

**City of Hamtramck**  
**Receivership Transition Advisory Board Agenda**  
**Tuesday, January 24, 2017**  
**1:00 p.m.**

Hamtramck City Hall  
Council Chambers – 2<sup>nd</sup> Floor  
3401 Evaline  
Hamtramck, MI 48212

**I. CALL TO ORDER**

- A. Roll Call
- B. Approval of Agenda
- C. Approval of RTAB Minutes

- 1. December 20, 2016 – Regular Meeting (attachment #1)

**II. PUBLIC COMMENT**

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

- A. RTAB Evaluation – (attachment #2)
- B. Approval of Resolutions & Ordinances for City Council Meetings
  - 1. Resolutions from Regular City Council Meeting of December 13, 2016 (attachment #3)
  - 2. Resolutions from Organizational City Council Meeting of January 3, 2017 (attachment #4)
  - 3. Claims and Accounts from Regular City Council Meeting draft minutes of January 10, 2017 (attachment #5)
- C. City Administrator Items (attachment #6)
  - 1. Approval of City Council Minutes – Addressed in New Business
  - 2. Approval of Budget-to-Actual and Cash Flow Reports (attachment #6a)

3. Approval of Invoice Register and Pre-Approved Expenditures (attachment #6b, #6c, #6d)
4. Approval of Resolution #2016-51 (Alley Improvement Schedule for FY 2016-17/2017-18) - Addressed in New Business (attachment #6e)
5. Approval of Resolution #2017-14 (Towing Contract Extension with Boulevard and Trumbull Towing) (attachment #6f)
6. Approval to Hire One Full-Time Police Officer and One Part-Time Dispatcher – Police Department (attachment #6g)
7. Approval of Citywide Overtime Report (attachment #6h)
8. 31<sup>st</sup> District Court Revenues – Informational Only (attachment #6i)

**V. BOARD COMMENT**

**VI. ADJOURNMENT**

City of Hamtramck

Receivership Transition Advisory Board Meeting Minutes

Tuesday December 20th, 2016

Hamtramck City Hall

Council Chambers - 2nd Floor

3401 Evaline

Hamtramck, Michigan 48212

**RTAB MEMBERS PRESENT:**

AL BOGDAN

PETER McINERNEY

DEB ROBERTS

MARK STEMA

KAREN YOUNG

**ALSO PRESENT:**

DREW VAN de GRIFT, Michigan Department of Treasury

KATRINA POWELL, City Manager

Reported by:

Amy Shankleton (CER 0939)

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**Called to order at 1:05 p.m.**

MS. ROBERTS: It's a little after 1:00 on Tuesday, December 20th. I will call this City of Hamtramck Receivership Transition Advisory Board to order.

Mr. Van de Grift, could you do roll call, please?

MR. VAN de GRIFT: Albert Bogdan?

MR. BOGDAN: Here.

MR. VAN de GRIFT: Peter McInerney?

MR. McINERNEY: Here.

MR. VAN de GRIFT: Deborah Roberts?

MS. ROBERTS: Here.

MR. VAN de GRIFT: Mark Stema?

MR. STEMA: Here.

MR. VAN de GRIFT: Karen Young?

MS. YOUNG: Here.

MR. VAN de GRIFT: All present.

MS. ROBERTS: Thank you.

As a reminder, to anybody from the public, if you would like to speak, you need to sign up at the podium.

First item on the agenda is approval of the agenda. I would entertain a motion to approve the agenda as presented.

MR. BOGDAN: So moved.

1 MR. McINERNEY: Support.

2 MS. ROBERTS: Any discussion?

3 (No response)

4 MS. ROBERTS: Seeing none, all those in favor say  
5 aye.

6 MS. YOUNG: Aye.

7 MR. STEMA: Aye.

8 MR. McINERNEY: Aye.

9 MR. BOGDAN: Aye.

10 MS. ROBERTS: Aye.

11 Opposed, the same.

12 (No response)

13 MS. ROBERTS: Motion carries.

14 Next on the agenda is approval of the minutes  
15 from the November 29th, 2016 regular RTAB meeting. I  
16 would entertain a motion to approve the minutes.

17 MR. McINERNEY: Move to approve.

18 MR. STEMA: Seconded.

19 MS. ROBERTS: Any discussion?

20 (No response)

21 MS. ROBERTS: Seeing none, all those in favor say  
22 aye.

23 MS. YOUNG: Aye.

24 MR. STEMA: Aye.

25 MR. McINERNEY: Aye.

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MR. BOGDAN: Aye.

MS. ROBERTS: Aye.

Opposed, the same.

(No response)

MS. ROBERTS: Motion carries.

Next on the agenda is public comment. Mr. Van de Grift, do we have anyone signed up?

MR. VAN de GRIFT: We do. Would anyone like to add their name to the list?

Mr. Bob Zwolek, two minutes.

MR. ZWOLEK: I will say Merry Christmas to all.

MS. ROBERTS: Thank you, Merry Christmas.

MS. YOUNG: Merry Christmas.

MR. ZWOLEK: I'd briefly commented earlier that my concern is that having been involved in the situation for Hamtramck for at least the past five years in terms of our problems we've had since we had terminated the city manager, Bill Cooper, we've had nothing but a series of inconsistencies and non-continuities in Hamtramck.

We had six city managers, we had an emergency manager, and we have a city manager now. I hope that you would put on your priority list consideration of the timeframe of the city manager's contract. I think there's a need that we continue to maintain a degree of continuity that we are beginning to establish now.

1 I don't know if Ms. Powell has considered asking  
2 for an extension of her contract, but I think because of  
3 the timeframe if there is any change, that city manager's  
4 review process is ending in three to four months. So I  
5 would hope it would put you on your priority to consider  
6 the position of city manager. I would hope Ms. Powell  
7 might want to stay here, and I'd certainly recommend her  
8 at this particular point in time, to maintain the  
9 continuity that is beginning to establish here in the City  
10 of Hamtramck.

11 Also, I am concerned because this coming year is  
12 election year, and I think the political landscape will  
13 continue to change considerably here in Hamtramck. I  
14 know, by and large, that many, the majority, of, many of  
15 the elected officials right now currently want to go back  
16 to the strong mayor type of a government.

17 I'm not in favor of that, because I was part of  
18 the charter revision commission, so I know how much it  
19 took us to deliberate. We can't go back because so much  
20 has now put in place. So, I would hope that you would  
21 accelerate your evaluation and take care of the city  
22 manager's position for next year. Those are my comments.

23 MS. ROBERTS: Thank you.

24 MR. ZWOLEK: Thank you.

25 MR. VAN de GRIFT: Thank you.

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Mr. Bill Meyer.

MR. MEYER: My name is Bill Meyer. I'm the director of One Hamtramck LLC, former chair of the Human Relations Commission here in Hamtramck for five years, and I just came by today just to introduce myself to you, and to meet the people who are actually running the government in Hamtramck, because I had never attended a meeting before. So I just wanted to see your faces, meet you, and get a sense of where the government's at right now. I haven't been to council meetings in quite a while. Our concern has always been the fair representation of the population of Hamtramck, which is majority Muslim population, which is the largest groups are Yemeni and Bangladeshi, and once again I don't see any representation of them, which is what our concern is, is employment in city hall, fair representation of the people who live here and pay the taxes, should be the people who are running the government, I feel.

So I just want you to keep that in mind, even though none of us are from those ethnic groups, they are the people who live here, the people are paying taxes, the people who are sustaining this city, the majority of them, and I think we should involve them as much as possible in the affairs of the city government, and I know you're trying, and unfortunately the city police and the city



1 fire departments have very, almost no representation of  
2 the real cross-sections of the communities in Hamtramck.

3 We're trying to do work like that, to bring  
4 attention to Islamophobia, racism, and discrimination;  
5 that's our work. And if you ever would like to work with  
6 us around those issues, we'd be glad to make ourselves  
7 available. Thank you very much.

8 MS. ROBERTS: Thank you.

9 MR. VAN de GRIFT: That concludes public  
10 comment.

11 MS. ROBERTS: Thank you.

12 We have no business under the old business, so  
13 we'll move on to new business.

14 First on the agenda is to entertain a motion to  
15 approve, postpone, or deny the 2017 meeting schedule. The  
16 meeting schedule is in our packet. It pretty much stays  
17 along the lines of what we did this year.

18 MR. McINERNEY: Except for December?

19 MS. ROBERTS: Except for December. We're -- and,  
20 actually, it's moved to a Wednesday.

21 MR. McINERNEY: Oh, and because?

22 MS. ROBERTS: I think the secretary --

23 MR. McINERNEY: I have no objection to the  
24 Wednesday, just curious.

25 MS. ROBERTS: It may be that they were moving it

1           around other RTABs that they have? I don't know. But  
2           this is the schedule that they presented us.

3                     MS. POWELL: If you don't mind, Madam Chair, I  
4           would like to compare this to our schedules that we've got  
5           going on here, too, to make sure that there's nothing  
6           conflicting anywhere.

7                     MS. ROBERTS: Okay.

8                     MS. POWELL: Okay. Thank you.

9                     MS. ROBERTS: I would entertain a motion to  
10          approve, postpone, or deny the 2017 meeting schedule.

11                    MS. YOUNG: Motion to approve.

12                    MS. ROBERTS: Any second?

13                    MR. STEMA: Support.

14                    MS. ROBERTS: Any discussion?

15                    (No response)

16                    MS. ROBERTS: Seeing none, all those in favor say  
17          aye.

18                    MS. YOUNG: Aye.

19                    MR. STEMA: Aye.

20                    MR. McINERNEY: Aye.

21                    MR. BOGDAN: Aye.

22                    MS. ROBERTS: Aye.

23                    Opposed, the same.

24                    (No response)

25                    MS. ROBERTS: Motion carries.

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As we've done in the past, if we have to change the schedule, we can.

Next on the agenda is approval of resolutions and ordinances for city council meetings. First is resolutions from the regular city council meeting of November 15th, 2016. I would entertain a motion to approve all ordinances and resolutions from the November 15th, 2016 regular city council meeting.

MR. STEMA: Motion to approve.

MR. McINERNEY: Support.

MS. ROBERTS: Any discussion?

(No response)

MS. ROBERTS: Seeing none, all those in favor say aye.

MS. YOUNG: Aye.

MR. STEMA: Aye.

MR. McINERNEY: Aye.

MR. BOGDAN: Aye.

MS. ROBERTS: Aye.

Opposed, the same.

(No response)

MS. ROBERTS: Motion carries. Next on the agenda is the resolutions from the regular city council meeting of November 29th, 2016. I would entertain a motion to approve all ordinances and resolutions from the November

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29th, 2016 regular city council meeting.

MR. McINERNEY: Move to approve.

MS. YOUNG: Second.

MS. ROBERTS: Any discussion?

(No response)

MS. ROBERTS: Seeing none, all those in favor say  
aye.

MS. YOUNG: Aye.

MR. STEMA: Aye.

MR. McINERNEY: Aye.

MR. BOGDAN: Aye.

MS. ROBERTS: Aye.

Opposed, the same.

(No response)

MS. ROBERTS: Motion carries. Next on the agenda  
is the claims and accounts from the regular city council  
meeting draft minutes of November (sic) 13th, 2016. Ms.  
Powell handed those to us. I would entertain a motion to  
approve, deny, or postpone the claims and accounts from  
the regular city council meeting draft minutes, of  
December 13th.

MR. STEMA: Motion to approve.

MS. ROBERTS: Any second?

MS. YOUNG: Second.

MS. ROBERTS: Any discussion?

1 (No response)

2 MS. ROBERTS: Seeing none, all those in favor say  
3 aye.

4 MS. YOUNG: Aye.

5 MR. STEMA: Aye.

6 MR. McINERNEY: Aye.

7 MR. BOGDAN: Aye.

8 MS. ROBERTS: Aye.

9 Opposed, the same.

10 (No response)

11 MS. ROBERTS: Motion carries.

12 Next, we have the city administrator items. We  
13 have already taken care of the city council minutes.

14 Next would be the approval of the budget to  
15 actual and cash flow reports. Those were provided on the  
16 tabletop. I would entertain a motion to approve, deny, or  
17 postpone the budget to actual and cash flow reports.

18 MR. BOGDAN: Motion to approve.

19 MR. McINERNEY: Support.

20 MS. ROBERTS: Any discussion?

21 I just have a question, Bhama, I don't know if  
22 you can -- it seems like the revenues are running a little  
23 bit behind.

24 MS. CAIRNS: Yes, that is correct. The revenues  
25 are running a little behind. For example, the Wayne

1 County Pilot Program, which is payment in lieu of tax, we  
2 just received about \$1.1 million dollars this December, so  
3 that should push up the revenues.

4 MS. ROBERTS: That would make sense.

5 MS. CAIRNS: And the second one is state sales  
6 tax, which is the CDT -- sorry -- the state constitution  
7 and the statutory revenue. It runs about two months  
8 behind.

9 MS. ROBERTS: Does anyone else have any further  
10 questions?

11 (No response)

12 MS. ROBERTS: Okay. The motion before us is to  
13 approve the budget to actual financial statements. All  
14 those in favor, say aye.

15 MS. YOUNG: Aye.

16 MR. STEMA: Aye.

17 MR. McINERNEY: Aye.

18 MR. BOGDAN: Aye.

19 MS. ROBERTS: Aye.

20 Opposed, the same.

21 (No response)

22 MS. ROBERTS: Motion carries.

23 Next on the agenda is approval of the invoice  
24 register and preapproved expenditures. I would entertain  
25 a motion to approve, deny, or postpone the invoice

1 register and preapproved expenditures.

2 MR. STEMA: Motion to approve.

3 MR. McINERNEY: Support.

4 MS. ROBERTS: Any discussion?

5 (No response)

6 MS. ROBERTS: Seeing none, all those in favor say

7 aye.

8 MS. YOUNG: Aye.

9 MR. STEMA: Aye.

10 MR. McINERNEY: Aye.

11 MR. BOGDAN: Aye.

12 MS. ROBERTS: Aye.

13 Opposed, the same.

14 (No response)

15 MS. ROBERTS: Motion carries.

16 Next on the agenda is approval of ordinance

17 2016-08, repealing Title 11, general provisions. Section

18 13, medical marijuana.

19 No wait, did we address that in --

20 MR. STEMA: That was on one of the council --

21 MS. ROBERTS: Oh, that was one of the council's,

22 so we don't -- okay. So items four and five, we do not

23 need to take up; those were addressed.

24 MR. McINERNEY: Say it again; because why?

25 MS. ROBERTS: It was addressed under the

1 agendas, the city council meeting.

2 MR. STEMA: It was part of the handouts for, of  
3 the one meeting.

4 MS. ROBERTS: So next is approval of  
5 resolutions--

6 MR. McINERNEY: They were scheduling a public  
7 hearing, and has the public hearing taken place yet?

8 MS. POWELL: Yes, sir. It took place on the  
9 13th. It was actually passed on the minutes on the 13th.

10 MR. McINERNEY: Thank you.

11 MS. POWELL: You're welcome.

12 MS. ROBERTS: Okay. So next would be the  
13 approval of Resolutions 2016-52, 53, and 54, the annual  
14 Wayne County permits. While actions on this item occurred  
15 during a council meeting outside the normal review period  
16 for today's board meeting, the city manager is requesting  
17 we bring this item forward for early review.

18 Ms. Powell, would you please provide a summary  
19 of this for the board?

20 MS. POWELL: Yes, ma'am. These are annual  
21 permits that we sign with Wayne County every year so that  
22 we can work on their roads, so we can hang stuff on their  
23 roads, so that we can do any kind of anything that we, you  
24 know, need to do on their roads, with their approval, of  
25 course. These permits are very generic so sometimes we



1 have to submit things to them for approval in addition to  
2 these permits.

3 MS. ROBERTS: And these permits begin January  
4 1st?

5 MS. POWELL: Yes, ma'am.

6 MR. STEMA: These are pretty much standardized  
7 every year, right?

8 MS. POWELL: They are.

9 MS. ROBERTS: I would entertain a motion to  
10 approve, deny, or postpone Resolutions 2016-52, 53, and  
11 54.

12 MR. STEMA: Move to approve.

13 MS. YOUNG: Second.

14 MS. ROBERTS: Any discussion?

15 (No response)

16 MS. ROBERTS: Seeing none, all those in favor say  
17 aye.

18 MS. YOUNG: Aye.

19 MR. STEMA: Aye.

20 MR. McINERNEY: Aye.

21 MR. BOGDAN: Aye.

22 MS. ROBERTS: Aye.

23 Opposed, the same.

24 (No response)

25 MS. ROBERTS: Motion carries.

1                   Next on the agenda is approval of the citywide  
2 overtime report.

3                   Ms. Powell, would you please provide a summary  
4 of the progress the city is making in regards to this?

5                   MS. POWELL: So this month's overtime report is  
6 up considerably for a number of reasons, particularly in  
7 the police and fire departments. Actually, our overtime  
8 is up 523 hours just in November.

9                   In the police department, we are in the process  
10 of training new officers. We've lost officers to another  
11 county, who has done a massive recruiting of our people.  
12 Apparently we're a really good training ground for good  
13 police officers, so people are coming after our officers.  
14 So that's one of the reasons that you will see the police  
15 department's overtime is up considerably.

16                   And the fire department, we had mandatory  
17 training that we did with the City of Detroit, and we also  
18 had a high ranking firefighter in our department, a  
19 lieutenant in our department, that went off to a school,  
20 so we were very proud that he was able to go to that  
21 school, and so he did that. But of course that incurred  
22 overtime with us having to replace him while he was gone.

23                   And we had a high amount of sick time in the  
24 very beginning, at the end of October, the very beginning  
25 of November. But that tapered off towards the end of the

1 month. So the majority of this overtime was in the very  
2 beginning of November and it tapered off at the end.

3 Let me just preface next month's overtime. You  
4 will probably see a larger increase in the local and major  
5 roads fund because of snow plowing and that sort of thing.  
6 Our guys are working around the clock to make sure that  
7 all of our streets are salted and plowed, and so you'll  
8 probably see an increase in that for this month's overtime  
9 for next month. So I just kind of want to give you a  
10 heads up so that you're not thrown off by that next month.

11 Our police department continues to have people  
12 recruiting our officers, so this overtime is probably  
13 going to be up for a little while until we can start  
14 actively recruiting qualified officers to come to our  
15 department. So, we're -- the HR director and our police  
16 chief and I were discussing earlier today, you know, a  
17 different strategy for trying to recruit police officers  
18 to Hamtramck because the current way is not working. So  
19 we're probably also going to need to address some of the  
20 pay and insurance benefits package for these officers, as  
21 well and the firefighters. If we want to continue to keep  
22 good people here, we're going to have to kind of look at  
23 that, because a lot of people are leaving because of those  
24 things. So it costs more to bring people in and train  
25 them, put them through, you know, everything that they

1 have to go through, and then to lose them, it costs us a  
2 lot of money. So it may be more prudent for us to apply  
3 money up front versus having to completely retrain the  
4 majority of our department. So that's something that  
5 we're going to be looking at over the next few months.

6 Plus, we're waiting for the police study to come  
7 back from our consultants. They've done all of the  
8 legwork, and they told us that we should be receiving that  
9 study in January. Per the final orders of the emergency  
10 manager, we have to implement everything that's spelled  
11 out in that study. It doesn't say you can; it says you  
12 shall. So we'll need to implement whatever's in that  
13 study as well. So we're kind of gearing up for that; we  
14 don't know what that's going to say. So, just be  
15 prepared, you know, early next year we're going to be  
16 making some changes, I'm sure, so.

17 MR. McINERNEY: I have a question about that,  
18 about all of the resources that go into training an  
19 officer. And I know it's not just obviously Hamtramck,  
20 but I mean other cities are trying to figure out how to  
21 recoup all or some of that. Is there any progress in that  
22 area?

23 MS. POWELL: Well, you know, we were discussing  
24 earlier today that it's really hard to recruit police  
25 officers right now, because it's not a -- you know, with

1 all of the negative media and whatnot that's going on in  
2 our country with regards to law enforcement, it's really  
3 difficult to recruit. And there's a lot of people that  
4 just are not willing to do this. They'd rather get into  
5 cyber security and that sort of thing that's a little more  
6 out of the public eye. So there are communities that when  
7 they pay for schools, they do make you sign something that  
8 says you will be here two to five years or something, and  
9 if you leave before then, you need to pay us back.

10 Unfortunately, we're not paying for the academy  
11 and stuff like that. The majority of our costs are with  
12 overtime during FTO, the field training operation side, in  
13 the very beginning when a police officer comes on board.  
14 You know, that's the majority of our costs, and any kind  
15 of you know, range, or anything like that --

16 MR. McINERNEY: So it's more of the impact costs  
17 of a new hire, more than the cost of themselves?

18 MS. POWELL: Correct. Correct. I mean, we're  
19 spending a lot of money on overtime to train people and  
20 get them, you know, up to snuff so that we can put them on  
21 the street by themselves, and there's really no way to  
22 recoup that. But it's certainly something that we've got  
23 to address.

24 MR. McINERNEY: I think others -- I mean, I'm  
25 sure other cities, you know --

1 MS. POWELL: Everyone has the same issues. I  
2 know when I was talking to the chief earlier today,  
3 there's a department that lost 520 -- Dallas, lost 523  
4 officers. So you know, it's across the nation. It's just  
5 not a career that's in the positive light right now, so  
6 you know, your young people that are looking for a career  
7 move are not necessarily leaning towards law enforcement  
8 on the street, unfortunately.

9 So it's something that we're not the only ones  
10 that are having to deal with it, but you've got  
11 communities like Oakland County, that have a lot of money  
12 that they can throw at our officers that are already  
13 trained, you know, have been with the department for  
14 several years. They can almost double their pay without  
15 them having to work any overtime.

16 So, it's really difficult for other communities  
17 similar to Hamtramck to compete with that. We can't.  
18 There's no way we can compete with that. But we're  
19 certainly looking at every option.

20 MR. McINERNEY: I'm just speculating now, but I  
21 mean, it seems like if they went to another public entity  
22 there'd be some lien on those costs that, you know, but  
23 that would probably be a restraint that would not be  
24 acceptable, so, good luck with it.

25 MS. POWELL: Thank you.

1 MR. McINERNEY: I don't know what to tell you.

2 MR. BOGDAN: At the same time, is there anything  
3 being done to recruit minority officers? Folks in the  
4 community?

5 MS. POWELL: We are, and currently, we were just  
6 addressing -- thank you sir, for that question. We were  
7 just, actually the HR director and I -- I don't think  
8 she's here -- were, with the police chief, were just kind  
9 of talking about, you know, our recruiting strategies,  
10 because right now we use something called MCOLES, which  
11 does all of the pre-screening and all of that, and  
12 actually put people in the system, and people that are  
13 looking for law enforcement jobs actually get to check the  
14 community that they want to work in. And so if they don't  
15 check that they want to work in Hamtramck, we never see  
16 them.

17 So, you know, we're going to need to look at  
18 that entire process to figure out if there's a way for us  
19 to get to these people before they put the check in the  
20 box; to say, "Hey, you want to come to Hamtramck; this is  
21 a great place for you to come; we've really got low crime  
22 here. It's a great, great place to work. You work with  
23 good people," you know, whatever the case may be. Because  
24 we really need to just figure out a way to do that. But  
25 if they don't check the box, we don't get to know about

1       them. So whether they're minorities or not, we have no  
2       idea. So we need more promotion in the community to, you  
3       know, say, "Hey, this is a career that we want our  
4       children to go into." And when I go out into the  
5       community and I talk to various groups, I say that. I  
6       say, "I know you all want more, you know, representation  
7       on our police department and our fire department, but  
8       guess what? You have to go to the police academy, and you  
9       have to go to the fire academy, and you have to want to do  
10      those jobs and you have to apply. You know, unfortunately  
11      in this country I'm unable to go into your home and steal  
12      your children and make them go to school."

13                So, you know, in order for those positions to be  
14      filled, we need people to apply, and people to go to those  
15      schools. And unfortunately, we don't have the resources  
16      to pay for people to go to school; they'll need to do that  
17      on their own. You know, until we get to a point that we  
18      can actually put something like that in place to pay, you  
19      know, to sponsor, you know, someone to go to those  
20      academies and those schools, this is the situation that  
21      we're in. But we really need the promotion out in the  
22      community.

23                I know people want their children to be  
24      engineers and doctors and IT specialists and that sort of  
25      thing, but we also need police officers and firefighters.



1 And those are good careers if you can get into it. So  
2 those are our challenges.

3 MS. ROBERTS: Okay.

4 MR. STEMA: Quick comment, then a question.

5 POLICE CHIEF MOISE: A quick note on to that.

6 THE COURT REPORTER: I need you to step up to  
7 the microphone.

8 POLICE CHIEF MOISE: Yeah, I was just going to  
9 ask if I can just step up and speak? Because I just  
10 actually recently went to a Middle Eastern Law Enforcement  
11 Council training session, and I met with a woman who is in  
12 charge of the Middle Eastern Law Enforcement organization,  
13 and she -- we exchanged information, and they actually  
14 have a scholarship program. So she would like to reach  
15 out. She had really never been to Hamtramck. She's from  
16 Washington, D.C., and asked about reaching out to our  
17 students and coordinating it through myself and the school  
18 district. And what they do is they bring the students in,  
19 and they show them all the different aspects, whether it  
20 be federal, local, state, of law enforcement. And then  
21 they, as they go through the process and teach them about  
22 things, and they offer them a scholarship at the end to  
23 attend a college and start working on a criminal justice  
24 degree.

25 So I thought that was a really good way to

1 connect with the community in Hamtramck. So her and I are  
2 hopefully going to get that ball rolling after the New  
3 Year as graduation approaches to get some students in that  
4 are interested.

5 MS. ROBERTS: Great. Thank you.

6 MR. BOGDAN: Perfect.

7 MS. YOUNG: Excellent. Excellent.

8 POLICE CHIEF MOISE: I'm looking forward to  
9 working with them. So thank you.

10 MS. YOUNG: Thank you.

11 MR. STEMA: To the first comment, tell Mark  
12 great job on the roads, as a resident. That everything  
13 was plowed and so much better than it used to be done a  
14 few years ago, so.

15 MS. POWELL: Thank you.

16 MR. STEMA: And my street and everything looked  
17 great.

18 Now for my question: obviously, based on  
19 overtime budget versus actuals, you're going to be  
20 obviously going over. When are we going to be ready for  
21 some type of adjustments, and that, maybe you'll  
22 understand some other accounts that are going to come over  
23 and under, to be -- make those adjustments?

24 MS. POWELL: Bhama and I were just talking about  
25 that earlier. I think last week we were talking about

1 when we wanted to do another budget amendment, because we  
2 have some changes coming in other things.

3 MR. STEMA: Okay.

4 MS. POWELL: And we really kind of wanted to see  
5 where our revenues were shaking out. Particularly the \$1  
6 million dollars that just came in; that's huge.

7 MR. STEMA: Yeah.

8 MS. POWELL: So we kind of wanted to see, we  
9 wanted that to kind of stabilize a little bit so we know,  
10 you know, exactly what we're working with to make those  
11 adjustments. So you should be seeing that in the next  
12 month or so.

13 MR. STEMA: Okay. Great, thank you.

14 MS. ROBERTS: Okay. The motion before us is to  
15 approve the citywide overtime report. All those in favor  
16 say aye.

17 MS. YOUNG: Aye.

18 MR. STEMA: Aye.

19 MR. McINERNEY: Aye.

20 MR. BOGDAN: Aye.

21 MS. ROBERTS: Aye.

22 Opposed, the same.

23 (No response)

24 MS. ROBERTS: Motion carries. Next on the agenda  
25 is an update on the building of the final two homes.

1 MS. POWELL: I'm going to defer to our city  
2 attorney, Travis Mihelick.

3 MS. ROBERTS: Okay.

4 MR. MIHELICK: We, just as a real brief update,  
5 we've engaged a developer and a construction manager here.  
6 We're very, very close to getting a signed contract and  
7 dirt in the shovel. Both of the construction agreement  
8 and final development agreement are in the hands of  
9 plaintiff's attorney, as well as the attorney who's  
10 advising Corinthian Developments, who represents many of  
11 the plaintiffs and who the late Reverend Jordan was a part  
12 of. Once we get that approval, we'll get all the  
13 signatures and hopefully, you know, we can put this to  
14 bed.

15 MR. STEMA: So is the goal to -- you guys  
16 obviously haven't broken ground yet?

17 MR. MIHELICK: Nope.

18 MR. STEMA: Is the goal to have them done this  
19 year?

20 MR. MIHELICK: The goal was to have them done  
21 five years ago.

22 MR. STEMA: I understand what the overall goal  
23 is; the goal for these too.

24 MR. MIHELICK: Yes.

25 MR. STEMA: Out-dates, all that.

1 MR. MIHELICK: We -- the goal is still to have -  
2 - as long as we can get this done before the deep freeze  
3 comes --

4 MR. STEMA: Yeah.

5 MR. MIHELICK: -- we can do that. We can even  
6 get a basement poured yet still this year.

7 MR. STEMA: Yeah.

8 MR. MIHELICK: If not, we can start after the  
9 frost laws.

10 MR. STEMA: Okay.

11 MR. MIHELICK: So, I think worst case scenario  
12 is we get them done this year.

13 MR. STEMA: Okay.

14 MR. BOGDAN: You're going to be doing them by  
15 the church then?

16 MR. MIHELICK: I'm --

17 MS. POWELL: Grand Haven.

18 MR. MIHELICK: That's preliminarily the  
19 understanding that we have; it's not finalized yet. And  
20 there's a couple different variables that could change  
21 things, but the goal is to do them in the Grand Haven  
22 development area. It's two houses and a park.

23 MS. ROBERTS: Okay, thank you.

24 MR. MIHELICK: You're welcome.

25 MR. STEMA: Great, thank you.

1 MS. ROBERTS: Then we have the 31st District  
2 Court revenues. This is for information only. I don't  
3 know if anybody has any questions?  
4 (No response)  
5 MS. ROBERTS: No?  
6 Okay, next on the agenda is board comment.  
7 (No response)  
8 MS. ROBERTS: Seeing none, next I would  
9 entertain a motion to adjourn.  
10 Oh, wait. Wait.  
11 MR. BOGDAN: One more thing. I just wanted to  
12 wish everybody a very, very Merry Christmas and a Happy  
13 New Year.  
14 MS. YOUNG: Thank you.  
15 MR. STEMA: Thank you.  
16 MR. McINERNEY: Thank you.  
17 MR. BOGDAN: Thank you.  
18 MS. ROBERTS: Thank you.  
19 MS. YOUNG: Happy New Year.  
20 MS. ROBERTS: Okay. Can I get a motion to  
21 adjourn?  
22 MR. STEMA: Motion.  
23 MS. YOUNG: Second.  
24 MS. ROBERTS: All those in favor say aye.  
25 MS. YOUNG: Aye.

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MR. STEMA: Aye.

MR. McINERNEY: Aye.

MR. BOGDAN: Aye.

MS. ROBERTS: Aye.

Opposed, the same.

(No response)

MS. ROBERTS: Motion carries.

Thank you, everyone. Please enjoy your  
holidays.

(Proceedings adjourned at 1:30 p.m.)

STATE OF MICHIGAN

COUNTY OF WASHTENAW ) .ss

I certify that this transcript is a complete, true, and correct transcript to the best of my ability of the RTAB meeting held on December 20th, 2016, City of Hamtramck. I also certify that I am not a relative or employee of the parties involved and have no financial interest in this case.

RESPECTFULLY SUBMITTED:

December 28, 2016

*s/ Amy Shankleton-Novess*

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Amy Shankleton-Novess (CER 0838)

Certified Electronic Reporter





DATE: January 24, 2017

TO: Hamtramck Receivership Transition Advisory Board

FROM: Local Government Bureau, Michigan Department of Treasury

SUBJECT: RTAB Evaluation for Governor Snyder

Hamtramck Receivership Transition Advisory Board Members:

On December 19, 2014, this Receivership Transition Advisory Board (RTAB) was appointed to serve upon the successful conclusion of Cathy Square's term as emergency manager. This appointment also created a duty for the Board to conduct a formal evaluation of the city's operational and financial progress. This report serves as that formal evaluation of the city for the period of December 20, 2014 to present.

### **Executive Summary of Evaluation**

The city performed well during fiscal year 2014/2015, and during fiscal year 2015/2016, exceeding the budgetary projections prepared by Emergency Manager Square. Fiscal year 2016/2017 is progressing satisfactorily at the time of the issuance of this report. Largely because of growing retiree costs and certain grant reductions, the city anticipates a narrowly balanced budget for fiscal year 2016/2017. In contrast with the financial successes of the city, certain operational deficiencies such as habitually late audit submissions, indicate a failure to implement certain best practices. Because of the financial stabilization of the city and the subsequently reduced necessity of this Board, it is recommended that RTAB oversight continue in a reduced capacity until the Governor determines that the city no longer is in receivership as defined by Public Act 436 of 2012.

### **Background**

As directed in its appointment letter, the Board is fulfilling the responsibilities outlined in terms of Emergency Manager Order 2014-20. This has been accomplished by the city's preparation of a monthly packet for RTAB review. This packet contains financial statements including a rolling budget to actual statement, a statement of cash flows, city council meeting minutes, requested agenda items, and supporting documentation for these agenda items. All city council resolutions are subject to review and approval of the Board prior to implementation. This review of city council resolutions has necessarily involved the Board in all municipal matters that the city council acts upon.

## **Structure of Evaluation**

Acting upon the authorization of the Board, professional staff from the Department of Treasury has developed evaluation criteria and conducted interviews with each of the RTAB members. On April 28, 2016, and again on January 11, 2017 Department of Treasury Specialists Patrick Dostine and Drew Van de Grift met with Hamtramck Mayor Karen Majewski and Hamtramck City Manager Katrina Powell.

## **Emergency Manager Ordered Two-Year Budget**

Prior to her successful exit, Emergency Manager Square issued a two-year budget in conformance with Section 21 of Public Act 436 (2012). By operation of law, this two-year budget has only been amended with the approval of the State Treasurer. This multi-year budget originally projected modest general fund annual surpluses of \$87,511 for fiscal year 2014/2015 and \$18,982 for fiscal year 2015/2016. As detailed below, the city has achieved surpluses far in excess of what was budgeted by Emergency Manager Square.

## **Excellent Fiscal Year 2014/2015 Financial Performance**

During the fiscal year 2014/2015, the city significantly outperformed the budgetary projections of year one of the emergency manager ordered two-year budget. The audited figures show that general fund operations produced a surplus of \$1,207,000. This impressive financial performance increased the general fund balance to \$4,011,797; at year's end, the city's general fund balance was 23% of the total general fund expenditures from the same period.

## **Excellent Fiscal Year 2015/2016 Financial Performance**

During the fiscal year 2015/2016, the city regularly monitored its performance, using monthly budget to actual documents. Despite this effort, the delay of two budgeted grants<sup>1</sup> totaling \$421,168 and the recognition of significant unbudgeted expenditures were a budgetary concern.

These concerns were first communicated to the Board in April 2016, and at that time the financial projections were revised downward to an anticipated general fund shortfall of \$595,806. The previous projections communicated to the Board in March 2016 indicated a general fund operating surplus of \$413,557. This means that between March and April, the city's general fund financial projections swung downward \$1,009,363.

Upon disclosure to the Board of these budgetary threats, the Board urged the city to take action to limit expenditures. City Manager Katrina Powell demonstrated a commitment to do this. Audited figures show that, following a series of expense reductions and an unexpected payment from the Wayne County delinquent tax revolving fund, the city closed out the 2015/2016 fiscal year with a budget surplus of \$1,791,757. Moving forward, it is critical that similar revenue losses and expense increases are detected earlier in the fiscal year when impactful changes can still be made.

<sup>1</sup> A \$100,000 Community Oriented Policing Services (COPS) grant and an \$800,000 Staffing for Adequate Fire and Emergency Response (SAFER) grant. It appears that a \$478,832 portion of the SAFER grant was received in fiscal year 2015/2016.

## **Adopted Fiscal Year 2016/2017 Budget**

The City of Hamtramck continues to depend on federal and state grant revenues to fund municipal operations. Because of this, the July 15, 2016 renewal of the SAFER grant has been critical for the continued operation of the city's fire department and for the city's 2016/2017 budget generally. \$1,126,987 of this grant will be awarded this fiscal year while an additional \$1,177,906 will be budgeted for fiscal year 2017/2018.

The fiscal year 2016/2017 budget was adopted before this significant SAFER grant was awarded, and without it the city originally adopted a budget with a \$936.098 operating deficit in the general fund. The budget was amended once the grant was awarded and now the city projects an approximately balanced fiscal year 2016/2017 budget.

## **Multi-Year Financial Concerns**

In addition to the fiscal year specific issues detailed above, two additional financial matters are significant and affect multiple fiscal years. These two issues are 1) the city's increasing pension contributions to the Municipal Employees' Retirement System (MERS), and 2) the city's other post-employment benefit (OPEB) lawsuit.

The City's pension assets are managed by MERS. At the time of the 2014/2015 audit, the city had 244 retirees receiving OPEB and 84 active employees. Then, the City had \$94,137,140 in total pension liability and only \$49,783,055 in pension assets; this 2015 funding level of 52.88% has declined to 48.96% at the time of this report. As a result of the divestment of the pension assets, the annual required contributions for pension funding have been increasing each year. The most current figures from the city show an increase to \$372,000 a month, from a previous monthly cost of \$329,000.

The second issue involves ongoing litigation. Emergency Manager Square reduced retiree OPEB as provided for in Public Act 436 (2012). Many affected retirees sued the city, contesting this reduction to their benefits. This federal lawsuit was decided in the city's favor and the retirees have appealed. The City has indicated that if the retiree OPEB benefits were reinstated, the city would incur approximately \$3M in new annual expenses. Currently, the city simply cannot afford to pay these amounts and so the result of this lawsuit appeal is critical for the financial future of the city.

## **Operational and Organizational Concerns**

The city council for the City of Hamtramck has participated in the financial reforms which corrected the financial emergency that was concluded on December 18, 2014. However this Board must note that the city council has not fulfilled its obligations under emergency manager order, and that during the period of this review, there has been at least one instance where the council has deliberately avoided its legislative responsibilities.

- Untimely Audits

For the third consecutive year, the city has been unable to submit its audit to the Department by the statutorily mandated deadline. Timely audit submissions are not optional, and a repeated failure to meet this expectation is evidence of disorganization and a need for some degree of oversight.

- City Council Training

The RTAB appointment letter detailed a requirement that the City comply with Emergency Manager Order 2014-20 which, among other things, mandated that the city council complete level one of the Michigan Municipal League core courses for municipal government within one year of the RTAB's appointment. This training was not done timely which is both a violation of emergency manager order and a technical barrier for the legal conclusion of receivership.<sup>2</sup>

- Avoidance of City Council Responsibilities

During the February 23, 2016 city council meeting, a contract for important water and sewer repair was before the city council. Rather than evaluating the needs of the city and the services offered in the contract before it, the city council rejected the contract with several public comments challenging the RTAB to approve it instead. While the Board does have authority under Emergency Manager Order 2014-17 to approve contracts, it is a troubling precedent for the city council to request that the RTAB do the city council's job. This event suggests that the city council may be unprepared to govern the city without some degree of RTAB oversight.

- Failure to Maintain or Use Multi-Year Budgeting

Emergency manager Order 2014-20's subsection (4)(c)(3) requires the city to produce and maintain a 5-year budget. This multi-year budget was produced, however the city has not maintained it and there is no evidence that the city uses it to anticipate and correct future financial challenges.

- City Council Participation in Work Sessions

Lastly, during the public comment portion of RTAB meetings, there have been citizen complaints regarding city council absenteeism at council work sessions. Upon investigation, it has been shown that during the past two years, several city council members do not regularly attend these pre-council meeting work sessions. This is concerning because vital information is made available at these work sessions. This information is necessary in order for city council members to take informed action about important municipal matters.

### **Criteria for Removal from Receivership**

While the financial emergency has legally ended, the city remains in receivership as defined in Subsection 2(q) of Public Act 436 (2012). The principle goal of this Board is to assist the city in a transition out of receivership. In order to do this, Public Act 436 (2012) requires several things. These receivership exit criteria include the following:

- 1.) The financial conditions of the city must be corrected in a sustainable fashion as required by Subsection 9(7) of Public Act 436 (2012).
- 2.) Financial best practices must be implemented within the city. This is required by Subsection 22(4)(a) of Public Act 436 (2012).

<sup>2</sup> Subsection 22(4)(c) of Public Act 436 (2012) empowers the Governor to require financial and managerial training for city officials as a requisite condition prior to the conclusion of receivership. The Governor invoked this requirement in the RTAB appointment letter dated December 18, 2014.

- 3.) The adoption of model charter provisions. This is required by Subsection 22(4)(b) of Public Act 436 (2012).
- 4.) City officials must pursue financial and managerial training to ensure that official responsibilities are properly discharged. This is required by Emergency Manager Order 2014-20 as well as by Subsection 22(4)(c) of Public Act 436 (2012).

