

FACT SHEET #160 JANUARY 2019

CLAIMING UNEMPLOYMENT BENEFITS IN MICHIGAN

If you become unemployed, you may qualify for unemployment insurance benefits. These benefits are intended to provide temporary income as you seek new employment. To be eligible for unemployment benefits, you must be unemployed and able to, available for, and actively seeking suitable full-time work.

Filing for and Receiving Benefits:

A claim for unemployment benefits begins the week it is filed. Therefore, you should file your claim during your first week of unemployment.

Information Needed to File a Claim:

- Your social security number.
- Your state issued Driver's License or State Identification number or your MARVIN PIN (if you have one).
- The names and addresses of employers you worked for during the past 18 months along with your quarterly gross earnings
- The last date of employment with each employer.
- Your most recent employer's Unemployment Insurance (UI) account number or Federal Employer ID number (FEIN) (especially if you have **not** filed a claim within the last three years or have been employed for less than six months). Depending on your situation, knowing the account number may speed up the processing of your claim (*Administrative Rule 421.204(3)(a) requires the employer's UI account number be given to employees and the employer's Federal ID number appears on your annual W-2 form*).
- If you are **not** a U.S. citizen or national, you will need your Alien Registration number and the expiration date of your work authorization.

There are two ways in which to file a new claim or re-open an existing claim:

- **Online** – Visit the www.michigan.gov/uia and sign into MILogin to access or create an account on the Michigan Web Account Manager (MiWAM).
- **Telephone** – Call 1-866-500-0017. If you are hearing impaired, TTY service is available at 1-866-366-0004.

When you apply for benefits, you can choose to receive your benefits through either a debit card or by direct deposit to your bank account. Once the claim is successfully entered online or by phone, you will be given a confirmation number.

Bi-Weekly Certifications

You must certify your eligibility every two weeks to receive payment. The preferred method of certifying is online, although phone certification is also available.

Online: Visit www.michigan.gov/uia and sign into MILogin to access your MiWAM account. Your online account is accessible seven days a week, 24 hours a day.

By Phone: Call MARVIN at 1-866-638-3993, Monday through Saturday, 8:00 a.m. to 7:00 p.m.

For more information – including a copy of UIA 1901, *Unemployment Benefits in Michigan* and forms, visit our website at www.michigan.gov/uia. If you have a question or problem with your claim, you can submit an inquiry online through your MiWAM account. For in-person assistance, you may visit one of our Local Offices located throughout the state. Find a list of locations at www.michigan.gov/uia.

Employers, direct your questions to the Office of Employer Ombudsman (OEO) through your MiWAM account at www.michigan.gov/uia or call 1-855-484-2636. If you are hearing impaired, TTY service is available at 1-866-366-0004.

WHAT YOU NEED TO FILE AN UNEMPLOYMENT CLAIM

If you become unemployed you may qualify for unemployment benefits. To file a claim, you must first sign into MILogin to create or access your MiWAM account at www.michigan.gov/uia.

| PERSONAL INFORMATION | |
|---|---|
| Social Security Number: | |
| Driver license number or State ID number: | |
| Mailing address (where you want information about your claim sent): | |
| County (where you live): | |
| Telephone number: Email Address: | |
| How do you want to be paid? Select your benefit payment preference: | Direct Deposit <input type="checkbox"/> Debit Card <input type="checkbox"/> Routing Number: _____ Bank Account: _____ |
| If you are not a citizen or national of the United States, give your Alien Registration Number and the expiration date shown on your alien ID or documents: | |
| EMPLOYMENT INFORMATION | |
| Your most recent employer (the one you last worked for) and Federal Employer Identification Number: | Name: _____ FEIN: _____ |
| Street Address (use the payroll address if known): | |
| City, State and Zip Code: | |
| Dates of employment and the amount of money you earned (gross amount, without deductions) | Beginning Date: _____ Ending Date: _____ Gross Earning : _____ |
| Your next recent employer (the one you last worked for) and Federal Employer Identification Number: | Name: _____ FEIN: _____ |
| Street Address (use the payroll address if known): | |
| City, State and Zip Code: | |
| Dates of employment and the amount of money you earned (gross amount, without deductions) | Beginning Date: _____ Ending Date: _____ Gross Earning : _____ |