

Lansing, Michigan

December 8, 2020

A regular meeting of the State Administrative Board was held on Tuesday, December 8, 2020, at 11:00 a.m.

Present: Shenique Moss, representing Gretchen Whitmer, Governor, Chairperson,
remotely called in from Macomb County
Danielle El-Amin, representing Garlin Gilchrist, Lt. Governor,
remotely called in from Wayne County
Cindy Paradine, representing Jocelyn Benson, Secretary of State,
remotely called in from Eaton County
Kelly Keenan, representing Dana Nessel, Attorney General,
remotely called in from Livingston County
Stacey Bliesener, representing, Rachael Eubanks, State Treasurer,
remotely called in from Eaton County
Ross Fort, representing Micheal F. Rice, Superintendent of Public Instruction,
remotely called in from Ingham County
Laura Mester, representing Paul Ajegba, Director, Department of
Transportation, remotely called in from Clinton County
Shelby Troub, Secretary

Others Present: Molly Jason, Jim Shell, Dan Sonneveldt, Attorney General's Office; Tamara Cooper, Department of Technology, Management and Budget; Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

1. CALL TO ORDER:

Ms. Moss called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Mester moved to approve the minutes of the regular meeting of November 17, 2020. Supported by Mr. Keenan the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

Mr. Wikol, concerned citizen, opposed the cancellation of State of Michigan, Lease #10473, 14061 Lappin Ave., Detroit, MI

Ms. Moss thanked Mr. Wikol for expressing his concern but the State Administrative Board could not address this issue because the item he is referring to is not on the agendas that came before the board at this meeting.

None

4. COMMUNICATIONS

A letter, dated October 21, 2020, from the DTMB Real Estate Division to Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

A letter, dated November 19, 2020, from Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

A letter, via email, dated December 4, 2020, from Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

None

RETENTION AND DISPOSAL SCHEDULES

Environment, Great Lakes and Energy

Drinking Water and Environmental Health Division (DWEHD), 12/08/2020

Materials Management Division, 12/08/2020

Oil, Gas and Minerals Division (OMGD), 12/08/2020

Remediation and Redevelopment Division (RRD), 12/08/2020

Water Resources Division (WRD), 12/08/2020

Ferris State University

Kendall College of Arts and Design – Urban Institute for Contemporary Arts,
12/08/2020

Insurance and Financial Services

Office of Research, Rules, and Appeals (ORRA), 12/08/2020

Michigan Gaming Control Board

Millionaire Party (MILLION), 12/08/2020

Michigan State Police
Information Technology Division (ITD), 12/08/2020
Field Operations Bureau (FOB), 12/08/2020

Natural Resources
Real Estate (RES), 12/08/2020

State Police
Office of Improvement and Transformation (OTIS), 12/08/2020

Technology, Management and Budget
Michigan Public Safety Communications System (MPSCS), 12/08/2020

Mr. Fort moved to approve the Retention and Disposal Schedules. Supported by Ms. Paradine, and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

December 8, 2020

Michigan State
Administrative Board

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.** on **December 8, 2020.**
Those present being:

Chairperson: Stacey Bliesener, representing Approved _____
State Treasurer Eubanks

Member: Shenique Moss, representing Approved _____
Governor Whitmer

Member: Danielle El-Amin, representing Approved _____
Lt. Governor Gilchrist

Others: Molly Jason, Kelly Keenan, Jim Shell, Dan Sonneveldt, Attorney General's Office,
Ross Fort, Department of Education; Cindy Paradine, Department of State; Tamara
Cooper, Shelby Troub, Department of Technology, Management and Budget; Laura
Mester, Department of Transportation; Michael Grant, Government Real Estate
Solutions, LLC; Murray Wikol

Ms. Bliesener, remotely called in from Eaton County, Michigan

Ms. Moss, remotely called in from Macomb County, Michigan

Ms. El-Amin, remotely called in from Wayne County, Michigan

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Moss, moved that the regular agenda be recommended to the State
Administrative Board. The motion was supported by El-Amin, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the Building Committee report
adopted at the December 8, 2020, State Administrative Board meeting held on December 8,
2020, and is on file in the records of this office.

Shelby Troub, Secretary of the
Michigan State Administrative Board

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

December 8, 2020 / December 8, 2020

11:00 A.M. Virtual Meeting

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACT

1. DEPARTMENT OF NATURAL RESOURCES, WAKEFIELD – Stateline Grade – Extension of Rail Trail from Korpela to Wakefield
File No. 751/20089.JBB - Contract No. Y21044
Recommended Contract Award: Ruotsala Construction, LLC, Ironwood
\$555,167.00

Description and Justification

The purpose of this contract is to replace two culverts and a bridge to extend the Stateline Grade Rail Trail into Wakefield. The work is needed to protect trail users from unsafe conditions.

