



Muskegon Heights Public Schools

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Date: November 12, 2019

To: Receivership Transition Advisory Board (RTAB)
Muskegon Heights Public Schools Board of Education

From: John Lewis, Assistant Superintendent

Re: Board Meeting Packet for November 20, 2019

Attached, please find the Muskegon Heights Public Schools 2019/20 Budget to Actual Revenue and Expenditure Report, Cash Flow Statement, and Liabilities Report for your review.

Budget to Actual Revenue and Expenditure Report

Included you will find the budget to actual report for 2019/20 as of November 12, 2019.

Both revenues and expenditures are in line with expectations to this point in the year.

Cash Flow Statement

Cash flow is stable for the coming year. We see no issues in meeting all of our debt obligations and tax collections distributed by the City of Muskegon Heights to the district are becoming timelier.

Liabilities Report

Liabilities have slightly changed from the prior report. The district paid \$337,271 in interest on the 2016 Refunding Bonds. The district has still not voted on whether or not to proceed with the refinancing on its School Bond Loan Fund balances.

Fund	Rate	Description	Issuance Date	Original Amount	Term Length	Principal	Interest	Total Amount	Projected Maturity Date	As of Date
GF		Payable to MDE - At-Risk Payback			Short			\$ 371,436	N/A	11/1/2019
GF	2.45%	Restructured Emergency Loan #1 - 2018	5/23/2018	\$ 6,990,000	Long	\$ 6,852,000	\$ 2,254,255	\$ 9,106,255	6/15/2042	11/1/2019
GF	2.35%	Restructured Emergency Loan #2 - 2018	5/23/2018	\$ 3,165,000	Long	\$ 3,160,000	\$ 1,085,068	\$ 4,245,068	6/15/2042	11/1/2019
GF	3.45%	Restructured Emergency Loan #3 - 2018	5/23/2018	\$ 1,400,000	Long	\$ 1,355,000	\$ 584,481	\$ 1,939,481	6/15/2043	11/1/2019
GF	2.70%	2017/18 Emergency Loan #4 - 2018	5/23/2018	\$ 2,449,000	Long	\$ 2,449,000	\$ 1,715,328	\$ 4,164,328	6/15/2047	11/1/2019
GF	NA	2007 Energy Conservation Improvement Bonds	12/19/2007		Long	\$ 3,149,000	\$ -	\$ 3,149,000	12/19/2022	11/1/2019
DF	5.00%	2016 Refunding Bonds, Series A	3/29/2016		Long	\$ 11,940,000	\$ 3,229,500	\$ 15,169,500	5/1/2029	11/1/2019
DF	1.74%-2.61%	2016 Refunding Bonds, Series B	3/26/2016		Long	\$ 3,205,000	\$ 121,563	\$ 3,326,563	5/1/2021	11/1/2019
DF	3.41%	School Bond Loan Fund	Annual		Long	\$ 2,212	\$ 241	\$ 2,453	5/1/2035*	11/1/2019
DF	3.41%	School Loan Revolving Fund	Annual		Long	\$ 3,527,631	\$ 121,792	\$ 3,649,423	5/1/2035*	11/1/2019
				\$ 14,004,000		\$ 35,639,843	\$ 9,112,228	\$ 45,123,507		

Note: GF - General Fund (18 mill levy); DF - Debt Service Fund (13 mill levy)

*Indicates Mandatory Repayment Date

Liability

Usage Explanation:

EL #1 Majority of proceeds used to retire SAN received in August 2011. Remainder used for final payrolls and other prior year expenses
EL #2 Legacy costs
EL #3 Legacy costs
EL #4 Proceeds used to retire ORS and UIA debt
Total Emergency Loans issued: \$14,004,000

