



A more human resource.™

Angela Coachman
One ADP Boulevard
Roseland, NJ 07068
(973) 974-5583

September 26, 2016

BY EMAIL (JohnsonK2@michigan.gov and CTaylor@a2gov.org)
AND OVERNIGHT MAIL

Krista Johnson, Manager
Workforce Development Agency, State of Michigan
WIOA Title I Section
201 N. Washington Square, 5th Floor
Lansing, Michigan 48913

The Honorable Christopher Taylor
Mayor, Ann Arbor, Michigan
301 E. Huron Street
Ann Arbor, MI 48104

Re: Notice Pursuant to the Worker Adjustment and Retraining Notification (WARN) Act

Dear Ms. Johnson and Mayor Taylor:

During the 14-day period beginning on or about November 25, 2016, ADP, LLC (“ADP”) will begin to permanently eliminate approximately 79 positions at or reporting into its office located at 175 Jackson Plaza, Ann Arbor, Michigan 48106, as a result of the closure of that office. The entire facility will close on or about March 30, 2017. Employment terminations will be in phases over the course of several months, with the first set of employees separating from employment during the 14-day period commencing on November 25, 2016, unless they become employed elsewhere within ADP.

ADP will cooperate with your office and local government officials in any way that we can. Please note that there is no union that represents the affected employees and there are no provisions regarding transfer, bumping or reassignment rights to affected employees.

A list of the positions to be eliminated on or about November 25, 2016 is attached as Exhibit A. Additional notices will be provided to you in advance of subsequent terminations. Notice of this action is being simultaneously provided to the affected employees.



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If you have any questions or require further information, please contact me at (973) 974-5583.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Angela Coachman', with a long, sweeping horizontal line extending to the right.

Angela Coachman
Sr. Director- HR Business Partner





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EXHIBIT A

<u>Job Title</u>	<u>Number</u>
Business Systems Analyst	1
Design Engineer IV	2
Implementation Engineer II	1
Implementation Engineer III	2
Implementation Engineer IV	1
Infrastructure & Operations Analyst	1
Product Support Specialist I	1
Technology & Applications Management Specialist I	1