Funding Source

100% Agency Operating Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACT

2. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, WYOMING – Spartan Chemical Superfund Site – Vapor Intrusion Investigation
File No. 761/10107.KSZ - Contract No. Y10187
AMEC Engineering and Consulting of Michigan, Inc., Novi; Modification No. 22
Increase \$19,991.42

Description and Justification

The purpose of this modification is to provide additional professional design services for additional vapor intrusion monitoring and groundwater monitoring. The site is a former organic chemical mixing facility with soil and groundwater contamination from chlorinated solvents. The site is surrounded by commercial and residential developments including a school. This work includes the installation of up to 19 vapor monitoring points at the adjacent Kent Door property; two soil gas monitoring events; collection of six indoor air samples; groundwater sampling from up to 33 groundwater monitoring wells; and reporting. The work is needed to protect public health, safety, welfare and the environment.

Funding Source

100% Federal Funds

Base Contract	\$150,000.00	
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Modification No. 1	\$450,000.00	Approved on Director's Agenda 07/28/2010
Modification No. 2	\$0.00	No Cost Change Order
Modification No. 3	\$329,724.00	Approved on Ad Board Agenda 08/29/2011
Modification No. 4	\$131,450.00	Approved on Ad Board Agenda 09/15/2011
Modification No. 5	\$68,811.00	Approved on Ad Board Agenda 03/20/2012
Modification No. 6	\$28,000.00	Approved on Ad Board Agenda 03/05/2013
Modification No. 7	\$27,000.00	Approved on Ad Board Agenda 05/21/2013
Modification No. 8	\$10,000.00	Approved on Ad Board Agenda 11/07/2014
Modification No. 9	\$324,891.83	Approved on Ad Board Agenda 01/13/2015
Modification No. 10	\$49,562.14	Approved on Ad Board Agenda 07/07/2015
Modification No. 11	\$108,384.47	Approved on Ad Board Agenda 09/10/2015
Modification No. 12	\$19,889.80	Approved on Ad Board Agenda 10/26/2016
Modification No. 13	\$85,912.87	Approved on Ad Board Agenda 11/15/2016
Modification No. 14	\$152,945.38	Approved on Ad Board Agenda 12/06/2016
Modification No. 15	\$262,730.96	Approved on Ad Board Agenda 12/20/2016
Modification No. 16	\$10,110.20	Approved on Ad Board Agenda 06/27/2017
Modification No. 17	\$42,287.15	Approved on Ad Board Agenda 09/25/2018
Modification No. 18	\$89,067.06	Approved on Ad Board Agenda 09/25/2018
Modification No. 19	\$37,678.48	Approved on Ad Board Agenda 10/16/2018
Modification No. 20	\$17,391.42	Approved on Ad Board Agenda 02/26/2019
Modification No. 21	\$98,315.40	Approved on Ad Board Agenda 07/30/2019
Modification No. 22	\$19,991.42	See Justification Above
Total Contract	\$2,514,143.58	

REVISIONS TO CONSTRUCTION CONTRACTS

3. DEPARTMENT OF CORRECTIONS, YPSILANTI – Women's Huron Valley
Correctional Facility – Vocational Village
File No. 472/18042.CDP - Contract No. Y18549
Blue Spader Contractors, Inc., Farmington Hills; Modification No. 9, Increase
\$43,481.84

Description and Justification

The purpose of this change order is to fund the demobilization, remobilization, safety items, and material cost increases related to the COVID pandemic and work suspension. These changes are needed to complete the work.

Funding Source

100% Agency Operating Funds

Base Contract	\$6,465,000.00	
Modification No. 1	\$166,354.70	Approved on Director's Agenda 06/14/2019
Modification No. 2	\$20,945.25	Approved on Director's Agenda 10/04/2019
Modification No. 3	\$24,015.66	Approved on Director's Agenda 10/11/2019
Modification No. 4	(\$18,789.10)	No Cost Change Order
Modification No. 5	\$41,725.20	Approved on Director's Agenda 01/10/2020
Modification No. 6	\$11,458.63	Approved on Director's Agenda 02/14/2020
Modification No. 7	\$6,385.49	Approved on Director's Agenda 03/06/2020
Modification No. 8	\$34,455.34	Approved on Ad Board Agenda 06/09/2020
Modification No. 9	\$43,481.84	See Justification Above
Total Contract	\$6,795,033.01	

4. DEPARTMENT OF NATURAL RESOURCES, ALLEGAN COUNTY – Trowbridge Dam Site – Dam Removal - Phase 1A
File No. 751/17158.SAR - Contract No. Y19445
Envirocon, Inc., Missoula, MT; CCO No. 3, Increase \$27,308.17

Description and Justification

The purpose of this change order is to address unknown conditions discovered after commencing dam removal activities. Additional grout, connective dowels for connection to existing foundation structure and epoxy anchor at the heavy rip rap/right bank spillway interface is needed. The work is being performed to stabilize/remove parts of the dam. The dam is in poor condition and its stability and ability to control the spread of polychlorinated biphenyls contamination in the sediments is of great concern. The stabilization/removal measures and channel restoration will return this part of the Kalamazoo River to natural flow and improve aquatic habitat in the environment.

