

Lansing, Michigan

June 23, 2020

A regular meeting of the State Administrative Board was held on Tuesday, June 23, 2020, at 11:00 a.m.

Present:      Shenique Moss, representing Gretchen Whitmer, Governor, Chairperson  
                 Kate Barnes, representing Garlin Gilchrist, Lt. Governor  
                 Cindy Paradine, representing Jocelyn Benson, Secretary of State  
                 Dan Sonneveldt, representing Dana Nessel, Attorney General  
                 Stacey Bliesener, representing, Rachael Eubanks, State Treasurer  
                 Ann Richmond, representing Micheal F. Rice, Superintendent of Public  
                 Instruction  
                 Carol Rademacher, representing Paul Ajegba, Director, Department of  
                 Transportation  
                 Shelby Troub, Secretary

Others Present:

1.      CALL TO ORDER:

Ms. Moss called the meeting to order and led the Pledge of Allegiance to the Flag.

2.      READING OF MINUTES OF PRECEDING MEETING AND APPROVAL  
         THEREOF:

Ms. Mester moved to approve the minutes of the regular meeting of June 9, 2020.  
Supported by Mr. Fort, the motion was unanimously adopted.

3.      HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE  
         BOARD:

None

4.      COMMUNICATIONS

None

5.      UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Licensing and Regulatory Affairs

BCHS – Adult Foster Care and Camps Division (AFCC), 6/23/2020

Michigan State Police

Michigan Commission on Law Enforcement Standards (CLES), 06/23/2020

Ms. Paradine moved to approve the Retention and Disposal Schedules. Supported by Ms. Barnes, and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

**APPROVED**

June 23, 2020

Michigan State  
Administrative Board

**COMMITTEE REPORT TO THE  
STATE ADMINISTRATIVE BOARD**

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.** on **June 23, 2020**.  
Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Kate Barnes, representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Others: Jim Shell, Dan Sonneveldt, Attorney General's Office, Ann Richmond, Department of Education; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation

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Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Moss, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Barnes, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

# A G E N D A

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

June 23, 2020

11:00 A.M. Virtual Meeting

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### **MODIFICATION TO PROFESSIONAL SERVICES CONTRACT**

1. DEPARTMENT OF NATURAL RESOURCES, HOUGHTON LAKE – Reedsburg Dam – Reconstruct Existing Dam  
File No. 751/15091.JAG - Index No. 86770 - Contract No. Y16364  
AECOM Great Lakes, Inc., Grand Rapids; Modification No. 3, Increase \$15,463.84

#### **Description and Justification**

The purpose of this modification is to provide additional professional design services for construction administration, to address existing field conditions which extended the time required for construction. The work is needed to ensure the project is completed in compliance with the contract documents.

#### **Funding Source**

100% Agency Operating Funds

Base Contract	\$87,656.93	
Modification No. 1	\$78,274.82	Approved on Director's Agenda 12/22/2017
Modification No. 2	\$181,923.09	Approved on Director's Agenda 08/06/2018
Modification No. 3	\$15,463.84	See Justification Above
<b>Total Contract</b>	<b>\$363,318.68</b>	

Ms. Bliesener presented the Building Committee Report for the regular meeting of June 23, 2020. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of June 23, 2020, be approved and adopted. The motion was supported by Ms. Richmond, and unanimously approved.

# APPROVED

June 23, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **June 23, 2020**. Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Dan Sonneveldt, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Jim Shell, Attorney General's Office; Ann Richmond, Department of Education; Kate Barnes, Lt. Governor's Office; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation

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Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda and supplemental agenda were presented.

Following discussion, Mr. Sonneveldt moved the regular agenda and supplemental agenda be recommended to the State Administrative Board. The regular agenda includes reporting of emergency purchases with section 9 that are not subject to approval by the Committee or the full State administrative Board and are only included to satisfy notice requirements under section 6 of Board Resolution 2019-1. The motion was supported by Ms. Moss and unanimously adopted.

Ms. Bliesener adjourned the meeting.

