

Instructions for Accessing Assessed, Equalized and Taxable Value Reports

4023-4024-4046

1. To review all available county and state reports, click on the **Guest Login** at the link below:

<https://eequal.bsasoftware.com/Login.aspx>

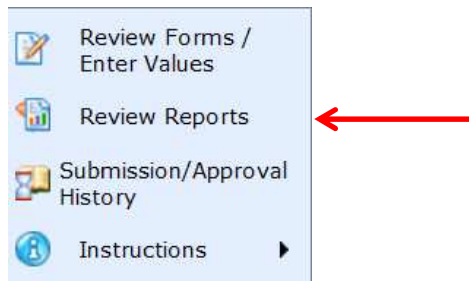
Username:

PIN:

←

*Guest login will only allow viewing rights

2. On the left of the screen select **Review Reports**.



3. For **Category**, select either **County** or **State** from the dropdown menu.

Category: ↓

County

State

4. For **Report**, select the desired report from the dropdown menu.

NOTE: Reports available under the State category will differ from reports available under the County category, as shown in the illustrations below:

Category: ↓

Report: ↓

L-4023 Form

L-4024 Form

L-4046 Form

STC Assessed and Equalized Valuation

STC Taxable Valuation

Category: ↓

Report: ↓

STC Assessed and Equalized Valuation

STC Taxable Valuation

State of Michigan TV Detail Report

State of Michigan Total Special Act Value Report

State of Michigan AV and SEV Detail Report

State of Michigan AV and TCV Detail Report

- Under **Report Options**, select the desired **Tax Year**. If you have selected to view a **County** report, select the desired county from the dropdown menu.

Report Options

Tax Year:

View Prelim. Values (Applies to L-4023, L-4024, and L-4046 Report)

County Filters...

Display All Display Only Cou

Alger
Alcona
Alger
Allegan
Alpena
Antrim
Arenac
Baraga
Barry
Bay
Benzie
Berrien
Branch
Calhoun

- Click on **Run Report** when ready to view your selection.

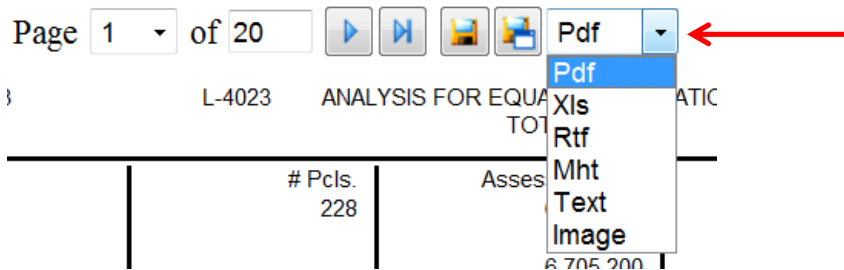


- Navigate through the pages of the report using the Page navigation at the top of the screen.



Report Export:

- To **export** the generated report, select the desired export format from the dropdown menu.



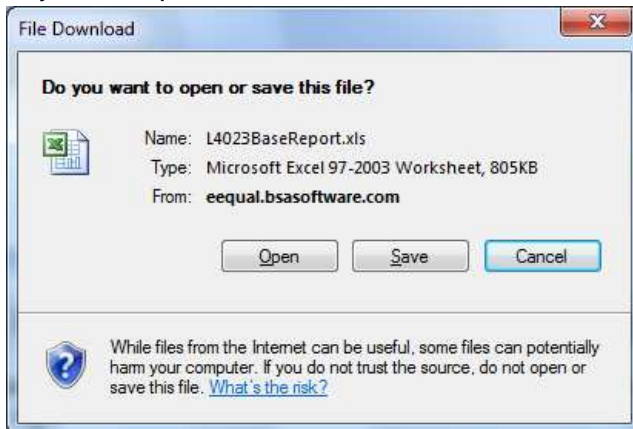
Export Format Key:

- Pdf = Portable Document Format, primarily associated with Adobe
- Xls = Microsoft Excel spreadsheet
- Rtf = Rich Text format
- Mht = Multipurpose Internet Mail Extension HTML
- Text = Plain Text format primarily associated with ASCII
- Image = Portable (Public) Network Graphic, png

9. Click the **Save** icon.



10. A pop-up window will appear allowing you to immediately **Open** and view the file or **Save** the file to your computer.



NOTE: When saving the file to your computer, make sure to note the Save As/Save To **location** at the top of the Save window so you can retrieve it later.