0930.01 Surplus Buildings

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PURPOSE

To provide rehabilitation and preservation for historic state buildings determined to be surplus to the needs of an agency that has been operating and maintaining them.

APPLICATION

State departments and agencies that operate, maintain and have jurisdiction of state buildings.

CONTACT AGENCY

Michigan State Housing Development Authority (MSHDA)
State Historic Preservation Office (SHPO)

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SUMMARY

On agency determination that a state building is in surplus to its needs, the agency must notify the State Historic Preservation Office (SHPO).

The SHPO applies the criteria of National Register eligibility to specified state agency surplus buildings and advises the Department of Technology, Management and Budget (DTMB) on the appropriateness of attaching a historic preservation covenant to the deed of the property.

It also reviews plans and specifications for interior and exterior rehabilitation work to ensure that they meet the Secretary of Interior's *Standards for Rehabilitation* and *Guidelines for Rehabilitating Historic Buildings* (Standards).

APPLICABLE FORMS

SHPO Application for Section 106 Review and see SHPO website for more information.

PROCEDURES

Agency:

- Determines property is surplus and follows procedures for surplus property specified by DTMB Real Estate Division (see Administrative Guide Procedure 0110.01 Surplus Real Property).
- Notifies the SHPO of intent to declare buildings surplus.

- Submits photographs of buildings and a map plotting the location of the buildings, with a request for an opinion from the SHPO on the eligibility of the buildings for listing in the National Register of Historic Places.

SHPO

- Applies the National Register criteria to the buildings, determines their eligibility and responds to the agency.
- Applies the criteria of effect of any proposed action on the historic buildings and responds to the agency.
- Advises the Director of Real Estate Division in DTMB of the need to attach to the deed a historic preservation covenant that calls for maintenance, in keeping with the Standards, of the historic building and submission of plans and specifications for all future rehabilitation work to the SHPO for review and comment.
- Advises prospective new owners on proper maintenance of the historic buildings.
- Reviews plans and specifications for interior and exterior rehabilitation work on the historic buildings and advises prospective new owners about whether or not they meet the criteria of the secretary of Interior's Standards.

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