Examining each of the above criteria in turn we find that the financial conditions within the city have likely been corrected in a sustainable fashion, as evidenced by the city's fiscal performance. Financial best practices likely have not been adequately implemented as evidenced by perennially late audit submissions. The city charter has not been amended during this period of RTAB oversight. While city leaders have received training, the required MML training was not obtained within the one year required by emergency manager order. In summary, criteria 1, and perhaps 4 have been completed, with criteria 2 and 3 left unachieved.

### **Recommendation**

For the reasons detailed in this annual evaluation, it is the view of this Board that significant progress has been made since the appointment of this RTAB. The most critical financial work is complete, however lingering operational issues continue. As a consequence of these findings, we recommend that RTAB oversight continue in a reduced form until the city demonstrates that its implementation of best practices justifies to the Governor a conclusion of receivership.

Respectfully Submitted,

HAMTRAMCK RECEIVERSHIP TRANSITION ADVISORY BOARD

---

Deborah Roberts, Chairwoman

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Mark Stema, Vice Chairman

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Karen Young, Secretary

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Albert Bogdan, Board Member

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Peter McInerney, Board Member

Date: \_\_\_\_\_



**MINUTES  
REGULAR CITY COUNCIL MEETING  
HAMTRAMCK, MICHIGAN  
DECEMBER 13, 2016  
7:00 PM**

**PRELIMINARY MATTERS**

The Regular City Council Meeting was called to order at 7:05 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan

Absent: Abu Musa, Saad Almasmari

Staff present: City Manager Katrina Powell, City Attorney Travis Mihelick, Clerk August Gitschlag, Police Chief Anne Moise, Deputy City Manager/Treasurer John Gabor, Fire Chief Dan Hagen, City Controller Bhama Cairns, Public Services Director Mark Ragsdale, Ryan Kern of Hennessey Engineering

*Councilman Saad Almasmari arrives at 7:08*

**CONSENT AGENDA**

- A. Approval of Minutes: November 29, 2016 Regular Meeting
- B. Approval of Invoice Register Report Date Ending December 13, 2016
- C. Approval of Pre-Approved Expenditures Date Ending December 13, 2016
- D. Resolutions 2016-52, 2016-53, 2016-54 Approval of Annual Wayne County Permits

**Motion by Andrea Karpinski, Anam Miah seconds** to approve Consent Agenda

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

**PUBLIC HEARING:**

Ordinance 2016-08 Amending the Hamtramck Zoning Ordinance Repealing Title IX General Provisions Section 13

**Motion by Anam Miah, Andrea Karpinski seconds** to open the public hearing at 7:12

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

Hearing none, Mayor Karen Majewski closes the public hearing at 7:13

**Motion by Anam Miah, Ian Perrotta seconds on Ordinance 2016-08 Amending the Hamtramck Zoning Ordinance Repealing Title IX General Provisions Section 13**

Ayes: : Mayor Karen Majewski, Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan, Saad Almasmari

Nays: None

Absent: Abu Musa

**Motions Passes**

**NEW BUSINESS:**

A. Resolution 2016-50 Canceling the December 27, 2016 Regular City Council Meeting

**Motion by Andrea Karpinski, Anam Miah seconds to approve**

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

B. Resolution 2016-51 Approval of Alley Improvement Schedule for FY 2016-17/ 2017-18

**Motion by Andrea Karpinski, Anam Miah seconds to accept schedule**

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

C. Setting of Timeline for Conducting City Manager’s Annual Performance Evaluation will conduct

**Motion by Anam Miah, Andrea Karpinski seconds to hold the Charter required “Organizational Meeting” as well as the City Manager Performance Evaluation and a closed session for the purpose of discussing pending litigation with the City on January 3, 2017 at 7pm.**

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

**REPORTS:**

Mayor Karen Majewski gave an oral report

CM Katrina Powell passed out Monthly Reports

*Councilman Abu Musa arrives at 7:30pm*

**ADJOURNMENT:**



***Motion for adjournment.***

***Motion by Andrea Karpinski, Anam Miah seconds***

***Motion Passes by unanimous voice vote***

Meeting Adjourned: 7:32 pm

**COMMENTS BY COUNCIL MEMBERS:**

- Discussion of snow and ice removal

Attest:

A handwritten signature in black ink, reading "August R. Gitschlag", written over a horizontal line.

August R. Gitschlag  
City Clerk



**MINUTES  
HAMTRAMCK CITY COUNCIL  
ORGANIZATIONAL MEETING  
HAMTRAMCK, MICHIGAN  
JANUARY 3, 2017  
7:00 PM**

**PRELIMINARY MATTERS**

The Organizational Meeting of the Hamtramck City Council was called to order at 7:06 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan  
Absent: Abu Musa, Saad Almasmari

Staff present: City Attorney Travis Mihelick, Clerk August Gitschlag, Police Chief Anne Moise, Fire Chief Dan Hagen.

**NEW BUSINESS:**

A. Resolution 2017-1 Setting Dates for 2017 Regular City Council Meetings

**Motion by Anam Miah, Andrea Karpinski, seconds to approve**

**Motion Passes** by unanimous voice vote

Absent: Abu Musa, Saad Almasmari

**ADJOURNMENT:**

***Motion for adjournment.***

***Motion by Andrea Karpinski, Anam Miah seconds***


***Motion Passes by unanimous voice vote***

Meeting Adjourned: 7:16 pm

**COMMENTS BY COUNCIL MEMBERS:**

- Discussion adding a second Public Comment section to the agenda at the end of the meeting.

Attest:

  
\_\_\_\_\_  
August R. Gitschlag  
City Clerk



**MINUTES  
REGULAR CITY COUNCIL MEETING  
HAMTRAMCK, MICHIGAN  
JANUARY 10, 2017  
7:00 PM**

**PRELIMINARY MATTERS**

The Regular City Council Meeting was called to order at 7:05 PM in the 2nd floor Council Chambers of City Hall, 3401 Evaline, Hamtramck, Michigan by Mayor Karen Majewski.

Roll Call: Mayor Karen Majewski, Ian Perrotta, Andrea Karpinski, Anam Miah, Mohammed Hassan, Saad Almasmari

Absent: Abu Musa

Staff present: City Manager Katrina Powell, City Attorney Travis Mihelick, Clerk August Gitschlag, Police Chief Anne Moise, Fire Chief Dan Hagen, City Controller Bhama Cairns, City Planner Melanie Markowicz

**ADDITIONS/DELETIONS:**

**Motion by Anam Miah, Andrea Karpinski seconds** to add: D. Approval of 1 year extension of towing contract with Boulevard and Trumbull Towing to **CONSENT AGENDA**

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

**CONSENT AGENDA:**

- A. Approval of Minutes: December 13, 2016 Regular Meeting, January 3, 2017 Organizational Meeting
- B. Approval of Invoice Register Report Date Ending January 10, 2017
- C. Approval of Pre-Approved Expenditures Date Ending January 10, 2017
- D. Approval of 1 year extension of towing contract with Boulevard and Trumbull Towing (added)

**Motion by Andrea Karpinski, Anam Miah seconds** to approve Consent Agenda

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

**NEW BUSINESS:**

A. Council Appointment of 2 members to the Zoning Board of Appeals and the reappointment of all current members and alternate members with expired and expiring terms

**Motion by Andrea Karpinski, Ian Perrotta seconds** to appoint Eric Anderson and Adam Alharbi as permanent members of the Zoning Board of Appeals, Frances Sims as alternate member of the Zoning Board of Appeals, and reappointing all other current members except Mohammed A. Rahman.

Ayes: Andrea Karpinski, Ian Perrotta

Nays: Mohammed Hassan, Anam Miah, Saad Almasmari

Absent: Abu Musa

**Motion Fails**

**Motion by Mohammed Hassan, Anam Miah seconds** to appoint Mohammed A. Rahman and Adam Alharbi as permanent members of the Zoning Board of Appeals and Frances Sims as alternate member of the Zoning Board of Appeals and reappointing all other current members

Ayes: Mohammed Hassan, Anam Miah, Saad Almasmari

Nays: Andrea Karpinski, Ian Perrotta

Absent: Abu Musa

**Motion Passes**

B. Resolution 2017-02 Approval of Street Closures for Tour De Troit's Fifth Annual 5K Paczki Run on Saturday February 25, 2017

**Motion by Andrea Karpinski, Mohammed Hassan seconds** to approve

**Motion Passes** by unanimous voice vote

Absent: Abu Musa

**REPORTS:**

CM Katrina Powell passed out Monthly Reports

**CLOSED SESSION:**

- A. Discussion of pending litigation
- B. City Manager Evaluation (per employee request)

**Motion by Andrea Karpinski, Mohammed Hassan seconds to enter closed session at 7:34 PM**

Ayes: Mohammed Hassan, Anam Miah, Saad Almasmari, Andrea Karpinski, Ian Perrotta

Nays:

Absent: Abu Musa

**Motion Passes**

**Motion by Saad Almasmari, Ian Perrotta seconds to leave closed session at 9:15 PM**

Ayes: Mohammed Hassan, Anam Miah, Saad Almasmari, Andrea Karpinski, Ian Perrotta

Nays:

Absent: Abu Musa

**Motion Passes**

**ADJOURNMENT:**

***Motion for adjournment.***

***Motion by Andrea Karpinski, Ian Perrotta seconds***


***Motion Passes by unanimous voice vote***

Meeting Adjourned: 9:16 pm

**COMMENTS BY COUNCIL MEMBERS:**

- Discussion of adding additional public comment at the end of a meeting
- Discussion of improvements to Council Chambers and the audio visual system
- Resident e-mail about snow and ice conditions

Attest:



---

August R. Gitschlag  
City Clerk

DRAFT

**City of Hamtramck  
3401 Evaline  
Hamtramck, MI 48212**

**Date:** January 13, 2017  
**To:** The Receivership of the Transition Advisory Board  
**From:** Katrina Powell, City Manager  
**Subject:** Agenda Items for the January 24, 2017 RTAB

The City of Hamtramck respectfully requests that the following items be placed on the Receivership Transition Advisory Board's January 24, 2017 meeting agenda:

1. Approval – Regular Council Meeting Minutes: December 13, Draft January 10; Organizational Meeting January 3 (Attachment #1)
2. Approval - Budget to Actual and Cash Flow Statement – December (Attachment #2)
3. Approval- Invoice Register and Pre-Approved Expenditures- Date ending December 13, December 27, January 10 (Attachment #3)
4. Approval- 2017/18 Alley Improvement Program (Attachment #4)
5. Approval- Extension of Current Towing Contract for One (1) Year with B&T Towing (Attachment #5)
6. Approval- Hiring of One (1) Full Time Police Officer and One (1) Part Time Dispatcher in the Police Department (Attachment #6)
7. Approval- Citywide Overtime Report for December 2017 (Attachment #7)
8. \*Information Only\* 31<sup>st</sup> District Court Revenues (Attachment #8)

# **CITY OF HAMTRAMCK**

**3401 Evaline**

**Hamtramck, MI 48212**

**Telephone: (313) 870-0322**

Date: January 12, 2017

To: Members of the Receivership Transition Advisory Board

From: Bhama Cairns MPA, CPA, ACMA (UK), CGMA  
City Controller

Re: Unaudited Budget-to-Actual Financial Statement from July 1, 2016 through December 31, 2016

In accordance with Order No. 2014-20 issued by the Emergency Manager, attached is the above mentioned financial statement.

The funds included are: the General Fund; Major Roads; Local Roads; Building; Downtown Development Authority (DDA); 911 Emergency; State Drug Forfeiture; Federal Drug Forfeiture; Library; Community Development Block Grant (CDBG); Police Training PA 302; and the Water and Sewer fund.



GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 101 - General Fund					
Revenues					
Dept 000-GENERAL					
101-000-401.000	Property Taxes - Operating	3,658,000.00	3,658,000.00	2,628,580.35	71.86
101-000-402.000	Property Taxes - Rubbish	548,700.00	548,700.00	394,265.58	71.85
101-000-403.000	Property Taxes - Pf Pension	93,300.00	93,300.00	67,039.57	71.85
101-000-404.000	Property Taxes - Gm Agreement	530,000.00	530,000.00	0.00	0.00
101-000-407.000	Property Taxes - Prior Years Refunds	(100,000.00)	(100,000.00)	0.00	0.00
101-000-411.000	PROPERTY TAXES-DELINQUENT REAL CURRENT	(200,000.00)	(200,000.00)	0.00	0.00
101-000-421.000	Property Taxes - CY Del PPT Deferred	(30,000.00)	(30,000.00)	0.00	0.00
101-000-438.000	Income Tax	1,990,000.00	1,990,000.00	770,958.24	38.74
101-000-438.500	Income Tax -Highland Pk. Revenue	158,500.00	158,500.00	79,249.98	50.00
101-000-438.990	Income Tax Refunds	(100,000.00)	(100,000.00)	(23,048.85)	23.05
101-000-445.000	Property Taxes - Penalty And Interest	120,000.00	120,000.00	5,324.83	4.44
101-000-447.000	Property Taxes - Administration Fee	115,000.00	115,000.00	88,776.06	77.20
101-000-449.000	Cable Franchise Fees	85,000.00	85,000.00	44,361.49	52.19
101-000-450.000	Business Licenses	75,000.00	75,000.00	6,673.00	8.90
101-000-477.000	Registration & Insp Fees	225,000.00	225,000.00	97,940.00	43.53
101-000-477.442	Sanitation Service Fee	423,000.00	423,000.00	325,399.59	76.93
101-000-478.000	Permit Fees-Bldg Department	175,000.00	175,000.00	136,121.50	77.78
101-000-501.500	FEDERAL FIRE SAFER GRANT	0.00	950,000.00	0.00	0.00
101-000-501.501	FEMA - FIRE EQUIP GRANT	0.00	0.00	61,125.00	100.00
101-000-507.000	Auto Theft Grant	30,000.00	30,000.00	27,307.61	91.03
101-000-570.000	METRO AUTHORITY (PA 48)	40,000.00	40,000.00	0.00	0.00
101-000-573.000	LOCAL COMM STABILIZATION AUTHORITY	0.00	0.00	91,668.27	100.00
101-000-575.000	STATE-SALES TAX CVTRS	1,423,691.00	1,423,691.00	237,281.00	16.67
101-000-575.A00	State-Sales Tax Constitut	1,761,363.00	1,761,363.00	299,101.00	16.98
101-000-577.000	State-Liquor License	22,000.00	22,000.00	22,805.20	103.66
101-000-579.000	State-Judges Salary Stand	45,000.00	45,000.00	23,554.50	52.34
101-000-580.000	Wayne County Jail Pilot	1,150,000.00	1,150,000.00	1,152,610.27	100.23
101-000-582.000	Other Pilot Payments	100,000.00	100,000.00	18,687.27	18.69
101-000-612.000	Svc Fees-Ambulance Fees	0.00	0.00	603.50	100.00
101-000-622.000	DPS MATERIAL & C/S COST RECOVERY	0.00	0.00	3,100.00	100.00
101-000-627.000	Svc Rendered - Accident	30,000.00	30,000.00	18,602.61	62.01
101-000-629.000	Svc Rendered-Elections	0.00	0.00	18,285.22	100.00
101-000-631.100	Svc Rendered-Police Hsg	75,000.00	75,000.00	0.00	0.00
101-000-643.000	Reimbursement- Police Department	0.00	0.00	10,174.44	100.00
101-000-645.000	Service Fees/Budget	0.00	0.00	115.00	100.00
101-000-651.100	PARK AND RECREATION FEES	0.00	0.00	9,940.00	100.00
101-000-652.000	Parking Meter Collections	70,000.00	70,000.00	28,612.26	40.87
101-000-653.000	Parking Permits	0.00	0.00	2,055.00	100.00
101-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	415.00	100.00
101-000-657.000	Tow & Storage Fees	40,000.00	40,000.00	23,400.00	58.50
101-000-658.000	Fines & Forf Dist Court	1,500,000.00	1,500,000.00	511,009.98	34.07
101-000-660.000	AUTO THEFT FORFEITURES	67,600.00	67,600.00	6,720.00	9.94
101-000-668.000	Rentals	20,000.00	20,000.00	20,000.00	100.00
101-000-675.100	Donations-Recycling Program	0.00	0.00	500.00	100.00
101-000-676.000	Ref&Rebates - Emp Ins	0.00	0.00	16,737.99	100.00
101-000-676.B00	Ref & Rebates Tele Reimb	0.00	0.00	747.18	100.00
101-000-694.200	MISC REVENUES-FIRE DEPT	0.00	0.00	822.56	100.00
101-000-694.500	POLICE OVERTIME REIMBURSEMENT	0.00	0.00	1,720.00	100.00
101-000-694.D00	Misc Others	50,000.00	50,000.00	95,714.64	191.43
101-000-698.202	Admin Expense Reimbursement - 202	83,000.00	83,000.00	0.00	0.00
101-000-698.203	Admin Expense Reimbursement - 203	24,000.00	24,000.00	0.00	0.00
101-000-698.268	Admin Expense Reimbursement - 268	12,000.00	12,000.00	0.00	0.00
101-000-698.592	Admin Expense Reimbursement - 592	200,000.00	200,000.00	0.00	0.00
Total Dept 000-GENERAL		14,510,154.00	15,460,154.00	7,325,056.84	47.38
TOTAL REVENUES		14,510,154.00	15,460,154.00	7,325,056.84	47.38
Expenditures					
Dept 101-Mayor & City Council					
101-101-702.000	Salaries	27,100.00	27,100.00	13,540.50	49.96
101-101-715.000	Social Security (Fica)	1,900.00	1,900.00	1,035.82	54.52
101-101-728.000	OFFICE SUPPLIES	150.00	150.00	37.50	25.00
101-101-864.000	Conference-Workshop	7,500.00	7,500.00	7,856.89	104.76
101-101-881.000	Special Projects	500.00	500.00	0.00	0.00
101-101-958.000	Membership Dues	9,000.00	9,000.00	7,064.00	78.49
Total Dept 101-Mayor & City Council		46,150.00	46,150.00	29,534.71	64.00
Dept 136-31-St District Court					
101-136-702.000	Salaries	438,000.00	461,000.00	227,540.47	49.36
101-136-715.000	Social Security (Fica)	33,500.00	35,500.00	15,557.63	43.82
101-136-716.000	INSURANCES-DENTAL (FT DEARBORN)	4,800.00	4,800.00	2,016.11	42.00

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-136-716.100	Insurance - Healthcare (Bcbs)	69,000.00	69,000.00	23,091.74	33.47
101-136-716.400	INSURANCE - LIFE (FT DEARBORN)	1,800.00	1,800.00	1,418.84	78.82
101-136-728.000	OFFICE SUPPLIES	6,200.00	6,200.00	2,792.28	45.04
101-136-730.000	Postage	10,000.00	10,000.00	35.11	0.35
101-136-740.000	Operating Supplies	2,200.00	2,200.00	1,871.97	85.09
101-136-801.100	COURT APPOINTED ATTORNEYS	24,200.00	24,200.00	10,000.00	41.32
101-136-801.200	INTERPRETERS	15,000.00	15,000.00	4,842.82	32.29
101-136-801.300	TECHNOLOGY SERVICES	44,500.00	44,500.00	14,371.98	32.30
101-136-801.400	PROFESSIONAL SERVICES	7,500.00	7,500.00	14,188.85	189.18
101-136-802.000	Jury & Witness Fees	2,000.00	2,000.00	0.00	0.00
101-136-864.000	Conference-Workshop	2,000.00	2,000.00	1,430.96	71.55
101-136-904.000	Printing	5,500.00	5,500.00	1,871.24	34.02
101-136-922.000	UTILITIES - TELEPHONE	4,050.00	4,050.00	2,563.17	63.29
101-136-946.000	Equipment Rental	450.00	450.00	179.70	39.93
101-136-957.000	Books	3,700.00	3,700.00	547.41	14.79
101-136-958.000	Membership Dues	1,900.00	1,900.00	1,771.00	93.21
101-136-970.000	CAPITAL OUTLAYS > \$5,000	20,000.00	20,000.00	7,825.00	39.13
101-136-981.001	Probation	1,985.00	1,985.00	344.09	17.33
Total Dept 136-31-St District Court		698,285.00	723,285.00	334,260.37	46.21
Dept 172-City Manager					
101-172-702.000	Salaries	155,000.00	155,000.00	77,500.02	50.00
101-172-706.000	CAR ALLOWANCE	6,000.00	6,000.00	3,000.00	50.00
101-172-715.000	Social Security (Fica)	11,900.00	11,900.00	6,070.60	51.01
101-172-716.000	INSURANCES-DENTAL (FT DEARBORN)	500.00	500.00	268.32	53.66
101-172-716.100	Insurance - Healthcare (Bcbs)	9,700.00	9,700.00	3,850.60	39.70
101-172-716.400	INSURANCE - LIFE (FT DEARBORN)	2,200.00	2,200.00	829.75	37.72
101-172-718.000	Retirement (Mers)	17,250.00	17,250.00	5,750.00	33.33
101-172-728.000	OFFICE SUPPLIES	300.00	300.00	116.94	38.98
101-172-801.000	Professional Services	3,500.00	3,500.00	0.00	0.00
101-172-864.000	Conference-Workshop	5,000.00	5,000.00	4,358.50	87.17
101-172-922.000	UTILITIES - TELEPHONE	700.00	700.00	309.62	44.23
101-172-958.000	Membership Dues	1,500.00	1,500.00	0.00	0.00
Total Dept 172-City Manager		213,550.00	213,550.00	102,054.35	47.79
Dept 202-Income Tax					
101-202-702.000	Salaries	48,000.00	48,000.00	28,553.80	59.49
101-202-715.000	Social Security (Fica)	3,800.00	3,800.00	1,806.36	47.54
101-202-716.000	INSURANCES-DENTAL (FT DEARBORN)	550.00	550.00	297.76	54.14
101-202-716.100	Insurance - Healthcare (Bcbs)	7,800.00	7,800.00	4,428.15	56.77
101-202-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	179.55	89.78
101-202-728.000	OFFICE SUPPLIES	600.00	600.00	2,047.90	341.32
101-202-730.000	Postage	1,500.00	1,500.00	0.00	0.00
101-202-801.000	Professional Services	204,000.00	204,000.00	66,884.07	32.79
101-202-864.000	Conference-Workshop	3,000.00	3,000.00	467.31	15.58
101-202-904.000	Printing	500.00	500.00	0.00	0.00
101-202-915.000	Fees & Fines	3,700.00	3,700.00	0.00	0.00
Total Dept 202-Income Tax		273,650.00	273,650.00	104,664.90	38.25
Dept 215-City Clerk					
101-215-702.000	Salaries	80,000.00	80,000.00	41,345.12	51.68
101-215-710.000	Overtime	0.00	0.00	48.56	100.00
101-215-715.000	Social Security (Fica)	6,200.00	6,200.00	3,058.71	49.33
101-215-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	134.16	44.72
101-215-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	1,925.30	39.29
101-215-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	194.25	64.75
101-215-728.000	OFFICE SUPPLIES	500.00	500.00	112.61	22.52
101-215-730.000	Postage	5,500.00	5,500.00	10,577.60	192.32
101-215-740.000	Operating Supplies	500.00	500.00	0.00	0.00
101-215-800.000	Contract Services	2,000.00	2,000.00	4,659.54	232.98
101-215-864.000	Conference-Workshop	4,000.00	4,000.00	271.20	6.78
101-215-903.000	Legal Notices	5,000.00	5,000.00	906.50	18.13
101-215-904.000	Printing	250.00	250.00	0.00	0.00
101-215-946.000	Equipment Rental	3,000.00	3,000.00	1,056.03	35.20
101-215-970.001	CAPITAL OUTLAY \$5,000 OR LESS	500.00	500.00	0.00	0.00
Total Dept 215-City Clerk		112,950.00	112,950.00	64,289.58	56.92
Dept 223-CONTROLLER DEPARTMENT					
101-223-702.000	Salaries	173,000.00	173,000.00	85,175.03	49.23

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
<b>Fund 101 - General Fund</b>					
<b>Expenditures</b>					
101-223-715.000	Social Security (Fica)	13,500.00	13,500.00	6,274.78	46.48
101-223-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	380.12	19.01
101-223-716.100	Insurance - Healthcare (Bcbs)	13,000.00	13,000.00	3,850.60	29.62
101-223-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	568.55	56.86
101-223-728.000	OFFICE SUPPLIES	3,000.00	3,000.00	657.30	21.91
101-223-730.000	Postage	1,000.00	1,000.00	0.00	0.00
101-223-800.000	Contract Services	10,000.00	10,000.00	5,896.54	58.97
101-223-801.000	Professional Services	0.00	0.00	7,584.10	100.00
101-223-806.000	Audit And Accounting Fees	40,000.00	40,000.00	40,000.00	100.00
101-223-864.000	Conference-Workshop	6,000.00	6,000.00	862.00	14.37
<b>Total Dept 223-CONTROLLER DEPARTMENT</b>		<b>262,500.00</b>	<b>262,500.00</b>	<b>151,249.02</b>	<b>57.62</b>
<b>Dept 253-Treasurer</b>					
101-253-702.000	Salaries	190,000.00	190,000.00	93,223.44	49.06
101-253-710.000	Overtime	4,000.00	4,000.00	1,664.71	41.62
101-253-715.000	Social Security (Fica)	14,900.00	14,900.00	7,112.85	47.74
101-253-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	543.72	90.62
101-253-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	8,328.75	52.05
101-253-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	576.35	144.09
101-253-718.000	Retirement (Mers)	15,750.00	15,750.00	5,250.00	33.33
101-253-728.000	OFFICE SUPPLIES	500.00	500.00	372.46	74.49
101-253-730.000	Postage	1,000.00	1,000.00	0.00	0.00
101-253-800.000	Contract Services	20,500.00	20,500.00	4,861.73	23.72
101-253-864.000	Conference-Workshop	5,000.00	5,000.00	1,145.22	22.90
101-253-911.000	Premuim On Bonds	6,500.00	6,500.00	3,093.00	47.58
101-253-970.001	CAPITAL OUTLAY \$5,000 OR LESS	1,500.00	1,500.00	0.00	0.00
<b>Total Dept 253-Treasurer</b>		<b>276,650.00</b>	<b>276,650.00</b>	<b>126,172.23</b>	<b>45.61</b>
<b>Dept 257-ASSESSOR</b>					
101-257-702.000	Salaries	116,000.00	116,000.00	57,393.66	49.48
101-257-710.000	Overtime	400.00	400.00	0.00	0.00
101-257-715.000	Social Security (FICA)	8,900.00	8,900.00	4,057.70	45.59
101-257-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	409.56	45.51
101-257-716.100	Insurance - Healthcare (Bcbs)	16,000.00	16,000.00	6,403.45	40.02
101-257-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	396.80	99.20
101-257-718.000	Retirement-MERS (Active)	3,900.00	3,900.00	1,500.00	38.46
101-257-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	176.98	17.70
101-257-730.000	Postage	3,500.00	3,500.00	0.00	0.00
101-257-800.000	Contract Services	3,500.00	3,500.00	0.00	0.00
101-257-801.000	Professional Services	9,500.00	9,500.00	3,650.00	38.42
101-257-808.000	Board Of Review	1,200.00	1,200.00	200.00	16.67
101-257-864.000	Conference-Workshop	2,500.00	2,500.00	2,131.77	85.27
101-257-903.000	Legal Notices	500.00	500.00	0.00	0.00
<b>Total Dept 257-ASSESSOR</b>		<b>168,200.00</b>	<b>168,200.00</b>	<b>76,319.92</b>	<b>45.37</b>
<b>Dept 261-COMMUNITY &amp; GOVERNMENTAL AFFAIRS</b>					
101-261-702.000	Salaries	88,000.00	88,000.00	40,615.44	46.15
101-261-702.100	Salaries Allocated To Cdbg	(23,683.00)	(23,683.00)	0.00	0.00
101-261-715.000	Social Security (FICA)	6,800.00	6,800.00	3,107.08	45.69
101-261-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	366.45	40.72
101-261-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	243.65	60.91
101-261-728.000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00
101-261-740.000	Operating Supplies	1,500.00	1,500.00	0.00	0.00
101-261-864.000	Conference-Workshop	5,000.00	5,000.00	109.04	2.18
101-261-947.101	Community Events	3,500.00	3,500.00	471.15	13.46
<b>Total Dept 261-COMMUNITY &amp; GOVERNMENTAL AFFAIRS</b>		<b>82,917.00</b>	<b>82,917.00</b>	<b>44,912.81</b>	<b>54.17</b>
<b>Dept 262-ELECTIONS</b>					
101-262-702.000	Salaries	30,000.00	30,000.00	14,121.69	47.07
101-262-710.000	Overtime	0.00	0.00	160.01	100.00
101-262-715.000	Social Security (FICA)	2,300.00	2,300.00	94.16	4.09
101-262-728.000	OFFICE SUPPLIES	500.00	500.00	146.96	29.39
101-262-730.000	Postage	500.00	500.00	32.60	6.52
101-262-800.000	Contract Services	3,500.00	3,500.00	3,074.79	87.85
101-262-801.000	Professional Services	20,000.00	20,000.00	9,398.62	46.99
101-262-903.000	Legal Notices	6,000.00	6,000.00	3,700.00	61.67
101-262-904.000	Printing	5,000.00	5,000.00	791.12	15.82
101-262-946.000	Equipment Rental	1,000.00	1,000.00	799.80	79.98
101-262-970.000	CAPITAL OUTLAYS > \$5,000	3,500.00	3,500.00	0.00	0.00

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 101 - General Fund Expenditures					
Total Dept 262-ELECTIONS		72,300.00	72,300.00	32,319.75	44.70
Dept 264-GENERAL ADMINISTRATION					
101-264-718.000	Retirement-MERS (Active)	0.00	0.00	6,985.00	100.00
101-264-728.000	OFFICE SUPPLIES	2,000.00	2,000.00	1,860.00	93.00
101-264-801.000	Professional Services	60,000.00	60,000.00	53,032.95	88.39
101-264-835.000	Workmen's Compensation	120,000.00	120,000.00	67,666.91	56.39
101-264-844.000	Unemployment Compensation	15,000.00	15,000.00	6,647.93	44.32
101-264-910.000	City Insurances	235,000.00	235,000.00	220,376.73	93.78
101-264-915.000	Fines and Fees	4,000.00	4,000.00	5,569.78	139.24
101-264-961.302	Gen Obligation Expense	186,900.00	186,900.00	177,150.00	94.78
101-264-961.303	MI DEPT TREAS- EMERGENCY LOAN	232,500.00	232,500.00	0.00	0.00
101-264-980.000	Miscellaneous	0.00	0.00	2,783.02	100.00
Total Dept 264-GENERAL ADMINISTRATION		855,400.00	855,400.00	542,072.32	63.37
Dept 265-BUILDING & GROUNDS					
101-265-702.000	Salaries	25,000.00	25,000.00	28,255.79	113.02
101-265-710.000	Overtime	2,400.00	2,400.00	344.07	14.34
101-265-715.000	Social Security (Fica)	2,000.00	2,000.00	2,983.56	149.18
101-265-716.000	INSURANCES-DENTAL (FT DEARBORN)	0.00	0.00	73.29	100.00
101-265-740.000	Operating Supplies	15,000.00	15,000.00	2,502.59	16.68
101-265-751.001	FUEL	500.00	500.00	0.00	0.00
101-265-776.000	Building Maintenance	85,000.00	85,000.00	121,472.21	142.91
101-265-776.050	PARKING METER MAINTENANCE	20,000.00	20,000.00	15,769.65	78.85
101-265-800.000	CONTRACT SERVICES	5,000.00	5,000.00	462.01	9.24
101-265-801.000	Professional Services	0.00	0.00	1,246.71	100.00
101-265-824.100	Sanitation - Other	0.00	0.00	2,664.00	100.00
101-265-921.000	UTILITIES - ELECTRIC	60,000.00	60,000.00	28,906.67	48.18
101-265-922.000	UTILITIES - TELEPHONE, INTERNET ETC	65,000.00	65,000.00	53,509.07	82.32
101-265-923.000	Heating	40,000.00	40,000.00	4,479.63	11.20
101-265-926.000	Street Lighting	325,000.00	325,000.00	137,475.21	42.30
101-265-981.000	Parks Maintenance	20,000.00	20,000.00	5,695.33	28.48
Total Dept 265-BUILDING & GROUNDS		664,900.00	664,900.00	405,839.79	61.04
Dept 266-LEGAL					
101-266-801.000	Professional Services	400,000.00	400,000.00	120,326.63	30.08
101-266-855.000	Lawsuit Settlements	100,000.00	100,000.00	20,000.00	20.00
Total Dept 266-LEGAL		500,000.00	500,000.00	140,326.63	28.07
Dept 270-HUMAN RESOURCES					
101-270-702.000	Salaries	70,000.00	70,000.00	3,461.54	4.95
101-270-715.000	Social Security (FICA)	5,400.00	5,400.00	264.81	4.90
101-270-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	22.36	7.45
101-270-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	0.00	0.00
101-270-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	0.00	0.00
101-270-728.000	OFFICE SUPPLIES	500.00	500.00	225.56	45.11
101-270-801.000	Professional Services	3,200.00	3,200.00	38,884.38	1,215.14
101-270-803.000	Training	3,000.00	3,000.00	0.00	0.00
101-270-864.000	Conference-Workshop	3,000.00	3,000.00	149.00	4.97
Total Dept 270-HUMAN RESOURCES		90,600.00	90,600.00	43,007.65	47.47
Dept 274-RETIREE COSTS					
101-274-716.000	INSURANCES-DENTAL (FT DEARBORN)	75,200.00	75,200.00	34,021.93	45.24
101-274-716.100	Insurance - Healthcare (Bcbs)	1,292,100.00	1,292,100.00	564,241.58	43.67
101-274-716.400	INSURANCE - LIFE (FT DEARBORN)	3,200.00	3,200.00	1,047.56	32.74
101-274-719.100	RETIREE CONTRIBUTION - MERS	1,529,900.00	1,529,900.00	630,455.00	41.21
Total Dept 274-RETIREE COSTS		2,900,400.00	2,900,400.00	1,229,766.07	42.40
Dept 301-POLICE DEPARTMENT					
101-301-702.000	Salaries	1,932,400.00	1,932,400.00	855,607.33	44.28
101-301-709.000	Holiday Pay	77,200.00	77,200.00	15,739.74	20.39
101-301-710.000	Overtime	130,000.00	130,000.00	130,264.14	100.20
101-301-710.100	Traffic Overtime	100,000.00	100,000.00	52,987.15	52.99
101-301-710.300	OVERTIME - SPECIAL EVENT (REIMB)	0.00	0.00	4,566.09	100.00
101-301-712.000	Court Time	14,200.00	14,200.00	5,990.06	42.18

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
101-301-715.000	Social Security (FICA)	31,500.00	31,500.00	21,656.02	68.75
101-301-716.000	INSURANCES-DENTAL (FT DEARBORN)	16,500.00	16,500.00	8,289.40	50.24
101-301-716.100	Insurance - Healthcare (Bcbs)	230,500.00	230,500.00	96,161.38	41.72
101-301-716.400	INSURANCE - LIFE (FT DEARBORN)	8,000.00	8,000.00	5,803.47	72.54
101-301-718.000	Retirement-MERS (Active)	1,009,800.00	1,009,800.00	428,373.40	42.42
101-301-728.000	OFFICE SUPPLIES	3,500.00	3,500.00	1,052.97	30.08
101-301-740.000	Operating Supplies	7,000.00	7,000.00	1,852.04	26.46
101-301-745.000	Gun Allowance	15,000.00	15,000.00	7,000.00	46.67
101-301-750.000	Prisoner Meals	3,000.00	3,000.00	1,266.00	42.20
101-301-751.001	FUEL	35,000.00	35,000.00	11,754.72	33.58
101-301-751.002	Vehicle Maintenance	25,000.00	25,000.00	26,777.57	107.11
101-301-778.000	Equipment Maintenance	1,500.00	1,500.00	0.00	0.00
101-301-800.000	Contract Services	7,500.00	7,500.00	4,767.25	63.56
101-301-800.500	PRISONER LODGING	100,000.00	100,000.00	26,285.00	26.29
101-301-801.000	Professional Services	25,000.00	25,000.00	45,912.17	183.65
101-301-803.000	Training	10,000.00	10,000.00	5,181.00	51.81
101-301-864.000	Conference-Workshop	3,000.00	3,000.00	1,632.80	54.43
101-301-903.000	Legal Notices	2,500.00	2,500.00	675.20	27.01
101-301-922.000	UTILITIES - TELEPHONE, INTERNET	2,000.00	2,000.00	2,346.45	117.32
Total Dept 301-POLICE DEPARTMENT		3,790,100.00	3,790,100.00	1,761,941.35	46.49
Dept 303-AUTO THEFT					
101-303-702.000	Salaries	58,000.00	58,000.00	14,764.54	25.46
101-303-709.000	Holiday Pay	0.00	0.00	421.84	100.00
101-303-710.000	Overtime	15,000.00	15,000.00	10,638.41	70.92
101-303-712.000	Court Time	1,000.00	1,000.00	0.00	0.00
101-303-715.000	Social Security (FICA)	1,100.00	1,100.00	359.45	32.68
101-303-716.000	INSURANCES-DENTAL (FT DEARBORN)	900.00	900.00	219.87	24.43
101-303-716.100	Insurance - Healthcare (Bcbs)	12,600.00	12,600.00	3,003.45	23.84
101-303-716.400	INSURANCE - LIFE (FT DEARBORN)	400.00	400.00	113.36	28.34
101-303-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00
101-303-740.000	Operating Supplies	1,000.00	1,000.00	0.00	0.00
101-303-745.000	Gun Allowance	500.00	500.00	0.00	0.00
101-303-751.001	FUEL	3,000.00	3,000.00	378.60	12.62
101-303-751.002	Vehicle Maintenance	2,500.00	2,500.00	0.00	0.00
101-303-922.100	UTILITIES - MOBILE PHONES	600.00	600.00	93.82	15.64
Total Dept 303-AUTO THEFT		97,600.00	97,600.00	29,993.34	30.73
Dept 336-FIRE DEPARTMENT					
101-336-702.000	Salaries	1,680,000.00	1,680,000.00	874,533.53	52.06
101-336-703.000	COMPENSATED ABSENCES PAYOUT	10,000.00	10,000.00	5,195.00	51.95
101-336-709.000	Holiday Pay	36,000.00	36,000.00	14,239.01	39.55
101-336-710.000	Overtime	45,000.00	45,000.00	43,611.59	96.91
101-336-715.000	Social Security (FICA)	25,000.00	25,000.00	13,443.07	53.77
101-336-716.000	INSURANCES-DENTAL (FT DEARBORN)	13,000.00	13,000.00	6,608.31	50.83
101-336-716.100	Insurance - Healthcare (Bcbs)	220,000.00	220,000.00	73,255.48	33.30
101-336-716.400	INSURANCE - LIFE (FT DEARBORN)	13,000.00	13,000.00	4,229.90	32.54
101-336-718.000	Retirement-MERS (Active)	1,029,300.00	1,029,300.00	434,020.08	42.17
101-336-722.000	Sick & Severance	65,000.00	65,000.00	2,116.56	3.26
101-336-728.000	OFFICE SUPPLIES	500.00	500.00	425.37	85.07
101-336-740.000	Operating Supplies	10,000.00	10,000.00	5,078.25	50.78
101-336-744.000	CLOTHING ALLOWANCE	21,000.00	21,000.00	9,375.00	44.64
101-336-751.001	FUEL	20,000.00	20,000.00	3,807.69	19.04
101-336-778.000	Equipment Maintenance	20,000.00	20,000.00	22,946.61	114.73
101-336-781.000	Repair Parts	0.00	0.00	957.12	100.00
101-336-801.000	Professional Services	5,000.00	5,000.00	500.00	10.00
101-336-802.001	Testing Fees	2,000.00	2,000.00	572.00	28.60
101-336-803.000	Training	3,500.00	3,500.00	2,462.00	70.34
101-336-864.000	Conference-Workshop	3,000.00	3,000.00	579.60	19.32
101-336-922.000	UTILITIES - TELEPHONE, INTERNET ETC	1,000.00	1,000.00	1,269.07	126.91
101-336-970.000	CAPITAL OUTLAYS > \$5,000	0.00	0.00	54,278.28	100.00
101-336-970.001	CAPITAL OUTLAY \$5,000 OR LESS	0.00	0.00	7,504.00	100.00
Total Dept 336-FIRE DEPARTMENT		3,222,300.00	3,222,300.00	1,581,007.52	49.06
Dept 528-Sanitation Services					
101-528-824.000	Sanitation - Rizzo	750,000.00	750,000.00	297,916.65	39.72
101-528-824.100	Sanitation - Other	5,000.00	5,000.00	7,905.20	158.10
Total Dept 528-Sanitation Services		755,000.00	755,000.00	305,821.85	40.51

