

JOYCE A. PARKER
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CAREER SUMMARY

Thirty years experience in City Management for full service communities in the States of Michigan and Illinois. Developed and managed budgets up to \$250 million and organizations up to 800 employees. Diversified experience included the management of suburban and urban cities and charter townships that experienced rapid growth and development.

EXPERIENCE

September 2004- CITY MANAGER
October 2008 City of Inkster, Michigan (population 32,000)

230 employees; \$50 million budget; full service City including water, wastewater treatment, public safety and senior services.

- Directly responsible for planning and construction of a \$3 million new city hall and for planning construction for an \$8 million new police and district court facility.**
- Oversaw the construction of 34 miles of local and major street construction funded with \$50 million from dedicated millage, special legislative allocations, and annual state and federal funds.**
- Established an Administrative Hearings Bureau and Demolition Construction Division to address code enforcement and blight issues.**
- Responsible for project compliance and construction projects to address Combined Sewer Overflow issues in the City. Was directly responsible for projects totaling \$40 million.**

November 2002- COMMUNITY DEVELOPMENT DIRECTOR
August 2004 City of Flint, Michigan (population 120,000)

Responsible for community and economic development, planning and zoning, real estate disposition and acquisition, building inspection and code enforcement. Also responsible for federal, state and local grant and loan programs.

- Wrote several grant applications for foundation and federal funds. Received foundation grants totaling \$2,800,000. Received Community Development Block Grants from the federal government totaling \$8 million annually.**
- Worked with two major housing developers to develop housing subdivisions in revitalization area. The two developments added over three hundred new single family homes in the city. Also received a grant from a local foundation to address infrastructure for the development.**
- Several Section 8 loans were received to address multifamily and business development opportunities in the City. Eight Section 108 loans were approved by the Department of Housing and Urban Development.**
- Reorganized and combined the Major Grant and Building Inspection Department in order to reach higher efficiency and staffing standards for the departments.**
- Resolved over 25 federal findings related to the City's Community Development Block Grant Program. The findings were outstanding for more than five years prior to my employment with the City.**

December 2002- PRESIDENT & CEO
Present The Municipal Group

Responsible for marketing, promotion, consulting and general administration for The Municipal Group. The group provides organization assessments, recruitment and training, community and economic development, personnel and interim staff services to cities, townships, and counties nationwide to include the City of Flint, Monroe

County Road Commission, the Michigan Township Association and the City of Inkster.

November 1997- CITY MANAGER

February 2002 City of Elgin, Illinois (population 95,000)

A full service unit of local government with 600 employees, five labor unions and 22 city departments including police, fire, public works, library, DDA, TIFA . Total budget was \$250 million including a Riverboat Fund related to gaming activities.

- **Developed and administered a balanced budget and five year financial plan on an annual basis.**
- **Responsible for several capital improvement projects to include a \$34 million Family Recreation Center, two Aquatic Centers totaling \$35 million and a 27 hole golf course totaling \$13 million.**
- **Responsible for the Coordination and Implementation of a Downtown Development and Riverfront Development Plan.**
- **Provided staff recommendations and implementation regarding a 635 acre, upscale subdivision built on property annexed by the City.**
- **Negotiated development agreements for several housing, and industrial developments in the City.**
- **During my tenure with the City, the crime rate was substantially reduced.**

February 1992- CITY MANAGER/ASSISTANT CITY MANAGER

November 1997 City of Saginaw, Michigan (population 69,700)

Responsible for the operation of a full service city with 800 employees and a budget of \$100 million. Also served the City as Assistant City Manager for Employee Services and Assistant City Manager for Special Services.

- **Responsible for the development of a Downtown Development Plan and the implementation of the plan. The plan included a target area in the downtown for retail, commercial and housing development.**

- During my tenure with the City of Saginaw, the City was faced with serious financial problems. As City Manager, I was responsible for creating a Financial Advisory Committee that included the public and staff, to address the financial condition of the City. As a result of this effort, a deficit in the amount \$5 million was eliminated within two years. The City had a \$1.8 million fund balance at the end of the two year period.
- Was responsible for developing and implementing a re-organization plan for the City. The plan resulted in savings and organizational efficiencies for the City resulting from reclassifying, combining and eliminating positions. The reorganization was also based on a reassessment of services provided by the City.

February 1989- TOWNSHIP MANAGER/PERSONNEL MANAGER
February 1992 Buena Vista Charter Township, Saginaw Michigan

Full service Charter Township with a population of 12,728; total budget of \$15 million and 65 employees. Services provided included police, fire, water, wastewater treatment, community development, zoning, code enforcement, parks and recreation, budget and accounting, information management, personnel and labor relations.

- Had oversight responsibility for renovation of township hall over a six month period. Renovation occurred while township services were taking place in the building.

February 1979- ASSISTANT CITY MANAGER
February 1989 City of Jackson, Michigan (population 39,200)

Assisted with preparation, monitoring of city budget totaling \$25 million, purchasing and information management departments. Served as Acting City Manager in the absence of the City Manager. Provided staff services to the City Commission and served as Director and staff for the Human Relations Commission. During the initial seven years with the City, I worked in the Department of Community Development as Financial Analyst and later as an Administrative Analyst for the City. Duties included direct responsibility for federal and state funded programs and economic development projects.

- **Worked with the City Manager and a diverse group of residents and businesses to compete for the All America City Award.**
- **Worked with the City of Jackson and United Way of Jackson County to develop a needs assessment that was used to identify the allocation of federal, state and local grants to non profit organizations.**
- **Conducted a Cost Allocation and User Fee Study that was used to establish rates for Enterprise Funds and to determine the full cost of providing city services.**

EDUCATIONAL BACKGROUND

1991-1993	Master of Public Administration University of Michigan	Flint/Ann Arbor Michigan
1971-1974	BBA in Marketing Kent State University ICMA Credentialed City Manager	Kent, Ohio

CLUBS, ORGANIZATIONS and AWARDS

- **Business and Professional Women’s Club**
- **Michigan Local Government Management Association**
- **Rotary International**
- **International City/County Management Association**
- **President of the Elnora V. Moorman Community Help Center**
- **1985 Recipient of the Susan B. Anthony Award from the YMCA**
- **1990 Recipient of the Business and Professional Women Club’s Woman of the Year Award**
- **1996 Recipient of the Spirit of Saginaw Award from the Saginaw County Chamber of Commerce**

REFERENCES AND SALARY INFORMATION

Available upon request

