

APPROVED

February 7, 2006

Michigan State Administrative Board

Lansing, Michigan

January 17, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3rd Floor, Michigan Library and Historical Center, on Tuesday, January 17, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General
Mary G. MacDowell, Director, Financial Services Bureau, representing Jay B. Rising, State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Elaine Madigan, Executive Director of School Finance and School Law for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Wayne Roe, Administrator of Contract Services Division, representing Gloria Jeff, Director, Department of Transportation
Sherry Bond, Secretary

Others Present:

Iris Lopez, Attorney General Office; Rhonda Zimmerman, Department of Environmental Quality; Elise Lancaster, Deb Roberts, Janet Rouse, TeAnn Smith, Department of Management and Budget; Jean Ingersoll, Pam Lavender, Kelly Villarreal, Department of Transportation; Kristine Tuma, Dykema-Gossett

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on December 20, 2005, and the special meeting held on January 11, 2006. The motion was supported by Ms. MacDowell and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

HURON COUNTY HEALTH DEPARTMENT, 1/17/2006

WAYNE COUNTY

Auditor General, 1/17/2006

Corporation Council, 1/17/2006

Patient Care Management System, 1/17/2006

GENERAL SCHEDULE #5, Administrative Records, 1/17/2006

DEPARTMENT OF COMMUNITY HEALTH, Services Review & Evaluation
Division, 1/17/2006

DEPARTMENT OF LABOR AND ECONOMIC GROWTH, Liquor Control
Commission Finance, 1/17/2006

DEPARTMENT OF MANAGEMENT AND BUDGET, Office of the State
Employer, Employee Benefits Division, 1/17/2006

DEPARTMENT OF MILITARY & VETERANS AFFAIRS, Financial Services,
1/17/2006

DEPARTMENT OF TRANSPORTATION, Contract Services, 1/17/2006

DEPARTMENT OF TREASURY

Human Resources Division, 1/17/2006
Forms and Document Services, 1/17/2006
Mail Operations, 1/17/2006
Office of Hearings, 1/17/2006
Short-Term Fixed Income Division, 1/17/2006
Tax Analysis/Economic and Revenue Forecasting Divisions,
1/17/2006

HISTORY, ARTS, AND LIBRARIES, Internal Audit, 1/17/2006

LEGISLATIVE COUNCIL

Legislative Service Bureau, Administration, 1/17/2006
Legislative Service Bureau, Legal Division, 1/17/2006
Legislative Service Bureau, Research Division, 1/17/2006

Mr. Pavona moved that the Retention and Disposal Schedules be approved and adopted. The motion was supported by Ms. Madigan and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of January 10th, 2006 and special meeting of January 17, 2006. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the regular meeting held January 10th, 2006 and the special meeting of January 17, 2006, be approved and adopted. The motion was supported by Ms. Madigan and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of January 11, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held January 11, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of January 11, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held January 11, 2006, be approved and adopted with Item 25 of the Department of Transportation agenda withdrawn at the State Administrative Board meeting on January 17, 2006. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Pavona moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON