Neighborhood Enterprise Zone Exemption Application Checklist

Applicant Name: ________________________________

GENERAL INFORMATION NEEDED FOR ALL APPLICATIONS (except transfers):

☐ Completed Department of Treasury application Form 4775
☐ Certified copy of the resolution approving the Zone
☐ Building Permit issued (Trade Permit, if applicable)
☐ Certified copy of the resolution approving the application
☐ Legal description of the Real property
☐ Property Identification Number
☐ Square Footage
☐ Warranty (or other type of) Deed

NEW ONLY:

☐ Certificate of Occupancy
☐ PRE Affidavit

TRANSFERS of NEW FACILITIES ONLY:

☐ 1st Page of 4775
☐ Updated Warranty Deed
☐ PRE Affidavit

REHAB ONLY:

☐ Certificate of Occupancy / Acceptance
☐ Investment Breakdown

TRANSFERS of REHAB FACILITIES ONLY:

☐ 1st Page of 4775
☐ Updated Warranty Deed

Comments:
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