

CLAIM/CROSS-CLAIM FOR REVIEW

Michigan Department of Licensing and Regulatory Affairs
Workers' Compensation Agency
PO Box 30016
Lansing, Michigan 48909

Please check one: **Claim for Review** **Cross-Claim for Review**

INSTRUCTIONS: SEE REVERSE SIDE

| | | | | | |
|--|----------------------------|--|--|---|-------------|
| 1. Social Security Number | | 2. Employee Name (Last, First, Middle Initial) | | | |
| 3. Employee Street Address | | 4. City | | 5. State | 6. ZIP Code |
| 7. Party Filing this Appeal <input type="checkbox"/> Plaintiff <input type="checkbox"/> Carrier or Self-Insured <input type="checkbox"/> Employer (If Uninsured) <input type="checkbox"/> Other (Specify) | | | | | |
| 8. Employer Name | | | | 9. Federal ID Number | |
| 10. Carrier or Self-Insured Name | | | | 11. NAIC or Self-Insured Number | |
| 12. Order Number <b style="text-align: center;">A COPY OF THE ORDER BEING APPEALED MUST BE ATTACHED | | | | | |
| 13. Type of Order Being Appealed (Check Only One) | | | | | |
| A. <input type="checkbox"/> Decision on Merits | | D. <input type="checkbox"/> Interlocutory Decision | | G. <input type="checkbox"/> Vocational Rehabilitation Order | |
| B. <input type="checkbox"/> Dismissal of Petition | | E. <input type="checkbox"/> Redemption Order | | H. <input type="checkbox"/> Attorney Fees | |
| C. <input type="checkbox"/> Director's Order | | F. <input type="checkbox"/> Advance Payment Order | | I. <input type="checkbox"/> Other | |
| 14. Basis of Claim. This application for review of claim is based on the following grounds: | | | | | |
| | | | | | |
| 15. Transcript Required? | | If no, reason: | | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |
| 16. Number of Transcript(s) | Date Transcript(s) Ordered | Hearing Dates: | | | |
| | | | | | |
| 17. Proof of Service Attached? | | If no, reason: | | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | | |

18. If representing yourself, please complete this section.

| | | |
|-----------|------------------|-------------|
| Signature | Telephone Number | Date Signed |
| | | |

19. Legal counsel, if obtained, must complete this section.

| | | |
|-----------|--------------------|-------------|
| Signature | Attorney ID Number | Date Signed |
| | P - | |

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|--|---|
| LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities. | Authority: Workers' Disability Compensation Act 418.101 et seq. Completion: Voluntary Penalty: Order Stands |
|--|---|

INSTRUCTIONS FOR COMPLETING WC-262

A Claim for Review must be filed within **30 days** of the mailing date of the magistrate's order, or the order stands as final. However, all redemption, advance payment, attorney fee, and director's orders must be filed within **15 days**, or the order stands as final.

The completed form should be sent to the address on the front of this form along with a copy of the order being appealed. A separate Claim for Review must be filed for each order being appealed. If you require more space than is provided on this form, use a separate sheet of paper to provide the additional information and include the employee's name and social security number. Please note on the application that the required information is on an attached sheet.

| | | |
|------|--|---|
| 1. | <i>Social Security Number</i> | Enter the social security number of the injured employee. |
| 2. | <i>Name of Employee</i> | Enter the complete name of the injured employee. |
| 3-6. | <i>Employee Address</i> | Enter the street address, city, state and ZIP code of the injured employee. |
| 7. | <i>Party filing this appeal</i> | Indicate which party is filing this appeal. If other, please specify. Only one box should be checked. |
| 8. | <i>Employer Name</i> | Enter the name of the employer involved in the appeal. |
| 9. | <i>Federal ID Number</i> | Enter the FEIN (Federal Employer ID Number) of the employer listed in Item 8, if known. |
| 10. | <i>Carrier or Self-Insured Name</i> | Enter the name of the insurance carrier or self-insured employer involved in this appeal. |
| 11. | <i>NAIC or Self-Insured Number</i> | Enter the NAIC or self-insured number of the carrier or self-insured listed in Item 10, if known. |
| 12. | <i>Order Number</i> | Enter the 9-digit number located at the top of the order which is being appealed. The first six digits represent the mailed date. |
| 13. | <i>Type of Order Being Appealed</i> | Indicate which type of order is being appealed. If Box A, B, C, or D is checked, any future filings on this appeal must be sent to the Workers' Compensation Appellate Commission, PO Box 30468, Lansing, MI 48909. |
| 14. | <i>Basis of Claim</i> | Indicate the grounds upon which this Claim for Review is based. |
| 15. | <i>Transcript Required/Reason</i> | Indicate whether transcript(s) are required. If no, specify the reason. |
| 16. | <i>Number of Transcript(s)/ Date Transcript(s) Ordered</i> | Indicate the number of transcript(s) and the date they were ordered (if required). Also indicate the hearing date(s) in which testimony was taken. |
| 17. | <i>Proof of Service Attached</i> | Indicate whether proof of service is attached. If not attached, specify the reason. |
| 18. | <i>Applicant Signature</i> | If representing yourself, please sign and date this form and provide telephone number. |
| 19. | <i>Attorney Signature</i> | If legal counsel is obtained, the attorney must sign and date this form and provide attorney ID number. |