

City of Flint
Receivership Transition Advisory Board Agenda
Wednesday, August 12, 2015
2:00 PM

Flint City Hall
Council Chambers – 3rd Floor
1101 S. Saginaw St.
Flint, Michigan 48502

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of July 15, 2015 RTAB meeting minutes (attachment #1)

II. OLD BUSINESS

NONE

III. NEW BUSINESS

- A. Mayor and Council President
- B. Approval of Resolutions & Ordinances for City Council Meetings
 - 1. Resolutions from Regular City Council meeting of July 13, 2015 (attachment #2)
 - 2. Resolutions from Regular City Council meeting of July 27, 2015 (attachment #3)
 - a. Resolution #150559 – FY 15 Budget Amendments (attachment #3a)
- C. City Administrator Items
 - 1. Budget to Actual – June 2015 (attachment #4)
 - 2. City of Flint Strategic Plan – Information Only (attachment #5)

IV. PUBLIC COMMENT

V. ADJOURNMENT

DRAFT

Attachment #1

1

1 CITY OF FLINT
2 RECEIVERSHIP TRANSITION ADVISORY BOARD MEETING

3 JULY 15, 2015

4 2:00 p.m.

5

6 Meeting before the RTAB Board at
7 1101 S. Saginaw, Flint, Michigan, on Wednesday, July 15,
8 2015.

9

10 BOARD MEMBERS PRESENT:

11 Frederick Headen - The Chairperson
Robert McMahan
12 Brian Larkin
David McGhee
13 Beverly Walker-Griffea

14

15 FROM THE CITY:

16 Natasha Henderson, Administrator
Jody Lundquist, Finance Director

17

18 OTHERS PRESENT:

19 R. Eric Cline
Monica Galloway
20 Eric Mays

21

22 REPORTED BY: Mona Storm, CSR# 4460

23

24

25

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10	A. Approval of Resolutions & Ordinances for	
11	City Council Meetings	
12	June 8, 2015, approved except 448	9
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1 Flint, Michigan

2 Wednesday, July 15, 2015

3 2:01 p.m.

4 THE CHAIRPERSON: It is 2:00. This meeting
5 of the Flint RTAB will be in order. There are copies
6 of the agenda in the back of the room for anyone who
7 doesn't have one but wishes to. Also in the back is a
8 sign-in sheet for anyone who wishes to address the
9 Board during public comment.

10 Item I A, Roll Call. I'll let the record
11 reflect that all five RTAB members are present. We do
12 have a quorum.

13 Item I B of the agenda, we had a last minute
14 addition involving a renewal of a transportation
15 millage resolution. For that, is there any objection
16 to adding that item to the agenda?

17 MR. LARKIN: No objection.

18 MR. McMAHAN: No objection.

19 THE CHAIRPERSON: If not, any objection to
20 approving the agenda as amended?

21 MR. McMAHAN: So moved with the amendment.

- 22 MR. MCGHEE: Support.
- 23 MR. LARKIN: Support.
- 24 THE CHAIRPERSON: Those in favor?
- 25 BOARD MEMBERS: Aye.

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1 THE CHAIRPERSON: Opposed?

2 The agenda's approved.

3 Item I C, approval of the minutes of the RTAB
4 meeting of June 11th. Those were previously passed
5 out. Are there any corrections or additions to those
6 minutes?

7 If not, I'll entertain a motion that the
8 minutes be approved as reported.

9 MR. LARKIN: So moved.

10 MR. McMAHAN: Support.

11 MS. WALKER-GRIFFEA: Support.

12 THE CHAIRPERSON: Those in favor, please say
13 "aye".

14 BOARD MEMBERS: Aye.

15 THE CHAIRPERSON: Opposed?

16 The prior meeting minutes are approved.

17 Item II, Old Business. We have before us a
18 request for exemption for obsolete property. This item
19 was before us at the last meeting. We have in our
20 packet information provided by the City Administrator
21 as well as information provided by the City Council.

22 It happens to be before us based upon Section 19 of the
23 Emergency Manager Order 20. It's a situation where an
24 economic or redevelopment issue was presented to the
25 Council and disapproved. So the tiebreaker goes to

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1 this particular board.

2 Also, at the conclusion of the last meeting
3 we had the opportunity, as members, to present a series
4 of questions to both the City Administrator and the
5 Council and received responses back from those. Just
6 for purposes only, on discussion, is there a motion
7 that the exemption be approved?

8 Again, for discussion purposes only.

9 MR. McMAHAN: A motion.

10 THE CHAIRPERSON: Support?

11 MS. WALKER-GRIFFEA: Support.

12 THE CHAIRPERSON: Motion conveyed and a
13 second. Any discussion of the members?

14 MR. LARKIN: I would -- I would like to
15 address the Board and I would like to acknowledge that
16 I would -- I would be abstaining from the vote of this
17 specific topic, due to my level of involvement with
18 this particular project in advance of being appointed
19 to the Transition Advisory Board.

20 THE CHAIRPERSON: Other discussion?

21 Other members?

22 MR. McMAHAN: I don't have any, other than to
23 say I want to thank the City and the Council for the
24 completeness of their responses to the questions. They
25 were very informative and complete.

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1 MR. MCGHEE: Yeah, I second that. Not only
2 informative but also timely. They did a great job in,
3 you know, providing answers and responses to those
4 issues or questions or concerns.

5 THE CHAIRPERSON: Any other discussion?

6 If not --

7 MS. WALKER-GRIFFEA: I guess I would just
8 like to say --

9 THE CHAIRPERSON: Yes?

10 MS. WALKER-GRIFFEA: I would just like to
11 say, as a part of the discussion, one of the things
12 that pretty much jumped out at me is that, as we move
13 forward, working together with this new configuration,
14 that it would be great and I would be very supportive
15 of the City Council making sure that they're having a
16 voice as things are moving along with resolutions with
17 the Mayor and the City Manager.

18 I think that, as I read the information, it
19 looked like some of the conflict that caused this vote
20 to be different was a lack of communication between
21 those two or three organizational components.

22 THE CHAIRPERSON: Other comments from the
23 members?

24 If not, questions on the adoption of the
25 motion? The motion is that the requested exemption for

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1 obsolete property be approved. Those in favor, please
2 say "aye".

3 MR. McMAHAN: Aye.

4 MR. McGHEE: Aye.

5 MS. WALKER-GRIFFEA: Aye.

6 THE CHAIRPERSON: Opposed?

7 The motion is adopted.

8 Item III, New Business. A, Approval of
9 Resolutions and Ordinances of the City Council
10 meetings. Mr. Cline, is this an issue to which you
11 wish to speak?

12 MR. CLINE: Good afternoon. Just to draw
13 your attention to one particular item, Resolution
14 Number 448 is requesting a budget amendment to the
15 fiscal '16 budget to account for additional expenses
16 related to the 911 consolidation.

17 I believe since this is an amendment to the
18 two-year budget, it would require the State Treasurer
19 to approve that. So, typically, the RTAB boards will
20 make a recommendation to approve that amendment to the
21 budget, assuming of course that you -- that you agree

22 with that. Therefore, it has been somewhat the
23 practice of the other RTAB boards to adopt the other
24 resolutions from that particular meeting with the
25 exception of that particular resolution which you'll

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1 see singled out on your agenda and then address that in
2 a separate motion so you can make a recommendation to
3 the State Treasurer on that.

4 So I don't know if there's any specific
5 questions on this particular packet. I believe
6 everything else was pretty standard I've had but I did
7 want to note that just procedurally for you. So --
8 okay. Thank you.

9 THE CHAIRPERSON: Has money been identified
10 with regards to this particular item?

11 MR. CLINE: I believe it has, yes. There is
12 some information that was provided by the City on that.
13 I would defer to them for more specific discussion as
14 to that. But yes, the money has been identified. I
15 believe that there's no undue strain on the City's
16 budget to make this amendment. And, as I understand
17 it, the 911 consolidation will be complete, I believe,
18 by either late August or early September. So --

19 THE CHAIRPERSON: And your recommendation
20 will be that the resolutions, other than 448, be voted
21 upon separately and then 448 then would be voted upon?

22 MR. CLINE: Yes, yes. Because that would be
23 in the form of a recommendation to the State Treasurer
24 to approve an amendment to the two-year budget, so --

25 THE CHAIRPERSON: Is there, then, a motion to

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1 the effect that the resolutions from the June 8th City
2 Council Meeting, other than 448, be approved?

3 MR. LARKIN: So moved.

4 MR. McMAHAN: Support.

5 THE CHAIRPERSON: A motion is made and a
6 second. Is there any discussion?

7 If not, those in favor please say "aye".

8 BOARD MEMBERS: Aye.

9 THE CHAIRPERSON: Opposed?

10 Motion is approved.

11 That leaves Resolution 448. Is there a
12 motion that Resolution 448 be approved?

13 MR. McGHEE: I motion that this particular
14 resolution is amended as recommended.

15 THE CHAIRPERSON: Is there support?

16 MR. LARKIN: Support.

17 THE CHAIRPERSON: Any discussion?

18 If not, those in favor of the motion, please
19 say "aye".

20 BOARD MEMBERS: Aye.

21 THE CHAIRPERSON: Opposed?

- 22 The motion is adopted.
- 23 Item 2, a Resolution from the Regular City
- 24 Council meeting of June 22nd, Attachment 4.
- 25 Mr. Cline, any comments with regards to this?

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1 MR. CLINE: I believe that everything here is
2 pretty self-explanatory. There is a Brownfield
3 agreement between the City and the County that is up
4 for consideration that is simply working through the
5 County to administer a Federal Brownfield grant for
6 some environmental cleanup within the City. And
7 there's also a change order for approximately \$2,200
8 for IT services. Most of the items, in my review, seem
9 pretty standard.

10 The -- I will say that the Brownfield
11 agreement, also, the City currently has a couple of
12 other agreements of a similar nature in place. So I
13 didn't see anything, looking through it, that gave me
14 cause for concern on that. So I think this is a
15 standardized meeting. So if there's no specific
16 questions --

17 MS. WALKER-GRIFFEA: I have a question.

18 MR. CLINE: Yes?

19 MS. WALKER-GRIFFEA: How does 150484.1 fit
20 into this?

21 MR. CLINE: And that is -- I'm sorry. Which

22 subject is that?

23 MS. WALKER-GRIFFEA: 150484.1.

24 MR. CLINE: 484.1, I believe that is the

25 change order. 484. I'm trying to find it. And what

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1 is your specific question related to it?

2 It is a change order to an IT service
3 contract to increase the amount of funding available to
4 the vendor to perform some additional activities for
5 the City.

6 MS. WALKER-GRIFFEA: Is it within the
7 Environmental Protection?

8 MR. CLINE: No, there's a separate issue.

9 MS. WALKER-GRIFFEA: So it is separate?

10 MR. CLINE: Yes. I'm sorry.

11 MS. WALKER-GRIFFEA: Okay. That was it.

12 MR. CLINE: Okay.

13 THE CHAIRPERSON: And with respect to all of
14 these involved dollar amounts, have appropriate funding
15 sources been identified?

16 MR. CLINE: Yes.

17 THE CHAIRPERSON: Is there a motion, then,
18 with respect to the resolution from the Regular City
19 Council meeting of June 22nd, as described by
20 Mr. Cline, be approved?

21 MR. MCGHEE: So moved.

22 MS. WALKER-GRIFFEA: So moved.

23 THE CHAIRPERSON: Support.

24 MR. LARKIN: Support.

25 THE CHAIRPERSON: Discussion?

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1 Those in favor of the motion, please say
2 "aye".

3 BOARD MEMBERS: Aye.

4 THE CHAIRPERSON: Opposed?

5 The motion is adopted.

6 Item III 3, Resolutions of the Regular (sic)
7 City Council Meeting of June 29th. Those are
8 Attachments 5a and 5b. Mr. Cline?

9 MR. CLINE: Yes. What we have here, this is
10 the -- took place at a Special City Council meeting on
11 June 29th. The City Administrator presented a series
12 of year-end budget amendments to the City Council,
13 which were ultimately adopted.

14 However, the City Council amended the motion
15 to adopt the budget amendments and in order to use
16 about \$200,000 of the City's existing fund balance for
17 use for grass and weed abatement throughout the City.
18 I wanted to note that the City's standing fund balance
19 at this point is just under \$500,000. It is \$495,153
20 by information I have. So use of the \$200,000 would --
21 would be using approximately 40 percent of the City's

22 existing fund balance.

23 We have a memo from a City Administrator that

24 indicates her concerns with this use of fund balance

25 and shows that such a vote and such usage is not

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1 consistent with the City's fund balance policies and
2 has expressed concern over this usage.

3 I think what is before the RTAB -- and I
4 don't know if you have specific questions and I
5 would -- I would think that you may want to speak with
6 the City Administrator on this, if need be. But one of
7 the concerns that -- or procedurally one of the
8 concerns that the RTAB needs to recognize is that,
9 whatever decision that you render, it's either going to
10 be an approval, which approves both budget amendments
11 and the use of the \$200,000 or it's going to be denied,
12 all of it.

13 You're not in a position to sort of pick one
14 and not the other because it was all contained within
15 one vote and the limitations of the RTAB is pretty
16 much, I guess, an up and down vote process. So you'll
17 need to take that into account if the Board rejects
18 this action and the City is going to have to go back
19 and determine how to address those budget amendments
20 because they were for a fiscal year end that is now
21 passed and ended June 30th.

22 If it move -- if you approve it and it moves
23 forward, then the City's going to have to be concerned
24 with the drain on its fund balance and the fact that
25 those policies were established by Emergency Manager

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1 directive and are in place through City policy. So --
2 and there are minimum thresholds, I believe 12 to
3 15 percent is what the City is supposed to have.

4 Unfortunately they're not quite that level
5 but they're on path to build up to it. So it's -- it's
6 a rather complicated issue before you. So I don't know
7 if you have any other specific questions.

8 THE CHAIRPERSON: And what is your
9 understanding of the difference, if any, between
10 Resolution 488 and 488.1?

11 MR. CLINE: As best as I have been able to
12 determine from multiple readings of this, Resolution
13 488 just effectively acknowledges that the Council is
14 going to amend the budget amendments as presented.
15 They -- that resolution really has, in my analysis, no
16 effective -- it doesn't really do anything one way or
17 the other. It's more of just a ceremonial statement
18 that we're going to amend these budget amendments and
19 then 488.1 is actually the one that -- that adopts the
20 action that is now before you.

21 THE CHAIRPERSON: Okay.

22 MR. CLINE: So, really, you have -- I guess
23 you could say you have -- you have two motions to -- to
24 consider but the first one, really, there's no
25 practical effect to it.

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1 MR. McMAHAN: But these are coupled. Did I
2 understand you correctly?

3 MR. CLINE: Well, there's a separate vote
4 taken that -- and that was their intention, to amend
5 the budget amendments that were presented to them.

6 MR. McMAHAN: Well, you just said that this
7 is an up or down on --

8 MR. CLINE: Yes. But you could vote -- you
9 could vote separately on each one.

10 MR. McMAHAN: Okay. So we can break it up?

11 MR. CLINE: Yes. But you can't -- what I'm
12 saying is what -- I'm sorry. I -- what I -- just to
13 clarify what I said earlier is that you can't separate
14 the actual budget amendments from the use of the
15 \$200,000. That's intertwined in the vote that was
16 taken. But that second resolution, which was actually
17 the first vote taken by Council, that really has no --
18 it's more of a position statement, as I interpret it,
19 than an actual action statement.

20 THE CHAIRPERSON: I believe that we may have
21 questions, or at least I do, for the City Administrator

22 but I'm going to make sure others of my colleagues may
23 have questions as well so I'll let them go first.

24 MR. LARKIN: I have a question for the City
25 Administrator. If, based on the -- what has just been

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1 provided as far as our options for voting here today,
2 if the amendments that were presented to City Council
3 by your administration are not approved, what impact is
4 that going to have in the operation of the City moving
5 forward over these next 30 days until the RTAB meets
6 again?

7 MS. HENDERSON: It doesn't have an impact in
8 the sense that we're -- we've completed that fiscal
9 year. However, the impact that I see is that we don't
10 have a budget amendment for the past year and that is
11 something that we are supposed to have. That's general
12 accounting principles; that we should have amended the
13 budget. It's in accordance with the -- the fiscal
14 responsibility, the financial responsibility orders
15 that are in place. And I gave you a copy of those, of
16 two of those.

17 We are supposed to have budget amendments at
18 every quarter and this happens to be our year end
19 quarter, which is the fourth quarter. So we do need
20 that budget amendment for auditing purposes to close
21 out. Because those, the implications of that, would be

22 that we could get findings because that is not approved
23 because we don't -- if you're asking specifically about
24 the \$200,000, of course we're out of that year so we
25 couldn't go back and spend \$200,000 on grass abatement.

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1 It would be in this year, if we did that at this point.

2 THE CHAIRPERSON: Is it -- is it your
3 understanding with regards to the issue before us,
4 which is a City Council resolution, that were we to
5 disapprove that resolution, that the situation at that
6 point would be that you, as the Administrator, and the
7 City Council would then go back and revisit your
8 original request to them?

9 MS. HENDERSON: I would do that. I would go
10 back and -- and I would ask the Council President if he
11 would be willing to revisit that so that we could talk
12 about that again. However, we are out of that fiscal
13 year. So we do need to have a budget amendment in
14 place. So I hope that answers your question. We do
15 need that budget amendment and I do continue to fill
16 the same position that I presented in the memo about
17 that.

18 THE CHAIRPERSON: And placing the particular
19 budget amendment in place would require what action by
20 this Board or action by you and the City Council?

21 MS. HENDERSON: It would require action with

22 the procedure that I, as the City Administrator, have
23 to go through to take those things to the Council and
24 then it comes to the RTAB.

25 THE CHAIRPERSON: And can you speak to --

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1 even though we have your memo here from July 1, can you
2 speak to the issue of the fund balance requirement, the
3 12 percent and the impact that the \$200,000, if
4 approved, would have upon the current balance?

5 MS. HENDERSON: Yes, I -- I can. In the --
6 the memo that I sent to you all, it basically explains
7 that this is a -- the fund balance, we do have an
8 unrestricted fund balance of the \$1 million that was
9 actually budgeted. So at the end of this -- of the
10 fourth quarter, it ended up that -- such that it was
11 1 -- it would have been 1.495 million.

12 All of this -- the City has a fund balance at
13 this point because of that emergency loan and that was
14 for \$7 million. That \$7 million was granted to the
15 City and the \$7 million was then paid to another fund
16 that the general fund holds, just for some background
17 on that.

18 So coming out 495,000 over the 1 million that
19 was budgeted, that puts the City in a situation where
20 you have -- it would still be less than 3 percent. So
21 we budgeted the 1 million, came out 1 point -- just to

22 say 1.5 for purposes of the meeting.

23 However, the fund balance policy clearly

24 states that the City shall maintain an unrestricted

25 reserve, an amount equal to no less than 12 percent and

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1 no more than 15 percent of budgeted general fund
2 expenditures at all times.

3 It was understood when the Emergency Manager
4 left that the City would not be in a position that we
5 would have 12 percent of the fund balance -- of --
6 12 percent fund balance. So the plan to do that is to
7 budget accordingly. So we're budgeting the million
8 dollars because that's realistic at this point.

9 However, this is a situation where the City actually
10 had an overage of the -- the -- the .5 million.

11 So with that being said, we're not too --
12 with the fund balance policy, we're not at 12 percent,
13 we're not even close. And for me and for what I feel
14 the fund balance policy was put in place for, it was
15 something that was adopted -- I would like to note that
16 it was adopted by Council, under emergency management
17 they adopted it, and then it was ordered by the
18 Emergency Manager as well.

19 This, to me, says that we need to get to the
20 12 percent and it doesn't speak to if we happen to have
21 .5 million over the 1 million budget or whatever it may

22 be, that we should spend it if we're not at the
23 12 percent. And because we're not at the 12 percent, I
24 think it's an -- we're in a very detrimental time. And
25 to have a budget that is 51.3 million into only --

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1 we're not talking about a fund balance, we're not
2 talking about just this year. There's not any fund
3 balance, other than what we're speaking of right now,
4 that's resulted out of the City having the \$7 million
5 loan.

