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WIA
WORKFORCE PROGRAMS

January 24, 2017

Via FedEx

Ms. Krista Johnson, Manager
Michigan Workforce Development Agency
WIOA Title 1 Section
201 N. Washington Square
Lansing, MI 48913

Dear Ms. Johnson:

This letter constitutes notice under the Federal Worker Adjustment and Retraining Notification Act, 29 U.S.C. §2101 et seq. (“WARN”), and related Department of Labor regulations, that there will be a “plant closing,” as defined by WARN, at the Inovalon, Inc.’s Lansing office located at 3301 East Michigan Avenue, Suite A, Lansing, MI 48912. The office is to be closed permanently. Job eliminations are scheduled to occur between March 31, 2017 and June 30, 2017.

Enclosed is the list of job titles of positions expected to be affected at this time, the number of affected employees in each job classification and the dates these employees are expected to be separate. The affected employees do not have “bumping rights” and are not represented by any labor organization or other representative.

Should you have additional questions or would like to discuss further, please contact me at (301) 809-4000 Ext. 1130.

Sincerely,

Patty Donnelly
Senior Vice President, Human Resources

Job Titles	Number of Affected Employees in Each Job Classification	Expected Dates of Seperation
Assoc Service Desk Tech	1	March 31, 2017
Client Comm Coordinator	7	December 31, 2017
Clinical Comm Center Rep	6	March 31, 2017
Communication Center Rep	18	March 31, 2017
Dir Med Recrd Review Ops	1	December 31, 2017
Electronic Review Spec	4	March 31, 2017
Field Reviewer Specialist	1	April 30, 2017
Lead Client Commun Coord	1	December 31, 2017
Lead Comm Call Cntr Rep	5	March 31, 2017
Lead Review Specialist	7	Between March 31, 2017 and April 30, 2017
Mgr Operations	3	April 30, 2017
Office Support Assistant	1	December 31, 2017
Project Coordinator	1	April 30, 2017
Provider Relation Spec	1	December 31, 2017
Provider Relations Coord	1	December 31, 2017
QA Care Mgmt Ops	1	March 31, 2017
Quality Assurance Coord	3	March 31, 2017
Quality Coordinator	5	March 31, 2017
Receptionist	1	March 31, 2017
Review Specialist II	44	Between March 31, 2017 and April 30, 2017
Review Specialist III	5	Between March 31, 2017 and April 30, 2017
Sr Desktop Support Tech	1	May 31, 2017
Total Number of Affected Employees	118	