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DIRECTOR

**OFFICIAL**  
**Policy Issuance (PI): 18-25**

**Date:** July 13, 2018

**To:** Michigan Works! Agency (MWA) Directors

**From:** Joe Billig, Division Administrator **SIGNED**  
Targeted Services Division  
Workforce Development Agency

**Subject:** Program Year 2017 List of Eligible Providers of Work-Based Activities  
and Local MWA Program Contact Person(s)

**Programs Affected:** Workforce Innovation and Opportunity Act (WIOA) Adult and Dislocated  
Worker Programs Administered by the MWAs

**References:** The WIOA of 2014, Public Law 113-128 (29 United States Code  
Section 3101, *et. seq.*)  
  
Section 682.200(b)(2) of the WIOA Final Regulations as Published in the  
Federal Register on August 19, 2016

**Rescissions:** None

**Background:** The WIOA, which supersedes the Workforce Investment Act of 1998,  
presents an extraordinary opportunity to improve job and career options  
for our nation's workers and jobseekers through an integrated, job-driven  
public workforce system that links diverse talent to businesses. The  
WIOA supports the development of strong, vibrant regional economies  
where businesses thrive, and where people want to live and work. This  
revitalized workforce system will be characterized by three critical  
hallmarks of excellence:

- (1) The needs of businesses and workers drive workforce solutions.
- (2) One-Stop Centers provide excellent customer service to workers,  
jobseekers, and employers, and focus on continuous improvement.
- (3) The workforce system supports strong regional economies and plays an  
active role in community, economic, and workforce development.

The WIOA requires each state to disseminate a list of eligible providers of the following work-based training and non-training activities, and to assure that information is widely available for:

- On-the-Job Training.
- Customized Training.
- Incumbent Worker Training.
- Internships.
- Paid or Unpaid Work Experience Opportunities.
- Transitional Jobs.

**Policy:**

The Michigan Talent Investment Agency/ Workforce Development Agency (TIA/WDA) will compile an updated listing of eligible providers of WIOA work-based activities based on information received from the MWAs. A form to record eligible provider information is attached (Attachment A) for MWA use.

**Please Note:** Provider contact information including the name and location (city) must be provided **in its entirety**. For each provider listed, check all work-based activities that apply. Please ensure all entries are complete prior to submission. Incomplete entries will be returned to the MWA for revision.

A composite listing of eligible providers of work-based activities will be disseminated to all MWAs via a memo. One use for this listing is to provide local areas with work-based provider names to provide information about effective outreach and partnerships with business. The WDA will update the listing on a program year basis.

A second form has been attached (Attachment B) to provide the WDA with a list of local MWA Adult and Dislocated Worker program contact person(s) for work-based training and non-training activities. This information will be maintained internally and disseminated to the MWAs only via the aforementioned memo.

**Action:**

The attached forms are to be completed and emailed to Ms. Janice Cooper at [cooperj1@michigan.gov](mailto:cooperj1@michigan.gov) within 30 days from the issue date of this policy. Please copy your Adult Services State Coordinator on all email submissions.

**Inquiries:**

Questions regarding this policy should be directed to your Adult Services State Coordinator.

This policy is available on the TIA's Website. Please contact Ms. Whitney Wasser at 517-241-1018, or via email at [wasserw@michigan.gov](mailto:wasserw@michigan.gov), if you require assistance.

The information contained in this policy will be made available in alternative format (large type, audio tape, etc.) upon special request to this office. Please contact Ms. Wasser for details.

**Expiration  
Date:**

September 30, 2018

JB:JC:ww  
Attachments

**Program Year 2017**  
**Eligible Providers of Workforce Innovation and Opportunity Act Work-Based Activities**

**Michigan Works Agency:**

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Provider Name and Location (City)	On-the-Job Training	Customized Training	Incumbent Worker Training	Internships	Paid Work Experience	Unpaid Work Experience	Transitional Jobs
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Provider Name and Location (City)</b>	<b>On-the-Job Training</b>	<b>Customized Training</b>	<b>Incumbent Worker Training</b>	<b>Internships</b>	<b>Paid Work Experience</b>	<b>Unpaid Work Experience</b>	<b>Transitional Jobs</b>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: Location:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Local Michigan Works! Agency (MWA)  
Workforce Innovation and Opportunity Act**

**Work-Based Activities Contact(s)**

MWA Name	Contact Name & Title	Phone Number	Email	Work-Based Activities
				<input type="checkbox"/> On-the-Job Training <input type="checkbox"/> Customized Training <input type="checkbox"/> Incumbent Worker Training <input type="checkbox"/> Internships <input type="checkbox"/> Paid or Unpaid Work Experience Opportunities <input type="checkbox"/> Transitional Jobs
				<input type="checkbox"/> On-the-Job Training <input type="checkbox"/> Customized Training <input type="checkbox"/> Incumbent Worker Training <input type="checkbox"/> Internships <input type="checkbox"/> Paid or Unpaid Work Experience Opportunities <input type="checkbox"/> Transitional Jobs
				<input type="checkbox"/> On-the-Job Training <input type="checkbox"/> Customized Training <input type="checkbox"/> Incumbent Worker Training <input type="checkbox"/> Internships <input type="checkbox"/> Paid or Unpaid Work Experience Opportunities <input type="checkbox"/> Transitional Jobs
				<input type="checkbox"/> On-the-Job Training <input type="checkbox"/> Customized Training <input type="checkbox"/> Incumbent Worker Training <input type="checkbox"/> Internships <input type="checkbox"/> Paid or Unpaid Work Experience Opportunities <input type="checkbox"/> Transitional Jobs