement.

ATTACHMENT #2d

Undisbursed Funds

You are required to return any undisbursed funds to the Ruth Mott Foundation within three months after the end of this grant or at the time you are unable to fulfill this grant agreement. Any refund of less than \$100 will be waived.

Compliance with Laws

You may not use any portion of the grant funds to undertake any activity for any purpose other than one specified in section 170(c)(2)(B) of the Internal Revenue Code for charitable purposes. Further, the Ruth Mott Foundation reserves the right to discontinue, modify, or withhold any payments that might otherwise be due under this grant or to require a refund of any unexpended grant funds if, in the Ruth Mott Foundation's judgment, such action is necessary to comply with the requirements of any law or regulation.

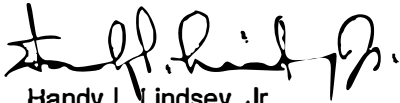
Acceptance

This letter contains the entire agreement between your organization and the Ruth Mott Foundation, and there are no conditions or stipulations, oral or written, governing the use of the grant funds other than those contained in this letter.

If you agree to the grant conditions as stated, please return one complete copy of this grant agreement in its entirety, with all the original signatures including the president and the board chair in the space provided. This grant may be withdrawn if the Ruth Mott Foundation has not received your acceptance within one month from the date of this letter. By countersigning this grant letter, your organization also confirms that there has been no change in its qualification as an organization exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code. Should any change occur, please notify the Ruth Mott Foundation immediately.

It has been a pleasure to work with you in developing this grant commitment, and we are confident that this project will have a positive impact on the community.

Very truly yours,



Handy L. Lindsey, Jr.
President

Cc: Chief James Tolbert
Flint Police Department

ATTACHMENT #2d

We acknowledge that appropriate personnel have read and understand this letter, that its terms and conditions are acceptable to us and that we will comply with those terms and conditions. The two signers below are authorized by the organization to enter into this agreement

PROPOSAL NUMBER: 2056

Name of Grantee: Flint Police Foundation
Name of President/Chief Executive Officer: Max Chiddister, Executive Director

Signature President/CEO:

Date Signed:

Name of Board Chairperson: J. Dallas Winegarden

Signature of Board Chair:

Date Signed:

Ruth Mott Foundation Approved Project Budget
Flint Police Foundation
North End Community Crime Strategy (NECCS)
1/1/2016 - 12/31/2018

See attached approved budget.

160257

(Proposal No. 17000536)

SUBMISSION NO.: CA 2152016

PRESENTED: 6-23-16

ADOPTED: _____

BY THE MAYOR:

RESOLUTION TO ACE-SAGINAW FOR ASPHALT PAVING MATERIALS

RESOLUTION

The Department of Purchases and Supplies has solicited a proposal for asphalt paving materials as requested by various departments; and

Ace-Saginaw Paving Co., 115 S Averill Ave., Flint, MI was the sole bidder from four solicitations for said requirements. The funding for this request will come from the following account numbers: 202-449.201-782.000 (\$45,000.00), 202-449.203-782.000 (\$9,735.00), 202-449.211-782.000 (\$5,500.00), 203-449.201-782.000 (\$353,418.00), 203-449.203-782.000 (\$7,700.00), 203-449.211-782.000 (\$14,333.00), 590-540.208-782.000 (\$30,000.00), 591-540.202-782.000 (\$30,000.00); and

IT IS RESOLVED, that the Proper City Officials, upon City Council's approval, are hereby authorized to process the necessary contract and purchase order to Ace-Saginaw Paving Co for asphalt paving materials in an amount not to exceed \$495,686.00. (Major Street Fund, Local Street Fund, Sewer Fund, Water Fund)

APPROVED PURCHASING DEPT.:


Derrick Jones, Purchasing Manager

APPROVED AS TO FINANCE:


Jody N. Lundquist, Chief Financial Officer

APPROVED AS TO FORM:


Stacy Ervin Oakes
Chief Legal Officer


Karen W. Weaver, Mayor

Sylvester Jones Jr., City Administrator

CITY COUNCIL:


Kerry Nelson, Council President

RECEIVERSHIP TRANSITION ADVISORY BOARD:

PRESENTED TO CITY COUNCIL:

6-27-2016

ADOPTED BY CITY COUNCIL:

6-27-2016

RESOLUTION STAFF REVIEW

DATE: June 23, 2016

Agenda Item Title: Purchase of Asphalt Paving Materials from Ace Saginaw Asphalt Co. for FY17 construction season.

Prepared By: Betty Wideman for Kay Muhammad

Background/Summary of Proposed Action: The purchase of Asphalt Paving Materials for FY17 construction season for water cuts, paving, pavement breaks and other street repairs.

Financial Implications: None

Budgeted Expenditure? Yes No Please explain if no:

Account No.: 202-449.201-726.000 - \$45,000; 202-449.203-782.000 - \$9,735;
202-449.211-726.000 - \$5,500; 203-449.203-726.000 - \$7,700; 203-449.201-726.000 -
\$353,418; 203-449.211-726.000 - \$14333

Pre-encumbered? Yes No Requisition #160000517

Other Implications (i.e., collective bargaining):

Without this purchase order the Street Maintenance Division will not be able to continue repairing water cuts, pavement breaks, paving or other street repairs.

Staff Recommendation: Recommend Approval

Staff Person: Kay Muhammad
Kay Muhammad

ATTACHMENT #2e

RESOLUTION STAFF REVIEW

DATE: 3-24-16

Agenda Item Title: Cold Patch

Prepared By: Cheri Priest, Water Service Center

Background/Summary of Proposed Action: The City of Flint Water Service Center requests a purchase order be issued for the purchase of cold patch. This is used for water and sewer repairs pending permanent repairs.

Financial Implications: Adequate funding has been allocated in the listed account.

Budgeted Expenditure? Yes No Please explain if no:

Account No.: 590-540.208-782-000, 202-449.201-726.000, 202-449.203-782.000,
591-540-202-782-000, 202-449.211-782.000, 203-449.201-782.000,
203-449.203-782.000,

Pre-encumbered? Yes No Requisition # 160000393 160000517

Other Implications (i.e., collective bargaining): None

Staff Recommendation: Recommend Approval

Staff Person: Robert Benciel
(Dept Head or other authorized staff)

160263

SUBMISSION NO.: CA2272016

PRESENTED: 6-24-16

ADOPTED: _____

RESOLUTION TO AUTHORIZE BUDGET AMENDMENTS

BY THE MAYOR:

Whereas, the City of Flint's budget is monitored on an ongoing basis by the Finance Department and City department heads; and

Whereas, the Finance Department is recommending certain adjustments;

IT IS RESOLVED, that the FY16 Budget of the City of Flint is hereby amended to reflect the changes in the attached list of budget adjustments to the City's General Fund, Major Streets, Public Safety, Police Fund, Building & Safety Department, Sewer and Water Funds as dated June 20, 2016; and

That the appropriate City Officials are authorized to do all things necessary to incorporate the attached changes into the Budget and to assign the appropriate account numbers.

APPROVED AS TO FORM:

Stacy Erwin Oakes
Stacy Erwin Oakes, Chief Legal Officer

APPROVED AS TO FINANCE:

Jody N. Lundquist
Jody N. Lundquist, Chief Financial Officer

APPROVED BY THE MAYOR:

Karen W. Weaver
Dr. Karen, Weaver, Mayor

(by consent)
(by consent)
(Marilyn Munnay Executive Assistant)

CITY COUNCIL:

Kerry Nelson
Kerry Nelson, Council President

RECEIVERSHIP TRANSITION
ADVISORY BOARD:

PRESENTED TO CITY
COUNCIL: 6-27-2016

ADOPTED BY CITY
COUNCIL: 6-27-2016



Dr. Karen Weaver
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance

Sylvester Jones, Jr.
City Administrator


Jody N. Lundquist
Finance Director

Dawn Steele
Deputy Finance Director

DATE: June 24, 2016

TO: Mayor Dr. Karen Weaver

CC: Sylvester Jones, Jr., City Administrator

FROM: Jody N. Lundquist, Chief Financial Officer 

RE: City of Flint Fourth Quarter Budget Amendment

The City of Flint adopted a budget for fiscal year 2016 and is committed to ongoing review of revenues and expenditures. A fourth quarter budget amendment has been prepared to reflect the changes to be made by June 30, 2016 to the budget year ending June 30, 2016 (FY2016) in compliance with Michigan's Public Act of 1968, Uniform Budgeting and Accounting Act.

Attached is the City's Proposed FY2016 Fourth Quarter Budget Amendment for your review.

General Fund

The General Fund reflects a net increase of \$827,310. The District Court had a net change of \$521,915, which was a result of the court being budgeted for 12 months but was merged with the 67th District Court on January 2, 2016. There was also an increase in revenue (\$16,275) in the City Clerk's budget due mainly to the State's reimbursement for the March election. Customer Service Income Tax had an increase of \$110,000 in Enforcement Revenue. The Fire Department had an increase in revenue of \$170,360 which was from an increase from the State for fire protection and a decrease in Charges for Services Rendered. Other adjustments that were made with no impact to fund balance occurred in the Charter Review budget to move \$12,485 from Professional Services to Wages and Fringes to pay wages for the committee members for their attendance at meetings. The Purchasing budget had an increase of \$3,470 in Copying Fees. The Police budget had a net adjustment of zero. The Police budget adjustments resulted from a decrease in revenues of \$259,960 along with corresponding decrease in Wages & Fringes, Vehicles and Equipment, and Professional Services of \$259,960.

