



**NOTICE OF CLOSURE PURSUANT TO  
THE WORKER ADJUSTMENT AND RETRAINING NOTIFICATION ACT**

**100 Galleria Officentre, Suite 300, Southfield, MI 48034**

**SITE CLOSURE DATE**  
**August 30, 2019**

**Important Announcement of Planned Action:**

This Notice of Closure is issued pursuant to the Worker Adjustment and Retraining Notification Act to report that your current position with Concentrix will be eliminated as of August 30, 2019 ("Closure Date"). This closure is required due to loss of a major customer at the Southfield location, your site of employment. To assist you during this transition, below are answers to questions you may have.

1. When Will My Employment End?

The last day that you will perform work on behalf of Concentrix will be the Closure Date. On that date, your employment will end.

2. Can I Be Rehired in the Future?

While some employees may be rehired in the future, the upcoming closure is permanent. We encourage you to apply for open positions within Concentrix for which you are qualified.

3. Do I Have Bumping Rights?

Concentrix does not have a job bumping system. Thus, an employee whose job is being eliminated cannot remain employed by "bumping" another employee with less seniority (i.e., taking his or her job).

4. Will I Receive Severance Benefits?

You will be compensated at your current rate of pay through the Closure Date, unless you quit voluntarily or are terminated for any reason other than the upcoming closure.

5. Who Can I Contact for More Information?

For more information, you may contact Human Resources (Daniel Woods at 585-727-9756 or Sarah Ording at 248-324-6178). If your call goes to voicemail, please leave a message. Human Resources will return your call within 24 hours unless your message is received after 3:00pm on a Friday. In that case, your call will be returned the following Monday.