6 Because as we go over the budget later in
7 this meeting, you'll see that this is not even
8 included. This, the \$7 million, the loan was not taken
9 into account when this budget was actually done for
10 '016 for the year that we're sitting in right now which
11 started July 1.

12 So I hope that gives you a little bit of
13 background and this is not to say that I don't
14 understand the City's stance on grass abatement. And
15 that is why Administration has come up with a plan to
16 deal with grass abatement.

17 However, at this point, to take fund balance
18 that's in the general fund of which all of your
19 enterprise funds depend on, meaning general fund is not
20 restricted. If something happens, that's where you can
21 get the money from. If something happens, for

22 instance, with the water fund, sewer fund, the general
23 fund is not restricted. So, therefore, the money has
24 to come -- come there. So all funds rely back upon the
25 general fund, so that's why it's important that we do

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1 have a fund balance.

2 And this is standard practice for
3 municipalities, that you would have at least 12 to
4 15 percent of fund balance so that, if anything
5 happens -- there are extenuating circumstances and
6 expenses that may come up. For instance, as in your
7 memo, it talks about the re-appraisal that the City
8 will have to do. And that is something that the State
9 Tax Commission is requiring the City to do. That is a
10 general fund expense.

11 So the City will have to pay and budget for
12 to pay that. And this is unrestricted fund balance.
13 So, therefore, that is somewhere that we possibly may
14 have to utilize the fund balance. So that is why it's
15 important to always have a fund balance and then there
16 are just some more instances and I know that you
17 guys -- you all have that information so I won't go
18 into that. So I hope that helps.

19 THE CHAIRPERSON: Any questions?

20 MS. WALKER-GRIFFEA: I have a question. Have
21 we been able to start the grass abatement?

22 MS. HENDERSON: Yes, we have. We have. And
23 we also -- their -- we had funding located for this
24 year, meaning in our CDBG there was an allocation. We
25 had an allocation of 60,000 and that was for the tool

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1 shed, different recs and that would be grass abatement
2 as well.

3 Also, we took \$100,000 in our -- in the
4 Public Works Department and those funds are restricted
5 so those were for right-of-ways. Right-of-ways have
6 been a huge issue for the City so we are addressing
7 that and so we found -- and then we also took \$20,000
8 from fund balance and that was without coming to the
9 Council for an amendment for this year, meaning we
10 looked in another department that we thought would
11 possibly be lower than the allocation and we took that
12 20,000 from there and we're utilizing that for grass
13 abatement as well.

14 Also, in addition to what was already
15 allocated in the budget from CDBG, we found another
16 \$20,000 to allocate there as well to kind of switch
17 around because what was important for myself as the
18 City Administrator and Ms. Lundquist as the Chief
19 Financial Officer is that we do not start to go into
20 fund balance for situations like this because we really
21 need to get to this 12 to 15 percent of which is one of

22 the fiscal stability policies and we really need to --
23 because that is how this community can become fiscally
24 stable and sustainable. Thank you.
25 MR. LARKIN: I have a question. Was there --

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1 and I don't know if this may be more appropriate for
2 Council. But was there any rationale behind the
3 specific request of 200,000; was it based on any
4 particular value or in accordance with any other
5 proposals that were out there or where did that number
6 come from?

7 MS. HENDERSON: There was a motion there that
8 was actually -- the \$200,000 came from the Council
9 Chair Josh Freeman, he put the number out there, it's
10 \$200,000. And I don't know if you all are aware, for
11 grass abatement that is an expensive cost. So the
12 \$200,000 probably was a lower number than probably
13 their middle ground. I'm just speaking, I don't know.

14 But, for grass abatement, it is expensive.
15 So I can acknowledge that, even though I don't believe
16 that it's in the City's best interest to take the fund
17 balance to do that. So I hope that kind of helps you.
18 I don't know if you would like a Council member to
19 address that or --

20 MR. McMAHAN: You've indicated in your memo
21 that you identified resources, approximately \$140,000,

22 in this year's budget, the 2016 budget.

23 MS. HENDERSON: That's correct.

24 MR. McMAHAN: For this purpose, without any
25 budget amendment and within the balance budget for the

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1 City's standard, is that still the case; is that
2 correct?

3 MS. HENDERSON: That is correct. And we are
4 implementing that right now.

5 MR. MCGHEE: So, just for clarity's sake, I
6 have a question. We are at the point in time in the
7 year, in the fiscal year, where we need a budget
8 amendment but approve-ment of this particular amendment
9 would also approve the \$200,000 for -- is that correct?

10 MR. CLINE: Yes.

11 MR. MCGHEE: Okay.

12 MS. HENDERSON: That's correct.

13 MR. LARKIN: You mentioned the possibility of
14 fines if we don't approve the budget.

15 MS. HENDERSON: No, not fines. We could have
16 findings.

17 MR. LARKIN: Oh, findings.

18 MS. HENDERSON: For audit purposes.

19 MR. McMAHAN: And how does that typically
20 conclude?

21 MS. HENDERSON: That -- have you all decided?

22 MS. LUNDQUIST: October.

23 MS. HENDERSON: October.

24 MR. McMAHAN: So there's several meetings

25 between now and then for the Council?

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1 MS. HENDERSON: That is correct. It would be
2 best by -- we would -- by August would be great or by
3 July 15th. I know that's today.

4 Yeah. Any -- anything?

5 THE CHAIRPERSON: Other questions for the
6 City Administrator?

7 MS. WALKER-GRIFFEA: Can I ask him?

8 THE CHAIRPERSON: Yes.

9 MS. WALKER-GRIFFEA: So we cannot separate,
10 correct?

11 MR. CLINE: Correct.

12 MS. WALKER-GRIFFEA: Okay.

13 MR. CLINE: It's all or nothing.

14 MS. WALKER-GRIFFEA: Okay.

15 MR. McMAHAN: But the Council has sufficient
16 time to pass the requisite amendment prior to the audit
17 close?

18 MR. CLINE: I believe they would, yes. All
19 communities try to address these things prior to the
20 end of the fiscal year. Given that the City has to
21 work through the RTAB as well, I think that none of us

22 collectively were quite in sync yet, since we had just
23 completed our first meeting, to really get that
24 scheduling worked out and recognize that, which is not
25 unusual when a RTAB begins operation in a community.

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1 However, I believe it is kind of my opinion
2 that I think if they just go back and redo it, although
3 it may not be a perfect solution, it is a solution that
4 could be pursued and would probably be at least for, at
5 a minimum sake of appearances, it would be better than
6 nothing. Though I think some additional research in
7 that line could, you know, help the City. But that's a
8 line of conversation that is still going on, I think.

9 But as the City Administrator indicated and I
10 think her next step, if the Board does not approve
11 this, would be to go back and ask the City Council to
12 readdress this, so --

13 THE CHAIRPERSON: Mr. Larkin?

14 MR. LARKIN: So, procedurally, moving
15 forward, if an amendment is brought forth to Council
16 and an additional amendment is put on it, is this the
17 only option that we have at that point? Is this --
18 and, for instance, I asked we address the -- the
19 Advisory Board addressed earlier a specific exemption,
20 City Administrator had one point of view, the Council
21 had one point of view, it was brought forward, we had a

22 choice. Is that possible with a budget amendment?

23 MR. CLINE: I don't believe that it is.

24 MR. LARKIN: Okay.

25 MR. CLINE: For the OPRA tax -- tax exemption

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1 that you addressed earlier, that was specifically
2 identified in the final Emergency Manager Order to make
3 that possible. But in this case, it does not. There
4 are some narrow exceptions under certain circumstances
5 where the City Administrator can come forward to you.

6 But in this particular case, she presented
7 budget amendments. Those were adopted but there was
8 additional add-ons to the motion and, therefore,
9 because that's a City Council action, I believe that
10 it's before you as either you concur with them or you
11 disagree and you're going to deny it.

12 MR. LARKIN: Thank you.

13 MR. CLINE: Anything else?

14 THE CHAIRPERSON: Mr. McGhee?

15 MR. MCGHEE: No. Forgive me, I'm just
16 processing this. Understanding that, obviously, this
17 needs to be approved but I'm just stuck on the all or
18 nothing piece, considering that -- so if the -- bear
19 with me for a second.

20 MR. McMAHAN: Well, I think -- may I?

21 MR. MCGHEE: Yeah, go ahead.

22 MR. McMAHAN: I think, procedurally, we have
23 to encourage -- with recognizing that the RTAB exists,
24 I think, procedurally, we have to encourage the Council
25 administration to not bundle things in this way because

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1 it creates a difficult -- given our present structure,
2 it creates difficulty for us to process it. It
3 presents us with an option of having to send something
4 back to the -- you know, which we would rather not do,
5 obviously --

6 MR. MCGHEE: Right.

7 MR. McMAHAN: -- you know, given the
8 requirements. But if presented this way, it also
9 restrains our ability to act.

10 MR. LARKIN: I guess our question to Eric,
11 though, is did they have a choice; could it have come
12 before us without being bundled?

13 MR. CLINE: They could have voted on it as a
14 separate motion. Why they elected to --

15 MR. MCGHEE: That's it.

16 MR. CLINE: -- to --

17 MR. LARKIN: Okay. Thank you for that.

18 MR. CLINE: Yeah. Why they elected to
19 approve it in the same motion as the budget amendments,
20 I can't say. But they could have simply, you know,
21 adopted the budget amendment, for example,

22 hypothetically, and then made another motion to use the
23 200,000 and then voted on that and then you could have
24 voted separately on these issues. So --
25 MR. LARKIN: Okay.

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1 MR. CLINE: -- that could have been an
2 option. See, the nature of the RTAB, the way it is
3 structured, it is basically a reactionary body and, as
4 you review the action of the City Council, it's either
5 you -- you review it -- you affirm it or you review it,
6 you disagree but there's no -- for lack of a better
7 term, there's no line item veto capability. So you
8 can't say, "Well, I like this part of the motion but
9 not that part"; it doesn't work that way.

10 THE CHAIRPERSON: So the issue before us has
11 to do with Resolution 488.1 adopted at the special
12 meeting. We don't presently have a motion before us.
13 But at least for purposes of Board discussion, if any,
14 is there a motion that Resolution 488.1 from the
15 Special City Council Meeting, June 29th, 2015 be
16 disapproved, for discussion purposes only?

17 I'm sorry?

18 MR. LARKIN: So move.

19 THE CHAIRPERSON: Is there support?

20 MR. McMAHAN: Support.

21 THE CHAIRPERSON: Discussion?

22 MR. MCGHEE: So we have compliance rules,

23 right, the fiscal year?

24 THE CHAIRPERSON: Um-hmm.

25 MR. MCGHEE: And we also have a fund balance.

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1 So it's just the -- considering that they were bundled,
2 a motion for bundling, they weren't separate, the
3 conclusion of the audit is anticipated?

4 MS. HENDERSON: In October.

5 MR. MCGHEE: October. I'm thinking aloud,
6 sorry. Thank you.

7 THE CHAIRPERSON: While you're thinking
8 aloud, the -- the -- the issue for me, I guess, is
9 two-fold. One is it appears to be the case -- and
10 correct me if I'm wrong -- that at least some funding
11 has been identified to address this issue without the
12 need to invade the fund balance; is that correct?

13 MS. HENDERSON: Yes, that is correct.

14 THE CHAIRPERSON: And secondly, my concern
15 would be with regards to the fund balance currently, at
16 least as of the end of last fiscal year, being just
17 under \$500,000 is nowhere close to the 12 percent as
18 recommended by the City's own ordinance.

19 And given the fact that the City just
20 recently, several months ago, left emergency status, I
21 would be concerned about anything -- just as an

- 22 individual RTAB member, I would be concerned about
- 23 anything that would either jeopardize the City's
- 24 financial condition or even send the signal that City
- 25 officials weren't sufficiently concerned about

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1 maintaining that balance.

2 To some extent, given that the existence of
3 the emergency loan is not too far stretched to say that
4 this fund balance is as good as the Department of
5 Treasury's fund balance. So, as an individual RTAB
6 member, I would have some reluctance in approving the
7 use of almost half of the existing fund balance toward
8 a particular activity that the City Administrator has
9 already identified other sources to fund. I don't know
10 how other members feel about that.

11 MR. LARKIN: I would have to concur in when
12 you think about the role of the Transition Advisory
13 Board, I believe we're in place to -- to help
14 transition into home rule. And, if we are making
15 decisions or encouraging decisions that are viewed
16 negatively by those who influence the transition, then
17 we won't really be doing our job.

18 So if it's -- if we're communicating to the
19 State that we are not able to be -- make fiscally sound
20 decisions, that won't look well towards a successful
21 transition. And I think that that's going to be really

22 important as we make our decisions moving forward is
23 trying to communicate to the State level as a whole
24 that we are, in fact, ready to make those decisions so
25 we can move to home rule.

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1 So I would agree with you, Chair.

2 MR. MCGHEE: Yeah, I think it's a matter of
3 the dollars as well. I mean, understanding that, you
4 know, the fund balance is there and present, regardless
5 of the dollar amount, large in part due to the loan. I
6 mean, it does speak to the dollar amount. I do have a
7 question, though, and I'm not sure who would be the
8 proper person to answer this question.

9 Is it possible for this particular body to
10 approve or remove approval for the original resolutions
11 as presented to Council without improvements? I'm just
12 curious.

13 THE CHAIRPERSON: No, that would be that
14 resolution before us.

15 MR. CLINE: No, that resolution is not before
16 you and that is not what the City Council voted on.

17 MR. MCGHEE: Okay.

18 MR. CLINE: So, yes, the Chair is correct.
19 What you have to decide upon is what the action that
20 they -- they took.

21 MR. McMAHAN: It would -- Mr. Chairman, it

22 would be possible for the Board, however, to pass on it
23 since if the Board's recommendation to the Council
24 that, if the Council were to approve the resolution of
25 original amendments solely, that RTAB would be

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1 supportive of that?

2 THE CHAIRPERSON: Absolutely.

3 MR. McMAHAN: That could come as a separate
4 approval?

5 THE CHAIRPERSON: Absolutely. Other
6 discussion?

7 If not, the question's on the adoption of the
8 motion. And the motion was that City Council -- in
9 Resolution 488.1 that the adopting of the Special City
10 Council meeting June 29th, 2015 not be approved. Those
11 in favor of the motion, please say "aye".

12 BOARD MEMBERS: Aye.

13 THE CHAIRPERSON: Opposed?

14 Motion is adopted.

15 I don't know if we wish to formalize the
16 census of the Board.

17 MR. McMAHAN: Mr. Chairman, I'd like to move
18 that the Board resolve the issue since of the -- since
19 the Board can transmit that resolution to the City
20 Council, indicating that we are supportive of the
21 budget amendments, unamended budget amendments, as

22 presented, we would be supportive of that.

23 THE CHAIRPERSON: Support?

24 MR. LARKIN: Support.

25 MR. McGHEE: Aye.

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1 MS. WALKER-GRIFFEA: Support.

2 MR. MCGHEE: Oh, you called for support. I'm
3 sorry.

4 THE CHAIRPERSON: Motion has been made and
5 supported. Any discussion?

6 Hearing none, those in favor of the motion
7 please say "aye".

8 BOARD MEMBERS: Aye.

9 THE CHAIRPERSON: Opposed?

10 Motion is adopted.

11 Item III B, City Administrator items.

12 Ms. Henderson?

13 MS. HENDERSON: The CFO will be presenting
14 the budget action.

15 MR. CLINE: Mr. Chairman, just as a reminder,
16 we did add the one item to the agenda for the -- the
17 millage that -- the transportation millage that was
18 adopted by the City Council.

19 THE CHAIRPERSON: This particular item was
20 forwarded to us, I believe, earlier this week. It is
21 an -- as I understand, a renewal of a transportation

22 millage and it is before us today because action hasn't
23 been taken, I believe, by the day before the next RTAB
24 meeting. So has everyone had a chance to take a look
25 at this?

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1 MS. WALKER-GRIFFEA: Uh-huh.

2 MR. MCGHEE: Uh-huh.

3 THE CHAIRPERSON: Is there a motion that this
4 particular item be approved?

5 MR. LARKIN: So moved.

6 MS. WALKER-GRIFFEA: So support.

7 THE CHAIRPERSON: Is there support?

8 MR. MCGHEE: Support.

9 THE CHAIRPERSON: Discussion?

10 MR. LARKIN: So I -- a form of discussion,
11 clarity. Has the -- the decision needs to be made the
12 day before our next meeting. Has this been brought
13 before Council already or are we -- is the motion that
14 we're making right now as we're -- if this is passed,
15 we are in support of it?

16 THE CHAIRPERSON: My understanding is this
17 was approved by Council.

18 MR. LARKIN: Okay. Okay.

19 THE CHAIRPERSON: Is that correct?

20 MR. CLINE: Yes, this was a -- this was
21 adopted by the City Council. It was adopted, I

22 believe, this -- this Monday.

23 MR. LARKIN: Okay.

24 MR. CLINE: And the City contacted our

25 office, given the timeframes. Because it has to -- it

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1 has to be submitted to the County one day before your
2 next RTAB meeting. And they asked if we could consider
3 this meeting -- right. And it is a -- my understanding
4 is it is a renewal of an existing millage so there's no
5 increases or anything.

6 My office indicated we'd be happy to put it
7 before the Board so the City Council has already voted
8 on it. I believe it was an eight to one vote on that,
9 if I remember the minutes correctly, though you should
10 have received a copy of the minutes. But I believe the
11 vote was eight to one in favor of the -- the
12 resolution. So --

13 THE CHAIRPERSON: Questions on the adoption
14 of the motion?

15 Any further discussion?

16 Those in favor, please say "aye".

17 BOARD MEMBERS: Aye.

18 THE CHAIRPERSON: Opposed?

19 Motion is adopted.

20 Now, Item III B 1.

21 MS. LUNDQUIST: Good afternoon.

22 BOARD MEMBERS: Good afternoon.

23 MS. LUNDQUIST: You have before you a

24 slightly revised format and I'll just go briefly

25 through that. The budget to actual revenue expenditure

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1 report has changed for the period purportedly through
2 May 31st, than the report that you were provided last
3 month. It came on -- actually, just after your first
4 meeting, you'll see activity for fiscal year '13/'14
5 compared to activity through 5-31-14 so that you can
6 kind of see where were we each month this year,
7 compared to the fiscal year prior, and then with the
8 available balance and the percentage of budget used
9 year-to-date. This is a tool that we internally, here
10 at the City, use quite frequently for projecting where
11 we are compared to the budget, in terms of project
12 completion, revenue, receipts, et cetera.

13 The budget amendments that were proposed took
14 into account the activity through this period and
15 projected those through fiscal year end, ultimately to
16 be in compliance with the uniform budget and the County
17 Act. We want to make sure that we don't have any
18 expenditures that exceed approved appropriations.

19 At the end of May 31st, 2015 we would have
20 been approximately 92 percent through the fiscal year.
21 So looking down the furthest right-hand column,

22 "Percentage Budget Used Year to Date", each month that
23 you look at this, you would probably take a look at
24 revenues and say, "Okay. Where are we?" Hopefully,
25 we're doing slightly better than projected when it

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1 comes to receiving our revenues so you would hope to
2 see something above 92 percent there. And then, on the
3 expenditure side, we would hope that we are doing
4 better than expected on controlling the costs and we
5 hope to see 92 percent or below.

6 Otherwise, as of May 31st, we were pretty
7 much on track to end the fiscal year as anticipated and
8 that's also reflected in the budget amendments that had
9 been proposed for June 30 with a fund balance higher
10 than anticipated.