Major Streets

The Major Street Fund has an increase in Wages & Fringes of \$74,682 with an offsetting

ATTACHMENT #2f

decrease in Professional Services, Rentals and Equipment of \$74,682, which results in no net impact.

Public Safety Fund

The Public Safety Fund shows an increase in revenue to reflect the payment from the Local Community Stabilization Share (State of Michigan) of \$334,024 and an increase to Wages & Fringes for police of \$71,793. This resulted in a net change of \$262,231.

Police Fund

The Police Fund shows an increase in revenue to reflect the payment from the Local Community Stabilization Share (State of Michigan) of \$92,450.

Drug Forfeiture

The Drug Forfeiture Fund shows an increase in revenue to reflect an increase in Fines & Forfeitures of \$95,449.

Building Inspection Fund

The Building Inspection Fund shows an increase in revenue to reflect an increase in Business Licenses & Permits of \$1,277,704. (\$947,321 was received for the General Motors plant.)

Sewer and Water Funds

Budget amendments were performed decreasing the amount of billed revenue and increasing the amount of uncollectible accounts for both the Sewer and Water Funds after a preliminary injunction order was issued in August 2015. The Court later amended the preliminary injunction order allowing the City to collect on accounts set aside and anticipated to be uncollectible as a result of the original order. In addition, the administration of the State's water bill relief program has positively impacted the remaining outstanding account balances by paying off past due balances for many customers.

Sewer Fund

The Sewer Fund shows an increase in revenue of \$3,553,080 to reflect an increase in Sewer Charges & Forfeited Discounts.

Water Fund

The Water Fund shows an increase in revenue of \$2,064,416 in Water Charges and a decrease in expenditures of \$1,964,445. The decrease in expenditures is due to the restructuring of the City's outstanding Drinking Water Revolving Loans which postponed bond payments until 2021.

ATTACHMENT #2f

CITY OF FLINT 4th QUARTER BUDGET AMENDMENTS FOR THE FISCAL YEAR ENDING JUNE 30, 2016

| <u>Department</u> | Amended FY2016 Budget | 4th Quarter Proposed Amendments | Proposed Amended Budget 6/30/2016 |
|--|--------------------------|---------------------------------------|--------------------------------------|
| General Fund | | | |
| <u>General Government</u> | | | |
| Revenues: | | | |
| Property Taxes | 4,900,000 | -200,000 | 4,700,000 |
| Special Assessment Taxes | 17,000 | -8,617 | 8,383 |
| Income Taxes | 13,541,000 | 829,612 | 14,370,612 |
| Local Community Stabilization Share Appr | 0 | 250,519 | 250,519 |
| Constitution Sales Tax | 8,300,000 | -700,000 | 7,600,000 |
| Statutory Sales Tax | 6,700,000 | -21,514 | 6,678,486 |
| | <u>33,458,000</u> | <u>150,000</u> | <u>33,608,000</u> |
| Expenditures -Bad Debts Expense | 0 | 150,000 | 150,000 |
| Net Change in Appropriations | 33,458,000 | 0 | 33,458,000 |
| <u>District Court</u> | | | |
| Revenues: | | | |
| State Grants | 228,170 | -107,015 | 121,155 |
| Fines & Cost - Traffic/Criminal | 1,661,731 | -986,731 | 675,000 |
| Total Revenues | 1,889,901 | -1,093,746 | 796,155 |
| Expenditures | | | |
| Wages & Fringes | 1,734,919 | -1,060,626 | 674,293 |
| Supplies & Operating Expenses | 998,305 | -553,035 | 445,270 |
| Capital Outlay | 2,000 | -2,000 | 0 |
| Total Expenditures | 2,733,224 | -1,615,661 | 1,119,563 |
| Net Change in Appropriations | -843,323 | 521,915 | -323,408 |
| <u>Charter Review</u> | | | |
| Expenditures: | | | |
| Wages & Fringes | 0 | 12,485 | 12,485 |
| Supplies & Operating Expenses | 47,800 | -12,485 | 35,315 |
| Total Expenditures | 47,800 | 0 | 47,800 |
| <u>Finance Purchasing</u> | | | |
| Revenue - Auction Rev - Forfeited & Others | 0 | 1,350 | 1,350 |
| Expenditures - Copying Services | 6,180 | 4,820 | 11,000 |
| Net Change in Appropriations | -6,180 | -3,470 | -9,650 |

ATTACHMENT #2f

| Department | Amended FY2016 Budget | 4th Quarter Proposed Amendments | Proposed Amended Budget 6/30/2016 |
|---|--------------------------|---------------------------------------|--------------------------------------|
| <u>City Clerk</u> | | | |
| Revenues: | | | |
| Bus.Licences & Permits-City Clerk | 125,000 | -14,000 | 111,000 |
| Cable Tv Franchise Fee | 1,100,000 | -47,955 | 1,052,045 |
| Non-Bus.Licenses & Permits-City Clerk | 0 | 500 | 500 |
| Sale Of Printed Material-Inte | 0 | 300 | 300 |
| Charges For sevicess Rendered | 0 | 77,430 | 77,430 |
| Total Revenues | 1,225,000 | 16,275 | 1,241,275 |
| <u>Customer Service</u> | | | |
| Revenues: | | | |
| Fees - Customer Service | 417,429 | -595 | 416,834 |
| Sundry | 11,000 | 14,000 | 25,000 |
| Nsf Check Fs | 4,000 | -900 | 3,100 |
| Total Revenues | 432,429 | 12,505 | 444,934 |
| Expenditures: | | | |
| Wages & Fringes | 0 | 275 | 275 |
| Total Expenitures | 0 | 275 | 275 |
| Net Change in Appropriations | 432,429 | 12,230 | 444,659 |
| Customer Service - Income Tax | | | |
| Revenue - Enforcement Tax | 225,000 | 110,000 | 335,000 |
| <u>Police</u> | | | |
| Revenues: | | | |
| State Grants | 24,000 | 296,709 | 320,709 |
| Liquor License Transf From State - Police | 80,000 | -17,000 | 63,000 |
| Auction Rev - Forfeited & Others | 144,000 | -113,931 | 30,069 |
| Charges For Services Rendered | 1,150,949 | -389,638 | 761,311 |
| Other Revenue | 80,100 | -36,100 | 44,000 |
| Total Revenue | 1,479,049 | -259,960 | 1,219,089 |
| Expenditures: | | | |
| Wages & Fringes | 3,227,757 | -46,260 | 3,181,497 |
| Supplies & Operating Expenses | 1,496,890 | -213,700 | 1,283,190 |
| Total Expenditures | 4,724,647 | -259,960 | 4,464,687 |
| Net Change in Appropriations | -3,245,599 | 0 | -3,245,599 |
| <u>Fire</u> | | | |
| Revenues: | | | |
| State Grants | 85,000 | 276,030 | 361,030 |
| Charges For Services Rendered | 233,639 | -105,670 | 127,969 |
| Total Revenue | 318,639 | 170,360 | 488,999 |
| Total 101 Fund Net Change | 31,611,766 | 827,310 | 32,437,076 |

ATTACHMENT #2f

| Department | Amended FY2016 Budget | 4th Quarter Proposed Amendments | Proposed Amended Budget 6/30/2016 |
|--|--------------------------|---------------------------------------|--------------------------------------|
| <u>Major Streets</u> | | | |
| Wages & Fringes | 1,028,639.48 | 74,682 | 1,103,321 |
| Supplies & Operating Expenses | 335,082.00 | -74,682 | 260,400 |
| Net Change in Appropriations | 1,363,721 | 0 | 1,363,721 |
| <u>Public Safety Fund</u> | | | |
| Revenue - State Grant | 0 | 334,024 | 334,024 |
| Police | | | |
| Expenditures: | | | |
| Wages | 1,005,588 | 94,961 | 1,100,549 |
| Overtime | 100,000 | 9,291 | 109,291 |
| Direct Fringe | 47,430 | 3,001 | 50,431 |
| Employer Pension DC Plan | 35,849 | -35,849 | 0 |
| Employer Health Care Savings Plan (HCSP) | 0 | 389 | 389 |
| Total Expenditures | 1,188,867 | 71,793 | 1,260,660 |
| Net Change in Appropriations | -1,188,867 | 262,231 | -926,636 |
| <u>Police Fund</u> | | | |
| Revenues - State Revenue | 0 | 92,450 | 92,450 |
| <u>Drug Forfeiture Fund</u> | | | |
| Revenues: | | | |
| Fines & Forfeitures - Cash/Cb -Police | 0 | 82,712 | 82,712 |
| Reimbursements | 0 | 1,348 | 1,348 |
| Fines & Forfeitures - Cash/Cb -Police | 2,500 | 851 | 3,351 |
| Reimbursements | 0 | 8,038 | 8,038 |
| Total Revenues | 2,500 | 92,949 | 95,449 |
| <u>Building Inspection Fund</u> | | | |
| Revenues: | | | |
| Fees - Development | 0 | 47,384 | 47,384 |
| Fines & Forfeitures - Civil infraction | 0 | 370 | 370 |
| Bus.Licences & Permits-Development | 515,000 | 593,578 | 1,108,578 |
| Non-Bus Lic&Perm-Development | 225,000 | 362,180 | 587,180 |
| Bus.Licences & Permits-Development | 125,000 | -12,277 | 112,723 |
| Non-Bus Lic&Perm-Development | 55,000 | -31,584 | 23,416 |
| Bus.Licences & Permits-Development | 40,000 | 25,904 | 65,904 |
| Non-Bus Lic&Perm-Development | 35,000 | -14,636 | 20,364 |
| Bus.Licences & Permits-Development | 60,000 | 9,338 | 69,338 |
| Non-Bus Lic&Perm-Development | 70,000 | -21,825 | 48,175 |
| Fines & Forfeitures - Development | 0 | 925 | 925 |
| Non-Bus Lic&Perm-Development | 500,000 | 318,348 | 818,348 |
| Total Revenues | 1,625,000 | 1,277,704 | 2,902,704 |