Funding Source

100% Capital Outlay Recreation Lands and Infrastructure Funds

Base Contract	\$1,850,442.50	
Change Order No. 1	\$105,247.07	Approved on Director's Agenda 11/15/2019
Change Order No. 2	\$175,984.23	Approved on Ad Board Agenda 05/05/2020

Change Order No. 3	\$27,308.17	See Justification Above
Total Contract	\$2,158,981.97	

LEASE FOR PRIVATE PROPERTY

- DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, DETROIT - New Lease No. 12026 with Sailboat Solutions, L.L.C., a Michigan Limited Liability Company, 630 Woodward Avenue, Detroit, MI 48226, as Lessor, and the State of Michigan by and for the Department of Technology, Management & Budget, as Lessee, for 97 reserved parking spaces located in the New Center Garage at 116 Lothrop Avenue, Detroit, MI 48202. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The monthly rate (per parking space) is \$160.00 (\$15,520.00 per month). Effective January 1, 2023, the monthly rate (per parking space) increases to \$175.00 (\$16,975.00 per month). Effective January 1, 2025, the monthly rate (per parking space) increases to \$190.00 (\$18,430.00 per month). Effective January 1, 2026, the monthly rate (per parking space) increases to \$205.00 (\$19,885.00 per month). This is a full-service Lease. This Lease contains a Standard cancellation clause with 150-days' notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

The purpose of this new Lease is to provide reserved parking for the State of Michigan motor pool vehicles in a facility that is near the Cadillac Place Building.

Benefit:

The benefit of this new Lease allows DTMB-Vehicle & Travel Services (VTS) to maintain their reserved parking spaces for the fleet vehicles. The rental rate is within the current sub-market rate for comparable parking spaces.

Funding Source:

100% Restricted Funds

Commitment Level:

Six years; however, this Lease contains a Standard cancellation clause with 150-days' notice.

Risk Assessment:

Non-approval of this Lease will hinder DTMB-VTS from having reserved parking spaces near the Cadillac Place Building.

Zip Code:

48202

- DEPARTMENT OF STATE - LIVONIA – Renewal Lease No. 11144 with the Farmington Six, LLC, a foreign Limited Liability Company, 31000 Northwestern Highway, Suite 200, Farmington Hills, MI 48334, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 10,500 square feet of office space located at 17176 Farmington Road, Livonia, MI 48152. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning February 1, 2021 is

\$20.57 (\$17,998.75 per month). Effective February 1, 2026 the annual per square foot rental rate for this space increases to \$22.11 (\$19,346.25 per month) with new carpet and paint at the Lessor's expense. This rate does not include utilities or janitorial services & supplies. The rental rate is within current market rate for comparable space. This Lease contains two 5-year renewal options with annual per square foot rental rates of \$23.22 (\$20,317.50 per month) and \$25.54 (\$22,347.50 per month) respectively. This Lease contains a Standard cancellation clause with 90-days' notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

The purpose of renewing this Lease is to provide the Department of State with a location that continues to meet the service needs for the citizens of Wayne County.

Benefit:

The extension of this Lease allows the Department to benefit from the rental rate remaining at the current rate for an additional five years. The rental rate is within current market rate for comparable space.

Funding Source:

100% Restricted Funds (TACF- 83.96%, Auto Repair Facilities Fees- 1.26%, Driver Fees- 6.84%, Parking Ticket Court Fines- 4.21%, Enhanced Driver License & Personal ID- 3.73%)

Commitment Level:

Ten years, with two 5-year renewal options; however, this Lease contains a Standard cancellation clause with 90-days' notice.

Risk Assessment:

Non-approval of this Lease renewal will hinder the Department from continuing to provide uninterrupted service in Livonia. It may require the Department to relocate to a new location and incur increased costs.

Zip Code:

48152

LEASE FOR STATE OWNED PROPERTY

7. DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET - DETROIT – New Lease No. 12152 with the Public Service Credit Union, a Michigan Corporation, 7665 Merriman Road, Romulus, Michigan 48174 as Lessee, and the State of Michigan by the Department of Technology, Management and Budget as Lessor, for 2,532 rentable square feet of commercial space located at 3044 West Grand Boulevard, commonly known as “Cadillac Place”, Suite L-350, Detroit, MI 48202. This Lease is effective upon obtaining State Administrative Approval and required signatures and is effective December 1, 2020, through November 30, 2031. This Lease contains an “Either Party” cancellation clause with 180-days' notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

This Lease will provide the Public Service Credit Union (PSCU) retail space within Cadillac Place in Detroit.

Benefit:

The PSCU will build out the space at their own expense and will provide banking services to both tenants and the local community at New Center within Detroit.

Funding Source:

Income to the State of Michigan

Commitment Level:

Eleven years; however, this Lease contains an “Either Party” cancellation clause with 180-days’ notice.