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 101 - General Fund					
Expenditures					
Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT					
101-721-702.000	Salaries	49,500.00	49,500.00	25,417.73	51.35
101-721-710.000	Overtime	500.00	500.00	105.75	21.15
101-721-715.000	Social Security (FICA)	3,900.00	3,900.00	1,915.41	49.11
101-721-716.000	INSURANCES-DENTAL (FT DEARBORN)	300.00	300.00	185.09	61.70
101-721-716.100	Insurance - Healthcare (Bcbs)	4,900.00	4,900.00	1,925.30	39.29
101-721-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	135.50	67.75
101-721-728.000	OFFICE SUPPLIES	500.00	500.00	4,588.51	917.70
101-721-776.001	Park Maintenance	0.00	0.00	95.36	100.00
101-721-801.000	Professional Services	300,000.00	300,000.00	153,444.90	51.15
101-721-864.000	Conference-Workshop	0.00	0.00	1,145.00	100.00
101-721-903.000	Legal Notices	3,000.00	3,000.00	2,331.00	77.70
101-721-958.000	Membership Dues	0.00	0.00	220.00	100.00
Total Dept 721-COMMUNITY & ECONOMIC DEVELOPMENT		362,800.00	362,800.00	191,509.55	52.79
TOTAL EXPENDITURES		15,446,252.00	15,471,252.00	7,297,063.71	47.17
Fund 101 - General Fund:					
TOTAL REVENUES		14,510,154.00	15,460,154.00	7,325,056.84	47.38
TOTAL EXPENDITURES		15,446,252.00	15,471,252.00	7,297,063.71	47.17
NET OF REVENUES & EXPENDITURES		(936,098.00)	(11,098.00)	27,993.13	252.24

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 202 - Mvh Major Street Fund					
Revenues					
Dept 000-GENERAL					
202-000-546.100	STATE GRANTS - ACT 51 MTF	940,000.00	940,000.00	311,731.65	33.16
202-000-546.200	STATE GRANTS - ACT 51 LRP	30,000.00	30,000.00	10,105.84	33.69
Total Dept 000-GENERAL		970,000.00	970,000.00	321,837.49	33.18
TOTAL REVENUES		970,000.00	970,000.00	321,837.49	33.18
Expenditures					
Dept 222-MAJOR STREETS					
202-222-702.000	SALARIES	180,000.00	180,000.00	26,196.30	14.55
202-222-710.000	Overtime	10,000.00	10,000.00	0.00	0.00
202-222-715.000	Social Security (FICA)	15,000.00	15,000.00	2,480.27	16.54
202-222-716.000	INSURANCES-DENTAL (FT DEARBORN)	1,000.00	1,000.00	366.45	36.65
202-222-716.100	Insurance - Healthcare (Bcbs)	22,000.00	22,000.00	5,030.75	22.87
202-222-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	395.90	39.59
202-222-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	4,182.14	41.82
202-222-776.002	Routine Maint. Streets	150,000.00	150,000.00	105,412.62	70.28
202-222-776.004	Traffic Services	10,000.00	10,000.00	4,392.17	43.92
202-222-776.005	Winter Maintenance	180,000.00	180,000.00	150,857.87	83.81
202-222-800.001	Administration	90,000.00	90,000.00	5,906.96	6.56
202-222-970.000	CAPITAL OUTLAYS > \$5,000	785,000.00	785,000.00	683,383.17	87.06
202-222-970.200	Engineering	0.00	0.00	11,168.11	100.00
202-222-970.300	Nonmotorized Improvements	25,000.00	25,000.00	23,333.73	93.33
Total Dept 222-MAJOR STREETS		1,479,000.00	1,479,000.00	1,023,106.44	69.18
Dept 999-Operating Transfers Out					
202-999-999.203	Operating Transfer Out - Fund 203	100,000.00	100,000.00	0.00	0.00
Total Dept 999-Operating Transfers Out		100,000.00	100,000.00	0.00	0.00
TOTAL EXPENDITURES		1,579,000.00	1,579,000.00	1,023,106.44	64.79
Fund 202 - Mvh Major Street Fund:					
TOTAL REVENUES		970,000.00	970,000.00	321,837.49	33.18
TOTAL EXPENDITURES		1,579,000.00	1,579,000.00	1,023,106.44	64.79
NET OF REVENUES & EXPENDITURES		(609,000.00)	(609,000.00)	(701,268.95)	115.15

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE 12/31/2016 (ABNORMAL)	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET		
Fund 203 - Mvh Local Street Fund					
Revenues					
Dept 000-GENERAL					
203-000-546.100	STATE GRANTS - ACT 51 MTF	280,000.00	280,000.00	95,761.44	34.20
203-000-546.300	STATE GRANTS - ACT 51 LRP	10,000.00	10,000.00	3,104.44	31.04
203-000-699.202	Operating Transfer In - Fund 202	100,000.00	100,000.00	0.00	0.00
Total Dept 000-GENERAL		390,000.00	390,000.00	98,865.88	25.35
TOTAL REVENUES		390,000.00	390,000.00	98,865.88	25.35
Expenditures					
Dept 203-LOCAL STREETS					
203-203-702.000	Salaries	24,000.00	24,000.00	13,676.69	56.99
203-203-715.000	Social Security (FICA)	2,000.00	2,000.00	1,809.31	90.47
203-203-751.002	VEHICLE MAINTENANCE	10,000.00	10,000.00	3,231.55	32.32
203-203-776.002	Routine Maint. Streets	140,000.00	140,000.00	70,819.31	50.59
203-203-776.004	Traffic Services	10,000.00	10,000.00	2,686.72	26.87
203-203-776.005	Winter Maintenance	0.00	0.00	2,355.68	100.00
203-203-800.001	Administration	28,000.00	28,000.00	75.50	0.27
203-203-970.000	CAPITAL OUTLAYS > \$5,000	440,000.00	440,000.00	36,322.28	8.26
203-203-970.200	Engineering	0.00	0.00	495.00	100.00
203-203-970.300	Nonmotorized Improvements	25,000.00	25,000.00	8,311.14	33.24
Total Dept 203-LOCAL STREETS		679,000.00	679,000.00	139,783.18	20.59
TOTAL EXPENDITURES		679,000.00	679,000.00	139,783.18	20.59
Fund 203 - Mvh Local Street Fund:					
TOTAL REVENUES		390,000.00	390,000.00	98,865.88	25.35
TOTAL EXPENDITURES		679,000.00	679,000.00	139,783.18	20.59
NET OF REVENUES & EXPENDITURES		(289,000.00)	(289,000.00)	(40,917.30)	14.16



GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 (ABNORMAL)	% BDGT USED
Fund 225 - Building Fund					
Revenues					
Dept 000-GENERAL					
225-000-658.000	Fines & Forf Dist Court	100,000.00	100,000.00	30,712.44	30.71
Total Dept 000-GENERAL		100,000.00	100,000.00	30,712.44	30.71
TOTAL REVENUES		100,000.00	100,000.00	30,712.44	30.71
Expenditures					
Dept 225-BUILDING					
225-225-776.000	BUILDING EXPENDITURES	50,000.00	50,000.00	18,724.50	37.45
Total Dept 225-BUILDING		50,000.00	50,000.00	18,724.50	37.45
TOTAL EXPENDITURES		50,000.00	50,000.00	18,724.50	37.45
Fund 225 - Building Fund:					
TOTAL REVENUES		100,000.00	100,000.00	30,712.44	30.71
TOTAL EXPENDITURES		50,000.00	50,000.00	18,724.50	37.45
NET OF REVENUES & EXPENDITURES		50,000.00	50,000.00	11,987.94	23.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF HAMTRAMCK  
 PERIOD ENDING 12/31/2016  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17	2016-17	YTD BALANCE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 244 - DOWNTOWN DEVELOPMENT AUTH					
Revenues					
Dept 000-GENERAL					
244-000-403.000	Current Tax Collections	40,000.00	40,000.00	11,205.31	28.01
244-000-675.900	CONTRIBUTIONS - DDA	5,000.00	5,000.00	10,000.00	200.00
Total Dept 000-GENERAL		45,000.00	45,000.00	21,205.31	47.12
TOTAL REVENUES		45,000.00	45,000.00	21,205.31	47.12
Expenditures					
Dept 244-DDA					
244-244-881.000	Special Projects	45,000.00	45,000.00	7,305.76	16.24
Total Dept 244-DDA		45,000.00	45,000.00	7,305.76	16.24
TOTAL EXPENDITURES		45,000.00	45,000.00	7,305.76	16.24
Fund 244 - DOWNTOWN DEVELOPMENT AUTH:					
TOTAL REVENUES		45,000.00	45,000.00	21,205.31	47.12
TOTAL EXPENDITURES		45,000.00	45,000.00	7,305.76	16.24
NET OF REVENUES & EXPENDITURES		0.00	0.00	13,899.55	100.00

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 264 - 911 Emergency					
Revenues					
Dept 000-GENERAL					
264-000-539.000	ST OGF MI - 911 FEES	0.00	0.00	466.00	100.00
264-000-540.001	CITY OF DETROIT - 911 FEES	120,000.00	120,000.00	0.00	0.00
Total Dept 000-GENERAL		120,000.00	120,000.00	466.00	0.39
TOTAL REVENUES		120,000.00	120,000.00	466.00	0.39
Expenditures					
Dept 264-GENERAL ADMINISTRATION					
264-264-702.000	Salaries	86,000.00	86,000.00	40,342.10	46.91
264-264-710.000	Overtime	10,000.00	10,000.00	12,217.78	122.18
264-264-715.000	Social Security (FICA)	7,400.00	7,400.00	4,020.84	54.34
264-264-740.000	Operating Supplies	1,500.00	1,500.00	0.00	0.00
264-264-778.000	Equipment Maintenance	7,000.00	7,000.00	780.00	11.14
264-264-800.000	Contract Services	2,500.00	2,500.00	1,582.06	63.28
264-264-801.000	Professional Services	3,500.00	3,500.00	260.00	7.43
264-264-801.600	CLEMIS Maintenance	43,000.00	43,000.00	8,340.57	19.40
264-264-802.001	Testing Fees	1,000.00	1,000.00	135.00	13.50
264-264-803.002	FIRE DEPT EXPENSES	10,000.00	10,000.00	1,965.00	19.65
Total Dept 264-GENERAL ADMINISTRATION		171,900.00	171,900.00	69,643.35	40.51
TOTAL EXPENDITURES		171,900.00	171,900.00	69,643.35	40.51
Fund 264 - 911 Emergency:					
TOTAL REVENUES		120,000.00	120,000.00	466.00	0.39
TOTAL EXPENDITURES		171,900.00	171,900.00	69,643.35	40.51
NET OF REVENUES & EXPENDITURES		(51,900.00)	(51,900.00)	(69,177.35)	133.29

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 266 - DRUG LAW ENF. ACT 265 - STATE					
Revenues					
Dept 000-GENERAL					
266-000-656.100	STATE DRUG FORFEITURES	225,000.00	225,000.00	521,202.00	231.65
Total Dept 000-GENERAL		225,000.00	225,000.00	521,202.00	231.65
TOTAL REVENUES		225,000.00	225,000.00	521,202.00	231.65
Expenditures					
Dept 367-Drug Forfeiture - State Expenditures					
266-367-702.000	Salaries	54,000.00	54,000.00	28,148.21	52.13
266-367-709.000	Holiday Pay	0.00	0.00	632.76	100.00
266-367-710.000	Overtime	35,000.00	35,000.00	13,054.69	37.30
266-367-712.000	COURT TIME	1,000.00	1,000.00	0.00	0.00
266-367-715.000	Social Security (FICA)	1,300.00	1,300.00	586.27	45.10
266-367-716.000	INSURANCES-DENTAL (FT DEARBORN)	600.00	600.00	439.74	73.29
266-367-716.100	INSURANCE - HEALTHCARE (BCBS)	12,600.00	12,600.00	5,005.75	39.73
266-367-716.400	INSURANCE - LIFE (FT DEARBORN)	300.00	300.00	(50.44)	(16.81)
266-367-724.005	BULLET PROOF VESTS	19,000.00	19,000.00	0.00	0.00
266-367-728.000	OFFICE SUPPLIES	2,500.00	2,500.00	411.33	16.45
266-367-740.000	Operating Supplies	2,500.00	2,500.00	0.00	0.00
266-367-745.000	Gun Allowance	500.00	500.00	0.00	0.00
266-367-751.001	FUEL	5,000.00	5,000.00	2,169.72	43.39
266-367-751.002	Vehicle Maintenance	5,000.00	5,000.00	4,475.00	89.50
266-367-776.000	Building Maintenance	4,000.00	4,000.00	228.50	5.71
266-367-800.000	Contract Services	4,500.00	4,500.00	216.00	4.80
266-367-801.700	DUES & SUBSCRIPTIONS	1,500.00	1,500.00	0.00	0.00
266-367-803.000	Training	5,000.00	5,000.00	739.52	14.79
266-367-809.100	RESERVE POLICE	3,500.00	3,500.00	0.00	0.00
266-367-809.200	K-9 UNIT	10,000.00	10,000.00	4,307.42	43.07
266-367-810.000	ASSET SHARIING	0.00	0.00	534,685.37	100.00
266-367-921.000	UTILITIES - ELECTRIC	1,000.00	1,000.00	92.61	9.26
266-367-922.100	UTILITIES - MOBILE PHONES	1,000.00	1,000.00	175.50	17.55
266-367-923.000	Heating	1,200.00	1,200.00	544.87	45.41
266-367-946.100	BUILDING RENTAL	13,200.00	13,200.00	0.00	0.00
266-367-980.000	MISCELLANEOUS	17,000.00	17,000.00	24,136.73	141.98
Total Dept 367-Drug Forfeiture - State Expenditures		201,200.00	201,200.00	619,999.55	308.15
TOTAL EXPENDITURES		201,200.00	201,200.00	619,999.55	308.15
Fund 266 - DRUG LAW ENF. ACT 265 - STATE:					
TOTAL REVENUES		225,000.00	225,000.00	521,202.00	231.65
TOTAL EXPENDITURES		201,200.00	201,200.00	619,999.55	308.15
NET OF REVENUES & EXPENDITURES		23,800.00	23,800.00	(98,797.55)	415.12

REVENUE AND EXPENDITURE REPORT FOR CITY OF HAMTRAMCK  
 PERIOD ENDING 12/31/2016  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 (ABNORMAL)	% BDGT USED
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL					
Revenues					
Dept 000-GENERAL					
267-000-656.300	FED DRUG DEA	50,000.00	50,000.00	2,596.61	5.19
Total Dept 000-GENERAL		50,000.00	50,000.00	2,596.61	5.19
TOTAL REVENUES		50,000.00	50,000.00	2,596.61	5.19
Expenditures					
Dept 267-Drug Forfeiture - Federal Expenditures					
267-267-710.000	Overtime	0.00	0.00	80.68	100.00
267-267-715.000	Social Security (FICA)	0.00	0.00	1.12	100.00
267-267-803.000	Training	3,500.00	3,500.00	0.00	0.00
Total Dept 267-Drug Forfeiture - Federal Expenditures		3,500.00	3,500.00	81.80	2.34
TOTAL EXPENDITURES		3,500.00	3,500.00	81.80	2.34
Fund 267 - DRUG LAW ENF. ACT 265 - FEDERAL:					
TOTAL REVENUES		50,000.00	50,000.00	2,596.61	5.19
TOTAL EXPENDITURES		3,500.00	3,500.00	81.80	2.34
NET OF REVENUES & EXPENDITURES		46,500.00	46,500.00	2,514.81	5.41

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BGD USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (NORMAL (ABNORMAL))	
Fund 268 - Library Fund					
Revenues					
Dept 000-GENERAL					
268-000-403.000	Property Taxes - Library	320,000.00	320,000.00	243,679.80	76.15
268-000-501.000	Grant Income	4,500.00	4,500.00	0.00	0.00
268-000-502.000	State Aide	11,000.00	11,000.00	0.00	0.00
268-000-503.000	Penal Fines	18,000.00	18,000.00	7,430.83	41.28
268-000-675.000	Contributions & Donations	10,000.00	10,000.00	30,282.68	302.83
268-000-676.000	NON RESIDENT LIBRARY CARD FEES	500.00	500.00	0.00	0.00
268-000-677.000	E-RATE FEDERAL REIMBURSEMENTS	7,875.00	7,875.00	0.00	0.00
Total Dept 000-GENERAL		371,875.00	371,875.00	281,393.31	75.67
TOTAL REVENUES		371,875.00	371,875.00	281,393.31	75.67
Expenditures					
Dept 738-Library					
268-738-702.000	Salaries	190,000.00	190,000.00	97,961.68	51.56
268-738-715.000	Social Security (Fica)	14,000.00	14,000.00	7,268.16	51.92
268-738-716.000	INSURANCES-DENTAL (FT DEARBORN)	700.00	700.00	409.56	58.51
268-738-716.100	Insurance - Healthcare (Bcbs)	14,500.00	14,500.00	6,353.45	43.82
268-738-716.300	Insurance - Prescription (Pharmacare)	400.00	400.00	0.00	0.00
268-738-716.400	INSURANCE - LIFE (FT DEARBORN)	200.00	200.00	373.40	186.70
268-738-718.000	Retirement-MERS (Active)	0.00	0.00	5,434.16	100.00
268-738-721.000	Longevity	10,000.00	10,000.00	0.00	0.00
268-738-728.000	OFFICE SUPPLIES	4,000.00	4,000.00	1,495.92	37.40
268-738-740.000	Operating Supplies	4,000.00	4,000.00	0.00	0.00
268-738-776.000	Building Maintenance	20,000.00	20,000.00	7,501.66	37.51
268-738-800.000	Contract Services	10,000.00	10,000.00	4,920.00	49.20
268-738-800.001	Administration	12,000.00	12,000.00	0.00	0.00
268-738-801.000	Professional Services	9,625.00	9,625.00	67.50	0.70
268-738-801.003	PROFL SERV - LIBRARY NETWORK	39,750.00	39,750.00	22,133.90	55.68
268-738-802.200	Education Reimbursement	1,000.00	1,000.00	0.00	0.00
268-738-903.000	Legal Notices	1,000.00	1,000.00	0.00	0.00
268-738-904.000	Printing	1,000.00	1,000.00	0.00	0.00
268-738-921.000	UTILITIES - ELECTRIC	12,000.00	12,000.00	6,134.64	51.12
268-738-922.000	UTILITIES - TELEPHONE	700.00	700.00	840.84	120.12
268-738-923.000	Heating	5,000.00	5,000.00	746.58	14.93
268-738-946.000	Equipment Rental	1,000.00	1,000.00	0.00	0.00
268-738-957.000	Books	14,000.00	14,000.00	7,225.50	51.61
268-738-957.100	Programs & Activities	2,500.00	2,500.00	642.50	25.70
268-738-970.000	CAPITAL OUTLAYS > \$5,000	2,500.00	2,500.00	0.00	0.00
268-738-980.000	Miscellaneous	2,000.00	2,000.00	0.00	0.00
Total Dept 738-Library		371,875.00	371,875.00	169,509.45	45.58
TOTAL EXPENDITURES		371,875.00	371,875.00	169,509.45	45.58
Fund 268 - Library Fund:					
TOTAL REVENUES		371,875.00	371,875.00	281,393.31	75.67
TOTAL EXPENDITURES		371,875.00	371,875.00	169,509.45	45.58
NET OF REVENUES & EXPENDITURES		0.00	0.00	111,883.86	100.00

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ABNORMAL)	
Fund 275 - Comm Develop Block Grant					
Revenues					
Dept 000-GENERAL					
275-000-501.000	GRANT INCOME	0.00	0.00	86,162.24	100.00
275-000-501.013	GRANT INCOME - PROGRAM YR 2015	130,000.00	130,000.00	0.00	0.00
275-000-501.014	GRANT INCOME - PROGRAM YR 2016	201,300.00	201,300.00	0.00	0.00
Total Dept 000-GENERAL		331,300.00	331,300.00	86,162.24	26.01
TOTAL REVENUES		331,300.00	331,300.00	86,162.24	26.01
Expenditures					
Dept 275-Cdbg					
275-275-800.001	Administration	23,682.00	23,682.00	0.00	0.00
275-275-805.000	Prof Serv - Code Enforcement	90,000.00	90,000.00	14,957.77	16.62
275-275-931.000	Housing Rehabilitation	33,140.00	33,140.00	185.00	0.56
275-275-932.100	COMMERCIAL/INDUSTRIAL REHAB	15,000.00	15,000.00	0.00	0.00
275-275-953.001	Clean Up Program	0.00	0.00	1,804.07	100.00
275-275-980.200	Parks & Recreation	85,000.00	85,000.00	931.38	1.10
Total Dept 275-Cdbg		246,822.00	246,822.00	17,878.22	7.24
TOTAL EXPENDITURES		246,822.00	246,822.00	17,878.22	7.24
Fund 275 - Comm Develop Block Grant:					
TOTAL REVENUES		331,300.00	331,300.00	86,162.24	26.01
TOTAL EXPENDITURES		246,822.00	246,822.00	17,878.22	7.24
NET OF REVENUES & EXPENDITURES		84,478.00	84,478.00	68,284.02	80.83

REVENUE AND EXPENDITURE REPORT FOR CITY OF HAMTRAMCK  
 PERIOD ENDING 12/31/2016  
 % Fiscal Year Completed: 50.41

GL NUMBER	DESCRIPTION	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 12/31/2016 (ABNORMAL)	% BDGT USED
Fund 280 - POLICE TRAINING P.A.302					
Revenues					
Dept 000-GENERAL					
280-000-502.000	State Aid	6,300.00	6,300.00	3,169.75	50.31
Total Dept 000-GENERAL		6,300.00	6,300.00	3,169.75	50.31
TOTAL REVENUES		6,300.00	6,300.00	3,169.75	50.31
Expenditures					
Dept 280-POLICE TRAINING					
280-280-701.000	Expenditures	6,300.00	6,300.00	0.00	0.00
Total Dept 280-POLICE TRAINING		6,300.00	6,300.00	0.00	0.00
TOTAL EXPENDITURES		6,300.00	6,300.00	0.00	0.00
Fund 280 - POLICE TRAINING P.A.302:					
TOTAL REVENUES		6,300.00	6,300.00	3,169.75	50.31
TOTAL EXPENDITURES		6,300.00	6,300.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,169.75	100.00



GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE	% BDGT USED
		ORIGINAL BUDGET	2016-17 AMENDED BUDGET	12/31/2016 (ORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND					
Revenues					
Dept 000-GENERAL					
592-000-445.000	Pen & Int On Water/Sewer	50,000.00	50,000.00	51,242.71	102.49
592-000-620.000	WATER USAGE CHARGES	2,294,000.00	2,294,000.00	1,094,178.60	47.70
592-000-620.600	FIRE LINE CHARGES	0.00	0.00	1,470.00	100.00
592-000-621.000	SEWER USAGE CHARGES	4,132,000.00	4,132,000.00	1,969,234.53	47.66
592-000-621.050	POLLUTANT SURCHARGE	84,800.00	84,800.00	20,476.84	24.15
592-000-621.100	IND WASTE CONTROL PRE TREATMENT CHARGES	180,000.00	180,000.00	105,094.27	58.39
592-000-622.000	DPS MATERIAL & C/S COST RECOVERY	0.00	0.00	4,242.62	100.00
592-000-626.000	Charges (Water Fund)	0.00	0.00	30.98	100.00
592-000-651.001	CAPITAL IMPROVEMENT FEE - SEWER	0.00	0.00	394,846.80	100.00
592-000-656.000	DPS STAFF SERVICE FEE INCOME	0.00	0.00	48,910.00	100.00
592-000-658.000	FINES TAMPERING, ETC	0.00	0.00	500.00	100.00
592-000-694.000	Misc Others	0.00	0.00	713.50	100.00
592-000-698.000	PROCEEDS FROM ISSUANCE OF DEBT	0.00	0.00	971,523.00	100.00
Total Dept 000-GENERAL		6,740,800.00	6,740,800.00	4,662,463.85	69.17
TOTAL REVENUES		6,740,800.00	6,740,800.00	4,662,463.85	69.17
Expenditures					
Dept 557-WATER & SEWER					
592-557-702.000	Salaries	200,000.00	200,000.00	57,649.53	28.82
592-557-710.000	Overtime	15,000.00	15,000.00	2,380.05	15.87
592-557-715.000	Social Security (Fica)	17,000.00	17,000.00	6,491.94	38.19
592-557-716.000	INSURANCES-DENTAL (FT DEARBORN)	2,000.00	2,000.00	1,139.98	57.00
592-557-716.100	Insurance - Healthcare (Bcbs)	30,000.00	30,000.00	12,583.42	41.94
592-557-716.400	INSURANCE - LIFE (FT DEARBORN)	1,000.00	1,000.00	874.01	87.40
592-557-718.000	Retirement (Mers)	100,000.00	100,000.00	0.00	0.00
592-557-728.000	OFFICE SUPPLIES	1,000.00	1,000.00	787.50	78.75
592-557-730.000	Postage	3,000.00	3,000.00	21,914.45	730.48
592-557-740.000	Operating Supplies	15,000.00	15,000.00	1,328.87	8.86
592-557-751.002	Vehicle Maintenance	10,000.00	10,000.00	7,742.20	77.42
592-557-778.000	Equipment Maintenance	2,000.00	2,000.00	1,079.09	53.95
592-557-787.000	SERVICE LINE REPAIRS	350,000.00	350,000.00	165,081.93	47.17
592-557-787.001	Sewer Repairs & Maint.	50,000.00	50,000.00	0.00	0.00
592-557-800.000	Contract Services	45,000.00	45,000.00	1,094.05	2.43
592-557-800.001	Administration	243,700.00	243,700.00	15.00	0.01
592-557-801.000	Professional Services	72,000.00	72,000.00	56,572.95	78.57
592-557-802.004	CROSS CONNECTION	30,000.00	30,000.00	8,185.00	27.28
592-557-855.000	Lawsuit Settlements	100,000.00	100,000.00	0.00	0.00
592-557-864.000	Conference-Workshop	10,000.00	10,000.00	1,858.63	18.59
592-557-922.000	UTILITIES - TELEPHONE	2,000.00	2,000.00	453.66	22.68
592-557-924.000	Water Charges	680,000.00	680,000.00	225,139.45	33.11
592-557-925.000	Sewer & Drainage	4,126,400.00	4,126,400.00	1,702,500.00	41.26
592-557-925.100	Iwc Charges	84,800.00	84,800.00	28,279.72	33.35
592-557-925.200	Sewage Surcharges	63,000.00	63,000.00	16,814.28	26.69
592-557-930.000	Interest Expense	0.00	0.00	16,574.49	100.00
592-557-970.000	CAPITAL OUTLAYS > \$5,000	400,000.00	400,000.00	111,847.55	27.96
592-557-970.001	CAPITAL OUTLAY \$5,000 OR LESS	0.00	0.00	540.87	100.00
592-557-970.200	Engineering	20,000.00	20,000.00	12,789.00	63.95
592-557-976.001	SRF PROJECT - ENGINEERING	0.00	0.00	94,255.25	100.00
592-557-976.002	SRF PROJECT - CONSTRUCTION	0.00	0.00	1,245,000.48	100.00
Total Dept 557-WATER & SEWER		6,672,900.00	6,672,900.00	3,800,973.35	56.96
TOTAL EXPENDITURES		6,672,900.00	6,672,900.00	3,800,973.35	56.96
Fund 592 - WATER & SEWER FUND:					
TOTAL REVENUES		6,740,800.00	6,740,800.00	4,662,463.85	69.17
TOTAL EXPENDITURES		6,672,900.00	6,672,900.00	3,800,973.35	56.96
NET OF REVENUES & EXPENDITURES		67,900.00	67,900.00	861,490.50	1,268.76
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS		23,860,429.00	24,810,429.00	13,355,131.72	53.83
TOTAL EXPENDITURES - ALL FUNDS		25,473,749.00	25,498,749.00	13,164,069.31	51.63
NET OF REVENUES & EXPENDITURES		(1,613,320.00)	(688,320.00)	191,062.41	27.76

CITY OF HAMTRAMCK

CASH FLOW SUMMARY FOR THE MONTH ENDING DECEMBER 31, 2016

DESCRIPTION -----

	<b>General Fund</b>	<b>Major Road</b>	<b>Local Road</b>	<b>Building Dept</b>	<b>DDA</b>	<b>911 Emergency</b>
Cash Inflows	2,097,626.65	72,860.24	22,382.09	6,488.44	1,861.29	466.00
Cash Outflows	(1,455,080.86)	(138,437.05)	(8,349.63)	(5,627.00)	(1,921.31)	(1,281.93)
Net Cash Flow	642,545.79	(65,576.81)	14,032.46	861.44	(60.02)	(815.93)
Add: Beginning Balance	4,896,678.36	2,058,285.08	1,967,904.39	424,735.60	86,477.02	154,397.84
Ending Balance	5,539,224.15	1,992,708.27	1,981,936.85	425,597.04	86,417.00	153,581.91

DESCRIPTION -----

	<b>State Drug Forfeiture</b>	<b>Federal Drug Forfeiture</b>	<b>Library</b>	<b>CDBG</b>	<b>Police Training P.A. 302</b>	<b>Water/Sewer</b>
Cash Inflows	-	-	21,587.47	86,162.24	-	721,066.67
Cash Outflows	(3,450.50)	-	(3,155.05)	(225.58)	-	(543,423.70)
Net Cash Flow	(3,450.50)	-	18,432.42	85,936.66	-	177,642.97
Add: Beginning Balance	337,681.77	71,551.79	348,673.33	(76,899.50)	19,160.96	4,327,873.49
Ending Balance	334,231.27	71,551.79	367,105.75	9,037.16	19,160.96	4,505,516.46

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: December 13, 2016**

**Subject: Request Council Approval for Expenditures**

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**Introduction:**

This agenda item is for the City Council to approve payment of expenditures.

**Overview:**

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Vehicle & Equipment Maintenances
- Equipment Rentals
- Equipment
- Road Maintenances
- Memberships & Trainings
- City & Building Maintenances
- Building Rental
- Return of Escrow & Deposit
- Employee Reimbursements
- Lawsuit Initial Imprest

**Budget Impact:**

The specific costs of these invoices are \$364,409.06 and will be run from the Fiduciary, General and Water bank accounts.

**Recommendation:**

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager

Bhama Cairns, Controller

**Attachments:**

Invoice Register Report for City of Hamtramck

12/06/2016 09:44 AM  
 User: JHANG  
 DB: HAMTRAMCK

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 12/13/2016 - 12/13/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
340651 53866	9 MILE RENT-ALL INC TRAILER TO PICKUP GATORS 203-203-970.300 203-203-970.300	11/15/2016 JHANG	12/15/2016	81.00	81.00	Open	N 11/28/2016
		TRAILER BOBCAT		75.00			
		DMG WAIVER		6.00			
H49202 53981*	AIS CONSTRUCTION EQUIPMENT CORP. 310L EP BACKHOE LOADER 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005 202-222-776.005	11/30/2016 JHANG	12/30/2016	109,999.99	109,999.99	Open	N 12/05/2016
		REAR HYDRAULIC THUMB INSTALLED		5,910.00			
		24'' DITCH CLEANING BUCKET		1,150.00			
		10' CHAIN-ON SNOW BOX		4,650.00			
		12'' DIGGING BUCKET		645.99			
		BUCKET FORKS INSTALLED		2,500.00			
		LESS STATE CONTRACT 39% DISCONT		(59,599.00)			
		EXTENDED WARRANTY 5YR/2500HR PT&H:		1,925.00			
		310L EP BACKHOE LOADER		152,818.00			
11182016 53883	ALEXIS G. KROT MILEAGE - NEW JUDGE SCHOOL 101-136-864.000	11/18/2016 JHANG	12/18/2016	96.66	96.66	Open	N 11/28/2016
		MILEAGE - NEW JUDGE SCHOOL		96.66			
11222016 53867	AMERICAN PLANNING ASSOCIATION GROUP PLANNING BOARD MEMBERSHIP FOR 101-721-864.000	11/22/2016 JHANG	12/22/2016	850.00	850.00	Open	N 11/28/2016
		APA MEMBERSHIP FOR ZBA AND PLAN COMM.		850.00			
155349 53937	AMERISOURCE INDUSTRIAL SUPPLY CO 0052000 - PRISONER TOILET PAPER 101-301-740.000	11/21/2016 JHANG	12/21/2016	84.16	84.16	Open	N 12/02/2016
		PRISONER TOILET PAPER		84.16			
46416 53966	APOLLO FIREAPPARATUS REPAIR ELECTRIC CORD REPAIR AERIAL PLATFORM 101-336-778.000	08/26/2016 JHANG	09/25/2016	7,900.00	7,900.00	Open	N 12/02/2016
		ELECTRIC CORD REPAIR AERIAL PLATFORM		7,900.00			
12012016 RAGSDALE 53986	APWA DOWNRIVER ANNUAL MEMBERSHIP REGISTRATION MARK 592-557-864.000	12/01/2016 JHANG	12/31/2016	20.00	20.00	Open	N 12/05/2016
		ANNUAL MEMBERSHIP REGISTRATION MARK RAGS		20.00			
12012016 FRIERSON 53987	APWA DOWNRIVER APW ANNUAL MEMBERSHIP REGISTRATION - 592-557-864.000	12/01/2016 JHANG	12/31/2016	20.00	20.00	Open	N 12/05/2016
		MEMBERSHIP DUES		20.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
04116611 53931	ARGUS-HAZCO SERVICES RIT PAK III 4.5 W/REGULATOR 101-336-970.000 RIT PAK	10/11/2016 JHANG	11/10/2016	3,752.00 3,752.00	3,752.00	Open	N 11/29/2016
11292016 53997	ASHRAF ALI & JEFF KRAMER RETURN OF FIRE ESCROW FUNDS PA 495 - 706-000-283.000 PA 495 REFUND 2300 WHALEN STREET	11/29/2016 JHANG	12/29/2016	23,289.00 23,289.00	23,289.00	Open	N 12/05/2016
16402 53860	BANNER SIGN COMPANY AMERICAN FLAGS - CDBG TO REIMB 275-275-980.200 2 -4 X 6 AMERICAN FLAG POLY MAX EVERLAST	11/09/2016 JHANG	12/01/2016	132.00 132.00	132.00	Open	N 11/22/2016
2073711182016 54007	BROADSPIRE - "A CRAWFORD COMPANY" INITIAL IMPREST FOR LAWSUIT 101-266-855.000 INITIAL IMPREST FOR LAWSUIT SETTLEMENTS	11/18/2016 JHANG	12/18/2016	20,000.00 20,000.00	20,000.00	Open	N 12/05/2016
11182016 53861	DETROIT CITY FOOTBALL CLUB RETURN OF DEPOSIT 101-000-255.100 RETURN OF PARK RENTAL DEPOSIT 2016	11/18/2016 JHANG	12/18/2016	2,000.00 2,000.00	2,000.00	Open	N 11/22/2016
161990 53955	DETROIT ELEVATOR COMPANY ELEVATORS MAINTENANCE - DECEMBER 101-265-776.000 ELEVATOR MAINT. DEC 2016	12/01/2016 JHANG	12/31/2016	291.00 291.00	291.00	Open	N 12/02/2016
46274 53956	DETROIT MACHINERY CENTER, INC INVOICE: #46274 / 202-222-776.005 GAS & ELECTRIC NOV 2016	11/16/2016 JHANG	12/16/2016	196.08 196.08	196.08	Open	N 12/02/2016
INV30315 53951	DORNBOS SIGN, INC NO PARKING SIGNS FOR 202-222-776.004 S-R7-11 12X18 HIP 202-222-776.004 FREIGHT	11/15/2016 JHANG	12/15/2016	254.18 237.00 17.18	254.18	Open	N 12/02/2016
INV30424 53952	DORNBOS SIGN, INC BOLTS, WRENCH, U- 202-222-776.004 WRENCH T-100 202-222-776.004 SET SCREW VR 202-222-776.004 CARR BOLT 202-222-776.004 WASHER	11/21/2016 JHANG	12/21/2016	1,474.65 21.75 37.00 28.00 12.00	1,474.65	Open	N 12/02/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	202-222-776.004	NUTS SS HEX		5.00			
	202-222-776.004	BR-12U-90X		662.50			
	202-222-776.004	BR-12-CRX		662.50			
	202-222-776.004	FREIGHT		45.90			
INV30433							
53953	DORNBOS SIGN, INC ARROW SIGN	11/21/2016 JHANG	12/21/2016	131.19	131.19	Open	N 12/02/2016
	202-222-776.004	CUSTOM CO-48X30 B/W HIP		80.14			
	202-222-776.004	S-R3-8 30X30 HIP		38.20			
	202-222-776.004	FREIGHT		12.85			
53188							
53886	FIVE STAR LANGUAGES RUSSIAN INTERP - 16-9731SM -	11/20/2016 JHANG	12/20/2016	199.20	199.20	Open	N 11/28/2016
	101-136-801.200	RUSSIAN INTERP 11/18/16		160.00			
	101-136-801.200	MILEAGE		39.20			
81199-000B 98							
53869	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK OCT	11/14/2016 JHANG	12/14/2016	2,607.90	2,607.90	Open	N 11/28/2016
	101-266-801.000	CITY ATTORNEY WORK OCT 2016		2,607.90			
81199-014B 40							
53870	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRET OCT 2016	11/14/2016 JHANG	12/14/2016	1,505.90	1,505.90	Open	N 11/28/2016
	101-266-801.000	GARRET OCT 2016		1,505.90			
81199-028B 39							
53871	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS OCT 2016	11/14/2016 JHANG	12/14/2016	8,387.50	8,387.50	Open	N 11/28/2016
	101-266-801.000	PROSECUTIONS OCT 2016		8,387.50			
81199-035B 33							
53872	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS OCT	11/14/2016 JHANG	12/14/2016	255.40	255.40	Open	N 11/28/2016
	101-266-801.000	TAX TRIBUNAL MATTERS OCT 2016		255.40			
81199-040B 31							
53873	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE OCT	11/14/2016 JHANG	12/14/2016	975.00	975.00	Open	N 11/28/2016
	101-266-801.000	POLICE & FIRE RETIREE OCT 2016		975.00			
81199-043B 31							
53874	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA OCT 2016	11/14/2016 JHANG	12/14/2016	637.50	637.50	Open	N 11/28/2016
	101-266-801.000	STEVE SHAYA OCT 2016		637.50			

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81199-057B 10 53875	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	829.60 829.60	829.60	Open	N 11/28/2016
81199-058B 9 53876	GIARMARCO, MULLINS & HORTON, P C 81199-058B ACLU OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	426.20 426.20	426.20	Open	N 11/28/2016
81199-062B 6 53877	GIARMARCO, MULLINS & HORTON, P C 81199-062B OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	450.00 450.00	450.00	Open	N 11/28/2016
81199-063B 6 53878	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	237.50 237.50	237.50	Open	N 11/28/2016
81199-064B 5 53879	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	483.20 483.20	483.20	Open	N 11/28/2016
81199-065B 4 53880	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI OCT 2016 101-266-801.000	11/14/2016 JHANG	12/14/2016	539.35 539.35	539.35	Open	N 11/28/2016
81199-066B 4 53881	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS 101-266-801.000	11/14/2016 JHANG	12/14/2016	750.00 750.00	750.00	Open	N 11/28/2016
81199-068B 1 53882	GIARMARCO, MULLINS & HORTON, P C 81199-068B WASEL ICE CREAM TRUCK OCT 101-266-801.000	11/14/2016 JHANG	12/14/2016	1,353.20 1,353.20	1,353.20	Open	N 11/28/2016
81199-000B 99 54008	GIARMARCO, MULLINS & HORTON, P C 81199-000B CITY ATTORNEY WORK NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	2,709.05 2,709.05	2,709.05	Open	N 12/05/2016
81199-014B 41 54009	GIARMARCO, MULLINS & HORTON, P C 81199-014B GARRETT NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,913.50 1,913.50	1,913.50	Open	N 12/05/2016

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81199-028B 40 54010	GIARMARCO, MULLINS & HORTON, P C 81199-028B PROSECUTIONS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	7,225.00 7,225.00	7,225.00	Open	N 12/05/2016
81199-035B 34 54011	GIARMARCO, MULLINS & HORTON, P C 81199-035B TAX TRIBUNAL MATTERS NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	775.15 775.15	775.15	Open	N 12/05/2016
81199-040B 32 54012	GIARMARCO, MULLINS & HORTON, P C 81199-040B POLICE & FIRE RETIREE NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	2,613.30 2,613.30	2,613.30	Open	N 12/05/2016
81199-043B 32 54013	GIARMARCO, MULLINS & HORTON, P C 81199-043B STEVE SHAYA NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	812.50 812.50	812.50	Open	N 12/05/2016
81199-057B 11 54014	GIARMARCO, MULLINS & HORTON, P C 81199-057B CPI EXCAVATING INC NOV 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,569.50 1,569.50	1,569.50	Open	N 12/05/2016
81199-058B 10 54015	GIARMARCO, MULLINS & HORTON, P C 81199-058B ACLU NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	1,051.95 1,051.95	1,051.95	Open	N 12/05/2016
81199-062B 7 54016	GIARMARCO, MULLINS & HORTON, P C 81199-062B NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	363.50 363.50	363.50	Open	N 12/05/2016
81199-063B 7 54017	GIARMARCO, MULLINS & HORTON, P C 81199-063B SAM'S TIRE SHOP NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	50.00 50.00	50.00	Open	N 12/05/2016
81199-064B 6 54018	GIARMARCO, MULLINS & HORTON, P C 81199-064B M&M CARS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	87.50 87.50	87.50	Open	N 12/05/2016
81199-065B 5 54019	GIARMARCO, MULLINS & HORTON, P C 81199-065B MOHAMED ALANI NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	169.29 169.29	169.29	Open	N 12/05/2016