ATTACHMENT #2f

| Department | Amended FY2016 Budget | 4th Quarter Proposed Amendments | Proposed Amended Budget 6/30/2016 |
|-------------------------------------|--------------------------|---------------------------------------|--------------------------------------|
| <u>Sewer Fund</u> | | | |
| Revenues: | | | |
| Charges for Services | 24,478,420 | 3,541,580 | 27,500,000 |
| License and Permits | 25,000 | 11,500 | 36,500 |
| Total Revenues | 24,503,420 | 3,553,080 | 27,536,500 |
| <u>Water Fund</u> | | | |
| Revenues: | | | |
| Charges for Services | 28,394,978 | 2,164,416 | 30,559,394 |
| Gain on sale of fixed assets | 100,000 | -100,000 | 0 |
| Total Revenues | 28,494,978 | 2,064,416 | 30,559,394 |
| Expenditures: | | | |
| Wages & Fringes | 363,851 | 76,151 | 440,002 |
| Supplies & Operating Expenses | 4,379,090 | -76,151 | 4,302,939 |
| Transfers Out | 2,094,259 | -1,964,445 | 129,814 |
| Total Expenditures | 6,837,200 | -1,964,445 | 4,872,755 |
| Net Change in Appropriations | 21,657,778 | 4,028,861 | 25,686,639 |

CITY OF FLINT
Position Description

SALARY: \$85,000

| | | | |
|--------------|---------------|------------------|----------|
| Class Title: | City Engineer | Job Code Number: | 42-E-035 |
| Established: | June 6, 1966 | Bargaining Unit: | Exempt |

GENERAL STATEMENT OF DUTIES: Manages and coordinates the activities of professional engineering design and construction staff in the implementation of municipal construction and maintenance programs as related to master plans. Coordinates and administers construction and design business processes while maintaining alignment with the Metropolitan Planning Organization along with State and Local Agencies. This position supervises employees with multi-disciplinary skills who are represented by different labor contracts. The City Engineer is charged with meeting deadlines and resolving complex issues to ensure the successful implementation and timely completion of projects.

SUPERVISION RECEIVED: Works under the general supervision of the Director of Public Works who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED: Exercises supervision over the Engineering Division and a number of related Transportation divisional employees engaged in various phases of engineering and technical related activities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Manages the City of Flint's transportation, construction and design processes associated with the timely delivery of completed projects. The City Engineer is the engineer of record for the City of Flint's construction projects.
2. Conducts field inspections to monitor progress on projects and performs studies of engineering and/or transportation inter-divisional related activities.
3. Manages and supervises all aspects involved in the delivery of the City of Flint's construction projects.
4. Conducts meetings with the general public and business agencies concerning upcoming construction projects.
5. Oversees vendors providing technical and engineering services. Monitors and approves budgets and billings associated with these services.
6. Manages business processes associated with the development of current and future projects.
7. Ensures that road and bridge projects are completed on time and are within design and fiscal scope.
8. Reviews and resolves complex issues associated with commercial and residential permits.
9. Understand and pursue both private and State funding opportunities to solve tactical transportation issues within the City of Flint, including the utilization of M.D.O.T. funding sources.
10. Coordinates, assigns and trains staff to maximize the delivery of City services.
11. Identifies training opportunities and trains staff in multi-disciplinary skills to ensure cross-functionality.
12. Enhances technology use and understanding by the City of Flint engineering staff.
13. Initiates and maintains contact with contract agencies, City, State, MPO and rural task forces. Jointly resolves transportation issues.

City Engineer – Page 2

14. Continually strives to improve the “image” of the City of Flint by proactively meeting the operational needs of external customers while creating a good working relationship with internal and external customers.
15. Explains impact(s) of planned construction projects and resolves traffic concerns.
16. Measures products and internal performances of the Engineering Department.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Bachelor of Science Degree in Civil Engineering from an accredited college
- B. Five (5) years of full-time paid administrative and professional experience in the practice of civil engineering including responsibility for planning and directing complex civil engineering projects, two (2) years of which must have been in a supervisory position.
- C. At least two (2) years of the above experience must have been in developing and managing projects such as street and traffic engineering maintenance and improvements to other types of government facilities.
- D. Considerable experience involved in the planning, organizing and controlling of large-scale operations involving large construction projects.
- E. Ability to write and speak effectively, work as a team member, make presentations and meet/deal effectively with others.
- F. Ability to work independently, set priorities, organize, evaluate and present information effectively.
- G. Knowledge of design/construction engineering principles along with the ability to communicate them to the public as well as to internal staff.
- H. Ability to develop and maintain cooperative relationships with subordinates, other agencies and the public.

NECESSARY SPECIAL REQUIREMENT:

- A. Possession and maintenance of a valid State of Michigan driver’s license.
- B. Possession of a Certificate or Registration as a professional engineer issued by the Michigan State Board of Registration.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee regularly works in outside weather conditions and regularly is exposed to traffic (light or heavy) on foot while performing pavement markings and sign locations on new pavement. The employee is regularly exposed to inclement conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The employee is regularly required to reach with hands and arms and is required to stand and walk on uneven terrain including climbing up and down roadway slopes during grade inspections; climbing under bridges, over water, wading in water to prove footings, etc.; use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus. Specific physical requirements require good physical condition and agility.

Classification History

Revised: CSC Mtg. 06/06/66

Revised & Reallocated: CSC Mtg. 03/28/72

Revised & Reallocated: Personnel 07/27/82

Inactivated: Personnel 06/23/89

Reactivated, Revised & Reallocated: Personnel 05/14/92

Revised: 03/10/03

Revised: Human Resources 11/9/09

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



IMAGINE FLINT

CITY OF FLINT Position Description

| | |
|---|-----------------------------------|
| Director of Department of Public Works | Salary: \$95,000-\$105,000 |
| Established: July 1, 2014 | Appointed |

Position Summary

Under the supervision of the City Administrator, the Director of the Department of Public Works is responsible for performing executive level administration, supervisory and technical work in directing the activities of a full-service public works department which includes transportation, sanitation, and utilities/water services. The department employs 167 FTE & PTE's.

Essential job functions include, but are not limited to:

- Plans, organizes and directs all aspects of departmental operations ensuring safety, quality and efficiency. Develops, recommends and implements departmental policies and procedures, internal controls, and departmental goals and objectives in accordance with departmental needs, legal requirements and the city's overall strategic plan.
- Evaluate the need for and develop plans, schedules and cost estimates for long-range capital improvement programs and maintenance of public facilities.
- Represents the City and Public Works Department in meetings with public officials, other public agencies and civic groups in order to coordinate, develop and implement projects and programs.
- Maintains departmental awareness of state-of-the-art developments in management and fields of Public Works operations.
- Monitors development related to designated services areas, evaluates their impact on City operations and implements policy and procedure improvements.
- Monitors existing methods and procedures, making recommendations for increased efficiencies and cost effectiveness
- Ensures that utility systems and facilities meet State and EPA requirements.
- Resolves citizen complaints regarding delivery of departmental services.
- Supervises personnel, evaluates performance and oversees training and professional development.
- Selects and procures equipment and materials as needed in accordance with capital improvement plans and approved budgets.
- Prepares and maintains appropriate records and reports as required.
- Demonstrates continuous effort to improve operations, streamline work processes and work cooperatively and jointly to provide quality customer service.
- Performs other duties as determined by the City Administrator.



IMAGINE FLINT

Qualifications

A Bachelor's degree from an accredited college or university in Public Administration, Business Administration, Applied Science (Such as; Biology, Chemistry, etc.) or closely related field. A Master's degree and/or possession of MDEQ Waterworks System Operator "F", "S" license or Wastewater Operator Certification is desired. Five to seven (5-7) years of progressively more responsible professional experience in public works, utilities, and engineering; including three (3) years in an administrative/supervisory capacity.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 07/01/2014

Revised: City Administrator 12/7/2015

Revised: City Administrator 06/7/2016

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



IMAGINE FLINT

CITY OF FLINT Position Description

| | |
|--------------------------------------|-------------------------|
| Economic Development Director | Salary: \$85,000 |
| Established: April 21, 2016 | Appointed |

We are looking for an innovative and inspiring leader to create an environment where our talented staff can thrive by engaging and contributing to the important work of the department. You'll have the opportunity to lead staff and strategic initiatives to help bolster programs that improve the lives of Flint residents. You'll interact and collaborate closely with department staff, as well as community partners, to improve the vitality of the city.

GENERAL STATEMENT OF DUTIES:

Provides direction, leadership and general oversight to the Economic Development Department. Facilitates the development of strategy and policy in collaboration with the City Administrator's Office and other City departments. Ensures that the City's mission, council direction and core values are incorporated into operational activities and services. Represents the City in the community, the region and nationally with regards to policy and operational initiatives. This is a department head with responsibility for policy development, program planning, budget management, administration, and operational direction of the Community and Economic Development Department functions.