11 The cash flow -- or the cash balances is also
12 required by the Emergency Manager Order 20 that was
13 provided before you. Due to the timing of the
14 appropriations, we provided through April 30th. We're
15 in the middle of completing May. At the time that the
16 reports were due last month for the period ending
17 May 31st, that would be a change going forward. So
18 that ultimately you'll -- I can provide May, I suppose,
19 with June. But going forward next month you'll have
20 the unaudited balances through fiscal year end. And
21 that's all I have. Thank you.

- 22 THE CHAIRPERSON: Questions?
- 23 Item 2, Budget Overview.
- 24 MS. HENDERSON: We provided the budget
- 25 document. Did you all receive that?

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1 MR. MCGHEE: Uh-huh -- yes.

2 MS. HENDERSON: I'd like to start with --
3 with Page 14. These are the City Council priorities
4 for the '016 budget year. These were taken into
5 consideration when -- when developing a budget for the
6 '016 and '017 fiscal year.

7 On Page 16, you have the revenue projections
8 and that's for -- because we do a two-year budget for
9 '016 and it's for '017 as well. And the total would be
10 162- and that's for '016 and '017. And those are
11 projections. And the expense projections for
12 '016/'017, the total, and that includes the enterprise
13 funds, water/sewer fund, that would be 162- in total
14 for the expense projection as well.

15 And on Page 19 you have your general fund
16 budget, the revenues, expenses. This projection is for
17 five years so they can -- it does show you where we
18 believe we will be over the projected five years. I
19 would like to note that the \$7 million is not included
20 in this budget. We did not have the emergency loan
21 when we worked on this budget. And it has already been

22 revised in the sense that we received that and we have
23 accounted for that.

24 The police and fire millage, the revenues
25 expended on that, all of that's outlined in the

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1 neighborhood police millage. Those millages are very
2 important, as far as public safety because it does fund
3 a percentage of the public safety. And when I say
4 "public safety", meaning police and fire.

5 There's a parks millage that's accounted for
6 the revenues and expenses on that as well. The public
7 improvement fund, five-year projection on that as well.

8 The major streets fund, those funds are
9 Act 51 funding and the local streets as well.

10 The lighting special assessment, the City
11 does have a special assessment for lighting; waste
12 collection and assessment for that as well.

13 Drug forfeiture funds; that is something that
14 if there is drug money that's gone through the process
15 and then it's turned over to the City, this is where it
16 would appear and it gets back to the City and the City
17 can utilize it for certain restricted -- restricted
18 activity.

19 Building safety fund, it's 542 funds. CDBG
20 home dollars, these -- these are grants, other grants
21 as well that would be outside of those Federal grants

22 and State.

23 The sewer fund and the water fund, those are
24 our two enterprise funds, business-type activity,
25 meaning those funds are supported by the revenue that

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1 you bring in, it runs exact to -- a utility, for
2 instance, electricity, Consumers, we can compare to
3 that. It is a business-type function, you are expected
4 to charge rates to support this product.

5 So that would give us a total of revenues of
6 156- and then it has the expenses at 162-. This does
7 not take into consideration the fact that we did
8 receive that \$7 million. So it will kind of -- it will
9 show more of a deficit and it's really not a deficit.
10 We don't -- the City does not have a deficit. After
11 about ten years, the City does not have a deficit.

12 MS. WALKER-GRIFFEA: Can I ask a question?

13 MS. HENDERSON: Uh-huh.

14 MS. WALKER-GRIFFEA: How did you -- what did
15 you base your projection on?

16 How is it done?

17 MS. HENDERSON: That is we work with the
18 assessor. The assessor helps us, as far as what we
19 believe we will bring in based on property. So if you
20 go to all of your -- I'm getting to the revenue source.
21 I may have skipped over that. And maybe this will

22 help, if I can go to the revenue sources that -- that's
23 after when we get to general fund, it will show the
24 revenue sources that we have. So that's the next page
25 so -- and hopefully that will answer your question.

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1 MS. WALKER-GRIFFEA: And the other question
2 is for the 7 million, how does that factor into the
3 budget? Is it -- you said it's going to show more of a
4 deficit. How much?

5 MS. HENDERSON: That, the \$7 million, meaning
6 the \$7 million that was a deficit, that money was owed
7 to another fund, meaning our enterprise fund. So that
8 money was transferred over to the business-type fund
9 which would have been the water and sewer fund. Those
10 funds were transferred out. And it wiped away the
11 deficit that you had in the general fund because the
12 general fund is the fund that owed those other funds,
13 if that makes sense.

14 MS. WALKER-GRIFFEA: It does but will it show
15 a deficit somewhere else or --

16 MS. HENDERSON: No, it will not. It will
17 not.

18 MS. WALKER-GRIFFEA: Okay.

19 MS. HENDERSON: It wiped that out.

20 MS. WALKER-GRIFFEA: So there's no --

21 MS. HENDERSON: We don't have a deficit in

22 any of the funds at this point. And the fund that
23 we -- the general fund, that would have been a fund
24 balance with the other issue that we were speaking
25 about earlier. So it was a fund balance for the

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1 general fund because the general fund no longer has a
2 deficit. And before that, it would have been a deficit
3 before the emergency loan, there would have been a
4 deficit in that fund.

5 MS. WALKER-GRIFFEA: So we don't have to make
6 any emergency loan payments back to anyone?

7 MS. HENDERSON: We do.

8 MS. WALKER-GRIFFEA: We do?

9 MS. HENDERSON: We do. We make that every
10 year. It's about 466,000 a year.

11 MS. WALKER-GRIFFEA: Okay.

12 MS. HENDERSON: We do have to -- that is a
13 loan. And it's over a 15-year period.

14 MS. WALKER-GRIFFEA: Fifteen years, okay.

15 MS. HENDERSON: And it's a 2.89 percent
16 interest rate.

17 MS. WALKER-GRIFFEA: Thank you.

18 MS. HENDERSON: Okay. Revenue projections:
19 That's on Page 8 and that talks about the different
20 revenue sources that we have and their projections for
21 '016/'017. And just so you'll know, with the property

- 22 tax, property and special assessment taxes, we get that
23 information from the Assessor, he can base it on
24 market -- the market rate, how -- if he thinks that the
25 CL will go up, how he figures that out.

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1 And then we work together to come up with a
2 conservative projection so that we can -- because our
3 budgets are based on what we will collect within that
4 year, so we're conservative on that.

5 The other sources: A large source of income
6 for the general fund is the income taxes. Income
7 taxes, we base that off of what we've collected the
8 previous year, if we're going down. If we're going up,
9 we're conservative with those so we can project
10 accordingly.

11 The sales tax revenue, that comes directly
12 from the State. We're given that information as to
13 what that will be and so that will be the
14 constitutional and the statutory.

15 And the charges for services, any services
16 that we offer, that could be inspections, that could be
17 a number of things. Transfers in that would be from
18 our enterprise funds, we do charge the enterprise funds
19 for the City operating those funds, the management of
20 that, there are administrative fees. We do have a
21 PILOT, payment in lieu of tax, because we can do that

22 because that is a business-type fund. So we do have a
23 payment in lieu of taxes that comes from our
24 business-type activities, meaning the water and sewer
25 fund.

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1 And so these are projections from '016 and
2 '017 and that's on Page 28. Our expenditures are
3 broken down by fund. On 29, you can see a pie chart of
4 that. However, on Page 30, it breaks -- it breaks it
5 completely down into our revenues and then also the
6 appropriations, so those will be our expenditure
7 departments that we have to expend; the City Council,
8 District Court. And it goes on to break that out. And
9 this is our actual budget document. And this is the
10 budget that was in place when the Emergency Manager
11 left. He left a two-year budget in place and this
12 would be it.

13 Number 31 -- or 32, it's our authorized
14 position list that was left in place as well. The
15 capital improvements start on Page 34 and those were
16 broken down as to you can even see fiscal year '15,
17 what was completed, and then what's planned for '016
18 and even '017 as well.

19 And then as you go through each fund, like
20 for the capital -- park capital improvements, those are
21 described. The transportation improvement plan is

22 included as well.

23 And if you could move to Page 43, the pension
24 and retiree healthcare, by fund. This shows the
25 percent of the budgets that we are expending on pension

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1 and retirees' healthcare and it shows -- it breaks it
2 down by fund.

3 And on 48 it starts -- after that, it starts
4 the master fee schedule -- all of the City's fees,
5 anything that we do charge for the service, all of
6 those things are broken down in here. And there are,
7 like, 18 pages of that.

8 And that completes the overview. And this is
9 the budget document '016/'017 that was left in place by
10 the Emergency Manager and I did get a chance to work
11 with Mr. Ambrose on this document. Thank you.

12 THE CHAIRPERSON: Two questions, if I may,
13 with regards to the projections of the property tax
14 revenue. One is what's the City's property tax
15 collection rate, roughly?

16 MS. HENDERSON: I don't know off the top of
17 my head.

18 THE CHAIRPERSON: And -- and, secondly, does
19 the City have, in a given year, charge-backs to the
20 County for delinquent tax?

21 MS. HENDERSON: Yes, we do.

22 THE CHAIRPERSON: And, roughly, what level

23 would that -- would that be?

24 MS. HENDERSON: I'll -- I can check it. I

25 can e-mail it to you.

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1 THE CHAIRPERSON: Okay. And is that factored
2 in the numbers with regards to projected property tax
3 revenue?

4 MS. HENDERSON: We do factor that in.

5 MS. WALKER-GRIFFEA: If we have other
6 questions in between, can we send them to you to get
7 answered?

8 MR. CLINE: Certainly.

9 MS. HENDERSON: And I can e-mail that
10 information, those questions?

11 MR. CLINE: Absolutely.

12 MS. HENDERSON: I'll get those numbers and
13 get those to all of you through via Mr. Cline.

14 THE CHAIRPERSON: Okay. Thank you. Other
15 questions?

16 If not, Item 4, Public Comment. Mr. Cline,
17 do you have a list of the people who signed in?

18 MR. CLINE: I do, yes.

19 THE CHAIRPERSON: And just as a reminder, the
20 motion approved at the last meeting to limit public
21 comment to no more than 2 minutes per person remains in

22 effect.

23 MR. CLINE: Yes, first individual is

24 Monica Galloway.

25 MS. GALLOWAY: Thank you. And I do respect

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1 the two minutes but I'd ask for just a little bit of
2 latitude and the reason why is because, as you sit
3 through these proceedings, you realize that Council
4 doesn't really have a voice, not that I don't respect
5 Miss Natasha. And Mr. Cline, we don't get to meet with
6 him so, when he sits up to kind of speak on behalf of
7 the things that are going on, I know that they sit down
8 and recap. But what I asked that I just want some
9 clarity -- and I know you probably can't answer today
10 as we move through the transition between the Council
11 and the RTAB and the administration.

12 My question or task to the RTAB is for you to
13 advise us. I know that you guys are a TAB that, you
14 know, everything that we approve or disapprove comes
15 before you. But I do not see the advisory piece of it
16 as to, "Hey, Council, this is why we did what we did"
17 or let's have a dialogue before we sit before the
18 public and make a decision on something that you guys
19 made a decision.

20 And the reason why I say that is because,
21 when we sit in leadership-abilities, I represent one of

22 nine boards and so my ideology on a proposal may very
23 well be different but, unfortunately, we only get to
24 hash those things out in front of the community in a
25 meeting that's supposed to be orderly and timely but

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1 we're expected to make very important decisions in that
2 timeframe.

3 And I just want to share one example, if I
4 can. The OPRA, there's a lot that I don't know. The
5 tax abatement, there's a lot that I don't know. But
6 what I do know is that we're called as a leadership to
7 take this community into financial sustainability based
8 on leadership that has made poor decisions financially
9 for years.

10 So what you have is you have us trying to
11 make decisions that we think will take the community
12 where they need to go, financially, and yet, at the
13 same time, decisions are still being done to cause this
14 community to be in bondage. And why do I say that?
15 Yes, they say we're out of financial emergency but we
16 have a loan that instead of being 7 million, it turns
17 into 8.5 million because you pay interest on that
18 money.

19 So for the next 15 years some of us may not
20 be here but the community that is left with that debt
21 has to deal with that debt. And then we deal with KWA,

22 which is a hundred million dollar debt that is on this
23 community for the next 20 years. So whoever those
24 people that decide to come in and those people that
25 decide to leave, we have to still remember that, before

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1 the City opens their doors and gets started, those two
2 debts are on them for the next 15 to 20 years. Then we
3 have people that businesses, which I -- we want
4 business to come in but we have businesses that don't
5 look at this community and say, "This community can't
6 afford to give you an abatement for the next 12 years."

7 And then you look at other -- like General Motors, I
8 understand you wave a carrot in front of us, saying,
9 "We want to do X amount of billions of dollars --
10 millions of dollars but, in order for us to do that, we
11 need you to forgive \$162,000 a year." But as I sit in
12 my seat, I'm thinking, you look at us and say, "Why
13 would you fight us over \$14,000 a month?"

14 And I sit in my seat and say, "Why would you,
15 General Motors, come in to a community that is
16 struggling for resources and revenue and say, 'But we
17 need you to not have us pay \$14,000 a month?'"

18 And so what I'm asking this Board to do,
19 advise us, advise us how we let this community feel
20 like we're working on their behalf without giving away
21 their revenue, without tying their hands with their

22 revenues. Because we don't give tax breaks to
23 residents. We know that they're struggling. The water
24 rate continues to exceed. And now we're not doing it
25 this year because we're in a mayoral race but we still

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1 have a hundred million dollars and whatever interest
2 that is, I've asked Miss Henderson to get that. And
3 for me, as a financial person, that should be a number
4 that I should be able to ramble off to you the minute
5 that you ask me. You know why? Because that's the
6 biggest debt that this community holds.

7 And so that's my challenge to this RTAB.
8 Please advise us. Tell us how we can communicate with
9 you before this meeting and be given two minutes to try
10 and articulate how we feel or what we need from you.

11 So thank you for allowing -- oh, and then one
12 more thing. I'm sorry. If you guys can ask about the
13 Land Bank having immunity because the reason why we're
14 looking for money to cut grass is because a lot of the
15 Land Bank's properties are not being maintained because
16 they don't have the money.

17 So we get calls every day from residents
18 saying, even the areas that you guys are supposed to
19 maintain, you're not, which Miss Henderson just shared
20 we're not even doing the parts that are considered the
21 public space, that people can't see.

22 And then the second thing is the mandatory
23 real property assessment that supposedly the State is
24 requiring that we do but, when we had a meeting the
25 other day, the Assessor is even like he doesn't want to

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1 do it, like it's too much for him. But you have the
2 State saying you're going to do it, it's going to be
3 done and either you choose somebody that can do it or
4 we'll take away your revenue share. And this is per
5 Miss Henderson.

6 And so for me, let them take revenue sharing,
7 if that means that all of our community is assessed
8 properly so that we can know where we stand. I just
9 want to be advised. Thank you for listening.

10 THE CHAIRPERSON: Thank you.

11 MR. CLINE: The last individual is Eric Mays.

12 MR. MAYS: All right. Thank you. I've
13 enjoyed the second RTAB meeting and I would say this to
14 you: Even on the amendment of the 200,000, I was
15 itching to try to talk to you because it ain't a big
16 deal. You know, we can go back and do it. But at the
17 time they hadn't found the money. So as we do our
18 thing to try to make stuff happen, you could really
19 learn a lot.

20 I appreciate the opportunity to communicate
21 to you. I emphasize due diligence. I emphasize -- I'm

22 liking reading the transcripts because that's a
23 legislative body we have here in power to inquire but
24 it's been taken away from us under Emergency Manager
25 Law. Some of my colleagues don't get it. They don't

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1 spend the time to do their due diligence and I'm kind
2 of laughing ironically because, if my colleagues
3 treated you like you just treated Ms. Galloway, I
4 wouldn't have had a warrant for my arrest for talking
5 about weed and tax abatements. There's no real time
6 frame. There's no stringent way to communicate with
7 others as you would have them do unto you.

8 If she communicated like she just did to
9 you -- watch me beat that timeframe when the bell go
10 off -- you would have called the police and had her
11 removed and she would have read about herself because
12 that's what she just did to me.

13 I don't bite my tongue, Mr. Headen. I've
14 been interacting with you for years.

15 Miss Beverly Walker-Griffea, you are asking
16 good questions.

17 Mr. Larkin, you are asking good questions.

18 The City Administrator and the Council should
19 treat people, you know, right. People have different
20 mentality. And with those different mentalities, they
21 speak and learn at different speeds. I'll see what we

22 can do to be a better community. Get input from us.

23 Thank you.

24 THE CHAIRPERSON: Thank you, Councilman.

25 MR. CLINE: That's all.

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1 THE CHAIRPERSON: Any other public comment?

2 MR. CLINE: No more.

3 THE CHAIRPERSON: Item 5, is there a motion
4 to be adjourned?

5 MR. LARKIN: So move.

6 THE CHAIRPERSON: Support?

7 MR. McMAHAN: Support.

8 THE CHAIRPERSON: Without objection, we are
9 adjourned.

10 (Meeting was concluded at 3:15 p.m.)

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1 C E R T I F I C A T E

2

3 I, Mona Storm, do hereby certify that I have
4 recorded stenographically the proceedings had and
5 testimony taken in the meeting, at the time and place
6 hereinbefore set forth, and I do further certify that
7 the foregoing transcript, consisting of (55) pages, is
8 a true and correct transcript of my said stenographic
9 notes.

10

11 _____
Date

12

Mona Storm
CSR-4460

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City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com



Meeting Minutes 2 - Final

Monday, July 13, 2015

6:02 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

Joshua M. Freeman, President, Ward 4
Wantwaz D. Davis, Vice President, Ward 5

Eric Mays, Ward 1
Kerry Nelson, Ward 3
Monica Galloway, Ward 7

Jacqueline Poplar, Ward 2
Herbert J. Winfrey, Ward 6
Victoria VanBuren, Ward 8
Scott Kincaid, Ward 9

Inez M. Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Poplar, Councilperson Nelson, Freeman, Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

RESOLUTIONS - MAY BE REFERRED FROM COTW

150490 FY2016/Contract/Contract/William E. Walter, Inc./HVAC Improvements/Water Pollution Control Facility

Resolution resolving that the Mayor and City Administrator, upon City Council's approval, are hereby authorized to enter into a contract with William E. Walter, Inc. for HVAC improvements to the Water Pollution Control Facilities, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$380,887.00 [Sewer Fund Acct. No. 590-550.300-977.000 = \$190,443.50 and Acct. No. 590-550.300-930.000 = \$190,443.50]. [City Administrator Submission No. CA0302015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150491 FY2016/Envirodyne Systems, Inc./Eight (8) Final Clarifier Sludge Collector Units

Resolution resolving that the Department of Finance-Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Envirodyne Systems, Inc. for HVAC improvements to eight (8) new/replacement circular clarifier sludge collector units at the Water Pollution Control facilities, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$382,800.00 [Sewer Fund Acct. No. 590-550.300-977.000]. [City Administrator Submission No. CA0312015.]

