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OFFICIAL

Workforce Development Agency (WDA)
Policy Issuance (PI): 13-13

E-mailed: 9/13/2013 (tk)

Date: September 13, 2013

To: Michigan Works! Agency (MWA) Directors

From: Stephanie Beckhorn, Director (**SIGNED**)
Workforce Policy and Strategic Planning Office

Subject: Program Year 2013 List of Eligible Providers of Youth Activities
and Local MWA Youth Program Contact Person(s)

Programs Affected: Workforce Investment Act (WIA) Youth Program

Rescissions: None

References: The WIA of 1998

Background: The WIA requires the state to “disseminate a list of eligible providers of youth activities.”

Policy: The WDA will compile an updated listing of eligible providers of WIA Youth activities based on information received from the MWAs. These providers are entities that MWAs have competitively procured to provide WIA Youth services. A form to record eligible provider information is attached for MWA use. This form is to aid in providing the WDA with a listing of local youth contractors.

Please Note: The form includes a column for In-School vs. Out-of-School Youth participants. These numbers are to be projected and broken down into the two above mentioned groups.



Workforce Development Agency, State of Michigan

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The WDASOM is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Additionally, contractor information must be provided in its entirety, including name, full address, phone number, and e-mail. Please ensure incomplete entries are not submitted.

After the required information is received, a composite listing of eligible providers of youth activities will be disseminated to all MWAs via a memo. One use for this listing is to provide local areas with youth provider names to receive future Request for Proposals. The WDA will update the listing on a program year basis.

A second form has been attached to provide the WDA with a list of local MWA Youth program contact person(s) information. This information will be maintained internally for the WDA use and made available upon request.

Action: The attached forms are to be completed and e-mailed to Ms. Teresa Keyton at keytont@michigan.gov within 30 days from the issue date of this policy issuance.

Inquiries: Questions regarding this policy issuance should be directed to your WIA state coordinator.

The information contained in this policy issuance will be made available in alternative format (large type, audio tape, etc.) upon special request to this office.

Expiration: June 30, 2014

SB:CM:tk
Attachments

Eligible Providers of WIA Youth Activities

Michigan Works Agency: _____

Program Year: **2013** _____

Date Submitted: _____

Contractor Name, Address, Phone Number, and E-mail	Target Population: List In-School vs. Out-of- School –AND- Numbers to be Served per Group	Brief Description of Services Provided to In- School vs. Out-of -School Participants

Please submit additional pages if necessary.

Local MWA Youth Program Contact(s)

MWA Name	Contact Name & Title	Phone Number	Address	E-mail

Please submit additional pages if necessary.