SUPERVISION RECEIVED:

Works under the direction of the City Administrator who reviews work for progress and effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Exercises supervision over all employees of the Economic Development Department either directly or indirectly through supervisors.

ESSENTIAL FUNCTIONS/DUTIES INCLUDE, BUT NOT LIMITED TO:

1. Plans, organizes, controls, integrates and evaluates the work of the Economic Development Department; with Program Managers and Staff, the Director will develop, implement, and monitor long-term plans, goals and objectives focused on achieving the City's mission and priorities, direct the development of and monitors performance against the annual Department budget, and finally will manage and direct the development, implementation and evaluations of plans, policies, systems and procedures to achieve annual goals, objectives, and work standards.
2. Provides assistance in the development of short and long term economic and development plans, as well as the gathering of information and preparation of studies, reports, and recommendations to achieve such goals. This involves the preparation and maintenance of information on utilizes, taxes, zoning, transportation, community services, financing tools, and incentives, in order to respond to requests for



information for economic development purposes, and the coordination with other departments and agencies as needed.

3. **Plans, directs, organizes and controls the negotiation and the management of professional service contracts, property sales or acquisition, and economic development oriented negotiations, as assigned. Works with the Economic Development Corporations to formulate and implement marketing and business attraction strategies, including familiarity with the goals and objectives of the City of Flint.**
4. **Provides leadership to develop and retain highly competent, public service-oriented staff through selection, compensation, training and day-to-day management practices that support the City's missions and values. Develops goals and objectives for economic development and evaluates staff performance based on implementation quality and effectiveness.**
5. **Represents the City and the department in the City Council meetings; informs and advises these groups, as well as City Administrator on progress toward the achievement of robust economic development goals and objectives, addressing serious problems as they arise.**
6. **Provide oversight of multiple economic development projects; coordinates project activities with other City departments, engineers, and outside local, county, regional, state, and federal agencies and utilities, fostering collaborative relationships and creating partnerships and opportunities for funding.**
7. **Interprets and is accountable for the departments' codes, regulations, plans, policies and functions for elected and appointed boards, citizens, the business community, stakeholders, and the general public.**
8. **Monitors national and state-wide legislation and developments in economic development matters; evaluates their impact on City programs and operations; implements departmental process improvement where warranted; represents the City in regional conferences and other forums.**
9. **Provides professional economic development advice, assist in the application and permitting process, and serves as an advocate for economic development in line with the *Imagine Flint* Master Plan, zoning ordinances, and goals as established by the City.**
10. **Promotes City of Flint industrial parks, promoting the sale of lots, and the orderly development of projects within the parks. Works closely with Flint-Genesee Regional Chamber of Commerce and the Flint Downtown Development Authority to identify areas of concern and collaboration in the promotion of business location and expansion within the City, as well as other economic development financing tools including Corridor Improvement Authorities and Business Improvement Districts.**
11. **Becomes familiar with the existing inventory of available buildings and business and residential development sites within the community. This will include both public and private buildings and land areas.**
12. **Provide oversight of the City's CDBG Revolving Loan Fund.**



13. Serves as a member of economic development group or task force that promote economic development at the Local, State, or Federal level, as deemed necessary appropriate.
14. Establishes and administers departmental personnel policies in accordance with pertinent ordinance, civil service rules and regulations, and union agreements.

KNOWLEDGE, SKILLS, AND ABILITIES:

1. Demonstrated knowledge of business development, economic development.
2. Considerable knowledge of municipal building, zoning, and infrastructure, and planning programs and processes.
3. Ability to display effective oral and written communication to groups and individuals, engineers, architects, contractors, developers, businesses, supervisors, employees, and the general public.
4. Ability to prepare and analyze reports and data.
5. Skill in the operation of necessary tools, equipment, and computer database programs (i.e., computers, telephone, copier, fax, calculator, Microsoft Word, Excel, and other databases and management information systems.)
6. Knowledge of the form and content of legal documents such as deeds, contracts, leases, and related documents.
7. Ability to retain records and prepare reports.
8. Ability to handle public relations problems with diplomacy.
9. Ability to establish and maintain effective working relationships with public officials, department heads and the general public.

MINIMUM ENTRANCE REQUIREMENTS:

1. Bachelor's degree from an accredited college or university in Public Administration, Business Administration, Economics or closely related field. **AND;** Five to Seven (5-7) years of experience in local government in either Grant Management and/or Administration, business development, community and economic development, and housing development.
2. Five (5) years of progressively more responsible experience in a managerial or leadership capacity in the above areas.

-OR

1. Master's Degree in Public Administration, Business Administration Economics or closely related field. **AND;** Three to five (3-5) years of experience in local government in either Grant Management and/or Administration, business development, community and economic development, and housing development.



IMAGINE FLINT

2. Three (3) years of progressively more responsible experience in a managerial or leadership capacity in the above areas.

SPECIAL REQUIREMENTS:

- A Valid State of Michigan Driver's license or the ability to obtain within 30 days of hire and an acceptable driving record.
- May be required to pass a drug test and background investigation.
- Must establish residency (within 25 miles of city limits) within six (6) months of hire date.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk, use hands and fingers, to feel objects, tools or controls, and reach with hands and arms.

The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Classification History

Established: Human Resources 04/21/2016

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**CITY OF FLINT
Position Description**

| | | | |
|--------------|--------------------------------|-----------------|-----------|
| Class Title: | Transportation Director | Job Code Number | N/A |
| Established: | April 22, 2002 | | Appointed |

GENERAL STATEMENT OF DUTIES:

Performs complex supervisory, administrative and professional work in planning, organizing, directing, and supervising the Transportation Department including engineering, traffic engineering, street maintenance, waste collection, fleet management, and other transportation projects and programs.

SUPERVISION RECEIVED:

Works under the broad policy guidance and direction of the Mayor or his/her designee, who reviews work for effectiveness through conferences and reports.

SUPERVISION EXERCISED:

Exercises supervision over clerical, administrative, maintenance, and professional staff as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Supervises division managers and department support staff, either directly or through subordinates.
2. Evaluates the needs of the Transportation Department and formulates short and long range plans to meet needs in all areas of responsibility. Studies and standardizes department policies, and procedures to improve efficiency and effectiveness of operations.
3. Oversees the preparation of engineering plans and specifications, bidding, competency of contractors and vendors, and the selection criteria for public contracts. Determines applicable codes, regulations, and requirements for assigned projects.
4. Oversees assigned projects to ensure contractor compliance with time, and budget parameters for the project.
5. Oversees the development or update of the City Transportation Improvement Program, and other plans involving the municipal infrastructure.
6. Plans, organizes, coordinates, supervises and evaluates programs, plans, services, staffing, equipment and infrastructure of the Transportation Department.
7. Prepares and documents budget requests; administers adopted budget in assigned areas of responsibility.
8. Responds to public or other inquiries relative to department policies and procedures. Evaluates issues and options regarding assigned areas and makes recommendations.
9. Maintains regular contact with consulting engineers, construction project engineers, City, County, State and Federal agencies, professional and technical groups and the general public regarding division activities and services.

Transportation Director – pg. 2

ESSENTIAL DUTIES AND RESPONSIBILITIES: (con't)

10. Monitors inter-governmental actions affecting division activities.
11. Prepares composite reports from individual reports of subordinates.
12. Maintains harmony among workers and resolves grievances.

MINIMUM ENTRANCE REQUIREMENTS:

- A. Graduation from a four-year college or university with a degree in civil engineering, public administration or a closely related field.
- B. Six years experience in municipal public works at supervisory level or above. Experience in engineering, or traffic engineering preferable.
- C. Considerable knowledge of civil engineering principles, practices, and methods as applicable to a municipal setting; Thorough knowledge of applicable City policies, laws, and regulations affecting Department activities.
- D. Knowledge of license, ordinances, rules and regulations relating to control of traffic.
- E. Knowledge of traffic and construction design engineering practices and procedures.
- F. Ability to guide, direct and motivate employees.
- G. Ability to communicate effectively orally and in writing with employees, consultants, other governmental agency representatives, City officials, and the general public.
- H. Ability to conduct necessary engineering research, analyze and compile comprehensive reports.

PHYSICAL DEMANDS:

Work is performed mostly in office settings. Some outdoor work is required in the inspection of various land use developments, construction sites or other Department facilities. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.

While performing the duties of this job, the employee is occasionally required to stand, walk, use hands to finger, handle, feel or operate objects, tools, or controls, and reach with hands and arms. The employee is occasionally required to sit, climb, or balance, stoop, kneel, crouch, or crawl, talk or hear, and smell. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision peripheral vision, depth perception, and the ability to adjust focus.

Classification History:

Established: April 2002

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



Dr. Karen Weaver
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance

Jody N. Lundquist
Chief Financial Officer

Dawn Steele
Deputy Finance Director

DATE: June 20, 2016

TO: Eric Cline, Department Manager
Michigan Department of Treasury
Local Government Financial Services Division
Fiscal Responsibility Section

FROM: Jody Lundquist, Chief Financial Officer

RE: Budget to Actual Revenue and Expenditure Report

Please find attached the Budget to Actual Revenue and Expenditure Report and Cash and Investment Summary for the period ending May 31, 2016 for your review and submission to the RTAB per Emergency Manager Order 20.

As a reminder, YTD Balance reflects actual activity recorded as of June 16, 2016 for the period ending May 31, 2016. Invoices and purchases incurred for the period ending May 31, 2016 but not entered as of June 16 will increase actual activity amounts recorded. Available Balance is the difference between total budgeted amounts and actual activity shown in the YTD Balance column. Similarly, % BDGT Used represents the percentage of budget represented by the YTD Balances. Eighty-three percent (91.67%) of the City's fiscal year is now complete.