Risk Assessment:

Failure to approve this lease will preclude the Department from collecting the rental income specified above and may motivate this valued Lessee to begin looking to DTMB’s competitors for more suitable space.

ZIP Code:

48202

ADDENDUM TO LEASE FOR PRIVATE PROPERTY

8. DEPARTMENT OF HEALTH AND HUMAN SERVICES, REDFORD - Addendum No. 2 to Lease No. 11980 approved by the State Administrative Board on September 25, 2018, between Redford Township Property, LLC, 124 W. Allegan, Suite 2100, Lansing, MI 48933, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Health & Human Services, as Lessee, for 33,790 square feet of space located at 27260 Plymouth Road, Redford, MI 48239. This Addendum provides for a correction to the property address, modification to the dates in the Lease, and a change in the responsibility for the janitorial services & supplies from the Lessee to the Lessor with a corresponding change in the rental amounts. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the Lease, or any extension. The annual per square foot rental rate for this space beginning June 13, 2020 is \$21.15 (\$59,554.88 per month). This rate does not include public utilities. Every five years during the initial 25-year term, the annual per square foot rental rate increases. This Lease contains one 10-year renewal option with an annual per square foot rental rate of \$10.90 (\$30,692.58 per month) for the first five years. Effective July 1, 2050, the annual per square foot rental rate of the renewal option increases to \$12.10 (\$34,071.58 per month). This Lease contains a Legislative cancellation clause with 120-days’ notice for the initial term and an Executive cancellation clause with 60-days’ notice for the renewal option. The Attorney General has approved this Addendum as to legal form. The Lease met the criteria requiring approval of the Joint Capital Outlay Subcommittee of the Legislature. The Subcommittee approved the Lease on September 5, 2018.

Purpose/Business Case:

The purpose of this Addendum is to change the responsibility and costs for the janitorial services & supplies from the Lessee to the Lessor in this new DHHS office.

Benefit:

The Department will recognize an overall savings in funds and administrative time by not being directly responsible for the janitorial services and supplies for the term of the Lease. The rental rate is within the current market rates for comparable space.

Source of Funds:

45% General Fund; 55% Federal Funds

Commitment Level:

Twenty-five years and two months with one 10-year renewal option; however, this Lease contains a Legislative cancellation clause with 120-days' notice for the initial term and an Executive cancellation clause with 60-days' notice for the renewal option.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from recognizing the savings of securing a defined rate for the janitorial services and supplies from the Lessor for the entire term of the Lease.

Zip Code:

48239

9. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CLINTON TOWNSHIP - Addendum No. 2 to Lease No. 11979 approved by the State Administrative Board on September 25, 2018, between Clinton Township Property, LLC, 124 W. Allegan, Suite 2100, Lansing, MI 48933, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Health & Human Services, as Lessee, for 62,728 square feet of space located at 44777 N. Gratiot Avenue, Clinton Township, MI 48036. This Addendum provides for a modification to the dates in the Lease and a change in the responsibility for the janitorial services & supplies from the Lessee to the Lessor with a corresponding change in the rental amounts. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the Lease, or any extension. The annual per square foot rental rate for this space beginning June 1, 2020 is \$19.65 (\$102,717.10 per month). This rate does not include public utilities. Every five years during the initial 25-year term, the annual per square foot rental rate increases. This Lease contains one 10-year renewal option with an annual per square foot rental rate of \$11.90 (\$62,205.27 per month) for the first five years. Effective June 1, 2050, the annual per square foot rental rate of the renewal option increases to \$13.10 (\$68,478.07 per month). This Lease contains a Legislative cancellation clause with 120-days' notice for the initial term and an Executive cancellation clause with 60-days' notice for the renewal option. The Attorney General has approved this Addendum as to legal form. The Lease met the criteria requiring approval of the Joint Capital Outlay Subcommittee of the Legislature. The Subcommittee approved the Lease on September 5, 2018.

Purpose/Business Case:

The purpose of this Addendum is to change the responsibility and costs for the janitorial services & supplies from the Lessee to the Lessor in this new DHHS office.

Benefit:

The Department will recognize an overall savings in funds and administrative time by not being directly responsible for the janitorial services and supplies for the term of the Lease. The rental rate is within the current market rates for comparable space.

Source of Funds:

45% General Fund; 55% Federal Funds

Commitment Level:

Twenty-five years and two months with one 10-year renewal option; however, this Lease contains a Legislative cancellation clause with 120-days' notice for the initial term and an Executive cancellation clause with 60-days' notice for the renewal option.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from recognizing the savings of securing a defined rate for the janitorial services and supplies from the Lessor for the entire term of the Lease.

