



Received

NOV 30 2016

Workforce Development Agency
State of Michigan

November 28, 2016

Ms. Stephanie Beckhorn, WIA Manager
Workforce Development Agency, State of Michigan
201 North Washington Square, 5th Floor
Lansing, MI 48913

Re: WARN Act Notice

Dear Ms. Beckhorn:

Pursuant to the Federal Worker Adjustment and Retraining Notification ("WARN") Act, 29 USC 2101, *et seq.*, please allow this correspondence to serve as notice of Plant Closure as required by law. It appears that all employees will be permanently laid off. The address of the affected facility is:

2510 Snow Road
Lansing, Michigan 48917

Attached to this correspondence is a spreadsheet showing the job titles of the positions that will be affected by this layoff, along with the names of the individuals holding those positions. It is expected that the job losses will commence on or about January 29, 2017. Under WARN, the union has the obligation to inform unit members of the potential for job loss.

Should you have any questions or concerns in this matter, please feel free to contact me (see contact information below).

Very truly yours,

A handwritten signature in cursive script that reads "Iris Truitt/hjj".

Iris Truitt
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