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81199-066B 5 54020	GIARMARCO, MULLINS & HORTON, P C 81199-066B DABISH & LIVERNOIS 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	DABISH & LIVERNOIS COLLISION NOV 2016			137.50			
81199-069B 1 54021	GIARMARCO, MULLINS & HORTON, P C 81199-069B DEJUAN SMITH NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	DEJUAN SMITH NOV 2016			137.50			
81199-070B 1 54022	GIARMARCO, MULLINS & HORTON, P C 81199-070B MONIQUE MAYS NOV 2016 101-266-801.000	11/30/2016 JHANG	12/30/2016	137.50	137.50	Open	N 12/05/2016
	MONIQUE MAYS NOV 2016			137.50			
9282360750 53944	GRAINGER RETURN MEMO SANITIZING WIPES FOR 101-336-740.000	11/16/2016 JHANG	12/16/2016	(91.36)	(91.36)	Open	N 12/02/2016
	SANITIZING WIPES			(91.36)			
9281048513 53945	GRAINGER SANITIZING WIPES FOR FIREFIGHTERS AT 101-336-740.000	11/15/2016 JHANG	12/15/2016	91.36	91.36	Open	N 12/02/2016
	SANITIZING WIPES			91.36			
9282620633 53946	GRAINGER SANITIZING WIPES FOR FIREFIGHTERS AT 101-336-740.000	11/16/2016 JHANG	12/16/2016	85.68	85.68	Open	N 12/02/2016
	SANITIZING WIPES			85.68			
423677 53858	HAMTRAMCK HARDWARE REPLACEMENT FAUCET AERATOR SWIVEL 101-336-740.000	11/16/2016 JHANG	12/16/2016	16.17	16.17	Open	N 11/21/2016
	AERATOR			6.29			
	SPRAY PAINT			9.88			
423680 53865	HAMTRAMCK HARDWARE NO PARKING SIGNS 203-203-776.002	11/18/2016 JHANG	12/18/2016	30.57	30.57	Open	N 11/28/2016
	3/4 NUTS			5.75			
	3/4 WASHERS			5.03			
	3/4 SCREWS			19.79			
423682 53950	HAMTRAMCK HARDWARE BOLTS FOR DPW TRUCK 202-222-776.005	11/23/2016 JHANG	12/23/2016	4.32	4.32	Open	N 12/02/2016
	BOLTS			4.32			

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423687 53982	HAMTRAMCK HARDWARE CITY HALL INVOICE# 101-265-776.000 101-265-776.000	12/01/2016 JHANG	12/31/2016	9.70 4.85 4.85	9.70	Open	N 12/05/2016
489116 53949	HELLEBUYCK'S 2 REPLACEMENT RESCUE SAWS 101-336-970.000 101-336-970.000 101-336-970.000	11/21/2016 JHANG	12/21/2016	4,109.76 1,997.92 511.92 1,599.92	4,109.76	Open	N 12/02/2016
152588 53988	HENNESSEY ENGINEERS, INC. 25100 GENERAL CONSULTING OCT. 28- 592-557-970.200	11/24/2016 JHANG	12/24/2016	277.50 277.50	277.50	Open	N 12/05/2016
152589 53989	HENNESSEY ENGINEERS, INC. 2015 GAS MAIN REPLACEMENT PROGRAM 101-000-245.001 101-000-245.001	11/24/2016 JHANG	12/24/2016	7,702.50 7,557.00 145.50	7,702.50	Open	N 12/05/2016
152590 53990	HENNESSEY ENGINEERS, INC. 9740 CONANT SITE 101-000-245.005 101-000-245.005	11/24/2016 JHANG	12/24/2016	800.00 74.00 726.00	800.00	Open	N 12/05/2016
152591 53991	HENNESSEY ENGINEERS, INC. 9808 JOS CAMPAU FIRE 101-000-245.007	11/24/2016 JHANG	12/24/2016	132.00 132.00	132.00	Open	N 12/05/2016
152592 53992	HENNESSEY ENGINEERS, INC. HENRY VELLEMAN SITE IMPROVEMENTS 101-000-245.010	11/24/2016 JHANG	12/24/2016	333.00 333.00	333.00	Open	N 12/05/2016
152595 53993	HENNESSEY ENGINEERS, INC. 2016 ROAD IMPROVEMENTS 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000 202-222-970.000	11/24/2016 JHANG	12/24/2016	742.50 148.00 145.50 132.00 97.00 220.00	742.50	Open	N 12/05/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
152596 53994	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT UTILITY REPAIRS OCT. 203-203-970.000 CONTRACT ADMINISTRATION 203-203-970.000 CYLINDERS	11/24/2016 JHANG	12/24/2016	391.00 171.00 220.00	391.00	Open	N 12/05/2016
152597 53995	HENNESSEY ENGINEERS, INC. 2016 PAVEMENT STRIPING PROGRAM 202-222-970.000 CIVIL ENGINEER 111 202-222-970.000 CONSTRUCTION ENGINEER 111	11/24/2016 JHANG	12/24/2016	391.50 111.00 280.50	391.50	Open	N 12/05/2016
152598 53996	HENNESSEY ENGINEERS, INC. HAMTRAMCK PHASE 1 SRF SEWER PROJECT 592-557-976.001 CIVIL ENGINEER 111 592-557-976.001 CONSTRUCTION GROUP DPT. HEAD 592-557-976.001 CONSTRUCTION ENGINEER 111	11/24/2016 JHANG	12/24/2016	6,579.50 1,591.00 533.50 4,455.00	6,579.50	Open	N 12/05/2016
3758 53863	HIGHWAY MAINTENANCE & CONST. CO SPRAY PATCH REAIRS 203-203-776.002 SPRAY PATCH REPAIRS	11/21/2016 JHANG	12/21/2016	1,569.60 1,569.60	1,569.60	Open	N 11/28/2016
16-1854 53940	INGERSOLL MECHANICAL INC. COURT ROOM ROOFTOP 101-265-776.000 COURT ROOM ROOFTOP REPAIRS	11/28/2016 JHANG	12/28/2016	3,177.76 3,177.76	3,177.76	Open	N 12/02/2016
16-1740 53979	INGERSOLL MECHANICAL INC. BUILDING MAINTENANCE 101-265-776.000 BOILER	11/30/2016 JHANG	12/30/2016	16,076.62 16,076.62	16,076.62	Open	N 12/05/2016
NEA4630 53977	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES NOV 2016 101-265-800.000 SHRED AND STORAGE SERVICES	11/30/2016 JHANG	12/30/2016	99.00 99.00	99.00	Open	N 12/05/2016
11232016 53976	KRISTIN RUTKOWSKI THANKSGIVING PARTY SUPPLIES 101-264-980.000 THANKSGIVING PARTY SUPPLIES	11/23/2016 JHANG	12/23/2016	95.06 95.06	95.06	Open	N 12/05/2016
0248052-IN 53935	L3 COMMUNICATIONS MOBILE-VISION INC PD IN CAR CAMERA 265-267-801.101 INSTALLATION OF CAMERAS	11/09/2016 JHANG	12/09/2016	13,183.00 4,125.00	13,183.00	Open	N 12/02/2016

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	GL Distribution 265-267-801.101			9,058.00			
US 2173 53985	LIQUI-FORCE SERVICES INC PROJECT NO. #53459.A - 592-557-976.002	10/31/2016 JHANG	11/30/2016	29,962.05	29,962.05	Open	N 12/05/2016
		9TH APPLICATION FOR PAYMENT		29,962.05			
11212016 53868	MELANIE MARKOWICZ REIMB OFFICE SUPPLIES 101-721-728.000	11/21/2016 JHANG	12/21/2016	102.79	102.79	Open	N 11/28/2016
		OFFICE SUPPLIES		102.79			
12012016 SINGH 53998	MICHIGAN ASSESSORS ASSOCIATION 2017 ANNUAL MEMBERSHIP FOR J. SINGH 101-257-864.000	12/01/2016 JHANG	12/31/2016	75.00	75.00	Open	N 12/05/2016
		MEMBERSHIP SUBSCRIPTION - JAY SINGH		75.00			
12012016 MACKIEWICZ 53999	MICHIGAN ASSESSORS ASSOCIATION 2017 ANNUAL MEMBERSHIP FOR L. 101-257-864.000	12/01/2016 JHANG	12/31/2016	75.00	75.00	Open	N 12/05/2016
		MEMBERSHIP SUBSCRIPTION - LYDIA MACKIEW		75.00			
H1610 53933	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING CONTRACT-OCTOBER 101-301-801.000	10/31/2016 JHANG	11/30/2016	550.00	550.00	Open	N 12/02/2016
		ANIMAL HANDLING CONTRACT-OCT 2016		550.00			
20170310 53980	MISS DIG SYSTEMS INC MISS DIG ANNUAL MEMBERSHIP FEE - 592-557-787.000 592-557-787.000 592-557-787.000 592-557-787.000	11/21/2016 JHANG	12/21/2016	1,258.25	1,258.25	Open	N 12/05/2016
		MONTHLY MEMBERSHIP FEE		783.48			
		EDUCATION FEE		50.00			
		MAINT. FEE FOR DATABASE ON THE SYSTEM		309.12			
		MAINT. FEE FOR RMA		115.65			
507275 53864	MOSTEK PAINT & GLASS NO PARKING AREA - 203-203-776.002 203-203-776.002 203-203-776.002	11/18/2016 JHANG	12/18/2016	32.09	32.09	Open	N 11/28/2016
		TRAFFIC MARKING YELLOW		24.48			
		4'' COVER 3/8'' NAP		4.06			
		WOOSTER PLASTIC TRAY DEEP WELL		3.55			
11102016 53978	NEW CENTURY WELDING & CONSTRUCTION FABRICATING FOUR 592-557-787.000	11/10/2016 JHANG	12/10/2016	200.00	200.00	Open	N 12/05/2016
		FABRICATING FOUR PIECES OF STEEL KEYS		200.00			

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
711063350 53925	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICALS 101-301-801.000 NEW HIRE PHYSICAL CHUBB 101-301-801.000 NEW HIRE PHYSICAL SONNTAG 101-301-801.000 NEW HIRE PHYSICAL HEMERYCK 101-301-801.000 NEW HIRE PHYSICAL EDMOND	11/16/2016 JHANG	12/16/2016	662.00 165.50 165.50 165.50 165.50	662.00	Open	N 11/29/2016
711063350 F 53926	OCCUPATIONAL HEALTH CENTERS OF MI N04-0220132324 NEW HIRE PHYSICALS 264-264-802.001 NEW HIRE PHYSICAL GRAHAM 264-264-802.001 NEW HIRE PHYSICAL THOMPSON	11/16/2016 JHANG	12/16/2016	135.00 67.50 67.50	135.00	Open	N 11/29/2016
862125714001 53941	OFFICE DEPOT SELF INKING SIGNATURE STAMP 101-202-728.000 SELF INK SIG STAMP 169986	09/09/2016 JHANG	10/15/2016	24.74 24.74	24.74	Open	N 12/02/2016
863821842001 53942	OFFICE DEPOT COPY PAPER FOR TREASURER'S OFFICE 101-253-728.000 CASE OF PAPER - #488018	09/13/2016 JHANG	10/15/2016	29.49 29.49	29.49	Open	N 12/02/2016
882958231001 53947	OFFICE DEPOT PRINTER CARTRIDGES FOR DPS 592-557-728.000 HP 901XL (PK OF 2) #155369	11/29/2016 JHANG	12/31/2016	69.99 69.99	69.99	Open	N 12/02/2016
883561035001 53948	OFFICE DEPOT P/N 3381 AVERY WHITE 268-738-728.000 POST CARDS/INDEX CARDS 268-738-728.000 LABELS	11/30/2016 JHANG	12/31/2016	40.26 33.32 6.94	40.26	Open	N 12/02/2016
878619167001 53888	OFFICE DEPOT OFFICE SUPPLIES - INV.878619167001 101-136-728.000 COIL KEYCHAIN	11/11/2016 JHANG	12/11/2016	4.29 4.29	4.29	Open	N 11/28/2016
878619219001 53889	OFFICE DEPOT OFFICE SUPPLIES - INV. #878619219001 101-136-728.000 HOLE PUNCH 101-136-728.000 STICKY NOTES 101-136-728.000 HIGHLIGHTERS 101-136-728.000 SHARPIES 101-136-728.000 STICKY NOTES	11/11/2016 JHANG	12/11/2016	158.90 40.77 41.46 12.06 16.20 22.52	158.90	Open	N 11/28/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	101-136-728.000	EVELOPE MOSITENER		16.65			
	101-136-728.000	PENCILS		9.24			
878648102001 53890	OFFICE DEPOT OFFICE SUPPLIES - INV. #878648102001 JHANG	11/11/2016	12/11/2016	47.22	47.22	Open	N 11/28/2016
	101-136-728.000	RECHARGEABLE BATTERIES		21.87			
	101-136-728.000	AAA BATTERIES		16.14			
	101-136-728.000	AA BATTERIES		9.21			
878619220001 53891	OFFICE DEPOT OFFICE SUPPLIES - INV#878619220001 JHANG	11/17/2016	12/18/2016	96.89	96.89	Open	N 11/28/2016
	101-136-728.000	PRINTER CARTRIDGE		96.89			
880067094001 53892	OFFICE DEPOT OFFICE SUPPLIES - INV880067094001 JHANG	11/17/2016	12/18/2016	54.99	54.99	Open	N 11/28/2016
	101-136-728.000	LOCK BOX FOR SERVICE PMTS		54.99			
2424 53943	PAYETTE SALES & SERVICE INC REPLACEMENT STEPS FOR FRONT OF CAB JHANG	11/18/2016	12/18/2016	594.79	594.79	Open	N 12/02/2016
	101-336-778.000	STEPS - DIAMOND PLATE		324.84			
	101-336-778.000	ALUM. FENDERETTE		257.75			
	101-336-778.000	SHIPPING		12.20			
11082016 54023	PEOPLES COMMUNITY CENTER RENT FOR ELECTION DAY PRECINCT USE JHANG	11/08/2016	12/08/2016	300.00	300.00	Open	N 12/05/2016
	101-262-946.000	RENT FOR ROOM USE		300.00			
11297 54024	PLATINUM LANDSCAPE INC INVOICE #11297 - TREE JHANG	10/25/2016	11/24/2016	939.00	939.00	Open	N 12/06/2016
	203-203-776.002	3925 BELMONT		549.00			
	203-203-776.002	2023 BELMONT		325.00			
	203-203-776.002	2203 FLORIAN		65.00			
11299 54025	PLATINUM LANDSCAPE INC INVOICE #11299 - TREE JHANG	10/25/2016	11/24/2016	1,324.00	1,324.00	Open	N 12/06/2016
	202-222-776.002	8712 LUMPKIN		549.00			
	202-222-776.002	8516-14 LUMPKIN		125.00			
	202-222-776.002	8579 #1 LUMPKIN		325.00			
	202-222-776.002	8579 #2 LUMPKIN		325.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
11300 54026	PLATINUM LANDSCAPE INC INVOICE: #11300 - TREE 203-203-776.002 3036 TROWBRIDGE 203-203-776.002 2077 TROWBRIDGE 203-203-776.002 2200 NORWALK (T) 203-203-776.002 11633 SOBIESKI (T) 203-203-776.002 2060 BELMONT 203-203-776.002 2085 BELMONT 203-203-776.002 2078 BELMONT 203-203-776.002 2203 BERNARD (T)	10/25/2016 JHANG	11/24/2016	1,360.00 325.00 325.00 35.00 65.00 125.00 325.00 125.00 35.00	1,360.00	Open	N 12/06/2016
11319 54027	PLATINUM LANDSCAPE INC INVOICE: #11319 - TREE 202-222-776.002 2054 EVALINE (T) 202-222-776.002 2054 EVALINE 202-222-776.002 2062 YEMANS 202-222-776.002 2209 YEMANS (T) 202-222-776.002 2042 EVALINE	11/30/2016 JHANG	12/30/2016	1,090.00 125.00 650.00 125.00 65.00 125.00	1,090.00	Open	N 12/06/2016
10132016 53887	POLISH AMERICAN LEGAL SOCIETY POLISH AMERICAN LEGAL SOCIETY ANNUAL JHANG 101-136-958.000 PALS ANNUAL DUES	10/13/2016 JHANG	11/12/2016	25.00 25.00	25.00	Open	N 11/28/2016
112 53939	RELEVANT EDUCATION GROUP WATER LICENSE TEST FOR DPW EMPLOYEES JHANG 592-557-864.000 WATER LICENSE TEST	09/01/2016 JHANG	10/01/2016	800.00 800.00	800.00	Open	N 12/02/2016
11232016 53884	ROBERT E. ZARANEK HOUSE COUNSEL 11/23/16 101-136-801.100 HOUSE COUNSEL 11/23/16	11/23/2016 JHANG	12/23/2016	250.00 250.00	250.00	Open	N 11/28/2016
0026979-IN 53859	SAFEBUILT INC 08-HAMTRAMCK OCT 2016 101-721-801.000 BUILDING PERMIT FEES NEW 101-721-801.000 BUILDING PERMIT FEES EXISTING	10/31/2016 JHANG	11/30/2016	27,506.24 27,092.45 413.79	27,506.24	Open	N 11/22/2016
36393 54000	SANTORO, INC. TRUCK#8 MECHANICAL REPAIRS 202-222-776.005 D.P.W. TRUCK#8 MECHANICAL REPAIRS	12/01/2016 JHANG	12/31/2016	1,752.86 1,752.86	1,752.86	Open	N 12/05/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
36480 54001	SANTORO, INC. D.P.W.TRUCK#7 USED SNOW PLOW & 202-222-776.005	12/01/2016 JHANG	12/31/2016	1,978.15	1,978.15	Open	N 12/05/2016
		D.P.W.TRUCK#7 USED SNOW PLOW & INSTALLAT		1,978.15			
36547 54002	SANTORO, INC. NEW PLOW FOR TRUCH #8 202-222-776.005	12/01/2016 JHANG	12/31/2016	6,395.00	6,395.00	Open	N 12/05/2016
		NEW PLOW FOR TRUCK #8		6,395.00			
11212016 53885	SEAN K. KOWALSKI, P-43764 HOUSE COUNSEL - 11/21/16 - 101-136-801.100	11/21/2016 JHANG	12/21/2016	150.00	150.00	Open	N 11/28/2016
		HOUSE COUNSEL 11/23/16		150.00			
25243 53957	SEWER & WATER SPECIALIST, INC EVALINE & LUMPKIN- RESTORE ALLEYS 592-557-787.000	11/29/2016 JHANG	12/29/2016	450.00	450.00	Open	N 12/02/2016
		3 TON'S ASPHLAT AT EACH LOCATION		450.00			
25245 53958	SEWER & WATER SPECIALIST, INC PUMP OUT WATER GATE 592-557-787.000	11/29/2016 JHANG	12/29/2016	1,200.00	1,200.00	Open	N 12/02/2016
		MADE REPAIR TO 6'' VALVE TO STOP LEAK		1,200.00			
25246 53959	SEWER & WATER SPECIALIST, INC FIRE HYDRANT 592-557-787.000	11/29/2016 JHANG	12/29/2016	300.00	300.00	Open	N 12/02/2016
		FIRE HYDRANT REPLACED WITH EAST JORDAN		300.00			
25247 53960	SEWER & WATER SPECIALIST, INC EXCAVATED AND REPAIRED STOP BOX @ 592-557-787.000	11/29/2016 JHANG	12/29/2016	1,200.00	1,200.00	Open	N 12/02/2016
		REPAIRED STOP BOX		1,200.00			
25248 53961	SEWER & WATER SPECIALIST, INC WATER MAIN REPAIR @ 592-557-787.000	11/29/2016 JHANG	12/29/2016	5,400.00	5,400.00	Open	N 12/02/2016
		EXCAVATED WATER MAIN AND MADE REPAIRS		5,400.00			
25249 53962	SEWER & WATER SPECIALIST, INC CITY HALL - BUILT 2ND 101-265-776.000	11/29/2016 JHANG	12/29/2016	2,190.00	2,190.00	Open	N 12/02/2016
		3 MEN 6 HOURS LABOR		660.00			
		1 CARPENTER 6 HOURS		390.00			
		MATERIAL		285.00			
		3 HOUR LABOR 3 MEN		495.00			
		MATERIAL		360.00			



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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
25244 53984	SEWER & WATER SPECIALIST, INC REPAIRED STOP BOX AND 592-557-787.000 REPAIR 592-557-787.000 WALK	11/29/2016 JHANG	12/29/2016	1,260.00 1,200.00 60.00	1,260.00	Open	N 12/05/2016
551-477608 53930	STATE OF MICHIGAN REGISTRATION FEE FOR BASIC FIRE 101-336-803.000 BASIC FIRE INVESTIGATION SCHOOL FEE	11/21/2016 JHANG	12/21/2016	965.00 965.00	965.00	Open	N 11/29/2016
2062 53934	SUMPTER TOWNSHIP POLICE DEPARTMENT PD GUN RANGE RENTAL-OCT 2016 101-301-803.000 PD GUN RANGE RENTAL-FIREARMS TRAINING	11/15/2016 JHANG	12/15/2016	600.00 600.00	600.00	Open	N 12/02/2016
17173 53929	SYO COMPUTER ENGINEERING SERVICES REPAIR/CHANGE OF NETWORK CABLING FOR JHANG 225-225-776.000 ON SITE SUPPORT	11/15/2016 JHANG	12/15/2016	1,522.50 1,522.50	1,522.50	Open	N 11/29/2016
17210 53936	SYO COMPUTER ENGINEERING SERVICES PD-INSTALL WIRELESS ACCESS POINTS 101-301-801.000 INSTALL WIRELESS ACCESS POINTS	11/21/2016 JHANG	12/21/2016	420.00 420.00	420.00	Open	N 12/02/2016
3785 54003	THE HAMTRAMCK REVIEW ZBA MEETING PUBLIC NOTICE AD 101-721-903.000 ZBA PUBLIC NOTICE AD	11/25/2016 JHANG	12/25/2016	333.00 333.00	333.00	Open	N 12/05/2016
12012016 53983	TOMAS GARZA REIMBURSEMENT BOLTS 592-557-787.000 STAINLESS STEEL BOLTS	12/01/2016 JHANG	12/31/2016	14.42 14.42	14.42	Open	N 12/05/2016
560048 53932	TURBO AUTO WASH INC PD VEHICLE WASHES OCT 2016 101-301-751.002 VEHICLE WASHES	10/31/2016 JHANG	11/30/2016	15.00 15.00	15.00	Open	N 12/02/2016
27525147 53954	TYCO INTEGRATED SECURITY DPS BUILDING SECURITY 202-222-776.005 SERVICE CHARGE 12/01/2016 - 02/28/2017	11/12/2016 JHANG	12/12/2016	870.00 870.00	870.00	Open	N 12/02/2016
3097995 53963	WINTERGREEN CORPORATION DDA HOLIDAY DECORATIONS	11/22/2016 JHANG	12/22/2016	1,921.31	1,921.31	Open	N 12/02/2016

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	244-244-881.000	#21957 SNOWFLAKES FOR DDA DISTRICT		1,765.80			
	244-244-881.000	SHIPPING ESTIMATE		155.51			
220							
53927	XTENDED VOICE SERVICES CORP PD DOOR INTERFACE & FIRE PA	10/28/2016 JHANG	11/27/2016	170.00	170.00	Open	N 11/29/2016
	225-225-776.000	FIRE STATION PA SYSTEM		170.00			
229							
53928	XTENDED VOICE SERVICES CORP PD DOOR INTERFACE & FIRE PA	11/28/2016 JHANG	12/28/2016	1,765.00	1,765.00	Open	N 11/29/2016
	225-225-776.000	PD DOOR CONTROL		1,765.00			
# of Invoices:	121	# Due:	121	Totals:	364,500.42	364,500.42	
# of Credit Memos:	1	# Due:	1	Totals:	(91.36)	(91.36)	
Net of Invoices and Credit Memos:					364,409.06	364,409.06	
* 1 Net Invoices have Credits Totalling:					(59,599.00)		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			142,231.60	142,231.60		
	202 - Mvh Major Street Fund			126,604.42	126,604.42		
	203 - Mvh Local Street Fund			4,403.26	4,403.26		
	225 - Building Fund			3,457.50	3,457.50		
	244 - DOWNTOWN DEVELOPMENT AUTH			1,921.31	1,921.31		
	264 - 911 Emergency			135.00	135.00		
	265 - Miscellaneous Grants			13,183.00	13,183.00		
	268 - Library Fund			40.26	40.26		
	275 - Comm Develop Block Grant			132.00	132.00		
	592 - WATER & SEWER FUND			49,011.71	49,011.71		
	706 - T/A Public Act #495 1980			23,289.00	23,289.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			34,256.50	34,256.50		
	136 - 31-St District Court			1,083.15	1,083.15		
	202 - Income Tax			24.74	24.74		
	203 - LOCAL STREETS			4,403.26	4,403.26		
	222 - MAJOR STREETS			126,604.42	126,604.42		
	225 - BUILDING			3,457.50	3,457.50		
	244 - DDA			1,921.31	1,921.31		
	253 - Treasurer			29.49	29.49		
	257 - ASSESSOR			150.00	150.00		
	262 - ELECTIONS			300.00	300.00		
	264 - GENERAL ADMINISTRATION			230.06	230.06		
	265 - BUILDING & GROUNDS			21,844.08	21,844.08		
	266 - LEGAL			59,190.99	59,190.99		
	267 - Drug Forfeiture - Federal Ex			13,183.00	13,183.00		
	275 - Cdbg			132.00	132.00		
	301 - POLICE DEPARTMENT			2,331.16	2,331.16		
	336 - FIRE DEPARTMENT			17,423.40	17,423.40		
	557 - WATER & SEWER			49,011.71	49,011.71		
	721 - COMMUNITY & ECONOMIC DEVELOP			28,792.03	28,792.03		
	738 - Library			40.26	40.26		

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: December 13, 2016**

**Subject: Preapproved Expenditures**

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**Introduction:**

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

**Overview:**

These disbursements cover the following expenditures:

- Utilities
- Refund of Overpayments
- Equipment Lease
- Life & Short Term Disability Premiums
- Healthcare & Dental Premiums
- Credit Card
- Postage
- Temporary Employees
- Contractors

**Budget Impact:**

The specific costs of these disbursements were \$226,546.86 and was run from the Fiduciary, General and Water accounts.

**Recommendation:**

The City Manager and the Controller approved the payments of these expenditures.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/21/2016	GEN	68524	ACCOUNTemps	D. HOWARD 10/28/16	801.000	223	1,170.08
				D. HOWARD 11/04/16	801.000	223	1,145.36
				CHECK GEN 68524 TOTAL			<u>2,315.44</u>
11/21/2016	GEN	68525	AT&T	PHONE CHARGES OCT 2016	922.000	265	1,581.22
11/21/2016	GEN	68526	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE DEC 2016 HEALTH INS PREM	716.100	274	7,158.98
				RETIREE DEC 2016 HEALTH INS PREM	716.100	274	25,441.10
				CHECK GEN 68526 TOTAL			<u>32,600.08</u>
11/21/2016	GEN	68527*#	COMCAST	ISP SUBSCRIPTION	922.000	136	114.90
				FAX SUBSCRIPTION	922.000	136	74.85
				MISC SETUP FEES	922.000	136	66.17
				PARTIAL MONTH FEES	922.000	136	51.86
				TAXES & SURCHARGES	922.000	136	11.02
				CABLE/INTERNET DEC 2016	922.000	265	589.48
				PHONE DEC 2016	922.000	301	116.43
				HFD CABLE/INTERNET DEC 2016	740.000	336	65.95
				PHONE DEC 2016	922.000	336	48.78
				CHECK GEN 68527 TOTAL			<u>1,139.44</u>
11/21/2016	GEN	68528	DETROIT EDISON	TRF SGNL LGHTS E2 OCT 2016	926.000	265	1,902.58
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	11,583.25
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	13,314.97
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	29.24
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	352.96
				CHECK GEN 68528 TOTAL			<u>27,183.00</u>
11/21/2016	GEN	68529	OFFICE TEAM	S. SAMUELS 10/28/16	801.000	270	1,346.24
				S. SAMUELS 11/04/16	801.000	270	1,514.52
				CHECK GEN 68529 TOTAL			<u>2,860.76</u>
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	136	303.10

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				DENTAL INS NOV 2016	716.000	172	44.72
				DENTAL INS NOV 2016	716.000	202	45.90
				DENTAL INS NOV 2016	716.000	215	22.36
				DENTAL INS NOV 2016	716.000	223	67.08
				DENTAL INS NOV 2016	716.000	253	90.62
				DENTAL INS NOV 2016	716.000	257	68.26
				DENTAL INS NOV 2016	716.000	261	73.29
				DENTAL INS NOV 2016	716.000	274	5,615.56
				DENTAL INS NOV 2016	716.000	301	1,301.65
				DENTAL INS NOV 2016	716.000	301	185.09
				DENTAL INS NOV 2016	716.000	336	1,089.17
				DENTAL INS NOV 2016	716.000	721	22.36
				CHECK GEN 68530 TOTAL			<u>8,929.16</u>
11/21/2016	GEN	68531	UNIFIED COMMUNICATIONS LC	LONGDIST/INTRALATA OCT 2016	922.000	265	63.30
11/21/2016	GEN	68532	US BANK EQUIPMENT FINANCE	COPIER LEASE NOV 2016	801.300	136	131.50
12/02/2016	GEN	68568	ACCONTEMPS	D. HOWARD 11/11/16	801.000	223	1,055.05
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	676.000	000	1,155.18
				HEALTHCARE DEC 2016	716.100	136	4,312.66
				HEALTHCARE DEC 2016	716.100	172	770.12
				HEALTHCARE DEC 2016	716.100	202	885.63
				HEALTHCARE DEC 2016	716.100	215	385.06
				HEALTHCARE DEC 2016	716.100	223	770.12
				HEALTHCARE DEC 2016	716.100	253	1,655.75
				HEALTHCARE DEC 2016	716.100	257	1,270.69
				RETIREE DEC 2016 HEALTH INS PREM	716.100	274	8,729.06
				HEALTHCARE DEC 2016	716.100	274	58,740.86
				HEALTHCARE DEC 2016	716.100	301	18,174.75
				HEALTHCARE DEC 2016	716.100	301	1,309.21
				HEALTHCARE DEC 2016	716.100	336	12,715.62
				HEALTHCARE DEC 2016	716.100	721	385.06
				CHECK GEN 68569 TOTAL			<u>111,259.77</u>
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	CEO EXAM	864.000	136	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				ICLE LIVE SEMINAR	864.000	136	195.00
				MICHIGAN MUNICIPAL LEAGUE	864.000	172	305.00
				CREDIT FOR TAXES PD	864.000	172	(65.00)
				PAYROLL SEMINAR	864.000	223	447.00
				PAYROLL SEMINAR	864.000	270	149.00
				PAPER SHREDDER	740.000	301	692.00
				VAC FILTER	740.000	301	21.17
				TRAINING	803.000	336	336.00
				OFFICE SUPPLIES	728.000	721	65.69
				PARK HOLIDAY DECOR	776.001	721	95.36
				CHECK GEN 68570 TOTAL			<u>2,301.22</u>
12/02/2016	GEN	68571*#	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	136	1,341.67
				TELEPHONE 10/13 - 12/14/16	922.000	265	2,720.95
				TELEPHONE 10/13 - 12/14/16	922.000	301	1,225.86
				TELEPHONE 10/13 - 12/14/16	922.000	336	831.93
				CHECK GEN 68571 TOTAL			<u>6,120.41</u>
12/02/2016	GEN	68572	DTE ENERGY	10035 JOS CAMPAU ELECTRIC OCT & NOV	921.000	265	37.45
				8700 JOS CAMPAU ELECTRIC NOV 2016	921.000	265	60.82
				2929 EVALINE STR LGHTS NOV 2016	926.000	265	99.82
				2920 BELMONT STR LGHTS NOV 2016	926.000	265	359.17
				2769 POLAND STR LGHTS NOV 2016	926.000	265	496.11
				2931 EVALINE STR LGHTS NOV 2016	926.000	265	45.64
				CHECK GEN 68572 TOTAL			<u>1,099.01</u>
12/02/2016	GEN	68573	OFFICE TEAM	S. SAMUELS 11/11/16	801.000	270	1,262.10
12/02/2016	GEN	68574#	PREMIER BUSINESS PRODUCTS	PBP1074 COPIER USAGE AS OF 11/21/16	800.000	215	118.07
				PBP1080 COPIER USAGE AS OF 11/21/16	800.000	223	85.08
				PBP1075 COPIER USAGE AS OF 11/21/16	800.000	253	55.74
				PBP1078 COPIER USAGE AS OF 11/21/16	800.000	301	158.44
				PBP1076 COPIER USAGE AS OF 11/21/16	801.000	721	176.92
				CHECK GEN 68574 TOTAL			<u>594.25</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
12/02/2016	GEN	68575	PURCHASE POWER	POSTAGE OCT 2016	730.000	215	1,000.00
				POSTAGE NOV 2016	730.000	215	1,000.00
				FEES	730.000	215	106.74
				CHECK GEN 68575 TOTAL			<u>2,106.74</u>
12/02/2016	GEN	68576#	T-MOBILE	TELEPHONE OCT 2016	922.000	301	104.40
				TELEPHONE OCT 2016	922.000	336	52.20
				CHECK GEN 68576 TOTAL			<u>156.60</u>
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	136	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	136	98.08
				INSURANCE - LIFE DEC 2016	716.400	172	138.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	172	32.81
				INSURANCE - LIFE DEC 2016	716.400	202	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	202	10.71
				INSURANCE - LIFE DEC 2016	716.400	215	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	215	16.51
				INSURANCE - LIFE DEC 2016	716.400	223	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	223	43.83
				INSURANCE - LIFE DEC 2016	716.400	253	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	253	42.53
				INSURANCE - LIFE DEC 2016	716.400	257	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	257	31.82
				INSURANCE - LIFE DEC 2016	716.400	261	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	261	20.80
				INSURANCE - LIFE DEC 2016	716.400	274	215.94
				INSURANCE - LIFE DEC 2016	716.400	301	522.00
				INSURANCE - LIFE DEC 2016	716.400	301	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	450.98
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	75.48
				INSURANCE - LIFE DEC 2016	716.400	336	450.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	336	439.02
				INSURANCE - LIFE DEC 2016	716.400	721	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	721	<u>10.35</u>



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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				CHECK GEN 68577 TOTAL			3,102.86
12/02/2016	GEN	68578	VERIZON WIRELESS	CELL PHONE OCT 2016	922.000	172	61.90
				Total for fund 101 General Fund			205,923.81

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
11/21/2016	FID	8979*#	THE STANDARD	DENTAL INS NOV 2016	716.000	222	73.29
12/02/2016	FID	8989*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	222	1,001.15
12/02/2016	FID	8990	COMCAST	DPS CABLE/INTERNET DEC 2016	776.005	222	201.66
12/02/2016	FID	8993*#	T-MOBILE	TELEPHONE OCT 2016	800.001	222	34.80
12/02/2016	FID	8994*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	222	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	222	34.50
				CHECK FID 8994 TOTAL FOR			<u>70.50</u>
				Total for fund 202 Mvh Major Street Fund			1,381.40

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 225 Building Fund							
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	ITEMS FOR NEW PHONE SYSTEM	776.000	225	125.98
				WORKSTATIONS	776.000	225	2,043.52
				CHECK GEN 68570 TOTAL			<u>2,169.50</u>
				Total for fund 225 Building Fund			2,169.50

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
11/21/2016	FID	8978	AT&T GLOBAL SERVICES INC	911 PHONE SITE REPAIR 8-30-16	801.000	264	260.00
12/02/2016	FID	8988	AT&T GLOBAL SERVICES INC	PD 911 EQUIPMENT REPAIR	778.000	264	780.00
12/02/2016	FID	8991	DTE ENERGY	JOS CAMPAU CAMERAS SEPT-OCT-NOV 2016	800.000	264	35.32
12/02/2016	FID	8992	PREMIER BUSINESS PRODUCTS	PBP1077 COPIER USAGE AS OF 11/21/16	800.000	264	42.46
				PBP1079 COPIER USAGE AS OF 11/21/16	800.000	264	75.43
				CHECK FID 8992 TOTAL FOR			<u>117.89</u>
				Total for fund 264 911 Emergency			1,193.21

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
11/21/2016	FID	8979*#	THE STANDARD	DENTAL INS NOV 2016	716.000	367	73.29
12/02/2016	FID	8989*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	367	1,001.15
12/02/2016	FID	8993*#	T-MOBILE	TELEPHONE OCT 2016	922.100	367	17.40
12/02/2016	FID	8994*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	367	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	367	15.39
				CHECK FID 8994 TOTAL FOR			<u>33.39</u>
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			1,125.23

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/21/2016	GEN	68527*#	COMCAST	PHONE DEC 2016	922.000	738	33.83
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	738	68.26
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	738	1,270.69
12/02/2016	GEN	68571*#	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	738	410.87
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	738	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	738	30.00
				CHECK GEN 68577 TOTAL			<u>66.00</u>
				Total for fund 268 Library Fund			1,849.65

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
12/02/2016	FID	8995	VERIZON WIRELESS	DATA FOR IPADS OCT 2016	805.000	275	60.06
Total for fund 275 Comm Develop Block Grant							60.06

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/21/2016	WAT	9201	DAVIS, GWENDOLYN	XOVERPAYMENT	040.000	000	2,935.53
11/21/2016	WAT	9202	JOHNSONS AUTOMATION & CONSULTING	DPS ADMIN AND OPER SERVICES FOR OCT	801.000	557	4,322.50
11/21/2016	WAT	9203	OFFICE TEAM	A. BOYKIN 10/28/16	801.000	557	798.64
				A. BOYKIN 11/04/16	801.000	557	711.22
				CHECK WAT 9203 TOTAL FOR			<u>1,509.86</u>
11/21/2016	WAT	9204	THE STANDARD	DENTAL INS NOV 2016	716.000	557	208.63
12/02/2016	WAT	9212	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	557	2,656.90
12/02/2016	WAT	9213	CARDMEMBER SERVICE	PLANNERS	728.000	557	18.83
				OFFICE SUPPLIES	728.000	557	90.28
				HERCULINER KIT	751.002	557	79.99
				CHECK WAT 9213 TOTAL FOR			<u>189.10</u>
12/02/2016	WAT	9214	OFFICE TEAM	A. BOYKIN 11/11/16	801.000	557	777.02
12/02/2016	WAT	9215	T-MOBILE	TELEPHONE OCT 2016	922.000	557	69.60
12/02/2016	WAT	9216	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	557	108.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	557	66.86
				CHECK WAT 9216 TOTAL FOR			<u>174.86</u>
				Total for fund 592 WATER & SEWER FUND			12,844.00
				TOTAL - ALL FUNDS			<u>226,546.86</u>

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: January 10, 2017**

**Subject: Request Council Approval for Expenditures**

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**Introduction:**

This agenda item is for the City Council to approve payment of expenditures.

**Overview:**

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Vehicle & Equipment Maintenances
- Road Supplies/Maintenances
- Equipment Rentals
- Memberships & Conferences
- City & Building Maintenances
- Building Rental
- Employee Reimbursements
- Prisoner Meals
- Library Books
- Election Expenses
- Transfers to Property Tax Land Bank
- Fire Escrow Distributions
- ZBA Escrow Release

**Budget Impact:**

The specific costs of these invoices are \$434,650.83 and will be run from the Fiduciary, General, Water and Property Tax bank accounts.