SEPARATED FROM MASTER RESOLUTION

150492 FY2016/Fluid Dynamics/Dynablend Liquid Polymer Blending Systems/Water Treatment Plant

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Fluid Dynamics for Dynablend liquid polymer blending systems for the Water Treatment Plant, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$75,800.00 [Water Fund Acct. No. 591-545.300-977.000]. [City Administrator Submission No. CA0322015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150493 FY2016/Alexander Chemical Corp./Bulk Liquid Chlorine Delivery

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Alexander

Chemical Corp. for the bulk delivery of liquid chlorine at the sewerage and water treatment plants, as requested by Utilities/Water Pollution Control/Water Plant, in an amount NOT-TO-EXCEED \$105,000.00 [Sewer Fund Acct. No. 590-550.100-740-500 = \$35,000.00 and Water Fund Acct. No. 591-545.200-740.000 = \$70,000.00]. [City Administrator Submission No. CA0332015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150494 FY2016/Airgas USA, LLC/Macro Delivery of Liquid Carbon Dioxide

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Airgas USA, LLC for macro delivery of liquid carbon dioxide for Ph reduction at the treatment plant, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$100,000.00 [Water Fund Acct. No. 591-545.200-740.000]. [City Administrator Submission No. CA0342015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150495.1 Amended Resolution/FY2016/Annual Supply/Chemco Products, Incorporated/Polyaluminum Chloride (PAC) Cationic Polymer

An amended resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Chemco Products, Incorporated for the annual supply of Polyaluminum Chloride (PAC) cationic polymer for the Water Plant, as requested by Utilities/Water Plant, in an amount NOT-TO-EXCEED \$250,000.00 [Water Fund Acct. No. 591-545.200-740.000]. [City Administrator Submission No. CA0352015.] [NOTE: Resolution amended to change account number from No. 591-545.100-740.000 to No. 591-545.200-740.000.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150496 FY2016/Airgas USA, LLC/Liquid Oxygen for Ozone Production

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Airgas USA, LLC for liquid oxygen for ozone production, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$180,000.00 [Water Fund Acct. No. 591-545.200-740.000]. [City Administrator Submission No. CA0362015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150497 FY2016/PVS Technologies, Inc./Liquid Ferric Chloride

Resolution resolving that the Department of Purchases & Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to PVS Technologies, Inc. for liquid ferric chloride, as requested by the Water Plant, in

an amount not to exceed \$500,000.00 [Water Fund Acct. No. 591-545.200-740.000]. [City Administrator Submission No. CA0372015.]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilperson Kincaid, seconded by Councilperson Nelson, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 7 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren and Councilperson Kincaid

No: 2 - Vice President Davis and Councilperson Mays

- 150518 CA0382015 - Resolution to Place a Proposed City Charter Amendment Authorizing Renewal of the Public Transportation Services Millage as a Ballot Question at the General Election to be held November 3, 2015.

SEPARATED FROM MASTER RESOLUTION

- 150519 CA0392015 - Resolution Recognizing the Founders Society of the Flint Institute of Arts as a Non-Profit Organization Operating in the City of Flint for the Purpose of Obtaining a Charitable Gaming License, Issued by the Michigan Lottery Charitable Gaming Division, Relative to Conducting Raffles on November 7 and 8, 2015.

SEPARATED FROM MASTER RESOLUTION

SEPARATED FROM MASTER RESOLUTION

- 150491 FY2016/Envirodyne Systems, Inc./Eight (8) Final Clarifier Sludge Collector Units

Resolution resolving that the Department of Finance-Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Envirodyne Systems, Inc. for HVAC improvements to eight (8) new/replacement circular clarifier sludge collector units at the Water Pollution Control facilities, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$382,800.00 [Sewer Fund Acct. No. 590-550.300-977.000]. [City Administrator Submission No. CA0312015.]

Amended

- 150491.1 Amended Resolution/FY2016/Envirodyne Systems, Incorporated/Eight (8) Final Clarifier Sludge Collector Units

An amended resolution resolving that the Department of Finance-Purchases and Supplies, upon City Council's approval, is hereby authorized to issue a purchase order to Envirodyne Systems, Incorporated for eight (8) new/replacement circular clarifier sludge collector units at the Water Pollution

Control facilities, as requested by Utilities/Water Pollution Control, in an amount NOT-TO-EXCEED \$382,800.00 [Sewer Fund Acct. No. 590-550.300-977.000]. [City Administrator Submission No. CA0312015.] [NOTE: Resolution amended to remove the words "HVAC improvements to".]

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be ADOPTED AS AMENDED. The motion carried by the following vote:

Aye: 8 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren and Councilperson Kincaid

No: 1 - Councilperson Mays

150518 CA0382015 - Resolution to Place a Proposed City Charter Amendment Authorizing Renewal of the Public Transportation Services Millage as a Ballot Question at the General Election to be held November 3, 2015.

A motion was made by Councilperson Kincaid, seconded by Councilperson Nelson, that this matter be Adopted. The motion carried by the following vote:

Aye: 8 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren and Councilperson Kincaid

Abstain: 1 - Councilperson Mays

150519 CA0392015 - Resolution Recognizing the Founders Society of the Flint Institute of Arts as a Non-Profit Organization Operating in the City of Flint for the Purpose of Obtaining a Charitable Gaming License, Issued by the Michigan Lottery Charitable Gaming Division, Relative to Conducting Raffles on November 7 and 8, 2015.

A motion was made by Councilperson Kincaid, seconded by Councilperson Nelson, that this matter be Adopted. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

City of Flint, Michigan

Third Floor, City Hall
1101 S. Saginaw Street
Flint, Michigan 48502
www.cityofflint.com



Meeting Minutes 2 - Final

Monday, July 27, 2015

6:18 PM

RTAB SUMMARY

Council Chambers

CITY COUNCIL

Joshua M. Freeman, President, Ward 4
Wantwaz D. Davis, Vice President, Ward 5

Eric Mays, Ward 1
Kerry Nelson, Ward 3
Monica Galloway, Ward 7

Jacqueline Poplar, Ward 2
Herbert J. Winfrey, Ward 6
Victoria VanBuren, Ward 8
Scott Kincaid, Ward 9

Inez M. Brown, City Clerk

ROLL CALL

Present: Councilperson: Councilperson Poplar, Councilperson Nelson, Freeman, Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

RESOLUTIONS

150526.1 Amended Resolution/CO#1/Contract/Hi Tech Protection/Smith Village Security Patrols

Amended resolution resolving that the appropriate City Officials do all things necessary to approve change order #1 to the Hi Tech Protection contract (15-029), in an amount NOT-TO-EXCEED \$47,221.00, as requested by the Division of Community and Economic Development (DCED), with funding available in FCDBGPRIOR Revenue Acct. No. 274-748.184-502-748 and FCDBGPRIOR Expense Acct. No. 274-748.184-805-336, and that funds in the following accounts be moved to Smith Village Revenue Acct. No. 274-748.101-502-748 and Smith Village Expense Acct. No. 274-748.101-700-100: FHUD13CDBG = \$525.49, FHUD14CDBG = \$9,510.22 and FHUD15CDBG = \$37,000.00. [NOTE: Resolution amended to remove "Emergency Manager", and correct company name and account numbers.]

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be DROPPED. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

150527 CO#1/Memorandum of Understanding (MOU)City of Flint Development Division - Code Enforcement/Blight Elimination

Resolution resolving that appropriate City Officials are authorized to execute Change Order #1 to increase the City of Flint Development Division Code Enforcement Memorandum of Understanding (MOU) by \$183,186.00 and to move funds from CDBG Unallocated Revenue Acct. No. FHUD13CDBG 274-748.101-502.748, Acct. No. FHUD14CDBG 274-748.101-502.748 and Acct. No. FHUD15CDBG 274-748.101-502.748, and CDBG Unallocated Expense Acct. No. FHUD13CDBG 274-748.101-700.100 = \$56,186.00, Acct. No. FHUD14CDBG 274-748.101-700.100 = \$114,000.00 and Acct. No. FHUD15CDBG 274-748.101-700.100 = \$13,000.00.

A motion was made by Councilperson Kincaid, seconded by Councilperson Galloway, that this matter be DROPPED. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

RESOLUTIONS - MAY BE REFERRED FROM COTW

150391 Establishment/Interest Rate Charged on Past Due Water and Sewer Bill Balances

Resolution resolving that the interest charged on City of Flint past due water and sewer bill amounts shall be 0.5 percent per month charged no sooner than ten (10) days after the due date, provided that the guidelines for late payment interest for financially challenged customers include: a waiver of late payment interest for low-income customers who provide proof as to their eligibility for food stamps or that their income is at or below the most current Federal Poverty Guidelines; a waiver of penalty for customers who are not in arrears on the schedule defined in their payment arrangements; and a waiver of late payment interest for veterans, senior citizens and other persons, whether a homestead property owner or not, who would qualify for the Michigan Homestead Property Tax Deferment based on the income threshold in MCL 211.51 (2). [City Administrator Submission No. CA0092015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150546 CO#1/Contract/Hi Tech Protection/Smith Village Security Patrolling

Resolution authorizing the appropriate City Officials to enter into change order #1 to the contract with Hi Tech Protection for Smith Village Security Patrolling, as requested by the Community and Economic Development Division, in an amount NOT-TO-EXCEED \$47,035.00, for a revised contract amount of \$92,035.00, with funds available in Expense Acct. No. 274-748.101-700.100 and Revenue Acct. No. 274-748.101.502-748, to be moved to Smith Village Project Expense Acct. No. 274-748.184-805.336 and Revenue Acct. No. 274-748.184-502.748. [City Administrator Submission No. CA0422015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150547 CO#1/Memorandum of Understanding (MOU)/City of Flint Blight Division - Code Enforcement

Resolution resolving that the appropriate City Officials are authorized to execute change order #1 to increase the City of Flint Blight Division Code Enforcement Memorandum of Understanding by \$183,186.00, and to move funds from the CDBG uncommitted accounts as identified to the appropriate Development Code Enforcement accounts. [City Administrator Submission No. CA0442015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150548 Budget Amendment/Community Development Block Grant (CDBG) Funds/Development Division/Demolitions

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment to move \$37,246.08 from Demolition revenue and expense accounts to CDBG uncommitted accounts for

title searches on vacant and abandoned properties. [City Administrator Submission No. CA0432015]

SEPARATED FROM MASTER RESOLUTION

150549 Contract/Titus Welding Company/Installation of Eight (8) Final Clarifier Units

Resolution resolving that the Mayor and City Administrator are authorized to enter into a contract with Titus Welding Company for the installation of eight (8) new/replacement circular clarifier sludge collector units, as requested by DPW Water Pollution Control, in an amount NOT-TO-EXCEED \$267,600.00 [Sewer Fund Acct. No. 590-550.300-801.000]. [City Administrator Submission No. CA0462015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150550 Carrier & Gable, Inc./Traffic Signal Parts and Repairs

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Carrier & Gable, Inc. for traffic signal parts and repairs, as requested by Traffic Engineering, in an amount NOT-TO-EXCEED \$128,000.00 [Major Street Fund]. [City Administrator Submission No. CA0472015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150551 Central Concrete Products/Concrete Materials

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders to Central Concrete Products for concrete materials, as requested by various departments, in an amount NOT-TO-EXCEED \$104,500.00 [Major Street Fund, Local Street Fund, Sewer Fund]. [City Administrator Submission No. CA0482015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150552 Office Depot/Office Supplies

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders to Office Depot for office supplies, as requested by various departments, in an amount NOT-TO-EXCEED \$99,925.00 [General Fund, Major Street Fund, Local Street Fund, Police Fund, Drug Law Enforcement Fund, Sewer Fund, Water Fund, Fleet/Central Garage Fund]. [City Administrator Submission No. CA0492015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150553 Contract/Rowe Engineering, Inc./Engineering Services

Resolution resolving that the Mayor and City Administrator are authorized to

enter into a contract with Rowe Engineering, Inc. for professional engineering services, as requested by Planning & Zoning, in an amount NOT-TO-EXCEED \$6,000.00 [General Fund]. [City Administrator Submission No. CA0502015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150554 Cintas Corp./Uniform and Floor Mat Rental Services

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders, for the third year of a three-year pricing agreement, to Cintas Corp. for uniform, floor mat and linen rental services, as requested by various departments, in an amount NOT-TO-EXCEED \$36,500.00, and an aggregate spend amount of \$96,500.00 [General Fund, Sewer Fund, Central Garage Fund]. [City Administrator Submission No. CA0512015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150555 Mid States Bolt & Screw/Miscellaneous Nuts, Bolts and Fasteners

Resolution resolving that the Department of Purchases and Supplies is authorized to issue purchase orders, for the second year of a three-year pricing agreement, to Mid States Bolt & Screw for miscellaneous nuts, bolts and fasteners, as requested by various departments, in an amount NOT-TO-EXCEED \$47,500.00 and an aggregate spend amount of \$96,800.00 [Major Street Fund, Sewer Fund, Water Fund, Central Garage Fund]. [City Administrator Submission No. CA0522015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150556 Graymount Western Lime, Inc./Pebble Quicklime

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Graymount Western Lime, Inc. for bulk pebble quicklime, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$495,000.00 [Water Fund]. [City Administrator Submission No. CA0532015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150557 Chemco Products, Inc./Polyacrylamide (PAM) Anionic Polymer

Resolution resolving that the Department of Purchases and Supplies is authorized to issue a purchase order to Chemco Products, Inc. for the annual supply of Polyacrylamide (PAM) anionic polymer, as requested by the Water Plant, in an amount NOT-TO-EXCEED \$100,000.00 [Water Fund]. [City Administrator Submission No. CA0542015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150558

Contract/Genesee Conservation District/Additional Hazardous Tree Removals/Street Tree Activity

Resolution resolving that the Mayor and City Administrator are authorized to do all things necessary to allocate \$213,000.00 to Genesee Conservation District to provide supplemental funding to contract tree removals identified as critical removals per the tree inventory emergency tree maintenance activities and to manage the City's street tree activities through June 30, 2016, as requested by DPW and Street Maintenance. [City Administrator Submission No. CA0552015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150559

Budget Amendments/FY15 Budget of the City of Flint

Resolution resolving that the Chief Financial Officer is authorized to do all things necessary to incorporate changes in to the FY15 Budget and to assign the appropriate account numbers. [City Administrator Submission No. CA0562015]

SEPARATED FROM MASTER RESOLUTION

150560

Contract/Sorenson Gross Construction/Riverbank Park Improvements

Resolution resolving that the Mayor and City Administrator are authorized to enter into a contract with Sorenson Gross Construction for Riverbank Park Improvements Phase II, as requested by Parks and Recreation, in an amount NOT-TO-EXCEED \$345,600.00 [Park/Recreation Fund]. [City Administrator Submission No. CA0582015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150561

Contract/Test America Laboratories, Inc./Environmental Monitoring Services

Resolution resolving that the Mayor and City Administrator are authorized to enter into a contract with Test America Laboratories, Inc., for the first year of a three-year environmental monitoring services contract, as requested by Water Pollution Control, in the amount of \$40,000.00, and \$40,000.00 for each year of the remaining contract (pending adoption of FY17 and FY18 budgets), for a total contract amount NOT-TO-EXCEED \$120,000.00 [Sewer Fund]. [City Administrator Submission No. CA0572015]

This Matter was ADOPTED BY THE MASTER RESOLUTION on the Consent Agenda.

150562

CO#3/Contract/Rowe Engineering, Inc./Engineering Services

Resolution resolving that the Mayor and City Administrator are authorized to enter into change order #3 to the contract with Rowe Engineering, Inc. for professional engineering services, as requested by Utilities, in an amount

NOT-TO-EXCEED \$50,000.00, for a revised contract amount of \$365,000.00 [Water Fund, Sewer Fund]. [City Administrator Submission No. CA0602015]

This Matter was **ADOPTED BY THE MASTER RESOLUTION** on the Consent Agenda.

150563 CO#4/Contract/Rowe Engineering, Inc./Engineering Services

Resolution resolving that the Mayor and City Administrator are authorized to enter into change order #4 to the contract with Rowe Engineering, Inc. for professional engineering services, as requested by the Department of Public Works, in an amount NOT-TO-EXCEED \$100,000.00, for a revised contract amount of \$347,360.00 [Major Street Fund]. [City Administrator Submission No. CA0592015]

This Matter was **ADOPTED BY THE MASTER RESOLUTION** on the Consent Agenda.

Passed The Consent Agenda

A motion was made by Councilperson Kincaid, seconded by Councilperson Mays, including all the preceding items marked as having been adopted on a Consent Agenda. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

SEPARATED FROM MASTER RESOLUTION

150548 Budget Amendment/Community Development Block Grant (CDBG) Funds/Development Division/Demolitions

Resolution resolving that the appropriate City Officials are authorized to do all things necessary to process a budget amendment to move \$37,246.08 from Demolition revenue and expense accounts to CDBG uncommitted accounts for title searches on vacant and abandoned properties. [City Administrator Submission No. CA0432015]

A motion was made by Councilperson Kincaid, seconded by Councilperson Mays, that this matter be Adopted. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

150559 Budget Amendments/FY15 Budget of the City of Flint

Resolution resolving that the Chief Financial Officer is authorized to do all things necessary to incorporate changes in to the FY15 Budget and to assign the appropriate account numbers. [City Administrator Submission No. CA0562015]

A motion was made by Councilperson Kincaid, seconded by Councilperson Mays, that this matter be Adopted. The motion carried by the following vote:

Aye: 9 - Councilperson Poplar, Councilperson Nelson, Chairperson Freeman, Vice President Davis, Councilperson Winfrey, Councilperson Galloway, Councilperson VanBuren, Councilperson Kincaid and Councilperson Mays

Attachment #3a

150559

SUBMISSION NO.: CA0562015

PRESENTED: 7-23-15

ADOPTED: _____

RESOLUTION TO AUTHORIZE BUDGET AMENDMENTS

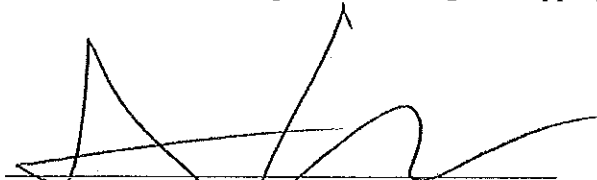
BY THE CITY ADMINISTRATOR:

Whereas, the City's budget is monitored on an ongoing basis by the Chief Financial Officer and department heads; and

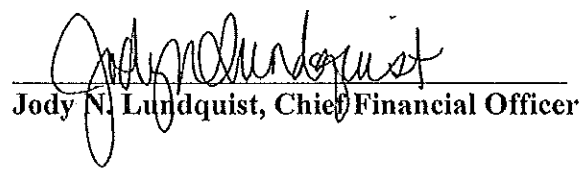
Whereas, the Chief Financial Officer is recommending certain adjustments;

IT IS RESOLVED, that the FY15 Budget of the City of Flint is hereby amended to reflect the changes in the attached list of budget adjustments dated July 27, 2015;

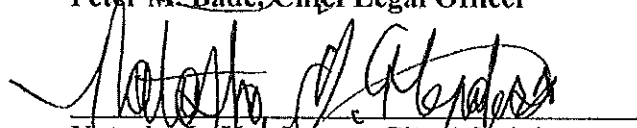
That the Chief Financial Officer is authorized to do all things necessary to incorporate the attached changes in to the Budget and to assign the appropriate account numbers.



Peter M. Bade, Chief Legal Officer



Jody N. Lundquist, Chief Financial Officer



Natasha L. Henderson, City Administrator

CITY COUNCIL:

**RECEIVERSHIP TRANSITION
ADVISORY BOARD:**

Joshua Freeman, Council President



Dayne Walling
Mayor

CITY OF FLINT, MICHIGAN Department of Finance

Natasha L. Henderson
City Administrator

Jody N. Lundquist
Finance Director

Dawn Steele
Deputy Finance Director

DATE: July 23, 2015
TO: Natasha L. Henderson, City Administrator
FROM: Jody N. Lundquist, Chief Financial Officer
RE: City of Flint Fourth Quarter Budget Amendment

The attached fourth quarter amendments are being resubmitted for Council approval as a result of the action taken by the RTAB on July 15, 2015. The amendments as submitted include the addition of the Lighting Special Assessment and Permanent Public Improvement Funds which had not been included in the proposal made to Council on June 29, 2015. Both of these changes are a result of final year end property tax revenue collections falling short of projections.

The fourth quarter budget amendment has been prepared to reflect the changes to be made effective June 30, 2015 to the budget year ending June 30, 2015 (FY2015) in compliance with Michigan's Public Act of 1968, Uniform Budgeting and Accounting Act. The City of Flint has adopted a biennial budget for fiscal years 2015 and 2016 and is committed to ongoing review of revenues and expenses.

The Stabilization Loan received by the City's General Fund in FY2015 eliminated the accumulated General Fund deficit and enabled the City to begin establishing fund balance reserves, but did not resolve the City's long range financial challenges. The City of Flint will be in a positive financial position at the start of the FY2016 for the first time in a decade. None of the City's funds, including its General Fund, will have a deficit at the end of FY2015.