In general, the City strives in its revenue collection efforts such that YTD activity is shown at a higher percentage than the percentage of the year that has passed. Similarly, the City would strive to monitor its cost activity such that the percentage of expenditures YTD are below 91.67%. Revenues in the City's various funds follow the income source. For instance, property tax revenue is levied July 1 each year and due and payable by September 15. For those funds that rely upon property tax revenue, the majority of income has been posted and appears in the YTD balances. State revenue sharing payments to the General Fund and Major and Local

Streets are posted on a bi-monthly and monthly basis, respectively, and lag based on the period distribution dates of the State. Other income, such as forfeitures, licenses and asset sales, is posted as the underlying event occurs.

A summary of major events by Fund is provided below:

WATER AND SEWER FUNDS – Billing activity was suspended during the month of April while the City prepared to issue Public Act 24 water relief credits to its customers for the period April 2014 through March 2015. Billing resumed during the month of May. Public Act 24 covers the billing period through April 2016 for water charges only. May 2016 residential water charges have been pledged by the State for participation in the flushing program. The water bill relief and flushing credit programs do not impact billed revenue but provide cash flow stabilization as collection activity continues to decline. The first payment of \$15 million in reimbursement for the \$29,020,837 distributed in credits for the period April 2014-March 2016 was received in June.

The City is currently developing a strategy for resuming collection efforts consistent with those required to meet the criteria outlined in the State's FY17 adopted budget which allows for continuation of the water bill relief credits up to \$12.75 million covering the period May 2016 through December 2016 or the date that Flint water is declared "safe", whichever occurs sooner.

Expenditure activity for ongoing operations of the water and sewer funds remains constant. Both budget and cash flow activity for the City's water and sewer funds are being monitored closely.

All other funds have no significant activity to note and continue to provide City services within budget as anticipated.

Please let me know if any additional information is necessary or if you have any questions.