**Recommendation:**

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Invoice Register Report for City of Hamtramck

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INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 12/27/2016 - 12/27/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
175328 54148	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000	11/04/2016 JHANG PRIS MEALS	11/18/2016	37.50 37.50	37.50	Open	N 12/16/2016
175656 54149	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000	11/07/2016 JHANG PRIS MEALS	11/21/2016	37.50 37.50	37.50	Open	N 12/16/2016
175920 54150	18TH STREET DELI INC TURKEY/CHEESE WEDGES 30 @ 1.50 EA 101-301-750.000	11/11/2016 JHANG PRIS MEALS	11/25/2016	45.00 45.00	45.00	Open	N 12/16/2016
176546 54151	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000	11/18/2016 JHANG PRIS MEALS	12/02/2016	37.50 37.50	37.50	Open	N 12/16/2016
176991 54152	18TH STREET DELI INC TURKEY/CHEESE WEDGES 35 @ 1.50 EA 101-301-750.000	11/23/2016 JHANG PRIS MEALS	12/07/2016	52.50 52.50	52.50	Open	N 12/16/2016
340888 54074	9 MILE RENT-ALL INC CON #340888 - BUILDING MAINTENANCE 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000	12/07/2016 JHANG FLOOR POLISHER 17'' FLOOR PADS 17'' DAMP MOP CLEANER DMG WAIVER	12/31/2016	69.82 49.00 6.95 9.95 3.92	69.82	Open	N 12/13/2016
9940661160 54137	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL NOV 2016 101-336-740.000 101-336-740.000	11/30/2016 JHANG RENTAL TANKS HAZMAT FEE	12/30/2016	25.78 16.28 9.50	25.78	Open	N 12/16/2016
63391 54138	ALLIE BROS., INC. LONG SLEEVE UNIFORM SHIRTS (2) 101-336-740.000	12/07/2016 JHANG UNIFORM SHIRTS LONG SLEEVE	01/06/2017	95.98 95.98	95.98	Open	N 12/16/2016
11152016 54032	AUGUST R. GITSCHLAG CLOCK FOR COUNCIL CHAMBERS 101-215-728.000	11/15/2016 JHANG CLOCK & BATTERY FOR COUNCIL CHAMBER	12/15/2016	9.01 9.01	9.01	Open	N 12/07/2016

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INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
12022016 54042	AUGUST R. GITSCHLAG PENS & ELECTION DAY SUPPLIES 101-262-728.000 101-262-728.000	12/02/2016 JHANG	12/31/2016	38.73 27.07 11.66	38.73	Open	N 12/07/2016
021162 54077	BRIDGESTONE AMERICAS INC WATER BILLING FOR NOVEMBER 2016 592-557-730.000 592-557-730.000	11/27/2016 JHANG	12/27/2016	3,325.05 762.63 2,562.42	3,325.05	Open	N 12/13/2016
8424 54119	BRONCO PRINTING & COPY CENTER TREE LIGHTING PROGRAMS 101-261-947.101 101-261-947.101	12/09/2016 JHANG	12/19/2016	127.20 120.00 7.20	127.20	Open	N 12/16/2016
8403 54163	BRONCO PRINTING & COPY CENTER ENVELOPES - INV#8403 101-136-904.000 101-136-904.000 101-136-904.000	12/09/2016 JHANG	12/19/2016	548.00 315.00 88.00 145.00	548.00	Open	N 12/16/2016
8425 54165	BRONCO PRINTING & COPY CENTER BUSINESS CARDS - ABBEY DONOGHUE - 101-136-904.000	12/09/2016 JHANG	12/19/2016	79.50 79.50	79.50	Open	N 12/16/2016
11302016 HFD 54083	CAMPAU-BOTSFORD SERVICE HFD VEHICLE MAINTENANCE NOV 2016 101-336-778.000 101-336-778.000 101-336-778.000	11/30/2016 JHANG	12/30/2016	70.00 30.00 20.00 20.00	70.00	Open	N 12/13/2016
11302016 HPD 54155	CAMPAU-BOTSFORD SERVICE PD VEHICLE MAINTENANCE NOV 2016 101-301-751.002 101-301-751.002 101-301-751.002 101-301-751.002 101-301-751.002	11/30/2016 JHANG	12/30/2016	1,710.00 40.00 165.00 285.00 855.00 365.00	1,710.00	Open	N 12/16/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
11302016 HPD 2							
54156	CAMPAU-BOTSFORD SERVICE PD DB/INVEST VEHICLE	11/30/2016 JHANG	12/30/2016	474.50	474.50	Open	N 12/16/2016
	101-301-751.002	PD EXPEDITION		100.00			
	101-301-751.002	PD NITRO		25.00			
	101-301-751.002	PD TAHOE		50.00			
	101-301-751.002	PD FUSION		30.00			
	101-301-751.002	PD TAHOE		44.50			
	101-301-751.002	PD NITRO		225.00			
827922							
54097	CANIFF ELECTRIC SUPPLY CO INC INVOICE #827922 - MTU	11/29/2016 JHANG	12/29/2016	125.62	125.62	Open	N 12/14/2016
	592-557-740.000	3M UR-BOXED 26-19 SOL BRIDGE CO		125.62			
CI10541906							
54189	CAPSTONE PRESS INC CHILDREN'S BOOKS	11/11/2016 JHANG	12/11/2016	118.86	118.86	Open	N 12/19/2016
	268-738-957.000	CHILDREN'S BOOKS		118.86			
88633							
54188	CHERRY LAKE PUBLISHING CHILDREN'S BOOKS	11/14/2016 JHANG	12/14/2016	118.74	118.74	Open	N 12/19/2016
	268-738-957.000	6 CHILDREN'S BOOKS		118.74			
K11180181							
54180	CINTAS CORPORATION-K11 MONTHLY BATHROOM SUPPLIES INV:	12/07/2016 JHANG	01/06/2017	192.53	192.53	Open	N 12/16/2016
	268-738-776.000	MONTHLY BATHROOM SUPPLIES		192.53			
K11179708							
54192	CINTAS CORPORATION-K11 MONTHLY BATHROOM SUPPLIES INV	11/16/2016 JHANG	12/16/2016	192.53	192.53	Open	N 12/19/2016
	268-738-776.000	MONTHLY BATHROOM SUPPLIES		192.53			
DET0063480							
54177	CLEANNET OF GREATER MICHIGAN INC MONTHLY JANITORIAL SERVICES DEC 2016	12/01/2016 JHANG	12/31/2016	920.00	920.00	Open	N 12/16/2016
	268-738-776.000	JANITORIAL SERVICES		920.00			
7232							
54159	CONCORD COMPUTERS PD K-9 VEHICLE GRAPHICS AND DECALS	06/13/2014 JHANG	07/13/2014	140.00	140.00	Open	N 12/16/2016
	266-367-809.200	PD K-9 VEHICLE GRAPHICS/DECALS (18)		140.00			
8346							
54160	CONCORD COMPUTERS 18"X24" TREE LIGHTING YARD SIGNS	12/06/2016 JHANG	01/05/2017	40.00	40.00	Open	N 12/16/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-261-947.101	18"X24" TREE LIGHTING YARD SIGNS		40.00			
7104226 54136	CONTRACTORS CONNECTION INC D.O.T. REQUIRED 202-222-776.005	12/08/2016 JHANG	01/07/2017	125.00	125.00	Open	N 12/16/2016
		D.O.T. REQUIRED REFLECTIIVE MATERIAL		125.00			
201 54059	COURT INNOVATIONS INC INITIAL SETUP FEES - ONLINE TICKET 101-136-801.300	11/01/2016 JHANG	11/30/2016	900.00	900.00	Open	N 12/08/2016
		SETUP FEES FOR ONLINE TICKET NEGOTIATION		900.00			
221 54060	COURT INNOVATIONS INC TICKET NEGOTIATIONS - NOVEMBER 2016 101-136-801.300 101-136-801.300	11/30/2016 JHANG	12/30/2016	450.00	450.00	Open	N 12/08/2016
		MONTHLY MINIMUM SUBSCRIPTION CHARGE		200.00			
		MONTHLY OVERAGE - 50 TICKETS		250.00			
IN503887 54187	CRABTREE PUBLISHING COMPANY CHILDREN'S BOOKS 268-738-957.000	11/11/2016 JHANG	12/11/2016	65.60	65.60	Open	N 12/19/2016
		3 CHILDREN'S BOOKS		65.60			
INV1028078 54147	DASH MEDICAL GLOVES PD DISPOSABLE GLOVES 101-301-740.000 101-301-740.000 101-301-740.000	11/29/2016 JHANG	12/29/2016	182.70	182.70	Open	N 12/16/2016
		DISPOSABLE GLOVES-MED		60.90			
		DISPOSABLE GLOVES-LARGE		60.90			
		DISPOSABLE GLOVES-XL		60.90			
162289 54120	DETROIT ELEVATOR COMPANY ELEVATOR MAINTENANCE 101-265-776.000	12/13/2016 JHANG	01/12/2017	556.00	556.00	Open	N 12/16/2016
		ELEVATOR MAINTENANCE		556.00			
162290 54121	DETROIT ELEVATOR COMPANY CITY HALL MAIN FLOOR 101-265-776.000	12/13/2016 JHANG	01/12/2017	489.00	489.00	Open	N 12/16/2016
		MAIN FLOOR ELEVATOR MAINTENANCE		489.00			
162291 54122	DETROIT ELEVATOR COMPANY POLICE ELEVATOR MAINTENANCE 101-265-776.000	12/13/2016 JHANG	01/12/2017	276.76	276.76	Open	N 12/16/2016
		POLICE ELEVATOR MAINTENANCE		276.76			
46322 54129	DETROIT MACHINERY CENTER, INC 6000 CANIFF DECEMBER 202-222-776.005	12/05/2016 JHANG	01/04/2017	2,000.00	2,000.00	Open	N 12/16/2016
		BDG.E. RENT FOR DECEMBER 2016		2,000.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
110160101527 54131	EJ USA, INC. SERVICE LINE REPAIRS JHANG	12/02/2016	01/01/2017	4,526.70	4,526.70	Open	N 12/16/2016
	592-557-787.000	8560 D VLV BOX 26T 30B #4BASE		1,092.84			
	592-557-787.000	8550 26T VLV BOX TOP		390.06			
	592-557-787.000	5-1/4 DROP LID 1.5'' SKT WATER		93.72			
	592-557-787.000	6''X12 MJ SSB SOLID SLV W/O		426.72			
	592-557-787.000	8''X12 MJ SSB SOLID SLV W/O		557.76			
	592-557-787.000	10''X12 MJ SSB SOLID SLV W/O		836.64			
	592-557-787.000	12''X12 MJ SSB SOLID SLV W/O		1,128.96			
35893 54034	ELECTION SOURCE TESTING AND ACCURACY TEST 11-8-16 JHANG	11/16/2016	12/16/2016	2,940.00	2,940.00	Open	N 12/07/2016
	101-262-800.000	TESI ALL EQUIP & ADMIN OF ACCURACY TEST		2,940.00			
985320 54035	ELECTION SYSTEMS & SOFTWARE ELECTION PROGRAMMING AND BALLOT JHANG	09/30/2016	10/30/2016	3,162.83	3,162.83	Open	N 12/07/2016
	101-262-801.000	TABULATOR BASE CHARGE		499.25			
	101-262-801.000	ERM FILE SETUP		499.25			
	101-262-801.000	BALLOT TYPES		75.00			
	101-262-801.000	PRECINCTS		63.00			
	101-262-801.000	CONTESTS ON BALLOT		437.50			
	101-262-801.000	CANDIDATES		1,215.00			
	101-262-801.000	MEDIA BURN		184.00			
	101-262-801.000	SHIPPING		77.83			
	101-262-801.000	BALLOT FACES		112.00			
12142016 54175	ELMEDINA GOZIC PER DEIM FOR JULY BOARD MEETINGS JHANG	12/14/2016	01/13/2017	50.00	50.00	Open	N 12/16/2016
	101-257-808.000	CONSULTING FEES		50.00			
19510 54052	EXECUTIVE LANGUAGE SERVICES, INC. ARABIC INTERP 11/23/16 - INV. #19510 JHANG	11/30/2016	12/30/2016	190.00	190.00	Open	N 12/08/2016
	101-136-801.200	ARABIC INTERP - 11/23/16		190.00			
19566 54053	EXECUTIVE LANGUAGE SERVICES, INC. ARABIC INTERP - 11/30/16 - INV. JHANG	11/30/2016	12/30/2016	150.00	150.00	Open	N 12/08/2016
	101-136-801.200	INTERP SERVICES 11/30/16 - ARABIC		150.00			
549413 54092	FEDERAL PIPE & SUPPLY CO 3/8'' SS FLAT WASHER JHANG	11/30/2016	12/30/2016	7.20	7.20	Open	N 12/13/2016

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	GL Distribution 592-557-787.000	3/8'' SS FLAT WASHER		7.20			
53192 54057	FIVE STAR LANGUAGES BOSNIAN INTERP 11/21/16 101-136-801.200 101-136-801.200	12/06/2016 JHANG BOSNIAN INTERP - 11/21/16 MILEAGE	12/31/2016	262.40 240.00 22.40	262.40	Open	N 12/08/2016
53215 54162	FIVE STAR LANGUAGES INTERP CANCELLATION 12/12/16 - 101-136-801.200 101-136-801.200	12/12/2016 JHANG INTERP CANCELLATION MILEAGE	01/11/2017	185.76 160.00 25.76	185.76	Open	N 12/16/2016
003315 54194	FLOWERS BY DEB FLOWERS FOR KRISTI ORDER # 031472 101-264-980.000	11/16/2016 JHANG FLOWERS FOR KRISTI	12/16/2016	100.10 100.10	100.10	Open	N 12/19/2016
10467 54095	GREGORY TERRELL AND COMPANY YEAR END JUNE 2016 AUDIT 101-223-806.000	12/01/2016 JHANG YEAR END JUNE 2016 AUDIT	12/31/2016	15,000.00 15,000.00	15,000.00	Open	N 12/14/2016
18279023 54179	GUARDIAN ALARM 8592964 - MONTHLY ALARM BILL DEC 268-738-776.000	12/01/2016 JHANG MONTHLY ALARM BILL DEC 2016	12/31/2016	56.71 56.71	56.71	Open	N 12/16/2016
F853276 54128	H D SUPPLY WATERWORKS, LTD INVOICE #F853276 - EJ 592-557-787.000	07/22/2016 JHANG EJ 52928D HYDRANT	08/21/2016	1,845.99 1,845.99	1,845.99	Open	N 12/16/2016
0041159-IN 54078	HYDROCORP CROSS CONNECTION INSPECTION NOV 2016 592-557-802.004	11/29/2016 JHANG CROSS CONNECTION INSPECTION NOV 2016	12/29/2016	1,335.00 1,335.00	1,335.00	Open	N 12/13/2016
16-1915 54058	INGERSOLL MECHANICAL INC. BUILDING MAINTENANCE RADIATOR 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000	11/30/2016 JHANG TRUCK CHARGES LABOR CITY OF HAMTRAMCK DAVE 10/27/2016 LABOR CITY OF HAMTRAMCK DAVE 11/15/2016 LABOR NICHOLAS EBENHOEH 11/15/2016 LABOR CITY OF HAMTRAMCK DAVE 11/16/2016 LABOR NICHOLAS EBENHOEH 11/16/2016 LABOR CITY OF HAMTRAMCK DAVE 11/17/2016	12/30/2016	2,873.86 120.00 170.00 382.50 202.50 170.00 90.00 212.50	2,873.86	Open	N 12/08/2016

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	GL Distribution						
	101-265-776.000	LABOR NICHOLAS EBENHOEH	11/17/2016	112.50			
	101-265-776.000	THERMOSTATIC TRAP 1/2 ANGLE		291.60			
	101-265-776.000	VALVE BODY, VERTICAL ANGLE		176.28			
	101-265-776.000	TRV HEAD OPERATOR		763.08			
	101-265-776.000	1/2 STRAIGHT VALVE		142.40			
	101-265-776.000	1/2'' BLK ELBOW 90DEG		5.01			
	101-265-776.000	1/2'' X 2'' STD BLACK NIPPLE		2.99			
	101-265-776.000	MISCELLANEOUS SUPPLIES		32.50			
DET12160094 54093	JANI-KING OF MICHIGAN INC 434170 - MAINTENCE SERVICE FOR	12/01/2016 JHANG	12/31/2016	3,795.00	3,795.00	Open	N 12/13/2016
	101-265-776.000	MONTHLY CONTRACT FOR DECEMBER		3,795.00			
12052016 54066	JONATHAN DAVIS EMT LICENSE RENEWAL	12/05/2016 JHANG	12/31/2016	25.00	25.00	Open	N 12/13/2016
	101-336-801.000	EMT LICENSE REIMBURSEMENT		25.00			
10272016 54065	JUSTIN CORSI EMT LICENSE RENEWAL	10/27/2016 JHANG	11/26/2016	25.00	25.00	Open	N 12/13/2016
	101-336-801.000	EMT LICENSE REIMBURSEMENT		25.00			
12052016 54157	KATHY ANGERER REIMBURSEMENT SEPT - DEC 2016	12/05/2016 JHANG	01/04/2017	425.45	425.45	Open	N 12/16/2016
	101-261-947.101	SUPPLIES		94.73			
	101-261-947.101	SUPPLIES		30.12			
	101-261-947.101	SUPPLIES		34.78			
	101-261-947.101	SAND		2.80			
	101-261-864.000	PARKING		10.00			
	101-261-864.000	MILEAGE		99.04			
	101-261-947.101	LUMENARIA BAGS		77.62			
	101-261-947.101	TEA LIGHTS		76.36			
12052016 F 54158	KATHY ANGERER REIMBURSEMENT SEPT - DEC 2016	12/05/2016 JHANG	01/04/2017	36.03	36.03	Open	N 12/16/2016
	275-275-953.001	PAINT SUPPLIES		25.44			
	275-275-953.001	FIX A FLAT		10.59			
12152016 54117	KRISTIN RUTKOWSKI HOLIDAY PARTY REIMBURSEMENT -	12/15/2016 JHANG	01/14/2017	79.50	79.50	Open	N 12/16/2016
	101-264-980.000	CUPCAKES - HOLIDAY PARTY		75.00			
	101-264-980.000	SALES TAX		4.50			



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12022016 54118	KRISTIN RUTKOWSKI TREE LIGHTING REIMBURSEMENT 101-261-947.101 101-261-947.101 101-261-947.101	12/02/2016 JHANG	01/01/2017	62.22 4.45 2.12 55.65	62.22	Open	N 12/16/2016
124022 54126	LABELLE REPLACE 1 BALLAST IN 101-265-776.000 101-265-776.000 101-265-776.000	12/08/2016 JHANG	01/07/2017	123.15 90.00 0.80 32.35	123.15	Open	N 12/16/2016
124055 54127	LABELLE REPAIR PARKING LOT 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000 101-265-776.000	12/08/2016 JHANG	01/07/2017	1,566.89 1,050.00 1.68 147.33 118.68 249.20	1,566.89	Open	N 12/16/2016
3957433 54056	LANGUAGE LINE SERVICES, INC TELEPHONE INTERP SERVICES - NOV 2016 101-136-801.200 101-136-801.200	11/30/2016 JHANG	12/30/2016	68.72 68.25 0.47	68.72	Open	N 12/08/2016
69085 54075	LARRYS WELDING SUPPLY INC OXYGEN, NON FLAMMABLE GAS TANK 592-557-787.000 592-557-787.000 592-557-787.000	12/01/2016 JHANG	12/31/2016	43.35 16.45 22.95 3.95	43.35	Open	N 12/13/2016
US 2194 54134	LIQUI-FORCE SERVICES INC SRF SANITARY SEWER REHABILITATION 592-557-976.002	11/30/2016 JHANG	12/30/2016	147,509.35 147,509.35	147,509.35	Open	N 12/16/2016
3917 54072	MCGRAW MORRIS P.C. LEGAL FEES OCT & NOV 2016 ACCT# 101-266-801.000	12/06/2016 JHANG	12/31/2016	1,740.00 1,740.00	1,740.00	Open	N 12/13/2016

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5276 54070	METRO DETROIT LANDSCAPING LAWN MAINTENANCE NOV 2016 101-528-824.100 101-528-824.100 101-528-824.100	12/05/2016 JHANG	12/31/2016	415.00	415.00	Open	N 12/13/2016
		CITY HALL LAWN MAINTENANCE X2		150.00			
		PARKING LOT LAWN MAINTENANCE X6		140.00			
		FALL CLEAN UP		125.00			
12142016 54174	MICHAEL A. WILK PER DEIM FOR JULY BOARD MEETINGS 101-257-808.000	12/14/2016 JHANG	01/13/2017	50.00	50.00	Open	N 12/16/2016
		CONSULTING FEES		50.00			
H1611 54142	MICHIGAN HUMANE SOCIETY ANIMAL HANDLING CONTRACT NOV 2016 101-301-801.000	11/30/2016 JHANG	12/30/2016	507.00	507.00	Open	N 12/16/2016
		ANIMAL HANDLING NOV 2016		507.00			
12012016 54069	MICHIGAN MUNICIPAL LEAGUE MEMBERSHIP DUES 2/2017 - 1/2018 101-101-958.000	12/01/2016 JHANG	12/31/2016	7,064.00	7,064.00	Open	N 12/13/2016
		MEMBERSHIP DUES 2/2017 - 1/2018		7,064.00			
12082016 54050	MICHIGAN MUNICIPAL TREASURERS ASSOC 2016 MMTA WINTER WORKSHOP - J. 101-253-864.000	12/08/2016 JHANG	12/31/2016	148.00	148.00	Open	N 12/08/2016
		2016 MMTA WINTER WORKSHOP		148.00			
0003502967 54153	MNJ TECHNOLOGIES DIRECT INC PD TONER CARTRIDGES FOR DB & NARC 266-367-728.000 266-367-728.000 266-367-728.000 266-367-728.000	12/05/2016 JHANG	01/04/2017	325.05	325.05	Open	N 12/16/2016
		BLACK TONER CARTRIDGE		66.21			
		CYAN TONER		86.28			
		MAGENTA TONER		86.28			
		YELLOW TONER		86.28			
0003504384 54154	MNJ TECHNOLOGIES DIRECT INC PD TONER CARTRIDGES FOR DB & NARC 266-367-728.000	12/08/2016 JHANG	01/07/2017	86.28	86.28	Open	N 12/16/2016
		CYAN TONER		86.28			
104226 54071	MODERN COURT REPORTING 16-6028 NOV RTAB MEETING TRANSCRIPT 101-264-801.000 101-264-801.000 101-264-801.000	12/08/2016 JHANG	12/31/2016	366.00	366.00	Open	N 12/13/2016
		ATTEND RTAB MEETING - MEETING POSTPONED		125.00			
		ATTEND RTAB MEETING		125.00			
		PREPARE MINUTES, RTAB MEETING		116.00			

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15069687 54184	MONOPRICE, INC. TONER CARTRIDGES 268-738-728.000	10/27/2016 JHANG	11/26/2016	215.24	215.24	Open	N 12/16/2016
	4 TONER CARTRIDGES			215.24			
27959 54130	NATIONAL INDUSTRIAL MAINT INC MI-532-225 CLEAN CATCH BASINS- 592-557-787.000 592-557-787.000	11/30/2016 JHANG	12/30/2016	1,183.00	1,183.00	Open	N 12/16/2016
	CLEAN CATCH BASINS-PROPOSAL 1			880.00			
	DISPOSAL			303.00			
363 54182	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	11/23/2016 JHANG	12/23/2016	440.00	440.00	Open	N 12/16/2016
	TUTORING FROM 11/08 - 11/22			440.00			
364 54183	NUO DEDIVANI MATCH CLUB INSTRUCTION 268-738-800.000	12/09/2016 JHANG	01/08/2017	440.00	440.00	Open	N 12/16/2016
	TUTORING FROM 11/29 - 12/09			440.00			
884909613001 54143	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/06/2016 JHANG	01/07/2017	109.89	109.89	Open	N 12/16/2016
	CALENDAR BOOKS #199109			109.89			
884914554001 54144	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000 101-301-728.000 101-301-728.000 101-301-728.000	12/06/2016 JHANG	01/07/2017	72.04	72.04	Open	N 12/16/2016
	DESK CALENDAR #304052			36.42			
	AT A GLANCE CALENDAR REFILL #431909			4.75			
	LABEL MAKER REFILL #975266			11.98			
	BLANK CD #620650			18.89			
884914555001 54145	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/05/2016 JHANG	01/07/2017	8.09	8.09	Open	N 12/16/2016
	CD SLEEVES #993993			8.09			
884914556001 54146	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/08/2016 JHANG	01/07/2017	16.61	16.61	Open	N 12/16/2016
	BLANK DVD #209136			16.61			
887529961001 54195	OFFICE DEPOT FOLDERS 101-270-728.000	12/15/2016 JHANG	01/14/2017	85.38	85.38	Open	N 12/19/2016
	PENDAFLEX FOLDERS ITEM #167281			85.38			

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887537536001 54196	OFFICE DEPOT ENVELOPES - CLERK'S 101-215-728.000	12/15/2016 JHANG	01/14/2017	29.59	29.59	Open	N 12/19/2016
		OFFICE SUPPLIES - ITEM #478210		29.59			
887652009001 54197	OFFICE DEPOT OFFICE SUPPLIES ORDER 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000	12/15/2016 JHANG	01/14/2017	217.29	217.29	Open	N 12/19/2016
		CARTONS OF PAPER		149.95			
		JUMBO PAPER CLIPS		4.67			
		THERMAL ROLLS		9.90			
		LABER MAKER TAPE		38.70			
		JUMBO WALL CALENDAR		14.07			
887654208001 54198	OFFICE DEPOT OFFICE SUPPLIES ORDER 268-738-728.000	12/15/2016 JHANG	01/14/2017	6.99	6.99	Open	N 12/19/2016
		NON-DAIRY CREAMER		6.99			
887528914001 54201	OFFICE DEPOT FOLDERS 101-270-728.000 101-270-728.000	12/15/2016 JHANG	01/14/2017	126.39	126.39	Open	N 12/19/2016
		PENDAFLEX FOLDERS ITEM # 544387		94.47			
		PENDAFLEX FOLDERS ITEM #220472		31.92			
880067058001 54161	OFFICE DEPOT FAX MACHINE FOR PROBATION - 101-136-728.000	11/21/2016 JHANG	12/25/2016	56.99	56.99	Open	N 12/16/2016
		FAX MACHINE FOR PROBATION		56.99			
3336-171398 54090	O'REILLY AUTOMOTIVE INC HOSE; GAS SHOCKS FOR COMPARTMENT 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000	11/01/2016 JHANG	12/01/2016	228.28	228.28	Open	N 12/13/2016
		GAS SHOCKS FOR COMPARTMENT DOORS		157.00			
		TRU FUEL		51.92			
		CARB. CLEANER		6.98			
		WD-40		6.79			
		PB BLASTER		5.59			
3336-172694 54091	O'REILLY AUTOMOTIVE INC HOSE 101-336-778.000	11/09/2016 JHANG	12/09/2016	59.99	59.99	Open	N 12/13/2016
		75' HOSE		59.99			
98566 54033	PRINTING SYSTEMS INC I VOTED STICKERS 101-262-904.000	11/09/2016 JHANG	12/09/2016	60.00	60.00	Open	N 12/07/2016
		I VOTED STICKERS FOR ELECTIONS		60.00			

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197413 54185	QUALITY BOOKS INC BOOK ORDER INVOICE 197413 268-738-957.000	11/10/2016 JHANG	12/10/2016	109.60 109.60	109.60	Open	N 12/16/2016
0027503-IN 54200	SAFEBUILT INC 08-HAMTRAMCK NOV 2016 101-721-801.000 101-721-801.000	11/30/2016 JHANG	12/30/2016	26,384.49 25,970.70 413.79	26,384.49	Open	N 12/19/2016
36392 54079	SANTORO, INC. DPS - STROBE LIGHTS ON 202-222-800.001	12/09/2016 JHANG	12/31/2016	1,332.00 1,332.00	1,332.00	Open	N 12/13/2016
36567 54080	SANTORO, INC. INSTALL VIBRATOR OF 202-222-800.001	12/09/2016 JHANG	12/31/2016	1,025.00 1,025.00	1,025.00	Open	N 12/13/2016
36589 54081	SANTORO, INC. INSTALL A NEW FUEL 202-222-800.001	12/09/2016 JHANG	12/31/2016	1,081.35 1,081.35	1,081.35	Open	N 12/13/2016
36590 54082	SANTORO, INC. BOLTS AND WARE BLADES 202-222-800.001	12/09/2016 JHANG	12/31/2016	1,572.78 1,572.78	1,572.78	Open	N 12/13/2016
36654 54123	SANTORO, INC. DPW TRUCK #7 - 202-222-776.002	12/15/2016 JHANG	01/14/2017	360.15 360.15	360.15	Open	N 12/16/2016
36658 54124	SANTORO, INC. GATOR #11 - SALT 202-222-776.002	12/15/2016 JHANG	01/14/2017	572.25 572.25	572.25	Open	N 12/16/2016
36659 54125	SANTORO, INC. GATOR #12 - SALT 202-222-776.002	12/15/2016 JHANG	01/14/2017	572.25 572.25	572.25	Open	N 12/16/2016
14149540 54190	SCHOLASTIC LIBRARY PUBLISHING CHILDREN'S BOOKS	11/15/2016 JHANG	12/15/2016	105.80	105.80	Open	N 12/19/2016

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	GL Distribution 268-738-957.000	8 CHILDREN'S BOOKS		105.80			
14177649 54191	SCHOLASTIC LIBRARY PUBLISHING CHILDREN'S BOOKS 268-738-957.000	11/18/2016 JHANG	12/18/2016	14.99	14.99	Open	N 12/19/2016
		FANTASTIC BESTS AND WHERE HC		14.99			
25287 54040	SEWER & WATER SPECIALIST, INC 11/28/2016 - HAD 50 202-222-776.002	12/02/2016 JHANG	12/31/2016	777.52	777.52	Open	N 12/07/2016
		50 TON STONE DELIVERED TO DPW YARD.		777.52			
25291 54041	SEWER & WATER SPECIALIST, INC INVOICE FOR TIME 592-557-787.000	12/02/2016 JHANG	12/31/2016	150.00	150.00	Open	N 12/07/2016
		UNABLE TO REMOVE OLD HYDRANT		150.00			
25288 54087	SEWER & WATER SPECIALIST, INC FIRE HYDRANT REPLACEMENT @ CANIFF & 592-557-787.000	12/02/2016 JHANG	12/31/2016	2,450.00	2,450.00	Open	N 12/13/2016
		INSTALL NEW HYDRANT AND RESTORED WATER.		2,450.00			
25289 54088	SEWER & WATER SPECIALIST, INC BARRES-ASSISTED DPW IN 592-557-787.000 592-557-787.000	12/02/2016 JHANG	12/31/2016	255.00	255.00	Open	N 12/13/2016
		MATERIAL		55.00			
		LABOR		200.00			
25290 54089	SEWER & WATER SPECIALIST, INC CASMERE & MCDUGALL-THIS IS A 202-222-776.002	12/02/2016 JHANG	12/31/2016	2,000.00	2,000.00	Open	N 12/13/2016
		STREET REPAIR		2,000.00			
25357 54132	SEWER & WATER SPECIALIST, INC BELMONT & JOS. 202-222-970.300 202-222-970.300	12/14/2016 JHANG	01/13/2017	1,425.00	1,425.00	Open	N 12/16/2016
		EXCAVATION CREW		1,200.00			
		ADDITIONAL		225.00			
25358 54133	SEWER & WATER SPECIALIST, INC CONANT & CANIFF - 592-557-787.000	12/14/2016 JHANG	01/13/2017	2,400.00	2,400.00	Open	N 12/16/2016
		FIRE HYDRANT REPAIRS		2,400.00			
ARU0217471 54186	SMART APPLE MEDIA CHILDREN'S BOOKS 268-738-957.000	11/08/2016 JHANG	12/08/2016	247.80	247.80	Open	N 12/19/2016
		CHILDREN'S BOOKS		247.80			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
551-478027 54141	STATE OF MICHIGAN SOR REGISTRATION FEE 101-301-801.000	12/03/2016 JHANG	01/02/2017	30.00	30.00	Open	N 12/16/2016
		SOR REGISTRATION FEE		30.00			
ERG7004 54193	THE BOOK FARM INC CHILDREN'S BOOKS 268-738-957.000	11/03/2016 JHANG	12/03/2016	1,193.84	1,193.84	Open	N 12/19/2016
		CHILDREN'S BOOKS		1,193.84			
3786 54051	THE HAMTRAMCK REVIEW CLASSIFIED AD - PT CLERK POSTING 101-136-801.400	11/25/2016 JHANG	12/25/2016	148.00	148.00	Open	N 12/08/2016
		CLASSIFIED AD		148.00			
3793 54178	THE HAMTRAMCK REVIEW NOV 2016 LIBRARY COLUMN 268-738-957.100	12/01/2016 JHANG	12/31/2016	90.00	90.00	Open	N 12/16/2016
		WEEKLY COLUMN FOR NOV 2016		90.00			
57361 54181	THE LIBRARY NETWORK ANNUAL BOOKBILLING SUBSCRIPTION 268-738-801.003	11/30/2016 JHANG	12/30/2016	2,341.09	2,341.09	Open	N 12/16/2016
		ANNUAL SUBSCRIPTION CHARGES		2,341.09			
835202781 54140	THOMSON REUTERS - WEST PD WEST INFO CHARGES-NOV 2016 101-301-801.000	12/01/2016 JHANG	12/31/2016	255.78	255.78	Open	N 12/16/2016
		WEST CLEAR CHARGES		255.78			
2834 54135	TRI-FLOW PLUMBING INC CITY HALL MAINTENANCE 101-265-776.000	12/07/2016 JHANG	01/06/2017	5,152.00	5,152.00	Open	N 12/16/2016
		REPAIR LEAKS ON WATER PIPES IN BASEMENT		5,152.00			
2186972 54199	URBAN LAND INSTITUTE ULI MEMBERSHIP M. MARKOWICZ 101-721-958.000	12/01/2016 JHANG	12/31/2016	220.00	220.00	Open	N 12/19/2016
		MEMBERSHIP		220.00			
121263 54076	USABLUBOOK HONDA LIGHTWEIGHT 592-557-787.000 592-557-787.000	11/30/2016 JHANG	12/30/2016	914.15	914.15	Open	N 12/13/2016
		WX10TA		872.90			
		FREIGHT		41.25			
09152016 54139	VAN DYKE COLLISION PD VEHICLE REPAIR CAR 400	09/15/2016 JHANG	10/15/2016	3,742.48	3,742.48	Open	N 12/16/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	101-301-751.002	VEH REPAIR-CAPRICE CAR 400		3,742.48			
18360 54164	VISICOM SERVICES, INC. IT SUPPORT SERVICES - INV#18360	11/30/2016 JHANG	12/30/2016	1,119.00	1,119.00	Open	N 12/16/2016
	101-136-801.300	DECEMBER HOSTING FEE OFFICE 365 BUSINESS		49.00			
	101-136-801.300	DECEMBER HOSTING FEE OFFICE 365 PREMIUM		30.00			
	101-136-801.300	DEC BACKUP SFTWRE LICENSE		125.00			
	101-136-801.300	IT SUPPORT SERVICES		315.00			
	101-136-801.300	NETWORK CARE AGREEMENT Q1		600.00			
287587 54094	WAYNE COUNTY INVOICE #287587 - ALL	11/09/2016 JHANG	12/09/2016	1,118.05	1,118.05	Open	N 12/13/2016
	202-222-776.004	TOTAL INSPECTION COSTS		1,118.05			
12082016 54048	WAYNE COUNTY LAND BANK 2014 PROP TAX / LAND	12/08/2016 JHANG	12/31/2016	17,292.73	17,292.73	Open	N 12/08/2016
	703-000-273.000	2014 PROP TAX / LAND BANK		17,292.73			
12082016 2 54049	WAYNE COUNTY LAND BANK 2015 PROP TAX / LAND BANK / 3120	12/08/2016 JHANG	12/31/2016	15,849.76	15,849.76	Open	N 12/08/2016
	703-000-273.000	PROP TAX / LAND BANK / 3120 CARPENTER		15,849.76			
12142016 54176	YEASMIN SULTANA PER DEIM FOR JULY & DEC. BOARD	12/14/2016 JHANG	01/13/2017	100.00	100.00	Open	N 12/16/2016
	101-257-808.000	CONSULTING FEES		100.00			
# of Invoices:	121	# Due:	121	Totals:	306,583.08	306,583.08	
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:					306,583.08	306,583.08	



Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - General Fund			85,733.86	85,733.86		
	202 - Mvh Major Street Fund			13,961.35	13,961.35		
	266 - DRUG LAW ENF. ACT 265 - STAT			551.33	551.33		
	268 - Library Fund			7,087.61	7,087.61		
	275 - Comm Develop Block Grant			36.03	36.03		
	592 - WATER & SEWER FUND			166,070.41	166,070.41		
	703 - Prop Tax Collection Fund			33,142.49	33,142.49		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			33,142.49	33,142.49		
	101 - Mayor & City Council			7,064.00	7,064.00		
	136 - 31-St District Court			4,158.37	4,158.37		
	215 - City Clerk			38.60	38.60		
	222 - MAJOR STREETS			13,961.35	13,961.35		
	223 - CONTROLLER DEPARTMENT			15,000.00	15,000.00		
	253 - Treasurer			148.00	148.00		
	257 - ASSESSOR			200.00	200.00		
	261 - COMMUNITY & GOVERNMENTAL AFF			654.87	654.87		
	262 - ELECTIONS			6,201.56	6,201.56		
	264 - GENERAL ADMINISTRATION			545.60	545.60		
	265 - BUILDING & GROUNDS			14,902.48	14,902.48		
	266 - LEGAL			1,740.00	1,740.00		
	270 - HUMAN RESOURCES			211.77	211.77		
	275 - Cdbg			36.03	36.03		
	301 - POLICE DEPARTMENT			7,319.09	7,319.09		
	336 - FIRE DEPARTMENT			530.03	530.03		
	367 - Drug Forfeiture - State Expe			551.33	551.33		
	528 - Sanitation Services			415.00	415.00		
	557 - WATER & SEWER			166,070.41	166,070.41		
	721 - COMMUNITY & ECONOMIC DEVELOP			26,604.49	26,604.49		
	738 - Library			7,087.61	7,087.61		

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47197 54271	APOLLO FIREAPPARATUS REPAIR REPAIRS TO PUMP ON ENGINE-3 101-336-740.000	12/16/2016 JHANG	01/15/2017	546.00 546.00	546.00	Open	N 01/04/2017
422960 54226	BOULEVARD & TRUMBULL TOWING DPW SALT TRUCK TOWED 202-222-776.002	12/20/2016 JHANG	01/19/2017	150.00 150.00	150.00	Open	N 01/03/2017
021163 54339	BRIDGESTONE AMERICAS INC 2016 2ND HALF SUMMER TAX BILLS / 101-253-800.000 101-253-800.000	12/30/2016 JHANG	01/29/2017	1,455.82 406.78 1,049.04	1,455.82	Open	N 01/06/2017
021164 54340	BRIDGESTONE AMERICAS INC 2016 WINTER TAX BILL / INV# 121164 101-253-800.000 101-253-800.000 101-253-800.000	12/30/2016 JHANG	01/29/2017	3,207.63 894.90 2,303.82 8.91	3,207.63	Open	N 01/06/2017
16-15631 54234	CASAR MANAGEMENT, LC DE-ICE FIRE ROUTE & 202-222-776.005	12/18/2016 JHANG	01/17/2017	2,914.95 2,914.95	2,914.95	Open	N 01/03/2017
12012016 54318	CITY OF HAMTRAMCK INCOME TAX & REQUEST FOR FIRE ESCROW DISTRIBUTION 706-000-283.000	12/01/2016 JHANG	12/31/2016	766.80 766.80	766.80	Open	N 01/05/2017
12012016 54319	CITY OF HAMTRAMCK TREASURER & REQUEST FOR FIRE ESCROW DISTRIBUTION 706-000-283.000	12/01/2016 JHANG	12/31/2016	763.91 763.91	763.91	Open	N 01/05/2017
7104441 CM 54242	CONTRACTORS CONNECTION INC ROAD SAFETY SUPPLIES CREDIT MEMO 592-557-740.000	12/15/2016 JHANG	01/14/2017	(850.00) (850.00)	(850.00)	Open	N 01/03/2017
7104164 54243	CONTRACTORS CONNECTION INC ROAD SAFETY SUPPLIES 592-557-740.000 592-557-740.000	12/07/2016 JHANG	01/06/2017	1,104.50 72.00 89.50	1,104.50	Open	N 01/03/2017