Projected Monthly Cash Flow - One Year Projection

Date 11/12/2019

School District Muskegon Heights Public Schools	
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	November 19	December 19	January 20	February 20	March 20	April 20	May 20	June 20	July 20	August 20	September 20	October 20
Beginning Balance	\$ 1,067,349	\$ 1,075,809	\$ 708,000	\$ 703,522	\$ 966,044	\$ 1,139,157	\$ 1,133,999	\$ 1,298,824	\$ 883,844	\$ 842,066	\$ 1,078,288	\$ 1,123,638
Estimated Receipts												
Taxes	\$ 20,000			\$ 267,000	\$ 179,100		\$ 173,892	\$ -	\$ -	\$ 240,000	\$ 70,000	
Taxes - Tech Millage	\$ 15,000			\$ 27,000	\$ -	\$ -		\$ 21,187			\$ 15,000	\$ 15,000
Authorizer Fees	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572	\$ 13,572		\$ 13,572
ELN Proceeds												
Other Revenue	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Available Funds	\$ 1,116,921	\$ 1,090,381	\$ 722,572	\$ 1,012,094	\$ 1,159,716	\$ 1,153,729	\$ 1,322,463	\$ 1,334,583	\$ 898,416	\$ 1,096,638	\$ 1,164,288	\$ 1,153,210
Less Estimated Expenditures:												
Payrolls	\$ 18,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 18,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 14,070	\$ 14,070
Other Expenditures	\$ 7,453	\$ 8,230	\$ 4,980	\$ 4,980	\$ 4,980	\$ 5,660	\$ 4,980	\$ 4,980	\$ 42,280	\$ 4,280	\$ 11,580	\$ 9,580
Emergency Loan Payment	\$ -	\$ 177,989	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 410,502	\$ -	\$ -	\$ -	\$ -
Tech Millage to PSA	\$ 15,000	\$ -	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 21,187	\$ -	\$ -	\$ 15,000	\$ 15,000
Other Liens/Loans (Totals)	\$ -	\$ 182,092	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Ending Balance	\$ 1,075,809	\$ 708,000	\$ 703,522	\$ 966,044	\$ 1,139,157	\$ 1,133,999	\$ 1,298,824	\$ 883,844	\$ 842,066	\$ 1,078,288	\$ 1,123,638	\$ 1,114,560

Expenses by Month

	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Totals
Payrolls (including contracted staff)	\$ 18,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 15,579	\$ 14,070	\$ 18,658	\$ 14,070	\$ 14,070	\$ 14,070	\$ 14,070	\$ 14,070	\$ 179,527
Consumers - electric	\$ 372	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 7,672
DTE - natural gas	\$ 264	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500	\$ 2,000	\$ 1,200	\$ 1,200	\$ 500	\$ 500	\$ 800	\$ 800	\$ 12,764
Waste & Water utility	\$ 139	\$ 220	\$ 220	\$ 220	\$ 220	\$ 400	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 220	\$ 2,739
Audit Fees	\$ 4,800										\$ 7,000	\$ 5,000	\$ 16,800
Legal Fees	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 1,160	\$ 13,920
Property Insurance									\$ 38,000				\$ 38,000
MAISD Tech Fee		\$ 3,750											\$ 3,750
Epicenter													\$ -
Bank Fees	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 7,200
Misc.	\$ 118	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 11,118
EL Loan Payments		\$ 177,989						\$ 410,502					\$ 588,491
Tech Millage Flowthrough	\$ 15,000	\$ -	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 21,187	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 93,187
QZAB Energy Bonds		\$ 182,092											\$ 182,092
Totals	\$ 41,112	\$ 382,381	\$ 19,050	\$ 46,050	\$ 20,559	\$ 19,730	\$ 23,638	\$ 450,739	\$ 56,350	\$ 18,350	\$ 40,650	\$ 38,650	\$ 1,157,260

Muskegon Heights Public Schools
 Revenues, Expenditures, and Fund Balance
 GENERAL FUND
 2019-20
 11/12/2019

	Budget 2019-20	Actuals to Date	Under/(Over) to Date
Estimated Beginning Fund Balance	\$ 280,114	\$ 280,114	
Revenue			
Property taxes	\$ 1,190,320	\$ 417,843	\$ 772,477
State Sources	\$ 6,920	\$ -	
Oversight fees	\$ 158,490	\$ 13,919	\$ 144,571
Transfers and Other	\$ 10,410	\$ 545	\$ 9,865
Total Revenue	\$ 1,366,140	\$ 432,307	
Expenditures			
Data Technology	\$ 5,070	\$ 124	\$ 4,946
Board of Education	\$ 26,750	\$ 7,686	\$ 19,064
Executive Administration	\$ 68,410	\$ 11,902	\$ 56,508
Business Services	\$ 102,120	\$ 39,068	\$ 63,052
Interest and Fees Expense	\$ 5,910	\$ 3,029	\$ 2,881
Unpaid Auction and Delinquent Tax Fees	\$ 50,000	\$ -	\$ 50,000
Building Services	\$ 103,190	\$ 43,994	\$ 59,196
District Technology	\$ 920	\$ 239	\$ 681
Emergency Loan Payments	\$ 588,500	\$ -	\$ 588,500
Transfers and Other	\$ 302,420	\$ 28,459	\$ 273,961
Total Expenditures	\$ 1,253,290	\$ 134,502	
Revenues Less Expenditures	\$ 112,850	\$ 297,804	
Projected Ending Fund Balance	\$ 392,964	\$ 577,918	

