



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

MICHELLE LANGE
DIRECTOR

MINUTES

Electronic Recording Commission October 27, 2025

This meeting was conducted in the Second Floor Conference Room, VTS Building, 6951 Crowner Drive, Dimondale, MI, 48821.

Commission Members Present: Tim Bolles, Lisa Brown, Domonique Clemons, Meredith Place, Derrick Quinney, Corrine Rockoff

Commission Members Absent: Sara Dolan and Brian Henry

Also in attendance: Adam Fracassi, Deputy Director, Bureau of Elections Office of the Great Seals, Michigan Secretary of State and Deborah Stevens, Recording Secretary.

I. CALL TO ORDER.

The meeting was called to order by the Chair Derrick Quinney at 3:40 p.m. A quorum was present.

II. APPROVAL OF MINUTES

Motion: to approve the minutes of the September 30, 2025 meeting.

Moved: M. Place
Passed: Unanimously

Second: C. Rockoff

III. E-NOTARIZATION STANDARDS

Adam Fracassi gave a brief overview of electronic and remote notarization. He explained the approved vendors must meet certain requirements based on national standards and conditions imposed by Freddie Mac, Fannie Mae, and other states.

Michigan's standards were originally developed in 2020, and recent changes involve the conduct of the notary and conduct of the vendors. The standards are notaries based on law. The burden is on the vendor for proper verification and also on the notary who is required to know or have knowledge of the person, require photo ID, and is obligated to maintain a journal of notarizations.

The addition of biometric verification has been recommended, and Nevada Florida, and Pennsylvania are among the states which has added this.

The commission raised questions about security actors, deletion of data after use, use of letterhead, the level of data protection, and FedRamp certification. A. Fracassi offered to

research these issues further and return to seek the Commission's approval within the next month.

IV. ADJOURNMENT

The next meeting was scheduled for Thursday, Nov. 20 at 3:00 p.m.

Motion: to adjourn the meeting

Moved: L. Brown

Second: D. Clemons

The meeting was adjourned at 4:21 p.m.

Respectfully submitted:

Deborah A. Stevens
Recording Secretary