



Patricia Leonard
DMC Human Resources
Director, Labor and Employee Relations

Orchestra Place
3663 Woodward Avenue, Suite 200
Detroit, MI 48201-2403

Date: August 27, 2015

To: Workforce Investment Act Section
Victor Office Center – 5th Floor
201 North Washington Square
Lansing, Michigan 48913

Attention: **Krista Johnson, Manager**

Telephone: (517) 373-6234
Facsimile: (517) 373-4648

From: Patricia Leonard
Director, Labor and Employee Relations
The Detroit Medical Center
3663 Woodward Avenue, Suite 200
4th Floor
Detroit, Michigan 48201

Telephone: (313) 578-3937
Facsimile: (313) 578-2778

RECEIVED

AUG 31 2015

WIA
WORKFORCE PROGRAMS

RE: Worker Adjustment and Retraining Notification Notice

Dear Ms. Johnson:

In accordance with the provisions of the Worker Adjustment and Retraining Notification Act (the "WARN Act"), 29 USC § 2101 *et seq.*, you are hereby being notified that VHS Detroit Businesses Inc., d/b/a Total Linen Services (TLS) will close its facility and stop its operations effective November 2, 2015. This closure will directly impact employees at the following site:

Total Linen Services
14805 Linwood
Detroit, Michigan 48238

We are providing WARN notice to all affected employees and/or representatives at this site. The closure is expected to result in **permanent** layoffs of 63 employees beginning October 30, 2015.

Attached to this Notice is a list reflecting the job classifications (see attached Exhibit A) and number of employees to be affected by this closing of the facility. Consistent with the CBA, employees do not have bumping rights. However, please be advised that TLS will be retaining all 29 outside distribution

positions. These positions are union positions and accordingly will be awarded based on seniority. Also be advised the company will be retaining three management positions related to outside distribution.

Some of the employees affected by this action are represented by the following labor organization[s]:

Workers United
2300 Ashland Ave, Ste. 209
Toledo, Ohio 43620

IUOE Local 324
500 Hulet Drive
Bloomfield Twp., MI 48302

The DMC will ensure that employees will be paid all earned wages and agreed upon benefits at the time of their layoff. If you have any questions or require further information regarding this Notice, please contact Patricia Leonard, 313-578-3937.

Sincerely,

The Detroit Medical Center



Patricia Leonard
Director Labor and Employee Relations

Attachment (List of affected positions)

**Total Linen Services
Union Job Classifications Affected by Closing**

EXHIBIT A

Job Code Description	Department Name	FTE
Coord TLS	Production	1
Distribution Worker	Production	1
Soil Sort Material Handler	Production	1
Soil Sort Material Handler	Production	1
Dry Fold Worker	Production	1
Dry Fold Worker	Production	1
Outside Distr Work Leader	Distribution	1
Outside Distr Work Ld Coord	Production	1
Dry Fold Worker	Production	1
Outside Distr Work Ld Coord	Distribution	1
Soil Sort Lead Coordinator	Production	1
General Linen Worker	Production	1
Coord TLS	Production	1
Soil Sort Material Handler	Production	1
Tunnel Finisher	Production	1
Flat Ironer Leader	Production	1
Outside Distr Work Leader	Distribution	1
Outside Distr Work Leader	Distribution	1
Outside Distr Work Ld Coord	Distribution	1
Distribution Worker	Production	1
Outside Distr Work Leader	Distribution	1
Outside Distr Work Leader	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Dry Fold Worker	Production	1
Outside Distribution Worker	Distribution	1
Soil Sort Material Handler	Production	1
Distribution Worker	Production	1
Coord TLS	Production	1
Outside Distribution Worker	Distribution	1
Outside Distr Work Leader	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distr Work Leader	Distribution	1
Soil Sort Material Handler	Production	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Flat Iron Operator	Production	1
Distribution Worker	Production	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Outside Distribution Worker	Distribution	1
Distribution Worker	Production	1
Tunnel Operator	Production	1
Distribution Worker	Production	1
Soil Sort Material Handler	Production	1

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Union Job Classifications Affected by Closing**

EXHIBIT A

Job Code Description	Department Name	FTE
Distribution Worker	Production	1
Outside Distribution Worker	Distribution	1
Soil Sort Material Handler	Production	1
Soil Sort Material Handler	Production	1
Distribution Worker	Production	1
Soil Sort Material Handler	Production	1
Outside Distribution Worker	Distribution	1
Flat Iron Operator	Production	1
Soil Sort Material Handler	Production	1
Outside Distribution Worker	Distribution	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
Soil Sort Material Handler	Production	1
General Linen Worker	Production	1
Soil Sort Material Handler	Production	1
Soil Sort Material Handler	Production	1
Outside Distribution Worker	Distribution	1
Distribution Worker	Production	1
General Linen Worker	Production	1
Tunnel Operator	Production	1
General Linen Worker	Production	1
Soil Sort Material Handler	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1
General Linen Worker	Production	1

78

Job Code Description	Department Name	FTE
Stationary Engineer 3rd Class	Maintenance	1
Maintenance Mechanic Helper	Maintenance	1
Maintenance Mechanic TLS	Maintenance	1
Maintenance Mechanic Helper	Maintenance	1
Maintenance Mechanic TLS	Maintenance	1
Maintenance Mechanic TLS	Maintenance	1

6

**Total Linen Services
Non Union Job Classifications Affected by Closing**

EXHIBIT A

Department Name	Position Desc	Fte
Administration	Controller TLS	1
Administration	Supv Hosp Linen Distribution T	1
Administration	Dir Operations TLS	1
Administration	Exec Dir Total Linen Svcs TLS	1
Administration	Exec Secretary	1
Administration	Plant Supv TLS	1
Administration	Supv Hosp Linen Distribution	1
Administration	Plant Engineer TLS	1
Administration	Environmental Svcs Worker II	1
Administration	Ld Environ Svcs Worker	1
Administration	Environmental Svcs Worker II	1