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Angela Coachman
One ADP Boulevard
Roseland, NJ 07068
(973) 974-5583

December 15, 2016

BY EMAIL (JohnsonK2@michigan.gov and CTaylor@a2gov.org)
AND OVERNIGHT MAIL

Krista Johnson, Manager
Workforce Development Agency, State of Michigan
WIOA Title I Section
201 N. Washington Square, 5th Floor
Lansing, Michigan 48913

The Honorable Christopher Taylor
Mayor, Ann Arbor, Michigan
301 E. Huron Street
Ann Arbor, MI 48104

Re: Notice Pursuant to the Worker Adjustment and Retraining Notification (WARN) Act

Dear Ms. Johnson and Mayor Taylor:

You may recall that in September 2016, we notified you that ADP, LLC (“ADP”) will be eliminating approximately 79 positions at or reporting into its office located at 175 Jackson Plaza, Ann Arbor, Michigan 48106, as a result of the closure of that office. The entire facility will close on or about March 30, 2017. Employment terminations will be in phases over the course of several months. We previously advised you of the first set of employees separating from employment on or about November 25, 2016. We write at this time to advise you of an additional employment termination anticipated to occur during the 14-day period commencing on February 10, 2017, unless the employee becomes employed elsewhere within ADP.

ADP will cooperate with your office and local government officials in any way that we can. Please note that there is no union that represents the affected employees and there are no provisions regarding transfer, bumping or reassignment rights to affected employees.

The position to be eliminated on or about February 10, 2017 is attached as Exhibit A. Additional notices will be provided to you in advance of subsequent terminations. Notice of this action is being simultaneously provided to the affected employee.



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If you have any questions or require further information, please contact me at (973) 974-5583.

Sincerely,

A handwritten signature in black ink, appearing to read 'Angela Coachman', is written over a light blue horizontal line.

Angela Coachman

Sr. Director- HR Business Partner

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EXHIBIT A

Job Title

Number

Project Lead Business Systems Analyst

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