6/18/2020 10:00 a.m. Final

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE**

June 23, 2020, 11:00 a.m.  
Virtual Meeting

### **STATE ADMINISTRATIVE BOARD**

June 23, 2020, 11:00 a.m.  
Virtual Meeting

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

#### **1. DEPARTMENT OF EDUCATION**

##### **1.) Various (*See bid tab*)**

- \$344,000.00 Total
- FY20-21 100% Federal Funds
- Assist in the management of six-student organizations

#### **2. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **1.) Dial Help Inc., Houghton, MI**

- NOT TO EXCEED
- \$500,000.00 Total
- FY21-23 100% Federal Funds
- Provide In-Home Family Services for families that are at risk of having their children removed from their home due to child abuse and/ or neglect

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

#### **3. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **1.) Adoption Option, Inc., Midland, MI**

- \$85,605.00 Amendment
- \$272,315.00 New Total
- FY20-21 100% Federal Funds
- Add funds and exercise an option year to continue to provide parenting time (visitation) support services for families that need supervised visits

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

2.) Eastern Michigan University, Ypsilanti, MI

- \$267,476.00 Amendment
- \$668,690.00 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two-option years to continue providing youth in transition independent living life skills coach services

3.) Ferris State University, Big Rapids, MI

- \$231,920.00 Amendment
- \$579,800.00 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two option years to continue to provide youth in transition independent living life skills coach services

4.) Michigan State University, East Lansing, MI

- \$205,631.80 Amendment
- \$514,081.00 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two option years to continue to provide youth in transition independent living life skills coach services

5.) Michigan 2-1-1, Lansing, MI

- \$1,154,486.64 Amendment
- \$13,188,839.54 New Total
- FY20 100% Federal Funds
- Add funds for essential navigation and scheduling assistance through Michigan 2-1-1

6.) Saginaw Valley University Center, Saginaw, MI

- \$216,620.00 Amendment
- \$521,550.00 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two option years to continue to provide youth in transition independent living life skills coach services

7.) University of Michigan Flint, Ann Arbor, MI

- \$332,668.00 Amendment
- \$806,671.56 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two option years to continue to provide youth in transition independent living life skills coach services



3. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

8.) Various (*See bid tab*)

- \$1,869,019.00 Amendment
- \$7,000,000.00 New Total
- FY20-21 34% Federal Funds; 66% General Funds
- Add funds and exercise one option year to continue personalized care to foster care children that are in the process of being reunited with their family

9.) Wayne State University, Detroit, MI

- \$237,860.00 Amendment
- \$594,650.00 New Total
- FY20-22 80% Federal Funds; 20% General Funds
- Add funds and exercise two option years to continue to provide youth in transition independent living life skills coach services

4. DEPARTMENT OF STATE POLICE

1.) Arrowhead Scientific, Inc., Lenexa, KS

- \$472,608.40 Amendment
- \$1,603,149.40 New Total
- FY20 100% General Funds
- Add funds and exercise an option year for sexual assault evidence collection kits, blood/urine alcohol test kits and DNA database collection kits

**SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

5. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Capital Area Community Services, Inc., Lansing, MI

- \$1,055,273.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

2.) Community Action Agency of S Central MI, Battle Creek, MI

- \$1,225,173.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

5. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

3.) County of Genesee, Flint, MI

- \$917,625.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

4.) County of Washtenaw, Ypsilanti, MI

- \$604,160.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

5.) Eight CAP Inc., Orleans, MI

- \$1,168,624.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

6.) Five CAP, Inc. Scottville, MI

- \$550,443.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

7.) Human Development Commission, Caro MI

- \$683,269.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

8.) Human Resource Authority, Inc. Escanaba, MI

- \$661,656.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

5. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

9.) Kent County, Grand Rapids, MI

- \$1,017,579.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

10.) McComb Community Action, Clinton Township, MI

- \$1,282,210.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

11.) Mid-Michigan Community Action Agency, Farwell, MI

- \$911,612.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

12.) Monroe County Opportunity Program, Monroe, MI

- \$939,013.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

13.) Northeast Michigan Community Services Agency, Alpena, MI

- \$971,464.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

14.) NW Michigan Community Action Agency, Inc., Traverse City, MI

- \$994,087.00 Total
- FY20 100% Federal Funds
- To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

5. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 15.) Oakland Livingston Human Services Agency, Pontiac, MI
  - \$1,688,375.00 Total
  - FY20 100% Federal Funds
  - To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state
- 16.) Saginaw County Community Action Committee, Saginaw, MI
  - \$588,749.00 Total
  - FY20 100% Federal Funds
  - To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state
- 17.) Southwest Michigan Community Action Agency, Benton Harbor, MI
  - \$799,055.00 Total
  - FY20 100% Federal Funds
  - To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state
- 18.) Trinity Health Senior Communities, Livonia, MI
  - \$897,690.00 Total
  - FY20 100% Federal Funds
  - To provide funding to establish a transition specialist role for certified nursing assistants to assist with transitions of residents from hospitals to skilled nursing facilities to home
- 19.) Wayne Metropolitan Community Action Agency, Detroit, MI
  - \$4,069,688.00 Total
  - FY20 100% Federal Funds
  - To provide funding to Local Weatherization Operators (LWO) who will weatherize dwellings to reduce energy costs to low-income families in-state

6. DEPARTMENT OF LABOR AND ECONOMIC AND GROWTH

- 1.) Statewide Michigan Works! Agencies (*See attached*)
  - \$79,633,299.00 Total
  - FY20-22 100% Federal Funds
  - Provide various services through the One-Stop system for adults, dislocated workers, and youth participants

6. DEPARTMENT OF LABOR AND ECONOMIC AND GROWTH continued

- 2.) Statewide Michigan Works! Agencies (*See attached*)
  - \$1,038,644.00 Total
  - FY20 100% Federal Funds
  - Provide funds to support at-risk youth programming
- 3.) Statewide Michigan Works! Agencies (*See attached*)
  - \$15,359,000.00 Total
  - FY20-22 100% Federal Funds
  - Provide funds to enable provision of an array of employment-related labor exchange services to job seekers and employers

**SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

7. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Consumers Energy Company, Lansing, MI
  - \$4,250,000.00 Amendment
  - \$13,000,000.00 New Total
  - FY20 75% Federal Funds; 25% General Funds
  - Add funds to support energy providers in better assisting consumers during the Coronavirus (COVID-19) Pandemic
- 2.) Various (*See bid tab*)
  - \$7,259,275.00 Amendment
  - \$178,713,675.96 New Total
  - FY20 60.45% Federal Funds; 2.62% Local Funds; 1.70% Private/ State Fees; 0.01% Restricted Funds (*Michigan Health Initiative*); 32.89% General Funds; 2.33% Restricted Funds
  - Add funds to provide improved access to critical health services

8. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

- 1.) TrueNorth Community Services
  - \$1,378,579.00 Amendment
  - \$11,878,579.00 New Total
  - FY20 87% Restricted Funds (*Low-Income Energy Assistance Fund*); 13% Restricted Funds (*Low-Income Home Energy Assistance Fund*)
  - Add funds to provide energy assistance services that will enable eligible low-income households to become or move toward becoming self-sufficient

## **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

## **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

### **9. DEPARTMENT OF STATE**

- 1.) Hart Intercivic, Inc., Austin, TX
  - \$280,000.00 Amendment
  - \$11,367,926.32 New Total
  - FY20-27 100% Federal Funds
  - 071B7700128 Add funds for voting system equipment and software
- 2.) Pace & Pace dba/ Gud Marketing, Lansing, MI
  - \$500,000.00 Amendment
  - \$38,960,100.00 New Total
  - FY20-21 100% Federal Funds
  - 180000001232 Add funds for marketing and advertising services

### **10. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

- 1.) Abbott Informatics Corporation, Hollywood, FL
  - \$335,250.00 Amendment
  - \$1,488,431.47 New Total
  - FY20-25 100% Federal Funds
  - 071B1300065 Add funds and extend the contract five-years for continued maintenance and support for LIMS software as well as projects to enhance the system through useful life extension for Department of Health and Human Services
- 2.) Guidehouse LLP, McLean, VA
  - \$350,000.00 Amendment
  - \$1,239,500.00 New Total
  - FY20 100% General Funds
  - 180000000032 Add funds for the Statewide Customer Satisfaction Survey Program to provide timely, scientifically accurate public health protective response to environmental health hazards to protect the health and safety of the public for Department of Health and Human Services
- 3.) Pace & Pace dba/ Gud Marketing, Lansing, MI
  - \$220,000.00 Amendment
  - \$38,460,100.00 New Total
  - FY20 100% Various Funds (*Various Funds*)
  - 180000001232 Add funds for marketing and advertising services

10. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET continued

4.) Promium, LLC, Bothell, WA

- \$166,197.00 Amendment
- \$665,197.00 New Total
- FY20-24 75% General Funds;25% Restricted Funds (*Gasoline Inspection and Testing Fund*)
- 180000000802 Add funds to implement Laboratory Information Management System (LIMS) for Department of Agriculture and Rural Development

5.) Talx Corporation, Chicago, IL

- \$4,500,000.00 Amendment
- \$19,779,000.00 New Total
- FY20-21 100% General Funds
- 071B4300139 Add funds for employer and income verification services for the Department of Health and Human Services

6.) Various (*See bid tab*)

- \$9,000,000.00 Amendment
- \$1,600,000.00 New Total
- FY20 -23 100% Restricted Funds (*Insurance Bureau Fund*)
- 200000000390 Add funds for actuarial services for rate reviews for the Department of Financial and Insurance Services

11. DEPARTMENT OF STATE POLICE, DEPARTMENT OF CORRECTIONS,  
DEPARTMENT OF NATURAL RESOURCES, DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY

1.) Kiesler Police Supply, Jeffersonville, IN

- \$200,000.00 Amendment
- \$4,732,794.30 New Total
- FY20-22 100% General Funds
- 071B5500117 Add funds and extend the contract for one-year and six months for primary and back-up weapons

## **SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

### **12. DEPARTMENT OF CORRECTIONS**

#### **Prisoner Claims**

1. Anthony Beck #666469 \$17.59  
The claimant (20-SAB/DOC-8749) requests \$17.59 reimbursement for his missing fan. A fan was not present at the time of pack up. The Committee recommends DENIAL for this claim.
  
2. Olandous Bingham #573469 \$168.00  
The claimant (20-SAB/DOC-8831) requests \$168.00 reimbursement for his television alleged damaged during a shakedown of his cell. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
  
3. David Brown #215918 \$695.00  
The claimant (20-SAB/DOC-8814) requests \$695.00 reimbursement for his typewriter that was damaged while in transit. The Committee recommends approval of \$16.00 for this claim.
  
4. Frankie Craig #655831 \$233.56  
The claimant (20-SAB/DOC-8743) requests \$233.56 reimbursement for his missing craft items. The Committee recommends approval of \$86.94 for this claim.
  
5. Kenyatta Davis #327122 \$39.80  
The claimant (20-SAB/DOC-8653) requests \$39.80 reimbursement for his reading glasses alleged damaged during a cell search. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
  
6. Phillip Dunlap #225544 \$813.11  
The claimant (20-SAB/DOC-8422) requests \$813.11 reimbursement for his stolen television, shaver, trimmer, clothing items, undergarments, shoes, padlock and watch. A watch, bath towels and wash cloth wear the only items present at the time of pack up. The Committee recommends approval of \$35.15 for this claim.
  
7. Curtis Fleming #383042 \$140.87  
The claimant (20-SAB/DOC-8788) requests \$140.87 reimbursement for his television alleged damaged during a cell search. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.



12. DEPARTMENT OF CORRECTIONS continued

8. Richard Gerard #644093 \$250.00  
The claimant (20-SAB/DOC-8798) requests \$250.00 reimbursement for his missing trimmers, shaver, bowls, mugs, hats, sunglasses, clothing items, push pins, mirror, art supplies, personal hygiene items, light, adapter, pictures, legal and personal paperwork and food items. The Committee recommends approval of \$25.00 for this claim.
9. Charles Hawkins #285111 \$13.84  
The claimant (20-SAB/DOC-8742) requests \$13.84 reimbursement for food items he alleges were missing after a mass shakedown. There is not documentation to support the allegation. The Committee recommends DENIAL for this claim.
10. Adrian Hollis #264050 \$220.33  
The claimant (20-SAB/DOC-8925) requests \$220.33 reimbursement for his stolen shoes. The Committee recommends DENIAL for this claim.
11. Kenneth Muir #323954 \$178.35  
The claimant (20-SAB/DOC-8727) requests \$178.32 reimbursement for his television and headphones that were stolen from his cell. The Committee recommends DENIAL for this claim.
12. Charles Richardson #216019 \$19.21  
The claimant (20-SAB/DOC-8829) requests \$19.21 reimbursement for his electric razor alleged missing after a cell shakedown. The Committee recommends DENIAL for this claim.
13. Jason Sanders #305405 \$39.21  
The claimant (20-SAB/DOC-8621) requests \$39.21 reimbursement for his missing lost or stolen shaver and fan. There is no documentation to support the allegation. The Committee recommends DENIAL for this claim.
14. Bennett Sanford #169160 \$19.10  
The claimant (20-SAB/DOC-8975) requests \$19.10 reimbursement for his cream cheese and shampoo that were stolen from his cell. The Committee recommends DENIAL for this claim.
15. Mark Shaykin #314630 \$191.97  
The claimant (20-SAB/DOC-8988) requests \$191.97 reimbursement for his stolen SecurePak, earbuds, adapter, book light, headphones, extension cord, belt, reading glasses, and store order. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