Zip Code:

48036

10. DEPARTMENT OF STATE, HOWELL - Addendum No. 1 to Lease No. 11489 approved by the State Administrative Board on September 30, 2010, by and between I-96/Kohls Associates, L.L.C., and subsequently assigned to Genoa Investments, LLC, 48777 Strawberry Knoll Lane, Macomb, MI 48044, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 5,000 square feet of office space located at 1448 Lawson Road, Howell, MI 48843. This Addendum provides for extending the Lease term while maintaining the same rental rate for the next five years. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of December 31, 2030, or any extension. The annual per square foot rental rate for this space is \$19.80 (\$8,250.00 per month). Effective January 1, 2026, the annual per square foot rental rate for this space increase to \$21.78 (\$9,075.00 per month). This rate does not include public utilities, janitorial services and supplies, replacement tubes & bulbs. This Lease contains one 5-year renewal option with an annual per square foot rental rate of \$23.95 (\$9,979.00 per month). The rental rate is within current market rate for comparable space. This Lease contains a standard cancellation clause with 90-days' notice. The Attorney General has approved this Addendum as to legal form.

Purpose/Business Case:

The purpose of exercising and extending the first renewal option to this Lease is to provide the Department of State with a location that continues to meet the service needs for the citizens of Livingston County.

Benefit:

The extension of this Lease allows the Department to remain at its current location and benefit from an additional five years without an increase to the rent. The rental rate is within current market rates for comparable space.

Source of Funds:

100% Restricted Funds (TACF- 83.96%, Auto Repair Facilities Fees- 1.26%, Driver Fees- 6.84%, Parking Ticket Court Fines- 4.21%, Enhanced Driver License & Personal ID- 3.73%)

Commitment Level:

Ten years, with one 5-year renewal option; however, this Lease contains a Standard cancellation clause with 90-days' notice.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from continuing to provide uninterrupted service in Howell. It may require the Department to relocate to a new location and incur increased costs.

Zip Code:

48843

CONVEYANCE OF REAL PROPERTY

11. THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET (DTMB) and the DEPARTMENT OF CORRECTIONS (DOC) request the conveyance of real property described below, located in the Township of Adam, County of Houghton, Michigan (the "Property") to Justin Yager in consideration of Seventy Five Thousand Dollars and 00/100 (\$75,000.00). The office of the Attorney General has approved the quitclaim deed as to legal form.

Legislative Background

2016 Public Act 512 (the "Act") authorizes the Department of Technology, Management, and Budget to convey the following property at the surplus and vacant Kitwen Correctional facility legally described as follows:

DESCRIPTION: A parcel of land being the North ½ of the Northwest ¼ of Section 1, T53N-R35W, and part of the Southwest ¼ of the Southwest ¼ of Section 36, T54N-R35W, Adams Township, Houghton County, Michigan described as:
Commencing at the North ¼ corner of Section 1; thence N89°51'00"W, 1,839.47 feet along the North line of Section 1 to a curve on the Easterly Right-of-Way line of Globe Mine Road; thence 642.68 feet along the Easterly Right-of-Way line on a curve to the right having a Radius of 1,388.00 feet and a Long Chord bearing N22°46'39"W, 636.96 feet to a curve on the Southerly Right-of-Way line of State Highway M-26; thence 566.72 feet along the Southerly Highway Right-of-Way on a curve to the right having a Radius of 1,837.28 feet and a Long Chord bearing S77°57'16"W, 563.98 feet to the West Line of Section 36; thence S00°23'56"W, 467.50 feet along the West line of Section 36 to the Northwest corner of Section 1; thence S01°57'07"W, 1,285.73 feet along the West line of Section 1 to the North 1/16 line of Section 1; thence S89°40'42"E, 2,669.36 feet along the North 1/16 line to the North-South ¼ line of Section 1; thence N00°40'50"E, 1,293.15 feet along the North-South ¼ line to the Point of Beginning containing 86.378 acres and subject to restrictions, reservations, rights-of-way and easements of record.

The property description is approximate and is subject to adjustment as the State Administrative Board or Attorney General considers necessary by survey or other legal description. The conveyance includes all surplus, salvage, and scrap property or equipment as of the date of the Act.

The state shall not reserve oil, gas, or mineral rights to the Property; however, if the purchaser or any grantee or any successor develops any oil, gas, or minerals, they shall pay the state $\frac{1}{2}$ of the gross revenue generated from the development.

The net revenue received from the sale of the Property must be distributed as follows:
100% General Fund.

Purpose/Business Case

The conveyance satisfies the criteria set forth in 2016 P.A. 512. The Act authorizes the conveyance of the property which consists of approximately 86 acres with vacant buildings. The property was been posted for sale by competitive bid. Mr. Yager has made an offer of fair market value with no contingencies.

Benefit

This conveyance allows the State to end its ownership obligations for the subject surplus property, while providing an opportunity for Mr. Yager to place the property back into productive reuse and on to local tax rolls.

Risk Assessment

Failure to approve this sale would preclude the opportunity for the State to end its ownership obligations for the subject surplus property and prevent the building from being returned into productive reuse.

