

**State Tax Commission October 27, 2016 Tip**

**Topic: Approved Assessor Continuing Education Courses and Assessor Continuing Education Renewal Resources**



Dear STaCy,

Where can I find a list of courses that can be used to fulfill my annual assessor continuing education hours and how can I verify how many hours I have completed for the current renewal cycle? Is there a website where I can find this information or should I just call your office?

Thanks,  
Web R.E. Source

Dear Ms. Source:

Your first and best resource for this information is contained on the State Tax Commission's website ([www.michigan.gov/statetaxcommission](http://www.michigan.gov/statetaxcommission)) under the "Education & Certification" heading.

TREASURY / LOCAL GOVERNMENT / STATE TAX COMMISSION



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**What's New**

Assessor Guide to Eligible Manufacturing Personal Property Tax Exemption and Essential Services Assessment  
Form 4738, STC Continuing Education Course and Instructor Approval Request  
How to File Form 4738, Assessor Continuing Education Course Approval  
Video: MCL 211.154, Omitted and Incorrectly Reported Property Presentation  
STC Path to Assessor Certification  
GovDelivery Electronic Communications Recommendation  
Assessor Education Changes for 2016  
[Personal Property and Essential Services Assessment Information](#)  
Dear STaCy Tips  
Disabled Veterans Exemption Information

**Education & Certification**

- [Assessor Certification Renewal & Continuing Education Information](#)
- [Michigan Certified Assessing Technician \(MCAT\)](#)
- [Michigan Certified Assessing Officer \(MCAO\)](#)
- [Michigan Advanced Assessing Officer \(MAAO\)](#)
- [Michigan Master Assessing Officer \(MMAO\)](#)



The State Tax Commission publishes two reports that are available under the "Assessor Certification Renewal & Continuing Education Information" link pictured above. This link provides valuable information to determine what approved continuing education courses are

available and details of the number of continuing education hours you have completed for the current renewal cycle. You should review the following reports:

1. **2017 STC Approved Continuing Education Courses:** This report lists dates and locations of all continuing education courses that have been approved by the Commission for use in obtaining your required 20 hours of continuing education credit hours for the renewal period. There are also additional annual reports which can be accessed as well at this link.
2. **2017 Assessor Completed Continuing Education Report:** This report lists the number of completed continuing education hours officially on file for every certified assessing officer and technician in the State of Michigan.

Both reports may be accessed directly at the following link:

[http://www.michigan.gov/treasury/0,4679,7-121-1751\\_2228\\_55036\\_67630\\_67631---,00.html](http://www.michigan.gov/treasury/0,4679,7-121-1751_2228_55036_67630_67631---,00.html).

Assessors and technicians are encouraged to first visit the Commission's website and review these reports to obtain detailed information regarding available continuing education courses and the number of continuing education renewal hours officially on file with the State Tax Commission.

Sincerely,  
STaCy