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution						
	592-557-740.000	2''X8' EYE SLING		21.00			
	592-557-740.000	2''X10' EYE SLING		24.00			
	592-557-740.000	LENS SAFETY GLASSES		48.00			
	592-557-740.000	MAG. LOCATOR W/CASE		850.00			
12312016							
54343	DANNISHA REEDER REIMB FLOWERS FOR CM'S MOTHER 101-264-980.000	12/31/2016 JHANG FLOWERS FOR FUNERAL	01/30/2017	69.98  69.98	69.98	Open	N 01/06/2017
46347							
54237	DETROIT MACHINERY CENTER, INC INVOICE: #46347 - 202-222-776.002	12/14/2016 JHANG GAS & ELECTRIC NOV 2016	01/13/2017	1,459.52  1,459.52	1,459.52	Open	N 01/03/2017
1039							
54282	ELEMENT BUILDING SERVICES BUILDING SERVICES - INV.1039 101-136-801.400	12/29/2016 JHANG INSTALL LOCKER & PAINT/REPAIR	01/28/2017	270.00  270.00	270.00	Open	N 01/04/2017
2390							
54244	FIRE SAVVY CONSULTANTS SPRINKLER SYSTEM PLAN REVIEW - 3901 101-000-252.000	12/20/2016 JHANG SPRINKLER SYSTEM PLAN REVIEW	01/19/2017	400.00  400.00	400.00	Open	N 01/03/2017
53151							
54274	FIVE STAR LANGUAGES RUSSIAN INTERP - 10/27/16 - 101-136-801.200 101-136-801.200	10/27/2016 JHANG RUSSIAN INTERP - 16-9722SM MILEAGE	11/26/2017	199.20  160.00 39.20	199.20	Open	N 01/04/2017
53236							
54277	FIVE STAR LANGUAGES BENGALI INTERP - 12/21/16 - INV53236 101-136-801.200 101-136-801.200	12/22/2016 JHANG ARABIC INTERP 12/21/16 MILEAGE	01/21/2017	179.04  160.00 19.04	179.04	Open	N 01/04/2017
53231							
54278	FIVE STAR LANGUAGES ARABIC INTERP - 12/19/16 - INV.53231 101-136-801.200 101-136-801.200	12/20/2016 JHANG ARABIC INTERP - 12/19/16 MILEAGE	01/19/2017	184.08  160.00 24.08	184.08	Open	N 01/04/2017
12152016							
54202	FRED'S BUMP & PAINT SHOP, INC REPAIRS TO CHIEF VEHICLE 101-336-778.000 101-336-778.000	12/15/2016 JHANG PARTS AND MATERIAL LABOR	01/14/2017	1,064.20  584.20 480.00	1,064.20	Open	N 12/19/2016

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
G491192 54245	H D SUPPLY WATERWORKS, LTD WATER METERS, INVOICE G491192	12/15/2016 JHANG	01/14/2017	21,811.00	21,811.00	Open	N 01/03/2017
	592-557-970.000	WATER METERS, 5/8 INCH 100 @ \$92.06		9,206.00			
	592-557-970.000	WATER METERS, 3/4 INCH 100 @ \$98		9,800.00			
	592-557-970.000	WATER METERS, 1 INCH 15 @ \$187		2,805.00			
G560272 54246	H D SUPPLY WATERWORKS, LTD WATER METER GASKETS, INVOICE G560272	12/16/2016 JHANG	01/15/2017	215.60	215.60	Open	N 01/03/2017
	592-557-970.001	WATER METER GASKETS, 1.5 INCH 20 @ \$2.22		44.40			
	592-557-970.001	WATER METER GASKETS, 2 INCH 60 @ \$2.52		151.20			
	592-557-970.001	FREIGHT		20.00			
423698 54239	HAMTRAMCK HARDWARE OPERATING SUPPLIES INVOICE# 423698	12/06/2016 JHANG	01/05/2017	16.59	16.59	Open	N 01/03/2017
	592-557-740.000	4X4X8		12.59			
	592-557-740.000	WORK GLOVES		4.00			
423700 54240	HAMTRAMCK HARDWARE OPERATING SUPPLIES INVOICE#423700	12/08/2016 JHANG	01/07/2017	6.23	6.23	Open	N 01/03/2017
	592-557-740.000	CUTTER PIN		1.76			
	592-557-740.000	2D PANASONIC		3.58			
	592-557-740.000	GROUNDING ADAPT 3 TO 2-WIRE		0.89			
423715 54241	HAMTRAMCK HARDWARE OPERATING SUPPLIES	12/20/2016 JHANG	01/19/2017	12.99	12.99	Open	N 01/03/2017
	592-557-740.000	WORK GLOVE		4.00			
	592-557-740.000	STRING GLOVES		4.00			
	592-557-740.000	LEATHER-WORK		4.99			
12012016 54317	HASSAN ELNAHAM RETURN BALANCE OF FIRE ESCROW FUNDS	12/01/2016 JHANG	12/31/2016	6,764.29	6,764.29	Open	N 01/05/2017
	706-000-283.000	RETURN OF PA 495 FUNDS		6,764.29			
495350 54204	HELLEBUYCK'S REPAIR GENERATOR FOR HURST TOOL	12/14/2016 JHANG	01/13/2017	82.59	82.59	Open	N 12/19/2016
	101-336-740.000	PARTS		17.74			
	101-336-740.000	HOUR OF LABOR		64.00			
	101-336-740.000	TAX		0.85			

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498501 54270	HELLEBUYCK'S REPLACED CARBURETOR AND GASKET ON 101-336-740.000 CARBURETOR 101-336-740.000 GASKET 101-336-740.000 ENVIRONMENTAL CHARGE 101-336-740.000 SHOP SUPPLIES 101-336-740.000 LABOR	12/23/2016 JHANG	01/22/2017	121.16 61.64 3.52 3.50 4.50 48.00	121.16	Open	N 01/04/2017
730049 54276	ICLE NOV 2016 CIVIL JURY INSTRUCTION 101-136-957.000 MODEL CIVIL JURY INSTRUCTIONS 101-136-957.000 HANDLING	12/28/2016 JHANG	01/27/2017	124.50 115.00 9.50	124.50	Open	N 01/04/2017
1623 54308	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP OCT 101-202-801.000 SERVICES OCT 2016	11/01/2016 JHANG	12/01/2016	9,376.74 9,376.74	9,376.74	Open	N 01/05/2017
1624 54309	INNOVATIVE SOFTWARE SERVICES, INC. HAMTRAMCK INCOME TAX SERV/SUPP NOV 101-202-801.000 SERVICES NOV 2016	12/01/2016 JHANG	12/31/2016	7,001.92 7,001.92	7,001.92	Open	N 01/05/2017
1626 54310	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000 SERVICES OCT 2016	11/01/2016 JHANG	12/01/2016	4,671.08 4,671.08	4,671.08	Open	N 01/05/2017
1627 54311	INNOVATIVE SOFTWARE SERVICES, INC. HIGHLAND PARK INCOME TAX SERV/SUPP 101-202-801.000 SERVICES NOV 2016	12/01/2016 JHANG	12/31/2016	6,125.85 6,125.85	6,125.85	Open	N 01/05/2017
NHA9330 54307	IRON MOUNTAIN INC SHRED AND STORAGE SERVICES DEC 2016 101-265-800.000 SHRED AND STORAGE SERVICES	12/31/2016 JHANG	01/30/2017	99.00 99.00	99.00	Open	N 01/05/2017
12162016 54342	KATRINA POWELL REIMB - HOLIDAY FOOD 101-264-980.000 FOOD FOR CHRISTMAS PARTY	12/16/2016 JHANG	01/15/2017	172.00 172.00	172.00	Open	N 01/06/2017
12192016 54208	KRISTIN RUTKOWSKI REIMBURSEMENT - HOLIDAY PARTY	12/19/2016 JHANG	01/18/2017	67.86	67.86	Open	N 12/20/2016

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	101-264-980.000	HOLIDAY PARTY SUPPLIES		67.86			
124056 54225	LABELLE REPAIR BROKEN UNDERGROUND TO POLES	12/15/2016 JHANG	01/14/2017	3,112.40	3,112.40	Open	N 01/03/2017
	101-265-926.000	FOREMAN		270.00			
	101-265-926.000	FOREMAN (OVERTIME)		2,295.00			
	101-265-926.000	1 1/2'' PVC-40		6.65			
	101-265-926.000	1 1/2 COUPLING		2.13			
	101-265-926.000	1 1/2 PVC 45		4.83			
	101-265-926.000	RED/TAN WIRE NUTS		1.68			
	101-265-926.000	LARGE BLUE/GRAY WIRE NUTS		14.56			
	101-265-926.000	WIRE - #10 THHN		126.95			
	101-265-926.000	WIRE - #8 THHN		390.60			
124054 54235	LABELLE EXTERIOR LIGHT REPAIR IN PARK	12/15/2016 JHANG	01/14/2017	1,853.05	1,853.05	Open	N 01/03/2017
	101-265-926.000	FOREMAN WITH BUCKET TRUCK		1,137.50			
	101-265-926.000	FOREMAN		540.00			
	101-265-926.000	RED/TAN WIRE NUTS		1.68			
	101-265-926.000	400W MH ED28 LAMP		55.98			
	101-265-926.000	SWIVEL BASE PHOTOCELL		31.06			
	101-265-926.000	6' FLUORESCENT LAMP		63.24			
	101-265-926.000	8' FLUORESCENT LAMP		23.59			
124023 54272	LABELLE FIX STREET LIGHT	12/15/2016 JHANG	01/14/2017	2,997.40	2,997.40	Open	N 01/04/2017
	244-244-881.000	FOREMAN		2,250.00			
	244-244-881.000	FOREMAN (OVERTIME)		136.05			
	244-244-881.000	RED/TAN WIRE NUTS		5.04			
	244-244-881.000	LARGE BLUE/GRAY WIRE NUTS		11.68			
	244-244-881.000	20 AMP GFI		25.14			
	244-244-881.000	150 WATT MH BALLAST KIT		86.80			
	244-244-881.000	150 WATT MH LAMP MED BASE		264.60			
	244-244-881.000	WIRE - #10 THHN		97.20			
	244-244-881.000	WIRE #8 THHN		100.80			
	244-244-881.000	5/8X5'' POUND IN ANCHOR		18.90			
	244-244-881.000	WP 1 GANG BELL BOX COVER		1.19			
01052017 54346	GITSCHLAG MI ASSOC OF MUNICIPAL CLERKS	01/05/2017 JHANG	01/31/2017	60.00	60.00	Open	N 01/06/2017
	101-215-864.000	CLERK ASSOCIATION DUES - GITSCHLAG					
		MEMBERSHIP DUES - GITSCHLAG		60.00			

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01052017 54347	RUTKOWSKI MI ASSOC OF MUNICIPAL CLERKS CLERK ASSOCIATION DUES - RUTKOWSKI 101-215-864.000	01/05/2017 JHANG	01/31/2017	60.00 60.00	60.00	Open	N 01/06/2017
104239 54314	MODERN COURT REPORTING 16-6044 DEC RTAB MEETING TRANSCRIPT 101-264-801.000 101-264-801.000	12/28/2016 JHANG	01/27/2017	245.00 125.00 120.00	245.00	Open	N 01/05/2017
100 54306	NEW CENTER COMMUNITY SERVICES 1/2 DAY OF GRIEF COUNSELING 11/16/16 101-270-801.000	01/05/2017 JHANG	02/04/2017	100.00 100.00	100.00	Open	N 01/05/2017
888600137001 54247	OFFICE DEPOT OFFICE SUPPLIES - TREASURER'S OFFICE 101-253-728.000 101-253-728.000 101-253-728.000	12/20/2016 JHANG	01/21/2017	48.97 29.99 14.44 4.54	48.97	Open	N 01/03/2017
888600716001 54248	OFFICE DEPOT OFFICE SUPPLIES - TREASURER'S OFFICE 101-253-728.000	12/20/2016 JHANG	01/21/2017	26.98 26.98	26.98	Open	N 01/03/2017
888933354001 54249	OFFICE DEPOT COPY PAPER FOR ADMINISTRATION 101-223-728.000 101-270-728.000	12/21/2016 JHANG	01/21/2017	149.95 119.96 29.99	149.95	Open	N 01/03/2017
889220995001 54250	OFFICE DEPOT OFFICE SUPPLIES - PACKAGING TAPE 101-215-728.000	12/22/2016 JHANG	01/21/2017	13.31 13.31	13.31	Open	N 01/03/2017
885368434001 54279	OFFICE DEPOT OFFICE SUPPLIES - REPLACEMENT 101-136-728.000	12/07/2016 JHANG	01/08/2017	82.79 82.79	82.79	Open	N 01/04/2017
01062017 54348	PARVIN BEGUM ZBA ESCROW RELEASE 101-000-251.003	01/06/2017 JHANG	02/05/2017	1,500.00 1,500.00	1,500.00	Open	N 01/06/2017

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 01/24/2017 - 01/24/2017  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2441 54203	PAYETTE SALES & SERVICE INC REPLACEMENT LIGHTS FOR ENGINE 1 101-336-740.000 101-336-740.000	12/14/2016 JHANG	01/13/2017	299.58 288.36 11.22	299.58	Open	N 12/19/2016
SI-71587 54313	PHOENIX SAFETY OUTFITTERS, LLC EXTRICATION GLOVES 101-336-970.000	12/13/2016 JHANG	12/28/2016	1,319.76 1,319.76	1,319.76	Open	N 01/05/2017
004 54337	RECYCLED TREASURES RECYCLE PICK UP & DELIVERY - JUL, 101-000-675.100	10/10/2016 JHANG	11/09/2017	120.00 120.00	120.00	Open	N 01/06/2017
005 54338	RECYCLED TREASURES RECYCLE PICK UP & DELIVERY - OCT, 101-000-675.100	12/26/2016 JHANG	01/25/2017	150.00 150.00	150.00	Open	N 01/06/2017
10578 54238	REDI PACKAGING INC DOUBLE PARKING METER 101-265-776.050 101-265-776.050	12/14/2016 JHANG	01/13/2017	210.96 180.00 30.96	210.96	Open	N 01/03/2017
22747 54236	ROLAR PROPERTY SERVICES INC 2241 - STREET SWEEPING 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002 202-222-776.002	11/30/2016 JHANG	12/30/2016	3,780.00 720.00 225.00 720.00 225.00 720.00 225.00 720.00 225.00	3,780.00	Open	N 01/03/2017
25415 54321	SEWER & WATER SPECIALIST, INC REPLACED BASEMENT SANITARY SEWER @ 592-557-787.000	12/22/2016 JHANG	01/21/2017	5,998.51 5,998.51	5,998.51	Open	N 01/05/2017
25418 54322	SEWER & WATER SPECIALIST, INC EXCAVATED AROUND TOP 202-222-776.002	12/22/2016 JHANG	01/21/2017	900.00 900.00	900.00	Open	N 01/05/2017



INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 01/24/2017 - 01/24/2017  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
25420 54323	SEWER & WATER SPECIALIST, INC LOCATE SHUTOFF TO REPLACED FIRE 592-557-787.000	12/22/2016 JHANG	01/21/2017	1,135.00	1,135.00	Open	N 01/05/2017
	LOCATE SHUTOFF TO REPLACE FIRE HYDRANT			1,135.00			
25421 54324	SEWER & WATER SPECIALIST, INC CANIFF & CONANT DUG 202-222-776.002	12/22/2016 JHANG	01/21/2017	2,360.00	2,360.00	Open	N 01/05/2017
	DUG OUT 3'' AND INSTALL COLD PATCH			2,360.00			
25425 54325	SEWER & WATER SPECIALIST, INC WATER MAIN BREAK@ CONANT&TROWBRIDGE 592-557-787.000	12/22/2016 JHANG	01/21/2017	3,600.00	3,600.00	Open	N 01/05/2017
	WATER MAIN BREAK MADE REPAIR AND RESTOR			3,600.00			
25462 54326	SEWER & WATER SPECIALIST, INC 48.5 TON OF 21A CRUSHED CONCRETE 202-222-776.002	12/28/2016 JHANG	01/27/2017	792.39	792.39	Open	N 01/05/2017
	CRUSHED CONCRETE DELIVERED TO DPW YARD			792.39			
25463 54327	SEWER & WATER SPECIALIST, INC JOSHEPH CAMPAU - DUG 202-222-970.300	12/28/2016 JHANG	01/27/2017	1,200.00	1,200.00	Open	N 01/05/2017
	INSTALLED COMPACTED COLD PATCH			1,200.00			
25464 54328	SEWER & WATER SPECIALIST, INC CHECKED FOR LEAKS AND 592-557-787.000	12/28/2016 JHANG	01/27/2017	1,960.00	1,960.00	Open	N 01/05/2017
	CHECKED FOR LEAKS AND PUMPED DOWN HYDRAN			1,960.00			
25465 54329	SEWER & WATER SPECIALIST, INC HYDRANT @ JOS. CAMPAU & DENTON 592-557-787.000	12/28/2016 JHANG	01/27/2017	1,420.00	1,420.00	Open	N 01/05/2017
	CHECKED HYDRANTS FOR LEAKS			1,420.00			
25466 54330	SEWER & WATER SPECIALIST, INC THAWED HYDRANT PUMP OUT STANDING 592-557-787.000	12/28/2016 JHANG	01/27/2017	1,530.00	1,530.00	Open	N 01/05/2017
	HYDRANT			1,530.00			
25467 54331	SEWER & WATER SPECIALIST, INC ADJUSTED SANITARY MANHOLE LID. 203-203-776.002	12/28/2016 JHANG	01/27/2017	900.00	900.00	Open	N 01/05/2017
	2670 WHALEN - ADJUSTED MANHOLE LID			900.00			
25480 54332	SEWER & WATER SPECIALIST, INC DPW TRUCK AND DRIVER 202-222-776.002	12/29/2016 JHANG	01/28/2017	340.00	340.00	Open	N 01/05/2017
	DELIVERY OF 10 TONS COLD PATCH			340.00			

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INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5444387520 54224	SIEMENS INDUSTRY, INC CITY HALL FIRE SYSTEM TROUBLE	12/22/2016 JHANG	01/21/2017	702.20	702.20	Open	N 01/03/2017
	101-265-776.000 SPECIALIST			525.00			
	101-265-776.000 12V 7AH AGM .187 SLA BATTERY			101.20			
	101-265-776.000 TRIP CHARGE			76.00			
	101-265-776.000 STATE TAXES			0.00			
761-8129127 54341	STATE OF MICHIGAN-ENVIRONMENTAL CONSENT JUDGEMENT NO. CV72671DT, SET	12/21/2016 JHANG	01/20/2017	9,428.86	9,428.86	Open	N 01/06/2017
	101-264-915.000 REIMB TO STATE FOR FREEZER SERVICES			9,428.86			
17225 54209	SYO COMPUTER ENGINEERING SERVICES WEB PAGE UPDATE SEVERL DEPTS	11/30/2016 JHANG	12/30/2016	42.50	42.50	Open	N 12/20/2016
	101-264-801.000 WEB PAGE UPDATES - CLERK			42.50			
17257 54210	SYO COMPUTER ENGINEERING SERVICES WEB PAGE UPDATE SEVERL DEPTS	12/09/2016 JHANG	01/08/2017	85.00	85.00	Open	N 12/20/2016
	101-264-801.000 WEB PAGE UPDATES - BUILDING			85.00			
17268 54211	SYO COMPUTER ENGINEERING SERVICES WEB PAGE UPDATE SEVERL DEPTS	12/14/2016 JHANG	01/13/2017	85.00	85.00	Open	N 12/20/2016
	101-264-801.000 WEB PAGE UPDATES - HR			85.00			
17273 54212	SYO COMPUTER ENGINEERING SERVICES MONTHLY IT SUPPORT AGREEMENT NOV-DEC	12/14/2016 JHANG	01/13/2017	5,800.00	5,800.00	Open	N 12/20/2016
	101-264-801.000 MONTHLY IT SERVICE CONTRACT			5,800.00			
835204803 54269	THOMSON REUTERS - WEST 1004713124 - THOMSON REUTERS	12/01/2016 JHANG	12/31/2016	128.41	128.41	Open	N 01/04/2017
	101-202-801.000 NOVEMBER 2016 CHARGES			128.41			
2840 54273	TRI-FLOW PLUMBING INC CITY HALL - PROBATION DEPT.	12/13/2016 JHANG	01/12/2017	131.00	131.00	Open	N 01/04/2017
	101-265-776.000 REBUILT FLUSH VALVE DUE TO RUST			131.00			
131726 54227	USABLUBOOK HOSE CLAMPS FOR	12/13/2016 JHANG	01/12/2017	5.70	5.70	Open	N 01/03/2017
	592-557-787.000 HOSE CLAMPS FOR HYDRANT PUMPS			5.70			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
129409 54228	USABLUEBOOK SERVICE LINE REPAIRS INVOICE#129409 JHANG 592-557-787.000 HD MILL DISCH HOSE MXF Q ALUM 592-557-787.000 FREIGHT	12/09/2016	01/08/2017	161.92	161.92	Open	N 01/03/2017
128330 54229	USABLUEBOOK OPERATING SUPPLIES INVOICE#128330 JHANG 592-557-740.000 BATTERY SIZE C 12 PACK 592-557-740.000 FREIGHT	12/08/2016	01/07/2017	46.13	46.13	Open	N 01/03/2017
287821 54251	WAYNE COUNTY 500013 - 10/16 TRAFFIC JHANG 202-222-776.004 TRAF SIG MAINT OCT 2016	12/13/2016	01/12/2017	470.49	470.49	Open	N 01/03/2017
287918 54252	WAYNE COUNTY 500013 - 11/16 TRAFFIC JHANG 202-222-776.004 TRAF SIG MAINT NOV 2016	12/15/2016	01/14/2017	2,159.46	2,159.46	Open	N 01/03/2017
# of Invoices:	76	# Due:	76	Totals:	128,917.75	128,917.75	
# of Credit Memos:	1	# Due:	1	Totals:	(850.00)	(850.00)	
Net of Invoices and Credit Memos:					128,067.75	128,067.75	

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - General Fund			61,174.37	61,174.37		
	202 - Mvh Major Street Fund			16,526.81	16,526.81		
	203 - Mvh Local Street Fund			900.00	900.00		
	244 - DOWNTOWN DEVELOPMENT AUTH			2,997.40	2,997.40		
	592 - WATER & SEWER FUND			38,174.17	38,174.17		
	706 - T/A Public Act #495 1980			8,295.00	8,295.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			10,465.00	10,465.00		
	136 - 31-St District Court			1,039.61	1,039.61		
	202 - Income Tax			27,304.00	27,304.00		
	203 - LOCAL STREETS			900.00	900.00		
	215 - City Clerk			133.31	133.31		
	222 - MAJOR STREETS			16,526.81	16,526.81		
	223 - CONTROLLER DEPARTMENT			119.96	119.96		
	244 - DDA			2,997.40	2,997.40		
	253 - Treasurer			4,739.40	4,739.40		
	264 - GENERAL ADMINISTRATION			15,996.20	15,996.20		
	265 - BUILDING & GROUNDS			6,108.61	6,108.61		
	270 - HUMAN RESOURCES			129.99	129.99		
	336 - FIRE DEPARTMENT			3,433.29	3,433.29		
	557 - WATER & SEWER			38,174.17	38,174.17		

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: January 10, 2017**

**Subject: Preapproved Expenditures**

---

**Introduction:**

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

**Overview:**

These disbursements cover the following expenditures:

- Utilities
- Refund of Overpayments
- Equipment Lease
- Healthcare & Dental Premiums
- Credit Card & Gas Card
- Temporary Employees
- Contractors
- Return of Fees
- House Councils
- Out of State Retiree Healthcare Reimbursement

**Budget Impact:**

The specific costs of these disbursements were \$519,872.23 and was run from the Fiduciary, General and Water accounts.

**Recommendation:**

The City Manager and the Controller approved the payments of these expenditures.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager

Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
12/15/2016	GEN	68616	ACCOUNTEMPS	D. HOWARD 10/21/16	801.000	223	1,021.76
				D. HOWARD 11/18/16	801.000	223	1,230.73
				CHECK GEN 68616 TOTAL			<u>2,252.49</u>
12/15/2016	GEN	68617#	COMCAST	PHONE JAN 2017	922.000	301	210.78
				HFD CABLE/INTERNET JAN 2017	740.000	336	65.95
				CHECK GEN 68617 TOTAL			<u>276.73</u>
12/15/2016	GEN	68618	DENNIS NUNLEE	NUNLEE HEALTHCARE JAN 2017	716.100	274	1,404.14
12/15/2016	GEN	68619*#	DTE ENERGY	CITY HALL ELECTRIC NOV 2016	921.000	265	4,020.38
				HFD ELECTRIC NOV 2016	921.000	265	803.34
				CITY HALL GAS NOV 2016	923.000	265	2,611.77
				HFD GAS NOV 2016	923.000	265	293.48
				8700 JOS CAMPAU GAS NOV 2016	923.000	265	135.23
				CHECK GEN 68619 TOTAL			<u>7,864.20</u>
12/15/2016	GEN	68620	GRIFFIN LAW PLLC	HOUSE COUNSEL 12/1/16	801.100	136	350.00
12/15/2016	GEN	68621	JOSEPH GRUCZ	GRUCZ HEALTHCARE JAN 2017	716.100	274	1,404.14
12/15/2016	GEN	68622	MARK SYLVESTER	SYLVESTER HEALTHCARE JAN 2017	716.100	274	1,404.14
12/15/2016	GEN	68623	Md. Mahirul Islam	Inspection Fee - 1 & 2 Family - Per	477.000	000	150.00
				Owner Registration - One time fee	477.000	000	75.00
				CHECK GEN 68623 TOTAL			<u>225.00</u>
12/15/2016	GEN	68624	OFFICE TEAM	S. SAMUELS 11/18/16	801.000	270	1,640.73
				S. SAMUELS 11/25/16	801.000	270	925.54
				S. SAMUEL CONVERSION FEE	801.000	270	6,000.00
				S. SAMUELS 12/2/16	801.000	270	1,093.82
				CHECK GEN 68624 TOTAL			<u>9,660.09</u>
12/15/2016	GEN	68625	PAUL ODOBINA	ODOBINA HEALTHCARE JAN 2017	716.100	274	1,587.28
12/15/2016	GEN	68626	ROBERT E. ZARANEK	HOUSE COUNSEL 12/8/16	801.100	136	250.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
12/15/2016	GEN	68627	SAM'S CLUB MC/SYNCB	CLEANING SUPPLIES FOR	740.000	336	64.06
12/15/2016	GEN	68628	SEAN K. KOWALSKI, P-43764	HOUSE COUNSEL 12/5/17	801.100	136	250.00
12/15/2016	GEN	68629#	US BANK EQUIPMENT FINANCE	COPIER RENTAL DEC 2016	800.000	215	106.86
				COPIER RENTAL DEC 2016	800.000	223	106.85
				COPIER RENTAL DEC 2016	800.000	253	106.85
				COPIER RENTAL DEC 2016	800.000	301	106.86
				COPIER RENTAL DEC 2016	801.000	721	106.85
				CHECK GEN 68629 TOTAL			<u>534.27</u>
12/15/2016	GEN	68630#	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	751.001	301	2,217.60
				FUEL NOV 2016	751.001	336	720.13
				CHECK GEN 68630 TOTAL			<u>2,937.73</u>
12/19/2016	GEN	68631	ACCONTEMPS	D. HOWARD 11/25/16	801.000	223	807.52
				D. HOWARD 12/2/16	801.000	223	1,153.60
				CHECK GEN 68631 TOTAL			<u>1,961.12</u>
12/19/2016	GEN	68632	BLUE CROSS BLUE SHIELD OF MICHIGAN RETIREE JAN 2017 HEALTH INS PREM	RETIREE JAN 2017 HEALTH INS PREM	716.100	274	7,626.34
				RETIREE JAN 2017 HEALTH INS PREM	716.100	274	25,735.26
				CHECK GEN 68632 TOTAL			<u>33,361.60</u>
12/19/2016	GEN	68633*#	COMCAST	ISP SUBSCRIPTION JAN 2017	922.000	136	114.90
				FAX SUBSCRIPTION JAN 2017	922.000	136	74.85
				OTHER CHARGES	922.000	136	2.79
				TAXES/FEES	922.000	136	4.95
				CABLE/INTERNET JAN 2017	922.000	265	570.32
				PHONE JAN 2017	922.000	336	46.91
				CHECK GEN 68633 TOTAL			<u>814.72</u>
12/19/2016	GEN	68634	DETROIT EDISON	STRT LGHTS OVRHD E1A NOV 2016	926.000	265	13,314.97
				STRT LGHTS ORNA E1B NOV 2016	926.000	265	11,583.25

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				TRF SGNL LGHTS E2 NOV 2016	926.000	265	1,902.58
				STRT LGHTS ORNA E1B NOV 2016	926.000	265	352.96
				STRT LGHTS OVRHD E1A NOV 2016	926.000	265	29.24
				CHECK GEN 68634 TOTAL			<u>27,183.00</u>
12/19/2016	GEN	68635	EVA TKACZYK	HOUSE COUNSEL 12/15/16	801.100	136	250.00
12/19/2016	GEN	68636	GRIFFIN LAW PLLC	HOUSE COUNSEL 12/15/16	801.100	136	150.00
12/19/2016	GEN	68637	PREMIER BUSINESS PRODUCTS	BASE K RATE Q1 FOR COPIER SERVICE	801.300	136	163.08
				K OVERAGE FOR Q4	801.300	136	79.96
				CHECK GEN 68637 TOTAL			<u>243.04</u>
12/19/2016	GEN	68638*#	THE STANDARD	DENTAL INS DEC 2016	716.000	136	303.10
				DENTAL INS DEC 2016	716.000	172	44.72
				DENTAL INS DEC 2016	716.000	202	68.26
				DENTAL INS DEC 2016	716.000	215	22.36
				DENTAL INS DEC 2016	716.000	223	44.72
				DENTAL INS DEC 2016	716.000	253	90.62
				DENTAL INS DEC 2016	716.000	257	68.26
				DENTAL INS DEC 2016	716.000	261	73.29
				DENTAL INS DEC 2016	716.000	270	22.36
				DENTAL INS DEC 2016	716.000	274	5,606.68
				DENTAL INS DEC 2016	716.000	301	1,279.29
				DENTAL INS DEC 2016	716.000	301	38.51
				DENTAL INS DEC 2016	716.000	336	1,089.17
				CHECK GEN 68638 TOTAL			<u>8,751.34</u>
12/19/2016	GEN	68639	UNIFIED COMMUNICATIONS LC	LONGDIST/INTRALATA NOV 2016	922.000	265	6.31
12/19/2016	GEN	68640	US BANK EQUIPMENT FINANCE	DEC 2016 COPIER LEASE - INV#318959442	801.300	136	131.50
Total for fund 101 General Fund							103,316.90



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
12/15/2016	FID	9018*#	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	751.002	222	166.38
12/19/2016	FID	9020*#	THE STANDARD	DENTAL INS DEC 2016	716.000	222	73.29
Total for fund 202 Mvh Major Street Fund							239.67

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 203 Mvh Local Street Fund							
12/15/2016	FID	9018*#	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	751.002	203	166.37
Total for fund 203 Mvh Local Street Fund							166.37

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
12/15/2016	FID	9017	US BANK EQUIPMENT FINANCE	COPIER RENTAL DEC 2016	800.000	264	213.72
Total for fund 264 911 Emergency							213.72

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
12/15/2016	FID	9016	DTE ENERGY	5090 EDWIN ELECTRIC NOV 2016	921.000	367	(76.02)
				5090 EDWIN GAS NOV 2016	923.000	367	180.35
				CHECK FID 9016 TOTAL FOR			<u>104.33</u>
12/15/2016	FID	9018*#	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	751.001	367	458.20
12/15/2016	FID	9019	VERIZON WIRELESS	TRACKERS NOV 2016	922.100	367	29.48
12/19/2016	FID	9020*#	THE STANDARD	DENTAL INS DEC 2016	716.000	367	73.29
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			665.30

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
12/15/2016	GEN	68619*#	DTE ENERGY	LIBRARY ELECTRIC NOV 2016	921.000	738	870.95
				LIBRARY GAS NOV 2016	923.000	738	396.06
				CHECK GEN 68619 TOTAL			<u>1,267.01</u>
12/19/2016	GEN	68633*#	COMCAST	PHONE JAN 2017	922.000	738	31.96
12/19/2016	GEN	68638*#	THE STANDARD	DENTAL INS DEC 2016	716.000	738	68.26
				Total for fund 268 Library Fund			1,367.23

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CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 275 Comm Develop Block Grant							
12/15/2016	FID	9018*#	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	805.000	275	33.52
Total for fund 275 Comm Develop Block Grant							33.52

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 12/15/2016 - 12/20/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
12/15/2016	WAT	9226	JOHN KROLL	XOVERPAYMENT	040.000	000	403.95
12/15/2016	WAT	9227	JOHNSONS AUTOMATION & CONSULTING	WATER SERVICES FOR NOVEMBER 2016	801.000	557	4,680.00
12/15/2016	WAT	9228	OFFICE TEAM	A. BOYKIN 11/18/16	801.000	557	910.70
				A. BOYKIN 11/25/16	801.000	557	465.00
				A. BOYKIN 12/2/16	801.000	557	910.70
				CHECK WAT 9228 TOTAL FOR			<u>2,286.40</u>
12/15/2016	WAT	9229	US BANK EQUIPMENT FINANCE	COPIER RENTAL DEC 2016	800.000	557	135.06
12/15/2016	WAT	9230	US BANK VOYAGER FLEET SYS	FUEL NOV 2016	751.002	557	342.75
12/15/2016	WAT	9231	VERIZON WIRELESS	HEX CHARGES NOV 2016	922.000	557	21.08
12/19/2016	WAT	9232	GREAT LAKES WATER AUTHORITY	WATER BILL FOR OCTOBER 2016	924.000	557	54,281.94
				SEWER BILL FOR NOVEMBER 2016	925.000	557	340,500.00
				INDUSTRIAL WASTE BILL FOR OCTOBER 2016	925.100	557	7,069.93
				POLLUTANT SURCHARGE, BOZEKS, OCT 2016	925.200	557	99.54
				POLLUTANT SURCH, KOWALSKI, OCTOBER 2016	925.200	557	1,714.77
				POLLUTANT SURCHARGE HOMESTYLE OCT 2016	925.200	557	1,705.65
				POLLUTANT SURCHAR METRO BAKERY, OCT	925.200	557	419.82
				CHECK WAT 9232 TOTAL FOR			<u>405,791.65</u>
12/19/2016	WAT	9233	THE STANDARD	DENTAL INS DEC 2016	716.000	557	208.63
				Total for fund 592 WATER & SEWER FUND			413,869.52
				TOTAL - ALL FUNDS			519,872.23

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
 '#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

# City Of Hamtramck

Attachment #6C  
Item 8C

**To: The Honorable Mayor and City Council**

**From: Katrina Powell, City Manager**

**Date: December 13, 2016**

**Subject: Preapproved Expenditures**

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**Introduction:**

This agenda item is for the City Council to review check disbursements for preapproved expenditures.

**Overview:**

These disbursements cover the following expenditures:

- Utilities
- Refund of Overpayments
- Equipment Lease
- Life & Short Term Disability Premiums
- Healthcare & Dental Premiums
- Credit Card
- Postage
- Temporary Employees
- Contractors

**Budget Impact:**

The specific costs of these disbursements were \$226,546.86 and was run from the Fiduciary, General and Water accounts.