Zip Code

49955

Ms. Bliesener presented the Building Committee Report for the regular meeting of December 8, 2020. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of December 8, 2020, be approved and adopted. The motion was supported by Mr. Keenan, and unanimously approved.

APPROVED

December 8, 2020

Michigan State
Administrative Board

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **December 8, 2020**. Those present being:

Chairperson: Stacey Bliesener, representing Approved _____
State Treasurer Eubanks

Member: Shenique Moss, representing Approved _____
Governor Whitmer

Member: Daniel Sonneveldt, representing Approved _____
Attorney General Nessel

Others: Molly Jason, Kelly Keenan, Jim Shell, Attorney General's Office; Ross Fort, Department of Education; Danielle El-Amin, Lt. Governor's Office; Cindy Paradine, Department of State; Tammy Cooper, Shelby Troub, Department of Technology, Management and Budget; Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

Ms. Bliesener, remotely called in from Eaton County, Michigan
Ms. Moss, remotely called in from Macomb County, Michigan
Mr. Sonneveldt, remotely called in from Ingham County, Michigan

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following discussion, Ms. Moss moved the regular agenda be recommended to the State Administrative Board. The regular agenda includes reporting of emergency purchases with section 9 that are not subject to approval by the Committee or the full State administrative Board and are only included to satisfy notice requirements under section 6 of Board Resolution 2019-1. The motion was supported by Mr. Sonneveldt and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the Finance & Claims Committee report adopted at the December 15, 2020, State Administrative Board meeting held on December 8, 2020, and is on file in the records of this office.

Shelby Troub, Secretary of the
Michigan State Administrative Board

12/3/2020 4:00 p.m. Final

A G E N D A

FINANCE AND CLAIMS COMMITTEE

December 8, 2020, 11:00 a.m.
Virtual Meeting

STATE ADMINISTRATIVE BOARD

December 8, 2020, 11:00 a.m.
Virtual Meeting

This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Professional Counseling Center, P.C., Port Huron, MI
 - NOT TO EXCEED
 - \$750,000.00 Total
 - FY21-23 100% Federal Funds
 - To provide Family Assistance Program services to families that are at risk of having their children removed from their home due to child abuse and/ or neglect, and/ or to families that are in need of supervised visitations

2. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/ FINANCIAL SERVICES

- 1.) AJ Boggs & Company, East Lansing, MI
 - \$436,600.00 (5 Years)
 - FY21-27 100% General Funds
 - Software for accounting activities of Microsoft Dynamics Great Plains

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

3. DEPARTMENT OF ATTORNEY GENERAL

- 1.) N1 Discovery, LLC., Troy, MI
 - \$423,363.00 Amendment
 - \$842,034.24 New Total
 - FY21 100% Restricted Fund (*Lawsuit Settlement Proceed Fund*)
 - Add funds legal services for the Flint Water Crisis Investigation eDiscovery services

4. DEPARTMENT OF CORRECTIONS

1.) Various Special Personal Service (SPS)

- \$626,678.00 Amendment
- \$1,228,765.20 New Total
- FY21-22 100% General Fund
- Add funds and exercise an option year for a Chief Medical Officer and Assistant Chief Medical Officer services

5. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1.) Fontenot Services LLC, Oak Park, MI

- \$547,844.00 Amendment
- \$677,714.00 New Total
- FY21-23 100% General Funds
- Add funds for Chesterfield Home for Veterans snow removal and grounds maintenance services

6. DEPARTMENT OF NATURAL RESOURCES

1.) Michigan State University, East Lansing, MI

- \$71,322.00 Amendment
- \$276,322.00 New Total
- FY21-22 100% Federal Funds
- Add funds and exercise an option year for red swamp crayfish control

7. DEPARTMENT OF STATE LOTTERY

1.) Pollard Banknote Limited, Winnipeg, Manitoba, Canada

- \$76,000,000.00 Amendment
- \$232,176,845.00 New Total
- FY21-26 Restricted Funds (*Lottery Restricted Funds*)
- Add funds and extend the contract four years for internet-related services

8. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/
FINANCIAL SERVICES

1.) Interactivation Health Networks, LLC, Pewaukee, WI

- \$0.00 Amendment
- \$67,136.00 New Total
- FY21-22 100% General Funds
- Extend the contract two months for the health education program for Department of Corrections

8. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/
FINANCIAL SERVICES continued

- 2.) Schneider Tire Outlet, Inc., Marne, MI
- \$82,000.00 Amendment
 - \$581,999.00 New Total
 - FY21-22 100% Restricted Funds (*Internal Service Fund*)
 - Add funds for Nokian tires for Michigan State Police vehicles

