



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TALENT AND ECONOMIC DEVELOPMENT
UNEMPLOYMENT INSURANCE

STEPHANIE BECKHORN
ACTING DIRECTOR

PUBLIC OFFICIAL, EDUCATIONAL INSTITUTION, OR MICHIGAN WORKS AGENCY REQUEST FOR INFORMATION

The Michigan Employment Security (MES) Act Section 11(b)(1) limits the availability of Unemployment Insurance (UI) data that may be released. Public officials, educational institutions and Michigan Works! Agencies may still receive access. A written request for information containing the requestor's name, mailing address, daytime telephone number (if available), and a description of the record requested that identifies the record with reasonable specificity is required.

Requestor's Information

Name: _____ Date: _____

Address _____ City _____ State _____ Zip: _____

Daytime Telephone Number: _____

Records Requested

Note: The more specific the request, the easier it will be for UI to respond to your request.

Provide a description of records requested, including all relevant information-city, county, address; date range of the records; names of the person(s); and subject of the request:

Provide in detail the purpose of the request:



Note: If the records sought are confidential, state law may still allow certain entities to receive access. For eligibility requirements, see Fact Sheet 170, *Information and Records Request Fact Sheet*, available at www.michigan.gov/uia, *Publications*.

- I am a Public Official
- I am directly employed by an Eligible Educational Institution
- I am affiliated with an Eligible Educational Institution
- I am directly employed by an Independent Educational Institution
- I am affiliated with an Independent Educational Institution
- I am a Workforce Development Representative
- I am an Employee of Michigan Works! Agency
- I am a Contractor or Agent, acting on behalf of a Public Official
- Other

Consideration About the Desired Response

I would like to:

- Receive a copy of an individual record
- Receive a copy of records and pay associated fees
- Request aggregate data and analysis conducted by UI for an Independent Educational Institution. Associated fees apply

I affirm that the information provided on this form is accurate. I understand that if I misrepresent information, I may be subject to penalties under Section 54 of the MES Act.

Signature _____ Date _____
Title _____
Entity _____

Please return your request and any additional information you wish to include via email at TIA-FOIA-UI@michigan.gov. If you have any questions about this form, contact TIA-UI at 313-456-3435. TTY customers, use 1-866-366-0004, or email at TIA-FOIA-UI@michigan.gov.