UIA 1025
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RESET FORM

Authorized by
MCL 421.1 et seq.

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY
UNEMPLOYMENT INSURANCE AGENCY

SUSAN CORBIN
DIRECTOR

EMPLOYER REQUEST FOR NAME/ADDRESS CHANGE

ONLY SUBMIT THIS FORM IF THERE IS A NAME OR ADDRESS CHANGE

☐ Current ☐ Former Employer Name: _____

Employer Account No.:_____ Federal Employer ID No.: _____

New Employer Name: _____

DBA: _____

Email Address: _____

The Power of Attorney on file is responsible for all mailing to a representative. The address of a representative should not be on this form.

Physical Michigan Location of the Business (No Post Office Boxes)	Mailing Address
Street Address 1:	Street Address 1:
City State Zip Code	City State Zip Code
Street Address 2:	Street Address 2:
City State Zip Code	City State Zip Code
Employer's Telephone Number:	Mailing Address belongs to: ☐ Corporate Office ☐ Owner

Changing Account Information: If you have discontinued or ceased business activity, discontinued employment, sold or transferred ownership of all or part of your business, formed a new partnership or corporation, merged, or changed your status as a sole proprietorship or corporation, you must file Form UIA 1772, *Notice of Change*. You may submit Form UIA 1772 through your Michigan Web Account Manager (MiWAM) or you may download and print the form. Mail the completed form with your changes to: Unemployment Insurance Agency, P.O. Box 8086, Royal Oak, MI 48086, or fax it to 1-517-636-0014.

You can also access your MiWAM account to change your address and other account information. Other changes, including FEIN changes or bankruptcy filing, etc., must be submitted in writing with supporting documentation.

You MUST sign and date this form, giving your title and telephone number, before changes will be accepted.

Preparer: _____ Title:_____

Date: _____ Preparer Telephone No.: _____

Direct any questions to the Office of Employer Ombudsman (OEO) through your MiWAM account at www.michigan.gov/uia. TTY service is available at 1-866-366-0004.

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