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

9. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY

- 1.) Delta Solid Waste Management Authority, Escanaba, MI
- \$600,000.00 Total
 - FY21-23 100% Restricted Funds
 - To install new recycling processing equipment at Delta Solid Waste Management Authority to increase sorting ability and add new materials to their single stream collection
- 2.) City of Sterling Heights, Sterling Heights, MI
- \$900,000.00 Total
 - FY21-23 100% Restricted Funds
 - To transition the City of Sterling Heights from an opt-in, subscription-based curbside recycling program to a universal program where all single-family homes will receive curbside recycling carts

10. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Hurley Medical Center, Flint, MI
- \$500,000.00 Total
 - FY21 100% Restricted Funds
 - To provide funds for support of hospitals in preparing units/ rooms and training staff to provide non-pharmacologic care to infants born to drug-exposed, as well as providing a support environment for the infant's family and caregivers during their hospital stay
- 2.) Northeast Michigan Community Services Agency, Alpena, MI
- \$525,000.00 Total
 - FY21 100% Federal Funds
 - To provide funds to help decrease chronic absenteeism and identify barriers to attendance and academic success

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

11. DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

- 1.) Fair Food Network, Ann Arbor, MI
 - \$900,000.00 Amendment
 - \$3,900,000.00 New Total
 - FY20-23 100% General Fun
 - Add funds for in-state services for expansion of statewide Double Up Food Bucks Incentive Program

12. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) A&D Charitable Foundation, Inc., Saginaw, MI
 - \$1,000,000.00 Amendment
 - \$8,000,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled frail elderly in designated counties
- 2.) CMH Partnership of Southeast Michigan, Ann Arbor, MI
 - \$1,022,610.00 Amendment
 - \$7,365,551.00 New Total
 - FY21 97.16% Federal Funds; .082% General Funds; 2.02% Restricted Funds
 - Add funds for substance abuse and gambling prevention and intervention training and other initiatives
- 3.) Community Foundation for Southeast Michigan Detroit, MI
 - \$3,500,000.00 Amendment
 - \$8,750,000.00 New Total
 - FY21 100% Federal Funds
 - Add funds for substance abuse and gambling prevention and intervention training and other initiatives
- 4.) Community PACE at Home, Inc., Newaygo, MI
 - \$600,000.00 Amendment
 - \$2,600,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled frail elderly in designated counties

12. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 5.) Comprehensive Senior Care Corporation, Battle Creek, MI
 - \$1,700,000.00 Amendment
 - \$21,800,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled frail elderly in designated counties
- 6.) Food Bank Council of Michigan, Lansing, MI
 - \$1,500,000.00 Amendment
 - \$9,000,000.00 New Total
 - FY21 100% Federal Funds
 - Add funds to ensure that families directly impacted by the economic and social effects of the coronavirus (COVID-19) pandemic have access to fresh food
- 7.) Genesys Ambulatory Health Services, Burton, MI
 - \$1,450,000.00 Amendment
 - \$6,950,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled elderly in designated counties
- 9.) LifeCircles, Muskegon, MI
 - \$700,000.00 Amendment
 - \$15,200,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled elderly in designated counties
- 10.) PACE Central Michigan, Mt. Pleasant, MI
 - \$600,000.00 Amendment
 - \$2,600,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled elderly in designated counties
- 11.) PACE of Southeast Michigan, Southfield, MI
 - \$9,00,000.00 Amendment
 - \$47,000,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled elderly in designated counties

12. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 12.) The Cascade PACE, Inc., Jackson, MI
- \$700,000.00 Amendment
 - \$7,700,000.00 New Total
 - FY21 64% Federal Funds; 36% General Funds
 - Add funds for Program of All-Inclusive Care for the Elderly (PACE) services to the enrolled elderly in designated counties

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

13. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Emergent Devices Inc., Plymouth Meeting, PA
- \$10,000,000.00 (4 Years)
 - FY21-24 100% General Funds
 - 210000000073 Narcan nasal spray

14. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1.) AT&T Wireless Services, Lansing, MI
- \$9,002,329.01 (4 Years)
 - FY22-24 100% Various Funds (*Varies by agency*)
 - Wireless Services

15. DEPARTMENT OF CORRECTIONS, DEPARTMENT OF NATURAL RESOURCES, AND DEPARTMENT OF STATE POLICE

Amended from the November 17, 2020 Finance & Claims Agenda.

- 1.) Applied Concepts Inc., Julia Pfeiffer Burns, Richardson, TX
- \$2,298,800.00 (3 Years)
 - FY21-24 100% General Funds
 - 200000002300 Radar and lidar speed measurement equipment

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

16. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1.) Axon Enterprise, Inc., Scottsdale, AZ
- \$45,101.00 Amendment
 - \$290,479.20 New Total
 - FY21-24 100% General Funds
 - 190000000393 Add funds for body worn cameras and related equipment and services for the Department of Natural Resources

16. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
continued

2.) Bromberg & Associates, LLC, Hamtramick, MI

- \$600,000.00 Amendment
- \$1,139,906.45 New Total
- FY21-23 100% Various Funds (*Varies by agency*)
- 180000001162 Add funds for translation services

