

APPROVED

April 18, 2006

Michigan State Administrative Board

Lansing, Michigan

April 4, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3rd Floor, Michigan Library and Historical Center, on Tuesday, April 4, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson
Melanie Brown, Policy Advisor, representing John Cherry, Lt. Governor
Mary G. MacDowell, Director, Financial Services Bureau, representing Julie Croll, Acting State Treasurer
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State
Deborah A. Devine, Assistant Attorney General, representing Michael A. Cox, Attorney General
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation
Sean Carlson, Acting Secretary

Others Present:

Kristi Broessel, Department of Community Health; Joel Storchan, Department of Technology; Janet Rouse, Department of Management and Budget; Jean Ingersoll, Pam Lavender, Department of Transportation; Janet Hunter-Moore, Department of Treasury; Jim Bliss, Dickinson Wright

1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Pavona moved to approve the minutes of the regular meeting held on March 21, 2006. The motion was supported by Ms. Wolenberg and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

Retention and Disposal Schedules:

TUSCOLA COUNTY HEALTH DEPARTMENT, 4/4/2006

COUNTY OF OTSEGO, Prosecuting Attorney's Office, 4/4/2006

Mr. Hank moved for approval of the Retention and Disposal Schedules. The motion was supported by Mr. Pavona and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Report for the regular meeting of March 28, 2006. After review of the forgoing Finance and Claims Committee Report, Ms. MacDowell moved that the Finance and Claims Committee Report covering the regular meeting held March 28, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

There was no Building Committee Report presented.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of March 29, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held March 29, 2006, with the withdrawal of Items 35 and 68 of the regular agenda at the State Administrative Board meeting held on April 4, 2006, be approved and adopted. The motion was supported by Ms. MacDowell and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Pavona moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

SECRETARY

CHAIRPERSON