**Recommendation:**

The City Manager and the Controller approved the payments of these expenditures.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Check Disbursement Report for City of Hamtramck



Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/21/2016	GEN	68524	ACCOUNTEMPS	D. HOWARD 10/28/16	801.000	223	1,170.08
				D. HOWARD 11/04/16	801.000	223	1,145.36
				CHECK GEN 68524 TOTAL			2,315.44
11/21/2016	GEN	68525	AT&T	PHONE CHARGES OCT 2016	922.000	265	1,581.22
11/21/2016	GEN	68526	BLUE CROSS BLUE SHIELD OF MICHIGAN	RETIREE DEC 2016 HEALTH INS PREM	716.100	274	7,158.98
				RETIREE DEC 2016 HEALTH INS PREM	716.100	274	25,441.10
				CHECK GEN 68526 TOTAL			32,600.08
11/21/2016	GEN	68527*#	COMCAST	ISP SUBSCRIPTION	922.000	136	114.90
				FAX SUBSCRIPTION	922.000	136	74.85
				MISC SETUP FEES	922.000	136	66.17
				PARTIAL MONTH FEES	922.000	136	51.86
				TAXES & SURCHARGES	922.000	136	11.02
				CABLE/INTERNET DEC 2016	922.000	265	589.48
				PHONE DEC 2016	922.000	301	116.43
				HFD CABLE/INTERNET DEC 2016	740.000	336	65.95
				PHONE DEC 2016	922.000	336	48.78
				CHECK GEN 68527 TOTAL			1,139.44
11/21/2016	GEN	68528	DETROIT EDISON	TRF SGNL LGHTS E2 OCT 2016	926.000	265	1,902.58
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	11,583.25
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	13,314.97
				STRT LGHTS OVRHD E1A OCT 2016	926.000	265	29.24
				STRT LGHTS ORNA E1B OCT 2016	926.000	265	352.96
				CHECK GEN 68528 TOTAL			27,183.00
11/21/2016	GEN	68529	OFFICE TEAM	S. SAMUELS 10/28/16	801.000	270	1,346.24
				S. SAMUELS 11/04/16	801.000	270	1,514.52
				CHECK GEN 68529 TOTAL			2,860.76
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	136	303.10

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
11/21/2016	GEN	68531	UNIFIED COMMUNICATIONS LC	DENTAL INS NOV 2016	716.000	172	44.72
11/21/2016	GEN	68532	US BANK EQUIPMENT FINANCE	DENTAL INS NOV 2016	716.000	202	45.90
12/02/2016	GEN	68568	ACCOUNTEMPS	DENTAL INS NOV 2016	716.000	215	22.36
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	DENTAL INS NOV 2016	716.000	223	67.08
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	253	90.62
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	257	68.26
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	261	73.29
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	274	5,615.56
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	301	1,301.65
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	301	185.09
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	336	1,089.17
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	DENTAL INS NOV 2016	716.000	721	22.36
				CHECK GEN 68530 TOTAL			8,929.16
11/21/2016	GEN	68531	UNIFIED COMMUNICATIONS LC	LONGDIST/INTRALATA OCT 2016	922.000	265	63.30
11/21/2016	GEN	68532	US BANK EQUIPMENT FINANCE	COPIER LEASE NOV 2016	801.300	136	131.50
12/02/2016	GEN	68568	ACCOUNTEMPS	D. HOWARD 11/11/16	801.000	223	1,055.05
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	676.000	000	1,155.18
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	136	4,312.66
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	172	770.12
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	202	885.63
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	215	385.06
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	223	770.12
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	253	1,655.75
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	257	1,270.69
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	RETIREE DEC 2016 HEALTH INS PREM	716.100	274	8,729.06
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	274	58,740.86
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	301	18,174.75
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	301	1,309.21
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	336	12,715.62
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	721	385.06
				CHECK GEN 68569 TOTAL			111,259.77
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	CEO EXAM	864.000	136	60.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				ICLE LIVE SEMINAR	864.000	136	195.00
				MICHIGAN MUNICIPAL LEAGUE	864.000	172	305.00
				CREDIT FOR TAXES PD	864.000	172	(65.00)
				PAYROLL SEMINAR	864.000	223	447.00
				PAYROLL SEMINAR	864.000	270	149.00
				PAPER SHREDDER	740.000	301	692.00
				VAC FILTER	740.000	301	21.17
				TRAINING	803.000	336	336.00
				OFFICE SUPPLIES	728.000	721	65.69
				PARK HOLIDAY DECOR	776.001	721	95.36
				CHECK GEN 68570 TOTAL			<u>2,301.22</u>
12/02/2016	GEN	68571*	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	136	1,341.67
				TELEPHONE 10/13 - 12/14/16	922.000	265	2,720.95
				TELEPHONE 10/13 - 12/14/16	922.000	301	1,225.86
				TELEPHONE 10/13 - 12/14/16	922.000	336	831.93
				CHECK GEN 68571 TOTAL			<u>6,120.41</u>
12/02/2016	GEN	68572	DTE ENERGY	10035 JOS CAMPAU ELECTRIC OCT & NOV	921.000	265	37.45
				8700 JOS CAMPAU ELECTRIC NOV 2016	921.000	265	60.82
				2929 EVALINE STR LIGHTS NOV 2016	926.000	265	99.82
				2920 BELMONT STR LIGHTS NOV 2016	926.000	265	359.17
				2769 POLAND STR LIGHTS NOV 2016	926.000	265	496.11
				2931 EVALINE STR LIGHTS NOV 2016	926.000	265	45.64
				CHECK GEN 68572 TOTAL			<u>1,099.01</u>
12/02/2016	GEN	68573	OFFICE TEAM	S. SAMUELS 11/11/16	801.000	270	1,262.10
12/02/2016	GEN	68574#	PREMIER BUSINESS PRODUCTS	PBP1074 COPIER USAGE AS OF 11/21/16	800.000	215	118.07
				PBP1080 COPIER USAGE AS OF 11/21/16	800.000	223	85.08
				PBP1075 COPIER USAGE AS OF 11/21/16	800.000	253	55.74
				PBP1078 COPIER USAGE AS OF 11/21/16	800.000	301	158.44
				PBP1076 COPIER USAGE AS OF 11/21/16	801.000	721	176.92
				CHECK GEN 68574 TOTAL			<u>594.25</u>

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
12/02/2016	GEN	68575	PURCHASE POWER	POSTAGE OCT 2016	730.000	215	1,000.00
				POSTAGE NOV 2016	730.000	215	1,000.00
				FEES	730.000	215	106.74
				CHECK GEN 68575 TOTAL			<u>2,106.74</u>
12/02/2016	GEN	68576#	T-MOBILE	TELEPHONE OCT 2016	922.000	301	104.40
				TELEPHONE OCT 2016	922.000	336	52.20
				CHECK GEN 68576 TOTAL			<u>156.60</u>
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	136	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	136	98.08
				INSURANCE - LIFE DEC 2016	716.400	172	138.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	172	32.81
				INSURANCE - LIFE DEC 2016	716.400	202	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	202	10.71
				INSURANCE - LIFE DEC 2016	716.400	215	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	215	16.51
				INSURANCE - LIFE DEC 2016	716.400	223	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	223	43.83
				INSURANCE - LIFE DEC 2016	716.400	253	54.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	253	42.53
				INSURANCE - LIFE DEC 2016	716.400	257	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	257	31.82
				INSURANCE - LIFE DEC 2016	716.400	261	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	261	20.80
				INSURANCE - LIFE DEC 2016	716.400	274	215.94
				INSURANCE - LIFE DEC 2016	716.400	301	522.00
				INSURANCE - LIFE DEC 2016	716.400	301	144.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	450.98
				INSURANCE - ST DISABILITY DEC 2016	716.400	301	75.48
				INSURANCE - LIFE DEC 2016	716.400	336	450.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	336	439.02
				INSURANCE - LIFE DEC 2016	716.400	721	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	721	10.35

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
				CHECK GEN 68577 TOTAL			3,102.86
12/02/2016	GEN	68578	VERIZON WIRELESS	CELL PHONE OCT 2016	922.000	172	61.90
Total for fund 101 General Fund							205,923.81

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 202 Mvh Major Street Fund							
11/21/2016	FID	8979*	THE STANDARD	DENTAL INS NOV 2016	716.000	222	73.29
12/02/2016	FID	8989*	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	222	1,001.15
12/02/2016	FID	8990	COMCAST	DPS CABLE/INTERNET DEC 2016	776.005	222	201.66
12/02/2016	FID	8993*	T-MOBILE	TELEPHONE OCT 2016	800.001	222	34.80
12/02/2016	FID	8994*	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	222	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	222	34.50
				CHECK FID 8994 TOTAL FOR			<u>70.50</u>
Total for fund 202 Mvh Major Street Fund							1,381.40

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 225 Building Fund							
12/02/2016	GEN	68570*#	CARDMEMBER SERVICE	ITEMS FOR NEW PHONE SYSTEM	776.000	225	125.98
				WORKSTATIONS	776.000	225	2,043.52
				CHECK GEN 68570 TOTAL			<u>2,169.50</u>
				Total for fund 225 Building Fund			2,169.50

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 264 911 Emergency							
11/21/2016	FID	8978	AT&T GLOBAL SERVICES INC	911 PHONE SITE REPAIR 8-30-16	801.000	264	260.00
12/02/2016	FID	8988	AT&T GLOBAL SERVICES INC	PD 911 EQUIPMENT REPAIR	778.000	264	780.00
12/02/2016	FID	8991	DTE ENERGY	JOS CAMPAU CAMERAS SEPT-OCT-NOV 2016	800.000	264	35.32
12/02/2016	FID	8992	PREMIER BUSINESS PRODUCTS	PBP1077 COPIER USAGE AS OF 11/21/16	800.000	264	42.46
				PBP1079 COPIER USAGE AS OF 11/21/16	800.000	264	75.43
				CHECK FID 8992 TOTAL FOR			<u>117.89</u>
				Total for fund 264 911 Emergency			1,193.21



CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 266 DRUG LAW ENF. ACT 265 - STATE							
11/21/2016	FID	8979*	THE STANDARD	DENTAL INS NOV 2016	716.000	367	73.29
12/02/2016	FID	8989*	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	367	1,001.15
12/02/2016	FID	8993*	T-MOBILE	TELEPHONE OCT 2016	922.100	367	17.40
12/02/2016	FID	8994*	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	367	18.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	367	15.39
				CHECK FID 8994 TOTAL FOR			33.39
				Total for fund 266 DRUG LAW ENF. ACT 265 - STATE			1,125.23

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 268 Library Fund							
11/21/2016	GEN	68527*#	COMCAST	PHONE DEC 2016	922.000	738	33.83
11/21/2016	GEN	68530*#	THE STANDARD	DENTAL INS NOV 2016	716.000	738	68.26
12/02/2016	GEN	68569*#	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	738	1,270.69
12/02/2016	GEN	68571*#	COMCAST	TELEPHONE 10/13 - 12/14/16	922.000	738	410.87
12/02/2016	GEN	68577*#	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	738	36.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	738	30.00
				CHECK GEN 68577 TOTAL			66.00

Total for fund 268 Library Fund

1,849.65

12/06/2016 08:51 AM  
User: JHANG  
DB: HAMTRAMCK

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
12/02/2016	FID 8995		VERIZON WIRELESS	DATA FOR IPADS OCT 2016	805.000	275	60.06
				Total for fund 275 Comm Develop Block Grant			60.06

CHECK DISBURSEMENT REPORT FOR CITY OF HAMTRAMCK  
 CHECK DATE FROM 11/18/2016 - 12/02/2016

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 592 WATER & SEWER FUND							
11/21/2016	WAT	9201	DAVIS, GWENDOLYN	XOVERPAYMENT	040.000	000	2,935.53
11/21/2016	WAT	9202	JOHNSONS AUTOMATION & CONSULTING	DPS ADMIN AND OPER SERVICES FOR OCT	801.000	557	4,322.50
11/21/2016	WAT	9203	OFFICE TEAM	A. BOYKIN 10/28/16	801.000	557	798.64
				A. BOYKIN 11/04/16	801.000	557	711.22
				CHECK WAT 9203 TOTAL FOR			<u>1,509.86</u>
11/21/2016	WAT	9204	THE STANDARD	DENTAL INS NOV 2016	716.000	557	208.63
12/02/2016	WAT	9212	BLUE CARE NETWORK	HEALTHCARE DEC 2016	716.100	557	2,656.90
12/02/2016	WAT	9213	CARDMEMBER SERVICE	PLANNERS	728.000	557	18.83
				OFFICE SUPPLIES	-728.000	557	90.28
				HERCULINER KIT	751.002	557	79.99
				CHECK WAT 9213 TOTAL FOR			<u>189.10</u>
12/02/2016	WAT	9214	OFFICE TEAM	A. BOYKIN 11/11/16	801.000	557	777.02
12/02/2016	WAT	9215	T-MOBILE	TELEPHONE OCT 2016	922.000	557	69.60
12/02/2016	WAT	9216	THE STANDARD	INSURANCE - LIFE DEC 2016	716.400	557	108.00
				INSURANCE - ST DISABILITY DEC 2016	716.400	557	66.86
				CHECK WAT 9216 TOTAL FOR			<u>174.86</u>
				Total for fund 592 WATER & SEWER FUND			12,844.00
							226,546.86

TOTAL - ALL FUNDS

'\*'--INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

# City Of Hamtramck

Item 8B

**To:** The Honorable Mayor and City Council

**From:** Katrina Powell, City Manager

**Date:** January 10, 2017

**Subject:** Request Council Approval for Expenditures

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**Introduction:**

This agenda item is for the City Council to approve payment of expenditures.

**Overview:**

These invoices cover the following expenditures:

- Professional Services
- Water & Sewer Supplies/Maintenances
- Office & Operating Supplies
- Vehicle & Equipment Maintenances
- Road Supplies/Maintenances
- Equipment Rentals
- Memberships & Conferences
- City & Building Maintenances
- Building Rental
- Employee Reimbursements
- Prisoner Meals
- Library Books
- Election Expenses
- Transfers to Property Tax Land Bank
- Fire Escrow Distributions
- ZBA Escrow Release

**Budget Impact:**

The specific costs of these invoices are \$434,650.83 and will be run from the Fiduciary, General, Water and Property Tax bank accounts.

**Recommendation:**

The City Manager and the Controller recommends the City Council approve the request to pay these expenditures in order to continue receiving services from the vendors.

**Prepared by:**

Jia Hang, Accounts Payable

**Reviewed by:**

Katrina Powell, City Manager  
Bhama Cairns, Controller

**Attachments:**

Invoice Register Report for City of Hamtramck

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
175328 54148	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000 PRIS MEALS	11/04/2016 JHANG	11/18/2016	37.50 37.50	37.50	Open	N 12/16/2016
175656 54149	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000 PRIS MEALS	11/07/2016 JHANG	11/21/2016	37.50 37.50	37.50	Open	N 12/16/2016
175920 54150	18TH STREET DELI INC TURKEY/CHEESE WEDGES 30 @ 1.50 EA 101-301-750.000 PRIS MEALS	11/11/2016 JHANG	11/25/2016	45.00 45.00	45.00	Open	N 12/16/2016
176546 54151	18TH STREET DELI INC TURKEY/CHEESE WEDGES 25 @ 1.50 EA 101-301-750.000 PRIS MEALS	11/18/2016 JHANG	12/02/2016	37.50 37.50	37.50	Open	N 12/16/2016
176991 54152	18TH STREET DELI INC TURKEY/CHEESE WEDGES 35 @ 1.50 EA 101-301-750.000 PRIS MEALS	11/23/2016 JHANG	12/07/2016	52.50 52.50	52.50	Open	N 12/16/2016
340888 54074	9 MILE RENT-ALL INC CON #340888 - BUILDING MAINTENANCE 101-265-776.000 FLOOR POLISHER 17'' 101-265-776.000 FLOOR PADS 17'' 101-265-776.000 DAMP MOP CLEANER 101-265-776.000 DMG WAIVER	12/07/2016 JHANG	12/31/2016	69.82 49.00 6.95 9.95 3.92	69.82	Open	N 12/13/2016
9940661160 54137	AIRGAS USA, LLC 2158521 - OXYGEN RENTAL NOV 2016 101-336-740.000 RENTAL TANKS 101-336-740.000 HAZMAT FEE	11/30/2016 JHANG	12/30/2016	25.78 16.28 9.50	25.78	Open	N 12/16/2016
63391 54138	ALLIE BROS., INC. LONG SLEEVE UNIFORM SHIRTS (2) 101-336-740.000 UNIFORM SHIRTS LONG SLEEVE	12/07/2016 JHANG	01/06/2017	95.98 95.98	95.98	Open	N 12/16/2016
11152016 54032	AUGUST R. GITSCHLAG CLOCK FOR COUNCIL CHAMBERS 101-215-728.000 CLOCK & BATTERY FOR COUNCIL CHAMBER	11/15/2016 JHANG	12/15/2016	9.01 9.01	9.01	Open	N 12/07/2016

Inv Num	Vendor Description GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
12022016							
54042	AUGUST R. GITSCHLAG PENS & ELECTION DAY SUPPLIES 101-262-728.000 PENS FROM CVS 101-262-728.000 PENS FROM DOLLAR TREE	12/02/2016 JHANG	12/31/2016	38.73 27.07 11.66	38.73	Open	N 12/07/2016
021162							
54077	BRIDGESTONE AMERICAS INC WATER BILLING FOR NOVEMBER 2016 592-557-730.000 WATER BILLING FOR NOVEMBER 2016 592-557-730.000 WATER POSTAGE FOR NOVEMBER 2016	11/27/2016 JHANG	12/27/2016	3,325.05 762.63 2,562.42	3,325.05	Open	N 12/13/2016
8424							
54119	BRONCO PRINTING & COPY CENTER TREE LIGHTING PROGRAMS 101-261-947.101 6"X8" PROGRAM CARDS TREE LIGHTING 101-261-947.101 SALES TAX	12/09/2016 JHANG	12/19/2016	127.20 120.00 7.20	127.20	Open	N 12/16/2016
8403							
54163	BRONCO PRINTING & COPY CENTER ENVELOPES - INV#8403 101-136-904.000 5000 LFT WINDOW ENVELOPES 101-136-904.000 1000 RIGHT WINDOW ENVELOPES 101-136-904.000 2500 REGULAR ENVELOPES	12/09/2016 JHANG	12/19/2016	548.00 315.00 88.00 145.00	548.00	Open	N 12/16/2016
8425							
54165	BRONCO PRINTING & COPY CENTER BUSINESS CARDS - ABBEY DONOGHUE - 101-136-904.000 500 BUSINESS CARDS FOR ABBEY DONOGHUE	12/09/2016 JHANG	12/19/2016	79.50 79.50	79.50	Open	N 12/16/2016
11302016							
54083	CAMPAU-BOTSFORD SERVICE HFD VEHICLE MAINTENANCE NOV 2016 101-336-778.000 OIL CHANGE AND TIRE ROTATION 101-336-778.000 WIPER BLADES 101-336-778.000 AIR FILTER	11/30/2016 JHANG	12/30/2016	70.00 30.00 20.00 20.00	70.00	Open	N 12/13/2016
11302016							
54155	CAMPAU-BOTSFORD SERVICE PD VEHICLE MAINTENANCE NOV 2016 101-301-751.002 MAINT-CAR 308 101-301-751.002 MAINT/PARTS-CAR 300 101-301-751.002 MAINT/PARTS- CAR 308 101-301-751.002 MAINT/PARTS-CAR 309 101-301-751.002 MAINT/PARTS-CAR 308	11/30/2016 JHANG	12/30/2016	1,710.00 40.00 165.00 285.00 855.00 365.00	1,710.00	Open	N 12/16/2016

Inv Num	Vendor Description GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
11302016 HPD 2							
54156	CAMPAU-BOTSFORD SERVICE PD DB/INVEST VEHICLE	11/30/2016 JHANG	12/30/2016	474.50	474.50	Open	N 12/16/2016
	101-301-751.002	PD EXPEDITION		100.00			
	101-301-751.002	PD NITRO		25.00			
	101-301-751.002	PD TAHOE		50.00			
	101-301-751.002	PD FUSION		30.00			
	101-301-751.002	PD TAHOE		44.50			
	101-301-751.002	PD NITRO		225.00			
827922							
54097	CANIFF ELECTRIC SUPPLY CO INC INVOICE #827922 - MTU 592-557-740.000	11/29/2016 JHANG	12/29/2016	125.62	125.62	Open	N 12/14/2016
CI10541906							
54189	CAPSTONE PRESS INC CHILDREN'S BOOKS 268-738-957.000	11/11/2016 JHANG	12/11/2016	118.86	118.86	Open	N 12/19/2016
88633							
54188	CHERRY LAKE PUBLISHING CHILDREN'S BOOKS 268-738-957.000	11/14/2016 JHANG	12/14/2016	118.74	118.74	Open	N 12/19/2016
K11180181							
54180	CINTAS CORPORATION-K11 MONTHLY BATHROOM SUPPLIES INV: 268-738-776.000	12/07/2016 JHANG	01/06/2017	192.53	192.53	Open	N 12/16/2016
K11179708							
54192	CINTAS CORPORATION-K11 MONTHLY BATHROOM SUPPLIES INV 268-738-776.000	11/16/2016 JHANG	12/16/2016	192.53	192.53	Open	N 12/19/2016
DET0063480							
54177	CLEANNET OF GREATER MICHIGAN INC MONTHLY JANITORIAL SERVICES DEC 2016 268-738-776.000	12/01/2016 JHANG	12/31/2016	920.00	920.00	Open	N 12/16/2016
7232							
54159	CONCORD COMPUTERS PD K-9 VEHICLE GRAPHICS AND DECALS 266-367-809.200	06/13/2014 JHANG	07/13/2014	140.00	140.00	Open	N 12/16/2016
8346							
54160	CONCORD COMPUTERS 18"X24" TREE LIGHTING YARD SIGNS	12/06/2016 JHANG	01/05/2017	40.00	40.00	Open	N 12/16/2016



Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlnized Post Date
7104226	GL Distribution						
54136	101-261-947.101	18"X24" TREE LIGHTING YARD SIGNS		40.00			
201	CONTRACTORS CONNECTION INC	12/08/2016	01/07/2017	125.00	125.00	Open	N 12/16/2016
54059	D.O.T. REQUIRED	JHANG					
	202-222-776.005	D.O.T. REQUIRED REFLECTIVE MATERIAL		125.00			
201	COURT INNOVATIONS INC	11/01/2016	11/30/2016	900.00	900.00	Open	N 12/08/2016
54059	INITIAL SETUP FEES - ONLINE TICKET	JHANG					
	101-136-801.300	SETUP FEES FOR ONLINE TICKET NEGOTIATION		900.00			
221	COURT INNOVATIONS INC	11/30/2016	12/30/2016	450.00	450.00	Open	N 12/08/2016
54060	TICKET NEGOTIATIONS - NOVEMBER 2016	JHANG					
	101-136-801.300	MONTHLY MINIMUM SUBSCRIPTION CHARGE		200.00			
	101-136-801.300	MONTHLY OVERAGE - 50 TICKETS		250.00			
IN503887	CRABTREE PUBLISHING COMPANY	11/11/2016	12/11/2016	65.60	65.60	Open	N 12/19/2016
54187	CHILDREN'S BOOKS	JHANG					
	268-738-957.000	3 CHILDREN'S BOOKS		65.60			
INV1028078	DASH MEDICAL GLOVES	11/29/2016	12/29/2016	182.70	182.70	Open	N 12/16/2016
54147	PD DISPOSABLE GLOVES	JHANG					
	101-301-740.000	DISPOSABLE GLOVES-MED		60.90			
	101-301-740.000	DISPOSABLE GLOVES-LARGE		60.90			
	101-301-740.000	DISPOSABLE GLOVES-XL		60.90			
162289	DETROIT ELEVATOR COMPANY	12/13/2016	01/12/2017	556.00	556.00	Open	N 12/16/2016
54120	ELEVATOR MAINTENANCE	JHANG					
	101-265-776.000	ELEVATOR MAINTENANCE		556.00			
162290	DETROIT ELEVATOR COMPANY	12/13/2016	01/12/2017	489.00	489.00	Open	N 12/16/2016
54121	CITY HALL MAIN FLOOR	JHANG					
	101-265-776.000	MAIN FLOOR ELEVATOR MAINTENANCE		489.00			
162291	DETROIT ELEVATOR COMPANY	12/13/2016	01/12/2017	276.76	276.76	Open	N 12/16/2016
54122	POLICE ELEVATOR MAINTENANCE	JHANG					
	101-265-776.000	POLICE ELEVATOR MAINTENANCE		276.76			
46322	DETROIT MACHINERY CENTER, INC	12/05/2016	01/04/2017	2,000.00	2,000.00	Open	N 12/16/2016
54129	6000 CANIFF DECEMBER	JHANG					
	202-222-776.005	BDG.E. RENT FOR DECEMBER 2016		2,000.00			

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
110160101527	EJ USA, INC.	12/02/2016	01/01/2017	4,526.70	4,526.70	Open	N 12/16/2016
54131	SERVICE LINE REPAIRS	JHANG					
	8560 D VLV BOX 26T 30B #4BASE			1,092.84			
	8550 26T VLV BOX TOP			390.06			
	5-1/4 DROP LID 1.5" SKT WATER			93.72			
	6"X12 MJ SSB SOLID SLV W/O			426.72			
	8"X12 MJ SSB SOLID SLV W/O			557.76			
	10"X12 MJ SSB SOLID SLV W/O			836.64			
	12"X12 MJ SSB SOLID SLV W/O			1,128.96			
35893	ELECTION SOURCE	11/16/2016	12/16/2016	2,940.00	2,940.00	Open	N 12/07/2016
54034	TESTING AND ACCURACY TEST 11-8-16	JHANG					
	101-262-800.000	TESTI ALL EQUIP & ADMIN OF ACCURACY TEST		2,940.00			
985320	ELECTION SYSTEMS & SOFTWARE	09/30/2016	10/30/2016	3,162.83	3,162.83	Open	N 12/07/2016
54035	ELECTION PROGRAMMING AND BALLOT	JHANG					
	101-262-801.000	TABULATOR BASE CHARGE		499.25			
	101-262-801.000	ERM FILE SETUP		499.25			
	101-262-801.000	BALLOT TYPES		75.00			
	101-262-801.000	PRECINCTS		63.00			
	101-262-801.000	CONTESTS ON BALLOT		437.50			
	101-262-801.000	CANDIDATES		1,215.00			
	101-262-801.000	MEDIA BURN		184.00			
	101-262-801.000	SHIPPING		77.83			
	101-262-801.000	BALLOT FACES		112.00			
12142016	ELMEDINA GOZIC	12/14/2016	01/13/2017	50.00	50.00	Open	N 12/16/2016
54175	PER DEIM FOR JULY BOARD MEETINGS	JHANG					
	101-257-808.000	CONSULTING FEES		50.00			
19510	EXECUTIVE LANGUAGE SERVICES, INC.	11/30/2016	12/30/2016	190.00	190.00	Open	N 12/08/2016
54052	ARABIC INTERP 11/23/16 - INV. #19510	JHANG					
	101-136-801.200	ARABIC INTERP - 11/23/16		190.00			
19566	EXECUTIVE LANGUAGE SERVICES, INC.	11/30/2016	12/30/2016	150.00	150.00	Open	N 12/08/2016
54053	ARABIC INTERP - 11/30/16 - INV.	JHANG					
	101-136-801.200	INTERP SERVICES 11/30/16 - ARABIC		150.00			
549413	FEDERAL PIPE & SUPPLY CO	11/30/2016	12/30/2016	7.20	7.20	Open	N 12/13/2016
54092	3/8" SS FLAT WASHER	JHANG					

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
53192	592-557-787.000	3/8'' SS FLAT WASHER		7.20			
54057	FIVE STAR LANGUAGES	12/06/2016	12/31/2016	262.40	262.40	Open	N
	BOSNIAN INTERP 11/21/16	JHANG					12/08/2016
	101-136-801.200	BOSNIAN INTERP - 11/21/16		240.00			
	101-136-801.200	MILEAGE		22.40			
53215	FIVE STAR LANGUAGES	12/12/2016	01/11/2017	185.76	185.76	Open	N
54162	INTERP CANCELLATION 12/12/16 -	JHANG					12/16/2016
	101-136-801.200	INTERP CANCELLATION		160.00			
	101-136-801.200	MILEAGE		25.76			
003315	FLOWERS BY DEB	11/16/2016	12/16/2016	100.10	100.10	Open	N
54194	FLOWERS FOR KRISTI ORDER # 031472	JHANG					12/19/2016
	101-264-980.000	FLOWERS FOR KRISTI		100.10			
10467	GREGORY TERRELL AND COMPANY	12/01/2016	12/31/2016	15,000.00	15,000.00	Open	N
54095	YEAR END JUNE 2016 AUDIT	JHANG					12/14/2016
	101-223-806.000	YEAR END JUNE 2016 AUDIT		15,000.00			
18279023	GUARDIAN ALARM	12/01/2016	12/31/2016	56.71	56.71	Open	N
54179	8592964 - MONTHLY ALARM BILL DEC	JHANG					12/16/2016
	268-738-776.000	MONTHLY ALARM BILL DEC 2016		56.71			
F853276	H D SUPPLY WATERWORKS, LTD	07/22/2016	08/21/2016	1,845.99	1,845.99	Open	N
54128	INVOICE #F853276 - EJ	JHANG					12/16/2016
	592-557-787.000	EJ 52928D HYDRANT		1,845.99			
0041159-IN	HYDROCORP	11/29/2016	12/29/2016	1,335.00	1,335.00	Open	N
54078	CROSS CONNECTION INSPECTION NOV 2016	JHANG					12/13/2016
	592-557-802.004	CROSS CONNECTION INSPECTION NOV 2016		1,335.00			
16-1915	INGERSOLL MECHANICAL INC.	11/30/2016	12/30/2016	2,873.86	2,873.86	Open	N
54058	BUILDING MAINTENANCE RADIATOR	JHANG					12/08/2016
	101-265-776.000	TRUCK CHARGES		120.00			
	101-265-776.000	LABOR CITY OF HAMTRAMCK DAVE 10/27/2016		170.00			
	101-265-776.000	LABOR CITY OF HAMTRAMCK DAVE 11/15/2016		382.50			
	101-265-776.000	LABOR NICHOLAS EBENHOEH 11/15/2016		202.50			
	101-265-776.000	LABOR CITY OF HAMTRAMCK DAVE 11/16/2016		170.00			
	101-265-776.000	LABOR NICHOLAS EBENHOEH 11/16/2016		90.00			
	101-265-776.000	LABOR CITY OF HAMTRAMCK DAVE 11/17/2016		212.50			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
DET12160094							
54093	JANI-KING OF MICHIGAN INC 434170 - MAINTENANCE SERVICE FOR 101-265-776.000	12/01/2016 JHANG	12/31/2016	3,795.00	3,795.00	Open	N 12/13/2016
12052016							
54066	JONATHAN DAVIS EMT LICENSE RENEWAL 101-336-801.000	12/05/2016 JHANG	12/31/2016	25.00	25.00	Open	N 12/13/2016
10272016							
54065	JUSTIN CORSI EMT LICENSE RENEWAL 101-336-801.000	10/27/2016 JHANG	11/26/2016	25.00	25.00	Open	N 12/13/2016
12052016							
54157	KATHY ANGERER REIMBURSEMENT SEPT - DEC 2016 101-261-947.101 101-261-947.101 101-261-947.101 101-261-947.101 101-261-947.101 101-261-864.000 101-261-864.000 101-261-947.101 101-261-947.101	12/05/2016 JHANG	01/04/2017	425.45 94.73 30.12 34.78 2.80 10.00 99.04 77.62 76.36	425.45	Open	N 12/16/2016
12052016 F							
54158	KATHY ANGERER REIMBURSEMENT SEPT - DEC 2016 275-275-953.001 275-275-953.001	12/05/2016 JHANG	01/04/2017	36.03 25.44 10.59	36.03	Open	N 12/16/2016
12152016							
54117	KRISTIN RUTKOWSKI HOLIDAY PARTY REIMBURSEMENT - 101-264-980.000 101-264-980.000	12/15/2016 JHANG	01/14/2017	79.50 75.00 4.50	79.50	Open	N 12/16/2016

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Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
12022016							
54118	KRISTIN RUTKOWSKI	12/02/2016	01/01/2017	62.22	62.22	Open	N 12/16/2016
	TREE LIGHTING REIMBURSEMENT	JHANG					
	101-261-947.101	LARGE BOXES (CANNED GOODS)		4.45			
	101-261-947.101	WRAPPING PAPER		2.12			
	101-261-947.101	TREE LIGHTING FLYERS - BRONCO		55.65			
124022							
54126	LABELLE	12/08/2016	01/07/2017	123.15	123.15	Open	N 12/16/2016
	REPLACE 1 BALLAST IN	JHANG					
	101-265-776.000	FOREMAN		90.00			
	101-265-776.000	ORANGE WIRE NUTS		0.80			
	101-265-776.000	4-LAMP 32T8 BALLAST 120V		32.35			
124055							
54127	LABELLE	12/08/2016	01/07/2017	1,566.89	1,566.89	Open	N 12/16/2016
	REPAIR PARKING LOT	JHANG					
	101-265-776.000	FOREMAN WITH BUCKET TRUCK		1,050.00			
	101-265-776.000	RED/TAN WIRE NUTS		1.68			
	101-265-776.000	250 QUAD MH BALLAST KIT		147.33			
	101-265-776.000	250W METAL HALIDE CLEAR		118.68			
	101-265-776.000	54 WATT CORN COBB STYLE LED LAMP		249.20			
3957433							
54056	LANGUAGE LINE SERVICES, INC	11/30/2016	12/30/2016	68.72	68.72	Open	N 12/08/2016
	TELEPHONE INTERP SERVICES - NOV 2016	JHANG					
	101-136-801.200	PHONE INTERP SERVICES		68.25			
	101-136-801.200	MISC. CHARGES		0.47			
69085							
54075	LARRYS WELDING SUPPLY INC	12/01/2016	12/31/2016	43.35	43.35	Open	N 12/13/2016
	OXYGEN, NON FLAMMABLE GAS TANK	JHANG					
	592-557-787.000	OXYGEN		16.45			
	592-557-787.000	ACETYLENE		22.95			
	592-557-787.000	HAZMET COMPLIANCE CHG		3.95			
US 2194							
54134	LIQUI-FORCE SERVICES INC	11/30/2016	12/30/2016	147,509.35	147,509.35	Open	N 12/16/2016
	SRF SANITARY SEWER REHABILITATION	JHANG					
	592-557-976.002	SANITARY SEWER REHABILITATION PAY#10		147,509.35			
3917							
54072	MCGRAW MORRIS P.C.	12/06/2016	12/31/2016	1,740.00	1,740.00	Open	N 12/13/2016
	LEGAL FEES OCT & NOV 2016 ACCT#	JHANG					
	101-266-801.000	LEGAL FEES OCT & NOV 2016 SHAYA		1,740.00			

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Inv Num	Vendor Description GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5276	METRO DETROIT LANDSCAPING	12/05/2016	12/31/2016	415.00	415.00	Open	N 12/13/2016
54070	LAWN MAINTENANCE NOV 2016	JHANG					
	101-528-824.100	CITY HALL LAWN MAINTENANCE X2		150.00			
	101-528-824.100	PARKING LOT LAWN MAINTENANCE X6		140.00			
	101-528-824.100	FALL CLEAN UP		125.00			
12142016							
54174	MICHAEL A. WILK	12/14/2016	01/13/2017	50.00	50.00	Open	N 12/16/2016
	PER DEIM FOR JULY BOARD MEETINGS	JHANG					
	101-257-808.000	CONSULTING FEES		50.00			
H1611							
54142	MICHIGAN HUMANE SOCIETY	11/30/2016	12/30/2016	507.00	507.00	Open	N 12/16/2016
	ANIMAL HANDLING CONTRACT NOV 2016	JHANG					
	101-301-801.000	ANIMAL HANDLING NOV 2016		507.00			
12012016							
54069	MICHIGAN MUNICIPAL LEAGUE	12/01/2016	12/31/2016	7,064.00	7,064.00	Open	N 12/13/2016
	MEMBERSHIP DUES 2/2017 - 1/2018	JHANG					
	101-101-958.000	MEMBERSHIP DUES 2/2017 - 1/2018		7,064.00			
12082016							
54050	MICHIGAN MUNICIPAL TREASURERS ASSOC	12/08/2016	12/31/2016	148.00	148.00	Open	N 12/08/2016
	2016 MMTA WINTER WORKSHOP - J.	JHANG					
	101-253-864.000	2016 MMTA WINTER WORKSHOP		148.00			
0003502967							
54153	MNJ TECHNOLOGIES DIRECT INC	12/05/2016	01/04/2017	325.05	325.05	Open	N 12/16/2016
	PD TONER CARTRIDGES FOR DB & NARC	JHANG					
	266-367-728.000	BLACK TONER CARTRIDGE		66.21			
	266-367-728.000	CYAN TONER		86.28			
	266-367-728.000	MAGENTA TONER		86.28			
	266-367-728.000	YELLOW TONER		86.28			
0003504384							
54154	MNJ TECHNOLOGIES DIRECT INC	12/08/2016	01/07/2017	86.28	86.28	Open	N 12/16/2016
	PD TONER CARTRIDGES FOR DB & NARC	JHANG					
	266-367-728.000	CYAN TONER		86.28			
104226							
54071	MODERN COURT REPORTING	12/08/2016	12/31/2016	366.00	366.00	Open	N 12/13/2016
	16-6028 NOV RTAB MEETING TRANSCRIPT	JHANG					
	101-264-801.000	ATTEND RTAB MEETING - MEETING POSTPONED		125.00			
	101-264-801.000	ATTEND RTAB MEETING		125.00			
	101-264-801.000	PREPARE MINUTES, RTAB MEETING		116.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlied Post Date
15069687 54184	MONOPRICE, INC. TONER CARTRIDGES 268-738-728.000	10/27/2016 JHANG	11/26/2016	215.24	215.24	Open	N 12/16/2016
27959		4 TONER CARTRIDGES		215.24			
54130	NATIONAL INDUSTRIAL MAINT INC MI-532-225 CLEAN CATCH BASINS- 592-557-787.000 592-557-787.000 DISPOSAL	11/30/2016 JHANG	12/30/2016	1,183.00	1,183.00	Open	N 12/16/2016
363		CLEAN CATCH BASINS-PROPOSAL 1		880.00			
54182	NUO DEDIVANI MATH CLUB INSTRUCTION 268-738-800.000	11/23/2016 JHANG	12/23/2016	440.00	440.00	Open	N 12/16/2016
364		TUTORING FROM 11/08 - 11/22		440.00			
54183	NUO DEDIVANI MATCH CLUB INSTRUCTION 268-738-800.000	12/09/2016 JHANG	01/08/2017	440.00	440.00	Open	N 12/16/2016
364		TUTORING FROM 11/29 - 12/09		440.00			
884909613001 54143	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/06/2016 JHANG	01/07/2017	109.89	109.89	Open	N 12/16/2016
364		CALENDAR BOOKS #199109		109.89			
884914554001 54144	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000 101-301-728.000 101-301-728.000 101-301-728.000	12/06/2016 JHANG	01/07/2017	72.04	72.04	Open	N 12/16/2016
364		DESK CALENDAR #304052 AT A GLANCE CALENDAR REFILL #431909 LABEL MAKER REFILL #975266 BLANK CD #620650		36.42 4.75 11.98 18.89			
884914555001 54145	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/05/2016 JHANG	01/07/2017	8.09	8.09	Open	N 12/16/2016
364		CD SLEEVES #993993		8.09			
884914556001 54146	OFFICE DEPOT PD OFFICE SUPPLIES 101-301-728.000	12/08/2016 JHANG	01/07/2017	16.61	16.61	Open	N 12/16/2016
364		BLANK DVD #209136		16.61			
887529961001 54195	OFFICE DEPOT FOLDERS 101-270-728.000	12/15/2016 JHANG	01/14/2017	85.38	85.38	Open	N 12/19/2016
364		PENDAFLEX FOLDERS ITEM #167281		85.38			

Inv Num	Vendor Description GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
887537536001 54196	OFFICE DEPOT ENVELOPES - CLERK'S 101-215-728.000	12/15/2016 JHANG	01/14/2017	29.59	29.59	Open	N 12/19/2016
887652009001 54197	OFFICE DEPOT OFFICE SUPPLIES ORDER 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000 268-738-728.000	12/15/2016 JHANG	01/14/2017	217.29	217.29	Open	N 12/19/2016
887654208001 54198	OFFICE DEPOT OFFICE SUPPLIES ORDER 268-738-728.000	12/15/2016 JHANG	01/14/2017	6.99	6.99	Open	N 12/19/2016
887528914001 54201	OFFICE DEPOT FOLDERS 101-270-728.000 101-270-728.000	12/15/2016 JHANG	01/14/2017	126.39	126.39	Open	N 12/19/2016
880067058001 54161	OFFICE DEPOT FAX MACHINE FOR PROBATION - 101-136-728.000	11/21/2016 JHANG	12/25/2016	56.99	56.99	Open	N 12/16/2016
3336-171398 54090	O'REILLY AUTOMOTIVE INC HOSE; GAS SHOCKS FOR COMPARTMENT 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000 101-336-778.000	11/01/2016 JHANG	12/01/2016	228.28	228.28	Open	N 12/13/2016
3336-172694 54091	O'REILLY AUTOMOTIVE INC HOSE 101-336-778.000	11/09/2016 JHANG	12/09/2016	59.99	59.99	Open	N 12/13/2016
98566 54033	PRINTING SYSTEMS INC I VOTED STICKERS 101-262-904.000	11/09/2016 JHANG	12/09/2016	60.00	60.00	Open	N 12/07/2016



Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
197413							
54185	QUALITY BOOKS INC BOOK ORDER INVOICE 197413 268-738-957.000	11/10/2016 11/10/2016 JHANG	12/10/2016	109.60 109.60	109.60	Open	N 12/16/2016
0027503-IN							
54200	SAFEBUILT INC 08-HAMTRAMCK NOV 2016 101-721-801.000 101-721-801.000	11/30/2016 JHANG BUILDING PERMIT FEES NEW BUILDING PERMIT FEES EXISTING	12/30/2016	26,384.49 25,970.70 413.79	26,384.49	Open	N 12/19/2016
36392							
54079	SANTORO, INC. DPS - STROBE LIGHTS ON 202-222-800.001	12/09/2016 JHANG SAFETY LIGHTS	12/31/2016	1,332.00 1,332.00	1,332.00	Open	N 12/13/2016
36567							
54080	SANTORO, INC. INSTALL VIBRATOR OF 202-222-800.001	12/09/2016 JHANG INSTALL VIBRATOR	12/31/2016	1,025.00 1,025.00	1,025.00	Open	N 12/13/2016
36589							
54081	SANTORO, INC. INSTALL A NEW FUEL 202-222-800.001	12/09/2016 JHANG FUEL PUMP INSTALLATION	12/31/2016	1,081.35 1,081.35	1,081.35	Open	N 12/13/2016
36590							
54082	SANTORO, INC. BOLTS AND WARE BLADES 202-222-800.001	12/09/2016 JHANG BOLTS AND WARE BLADES	12/31/2016	1,572.78 1,572.78	1,572.78	Open	N 12/13/2016
36654							
54123	SANTORO, INC. DPW TRUCK #7 - 202-222-776.002	12/15/2016 JHANG ELECTRICAL DIAGNOSE	01/14/2017	360.15 360.15	360.15	Open	N 12/16/2016
36658							
54124	SANTORO, INC. GATOR #11 - SALT 202-222-776.002	12/15/2016 JHANG SALT SPREADER INSTALLATION	01/14/2017	572.25 572.25	572.25	Open	N 12/16/2016
36659							
54125	SANTORO, INC. GATOR #12 - SALT 202-222-776.002	12/15/2016 JHANG SALT SPREADER INSTALLATION	01/14/2017	572.25 572.25	572.25	Open	N 12/16/2016
14149540							
54190	SCHOLASTIC LIBRARY PUBLISHING CHILDREN'S BOOKS	11/15/2016 JHANG	12/15/2016	105.80	105.80	Open	N 12/19/2016

Inv Num	Vendor Description	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
14177649							
54191	SCHOLASTIC LIBRARY PUBLISHING CHILDREN'S BOOKS 268-738-957.000	11/18/2016 JHANG	12/18/2016	14.99	14.99	Open	N 12/19/2016
25287							
54040	SEWER & WATER SPECIALIST, INC 11/28/2016 - HAD 50 202-222-776.002	12/02/2016 JHANG	12/31/2016	777.52	777.52	Open	N 12/07/2016
25291							
54041	SEWER & WATER SPECIALIST, INC INVOICE FOR TIME 592-557-787.000	12/02/2016 JHANG	12/31/2016	150.00	150.00	Open	N 12/07/2016
25288							
54087	SEWER & WATER SPECIALIST, INC FIRE HYDRANT REPLACEMENT @ CANIFF & 592-557-787.000	12/02/2016 JHANG	12/31/2016	2,450.00	2,450.00	Open	N 12/13/2016
25289							
54088	SEWER & WATER SPECIALIST, INC BARES-ASSISTED DPW IN 592-557-787.000	12/02/2016 JHANG	12/31/2016	255.00	255.00	Open	N 12/13/2016
25290							
54089	SEWER & WATER SPECIALIST, INC CASMERE & MCDUGALL-THIS IS A 202-222-776.002	12/02/2016 JHANG	12/31/2016	2,000.00	2,000.00	Open	N 12/13/2016
25357							
54132	SEWER & WATER SPECIALIST, INC BELMONT & JOS. 202-222-970.300	12/14/2016 JHANG	01/13/2017	1,425.00	1,425.00	Open	N 12/16/2016
25358							
54133	SEWER & WATER SPECIALIST, INC CONANT & CANIFF - 592-557-787.000	12/14/2016 JHANG	01/13/2017	2,400.00	2,400.00	Open	N 12/16/2016
ARU0217471							
54186	SMART APPLE MEDIA CHILDREN'S BOOKS 268-738-957.000	11/08/2016 JHANG	12/08/2016	247.80	247.80	Open	N 12/19/2016

Inv Num	Vendor Description GL Distribution	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnldz Date
551-478027							
54141	STATE OF MICHIGAN SOR REGISTRATION FEE 101-301-801.000	12/03/2016 JHANG	01/02/2017	30.00	30.00	Open	N 12/16/2016
ERG7004							
54193	THE BOOK FARM INC CHILDREN'S BOOKS 268-738-957.000	11/03/2016 JHANG	12/03/2016	1,193.84	1,193.84	Open	N 12/19/2016
3786							
54051	THE HAMTRAMCK REVIEW CLASSIFIED AD - PT CLERK POSTING 101-136-801.400	11/25/2016 JHANG	12/25/2016	148.00	148.00	Open	N 12/08/2016
3793							
54178	THE HAMTRAMCK REVIEW NOV 2016 LIBRARY COLUMN 268-738-957.100	12/01/2016 JHANG	12/31/2016	90.00	90.00	Open	N 12/16/2016
57361							
54181	THE LIBRARY NETWORK ANNUAL BOOKBILLING SUBSCRIPTION 268-738-801.003	11/30/2016 JHANG	12/30/2016	2,341.09	2,341.09	Open	N 12/16/2016
835202781							
54140	THOMSON REUTERS - WEST PD WEST INFO CHARGES-NOV 2016 101-301-801.000	12/01/2016 JHANG	12/31/2016	255.78	255.78	Open	N 12/16/2016
2834							
54135	TRI-FLOW PLUMBING INC CITY HALL MAINTENANCE 101-265-776.000	12/07/2016 JHANG	01/06/2017	5,152.00	5,152.00	Open	N 12/16/2016
2186972							
54199	URBAN LAND INSTITUTE ULI MEMBERSHIP M. MARKOWICZ 101-721-958.000	12/01/2016 JHANG	12/31/2016	220.00	220.00	Open	N 12/19/2016
121263							
54076	USABLOEBOOK HONDA LIGHTWEIGHT 592-557-787.000 592-557-787.000	11/30/2016 JHANG	12/30/2016	914.15	914.15	Open	N 12/13/2016
09152016							
54139	VAN DYKE COLLISION PD VEHICLE REPAIR CAR 400	09/15/2016 JHANG	10/15/2016	3,742.48	3,742.48	Open	N 12/16/2016

INVOICE REGISTER REPORT FOR CITY OF HAMTRAMCK  
 EXP CHECK RUN DATES 12/27/2016 - 12/27/2016  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnldz	Post Date
Inv Ref#	Description	Entered By						
18360								
54164	VISICOM SERVICES, INC.	11/30/2016	12/30/2016	1,119.00	1,119.00	Open	N	12/16/2016
	IT SUPPORT SERVICES - INV#18360	JHANG						
	101-136-801.300	DECEMBER HOSTING FEE OFFICE 365 BUSINESS		49.00				
	101-136-801.300	DECEMBER HOSTING FEE OFFICE 365 PREMIUM		30.00				
	101-136-801.300	DEC BACKUP SFTWRE LICENSE		125.00				
	101-136-801.300	IT SUPPORT SERVICES		315.00				
	101-136-801.300	NETWORK CARE AGREEMENT Q1		600.00				
287587								
54094	WAYNE COUNTY	11/09/2016	12/09/2016	1,118.05	1,118.05	Open	N	12/13/2016
	INVOICE #287587 - ALL	JHANG						
	202-222-776.004	TOTAL INSPECTION COSTS		1,118.05				
12082016								
54048	WAYNE COUNTY LAND BANK	12/08/2016	12/31/2016	17,292.73	17,292.73	Open	N	12/08/2016
	2014 PROP TAX / LAND	JHANG						
	703-000-273.000	2014 PROP TAX / LAND BANK		17,292.73				
12082016 2								
54049	WAYNE COUNTY LAND BANK	12/08/2016	12/31/2016	15,849.76	15,849.76	Open	N	12/08/2016
	2015 PROP TAX / LAND BANK / 3120	JHANG						
	703-000-273.000	PROP TAX / LAND BANK / 3120 CARPENTER		15,849.76				
12142016								
54176	YEASMIN SULTANA	12/14/2016	01/13/2017	100.00	100.00	Open	N	12/16/2016
	PER DEIM FOR JULY & DEC. BOARD	JHANG						
	101-257-808.000	CONSULTING FEES		100.00				
# of Invoices:	121	# Due:	121	Totals:	306,583.08			
# of Credit Memos:	0	# Due:	0	Totals:	0.00			
Net of Invoices and Credit Memos:				306,583.08	306,583.08			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date

--- TOTALS BY FUND ---

101 - General Fund	85,733.86			85,733.86			
202 - Mvh Major Street Fund	13,961.35			13,961.35			
266 - DRUG LAW ENF. ACT 265 - STAI	551.33			551.33			
268 - Library Fund	7,087.61			7,087.61			
275 - Comm Develop Block Grant	36.03			36.03			
592 - WATER & SEWER FUND	166,070.41			166,070.41			
703 - Prop Tax Collection Fund	33,142.49			33,142.49			

--- TOTALS BY DEPT/ACTIVITY ---

000 - GENERAL	33,142.49			33,142.49			
101 - Mayor & City Council	7,064.00			7,064.00			
136 - 31-St District Court	4,158.37			4,158.37			
215 - City Clerk	38.60			38.60			
222 - MAJOR STREETS	13,961.35			13,961.35			
223 - CONTROLLER DEPARTMENT	15,000.00			15,000.00			
253 - Treasurer	148.00			148.00			
257 - ASSESSOR	200.00			200.00			
261 - COMMUNITY & GOVERNMENTAL AFF	654.87			654.87			
262 - ELECTIONS	6,201.56			6,201.56			
264 - GENERAL ADMINISTRATION	545.60			545.60			
265 - BUILDING & GROUNDS	14,902.48			14,902.48			
266 - LEGAL	1,740.00			1,740.00			
270 - HUMAN RESOURCES	211.77			211.77			
275 - Cdbg	36.03			36.03			
301 - POLICE DEPARTMENT	7,319.09			7,319.09			
336 - FIRE DEPARTMENT	530.03			530.03			
367 - Drug Forfeiture - State Expe	551.33			551.33			
528 - Sanitation Services	415.00			415.00			
557 - WATER & SEWER	166,070.41			166,070.41			
721 - COMMUNITY & ECONOMIC DEVELOP	26,604.49			26,604.49			
738 - Library	7,087.61			7,087.61			



December 8, 2016

Ms. Katrina Powell, City Manager  
City of Hamtramck  
3401 Evaline Street  
Hamtramck, Michigan 48212

**Re: 2017 Alley Improvement Program  
Project Recommendations  
City of Hamtramck  
Hennessey Project No. 25320**

Dear Ms. Powell:

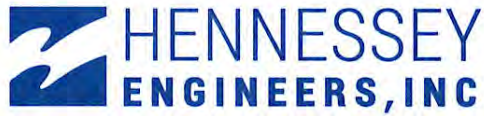
As you are aware, our office conducted a detailed investigation of the surface condition of the entire alley network within the City in September 2016 and provided the results of the survey to your attention last month. The survey concluded that the majority of the alleys within the City are in very poor condition. Based upon recent discussions with City administration, it has been proposed to commence an annual alley reconstruction program starting within the 2017 construction season.

For the 2017 construction season it is proposed to complete two (2) separate programs. The first program would be completed in the Spring of 2017 within the 2016-17 fiscal year with \$150,000 budgeted for this project. The second program would be completed after July 1, 2017 within the 2017-18 fiscal year with \$250,000 budgeted for this project. It would then be the intent to complete a project for each fiscal year in the future.

For the 2017 projects, the worst rated sections of alleys within the Joseph Campau Avenue and Conant Avenue corridors would be completed as these are heavily travelled alleys. Starting with the 2018 construction season, the focus would then start on addressing residential alleys while continuing to address commercial alleys.

Please find attached a summary of the alley segments that would be proposed for the two (2) projects in the 2017 construction season. Alleys within both the Joseph Campau Avenue and Conant Avenue corridors would be addressed within both projects.

In addition, as part of the S2 grant sanitary sewer investigation program, the sewers underneath these alleys were evaluated and those sewers deemed structurally deficient have been or are in the process of being rehabilitated through the on-going City wide sewer rehabilitation program being funded through the Clean Water State Revolving Fund Loan (SRF) program. However, there are sanitary service leads that may have offset or broken connections to the City owned sewers within these alleys. Our office is currently re-reviewing the sewer videos to compile a list of locations where sanitary service leads are offset or broken at the connection to the main line sewer so the property owner can be contacted and made aware that their service lead needs to be repaired at their expense. As a reminder, all sanitary service leads from the building to the main line sewer including the connection to the main line sewer is the responsibility of the property owner to maintain.



**Ms. Katrina Powell**  
**2017 Alley Improvement Program**  
**Project Recommendations**

**December 8, 2016**  
**Page 2**

It would be our office's recommendation for Council to consider proceeding with the two (2) alley reconstruction projects in the 2017 construction season as shown on the attached summary at their December 13, 2016 regularly scheduled meeting. Engineering design work could begin immediately with the first project to bid out in the Winter season for construction to start in April 2017.

If you have any questions, please contact me at any time.

Very Truly Yours,

HENNESSEY ENGINEERS, INC

A handwritten signature in black ink, appearing to read 'R. Ryan Kern', is written over the company name.

R. Ryan Kern, P.E.  
Project Manager

cc: Mark Ragsdale, Director of Public Services, City of Hamtramck  
Bhama Cairns, Finance Director, City of Hamtramck

File B.4

**2016-2017 BUDGET YEAR (\$150,000)**

<b>Location</b>	<b>From</b>	<b>To</b>	<b>Distance (FT)</b>	<b>Material</b>	<b>Rating</b>	<b>Cost</b>	
Alley West of Joseph Campau	Yemans	Evaline	225	Asphalt	1	\$ 24,300.00	
Alley East of Joseph Campau	Caniff	Trowbridge	230	Asphalt	1	\$ 24,840.00	
Alley East of Joseph Campau	Trowbridge	Belmont	220	Asphalt	1	\$ 23,760.00	
Alley West of Conant	Edwin	Norwalk	225	Asphalt	1	\$ 24,300.00	
Alley West of Conant	Evaline	Edwin	225	Asphalt	1	\$ 24,300.00	
<b>Total</b>			<b>1,125</b>			<b>\$ 121,500.00</b>	
						<b>15% Contingency</b>	<b>\$ 18,225.00</b>
						<b>Grand Total</b>	<b>\$ 139,725.00</b>

**2017-2018 BUDGET YEAR (\$250,000)**

<b>Location</b>	<b>From</b>	<b>To</b>	<b>Distance (FT)</b>	<b>Material</b>	<b>Rating</b>	<b>Cost</b>	
Alley West of Joseph Campau	Commor	Zinow	225	Asphalt	1	\$ 24,300.00	
Alley West of Joseph Campau	Pulaski	Whalen	225	Asphalt	1	\$ 24,300.00	
Alley West of Joseph Campau	Trowbridge	Belmont	220	Asphalt	1	\$ 23,760.00	
Alley West of Joseph Campau	Belmont	Yemans	225	Asphalt	1	\$ 24,300.00	
Alley West of Joseph Campau	Evaline	Edwin	225	Asphalt	1	\$ 24,300.00	
Alley West of Joseph Campau	Edwin	Norwalk	225	Asphalt	1	\$ 24,300.00	
Alley West of Joseph Campau	Norwalk	Poland	220	Asphalt	1	\$ 23,760.00	
Alley West of Conant	Caniff	Trowbridge	230	Asphalt	1	\$ 24,840.00	
Alley West of Conant	Doremus	Comstock	225	Asphalt	1	\$ 24,300.00	
<b>Total</b>			<b>2,020</b>			<b>\$ 218,160.00</b>	
						<b>15% Contingency</b>	<b>\$ 32,724.00</b>
						<b>Grand Total</b>	<b>\$ 250,884.00</b>



## AGREEMENT FOR VEHICLE TOWING SERVICES

This agreement is made this 8 day of JANUARY, 2014, by and between Boulevard & Trumbull Towing, Inc., referred to as the "contractor," located at 2411 Vinewood, Detroit, Michigan 48216 and the City of Hamtramck, a Michigan municipal corporation, with offices located at 3401 Evaline, Hamtramck, Michigan, 48212, referred to as the "City."

WHEREAS, the City is desirous of procuring vehicle towing services for the City-owned vehicles and private vehicles when necessary because of public safety; and

WHEREAS, the contractor is willing, able and desirous of providing such towing services;

IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. **Bid terms included.** The terms, conditions and requirements stated in the invitation to bid (Exhibit A) and associated documents and the contractor's bid for the performance of the services, including towing and storage rates (Exhibit B) therein called for are attached hereto and made a part hereof. Wherever there is a conflict in the language between this contract and the exhibits, the language of this contract shall prevail.
2. **Term.** This agreement will commence at 8:01 a.m. on 1/8, 2014 and terminate at 8:00 a.m., on 1/7, 2017 unless extended by mutual agreement in accordance with the provisions pertaining hereto. At the sole option of the City, this agreement may be extended for three (3) additional one-year (1) terms under the same terms and conditions. If the City desires to renew this agreement, it will provide written notice to the contractor at least thirty (30) days prior to the expiration of this agreement.
3. **A. Right to obtain other services.** The contractor shall, when servicing, towing or impounding a vehicle, be responsible for the clearing of cars and all other debris from the scene as directed by the officer in charge or as is necessary for the safety of other motor vehicles and persons. Upon request of the chief of police or his designee, the contractor agrees to tow and store all motor vehicles under 10,000GVW ordered removed pursuant to applicable law. The City expressly reserves the right to obtain towing services from tow companies other than the contractor if the chief of police or his designee for any reason determines it to be in the best interest of the City.
 

**B. Hazardous materials.** The City further reserves the right to obtain services of a tow company other than the contractor in the event that a vehicle used to carry oil or hazardous material must be towed, unless the contractor has insurance in the amount of five million dollars (\$5,000,000.00) which covers any liability for environmental damage which may arise out of transportation of oil and hazardous materials. If the contractor does have the insurance specified above, the City may, but is not required, to have the contractor provide towing services for the vehicle used to carry oil or any hazardous material.
4. **Modifications.** No amendment to this Agreement is effective unless it references this Agreement, is written, is signed and acknowledged by duly authorized representatives of both parties and is approved by the Hamtramck Emergency Manager.

  
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5. **Indemnification.** The contractor will indemnify, save harmless and defend the City, the Hamtramck Emergency Manager, its officers, its employees, and agents for any and all claims, damages, liabilities and expenses, including but not limited to, actual attorneys' fees, arising out of, occasioned by or relating to the acts and omissions in the performance of vehicle towing or other services by the contractor, its officers, employees or agents, unless they are the direct result of the negligence or willful misconduct of the City, its employees or agent, and that the contractor will maintain in full force and effect during the term of this agreement the appropriate insurance and bond, as more specifically delineated in the bid specifications.
6. **No assignment.** The contractor shall not assign, transfer, sublease, pledge, hypothecate, surrender or otherwise encumber or dispose of this agreement without the written consent of the City first being obtained.
7. **Attorney fees.** In the event of any action, suit or proceedings brought for the failure to observe any covenant of this agreement, the contractor agrees to pay the City such sums as the court may adjudge reasonable as attorney fees to be allowed in said suit, action or proceedings.
8. **Termination.** This entire agreement is based upon the condition that, if the contractor shall fail or neglect to do, perform or observe any of the covenants contained herein and such failure or neglect shall continue for a period of more than three (3) days after the City has notified the contractor in writing of the contractor's default hereunder; or if the contractor shall be declared to be bankrupt or insolvent according to law; or if any assignment of its property shall be made for the benefit of creditors; or the city manager shall determine termination to be in the City's best interests, then in any of said cases or events, the City may immediately terminate this contract and contractor shall return to the City within 24 hours any City property used or possessed by the contractor.
9. **Obligations.** In addition to the other duties and obligations of the contractor as set forth elsewhere in this agreement and in the original bid (which is incorporated in its entirety into this agreement by reference), the contractor shall:
  - a. **Laws.** operate towing service and storage facility in accordance with any federal, state, and local laws and ordinances pertaining to the operation of such facilities.
  - b. **Storage facility.** use storage facilities located at 2411 Vinewood, Detroit, Michigan and to store the vehicles being towed, while exercising the proper process and liens. The vehicle storage area should be concealed or blinded from public view. Every effort should be made to provide a safe environment with reasonable prevention of theft or vandalism. Inside storage must be available for vehicles awaiting the legal process to protect as evidence.
  - c. **Storage facility hours.** maintain regular Monday through Saturday workday hours at the storage facility, which shall be prominently posted in front of the business address, along with a schedule of the standard towing and storage charges, accessible to and easily seen by the general public; vehicles shall be available for release during these regular work hours.
  - d. **Release.** make stored vehicles available for release Monday through Friday 8:00 a.m. -- 5:00 p.m., excluding holidays. Additional escorted visits to a stored vehicle, excluding release of

  
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the vehicle, cause additional fees. Vehicles will be released only after all police release fees, towing and storage fees are paid. All other vehicles will be disposed of through lien sales and will either be scrapped or sold publicly by statute, in accordance with the pertaining laws. Vehicles unpaid or not released that remain in storage will have only personal effects (prescriptions, eye glasses, medical equipments, house keys, pets, etc.) released to the vehicle owner. All other property remains as part of the vehicle and its lien. This includes license plates, which will be returned to the issuing agency with a report of abandonment. The contractor will release any vehicle not required to be held by the City of Hamtramck the owner after police release fees, towing and storage charges have been paid.

The contractor will provide a complete and accurate receipt for all charges paid by vehicle owner.

- e. **Courtesy.** Contractor's employees and representatives shall act courteously and responsively toward each rightful owner whose vehicle has been towed, stored and/or impounded and who seeks its return, in liaison with the City police department.
- f. **Storage records.** keep accurate daily records of each vehicle stored, its license (registration plate) number, description, vehicle identification number whenever possible; location of originating tow, subsequent tow(s), date and time vehicle was placed in storage; location in yard (if necessary); date and time returned to owner and charges; cooperate, with the police department in the handling, inventory, and recording of criminal evidence and personal property coming into their possession; and, when requested, communicate to the police department information regarding all vehicles towed and stored or impounded by the police department.
- g. **Vehicle parts.** ensure that no parts are removed from any vehicles and sold from the premises, except for vehicles authorized by specific compliance with state law for disposal.
- h. **Auctions.** assist the police department in the disposal of all unclaimed vehicles in accordance with federal, state, and local laws and ordinances. The storage yard shall be made available upon request of the police department for purposes of disposal of unclaimed vehicles and related equipment, including public auctions. The contractor shall be entitled to receive from any such sale revenue received from each individual vehicle/equipment sale up to an amount equal to towing and storage fees owed the contractor for that vehicle/equipment. All revenue received in excess of such fees shall be retained by the City or as otherwise outlined in this agreement. The contractor shall be responsible for providing the auctioneer for vehicle sales. All vehicles shall be sold on the first available auction date, unless otherwise directed by the police chief or authorized representative. The contractor shall be solely responsible for ensuring that all federal, state and local laws are strictly complied with in regard to the auction or sale of any vehicle.
- i. **Financial records.** maintain accurate financial records, according to generally accepted accounting procedures, of each towing and/or storage transaction open to the City's inspection.
- j. **Charges.** be solely responsible for any fees that are charged to an owner of a vehicle whose

  
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vehicle is towed when the City deems that the vehicle be held for evidentiary purposes.

- k. **Damages.** be responsible for all damages to and thefts from the vehicles in its custody.
  - l. **Response time.** tow each and every vehicle that the chief of police or his designee orders to be towed. The contractor shall respond to the location of each request within 20 minutes of receiving the dispatch call with the appropriate equipment and personnel 24 hours a day seven days a week regardless of the type, age, condition, location or time of day that vehicles needed to be towed. The contractor shall have 24 hours to tow abandoned vehicles from the time that the City delivers to the contractor a list of vehicles to be towed.
  - m. **Other services.** refuse a motorist's request for a specific tow service or motor club service provider when a police officer's and/ or a cruiser's presence is necessary due to public safety.
  - n. **Release.** release any vehicle not required to be held by the City to the repair shop of choice of the owner after payment of police release fees, towing and storage charges have been paid, provided, however, that contractor will work cooperatively with City personnel to preserve, to the extent commercially reasonable, any vehicle or property contractor impounds where such preservation is necessary to avoid spoliation of evidence that may be needed for any civil or criminal action whether or not said preservation is ordered by a court of competent jurisdiction.
  - o. **Cleanup.** have a broom, a shovel and sufficient absorbent material to clean a reasonable spill caused by passenger vehicles including, a container for the accident debris and any other equipment necessary to clean up after a vehicle has been towed. The contractor will be responsible only for clean up of scenes where a vehicle has been towed.
10. **Inspection.** The City reserves the right to inspect the storage facility premises and all vehicles and equipment used to provide the services required under this agreement.
11. **Employees.** The contractor, its employees and its subcontractors shall have no convictions or pending charges in the past five (5) years for criminal offenses, including, but not limited to, crimes involving vehicles or vehicle parts, sex crimes, robbery, burglary, assault, drugs, prostitution, weapons, fraud, trafficking in stolen goods or any traffic crime (e.g., driving under the influence of intoxicants, reckless driving, attempt to elude a police officer, leaving the scene of an accident, with or without injury).

The contractor's employees and subcontractors will be properly licensed for equipment operation and also will be properly trained while abiding by all pertaining laws regarding towing and recovery of motor vehicles.

12. **Insurance.** The contractor shall not commence work under this agreement until it has obtained the insurance required under this paragraph and provided to City proof of same that shall be acceptable to City. All coverages shall be with insurance companies licensed and admitted to do business in the state of Michigan. All coverages shall be with insurance carriers acceptable to the City of Hamtramck and all insurance required by the contractor shall be maintained at the contractor's own expense, from a company or companies lawfully authorized to do business in

  
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Michigan and rated at least A by Best's Key Rating Guide. All insurance obtained by the contractor shall incorporate a provision requiring the giving of written notice to the City at least thirty (30) days prior to the cancellation, renewal or material modification of any such policies by return receipt of United States certified mail. All insurance required by the contractor shall also state that the coverage afforded under the policy or policies shall be primary insurance. Any insurance carried independently by the City shall be secondary insurance which operates on only an excess or contingent basis:

- a. **Workers' compensation insurance.** The contractor shall procure and maintain during the life of this agreement, workers' compensation insurance, including employers liability coverage, in accordance with all applicable statutes of the state of Michigan.
- b. **Commercial general liability insurance or garage liability insurance.** Except as set forth in paragraph 3(B) above, the contractor shall procure and maintain during the life of this agreement, commercial general liability insurance or garage liability insurance on an occurrence basis with limits of liability not less than \$2,000,000 per occurrence and/or aggregate combined single limit, personal injury, bodily injury and property damage coverage shall include the following extensions: (A) contractual liability; (B) products and completed operations; (C) independent contractor's coverage; (D) broad form general liability extensions or equivalent; (E) deletion of all explosion, collapse and underground (XCU) exclusions, if applicable. (F) per-project aggregate.
- c. **Motor vehicle liability.** The contractor shall procure and maintain during the life of this agreement motor vehicle liability insurance, including Michigan no-fault coverages, with limits of liability of not less than \$2,000,000 per occurrence combined single limit bodily injury and property damage. Coverage shall include all owned vehicles, all non-owned leased and hired vehicles to be used by the contractor.
- d. **Garagekeepers legal liability insurance.** The contractor shall procure and maintain during the life of this agreement garagekeepers legal liability insurance in an amount of not less than \$80,000.
- e. **Additional insured.** Commercial general liability, garage liability, garagekeepers legal liability and motor vehicle liability insurance, as described above, shall include an endorsement stating the following shall be additional insureds. The City of Hamtramck, all current and former Emergency Managers, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.
- f. **Cancellation notices.** All policies described above shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days' advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to City Clerk, City of Hamtramck, 3401 Evaline, Hamtramck, Michigan 48212.
- g. **Insurance certificates.** The contractor shall provide to the City of Hamtramck at the time the contracts are returned by it for execution, certificates for all coverages.

  
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- h. **Expiration of policies.** If any of the above coverages expire during the term of this agreement, the contractor shall deliver renewal certificates and/or policies to the City of Hamtramck at least ten (10) days prior to the expiration date.
- i. **No Waiver:** under no circumstances shall the City be deemed to have waived any of the insurance requirements of this contract by any action or omission, including but not limited to: allowing any work to commence by the contractor before receipt of certificates of insurance; failing to review any certificates of insurance received from the contractor; or failing to advise the contractor that any certificate of insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner. The contractor agrees that the obligation to provide the insurance required by these documents is solely the contractor's responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the City.
- j. **No Limitation of Liability:** Nothing contained in this contract is to be construed as limiting the liability of the contractor. The City does not, in any way, represent that the coverage or limits of insurance specified are sufficient or adequate in each addendum for specific projects to protect the City or the contractor, but are merely minimums. The obligations of the contractor to purchase insurance shall not, in any way, limit its obligations to the City in the event that the City should suffer an injury or loss in excess of the amount recoverable through insurance, or any loss or portion of a loss which is not covered by the contractor's insurance. In the event the contractor fails to furnish and maintain the insurance required by this contract, the City may purchase such insurance on behalf of the contractor, and the contractor shall pay the cost thereof to the City upon demand or shall have such cost deducted from any payments due the contractor. The contractor agrees to furnish to the City the information needed to obtain such insurance.
13. **Indemnification.** To the fullest extent permitted by law, the contractor shall indemnify and hold the City harmless of and from all claims, losses, liability, demands, costs, loss of services, expenses, and compensation on account of or in any way growing out of any damage, including, but not limited to, bodily injury or property damage which may result from the contractor. In addition, the contractor shall cover all costs incurred by the City in defense of any litigation covered under this agreement, including attorney fees and court costs.
14. **Contractor's status.** It is agreed and understood by the contractor and the City that the contractor and contractor's employees, agents, subcontractors, vendors are all independent contractors and they are not employees of the City and shall not be entitled to any benefits or privileges provided by the City to its employees, including, but not limited to, workers' compensation and unemployment benefits. The contractor shall not have any authority or power to bind or commit the City in any manner whatsoever.
15. **Drug-Free Workplace and Harassment Policies:** The contractor has enacted drug-free workplace and workplace harassment policies and shall, upon request of the City, provide copies of same.
16. **No Third-Party Beneficiaries.** The City and the contractor agree that this agreement is not intended to create or give rise to any rights in any person or entity other than the City and the

  
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contractor, and no claim as a third-party beneficiary under this agreement by any person or entity shall be made or be valid against the City or the contractor.

**17. Nondiscrimination Practices.**

During the performance of this Agreement, the Contractor, for itself, its members, officers, directors, and employees in interest agrees as follows:

- A. **Non-discrimination:** The Contractor with regard to the Services to be performed under this Agreement shall not discriminate on grounds prohibited by federal, state or local constitution, law, statute or ordinance in:
  - 1. The selection and retention of subcontractors or the procurement of materials and leases of equipment.
  - 2. The Contractor agrees that it will not discriminate against any person, employee, consultant or applicant for employment with respect to his/her hire tenure, terms, conditions, or privileges or employment or hire of employees, consultants or applicants for employment.
- B. **Notices in Solicitations for Subcontractors:** In all solicitations made by the Contractor for work to be performed under a subcontract, each potential subcontractor shall be notified by the Contractor of the Contractor's obligations under this Agreement, and the regulations relative to non-discrimination.
- C. **Sanctions for Noncompliance:** In the event of noncompliance with the non-discrimination provisions of this Agreement and the City's Non-Discrimination Clause, the City shall impose such sanctions as it may determine to be appropriate, including, but not limited to:
  - 1. Withholding of payments to the Contractor under this Agreement until the Contractor complies; and/or
  - 2. Cancellation, termination or suspension of this Agreement, in whole or in part; and/or
  - 3. The imposition of liquidated damages (not a penalty) in the amount of \$500.00 per day, for each day that the Contractor shall fail to comply with said requirements, as determined by the Comptroller, in consultation with the Community and Economic Development Director.

**18. Severability.** If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of the Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

**19. Towing charges.**

- a. **Abandoned vehicles.** For each Vehicle, the contractor agrees to pay the City a sum equal to forty five and one half (45.5) percent of the product of the Vehicle Weight by the Commodity Price. The payments due under this contract shall be calculated as follows:

  
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### 0.455 x Vehicle Weight x Commodity Price

These payments are due to the City within 45 days of an Auction.

- i. Definitions
  - ii. "Auction" shall mean the auction described in MCL § 257.252g.
  - iii. "Commodity Price" means the actual price per ton that the contractor receives from any licensed scrap dealer in the City of Detroit during the calendar month of the applicable Auction. However, if an Auction is held within the last three days of any month, the Commodity Price shall be determined based upon the actual price per ton that the contractor receives from a licensed scrap dealer in the City of Detroit during the next calendar month.
  - iv. "Vehicle" shall mean the motor vehicles turned over to the contractor pursuant to MCL § 257.252g(3)(a).
  - v. "Vehicle Weight" shall mean 1.375 tons for every Vehicle.
- b. **Forfeiture vehicles.** The contractor shall store forfeiture vehicles at no cost to the City. The City shall be responsible for the final disposal of any forfeiture vehicle.
- c. **Redeemed vehicles.** The contractor shall collect a \$100.00 police administration fee from the owner/lender/insurer for every vehicle that is redeemed. Contractor shall forward all fees collected under this provision to the City on a quarterly basis.

20. **Governing law:** This release and waiver agreement shall be governed by Michigan law.

21. **Entire agreement.** This agreement constitutes the entire agreement between the parties, and it is expressly understood that no amendment, deletion, addition, modification or waiver of any provision of this agreement shall be binding or enforceable unless in writing and signed by all parties.

22. **Authorization.** The parties whose signatures appear below represent and warrant that they have full authority to bind their respective parties to this agreement and further, both parties whose signatures appear below represent and warrant that no further action by either the contractor or the City of Hamtramck is required in order to fully validate the terms and conditions of this agreement and to bind both parties.

### 23. ARBITRATION

In recognition of the fact that differences may arise between Contractor and City relating to this contract or its termination, and that the resolution of such differences through civil litigation is rarely time- or cost-effective for either party, the parties agree to resolve all covered claims

  
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through arbitration in accordance with the provisions of this Agreement, rather than through civil litigation in either state or federal court. Contractor understands that this Agreement to Arbitrate is, and will continue to be, a term and condition of this contract.

A) Covered Claims: Except as otherwise provided in this Agreement, City and Contractor consent to the resolution by arbitration of all disputes, controversies, or claims, for which a court otherwise would be authorized by law to grant relief, arising out of, relating to, or associated with the contractual relationship between City and Contractor or its termination. The claims covered by these provisions (Covered Claims) include, but are not limited to, claims for wages or other compensation due, claims for breach of any contract or covenant (express or implied), whistleblower claims or any other claims for retaliation under provincial, state or federal statutes, tort claims, claims for discrimination or violations of civil rights (including, but not limited to, race, color, religion, national origin, sex, age, height, weight, marital status, and disability), claims for benefits, and claims for violation of any federal, state, provincial or other governmental law, statute, regulation, or ordinance, except claims that are specifically excluded under the terms of this Agreement. Such claims include all remedies and damages permitted by the applicable provincial, state or federal statutes.

B) Claims Not Covered: These provisions do not apply to the City's claims for injunctive and/or other equitable relief and claims based on an employee pension or benefit plan that contains an arbitration or other non-judicial dispute resolution procedure, in which case the provisions of such plan shall apply.

C) Notice Requirements/Limitation Period:

1. The parties must give written notice to the other party and the American Arbitration Association (AAA) within six months after the date the party first had knowledge of the events or circumstances giving rise to a claim, or within the time period for the claim prescribed by the applicable state or federal statute; otherwise the claim shall be void and deemed waived.
2. Written notice to City shall be sent to the City Clerk. Written notice to Contractor shall be sent to Contractor's last known address.
3. The written notice shall identify and describe the nature of all claims asserted and the facts on which the claims are based. The notice shall be sent to the other party by certified or registered mail, return receipt requested.

D) Procedural Requirements:

1. Arbitrator. Except as otherwise provided, any arbitration shall be in accordance with the applicable commercial Model Arbitration Procedures of the American Arbitration Association in effect at the time written notice of the claim is given. The arbitration shall be before an arbitrator who is licensed to practice law in the State of Michigan.
2. Selection. The arbitrator shall be selected from a list of 11 arbitrators the AAA compiles from is applicable panel of arbitrators. The AAA shall give the parties a copy of the list. Each side may strike all names it deems unacceptable. If only one common name remains on the lists of all parties, that individual shall be designated as the arbitrator. If more than one common name remains on the lists of all parties, the parties shall strike names alternately

  
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until only one remains. If no common name remains on the lists of all parties, the AAA shall furnish an additional list, where the parties will alternately strike names until only one arbitrator is left.

3. Representation. Either party may be represented by an attorney or other representative.
  4. Discovery. Each party shall have the right to take depositions of any witnesses, including experts designated by another party. Each party shall also have the right to make requests for production of documents and submit interrogatories to the other party. The subpoena right specified in Section F of this article shall be governed by the Michigan Court Rules of 1985, as amended.
  5. Designation of Witnesses and Exhibits. At least 60 days before the arbitration hearing, the parties must exchange lists of witnesses, including any experts. Copies of all exhibits intended to be used and submitted at the arbitration hearing must be exchanged at least 30 days before the hearing date.
  6. Subpoenas. The parties shall have the right to subpoena witnesses and documents for the arbitration hearing.
  7. Authority and Jurisdiction. The arbitrator shall apply the substantive law (and the law of remedies, if applicable) of the State of Michigan, or federal law, or both, as applicable to the claim asserted. The Michigan Rules of Evidence shall apply. The arbitrator shall have jurisdiction to hear and rule on prehearing disputes and is authorized to hold prehearing conferences by telephone or in person, as the arbitrator deems necessary. The arbitrator shall also have the authority to entertain a motion to dismiss and/or a motion for summary judgment by any party and shall apply the standards governing such motions found in the Michigan Court Rules. The arbitrator shall have no power to add to, subtract from, or alter City's policies and procedures, or any other terms of the employment relationship, and shall render a written decision setting forth findings of fact and conclusions of law as to the claims or disputes at issue.
  8. Award. The arbitrator shall render a written award and opinion in the form typically rendered in commercial arbitration cases. The arbitration award shall be final and binding on the parties, and any judgment may be enforced in the court having jurisdiction. Either party shall have 120 days after issuance of the arbitral award within which to appeal the award to the court having jurisdiction to set aside the award. Either party, on request at the close of hearing, shall be allowed to file a post-hearing brief. The arbitrator shall set the time for filing the brief.
  9. Nonpublic Hearing. The parties agree that the arbitration hearing shall be a private proceeding not open to the public. Only the arbitrator, the parties, the representatives of the parties, and witnesses may be present at the arbitration hearing.
  10. Arbitration Fees and Costs. Each party shall pay its own costs and attorney fees. However, if any party prevails on a statutory claim that entitles the prevailing party to attorney fees, or if there is a written agreement providing for the payment of attorney fees, the arbitrator may award reasonable fees in accordance with the statute or agreement. Either party, at its own expense, may arrange for and pay the cost of a court reporter to provide a stenographic record of the proceedings.
- E) Modification and Revocation: This Agreement shall survive the contractual relationship between the parties and shall apply to any covered claim, whether it arises or is asserted during or after the termination of said relationship.

  
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F) Construction and Enforceability:

1. Any issue or dispute concerning the formation, applicability, interpretation, or enforcement of this Agreement, including any claim or contention that all or any part of this Agreement is void or voidable, shall be subject to arbitration as provided in the Agreement. The arbitrator, and not any federal, state, or local court agency, shall have authority to decide any such issue or dispute. The decision of an arbitrator on any such issue or dispute, as well as on any claim submitted to arbitration as provided in this Agreement, shall be final and binding on the parties.
2. If any provision of this Agreement is judged to be void or otherwise unenforceable, in whole or in part, such adjudication shall not affect the validity of the remainder of this Agreement.
3. Either party may bring an action in any court of competent jurisdiction to compel arbitration under this Agreement or to enforce the arbitration award.

THE UNDERSIGNED FURTHER STATE that they have carefully read the foregoing agreement, consisting of eleven pages plus attachments and exhibits, this being the eleventh page, and know and understand the contents thereof.

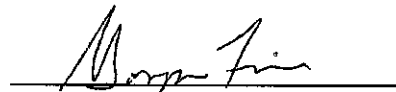
IN WITNESS WHEREOF the parties have in duplicate original signed and sealed this agreement by the respective parties authorized to execute the same.

City of Hamtramck

  
Cathy Square, Emergency Manager

DATED: 1-7-14

Boulevard & Trumbull Towing, Inc.

  
Gasper Fiore, President

DATED: 1-7-14

City of Hamtramck

# Memo

To: Katrina Powell, City Manager  
From: Anne Moise, Chief of Police  
Date: 01-11-2017  
Re: Hiring of Part Time Dispatcher

---

This is a request to fill a Police Dispatcher to fill a vacancy in the Police Department.

Name: Brian Wysocky

Part Time position with no fringe benefits

Rate of Pay: \$15.00 per hour (maximum of 29 hours per week)

Budget Line Item for salary: **101-300-702-000**

Reason for hire: To fill Dispatcher vacancy

Brian Wysocky has successfully completed a background and drug testing and is ready for immediate hire.

# Memo

To: Katrina Powell, City Manager  
From: Anne Moise, Chief of Police  
Date: 1-11-2017  
Re: Hiring of a Police Officer

---

This is a request to hire one (1) Police Officer. This position will fill a full time vacancy in the police department.

Name: Eugene Tetreault

Full time position with fringe benefits

Salary: \$ 38425.41

Budget Line Item for salary: **101-300-702-000**

Reason for hire: To fill a full time vacancy

Eugene Tetreault has successfully completed background and the recertification process through MCOLES. He has successfully completed psychological and physical examinations and is ready for immediate hire.

## City of Hamtramck

## Overtime Hours and Costs For December 31, 2016

Dept. #	Department	CURRENT MONTH			YEAR TO DATE			BUDGET	Reimbursed
		Overtime	Overtime	# of	Overtime	Overtime.	# of		
		Hours	\$	Employees	Hours	\$	Employees		
215	Clerk	-	-	-	1.75	48.56	-		
223	Controller	-	-	-		-	-		
253	Treasurer	12.00	318.35	1	62.75	1,664.71	1	4,000	
257	Assessor	-	-		-	-		400	
262	Elections	-	-	-	6.00	160.01	3		
265	Building & Grounds	6.56	180.10	4	32.69	928.81	6	2,400	
301	Police - Dept.	506.50	16,200.49	26	4,038.75	142,481.92	30	130,000	
	Police - Traffic	234.00	9,104.35	11	1,348.00	52,987.15	16	100,000	
	Police - FBI	10.00	432.11	1	202.00	8,843.88	1	-	4,277.79
303	Auto Theft	-	-	-	269.00	10,638.41	1	15,000	
336	Fire	147.00	5,549.94	10	1,164.25	43,611.59	19	45,000	
721	Com & Econ. Dev.	-	-		4.25	105.75	1	500	
	<b>General Fund</b>	<b>916.06</b>	<b>31,785.34</b>		<b>7,129.44</b>	<b>261,470.79</b>		<b>297,300</b>	
	<b>Major Roads</b>	<b>90.00</b>	<b>2,489.12</b>	<b>5</b>	<b>102.50</b>	<b>2,833.18</b>	<b>3</b>	<b>10,000</b>	
	<b>Local Roads</b>	<b>67.75</b>	<b>1,845.11</b>	<b>5</b>	<b>111.25</b>	<b>3,030.69</b>	<b>4</b>	<b>-</b>	
	<b>911 Emergency</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>10,000</b>	
	<b>Drug Forf. Fund</b>	<b>57.00</b>	<b>2,348.88</b>	<b>5</b>	<b>312.00</b>	<b>13,135.34</b>	<b>6</b>	<b>35,000</b>	
	<b>Water Fund</b>	<b>49.94</b>	<b>1,348.64</b>	<b>6</b>	<b>200.08</b>	<b>5,556.74</b>	<b>9</b>	<b>15,000</b>	
	<b>Library</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15.00</b>	<b>422.85</b>	<b>1</b>	<b>-</b>	
	<b>Total</b>	<b>1,180.75</b>	<b>39,817.09</b>		<b>7,870.27</b>	<b>286,449.59</b>		<b>367,300</b>	

## 31st DISTRICT COURT REPORT FOR THE MONTH OF DECEMBER 2016

CITY OF HAMTRAMCK

CIVIL FILING FEES	\$2,231.00
JURY DEMANDS	\$240.00
MARRIAGES	\$10.00
GARNISHMENTS	\$1,065.00
WRITS	\$135.00
COPY AND NSF FEES	\$26.00
MISC. FEE	\$0.00
FORMS	\$69.00
FINES & COSTS	\$71,123.21
COURT APPOINTED FEE	\$0.00
PROBATION/SCREENING	\$400.00
INCOME TAX	\$4,947.66
PARKING	\$4,066.00
ADMINISTRATIVE FEE-BOOT	\$0.00
DDA PARKING	\$ 385.00
<b>COMMUNITY SERVICE FEE</b>	\$130.00
TOTAL RECEIPTS	<u>\$84,827.87</u>
BUILDING FUNDS I & II	<u>\$5,542.00</u>
FORFEITED BONDS	<u>\$0.00</u>
TOTAL	<u><u>\$90,369.87</u></u>