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | YTD BALANCE | 2015-16 | YTD BALANCE | AVAILABLE | % BDGT |
|--|-------------------|-------------------|-------------------|-------------------|--------------------|--------------|
| | AMENDED BUDGET | | AMENDED BUDGET | | | |
| Fund 101 - General Fund | | | | | | |
| Property Taxes | 4,970,000 | 4,699,113 | 4,900,000 | 4,575,026 | 324,974 | 93.37 |
| Special assessment taxes | 16,656 | 20,973 | 17,000 | 8,383 | 8,617 | 49.31 |
| Income taxes | 13,131,100 | 14,314,826 | 13,766,000 | 13,188,333 | 577,667 | 95.80 |
| Interest and dividend income | 235,000 | 266,167 | 245,000 | 106,862 | 138,138 | 43.62 |
| State revenues | 17,834,960 | 17,861,513 | 18,168,013 | 12,346,634 | 5,821,379 | 67.96 |
| Charges for service rendered | 7,732,415 | 7,923,206 | 8,118,942 | 7,361,093 | 757,849 | 90.67 |
| Other revenues | 517,153 | 868,582 | 541,667 | 270,461 | 271,206 | 49.93 |
| Drawings from fund balance | (1,000,000) | - | (1,000,000) | - | (1,000,000) | - |
| Due From Fund Balance | | | | | 98,675 | |
| Fines and forfeitures | 1,612,245 | 1,562,201 | 1,805,731 | 771,711 | 1,034,020 | 42.74 |
| License and Permits | 1,200,300 | 1,144,949 | 1,225,000 | 885,272 | 339,728 | 72.27 |
| Proceeds from sale of capital assets | 500 | 500 | - | - | - | - |
| Transfers in | 4,577,998 | 4,577,998 | 3,777,998 | 3,463,165 | 314,833 | 91.67 |
| Proceeds from loan | 7,000,000 | 7,000,000 | - | - | - | - |
| TOTAL REVENUES | 57,828,326 | 60,240,028 | 51,664,025 | 42,976,940 | 8,687,085 | 83.19 |
| General government | 20,282,596 | 20,529,072 | 21,967,042 | 19,010,048 | 2,956,994 | 86.54 |
| Legislative | 439,775 | 415,037 | 667,602 | 528,508 | 139,094 | 79.17 |
| Judicial | 3,964,721 | 3,929,782 | 4,031,207 | 2,289,608 | 1,741,599 | 56.80 |
| Police | 13,132,962 | 12,961,412 | 16,043,558 | 13,018,724 | 3,024,834 | 81.15 |
| Emergency dispatch | 2,424,446 | 2,413,532 | 202,919 | 163,220 | 39,699 | 80.44 |
| Fire | 5,707,529 | 5,558,910 | 6,434,419 | 4,890,224 | 1,544,195 | 76.00 |
| Community development | 868,763 | 742,881 | 854,828 | 523,330 | 331,498 | 61.22 |
| Facilities and Maintenance | 1,453,321 | 1,332,445 | 1,462,452 | 1,007,247 | 455,205 | 68.87 |
| Transfers out | 99,140 | 149,206 | - | - | - | - |
| TOTAL EXPENDITURES | 48,373,253 | 48,032,276 | 51,664,027 | 41,430,909 | 10,233,118 | 80.19 |
| NET OF REVENUES/EXPENDITURES | 9,455,073 | 12,207,752 | (2) | 1,546,031 | (1,546,033) | |
| BEG. FUND BALANCE | (8,961,424) | (8,961,424) | 3,246,328 | 3,246,328 | | |
| FUND BALANCE ADJUSTMENTS | | | | | | |
| CONTRIBUTION TO FUND BALANCE | | | 1,000,000 | | | |
| END FUND BALANCE | 493,649 | 3,246,328 | 4,246,327 | 4,792,359 | | |
| FUND BALANCE AS % OF EXPENDITURES - ACTUAL | 1% | 7% | 8% | | | |
| FUND BALANCE AS % OF EXPENDITURES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 7,255,988 | 7,255,988 | 7,749,604 | | | |
| VARIANCE ACTUAL TO POLICY | (6,762,339) | (4,009,660) | (3,503,277) | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | | 2015-16 | | AVAILABLE BALANCE | % BDGT USED |
|--|-------------------|---------------------------|-------------------|--------------------------|----------------------|----------------|
| | AMENDED BUDGET | YTD BALANCE 06/30/2015 | AMENDED BUDGET | YTD BALANCE 5/31/2016 | | |
| Fund 202 - Major Street Fund | | | | | | |
| State revenues | 7,381,806 | 7,624,369 | 6,930,520 | 5,528,126 | 1,402,394 | 79.76 |
| Charges for service rendered | 23,887 | 13,461 | 31,886 | 82,357 | (50,471) | 258.29 |
| Other revenues | 209,229 | 290,320 | 183,974 | 78,479 | 105,495 | 42.66 |
| Drawings from fund balance | 1,181,572 | - | 2,241,926 | - | 2,241,926 | - |
| License and Permits | - | - | - | 500 | (500) | - |
| Interest and Dividend income | - | 29,010 | - | - | - | - |
| Federal revenues | 87,680 | 87,680 | - | - | - | - |
| TOTAL REVENUES | 8,884,174 | 8,044,841 | 9,388,306 | 5,689,462 | 3,698,844 | 60.60 |
| General government | 1,442,892 | 1,444,565 | 1,638,378 | 1,502,825 | 135,553 | 91.73 |
| Transportation | 6,478,149 | 4,960,037 | 7,062,602 | 4,196,223 | 2,866,379 | 59.41 |
| Debt services - interest | 8,551 | 8,550 | 8,550 | 8,550 | - | 100.00 |
| Debt services - principal | 110,072 | 110,070 | 110,072 | 110,070 | 2 | 100.00 |
| Transfers out | - | - | 568,703 | 521,311 | 47,392 | 91.67 |
| TOTAL EXPENDITURES | 8,039,664 | 6,523,221 | 9,388,305 | 6,338,979 | 3,049,326 | 67.52 |
| NET OF REVENUES/EXPENDITURES | 844,510 | 1,521,619 | 1 | (649,517) | 649,518 | |
| BEG. FUND BALANCE | 4,926,787 | 4,926,787 | 6,448,406 | 6,448,406 | | |
| END FUND BALANCE | 4,589,725 | 6,448,406 | 4,206,481 | 5,798,889 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 60% | 84% | 59% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 1,155,390 | 1,155,390 | 1,071,957 | | | |
| VARIANCE ACTUAL TO POLICY | 3,434,335 | 5,293,016 | 3,134,524 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | | 2015-16 | | AVAILABLE BALANCE | % BDGT USED |
|--|-------------------|---------------------------|-------------------|--------------------------|----------------------|----------------|
| | AMENDED BUDGET | YTD BALANCE 06/30/2015 | AMENDED BUDGET | YTD BALANCE 5/31/2016 | | |
| Fund 203 - Local Street Fund | | | | | | |
| State revenues | 1,941,703 | 1,942,017 | 3,383,287 | 2,568,303 | 814,984 | 75.91 |
| Other revenues | 618,343 | 117,135 | 630,677 | 408,981 | 221,696 | 64.85 |
| Interest and dividend income | - | 5,993 | - | - | - | - |
| Transfers in | - | - | 568,703 | 521,311 | 47,392 | 91.67 |
| Drawings from fund balance | 288,513 | - | 421,863 | - | 421,863 | - |
| TOTAL REVENUES | 2,848,559 | 2,065,146 | 5,004,530 | 3,498,595 | 1,505,935 | 69.91 |
| Fund 203 - Local Street Fund | | | | | | |
| General government | 314,770 | 314,770 | 402,087 | 368,580 | 33,507 | 91.67 |
| Transportation | 2,476,951 | 1,993,806 | 4,602,443 | 2,289,702 | 2,312,741 | 49.75 |
| TOTAL EXPENDITURES | 2,791,721 | 2,308,576 | 5,004,530 | 2,658,282 | 2,346,248 | 53.12 |
| NET OF REVENUES/EXPENDITURES | 56,838 | (243,430) | - | 840,313 | (840,313) | |
| BEG. FUND BALANCE | 1,610,712 | 1,610,712 | 1,367,282 | 1,367,282 | | |
| END FUND BALANCE | 1,379,037 | 1,367,282 | 945,419 | 2,207,595 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 54% | 53% | 21% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 384,007 | 384,007 | 687,400 | | | |
| VARIANCE ACTUAL TO POLICY | 995,030 | 983,275 | 258,019 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 AMENDED BUDGET | YTD BALANCE 06/30/2015 | 2015-16 AMENDED BUDGET | YTD BALANCE 5/31/2016 | AVAILABLE BALANCE | % BDGT USED |
|--|------------------------------|---------------------------|------------------------------|--------------------------|----------------------|----------------|
| Fund 205 - Public Safety | | | | | | |
| Property Taxes | 3,688,275 | 3,842,853 | 3,700,000 | 3,776,292 | (76,292) | 102.06 |
| State revenues | | | | 277,351 | | |
| Interest and dividend income | - | 30,798 | - | - | - | - |
| Other revenues | - | 5,462 | - | - | - | - |
| Drawings from fund balance | 4,690,318 | - | 2,481,948 | - | 2,481,948 | - |
| TOTAL REVENUES | 8,378,593 | 3,879,113 | 6,181,948 | 4,053,643 | 2,128,305 | 65.57 |
| Police | 2,705,773 | 2,684,119 | 1,902,722 | 1,815,102 | 87,620 | 95.40 |
| Fire | 3,675,510 | 3,633,122 | 4,279,226 | 3,901,169 | 378,057 | 91.17 |
| TOTAL EXPENDITURES | 6,381,283 | 6,317,241 | 6,181,948 | 5,716,271 | 465,677 | 92.47 |
| NET OF REVENUES/EXPENDITURES | 1,997,310 | (2,438,128) | - | (1,662,628) | 1,662,628 | |
| BEG. FUND BALANCE | 8,457,278 | 8,457,278 | 6,019,150 | 6,019,150 | | |
| END FUND BALANCE | 5,764,270 | 6,019,150 | 3,537,202 | 4,356,521 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 156% | 163% | 96% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 10% | 10% | 10% | | | |
| DESIGNATED RESERVE PER POLICY (10%) | 368,827 | 368,827 | 370,000 | | | |
| VARIANCE ACTUAL TO POLICY | 5,395,442 | 5,650,322 | 3,167,202 | | | |
| Fund 207 - Police Fund | | | | | | |
| Property Taxes | 1,250,306 | 1,293,783 | 1,260,588 | 1,260,588 | - | 100.00 |
| State revenues | - | - | - | 92,450 | | |
| Interest and dividend income | - | 445 | - | - | - | - |
| Other revenues | 93,180 | 1,740 | - | - | - | - |
| Drawings from fund balance | 42,502 | - | 4,262 | - | 4,262 | - |
| TOTAL REVENUES | 1,385,988 | 1,295,968 | 1,264,850 | 1,353,038 | (88,188) | 106.97 |
| Fund 207 - Police Fund | | | | | | |
| Police | 1,358,912 | 1,311,361 | 1,264,850 | 1,002,006 | 864,883 | 79.22 |
| TOTAL EXPENDITURES | 1,358,912 | 1,311,361 | 1,264,850 | 1,002,006 | 262,844 | 79.22 |
| NET OF REVENUES/EXPENDITURES | 27,076 | (15,392) | - | 351,032 | (351,032) | |
| BEG. FUND BALANCE | 19,656 | 19,656 | 4,264 | 4,264 | | |
| END FUND BALANCE | 4,230 | 4,264 | 2 | 355,296 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 0% | 0% | 0% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 10% | 10% | 10% | | | |
| DESIGNATED RESERVE PER POLICY (10%) | 134,349 | 134,349 | 126,059 | | | |
| VARIANCE ACTUAL TO POLICY | (130,118) | (130,085) | (126,057) | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | YTD BALANCE | 2015-16 | YTD BALANCE | AVAILABLE | % BDGT |
|--|------------------|------------------|------------------|------------------|------------------|--------------|
| | AMENDED | | AMENDED | | | |
| | BUDGET | 06/30/2015 | BUDGET | 5/31/2016 | BALANCE | USED |
| Fund 208 - Park/Recreation Fund | | | | | | |
| Property Taxes | 312,546 | 323,951 | 315,000 | 315,054 | (54) | 100.02 |
| Interest and dividend income | - | 718 | - | - | - | - |
| Other revenues | 4,930 | 16,954 | 4,825 | 1,200 | 3,625 | 24.87 |
| Drawings from fund balance | 97,000 | - | 81,229 | - | 81,229 | - |
| Transfers in | 99,413 | 99,140 | - | - | - | - |
| TOTAL REVENUES | 513,889 | 440,762 | 401,054 | 316,254 | 84,800 | 78.86 |
| Fund 208 - Park/Recreation Fund | | | | | | |
| Community development | 513,889 | 459,475 | 401,054 | 237,800 | 269,695 | 59.29 |
| TOTAL EXPENDITURES | 513,889 | 459,475 | 401,054 | 237,800 | 163,254 | 59.29 |
| NET OF REVENUES/EXPENDITURES | - | (18,712) | - | 78,454 | (78,454) | |
| BEG. FUND BALANCE | 99,941 | 99,941 | 81,229 | 81,229 | | |
| END FUND BALANCE | 2,941 | 81,229 | (0) | 159,683 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 1% | 19% | 0% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 10% | 10% | 10% | | | |
| DESIGNATED RESERVE PER POLICY (10%) | 41,689 | 41,689 | 31,983 | | | |
| VARIANCE ACTUAL TO POLICY | (38,748) | 39,540 | (31,983) | | | |
| Fund 219 - Street Light | | | | | | |
| Special assessment taxes | 2,738,986 | 2,415,368 | 2,718,986 | 2,616,226 | 102,760 | 96.22 |
| Interest and dividend income | - | 5,272 | - | - | - | - |
| Drawings from fund balance | - | - | 105,218 | - | - | - |
| TOTAL REVENUES | 2,738,986 | 2,420,640 | 2,824,204 | 2,616,226 | 207,977 | 92.64 |
| Fund 219 - Street Light | | | | | | |
| General government | 91,210 | 91,210 | 128,895 | 118,154 | 10,741 | 91.67 |