12. DEPARTMENT OF CORRECTIONS continued

16. Klyn Simpson #761256 \$29.91  
The claimant (20-SAB/DOC-9027) requests \$29.91 reimbursement for his headphones that were discarded by MDOC in error. The Committee recommends approval of \$24.17 for this claim.
17. Jerome Stokes #163894 \$169.54  
The claimant (20-SAB/DOC-8719) requests \$169.54 reimbursement for his typewriter alleged damaged after a mass shakedown. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
18. Antoine Tramble #458780 \$196.34  
The claimant (20-SAB/DOC-8741) requests \$196.34 reimbursement for his damaged shoes, towels, wash cloth, footlocker, books and tshirt. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
19. Dylin Whitmore #827676 \$153.44  
The claimant (20-SAB/DOC-8163) requests \$153.44 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$153.44 for this claim.

13. DEPARTMENT OF TRANSPORTATION

## Civilian Claims

- 1) Katherine Hirschman \$974.47  
The claimant (20-SAB-042) requests \$974.47 reimbursement for tires, rims and struts. The Committee recommends approval of \$974.47 for this claim.
- 2) Matthew Hutten \$679.84  
The claimant (20-SAB-040) requests \$679.84 reimbursement for tires and a hotel stay. The Committee recommends approval of \$598.84 for this claim.
- 3) Julie May \$986.00  
The claimant (20-SAB-041) requests \$986.00 reimbursement for tires and wheels. The Committee recommends approval of \$986.00 for this claim.
- 4) Paulette Yetter \$796.02  
The claimant (20-SAB-019) requests \$796.02 reimbursement for tires and a rim. The Committee recommends DENIAL for this claim.

## **SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

## **SECTION 9 - SPECIAL ITEMS**

### **14. DEPARTMENT OF CORRECTIONS**

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

### **15. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

### **16. DEPARTMENT OF NATURAL RESOURCES**

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

### **17. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

### **18. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

- 1) Reporting emergency purchase orders in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual
- 2) Requests approval of the revised Administrative Guide procedure 0620.07 Submission of Claims by State Employees to the Finance and Claims Committee of the State Administrative Board
- 3) Requests approval of the revised Administrative Guide procedure 0620.08 Submission of Claims by the General Public to the Finance and Claims Committee of the State Administrative Board

### **19. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/ FINANCIAL SERVICES**

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

6/22/2020 2:30 P.M. Final

## **S U P P L E M E N T A L    A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE**

June 23, 2020, 11:00 a.m.  
Virtual Meeting

### **STATE ADMINISTRATIVE BOARD**

June 23, 2020, 11:00 a.m.  
Virtual Meeting

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

### **SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

### **SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

### **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

### **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

#### **1. DEPARTMENT OF STATE**

- 1.) Dominion Voting Systems, Inc., Denver, CO
  - \$800,000.00 Amendment
  - \$24,875,311.07 New Total
  - FY20-27 100% Federal Funds
  - 071B7700117 Add funds for voting system equipment and software

### **SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

### **SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

### **SECTION 9 - SPECIAL ITEMS**

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of June 23, 2020. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of June 23, 2020, be approved and adopted. The motion was supported by Mr. Sonneveldt and unanimously approved.

**APPROVED**

June 23, 2020

Michigan State  
Administrative Board

**COMMITTEE REPORT TO THE  
STATE ADMINISTRATIVE BOARD**

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at **11:00 a.m.** on **June 23, 2020**. Those present being:

Chairperson: Cindy Paradine, representing Approved \_\_\_\_\_  
Secretary of State Benson

Member: Kate Barnes, representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Member: Jim Shell, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Dan Sonneveldt, Attorney General's Office; Ann Richmond, Department of Education;  
Shenique Moss, Governor's Office, Shelby Troub, Department of Technology,  
Management and Budget; Laura Mester, Department of Transportation; Stacey  
Bliesener, Department of Treasury

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Ms. Paradine called the meeting to order.