REVENUES	DESCRIPTION	AMOUNT
11-0111-0000-000-0000-000000-000000-	PROPERTY TAXES CURRENT	-389,383.11
11-0111-0000-100-0000-000000-000000-	OTHER TAXES	0.00
11-0121-0000-000-0000-000000-000000-	TECH MILLAGE FLOWTHROUGH	-28,459.48
11-0124-0000-000-0000-000000-000000-	PENALTY & INT ON DEL TAXES	0.00
11-0151-0000-000-0000-000000-000000-	EARNINGS ON INVEST & DEPOSITS	0.00
11-0191-0000-000-0000-000000-000000-	RENTALS	0.00
11-0199-0000-000-0000-000000-000000-	MISCELLANEOUS	-545.00
11-0321-0000-000-0000-000000-000000-	PPT REIMBURSEMENT	0.00
11-0519-0000-001-0000-000000-000000-	3% AUTHORIZER FEE - MHPSA	-13,919.22
11-0519-0000-100-0000-000000-000000-	SHARED BUSINESS SVCS	0.00
11-0591-0000-000-0000-000000-000000-	PROCEEDS FROM ISSUANCE OF BOND	0.00
		-432,306.81

EXPENDITURES	DESCRIPTION	AMOUNT	SUMS
11-1-225-7410-840-0000-00000-000000-	LICENSING FEES & RENEWALS	0.00	
11-1-226-4220-899-0000-00000-000000-	COPY MACHINE	123.60	\$ 123.60
11-1-231-3170-000-0000-00000-000000-	LEGAL SERVICES	936.00	
11-1-231-3180-000-0000-00000-000000-	AUDIT SERVICES	6,750.00	
11-1-231-3220-007-0000-00000-000000-	TRAVEL - TRINELL SCOTT	0.00	
11-1-231-7410-000-0000-00000-000000-	DUES & FEES	0.00	\$ 7,686.00
11-1-232-3150-000-0000-00000-000000-	CONTRACTED SERVICES	11,901.60	
11-1-232-3210-000-0000-00000-000000-	COST OF TRAVEL (MILEAGE)	0.00	
11-1-232-3430-000-0000-00000-000000-	MAILING	0.00	
11-1-232-7910-000-0000-00000-000000-	MISCELLANEOUS	0.00	\$ 11,901.60
11-1-252-1620-033-0000-00000-000000-	ACCOUNTING SPECIALIST	23,076.90	
11-1-252-2130-000-0000-00000-000000-	HOSPITALIZATION	6,977.76	
11-1-252-2820-033-0000-00000-000000-	CONTRIB TO ST&LOC RETIRE FUNDS	6,163.34	
11-1-252-2830-033-0000-00000-000000-	EMPLOYER SOCIAL SECURITY	1,765.40	
11-1-252-2840-033-0000-00000-000000-	WORKMAN'S COMPENSATION	0.70	
11-1-252-3150-030-0000-00000-000000-	CONTRACTED SERVICES	0.00	
11-1-252-3220-030-0000-00000-000000-	TRAVEL & CONFERENCE	0.00	
11-1-252-5910-030-0000-00000-000000-	OFFICE SUPPLIES	1,084.24	\$ 39,068.34
11-1-252-7410-000-0000-00000-000000-	INTEREST & FEES EXPENSE	3,029.41	\$ 3,029.41
11-1-259-7610-000-0000-00000-000000-	TAXES ABATED & WRITTEN OFF	0.00	\$ -
11-1-261-3190-100-0000-00000-000000-	CONTRACTED SERVICES	4,632.00	
11-1-261-3410-000-0000-00000-000000-	TELEPHONE CHARGES	173.65	
11-1-261-3830-000-0000-00000-000000-	WATER & SEWAGE	361.05	
11-1-261-3840-000-0000-00000-000000-	WASTE & TRASH DISPOSAL	160.00	
11-1-261-3910-000-0000-00000-000000-	INSURANCE	36,885.00	
11-1-261-4110-000-0000-00000-000000-	LAND AND BLDGS-REPAIRS & MAINT	0.00	
11-1-261-5510-000-0000-00000-000000-	HEATING FUEL	162.45	
11-1-261-5520-000-0000-00000-000000-	ELECTRICITY	1,620.30	\$ 43,994.45
11-1-284-3410-000-0000-00000-000000-	CELL PHONE CHARGES	239.47	\$ 239.47
11-1-411-8910-000-0000-00000-000000-	TRANSFERS TO MHPSA	28,459.48	
11-1-511-7110-994-0000-00000-000000-	PRINCIPAL PMT - EMERGENCY LOAN	0.00	
11-1-511-7230-994-0000-00000-000000-	INTEREST PMT - EMERGENCY LOANS	0.00	\$ -
11-1-634-8110-000-0000-00000-000000-	QZAB TRANSFER - DEBT RETIREMEN	0.00	\$ 28,459.48
		\$ 134,502.35	\$ 134,502.35

