

School District of the City of Muskegon Heights
Receivership Transition Advisory Board Meeting

Wednesday, August 16, 2017
Conference Room
2603 Leahy St.
Muskegon Heights, MI 49444

MINUTES

I. Call to Order

Chair Ann Storberg called the meeting to order at 4:03p.m.

A. Roll Call

Members Present – 4

Patrice Johnson

Dale Nesbary

John Schrier

Ann Storberg

Members Absent – 1

Clinton Todd – Arrived 4:18p.m.

A quorum was present.

B. Approval of Minutes

Motion by John Schrier to approve the draft minutes of the RTAB's June 28, 2017 meeting as presented. Motion moved and seconded by Patrice Johnson. The RTAB approved the minutes of the June 28, 2017 meeting as presented.

II. Old Business

None

III. New Business

A. News and Updates

Chair Storberg announced that this is her final meeting with the Board. A Board Chair will be appointed by the Governor in the next couple of weeks to fill the position.

Muskegon Heights Public School Academy System is starting classes Monday, August 22. The Business Manager for the System Tracy French was present at the meeting. Chair Storberg asked about enrollment and brought up conversations where System activity has produced positive reactions in engaging the community.

One member of the System Board of Directors has a term expiring November 9, 2017. Chair Storberg explained the procedure for the Boards. The System will nominate or re-appoint the board member. The District Board approves afterward, followed by the RTAB.

B. Monthly Reports

i. Report Summary

Chair Storberg noted that monthly reports for July were included in the meeting packet and motioned to skip to the current months report. Assistant Superintendent of Finance and Administration Mr. Lewis reported that Auditors have completed their work at the district and there is only one receivable from Highland Park City Schools for shared business services.

Chair Storberg asked about increases in insurance premiums. Mr. Lewis noted the final payment is \$53,206. He reported the district has not made any claims for the past four years, but is part of a pool that determines the district's rate.

ii. Liabilities Report

Mr. Lewis reported that a statement was received from Office of Retirement Services (ORS) in July showing additional costs for the fiscal year 2016-17. These charges were anticipated in the District's final budget but were not included in the June 30, 2017 statement from ORS.

Trustee Clinton Todd joined the meeting at 4:18p.m.

Mr. Lewis added that the District is working with Baird to investigate the possibility of a fourth emergency loan that would be used to pay off the outstanding balances due to ORS and the Unemployment Insurance Agency, and restructure the three existing emergency loans' to better align the debt service payment dates with the District's tax revenue receipts.

Mr. Lewis gave a summary of the changes between the previous month's report, noting ORS outstanding balance increased over the past month and UIA's balance declined slightly.

iii. Cash Flow Projections

Mr. Lewis reported the District's cash flow is expected to be relatively stable over the next twelve months.

Discussion ensued regarding the possible changes to the projected cash flows due to a new emergency loan

iv. Comparison of Budgeted Revenue and Expenditure to Actual

Mr. Lewis that there were no major items to highlight for the new fiscal year 2017-18.

IV. Public Comment

RTAB members thanked Chair Ann Storberg for her service on the Board.

V. Adjournment

Motion made to adjourn by John Schrier. Motion moved and seconded by Dale Nesbary. The Board approved the motion to adjourn.

There being no further business, the meeting adjourned at 4:35p.m.