The Department of Transportation Regular Agenda and Supplemental Agenda were presented.

Following discussion, Mr. Shell moved that the Regular Transportation Agenda and the Supplemental Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. Barnes and unanimously adopted.

Ms. Paradine adjourned the meeting.

6.23.20 **FINAL**

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting: June 23, 2020

Virtual Meeting, 11:00 AM

State Administrative Board Meeting: June 23, 2020

Virtual Meeting, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

**CONTRACT PRE-APPROVALS**

1. HIGHWAYS - Construction Engineering Services  
Contract (2020-0626) between MDOT and Somat Engineering, Inc., will provide for as-needed materials testing services to be performed for construction projects located on I94, Elm Avenue, Lansing Road, and West Avenue in the City of Jackson and in Blackman Township, Jackson County (CS 38101 – JNs 129153, 202121, and 208524CON). The work items will include developing and managing a concrete Quality Assurance Plan, performing quality assurance sampling and testing, and performing all calculations necessary for final payment of hot mix asphalt items. The contract will be in effect from the date of the award through November 1, 2023. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,853,165. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.
2. HIGHWAYS - Construction Engineering Services  
Contract (2020-0641) between MDOT and Rowe Professional Services Company will provide for as-needed inspection and testing services to be performed for construction projects at various locations in the Jackson Transportation Service Center service area, Jackson County. The work items will include staking; inspection; quality assurance testing and reporting; and measurement, computation, and documentation of quantities. The contract will be in effect from the date of the award through August 1, 2023. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,406,861. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.



3. \*HIGHWAYS – Structural Engineering Services  
Contract (2020-0655) between MDOT and Parsons Transportation Group, Inc., of Michigan will provide for as-needed structural engineering services to be performed for the MDOT portion of the Blue Water Bridge in the City of Port Huron. The work items will include performing annual, fracture critical, and bridge coating warranty inspections; providing inspection reports; reviewing computations and drawings related to Blue Water Bridge projects; designing repair details; and responding to emergency situations. The contract will be in effect from the date of award through August 30, 2024. The contract amount will not exceed 110 percent of the engineer's estimate of \$540,000. Source of Funds: 100% State Restricted Trunkline Funds.
4. \*HIGHWAYS – Structural Engineering Services  
Contract (2020-0656) between MDOT and Modjeski and Masters, Inc., will provide for as-needed structural engineering services to be performed for the MDOT portion of the Blue Water Bridge in the City of Port Huron. The work items will include performing annual, fracture critical, and bridge coating warranty inspections; providing inspection reports; reviewing computations and drawings related to Blue Water Bridge projects; designing repair details; and responding to emergency situations. The contract will be in effect from the date of award through August 30, 2024. The contract amount will not exceed 110 percent of the engineer's estimate of \$510,000. Source of Funds: 100% State Restricted Trunkline Funds.

### CONTRACTS

5. \*HIGHWAYS - Increase Services and Amount, Extend Term  
Amendatory Contract (2019-0026/A1) between MDOT and Siemens Mobility, Inc., will renew the contract and extend the contract term by approximately 25 months to provide for the performance of additional services. The amendment will increase the contract amount by \$532,231.10 to provide for the procurement of all equipment, software, and other items needed for the Adaptive Signal Control Technology (ASCT) system and for the programming and configuration work necessary to prepare the ASCT system for initial operation in Phases 2 and 3. The original contract provides for Construction Manager/General Contractor services to be performed for the Traverse City Area Adaptive Signal Control Technology Project. The revised contract term will be from December 14, 2018, through August 1, 2019, and from the date of award of this amendment through August 26, 2022. No costs will be incurred between August 1, 2019, and the date of award of this amendment. The revised contract amount will be \$657,433.99. Source of Funds: 100% Federal Highway Administration Funds.
6. HIGHWAYS - Design Services  
Contract (2020-0646) between MDOT and Orchard, Hiltz, and McClimment, Inc., will provide for design services to be performed for the two-course milling and resurfacing of M-59 from Lakena Road to the Livingston/Oakland county line in Hartland Township, Livingston County, including intermittent curb and gutter replacement and minor drainage improvements (CS 47082 – JN 113529PE). The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through May 15, 2022. The contract amount will be \$993,203.36. Source of Funds: 100% State Restricted Trunkline Funds.