While the result of FY2015 operations show significant progress, ongoing commitment to the adopted Master Plan, Strategic Plan and multi-year financial plan is required in order to achieve and maintain sustainable financial solvency. Adherence to the recently enacted ordinances will be crucial to realizing the City's Vision of being, "a well-managed, financially stable, and accountable organization focused on creating a vibrant and growing community which will attract and retain residents, business, students, visitors and improve our quality of life."

Attached is the City's Proposed Fourth Quarter Budget Amendment for your review.

General Fund

General Fund budgeted revenue is increased by \$6,368,756. This figure is derived from an increase for the receipt of a \$7,000,000 Stabilization Loan from the Michigan Emergency Loan Board offset by reductions in the following revenue accounts: State Revenue Sharing Constitutional Sales Tax of approximately \$500,000; District Court Fines & Costs of \$268,702; Cable TV Franchise Fees of \$146,626; \$160,000 in Customer Service property tax roll fees; \$125,000 in enforcement tax revenue; and an adjustment in lock up revenue of \$254,562. In addition, the Original adopted budget included a transfer of \$800,000 from the Public Improvement Fund to the Sewer Fund in repayment of the outstanding debt owed from the General Fund to the Sewer Fund. A journal entry in the amount of \$800,000 is necessary to record the complete repayment of \$9 million paid to the Sewer Fund during the fiscal year.

Overall, the General Fund expenditures were reduced by \$643,548. The majority of departmental reductions were in wages & fringes as significant cost savings have been realized through staff reductions and reorganization. Several police departments experienced increases in wages and overtime as a result of responding to public safety incidents.

The proposed budget amendments result in a net increase of \$7,012,304 and a projected operating surplus at fiscal year-end of \$9,456,577. The City began the fiscal year with a Fund Balance Deficit of \$8,961,424. The projected ending fund balance of \$495,153 equals 1.02% of total FY2015 General Fund expenditures. The City established several ordinances during FY2015 calling for the maintenance of unrestricted reserves in the General Fund of 12-15% of budgeted General Fund expenditures at all times. The projected ending fund balance will begin to establish the City's General Fund Reserve.

Major Streets Fund

The Major Streets Fund shows an increase in revenue of \$484,804 which is due to an increase in the gas & weight tax. The fund has an overall reduction in expenses of \$351,524 which is a result of reduction in wages & fringes, professional services, and fleet charges. The net result is an increase in fund balance of \$836,328.

Local Streets Fund

The Local Street Fund shows a slight reduction in revenue of \$7,500 and a reduction in expenditures of \$41,055 for rentals and equipment. The net result is an increase in fund balance of \$33,555.

Public Safety Fund

The Public Safety Fund shows an overall slight increase in expenditure of \$23,009. These changes reflect a decrease in fund balance of \$23,009.

Lighting Special Assessment Fund

The Lighting Special Assessment Fund reflects a decrease in property tax revenue of \$300,000

and an increase in the use of fund balance of \$55,000. Although actual expenditures are projected to be below budget at fiscal year end, the amendment accounts for the collection rate of revenues being lower than anticipated.

Rubbish Collection Fund

The Rubbish Fund shows an increase in revenue of \$10,611 with an increase of expenditures of \$100,000, which is related to Chevy in the Hole. This reflects use of fund balance of \$89,389.

Permanent Public Improvement Fund

The Public Improvement Fund shows an increase in the use of fund balance of \$85,462 due to revenues coming in less than anticipated for both property taxes and the reimbursement from the DDA for the parking structure loan.

Building Inspection Fund

The Building Inspection Fund shows an increase in revenue of \$62,624 due mainly to an increase in business and nonbusiness license permits. Due to the increase in revenues the Building Inspection Fund will not require support of the General Fund; therefore the transfer in budget of \$313,561 is being reduced to zero. In addition, there are expenditure decreases in the amount of \$221,800 in wages & fringes and building additions & improvements.

Sewer Fund

The Sewer Fund shows an increase in revenues of \$55,914 which is made up of an increase in forfeited discounts. There is an increase in expenditures of \$593,405 which is mainly from an increase in wages & fringes and fleet charges.

Water Fund

The Water Fund shows a net decrease in revenues of \$2,910,122 due mainly to a reduction in water meter sales of \$3,000,000. There is a slight increase in expenditures of \$6,850 due to the Employers Healthcare Savings Plan & DC Pension Plan.

CITY OF FLINT
 4TH QUARTER BUDGET AMENDMENTS
 FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Department	Amended Budget 4/28/2015	4th Quarter Proposed Amendments	Proposed Amended Budget 6/29/2015
General Fund			
Revenues:			
State revenues	18,663,177	(771,267)	17,891,910
License and Permits	1,306,926	(65,031)	1,241,895
Fines and forfeitures	1,862,746	(268,702)	1,594,044
Charges for service rendered	7,835,465	(200,844)	7,634,621
Interest and dividend income	491,500	(125,400)	366,100
Proceeds from loan	-	7,000,000	7,000,000
Transfers in	3,777,998	800,000	4,577,998
TOTAL Revenues Proposed for Amendment	33,937,811	6,368,756	40,306,567
Appropriations:			
City Administrator	310,310	(19,493)	290,817
City Clerk & Elections			
City Clerk-Board Of Review	52,030	(41,856)	10,174
City Clerk-Election	426,120	(65,907)	360,214
City Clerk Elec. Div. - Election Workers	269,454	(11,316)	258,138
Total City Clerk & Elections	1,140,989	(119,079)	1,021,911
Treasury			
Customer Services-Treasury Operations	294,785	(11,097)	283,688
Customer Services-Income Tax	438,000	(48,782)	389,218
Customer Services-Water Collection	939,147	(3,500)	935,647
Customer Service-Sewer collection	889,228	(17,665)	871,563
Dellnquent Collections	198,366	(33,231)	165,135
Total Treasury	2,759,526	(114,275)	2,645,251
Assessing	1,160,230	(111,626)	1,048,604
Police			
Police - Fleet	1,145,920	(45,000)	1,100,920
GAIN 2015	32,044	(13,000)	19,044
Pol Invst Ovrhd - Police School Liaison	558,493	34,135	592,628
Pol Invst Ovrhd - Special Operations	633,502	41,660	675,162
Patrol Bureau - Administration	3,076,910	101,229	3,178,139
Patrol Bureau-School Crossing Guards	187,596	15,000	202,596
Patrol Bureau-Traffic Safety	2,400	1,539	3,939
Total - Police	5,636,866	135,563	5,772,430

CITY OF FLINT
 4TH QUARTER BUDGET AMENDMENTS
 FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Department	Amended Budget 4/28/2015	4th Quarter Proposed Amendments	Proposed Amended Budget 6/29/2015
(General Fund Continued)			
Public Safety 911 - Administration	2,489,900	(65,453)	2,424,447
Fire			
Office Of Fire Chief	590,301	(32,800)	557,501
Fire Admin-Maintenance	812,500	19,000	831,500
Fire Admin - Training	164,465	(27,094)	137,372
Firefighting Division-Fire Battalion Chief	38,451	30,614	69,065
Firefighting Division-Fire Station Overhead	3,963,946	(138,450)	3,825,496
Total - Fire	5,569,663	(148,730)	5,420,933
Community Development			
DCD - Administration	369,262	70,283	439,545
Facilities Maint-Municipal Center	1,410,499	42,823	1,453,322
Transfers out to fund 542	313,561	(313,561)	-
TOTAL Appropriations Proposed for Amendment	21,160,807	(643,548)	20,517,259
TOTAL BUDGET SUMMARY AS ADOPTED AND PROPOSED:			
TOTAL General Fund Adopted Revenues	51,459,570	6,368,756	57,828,326
TOTAL General Fund Adopted Appropriations	49,015,297	(643,548)	48,371,749
Net Revenues/Appropriations	2,444,273	7,012,304	9,456,577
Beginning Fund Balance	(8,961,424)		(8,961,424)
Ending Fund Balance	(6,517,151)		495,153

CITY OF FLINT
4TH QUARTER BUDGET AMENDMENTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Department	Amended Budget 4/28/2015	4th Quarter Proposed Amendments	Proposed Amended Budget 7/27/2015
<u>Major Streets Fund</u>			
Revenues	8,399,369	484,804	8,884,174
Expenditures	8,391,187	(351,524)	8,039,664
Net Revenues/Appropriations	8,182	836,328	844,510
Beginning Fund Balance	4,926,787		4,926,787
Ending Fund Balance	4,934,969		5,771,297
<u>Local Streets Fund</u>			
Revenues	2,856,059	(7,500)	2,848,559
Appropriations	2,832,772	(41,055)	2,777,624
Net Revenues/Appropriations	23,287	33,555	70,935
Beginning Fund Balance	1,610,712		1,610,712
Ending Fund Balance	1,633,999		1,681,647
<u>Public Safety Fund</u>			
Revenues			
Property Taxes	3,688,275		3,688,275
Drawings from Fund Balance	4,667,309	1,974,301	2,693,008
Total Revenues	8,355,584	1,974,301	6,381,283
Appropriations			
Police	2,635,328	70,445	2,705,773
Fire	3,722,946	(47,436)	3,675,510
Total Appropriations	6,358,274	23,009	6,381,283
Net Revenues/Appropriations	1,997,310	1,951,292	-
Beginning Fund Balance	8,457,279		8,457,279
Ending Fund Balance	5,787,280		5,764,271
<u>Lighting Special Assessment</u>			
Revenues			
Property Taxes	2,738,986	(300,000)	2,438,986
Interest	0	5,272	5,272
Drawings from Fund Balance	0	55,000	55,000
Total Revenues	2,738,986	(239,728)	2,499,258
Appropriations	2,554,405	-	2,554,405
Net Revenues/Appropriations	184,581	(239,728)	(55,148)
Beginning Fund Balance	709,204		709,204
Ending Fund Balance	893,785		654,204

CITY OF FLINT
4TH QUARTER BUDGET AMENDMENTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2015

Department	Amended Budget 4/28/2015	4th Quarter Proposed Amendments	Proposed Amended Budget 7/27/2015
<u>Rubbsh Collecton Fund</u>			
Revenues	5,458,507	10,611	5,469,118
Appropriations	4,674,218	100,000	4,774,218
Net Revenues/Appropriations	784,289	(89,389)	694,900
Beginning Fund Balance	277,050		277,050
Ending Fund Balance	1,061,339		971,950
<u>Public Improvement</u>			
Revenues			
Property Taxes	1,703,000		1,703,000
Reimbursement from DDA Parking	380,000	-	380,000
Drawings from Fund Balance	767,957	85,462	853,419
Total Revenues	2,850,957	85,462	2,936,419
Appropriations	2,850,957	-	2,850,957
Net Revenues/Appropriations	-	85,462	85,462
Beginning Fund Balance	9,335,338		9,335,338
Ending Fund Balance	9,335,338		9,249,876
<u>Building Inspection Fund</u>			
Revenues	2,787,882	62,624	2,850,506
Appropriations	2,087,333	(221,800)	1,865,533
Net Revenues/Appropriations	700,549	284,424	984,973
Beginning Fund Balance	643,476		643,476
Ending Fund Balance	1,344,025		1,628,449
<u>Sewer Fund</u>			
Revenues	35,898,259	55,914	35,954,172
Appropriations	30,800,825	593,405	31,394,230
Net Revenues/Appropriations	5,097,434	(537,491)	4,559,943
Beginning Fund Balance	67,787,494		67,787,494
Ending Fund Balance	72,884,928		72,347,436
<u>Water Fund</u>			
Revenues	41,198,745	(2,910,122)	38,288,623
Appropriations	35,479,828	6,850	35,486,678
Net Revenues/Appropriations	5,718,917	(2,916,972)	2,801,945
Beginning Fund Balance	29,523,671		29,523,671
Ending Fund Balance	35,242,588		32,325,616

Attachment #4



Dayne Walling
Mayor

CITY OF FLINT, MICHIGAN
Department of Finance

Natasha L. Henderson
City Administrator

Jody N. Lundquist
Finance Director

Dawn Steele
Deputy Finance Director

DATE: July 17, 2015
TO: Natasha Henderson, City Administrator
FROM: Jody Lundquist, Finance Director
RE: Budget to Actual Revenue and Expenditure Report

Please find attached the Budget to Actual Revenue and Expenditure Report and Cash and Investment Summary for the period ending June 30, 2015 for your review and submission to the RTAB per Emergency Manager Order 20.

Please note that the reporting period aligns with the City's fiscal year end June 30, 2015. The activity shown in the attached reports is unaudited and subject to change as City staff continues to work on posting annual transactions associated with closing the fiscal year. For example, the following transactions are inherent to this process and will impact year-end balances once recorded: accounts receivable and accounts payable accruals, interfund transfers in/out, and budgeted use of fund balance.

The City's annual audit is scheduled to be conducted by an external CPA firm during the month of October 2015. As required by Public Act 2: Uniform Budget and Accounting Act and City Ordinance #3855, audited financial statements for the fiscal year ending June 30, 2015 will be available no later than December 31, 2015.

Please let me know if any additional information is necessary or if you have any questions.

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14		2014-15		YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET	YTD BALANCE 06/30/2014	AMENDED BUDGET	YTD BALANCE 06/30/2015			
Fund 101 - General Fund							
Property Taxes	4,622,000	5,122,740	4,970,000	4,641,383	328,617	95.39	
Special assessment taxes	97,941	68	16,656	16,656	0	100.00	
Income taxes	14,731,796	13,038,276	13,000,000	12,940,215	59,785	99.54	
Interest and dividend income	150,000	347,144	491,500	358,487	133,013	72.94	
State revenues	16,826,366	17,189,640	18,663,177	17,839,216	823,961	95.59	
Charges for service rendered	10,218,681	10,088,437	7,835,465	7,266,334	569,130	92.74	
Other revenues	537,750	458,770	534,603	626,677	(92,074)	117.22	
Drawings from fund balance	(1,000,000)	0	(1,000,000)	0	(1,000,000)	0.00	
Fines and forfeitures	1,825,000	1,997,396	1,862,746	1,581,647	281,059	84.91	
License and Permits	1,121,448	1,194,402	1,306,926	910,460	396,466	69.66	
Federal revenues	0	149,644	0	0	0	0.00	
Proceeds from sale of capital assets	0	0	500	500	0	100.00	
Transfers in	4,577,998	4,980,795	3,777,998	4,577,998	(800,000)	121.18	
Proceeds from loan	0	16,800	0	7,000,000	(7,000,000)	100.00	
TOTAL REVENUES	53,708,379	54,584,113	51,459,570	57,759,574	(6,300,004)	112.24	
General government	8,619,831	7,757,459	20,657,068	19,687,983	969,085	95.31	
Legislative	373,225	338,639	429,775	412,952	16,824	96.09	
Judicial	5,201,873	5,198,550	3,964,721	3,914,928	49,793	98.74	
Police	22,026,659	21,337,111	12,995,896	12,881,917	113,978	99.12	
Emergency dispatch	3,745,525	3,317,706	2,489,900	2,412,736	77,164	96.90	
Fire	11,276,567	10,337,066	5,856,259	5,553,443	302,816	94.83	
Community development	453,174	453,349	798,478	735,626	62,852	92.13	
Transportation	450	415	0	0	0	0.00	
Facilities and Maintenance	1,207,381	1,159,013	1,410,499	1,289,839	120,660	91.45	
Transfers out	775,170	775,145	412,701	99,140	313,561	24.02	
TOTAL EXPENDITURES	53,679,855	50,674,453	49,015,297	46,988,564	2,026,733	95.87	
NET OF REVENUES/EXPENDITURES	29,124	3,909,660	2,444,273	10,771,010	(8,326,736)		
BEG. FUND BALANCE	(12,895,642)	(12,895,642)	(8,951,424)	(8,961,424)			
FUND BALANCE ADJUSTMENTS	24,558	24,558	(6,517,151)	1,809,586			
END FUND BALANCE	(12,841,960)	(8,961,424)					

CITY OF RJMT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDST USED
	AMENDED BUDGET	AMENDED BUDGET			
Fund 202 - Major Street Fund					
State revenues	6,606,855	6,886,680	6,844,271	42,409	99.38
Charges for service rendered	31,506	26,506	11,143	15,363	42.04
Other revenues	228,391	216,931	129,555	87,376	59.72
Drawings from fund balance	(531,346)	1,181,572	0	1,181,572	0.00
Federal revenues	0	87,680	87,680	0	100.00
TOTAL REVENUES	6,335,406	8,399,369	7,072,649	1,326,720	84.20
General government	0	1,442,892	1,442,892	0	100.00
Transportation	6,212,784	6,829,672	4,536,934	2,292,738	66.43
Debt services - interest	9,098	8,551	8,550	0	100.00
Debt services - principal	109,524	110,072	110,070	2	100.00
TOTAL EXPENDITURES	6,331,406	8,391,187	6,098,446	2,292,741	72.68
NET OF REVENUES/EXPENDITURES	4,000	8,182	974,203	(966,021)	
BEG. FUND BALANCE	3,031,166	4,926,787	4,926,787		
END FUND BALANCE	4,926,787	4,934,969	5,900,990		

Fund 203 - Local Street Fund

State revenues	1,827,772	1,941,703	1,770,899	170,804	91.20
Other revenues	648,386	625,843	88,897	536,946	14.20
Drawings from fund balance	124,993	288,513	0	288,513	0.00
TOTAL REVENUES	2,601,051	2,856,059	1,859,796	996,263	65.12
Fund 203 - Local Street Fund					
General government	0	314,770	314,770	0	100.00
Transportation	2,601,051	2,518,003	1,861,979	656,024	73.55
TOTAL EXPENDITURES	2,601,051	2,832,772	2,176,749	656,024	76.84
NET OF REVENUES/EXPENDITURES	0	23,287	(316,953)	340,239	
BEG. FUND BALANCE	1,483,998	1,610,712	1,610,712		
END FUND BALANCE	1,610,712	1,633,999	1,293,759		

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	YTD BALANCE 06/30/2014	YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET	AMENDED BUDGET				
Fund 205 - Public Safety						
Property Taxes	3,589,000	3,688,275	4,435,187	3,810,709	(122,434)	103.32
Interest and dividend income	0	0	64,941	0	0	0.00
Drawings from fund balance	(1,743,173)	4,667,309	0	0	4,667,309	0.00
TOTAL REVENUES	1,845,827	8,355,584	4,500,128	3,810,709	4,544,875	45.61
Police	1,845,827	2,635,328	1,106,325	2,695,294	(59,966)	102.28
Fire	0	3,722,946	0	3,632,896	90,050	97.58
TOTAL EXPENDITURES	1,845,827	6,358,274	1,106,325	6,328,190	30,084	99.53
NET OF REVENUES/EXPENDITURES	0	1,997,310	3,393,803	(2,517,481)	4,514,791	

BEG. FUND BALANCE
END FUND BALANCE

8,457,278
5,939,797

Fund 207 - Police Fund

Property Taxes	1,196,000	1,250,306	1,420,142	1,279,927	(29,621)	102.37
Other revenues	354,180	93,180	48,421	0	93,180	0.00
Drawings from fund balance	0	42,502	0	0	42,502	0.00
TOTAL REVENUES	1,550,180	1,385,988	1,468,563	1,279,927	106,061	92.35
Fund 207 - Police Fund						
Police	1,550,180	1,358,912	1,673,156	1,285,512	73,400	94.60
TOTAL EXPENDITURES	1,550,180	1,358,912	1,673,156	1,285,512	73,400	94.60
NET OF REVENUES/EXPENDITURES	0	27,076	(204,593)	(5,585)	32,661	