| Transportation | 2,463,195 | 2,381,159 | 2,695,308 | 1,879,693 | 815,615 | 69.74 |
| TOTAL EXPENDITURES | 2,554,405 | 2,472,369 | 2,824,203 | 1,997,847 | 826,356 | 70.74 |
| NET OF REVENUES/EXPENDITURES | 184,581 | (51,729) | 1 | 618,379 | (618,379) | |
| BEG. FUND BALANCE | 709,204 | 709,204 | 657,475 | 657,475 | | |
| END FUND BALANCE | 893,785 | 657,475 | 552,258 | 1,275,854 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 33% | 24% | 20% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 410,848 | 410,848 | 407,848 | | | |
| VARIANCE ACTUAL TO POLICY | 482,937 | 246,627 | 144,410 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | YTD BALANCE 06/30/2015 | 2015-16 | YTD BALANCE 5/31/2016 | AVAILABLE BALANCE | % BDGT USED |
|---|-------------------|---------------------------|-------------------|--------------------------|----------------------|----------------|
| | AMENDED BUDGET | | AMENDED BUDGET | | | |
| Fund 226 - Rubbish Collection Fund | | | | | | |
| Property Taxes | 5,517,813 | 4,909,128 | 4,829,002 | 4,624,305 | 204,697 | 95.76 |
| Charges for service rendered | 11,093 | 10,877 | - | 20,826 | (20,826) | - |
| Other revenues | - | 6,958 | - | - | - | - |
| Drawings from fund balance | - | - | 1 | - | 1 | - |
| License and Permits | 1,660 | 1,840 | 500 | 1,940 | (1,440) | 388.00 |
| TOTAL REVENUES | 5,530,566 | 4,928,803 | 4,829,503 | 4,647,071 | 182,432 | 96.22 |
| General government | 173,143 | 182,710 | 250,958 | 230,045 | 20,913 | 91.67 |
| Transportation | 49,755 | 52,546 | 100,000 | 4,312 | 95,688 | 4.31 |
| Public works | 4,551,320 | 4,380,260 | 4,478,544 | 3,888,357 | 590,187 | 86.82 |
| TOTAL EXPENDITURES | 4,774,218 | 4,615,516 | 4,829,502 | 4,122,714 | 706,788 | 85.37 |
| NET OF REVENUES/EXPENDITURES | 756,348 | 313,287 | 1 | 524,357 | (524,356) | |
| BEG. FUND BALANCE | 277,049 | 277,049 | 590,336 | 590,336 | | |
| END FUND BALANCE | 1,033,397 | 590,336 | 590,337 | 1,114,693 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 19% | 11% | 12% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 829,585 | 829,585 | 724,425 | | | |
| VARIANCE ACTUAL TO POLICY | 203,812 | (239,249) | (134,088) | | | |
| Fund 265 - Drug Law Enforcement Fund | | | | | | |
| Charges for Services Rendered | 6,000 | 4,110 | | | | |
| Other revenues | 16,500 | 3,818 | - | 7,571 | (3,044) | - |
| Interest and dividend income | - | 5,170 | - | - | - | - |
| Drawings from fund balance | 374,063 | - | 211,947 | - | 211,947 | - |
| Fines and forfeitures | 95,000 | 46,189 | 2,500 | 84,972 | (25,999) | 3,398.88 |
| TOTAL REVENUES | 491,563 | 59,287 | 214,447 | 92,543 | 121,904 | 43.15 |
| Police | 477,563 | 298,452 | 214,447 | 128,207 | 182,808 | 59.78 |
| TOTAL EXPENDITURES | 477,563 | 298,452 | 214,447 | 128,207 | 86,240 | 59.78 |
| NET OF REVENUES/EXPENDITURES | 14,000 | (239,165) | - | (35,664) | 35,664 | |
| BEG. FUND BALANCE | 768,972 | 768,972 | 529,807 | 529,807 | | |
| END FUND BALANCE | 408,909 | 529,807 | 317,860 | 494,143 | | |
| FUND BALANCE AS % OF EXPENDITURES - ACTUAL | 86% | 178% | 148% | | | |
| FUND BALANCE AS % OF EXPENDITURES - POLICY | 100% | 100% | 100% | | | |
| DESIGNATED RESERVE PER POLICY (100%) | 477,563 | 477,563 | 214,447 | | | |
| VARIANCE ACTUAL TO POLICY | (68,654) | 52,244 | 103,413 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 AMENDED BUDGET | YTD BALANCE 06/30/2015 | 2015-16 AMENDED BUDGET | YTD BALANCE 5/31/2016 | AVAILABLE BALANCE | % BDGT USED |
|--|------------------------------|---------------------------|------------------------------|--------------------------|----------------------|----------------|
| Fund 274 - HUD CDBG, ESG, & HOME GRANTS | | | | | | |
| Transfer in from 296 fund | - | 250,540 | - | - | - | - |
| Drawings from Fund Balance | - | - | - | - | - | - |
| Federal revenues | 11,834,239 | 4,148,623 | 13,297,599 | 3,857,745 | 9,439,854 | 29.01 |
| TOTAL REVENUES | 11,834,239 | 4,399,163 | 13,297,599 | 3,857,745 | 9,439,854 | 29.01 |
| General government | 215,350 | 165,972 | 134,603 | 46,412 | 88,191 | 34.48 |
| Fire | 14,766 | 11,847 | 2,919 | - | 2,919 | - |
| Community development | 812,485 | 204,349 | 11,312,046 | 3,440,320 | 7,871,726 | 30.41 |
| Transportation | 10,551,674 | 3,814,619 | - | - | - | #DIV/0! |
| Facilities and Maintenance | 204,964 | - | 35,000 | - | 35,000 | - |
| Public works | - | - | 30,000 | 16,467 | 13,533 | 54.89 |
| Building inspections | 35,000 | - | 960,113 | 643,130 | 316,983 | 66.98 |
| TOTAL EXPENDITURES | 11,834,239 | 4,196,787 | 12,474,681 | 4,146,329 | 8,328,352 | 33.24 |
| NET OF REVENUES/EXPENDITURES | - | 202,376 | 822,918 | (288,584) | 1,111,502 | |
| Fund 296 - Other Grants Fund | | | | | | |
| Federal revenues | 2,227,809 | 784,366 | 4,301,383 | 974,237 | 3,327,146 | 22.65 |
| State revenues | 4,350,528 | 1,108,595 | 3,680,383 | 2,803,023 | 877,360 | 76.16 |
| Other revenues | 354 | 483 | - | - | - | - |
| Local grants | 1,082,063 | 663,225 | 931,739 | 822,620 | 109,119 | 88.29 |
| Fines and forfeitures | 4,214 | 4,214 | - | - | - | - |
| Drawings from fund balance | - | - | - | - | - | - |
| Interest and dividend income | - | - | - | - | - | - |
| TOTAL REVENUES | 7,664,968 | 2,560,883 | 8,913,505 | 4,599,880 | 4,313,625 | 51.61 |
| Fund 296 - Other Grants Fund | | | | | | |
| General government | 19,662 | 7,506 | 12,192 | - | 12,192 | - |
| Police | 3,249,069 | 2,172,819 | 3,651,740 | 829,168 | 2,822,572 | 22.71 |
| Community development | 1,930,784 | 456,370 | 2,419,005 | 614,093 | 1,804,912 | 25.39 |
| Facilities and Maintenance | 773,310 | 165,748 | 910,972 | 473,480 | 437,492 | 51.98 |
| Building inspections | - | - | 8,640 | - | - | - |
| Transportation | 1,642,144 | 73,603 | 1,772,341 | 3,235 | 1,769,106 | 0.18 |
| Public works | 50,000 | 49,730 | 270 | - | 270 | - |
| Utilities | - | 332,919 | 2,000,000 | 1,584,830 | 415,170 | 79.24 |
| TOTAL EXPENDITURES | 7,664,968 | 3,258,696 | 10,775,160 | 3,504,806 | 7,270,354 | 32.53 |
| NET OF REVENUES/EXPENDITURES | (0) | (697,813) | (1,861,655) | 1,095,074 | (2,956,729) | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | YTD BALANCE | 2015-16 | YTD BALANCE | AVAILABLE | % BDGT |
|--|------------------|--------------------|------------------|------------------|--------------------|---------------|
| | AMENDED | | AMENDED | | | |
| | BUDGET | 06/30/2015 | BUDGET | 5/31/2016 | BALANCE | USED |
| Fund 402 - Public Improvement Fund | | | | | | |
| Property Taxes | 1,703,000 | 1,609,072 | 1,703,000 | 1,575,778 | 127,222 | 92.53 |
| Other revenues | 380,000 | 38,358 | 50,000 | - | 50,000 | - |
| Interest and dividend income | - | 7,613 | - | - | - | - |
| Drawings from fund balance | 767,957 | - | 1,325,694 | - | 1,325,694 | - |
| TOTAL REVENUES | 2,850,957 | 1,655,042 | 3,078,694 | 1,575,778 | 1,502,916 | 51.18 |
| Facilities and Maintenance | 721,900 | 688,774 | 700,000 | - | 700,000 | - |
| Debt services - principal | 1,526,953 | 1,526,953 | 600,000 | 210,000 | - | 35.00 |
| Debt services - interest | 195,000 | 200,000 | 552,481 | 479,331 | 73,150 | 86.76 |
| Transfers out | 407,104 | 400,191 | 726,213 | 666,374 | 59,839 | 91.76 |
| TOTAL EXPENDITURES | 2,850,957 | 2,815,918 | 2,578,694 | 1,355,705 | 1,222,989 | 52.57 |
| NET OF REVENUES/EXPENDITURES | - | (1,160,875) | 500,000 | 220,073 | 279,927 | |
| BEG. FUND BALANCE | 9,335,339 | 9,335,339 | 8,174,464 | 8,174,464 | | |
| END FUND BALANCE | 9,335,339 | 8,174,464 | 8,674,464 | 8,394,537 | | |
| FUND BALANCE AS % OF EXPENDITURES - ACTUAL | N/A | N/A | N/A | | | |
| FUND BALANCE AS % OF EXPENDITURES - POLICY | N/A | N/A | N/A | | | |
| DESIGNATED RESERVE PER POLICY | | | 2,928,267 | | | |
| VARIANCE ACTUAL TO POLICY | | | 5,746,197 | | | |
| Fund 542 - Building Inspection Fund | | | | | | |
| Charges for service rendered | 50,579 | 45,592 | - | 44,584 | (25,685) | - |
| Drawings from fund balance | 236,763 | - | 341,717 | - | 341,717 | - |
| Interest and dividend income | - | 9,114 | - | - | - | - |
| Fines and Forfeitures | 1,350 | 1,160 | - | 1,295 | (1,120) | - |
| License and Permits | 2,561,814 | 2,608,591 | 1,625,000 | 2,734,982 | 860,016 | 168.31 |
| TOTAL REVENUES | 2,850,506 | 2,664,457 | 1,966,717 | 2,780,861 | (814,144) | 141.40 |
| General government | 504,425 | 504,209 | 619,180 | 567,246 | 361,279 | 91.61 |
| Building inspections | 1,361,108 | 1,069,570 | 1,347,536 | 1,042,936 | 890,121 | 77.40 |
| TOTAL EXPENDITURES | 1,865,533 | 1,573,779 | 1,966,716 | 1,610,182 | 356,534 | 81.87 |
| NET OF REVENUES/EXPENDITURES | 984,973 | 1,090,678 | 1 | 1,170,679 | (1,170,678) | |
| BEG. FUND BALANCE | 643,476 | 643,476 | 1,734,154 | 1,734,154 | | |
| END FUND BALANCE | 1,391,686 | 1,734,154 | 1,392,438 | 2,904,833 | | |
| FUND BALANCE AS % OF REVENUES - ACTUAL | 53% | 66% | 86% | | | |
| FUND BALANCE AS % OF REVENUES - POLICY | 15% | 15% | 15% | | | |
| DESIGNATED RESERVE PER POLICY (15%) | 391,859 | 391,859 | 243,750 | | | |
| VARIANCE ACTUAL TO POLICY | 999,827 | 1,342,295 | 1,148,688 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | | 2015-16 | | AVAILABLE BALANCE | % BDGT USED |
|--|-------------------|---------------------------|-------------------|--------------------------|----------------------|----------------|
| | AMENDED BUDGET | YTD BALANCE 06/30/2015 | AMENDED BUDGET | YTD BALANCE 5/31/2016 | | |
| Fund 590 - Sewer Fund | | | | | | |
| Interest and dividend income | - | 147,488 | - | - | - | - |
| Charges for service rendered | 30,390,407 | 30,415,546 | 24,478,420 | 24,532,427 | (54,007) | 100.22 |
| Other revenues | 83,646 | 83,646 | 1,000 | 450 | 550 | 45.00 |
| License and Permits | 27,755 | 28,580 | 25,000 | 31,304 | (6,304) | 125.22 |
| Drawings from fund balance | 5,189,855 | - | 6,735,246 | - | 6,735,246 | - |
| Transfers in | 800,000 | 800,000 | - | - | - | - |
| TOTAL REVENUES | 36,491,663 | 31,475,259 | 31,239,666 | 24,564,181 | 6,675,485 | 78.63 |
| General government | 3,765,455 | 3,744,850 | 4,786,371 | 4,387,507 | 398,864 | 91.67 |
| Debt services - interest | 695 | 90 | 695 | 607 | 88 | 87.34 |
| Debt services - principal | 6,571 | 6,571 | 6,016 | 4,944 | 1,072 | 82.18 |
| Transfers out | 2,660,000 | 2,660,000 | 1,860,000 | 1,705,000 | 155,000 | 91.67 |
| Public works | 1,990,000 | 309,310 | 789,095 | 711,699 | 77,396 | 90.19 |
| Utilities | 22,971,502 | 19,055,265 | 23,797,489 | 16,609,942 | 7,187,547 | 69.80 |
| TOTAL EXPENDITURES | 31,394,224 | 25,776,087 | 31,239,666 | 23,419,699 | 7,819,967 | 74.97 |
| NET OF REVENUES/EXPENDITURES | 5,097,439 | 5,699,173 | - | 1,144,482 | (1,144,482) | |
| BEGINNING NET POSITION, AS RESTATED | 32,782,995 | 32,782,995 | 38,482,168 | 38,482,168 | | |
| ENDING NET POSITION | 32,690,580 | 38,482,168 | 31,746,922 | 39,626,650 | | |
| FUND BALANCE AS % OF EXPENDITURES - ACTUAL | 104% | 123% | 102% | | | |
| FUND BALANCE AS % OF EXPENDITURES - POLICY | 25% | 25% | 25% | | | |
| DESIGNATED RESERVE PER POLICY (25%) | 7,848,556 | 7,848,556 | 7,809,917 | | | |
| VARIANCE ACTUAL TO POLICY | 24,842,024 | 30,633,612 | 23,937,005 | | | |