7. HIGHWAY – Intelligent Transportation System Services  
Contract (2020-0644) between MDOT and Kimley-Horn of Michigan, Inc., will provide for updates to the statewide and regional Intelligent Transportation System (ITS) architectures and deployment plans at various locations throughout the state (CSs 23000 and 84900 - JNs 206876EPE and 125731EPE). The work items may include evaluation of existing architecture and future needs, updating ARC-IT architecture database, establishing connection to ITS strategic plan and project prioritization process, providing web-based interface, and planning for future updates. The contract will be in effect from the date of award through May 31, 2022. The contract amount will be \$813,463.69. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.
8. HIGHWAYS – Inspection and Testing Services  
Contract (2020-0676) between MDOT and Rowe Professional Services Company will provide for as-needed inspection and testing services to be performed for construction work on M-24 from Goldengate Street in Orion Township to Harriet Street in Oxford Township, Oakland County (CS 63112 – JN 121505CON). The work items will include ombudsman services; staking; inspection; quality assurance testing and reporting; measurement, computation, and documentation of quantities; and finalizing all project documentation. The contract will be in effect from the date of award through July 1, 2021. The contract amount will be \$1,034,999.55. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

### **CONTRACT POST-APPROVALS**

9. HIGHWAYS - Design Services  
Contract (2020-0480) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will provide for design services to be performed for the reconstruction of US-31 northbound from US-12 to M-139 in various townships in Berrien County (CSs various - JN 201984). The work items will include preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. This contract was pre-approved by the State Administrative Board on its April 21, 2020, agenda with an engineer's estimate of \$1,380,260; however, the final negotiated price was greater than 110 percent of the engineer's estimate. The contract will be in effect from the date of award through April 7, 2023. The contract amount will not exceed \$1,666,583.59. Source of Funds: 100% State Restricted Trunkline Funds.
10. HIGHWAYS – Design Services  
Contract (2020-0502) between MDOT and Baker and Associates will provide for design services to be performed for the rehabilitation of M-29 from Church Road to Palms Road in Ira Township, St. Clair County (CS 77051 – JN 208697PE). The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; preparing staging plans and special provisions for maintaining traffic during construction; and preparing a transportation maintenance plan. This Contract was pre-approved by the State Administrative Board on its May 5, 2020, agenda with an engineer's estimate of \$997,328.62; however, the final negotiated price was greater than 110 percent of the engineer's estimate. The contract will be in effect from the date of award through December 18, 2021. The contract amount will be \$1,118,781.35. Source of Funds: 100% State Restricted Trunkline Funds.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,



Patrick McCarthy  
Jun 15 2020 1:47 PM

Paul C. Ajegba P.E.  
Director

SUPPLEMENTAL AGENDA  
DEPARTMENT OF TRANSPORTATION  
TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting, June 23, 2020  
Virtual Meeting, 11:00 AM  
State Administrative Board Meeting, June 23, 2020  
Virtual Meeting, 11:00 AM

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**CONTRACT PRE- APPROVAL**

1. HIGHWAYS – Emergency Flood Response Services  
Contract (2020-0708): MDOT will enter into a contract with a consultant that will provide for the conduct of field assessments and the preparation of detailed damage inspection reports for flood-impacted sites at various locations throughout Midland, Saginaw, Gladwin, Iosco, and Arenac Counties, in response to the Governor's state of emergency declaration. The work items may include conducting field assessments and preparing detailed damage inspection reports and associated documentation for various road, bridge, and infrastructure damaged by the flood events and subsequent breaches of the Edenville and Sanford dams. This work is in preparation for the next steps of the Federal Highway Administration Emergency Relief Program. The contract will be in effect from the date of award through December 30, 2020. The contract amount will not exceed 110 percent of the engineer's estimate of \$600,000. Source of Funds: 100% State Restricted Trunkline Funds.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019

Respectfully submitted,

Paul C. Ajegba P.E.  
Director

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of June 23, 2020. After review of the Transportation and Natural Resources Committee Reports, Ms. Barnes moved that the report covering the regular meeting of June 23, 2020, be approved and adopted. The motion was supported and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Moss adjourned the meeting.

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SECRETARY

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CHAIRPERSON