BEG. FUND BALANCE
END FUND BALANCE

19,656
14,071

CITY OF FUNT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14		2014-15		YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
	2013-14 AMENDED BUDGET	YTD BALANCE 06/30/2014	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2014			
Fund 208 - Park/Recreation Fund							
Property Taxes	299,089	355,029	312,546	320,324	(7,776)	102.49	
Other revenues	0	5,726	4,930	5,135	(205)	104.16	
Drawings from fund balance	74,000	0	97,000	0	97,000	0.00	
Transfers in	360,975	360,975	99,413	99,140	273	99.73	
TOTAL REVENUES	734,064	721,730	513,889	424,599	89,290	82.62	
Fund 208 - Park/Recreation Fund							
Community development	734,064	697,289	513,889	421,841	92,043	82.09	
TOTAL EXPENDITURES	734,064	697,289	513,889	421,841	92,048	82.09	
NET OF REVENUES/EXPENDITURES	0	24,441	0	2,758	(2,758)		
BEG. FUND BALANCE	75,500	75,500	99,941	99,941			
END FUND BALANCE	99,942	99,941	99,941	102,699			
Fund 219 - Street Light							
Special assessment taxes	2,982,960	3,027,676	2,738,986	2,415,368	323,618	88.18	
TOTAL REVENUES	2,982,960	3,027,676	2,738,986	2,415,368	323,618	88.18	
Fund 219 - Street Light							
General government	105,884	0	91,210	91,210	0	100.00	
Transportation	2,877,076	2,531,893	2,463,195	2,380,832	82,363	96.56	
TOTAL EXPENDITURES	2,982,960	2,531,893	2,554,405	2,472,042	82,363	96.78	
NET OF REVENUES/EXPENDITURES	0	495,783	184,581	(56,674)	241,255		
BEG. FUND BALANCE	213,421	213,421	709,204	709,204			
END FUND BALANCE	709,203	709,204	893,785	652,530			

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET	AMENDED BUDGET			
Fund 226 - Rubbish Collection Fund					
Property Taxes	5,131,490	5,517,813	4,899,131	618,682	88.79
Charges for service rendered	0	1,022	10,877	(9,855)	1,064.29
Other revenues	0	0	0	0	0.00
Drawings from fund balance	0	(61,448)	0	(61,448)	0.00
License and Permits	1,000	1,120	1,840	(720)	164.29
TOTAL REVENUES	5,132,490	5,458,507	4,911,848	546,659	89.99
General government	0	173,143	182,526	(9,383)	105.42
Transportation	150,000	49,755	52,546	(2,791)	105.61
Public works	4,982,490	4,451,320	4,320,145	131,175	97.05
TOTAL EXPENDITURES	5,132,490	4,674,218	4,555,217	119,001	97.45
NET OF REVENUES/EXPENDITURES	0	784,289	356,631	427,658	
BEG. FUND BALANCE		277,049	277,049		
END FUND BALANCE	277,050	1,061,338	633,680		

Fund 265 - Drug Law Enforcement Fund					
Other revenues	21,000	16,500	3,818	12,682	23.14
Drawings from fund balance	284,042	374,063	0	374,063	0.00
Fines and forfeitures	130,000	101,000	50,299	50,701	49.80
TOTAL REVENUES	435,042	491,563	54,117	437,446	11.01
Police	435,042	477,563	358,121	119,442	74.99
TOTAL EXPENDITURES	435,042	477,563	358,121	119,442	74.99
NET OF REVENUES/EXPENDITURES	0	14,000	(304,004)	318,004	
BEG. FUND BALANCE	947,296	768,972	768,972		
END FUND BALANCE	768,974	782,972	464,968		

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	YTD BALANCE 06/30/2015	% BDGT USED
	AMENDED BUDGET	AMENDED BUDGET		
Fund 274 - HUD CDBG, ESG, & HOME GRANTS				
Transfer in from 296 fund	0	0	250,540	100.00
Federal revenues	4,607,451	11,834,239	3,281,801	8,552,438
TOTAL REVENUES	4,607,451	11,834,239	3,532,341	8,301,898
General government	123,156	215,350	164,076	51,274
Fire	530,759	14,766	11,847	2,919
Community development	3,877,384	10,521,674	3,346,311	7,175,363
Transportation	0	204,964	6,158	198,806
Facilities and Maintenance	0	35,000	0	35,000
Building inspections	76,154	842,485	181,255	661,230
TOTAL EXPENDITURES	4,607,453	11,834,238	3,709,647	8,124,592

NET OF REVENUES/EXPENDITURES	(2)	0	(177,306)	177,306
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BEG. FUND BALANCE		(317,174)	(317,174)	
FUND BALANCE ADJUSTMENTS	(415,253)	0	(494,479)	
END FUND BALANCE	(732,424)	(317,174)		

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	YTD BALANCE	YTD BALANCE	YTD BALANCE	AVAILABLE	% BDGT
	AMENDED BUDGET	AMENDED BUDGET	06/30/2014	06/30/2015	06/30/2015	BALANCE	USED
Fund 296 - Other Grants Fund							
Drawings from fund balance	70,000	0	0	0	0	0	0.00
Interest and dividend income	5,150	0	0	0	0	0	0.00
Federal revenues	1,634,583	1,727,810	1,659,762	518,010	1,209,800	1,209,800	29.98
State revenues	37,586	4,350,527	442,117	2,679,071	1,671,456	1,671,456	0.00
Other revenues	8,000	354	719	484	(130)	100,334	136.72
Local grants	686,624	1,068,063	652,507	967,729	100,334	90,61	90.61
Fines and forfeitures	0	4,214	0	4,214	0	0	100.00
TOTAL REVENUES	2,441,943	7,150,968	2,755,105	4,169,508	2,981,460	2,981,460	58.31
Fund 296 - Other Grants Fund							
General government	0	19,662	1,182,367	5,121	14,541	14,541	26.05
Police	1,154,806	3,249,067	905,972	2,164,394	1,084,673	1,084,673	66.62
Community development	1,025,453	1,366,782	0	183,561	1,183,221	1,183,221	13.43
Transportation	0	1,642,144	0	73,603	1,568,541	1,568,541	4.48
Facilities and Maintenance	261,690	773,310	261,690	64,160	709,150	709,150	8.30
Public works	0	50,000	0	0	50,000	50,000	0.00
Transfer out to 274 fund	0	50,000	71,151	250,540	(200,540)	(200,540)	501.08
Utilities	0	0	66,651	0	0	0	0.00
TOTAL EXPENDITURES	2,441,949	7,150,965	2,487,831	2,741,379	4,409,586	4,409,586	38.34
NET OF REVENUES/EXPENDITURES	(6)	3	267,274	1,428,129	(1,428,126)		
BEG. FUND BALANCE	864,078	111,778	864,078	111,778	111,778		
FUND BALANCE ADJUSTMENTS	(1,019,574)	111,781	(1,019,574)	1,539,907	1,539,907		
END FUND BALANCE	(155,503)	111,781	111,778	1,539,907	1,539,907		

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14 AMENDED BUDGET	YTD BALANCE 06/30/2014	2014-15 AMENDED BUDGET	YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
Fund 402 - Public Improvement Fund						
Property Taxes	1,740,800	1,775,182	1,703,000	1,591,751	111,249	93.47
Other revenues	426,700	2,742,249	380,000	328,358	51,642	86.41
Drawings from fund balance	590,957	0	767,957	0	767,957	0.00
TOTAL REVENUES	2,758,457	4,517,431	2,850,957	1,920,109	930,848	67.35
Facilities and Maintenance	444,000	427,206	721,900	637,777	84,123	88.35
Transfers out	1,712,353	1,651,953	1,526,953	1,526,953	0	100.00
Debt services - interest	407,104	407,104	407,104	400,191	6,913	98.30
Debt services - principal	195,000	195,000	195,000	200,000	(5,000)	102.56
TOTAL EXPENDITURES	2,758,457	2,681,263	2,850,957	2,764,921	86,036	389
NET OF REVENUES/EXPENDITURES	0	1,836,168	0	(844,813)	844,813	
BEG. FUND BALANCE	7,499,171	7,499,171	9,335,339	9,335,339		
END FUND BALANCE	9,335,338	9,335,339	9,335,339	8,490,526		

Fund 542 - Building Inspection Fund

Charges for service rendered	279,730	254,865	50,000	45,592	4,408	91.18
Drawings from fund balance	0	0	236,763	0	236,763	0.00
Interest and dividend income	0	4,978	0	0	0	0.00
License and Permits	1,729,457	1,710,490	2,187,558	2,609,751	(422,193)	119.30
Federal revenues	99	195,003	0	0	0	0.00
Transfers in	539,170	539,170	313,561	0	313,561	0.00
TOTAL REVENUES	2,548,456	2,704,506	2,787,882	2,655,343	132,539	95.25
General government	0	(723)	504,425	504,209	216	99.96
Transfers out	0	110,000	0	0	0	0.00
Building inspections	2,548,455	2,352,721	1,582,908	1,017,453	565,454	64.28
TOTAL EXPENDITURES	2,548,455	2,461,998	2,087,333	1,521,662	565,670	72.90
NET OF REVENUES/EXPENDITURES	0	242,507	700,549	1,133,681	(433,132)	
BEG. FUND BALANCE	400,969	400,969	643,476	643,476		
END FUND BALANCE	643,476	643,476	1,344,025	1,777,157		

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14		2014-15		YTD BALANCE 06/30/2015	AVAILABLE BALANCE	% BDGT USED
	AMENDED BUDGET	YTD BALANCE 06/30/2014	AMENDED BUDGET	YTD BALANCE 06/30/2015			
Fund 590 - Sewer Fund							
Interest and dividend income	10,000	85,564	0	0	0	0	#DIV/0!
Charges for service rendered	31,886,397	28,582,076	30,352,249	26,559,167	3,793,082	3,793,082	87.50
Other revenues	22,000	23,085	93,645	92,073	1,573	1,573	98.32
Drawings from fund balance	10,872	0	4,652,363	0	4,652,363	4,652,363	0.00
Transfers in	0	800,000	800,000	800,000	0	0	100.00
TOTAL REVENUES	31,929,269	29,490,726	35,898,259	27,451,240	8,447,019	8,447,019	76.47
General government	48,888	63,855	3,765,455	3,765,455	0	0	100.00
Transfers out	1,860,000	2,660,000	1,860,000	2,660,000	(800,000)	(800,000)	143.01
Debt services - interest	898	898	695	0	695	695	0.00
Debt services - principal	5,763	6,319	6,016	6,571	(555)	(555)	109.23
Public works	0	0	1,990,000	562,102	1,427,898	1,427,898	28.25
Utilities	30,013,721	23,799,328	23,178,658	15,908,728	7,269,930	7,269,930	68.64
TOTAL EXPENDITURES	31,929,271	26,530,400	30,800,825	22,902,856	7,897,969	7,897,969	74.36
NET OF REVENUES/EXPENDITURES	(2)	2,960,326	5,097,434	4,548,384	549,050	549,050	
BEG. FUND BALANCE	64,827,168	64,827,168	67,787,494	67,787,494	67,787,494	67,787,494	
END FUND BALANCE	67,787,494	67,787,494	72,884,928	72,335,878	72,335,878	72,335,878	

CITY OF FLINT
BUDGET TO ACTUAL REVENUE AND EXPENDITURE REPORT
FOR THE PERIOD ENDING JUNE 30, 2015

ACCOUNT DESCRIPTION	2013-14	2014-15	2014-15	YTD BALANCE	AVAILABLE	% BDGT
	AMENDED BUDGET	YTD BALANCE	AMENDED BUDGET	06/30/2015	BALANCE	USED
Fund 591 - Water Fund						
Charges for service rendered	47,856,000	43,552,152	36,096,500	29,094,060	7,002,440	80.60
Other revenues	5,000	70,014	37,000	31,151	5,849	84.19
Drawings from fund balance	10,872	0	4,865,245	0	4,865,245	0.00
Gain on sale of fixed assets	3,999,009	3,593,677	200,000	225,465	(25,465)	112.73
TOTAL REVENUES	51,870,881	47,215,843	41,198,745	29,350,676	11,848,069	71.24
General government	48,888	0	4,255,508	4,255,508	0	100.00
Transfers out	3,768,071	1,150,000	1,660,571	1,660,571	0	100.00
Public works	0	0	2,760,000	335,325	2,424,675	12.15
Utilities	44,655,313	44,245,825	26,803,749	17,234,304	9,569,446	64.30
TOTAL EXPENDITURES	48,472,272	45,375,825	35,479,828	23,485,708	11,994,121	66.19
NET OF REVENUES/EXPENDITURES	3,398,609	1,840,018	5,718,917	5,864,968	(146,052)	
BEG. FUND BALANCE	26,442,011	26,442,011	28,282,025	28,282,025		
FUND BALANCE ADJUSTMENTS	75,848					
END FUND BALANCE	29,523,671	28,282,029	34,000,946	34,146,997		

**CITY OF FLINT
CASH AND INVESTMENT ACCOUNT SUMMARY
FOR THE PERIOD ENDING JUNE 30, 2015**

Fund Account	Description	Beginning Balance 07/01/2014	Ending Balance 06/30/2015
Fund 101 General Fund			
001.000	Commercial Pooled Cash Account	161,059.51	4,400,381.05
001.400	Citizens - Chk - Pension P/R 907-040-0	154,516.54	0.00
001.450	Citizens - P/R Direct Deposit - 906-9766	(41,304.18)	(46,552.16)
004.000	Imprest Cash	9,300.35	9,300.35
004.100	Imprest Cash - Register	5,325.00	5,325.00
	General Fund	288,897.22	4,368,454.24
Fund 202 Major Street Fund			
001.000	Commercial Pooled Cash Account	4,027,379.48	5,836,696.13
004.000	Imprest Cash	60.00	60.00
	Major Street Fund	4,027,439.48	5,836,756.13
Fund 203 Local Street Fund			
001.000	Commercial Pooled Cash Account	1,319,610.47	1,205,778.45
Fund 205 Public Safety			
001.000	Commercial Pooled Cash Account	8,613,673.08	6,196,333.54
Fund 207 Police Fund			
001.000	Commercial Pooled Cash Account	104,164.74	89,523.42
Fund 208 Park/Recreation Fund			
001.000	Commercial Pooled Cash Account	227,612.03	144,375.88
Fund 219 Street Light			
001.000	Commercial Pooled Cash Account	1,046,168.83	1,060,658.66
Fund 226 Rubbish Collection Fund			
001.000	Commercial Pooled Cash Account	1,028,629.18	1,399,968.45

CITY OF FLINT
 CASH AND INVESTMENT ACCOUNT SUMMARY
 FOR THE PERIOD ENDING JUNE 30, 2015

Fund Account	Description	Beginning Balance 07/01/2014	Ending Balance 06/30/2015
Fund 265 Drug Law Enforcement Fund			
001.000	Commercial Pooled Cash Account	1,345,857.61	1,040,197.74
Fund 274 HUD CDBG, ESG, & HOME GRANTS			
001.000	Commercial Pooled Cash Account	(995,285.06)	(630,255.34)
001.100	Bank - Urban Renewal - 230006018089	0.00	203,294.41
	HUD CDBG, ESG, & HOME GRANTS	(995,285.06)	(426,960.93)
Fund 296 Other Grants Fund			
001.000	Commercial Pooled Cash Account	(243,104.95)	1,605,964.60
001.100	Bank - Urban Renewal - 230006018089	250,539.90	0.00
	Other Grants Fund	7,434.95	1,605,964.60
Fund 402 Public Improvement Fund			
001.000	Commercial Pooled Cash Account	2,242,619.26	1,524,512.74
Fund 542 Building Inspection Fund			
001.000	Commercial Pooled Cash Account	660,243.05	1,833,597.28
004.000	Imprest Cash	50.00	50.00
	Building Inspection Fund	660,293.05	1,833,647.28
Fund 590 Sewer Fund			
001.000	Commercial Pooled Cash Account	11,349,127.44	29,673,937.49
Fund 591 Water Fund			
001.000	Commercial Pooled Cash Account	7,833,368.99	18,618,038.25
001.001	Cash Reserve	5,848,116.20	5,848,116.20
	Water Fund	13,681,485.19	24,466,154.45
	TOTAL - ALL FUNDS	44,947,727.47	80,019,302.14

City of Flint Strategic Plan Fourth Quarter Report April 1, 2015 – June 30, 2015

Accountability and Sustainability

The City of Flint Mayor, Council, and Administration are committed to following the Vision Statement of the City, as written in the Charter preamble "The City of Flint's Governance will adapt to Change and be a model of professionalism, transparency, and sustainability in order to provide effective government to each of our City's residents." The City's continued implementation of the City's Strategic Plan is a tremendous step toward ensuring that residents are aware of the great progress made and the challenges the City faces. This report shows the great progress made in the fourth and final quarter of FY2015.

Managing Finances and Administration

The Executive Management and Elected Leadership directs and guides the City government in order to operate in an open and financially responsible manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits within the context of the City's Master Plan, and the City showed commendable progress in the Final/Fourth Quarter of FY2015.

- The City of Flint voters elected Charter Commissioners.
- The FY2014 audit was completed on time, received the GFOA Achievement of Excellence in Financial Reporting, and confirmed the reduction in the General Fund deficit to less than \$9 million;
- Receipt of \$7 million loan from Emergency Loan Board eliminated the remaining General Fund Deficit
- Proposed FY15 Budget Amendments to Council with projected operating surplus at June 30, 2015 of \$495,153;
- Adopted Balanced Budgets for FY16 & FY17 with annual budgeted contributions to Fund Balance of \$1,000,000 per year;
- OPEB Liabilities reduced to approximately \$240 million, compared to \$320 million at the end of FY13 and \$850 million at the end of FY12;
- City Council took strides in implementing best practices and ensuring long term financial stability by adopting a number of ordinances relating to OPEB funding, budgeting processes, purchasing, and fund balance reserves; and
- Successfully restructured the Debt Service payment for the Drinking Water Revolving Loan Fund providing over \$2 million in budget relief in FY15;

Community and Economic Development

The City recognizes the importance of community and economic development and actively utilizes the City's Master Plan as a tool to the path of revitalization and redevelopment. The Planning and Development Department holds meetings regularly to engage citizens about the progress being made in carrying out the action items of the Master Plan. Increased economic development efforts has been identified as a goal of the Council for FY16, and progress toward this goal is continuing:

- Defined the role of the City in economic development, by partnering with Flint/Genesee Chamber of Commerce for an economic development services partnership;
- Defined focus on business retention/expansion;
- Continued engagement with the business community;
- Developed the first combined Capital Improvement Plan (CIP);
- Developed the blight elimination framework;

City of Flint Strategic Plan

Fourth Quarter Report

April 1, 2015 – June 30, 2015

Accountability and Sustainability

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Community and Economic Development

The City recognizes the importance of community and economic development and actively utilizes the City's Master Plan as a tool to the path of revitalization and redevelopment. The Planning and Development Department holds meetings regularly to engage citizens about the progress being made in carrying out the action items of the Master Plan. Increased economic development efforts has been identified as a goal of the Council for FY16, and progress toward this goal is continuing:

- Defined the role of the City in economic development, by partnering with Flint/Genesee Chamber of Commerce for an economic development services partnership;
- Defined focus on business retention/expansion;
- Continued engagement with the business community;
- Developed the first combined Capital Improvement Plan (CIP);
- Developed the blight elimination framework;

- Launched the code enforcement program;
- Contracted rental inspections;
- Ensuring Housing and Urban Development (HUD) compliance;
- Construction of Riverbank Park began; and
- Construction in Genesee Valley Trail system began.

Public Safety

Public Safety is a critical component of a thriving community, and the City is committed to the safety of Flint's residents. There have been many efforts undertaken to ensure the continued improvement of public safety for residents, businesses, students and visitors. The City of Flint has increased public safety through the involvement of the community, collaboration with the Michigan State Police, Genesee County Sheriff's Department and other law enforcement partners, and, most importantly, the hard work of the Flint Fire Department and Flint Police Department. In the FY2015 budget, the police and fire protection millage provided the funding for approximately 25% of the total police and fire personnel who are essential for public safety. Continued progress was made in FY2015:

- Partnered with agencies for police officers on-site;
- Partnered with store owners to increase security;
- Continued completion of transition of the 911 system, which resulted in more funding for Public Safety in FY2016;
- Maintained staffing levels in Police and Fire Departments;
- Implemented public safety community training and education; and
- Continued implementation of public safety recommendations made in the ICMA study.