Muskegon Heights Public Schools
Revenues, Expenditures, and Fund Balance
DEBT SERVICE - 2016 REFUNDING BONDS
2019-20
11/12/2019

	Actuals to Date
Estimated Beginning Fund Balance	\$ 225,460
Revenue	
Tax Revenues	\$ 407,515
SBLF/SLRF (State Bond Loan Programs)	\$ -
Total Revenue	\$ 407,515
Expenditures	
Tax Chargebacks & Auction Property	\$ -
Principal Payments	\$ -
Interest Payments	\$ 337,271
Total Expenditures	\$ 337,271
Revenues Less Expenditures	\$ 70,244
Projected Ending Fund Balance	\$ 295,704

Account	Description	Amount
32-0111-0000-000-0000-000000-000000-	PROPERTY TAX LEVY	-407,453.21
32-0111-0000-100-0000-000000-000000-	OTHER TAXES-HSBF	0.00
32-0124-0000-000-0000-000000-000000-	PENALTY & INT ON DEL TAXES	0.00
32-0151-0000-000-0000-000000-000000-	EARNINGS ON INVESTMENTS-HSBF	-61.40
32-0321-0000-000-0000-000000-000000-	PPT REIMBURSEMENT	0.00
32-0591-0000-000-0000-000000-000000-	BOND PROCEEDS	0.00
32-0595-0000-000-0000-000000-000000-	STATE LOAN PROGRAM-HSBF	0.00
32-0596-0000-000-0000-000000-000000-	PROCEEDS FROM REFINANCING DEBT	0.00
32-0596-0000-001-0000-000000-000000-	PREMIUM ON REFUNDING BONDS	0.00
32-0599-9000-000-0000-000000-000000-	DUE TO/FROM	0.00
32-0631-0000-000-0000-000000-000000-	TRANSFER IN	0.00
		-407,514.61

Account	Description	Amount
32-1-252-3180-000-0000-000000-000000-	AUDIT SERVICES	0.00
32-1-252-7410-000-0000-000000-000000-	PAYING AGENT FEES	0.00
32-1-259-3610-000-0000-000000-000000-	PRINTING	0.00
32-1-259-7610-000-0000-000000-000000-	TAXES ABATED & WRITTEN OFF	0.00
32-1-511-7110-000-0000-000000-000000-	PRINCIPAL - 2006 REF BDS	0.00
32-1-511-7230-000-0000-000000-000000-	INTEREST-HSBF	337,271.00
32-1-511-7310-000-0000-000000-000000-	OTHER BOND ISSUANCE COSTS	0.00
32-1-511-7330-000-0000-000000-000000-	BOND DISCOUNT	0.00
32-1-511-7410-000-0000-000000-000000-	PAYING AGENT FEES-HSBF	0.00
32-1-512-7320-000-0000-000000-000000-	PAYMENTS TO BOND ESCROW AGENT	0.00

Muskegon Heights Public Schools
Revenues, Expenditures, and Fund Balance
QZAB Fund
2019-20
11/12/2019

	Actuals to Date
Estimated Beginning Fund Balance	\$ 2,240,644
Revenue	
Earnings on Investment	\$ 10,703
Transfers In	\$ -
Total Revenue	\$ 10,703
Expenditures	
	\$ -
Total Expenditures	\$ -
Revenues Less Expenditures	\$ 10,703
Projected Ending Fund Balance	\$ 2,251,347

Account	Description	Amount
34-0151-0000-000-0000-000000-	EARNINGS ON INVESTMENTS	-10,703.23
34-0611-0000-000-0000-000000-	QZAB TRANSFER	0.00