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING MAY 31, 2016

| ACCOUNT | 2014-15 | YTD BALANCE 06/30/2015 | 2015-16 | YTD BALANCE 5/31/2016 | AVAILABLE BALANCE | % BDGT USED |
|--|-------------------|---------------------------|-------------------|--------------------------|----------------------|----------------|
| | AMENDED BUDGET | | AMENDED BUDGET | | | |
| Fund 591 - Water Fund | | | | | | |
| Charges for service rendered | 33,136,041 | 33,777,659 | 28,394,978 | 26,500,599 | 1,894,379 | 93.33 |
| Other revenues | - | - | - | 12,676 | - | - |
| Interest and dividend income | - | 100,232 | - | - | - | - |
| State Revenues | - | - | 8,000,000 | 8,000,000 | - | 100.00 |
| Local Grant Revenue | - | - | 4,000,000 | 2,000,000 | - | 50.00 |
| Drawings from fund balance | 4,865,245 | - | 9,287,125 | - | - | - |
| License and Permits | 35,000 | 31,151 | - | - | - | - |
| Fines and forfeitures | - | - | - | 1,316 | - | - |
| Gain on sale of fixed assets | 252,337 | 225,465 | 100,000 | - | 100,000 | - |
| TOTAL REVENUES | 38,288,623 | 34,134,507 | 49,782,103 | 36,514,591 | 13,267,512 | 73.35 |
| | | | | | | |
| General government | 4,255,508 | 4,290,107 | 5,319,386 | 4,876,995 | 442,391 | 91.68 |
| Transfers out | 1,660,571 | 5,960,469 | 3,224,259 | 1,165,647 | 2,058,612 | 36.15 |
| Public works | 2,760,000 | 341,630 | 4,689,998 | 1,580,355 | 3,109,643 | 33.70 |
| Utilities | 26,810,605 | 16,143,856 | 36,548,460 | 21,680,861 | 14,867,599 | 59.32 |
| TOTAL EXPENDITURES | 35,486,684 | 26,736,062 | 49,782,103 | 29,303,858 | 20,478,245 | 58.86 |
| NET OF REVENUES/EXPENDITURES | 2,801,940 | 7,398,445 | - | 7,210,733 | (7,210,733) | |
| | | | | | | |
| BEGINNING NET POSITION, AS RESTATED | (1,915,969) | (1,915,969) | 9,891,609 | 9,891,609 | | |
| Other related fund net activity | | 4,409,133 | | | | |
| ENDING NET POSITION | (3,979,274) | 9,891,609 | 604,484.33 | 17,102,342 | | |
| | | | | | | |
| FUND BALANCE AS % OF EXPENDITURES - ACTUAL | -11% | 28% | 1% | | | |
| FUND BALANCE AS % OF EXPENDITURES - POLICY | 25% | 25% | 25% | | | |
| | | | | | | |
| DESIGNATED RESERVE PER POLICY (25%) | 8,871,671 | 8,871,671 | 12,445,526 | | | |
| VARIANCE ACTUAL TO POLICY | (12,850,945) | 1,019,938 | (11,841,041) | | | |

**CITY OF FLINT
CASH AND INVESTMENT ACCOUNT SUMMARY
FOR THE PERIOD ENDING MAY 31, 2016**

| Fund | | Beginning Balance | Ending Balance |
|---|--|----------------------|-------------------|
| Account | Description | 07/01/2015 | 05/31/2016 |
| Fund 101 General Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 4,352,506.34 | 9,210,653.14 |
| 001.450 | Citizens - P/R Direct Deposit - 906-9766 | (46,552.16) | (50,200.62) |
| 004.000 | Imprest Cash | 9,300.35 | 9,300.35 |
| 004.100 | Imprest Cash - Register | 5,325.00 | 5,325.00 |
| | General Fund | 4,320,579.53 | 9,175,077.87 |
| Fund 202 Major Street Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 5,904,997.03 | 5,824,473.17 |
| 004.000 | Imprest Cash | 60.00 | 60.00 |
| | Major Street Fund | 5,905,057.03 | 5,824,533.17 |
| Fund 203 Local Street Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,233,852.16 | 2,220,507.92 |
| Fund 205 Public Safety | | | |
| 001.000 | Commercial Pooled Cash Account | 6,270,450.02 | 4,103,806.56 |
| Fund 207 Police Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 78,194.08 | 270,000.43 |
| Fund 208 Park/Recreation Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 148,760.28 | 137,665.53 |
| Fund 219 Street Light | | | |
| 001.000 | Commercial Pooled Cash Account | 1,065,930.44 | 644,334.74 |
| Fund 226 Rubbish Collection Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,416,353.73 | (28,547.67) |
| Fund 265 Drug Law Enforcement Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,110,427.81 | 1,074,600.97 |

ATTACHMENT #7

| Fund | | Beginning | Ending |
|--|-------------------------------------|----------------------|----------------------|
| | | Balance | Balance |
| Account | Description | 07/01/2015 | 05/31/2016 |
| Fund 274 HUD CDBG, ESG, & HOME GRANTS | | | |
| 001.000 | Commercial Pooled Cash Account | (633,882.14) | (446,133.29) |
| 001.100 | Bank - Urban Renewal - 230006018089 | 203,294.41 | 31,895.71 |
| | HUD CDBG, ESG, & HOME GRANTS | (430,587.73) | (414,237.58) |
| Fund 296 Other Grants Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,222,011.93 | 482,969.03 |
| Fund 402 Public Improvement Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,549,446.09 | 1,385,843.06 |
| Fund 542 Building Inspection Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 1,842,679.01 | 2,906,583.81 |
| 004.000 | Imprest Cash | 50.00 | 50.00 |
| | Building Inspection Fund | 1,842,729.01 | 2,906,633.81 |
| Fund 590 Sewer Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 30,071,313.26 | 22,852,042.30 |
| 003.000 | Certificate Of Deposit | 0.00 | 14,796,293.31 |
| | Sewer Fund | 30,071,313.26 | 37,648,335.61 |
| Fund 591 Water Fund | | | |
| 001.000 | Commercial Pooled Cash Account | 14,149,248.85 | (8,216,761.56) |
| 001.001 | Cash Reserve | 5,848,116.20 | 5,848,116.20 |
| 003.000 | Certificate Of Deposit | 0.00 | 9,437,836.49 |
| | Water Fund | 19,997,365.05 | 7,069,191.13 |
| | TOTAL - ALL FUNDS | 75,801,882.69 | 72,500,714.58 |