Significant progress has been made to reduce crime and prevent fires. A total reduction in the number of violent crimes and fires continued in spite of the increase in certain categories, notably homicides and shootings. Response time to calls for service for the Police Department and Fire Department was been reduced. An alternate plan to calls for service not requiring direct police response has been developed to further reduce response time and to improve effectiveness of available resources. A pilot community policing program has been implemented for Census tract 3400 including Atherton East and a new neighborhood service center at Dort Mall.

Engagement and support from the community has been key. Flint Firefighters have and continue going door-to-door with the knock-and-speak program. 100% of Flint school children have been provided with fire safety and prevention education and all Senior Centers have been provided with fire safety and prevention information. Fire suppression personnel have distributed arson reward literature in the community. The Flint Police has and continues to partner with business owners to increase security at known high crime sites. The Blue Badge Citizens Radio Patrol is now active and planning expansion along with the Chaplains Corps.

Improving Infrastructure

The Department of Public Works has developed plans to address infrastructure needs, including utilities, streets, trails, and waste collection on an on-going basis. Many steps have been taken to ensure safety and integrity of Flint's public systems including water. As it is stated in the Master Plan for a Sustainable Flint, the goal is, "a system of reliable and efficient infrastructure tailored to meet local needs." The following are a number of highlights from the past quarter:

- Implemented a 2015 Water Quality Action Plan to guide system improvements at the water treatment plant and in the water distribution network by utilizing and committing \$8 million dollars to ensuring safety, improving quality, and addressing affordability moving forward;
- Implemented water affordability initiative, reducing the water deposit fee to \$250.00, as opposed to \$350.00;

- Began installation of a Granulated Activated Carbon filter (GAC);
- Began implementation leak detection services with the expectation of 50 miles of water pipes being assessed;
- Repaired over 200 water main breaks since January 1, 2015;
- Continued construction started at the Waste Water Treatment Plant for the weigh station as part of replacing the incinerator system in order to save on utility costs;
- Completed tree construction and maintenance plan; and
- Hired staff to implement recycling in accordance with the Governor's initiative of 30% recycling statewide.

Challenges Going Forward

Progress has been made in FY2015, however there are significant challenges that the City will face in the following years:

- An adverse outcome of the Federal lawsuit over retiree healthcare could result in increased costs of more than \$5 million annually;
- The Police and Fire and Neighborhood Police special millages expire in 2017. Combined, these special millages provide approximately \$5 million in financing for the City's public safety. Without the renewal, the current level of public safety services will not be maintained; and
- In May 2015, the City received notification from the 'State' Tax Commission that a complete reappraisal of real property located within city limits is required. The initial estimate received to perform a project of this magnitude was returned at an estimated cost of \$3 million.

Conclusion

Many accomplishments have been made in improving the City of Flint's financial condition and restructuring the organization to improve efficiency and effectiveness. The fourth quarter report shows completion of a number of specific objectives and progress on others. The positive progress outlined in this report must be read in the context of the current overall condition of the City of Flint. The level of services currently provided by the City is marginal as it struggles to regain financial solvency. Flint continues to be challenged by population loss, relatively low per capita income, aging infrastructure, and an insufficient revenue stream to support a desired level of services.

GOVERNANCE AND ADMINISTRATION

<p>VISION Statement</p> <p>The City of Flint's Governance will adopt to change and be a model of professionalism, transparency, and sustainability in order to provide effective government to each of our City's residents (as written in the Charter Preamble).</p>
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<p>MISSION Statement</p> <p>The Executive Management and Elected Leadership directs and guides the City government in order operate in an open and financially responsible manner, including improving citizen access, focusing on measurable results, improving the City's financial position, and eliminating accumulated deficits within the context of the City of Flint Master Plan.</p>
--

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16			
		1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
CITY ADMINISTRATOR MAYOR & COUNCIL	Formally assess City readiness for Transition Advisory Board and progress towards achievement of Seven-Point Plan	I	C	C	C
	Participate with MML and others on an ongoing basis in advocating for state reforms in municipal financing, including PPT and EVP	C	C	C	C
CITY ADMINISTRATOR	Continue to participate with MML and partners with new legislative session in advocating for state reforms in municipal financing, including OPEB and Prop A	I	I	I	I
	Reduce deficit by no less than \$1.8 million by end of FY15, and each year thereafter in accord with City Deficit Elimination Plan, and continuing to accumulate an appropriate level of reserves	I	I	I	C
MAYOR	Begin search for City Administrator	C	C	C	C
	Formally assess dept head's progress on attaining objectives and then semi-annually thereafter	I	I	I	I
CITY COUNCIL	Conduct organizational review of all departments completing Public Safety in FY15 and Public Works in FY16	I	I	I	I
	Resolve retiree healthcare lawsuit by December 31, 2015	I	I	I	I
HUMAN RELATIONS	Conduct formal quarterly budget and strategic plan review with Council	I	I	I	I
	Complete assessment of Hurley's future as a community hospital	I	I	I	C
CIVIL SERVICE/OMBUSMAN	Apply for 20 grants annually and receive \$10 million in competitive/entitlement awards, beginning in FY15	I	I	I	C
	Secure ongoing financial and other support for public safety and blight, including city buy-out, for FY15-FY19	I	I	I	I
	Develop proposals for 91 consolidation and courts consolidation	I	I	I	C
	Design citizen service system to process up to 500 requests each month	I	I	I	I
	All Council members and Mayor to attain MML Level Two certification	I	I	I	I
	Update the video capabilities of the City Council chambers to facilitate in-house recording, production and uploading of video	I	C	C	C
	City Administrator and Mayor to approve professional development training schedule for department heads	I	C	C	C
	City Administrator and Mayor to approve professional development training schedule for employees, based on recommendations from department heads and Human Resources	I	I	I	C
	Updated web site to be implemented	I	I	I	C
	All appointments to City boards to be current	I	I	I	I
	Create 1,000 Volunteer opportunities annually	I	I	I	C
	Mayor/City Administrator to implement policies and procedures for improving citizen access to City government	I	I	I	I
	Formally assess future city role in promoting economic and community development for consideration in FY16 budget	I	I	I	C
	Develop agreement with Genesee County for consolidation of 67th & 68th District Courts by January 1, 2016	-	N	I	C
	Secure permanent replacements for City Treasurer, Human Resources Director, and Finance Director no later than September 30, 2015	-	I	I	I

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GOVERNANCE AND ADMINISTRATION

(continued) KEY OBJECTIVES FY15 & FY16

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16			
		1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
CITY ATTORNEY CITY ATTORNEY'S OFFICE	Provide legal advice to Mayor, Council, City Administrator and Department Heads on matters of City business	I	I	I	C
	Prosecutes violations of City Ordinances	I	I	I	C
	Responds to FOIA requests	C	C	C	C
	Handles 95% of litigation in-house	I	I	I	C
	Advices in labor relations and employment relations issues	I	I	I	C
	Represents City in lawsuits and other legal matters	I	I	I	C
	Define process and procedures for improving standardization of procedures for common legal matters, including time frame for implementation	I	I	I	I
	Program for improving skill sets of all staff to be scheduled/implemented	I	I	I	I
	Proposal for improving the appearance of City Attorney's Office to be presented to Facilities	C	C	C	C
CITY CLERKS CITY CLERKS OFFICE	Records proceeding of City Council and other bodies	I	I	I	I
	Provides administrative and professional support to City Council and other bodies	I	I	I	I
	Custodian of City Records	N	I	I	I
	Codifies city ordinances every ten years	I	I	I	I
	Overnight of elections	I	I	I	I
		I	I	I	C
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
RECORDS	Define ongoing training needs of City Council staff, including law changes affecting legislative bodies (such as public notices, open meetings) and the Legistar cataloging system and implement training	I	I	I	I
	Review and update City Council's constituent complaint referral process	I	I	I	I
	Release a RFP by January 1, 2015 seeking comprehensive proposals for analyzing the state of all City current and historical records and providing recommendations for preserving, cataloging, and accessing records, utilizing a records retention schedule, with implementation to begin in FY15	N	I	I	I
	Assure orderly transition of the Licensing Division to the Planning & Development Department	I	I	I	I
	Continue ongoing training calendar for Election Inspectors and City staff involved with elections	I	I	I	I
	Secure State grant for polling accessibility study to meet ADA requirements	I	I	I	C
	Continue to seek public and non-profit grants for election related education and training activities.	I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
ELECTIONS		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I
		I	I	I	I

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POLICE DEPARTMENT

VISION Statement
 The Flint Police Department will be the anchor resource in a collaborative effort with the community, businesses and visitors to the City of Flint. We will provide model law enforcement services with an emphasis on innovation and technology.

MISSION Statement
 The City of Flint Police Department is committed to protecting and serving all the people of our community with respect, fairness, and compassion. Acting in partnership with our community to protect life and property, we strive to prevent crime and preserve peace, order and safety. We will seek just solutions with honesty and integrity. We encourage, need, and expect community involvement to work toward a mutual goal of enhancing the quality of life within our city.

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY16 & FY17	1ST QTR STATUS				2ND QTR STATUS				3RD QTR STATUS				4TH QTR STATUS			
			1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
POLICE ADMINISTRATION	Management & Planning	Recommend vendor for Record Management System by October 1, 2014, and propose funding and implementation strategy for inclusion in FY16 budget	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
		Establish criteria that identifies each supervisor's responsibilities in the supervision of their respective subordinates	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
		Review administrative responsibilities	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
		Revitalize the Flint Police Department's Chaplain Corps	I	I	I	C	I	I	I	C	I	I	I	C	I	I	I	C
	Community Policing	Launch FPD website	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
		Acquire and implement an online Crime Mapping capability that is accessible to community members	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
		Open Community Service Center (Dort Highway and Pierson Mall)	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C
	INVESTIGATIONS	Develop, train, and implement a "Citizen's Radio Patrol" utilizing Blue Badge Volunteers in their respective neighborhoods	-	-	-	I	-	-	-	I	-	-	-	I	-	-	-	I
		Evaluate call management strategies currently in place	I	C	C	C	I	C	C	C	I	C	C	C	I	C	C	C
		Increase use of IB techs at crime scenes, develop latent prints and compare to files to ID perpetrators by June 30, 2015	N	X	X	X	N	X	X	X	N	X	X	X	N	X	X	X
LOCKUP	Develop an informational document from the Detective Bureau to assist in identifying crime patterns	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	
	Move to have GCSO handle entire booking process eliminate IB techs from process	N	N	N	I	N	N	N	I	N	N	N	I	N	N	N	I	
PATROL	Deployment of officers on patrol	Reduce response time to calls for service by 5%	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I

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POLICE DEPARTMENT

(continued)

KEY OBJECTIVES FY14 & FY15

DIVISIONS	FUNCTIONS	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
RECORDS/PROPERTY MANAGEMENT	Develop a data driven strategy that can be utilized by Patrol Lieutenants through recurring reports	C	C	C	C
	Custody of police records and confiscated properties	C	C	C	C
	Examine other alternatives as it relates to calls for service or criminal complaints	C	C	C	C
	Complete refresh of property room	C	C	C	C
	IB section/ Property	N	X	X	X
	Eliminate all unnecessary historical paper records in the Police Department	I	I	I	I
	Evaluate options and recommend location for new shooting range	I	I	I	I
	Department Management	I	I	I	I
	A 3% to 20% reduction in Violent Part 1 crime	I	I	I	I
	Increase Community Policing efforts, measured by the NSU, proactive time study with an increase of 7-10%	I	I	I	I
Administration	Use Blue Badge as the portal to all volunteer efforts, including 1). Citizen Radio Patrol, 2). Chaplain Corps, 3). Service Center/Mini Station workers with a goal of 30% increase	N	I	C	C
	Identify funding source to expand the NSO program in size and duties, specifically license compliance for problem businesses and scrap and secondhand merchants	C	C	C	C
	Department Management	C	C	C	C
	Department Management	C	C	C	C
	School Liaison	I	X	X	X
	Per the COPS grant Hire 6 Officers and deploy in the schools with the emphasis on the school and the community therein, focus on safe routes and crime-stoppers school program	C	C	C	C
	Department Management	C	C	C	C
	1). Continue Partnership with FBI, ATF and USMS, 2). Partner with MSP, FFD, FANG on Auto Theft Team (GANN), Develop Area Crime Team with ISP and GSSO	C	C	C	C
	Acquire and implement an online Crime Mapping capability that is accessible to community members	C	C	C	C
	Submit all requested materials from ICMA	C	C	C	C

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VISION STATEMENT
 The City of Flint 911 Department will be a fully functional Next Gen 911 system, accessible 24/7 from any device.

MISSION Statement
 The City of Flint 911 Department is committed to serving our citizens, businesses and visitors with professional emergency services. We will continuously strive to improve our services in the most effective and efficient manner possible.

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
911	TELEPHONE ANSWERING & DISPATCH	Reduce use of 911 for non-emergency calls by 25%	I	C	C	C
		Develop plan for Next Gen 911 technology, including telephone upgrade and console upgrade	N	X	X	X
	RECORDS MANAGEMENT	Maintains records and consoles	I	C	C	C
		Automate billing for structure fires	N	X	X	X
	ADMINISTRATION	Management of 911 Center	I	I	I	I
		Develop plan for Consolidation with Genesee County Consortium	N	X	X	X
		Work with Human Resources to create a new employment roster	C	X	X	X
		Working with Fire Department, create program and process for utilizing Fire Fighters on light duty at 911	I	I	C	C
		Complete state required training for all employees	I	C	C	C
		Complete Tower construction	N	X	X	X
	Eliminate Provisional Appointments/Fill vacancies permanently	I	C	C	C	
	Strengthen relations with community groups by participating in 24 meetings each year	I	C	C	C	
	Implement Quality Assurance program	C	C	C	C	

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FIRE DEPARTMENT

VISION Statement
 A community educated on all matters related to fire safety and fire protection resulting in minimal damage and injury from fire incidents.

MISSION Statement
 Utilizing available resources, the Flint Fire Department will respond quickly and effectively to fire calls, and will lead efforts to educate the community on all matters relating to fire safety and protection.

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR	2ND QTR	3RD QTR	4TH QTR
			STATUS	STATUS	STATUS	STATUS
FIRE ADMINISTRATION & EMERGENCY MANAGEMENT FIRE SUPPRESSION FIRE INSPECTION & ARSON INVESTIGATION COMMUNITY EDUCATION	Department Management; coordination of emergency management activities within city	Maintain average fire response time under 9 minutes in FY2015 and develop plan to reduce response time in FY16 to less than 6 minutes	I	I	I	I
	Deployment of Fire Fighters to emergencies	Turnaround time for Fire Inspections to be 5 days or less	C	C	C	C
	Investigation of suspicious fires; conduct of commercial building inspections	Implement new organizational structure based on 75 full-time positions	C	C	C	C
		100% Flint School children contacted and provided with fire safety and prevention program	N	C	C	C
		100% of Senior Centers provided with fire safety and prevention program	N	C	C	C
		100% of City Block Clubs provided fire safety and prevention program	N	I	I	I
		At least 4 times per year, the Fire Department will provide the community with information regarding fire safety and prevention	C	C	C	C
		Evaluate and define role of the Fire Department in Emergency Management, with report provided to City Administrator	C	C	C	C
		Reduce energy in Fire Departments by 20%	I	I	I	I
		Continue progressive training once per week	I	I	I	I
	Continued training for Suppression Personnel as technology develops for today's high-tech environment	I	I	I	I	
	Implement physical fitness program	I	I	I	C	
	"Knock and Talk" Fire Suppression Crews and Prevention Staff to distribute Arson Reward literature to 100% of residents	I	C	C	C	
	Educate juvenile firesetters by providing one-on-one discussion with 10 juveniles	I	I	I	I	

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68th DISTRICT COURT

VISION Statement
 The 68th Judicial District Court will be a leader among Michigan Courts in the provision of quality service, equal access to a fair and effective system of justice, and protection of the public's safety.

MISSION Statement
 The 68th Judicial District Court will provide timely, fair, and impartial justice in all matters properly presented to the Court.

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16			
		1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
DISTRICT COURT ADMINISTRATION JUDICIAL PROCESSING PROBATION	Overall Court Management	C	C	C	C
	Courtroom activities	I	I	I	I
	Provides oversight of probationers	I	I	I	I

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PUBLIC WORKS

VISION Statement
 The vision of the Public Works Department is to be a well managed and well trained workforce that utilizes all available resources, technology, and collaborative means to maintain the City's above and underground infrastructure and facilities.

MISSION Statement
 The Public Works Department is committed to the development of qualified managers and workers with consistent ongoing training, data driven decisions, and the creation of new job performance measurables. The DPW will aggressively engage in strategic local and state level partnerships while continuously implementing new and improved technologies, procedures, and policies.

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
UTILITIES	Water Treatment					
	Water Distribution	Complete the electrical upgrades on Cedar Street Pumping Facility	I	I	I	C
	Distribution System Maintenance	Complete the engineering design work for the Hamilton Dam upgrades	I	I	I	I
	Sanitary Sewer Operation & Maintenance	Complete the rehabilitation of the Torrey Road Booster Station	I	I	I	I
	Storm Water Maintenance	Complete and implement a comprehensive pay scale evaluation for all WTP employees	I	I	C	C
	Dam Maintenance	Complete phase I (of III) of the WTP upgrade in preparation of transition to KWA	I	I	C	C
	Water Turn On/Off's	Create GIS maps of utility assets (including base-layer)	N	N	I	I
	Cut & Plugs	Implement tracking program for main breaks and sink holes with monthly reporting	I	I	C	C
	Wastewater Treatment	Develop and implement a written and sustainable "water loss" program. Program is to target the identification of a "baseline" loss and create means to maintain a loss percentage of under 10%.	I	I	I	I
	Industrial Pretreatment Compliance	Replace 3,000 residential meters	I	I	I	I
		Develop and implement a written root control matrix to reduce infiltration into the sanitary sewer systems	I	I	C	C
		Develop a written pipe replacement matrix that uses multiple criteria to identify the priority pipes to be replaced annually	I	C	C	C
		Identify a consultant to write the scope for a comprehensive energy audit of all Utility facilities and send RFP	I	I	C	C
		Develop list of shared service opportunities with Genesee County Drain Commissioner and setup a meeting schedule for talks	I	C	C	C
		Complete the de-commissioning of the incinerator and construction of a load out facility at the Wastewater Treatment Plant	I	I	I	I
	Complete the upgrade plan of turning methane gas from the digester into energy	I	I	I	C	
	Complete the development and use of web site access for residents to report main breaks	I	I	C	C	
	Complete Cut & Plug list for hardest hit demolitions	C	C	C	C	
	Implement defined response time policy for WSC	N	I	I	I	
	Develop capacity to effectuate 100% of non-pay water shut-off notices	C	C	C	C	
	Implement plan for improved inventory control as developed by the Finance Department by June 1, 2015	-	N	I	I	
	Reduce incidence of water theft by 50% no later than June 30, 2015	-	I	I	C	

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PUBLIC WORKS
(continued)

KEY OBJECTIVES FY15 & FY16

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR STATUS			2ND QTR STATUS			3RD QTR STATUS			4TH QTR STATUS		
TRANSPORTATION STREET MAINTENANCE	Maintenance and repair of sidewalks	Complete a sidewalk inventory that identifies the location and surface condition rating of all sidewalks within the City	N	N	N	N	N	N	N	N	N	N	N	
	Enforcement of Right-of-Way	Implement a 5050 Sidewalk Repair Program targeting enforcement of the Sidewalk Ordinance and repair of 500 sidewalk squares and repair of 1,000 squares	N	I	I	I	I	I	I	I	I	I	I	
	Maintenance of City owned streets including paving, plowing and sweeping	Perform preventive maintenance activities on 15 miles of streets and pave 4.5 miles of streets in addition to preventive maintenance on another 15 miles of streets	I	I	I	I	I	I	I	I	I	I	I	
	Maintenance of City street trees	Complete an inventory of city street trees	I	I	I	C	C	C	C	C	C	C	C	
		Develop a Tree Maintenance plan that identifies the location of street trees, condition, risk factors, and schedule of planned maintenance activities over a six-year cycle	I	I	I	I	I	I	I	I	I	I	I	
		Instate a web-based application that will allow the public to electronically report potholes, street, street tree, and sidewalk complaints	C	C	C	C	C	C	C	C	C	C	C	
		Develop and implement a written Public Participation Plan that details how the public will be engaged in the transportation planning process	N	N	N	N	N	N	N	N	N	N	N	
		Invest \$20,000 in non-motorized facilities by providing funding to secure preliminary engineering services for the Genesee Valley non-motorized trail project	C	C	C	C	C	C	C	C	C	C	C	
		Develop a reconfiguration plan for Harrison Street and South Sagraw Street that includes facilities for multi-modal travel and traffic calming devices	I	I	I	I	I	I	I	I	I	I	I	
		Identify a funding source to develop engineering plans to reopen Leith Street	N	N	N	N	N	N	N	N	N	N	N	
TRAFFIC CONTROL	Maintenance of signs, traffic signals, and pavement markings	Perform an audit of all signalized intersections to identify unwarranted traffic signals and implement a preventive maintenance plan for traffic signals	I	I	I	I	I	I	I	I	I	I	I	
	Barricading Activities/Special Events	Perform regulatory and warning sign upgrades in 3 areas of the City in FY15 and an additional 3 areas each year thereafter	I	I	I	I	I	I	I	I	I	I	I	
		Complete construction of a road diet and addition of a bike lane along Harrison Street by September 1, 2015, contingent upon identifying of funding sources by Planning & Development no later than July 1, 2015	-	N	I	I	I	I	I	I	I	I	I	
		Develop and execute a Compost Plan that will result in the processing and removal of compostable materials from the Chevy in the Hole site	C	C	C	C	C	C	C	C	C	C	C	
SANITATION (Contract Management)	Monitoring of residential waste recycling	Issue Waste Collection Services RFP for new contract period	N	N	N	N	N	N	N	N	N	N	N	
		Increase the City's recycling participation to 10% in FY15 and 12% in FY16	I	I	I	I	I	I	I	I	I	I	I	
		Develop a recommendation on the feasibility of implementing a 95-gallon cart recycling program	I	I	I	I	I	I	I	I	I	I	I	
		Monitor Waste Collection Services contractor's collection and disposal activities on a monthly basis to ensure compliance with contract provisions	I	I	I	I	I	I	I	I	I	I	I	
		Formally evaluate performance of Waste Collection Services contractor	N	N	N	I	I	I	I	I	I	I	I	
		Work with foundations, Police, and City partners to develop a new special event management protocol	C	C	C	C	C	C	C	C	C	C	C	
		Provide timely instruction to public with respect to leaf collection process	C	C	C	C	C	C	C	C	C	C	C	

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PUBLIC WORKS
(continued)

		KEY OBJECTIVES FY15 & FY16			
DIVISIONS	FUNCTIONS	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
FACILITY MAINTENANCE	Maintenance of city facilities and grounds	I	I	I	I
	Planning for optimal facility usage	I	I	C	C
	Facilitating use of city facilities	C	C	C	C
			C	C	C
			C	C	C
			I	I	C
			C	C	C
			C	C	C
			I	I	C
			C	C	C
			I	I	C
			I	C	C
			I	C	C
			C	C	C
CHEVY COMMONS	Infrastructure remediation and Storm Sewer discharge compliance	I	I	I	I
	Development and Construction of Phase 1 Green cap	I	I	I	C
	Implementation of USDA Phyto remediation \$400k grant	I	I	I	I
	Events Management	C	C	C	C
	Implement compost operations DEQ Consent Decree	I	I	I	I

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PLANNING AND DEVELOPMENT

	<p>VISION Statement</p> <p>The Planning and Development Department will partner with residents, businesses, and visitors to implement the Master Plan and help transform Flint into a safe, vibrant, sustainable, and healthy city.</p>
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	<p>MISSION Statement</p> <p>The Planning and Development Department is committed to ensuring the public safety, health, and well-being of Flint's residents, businesses and visitors through targeted investment and rational, well-designed and physically integrated land use and development that advances economic prosperity, eliminates blight and stabilizes neighborhoods, protects the environment, and promotes a better quality of life in the City.</p>
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DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	15TH QTR STATUS				3RD QTR STATUS				4TH QTR STATUS			
			1	2	3	4	1	2	3	4	1	2	3	4
CASE MANAGEMENT	Current Planning	Complete all plan reviews within 3 weeks and inspections within 72 hours	I	I	I	I	I	I	I	I	I	I	I	I
	Permitting	Implement a comprehensive form-based zoning code that streamlines the approval process for projects that adhere to the regulations	I	I	I	I	I	I	I	I	I	I	I	I
	Service Counter/Business Support	Process all planning applications within the prescribed time limits and minimize the number of discretionary cases to be reviewed quarterly thereafter	I	C	C	C	I	C	C	C	C	C	C	C
	Major Cases	Designate designated case manager to guide major projects through the City's determination process	C	C	C	C	C	C	C	C	C	C	C	C
		Complete acquisition of the Grand Traverse Greenway Trail	I	I	I	I	I	I	I	I	I	I	I	I
		Coordinate with Redevelopment Ready Communities to reorganize department procedures to provide a seamless case management process for new and existing businesses to help facilitate redevelopment	I	I	I	I	I	I	I	I	I	I	I	I
		Implement P & D management of business licensing ordinance	I	I	I	I	I	I	I	I	X	X	X	X
		Achieve 25% licensing compliance in FY16	N	N	N	N	N	N	N	N	X	X	X	X
		Achieve 50% licensing compliance in FY17	N	N	N	N	N	N	N	N	X	X	X	X
		Achieve 90% licensing compliance in FY18	N	N	N	N	N	N	N	N	X	X	X	X

BLIGHT ELIMINATION	Code Enforcement	Develop and implement a comprehensive code enforcement program	I	I	I	I	I	I	I	I	I	I	I	I
		Implement an updated rental registration ordinance	N	I	I	I	N	I	I	I	I	I	I	I
		Achieve 25% rental registration compliance FY16	N	N	N	N	N	N	N	N	I	I	I	I
		Achieve 50% rental registration compliance FY17	N	N	N	N	N	N	N	N	N	N	N	N
		Achieve 90% rental registration compliance FY18	N	N	N	N	N	N	N	N	N	N	N	N
NEIGHBORHOOD STABILIZATION	Business License Enforcement	Secure funding and demolition assistance to demolish 1,200 homes and 80 commercial buildings each year for 5 years with progress measured annually	I	I	I	I	I	I	I	I	I	I	I	I
	Blight Elimination & Street Lighting Coordination	Secure formal commitment of at least 60 neighborhood groups and community organizations to maintain 2,000 vacant parcels	I	I	I	I	I	I	I	I	I	I	I	I
			I	I	I	I	I	I	I	I	I	I	I	I

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PLANNING AND DEVELOPMENT

(continued) KEY OBJECTIVES FY15 & FY16

DIVISIONS	FUNCTIONS	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
COMMUNITY DEVELOPMENT 2 ECONOMIC DEVELOPMENT	Neighborhood Planning	I	I	I	I
	Small Neighborhood Projects	I	I	I	I
	Fair Housing	I	I	I	I
	Historic Preservation	I	I	I	I
	Program Management (GDBG, HOME)	I	I	I	I
	Economic Development	I	I	I	I
	Major Development Projects	I	I	I	I
	Workforce Development	I	I	I	I
	Small Business Development	I	I	I	I
	Oak Business Center & EDC	I	I	I	I

DIVISIONS	FUNCTIONS	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
LONG RANGE PLANNING	Master Plan Implementation	N	N	N	N
	Performance Management	I	I	I	I
	Transportation Planning	I	I	I	I
	Public Safety Planning	I	I	I	I
	GIS Services	N	I	C	C
	Infrastructure Planning	C	C	C	C
	Sustainability Planning	I	I	I	I
	Zone Changes	N	N	N	N
	Plan Amendments	I	I	I	I

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PLANNING AND DEVELOPMENT

(continued) KEY OBJECTIVES FY15 & FY16

DIVISIONS	FUNCTIONS	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
PARKS & OPEN SPACE	Parks Maintenance	I	I	I	I
		C	C	C	C
		I	I	I	I
	Parks Planning	I	I	I	I
		I	I	I	I
		N	N	N	N
		I	C	C	C
		C	C	C	C
	Parks Partnership	I	I	I	I
		N	X	X	X
Parks Programming					
Open Space					
Trail Development					

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FINANCE AND ADMINISTRATION

VISION Statement

A robust division capable of meeting the external and internal needs of the City of Flint in the areas of finance, treasury, assessments, human resources, information technology, and fleet.

MISSION Statement

To manage the financial and administration division of the City of Flint through promoting fiscal responsibility and industry best practices in order to respond to the needs of the City of Flint with efficiency and timeliness.

DEVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
FINANCE	ACCOUNTING	Reduce the General Fund deficit by \$1.8 million in FY15	C	C	C	C
		Reduce the General Fund deficit by \$1.8 million in FY16	N	N	I	C
	Convert to new fixed asset accounting and develop fixed asset policy	I	C	C	C	
	Vendor Management and Payment	N	N	N	C	
	Review rates and master fee schedule to ensure they are appropriately set	-	I	I	C	
	Develop plan for improving inventory control in Fleet and Utilities by May 1, 2015	I	I	I	C	
	Implement Finance Department reorganization	I	I	I	C	
	Audit completed and filed with state	I	C	C	C	
	Schedule and conduct 4 city wide finance and accounting training sessions	I	I	I	C	
	Establish and implement internship program for Finance	I	C	C	C	
AUDITING	Monitoring Financial Performance	Establish a paperless process for procuring goods and services	I	I	I	I
	Preparation of Financial Reports	Prepare a RFP for copier services in FY15 in time to allow issuance of request before contract expires in FY16	N	N	N	I
BUDGETING	Monitoring Grant Performance	Provide recommendations for updating procurement policies to be used during and after transition and to increase efficiencies	I	I	I	C
	Accounting for Revenues and Expenses	Increase the usage of P-cards to boost the City's annual rebate by 15%, progress to be measured regularly	I	I	I	C
RISK MANAGEMENT	Development of Long Term Financial Plans and Strategies for Financial Solvency	Establish management expectations of turn-around time on vendor payments, purchasing requests, position filling requests, and other areas, monitor performance, beginning with FY15 first quarter results to be evaluated and monitored monthly	I	I	I	I
	Administration of Property and Liability Insurances	Establish formal process for reviewing, processing, and making timely decisions for applications on tax abatements	I	I	I	I
PURCHASING	Selection and Monitoring of Benefit Program vendors	Adopt stabilization ordinance and fund balance policy	I	I	I	C
		Establish expectations of turn-around time on purchasing requests and monitor performance, beginning with FY15 and evaluated quarterly	I	I	I	I
TREASURY	CUSTOMER SERVICE	Identify additional \$500,000.00 to \$1,000,000.00 in unreported income tax, utilizing the 2011 State income tax data.	N	N	N	C
		Increase the collection of delinquent taxes by 15-20% through continued efforts to collect delinquent income tax and personal property taxes and by new efforts to collect delinquent Miscellaneous Receivables and Water bills	N	I	I	I
	Streamline Customer Services to assure that after that time, that all utility bills are mailed two weeks prior to the due date, that checks are processed within 10 days from the payment date, and that customer wait time in the office and on the phone are reduced by 25%.	I	I	I	C	
	Replace the current vendor for processing electronic payments with Point and Pay in order to allow the City to accept water, property tax, miscellaneous receivables, special assessment and permit payments electronically	C	C	C	C	
	Install a kiosk in the City Hall lobby in order to allow the City to accept water, property tax, miscellaneous receivables, special assessment and permit payments electronically	I	I	I	I	
	Create description of City's efforts to manage delinquent water accounts while obtaining the City's financial goals and assisting those who are facing financial hardships	N	N	C	C	
	Implement electronic income tax withholding	I	I	I	C	
	Update City efforts to assist those unable to pay for utilities	N	N	I	C	
	Re-examine efforts to assist individuals to pay utility bills	N	N	I	C	
	Establish and implement an ongoing schedule of Customer Service, "Team Work" and "How to deal with difficult customer" training for all Treasury staff	I	I	I	C	

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FINANCE AND ADMINISTRATION

(continued)

KEY OBJECTIVES FY15 & FY16

1ST QTR STATUS 2ND QTR STATUS 3RD QTR STATUS 4TH QTR STATUS

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR STATUS	2ND QTR STATUS	3RD QTR STATUS	4TH QTR STATUS
ASSESSING						
ASSESSORS OFFICE	Assessing of Properties	Determine schedule of staff training in Assessing, not as necessary and for annual compliance with state requirements during course of FY15, and annually thereafter.	C	C	C	C
	Administration of Valuation Appeals	Conduct comprehensive site inspections of residential and commercial tracts between April and November of each year in sufficient number annually to canvass 1/2 posts annually.	I	I	I	I
	Processing of Poverty Exemption requests	Secure contract to achieve the conversion of remaining hard copy records and drawings to digital format utilizing APEX and/or digital scanning, with financial plan submitted for FY16 budget	I	I	I	I
	Provision of property and tax information to businesses and residents	Provide for the timely process of MTT appeals and solicitation applications. 2012 and 2013 appeals will be completed by end of FY15 and appeals filed in 2014 will be resolved by end of FY15. The processing of splits and combination requests is required to be completed end of each year to be incorporated in the following year's assessment roll. (Note: 2012 Complete)	I	I	I	C
	Maintenance of Property descriptions and tax rolls	Working with Facilities, finalize plan for relocating Assessing from its temporary site	I	C	C	C
		Analyze options for lessening the workload impact of processing poverty exemption applications	C	C	C	C
		Participate with Planning and Development, IT, and others to develop the ongoing process for establishing and maintaining of the parcel layer for City GIS, and for providing GIS services to internal and external customers.	C	C	C	C
HUMAN RESOURCES						
	Recruitment and Selection	Utilize a master position list for confirming the need to recruit, promote or reduce employees	C	C	C	C
	Testing	Update personnel rules and procedures, including ordinances	I	I	I	I
		Update testing protocols for recruitment/selection	I	I	C	C
		Complete and implement 1600 contract	C	C	C	C
		Complete and implement PPOA contract	I	C	C	C
		Complete and implement updated 1799 contract	I	C	C	C
		Complete and implement updated JAFF contract	N	I	C	C
		Complete and implement updated Cap/L contract	I	C	C	C
		Complete and implement Sargeants contract	I	C	C	C
		Inform department heads and supervisors of contract changes prior to implementation	C	C	C	C
LABOR RELATIONS						
	Grievance and Arbitration	Answer 100% of all new grievances within required time frames, measured with quarterly reports	I	I	I	I
	Benefit administration	Complete and implement changes to Exempt and Appointed benefit programs	I	C	C	C
ENROLLMENT						
	Payroll enrollment and changes	Develop and implement ongoing training curriculum and schedule in conjunction with Department Heads	C	C	C	C
	FMLA oversight	Implement new FMLA process	I	C	C	C
	Workers Compensation Administration	Implement new EAP program	C	C	C	C
	MIOSHA/OSHA Administration	Redesign Occupational Health and Safety Program for the City	N	N	I	I
WORKERS SAFETY						
	Employee Clinic	Administrative policies/procedures to be updated	I	I	I	I

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FINANCE AND ADMINISTRATION
(continued)

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY15 & FY16	1ST QTR	2ND QTR	3RD QTR	4TH QTR
			STATUS	STATUS	STATUS	STATUS
FLEET	ADMINISTRATION	Monthly rental of Special Operations vehicles	I	I	I	C
		Evaluate and make recommendation of GPS tracking units for DPW and Utilities vehicles	I	C	C	C
		Update the replacement schedule to reflect replaced, required, and disposed of vehicles and equipment, to be used in preparation of annual budget for annual budget preparation	N	I	C	C
		Job Winch for Traffic bucket truck	I	C	C	C
		Purchase 10 Front Plovers for DPW snow removal	I	C	C	C
		Purchase one-man Leaf Vac truck for Street Maintenance	I	C	C	C
		Evaluate use of farm equipment tractor rentals recommended by DPW for winter snow removal	I	C	C	C
		Dump trucks for Utilities/DPW snow removal	N	N	I	I
		Add-on and auxiliary equipment for Enterprise Lease vehicles	N	N	C	C
		FY14 & FY15 Lease Vehicles and Equipment	I	C	C	C
SERVICE WRITING AND PARTS MANAGEMENT	VEHICLE AND EQUIPMENT REPLACEMENT, ADDITION, DELETION	Complete 100% audit of City owned vehicles and equipment, including condition to be used in preparation of the annual budget	N	N	N	C
		Complete the Fleet Focus software upgrade, install a mechanic workstation and bar code labels in the Stock Room	I	I	C	C
		Complete a Stock Room audit and enter all parts into the Fleet Focus software program	I	I	C	C
		Distribute to departments, PM and DOT schedule detailing responsibility of departments and drivers for daily inspections, compliance with DOT requirements, and maintenance responsibilities.	I	I	I	C
		Monitor department and driver compliance with PM and DOT schedules and responsibilities on a quarterly basis	N	N	N	I
		Complete the bid process for DOT and PM services for heavy equipment and passenger vehicles	I	C	C	C
		Complete the bid process for vendor repair services, including 24-hour emergency response	I	I	C	C
		Complete evaluation and develop schedule annual departmental training needs and tool purchases	I	C	C	C
		Complete the bid process for alternate emergency fuel source	N	I	I	C
		Complete the sale and removal of the unused fuel tank at the Police Northside Precinct	C	C	C	C
VEHICLE AND EQUIPMENT REPAIR	VEHICLE AND EQUIPMENT REPAIR	Determine if the fuel tank at Parks & Rec is still needed at this facility and take action accordingly.	N	I	C	C
		Complete the removal of underground storage tanks at Fire Station #3 and determine if the above ground storage tank at Parks & Rec can be utilized there.	I	I	I	I
		Recommend fueling station needs at current site	N	N	X	X
		Meet with all departments to discern fall and winter program needs.	C	C	C	C
		Meet with all departments annually to discern spring program needs.	N	N	N	C

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FINANCE AND ADMINISTRATION
(continued)

DIVISIONS	FUNCTIONS	KEY OBJECTIVES FY13 & FY16	1ST QTR	2ND QTR	3RD QTR	4TH QTR
			STATUS	STATUS	STATUS	STATUS
INFORMATION TECHNOLOGY	Implement Governance Model		I	I	C	C
	Complete implementation of BSA-net (BSA implementation contract complete)		I	I	C	C
	Develop and schedule implementation of a telecommunications infrastructure upgrade		I	I	I	I
	Establish and implement a Technology Training Calendar for all employees		I	C	C	C
	Install 22 new fully functioning mobile data computers		I	I	I	I
	Maintain uptime for internet and intra net by 95% of the time, as measured by quarterly reports		C	C	C	C
	Reduce the number of shadow access systems by 40% (base number as of May 1, 2014)		I	I	I	I
	First issue resolution and same day resolution achieved for 70% of help desk tickets, as measured by quarterly reports		C	C	C	C
	Recommend vendor for Record Management System and propose funding and implementation strategy for inclusion in FY16 budget		I	I	I	C
	Complete a federally compliant IT Disaster Recovery and Security Plan		N	N	N	X
	Complete a Mobile Device Readiness Assessment		N	N	I	X
	Reduce telecommunication expenses by 30%		I	I	I	I
	Equip Mayor, Finance, South Bldg, Police and Fire Conference Rooms with access to technology		N	N	I	I
	Upgrade IT Training Room		I	I	I	C
Develop plan to convert technology infrastructure to wireless		N	N	N	N	
Upgrade space housing IT servers etc.		N	N	I	I	

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