3.) Charter Communications Holding Company, LLC., Traverse City, MI

- \$0.00 Amendment
- \$3,375,000.00 New Total
- FY21-25 100% Restricted Funds (*See bid tab*)
- 071B2200066 Extend the contract five years for commercial broadband and internet services for all agencies

4.) Imagine Learning, Inc., Provo, UT

- \$1,500,000.00 Amendment
- \$5,000,000.00 New Total
- FY21 100% General Funds
- 180000000667 Add funds for the ongoing math program and language & literacy program services for Department of Education

5.) KPMG Corporate Finance, LLC, San Francisco, CA

- \$600,000.00 Amendment
- \$3,297,870.00 New Total
- FY21-23 100% Various Funds (*Varies by agency*)
- 180000000879 Add funds and exercise two option years for consulting and advisory services to assist the State with the assessment of governance and financial models, securing necessary advisors, and providing leadership to the advisors on behalf of the State

6.) NICEinContact, Inc., Philadelphia, PA

- \$8,482,797.61 Amendment
- \$25,267,250.16 New Total
- FY21-23 79.40% Federal Funds; 7.72% General Funds; 12.88% Restricted Funds (*Various Funds*)
- 071B3200034 Add funds for the support and maintenance of the MiECC/ NICEinContact cloud services that are used by the Unemployment Insurance Agency, Department of Transportation, Civil Service Commission, and Department of Health and Human Services

16. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
continued

- 7.) SAP National Security Systems Services, Inc., Newton, PA
- \$3,824,125.00 Amendment
 - \$14,139,512.71 New Total
 - FY21-26 100% Restricted Funds (*Treasury Accounting*)
 - 071B3200115 Add funds and exercise five option years for software licenses and consulting services for SAP systems within the Department of Treasury
- 8.) SAS Institute Inc., Cary, NC
- \$2,000,000.00 Amendment
 - \$7,000,000.00 New Total
 - FY21 100% General Funds
 - 180000000572 Add funds and exercise two option months for ongoing Education Value-Added Assessment System services to co-terminate services with the end of the fiscal year for Department of Education
- 9.) The Registry, Inc., Fitchburg, WI
- \$301,112.00 Amendment
 - \$2,675,612 New Total
 - FY21 100% Federal Funds
 - 071B7700207 Add funds for the operation of Michigan's Professional Development Registry

17. DEPARTMENT OF TRANSPORTATION

- 1.) MacAllister Machinery Co. dba Michigan CAT, Novi, MI
- \$2,000,000.00 Amendment
 - \$12,000,000.00 New Total
 - FY21-23 Restricted Funds (*State Trunk Line Funds*)
 - Add funds and exercise two option years for construction equipment purchase and rental
- 2.) Morrison Industrial Equipment, Mason, MI
- \$800,000.00 Amendment
 - \$1,630,000.00 New Total
 - FY21-23 Restricted Funds (*State Trunk Line Funds*)
 - Add funds and exercise two option years for construction equipment purchase

18. DEPARTMENT OF CORRECTIONS, DEPARTMENT OF NATURAL RESOURCES, AND DEPARTMENT OF STATE POLICE

- 1.) Safariland, LLC, Jacksonville, FL
 - \$221,500.00 Amendment
 - \$5,617,986.00 New Total
 - FY21 100% General Funds
 - 071B6600016 Add funds and extend the contract three months for ballistic body armor

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

19. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Demarcus Agnew #627264 \$20.00
The claimant (20-SAB/DOC-7990) requests \$20.00 reimbursement for his missing wallet and wallet contents. The Committee recommends approval of \$2.00 for this claim.
2. Omar Ali #462773 \$237.64
The claimant (20-SAB/DOC-9646) requests \$237.64 reimbursement for his missing eyeglasses, fan, shavers, and solar shield. A fan, shaver, and solar shield were not present at pack up. The Committee recommends approval of \$10.00 for this claim.
3. Lester Bell #476602 \$101.58
The claimant (20-SAB/DOC-9022) requests \$101.58 reimbursement for his footlocker that went missing after pack-up. The Committee recommends approval of \$101.58 for this claim.
4. Henry Bethune #500130 \$157.89
The claimant (20-SAB/DOC-9639) requests \$157.89 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$69.72 for this claim.
5. Rodney Burger #499101 \$43.75
The claimant (20-SAB/DOC-9659) requests \$43.75 reimbursement for his food items that were discarded by MDOC during pack up. The Committee recommends approval of \$4.38 for this claim.
6. Steve Burress #483706 \$73.12
The claimant (20-SAB/DOC-9580) requests \$73.12 reimbursement for money removed from his TRUST for shoes he did not receive. The Committee recommends approval of \$73.12 for this claim.

19. DEPARTMENT OF CORRECTIONS continued

7. Steven Cooke Jr. #460434 \$39.84
The claimant (20-SAB/DOC-7795) requests \$39.84 reimbursement for his fan alleged damaged and shaver alleged stolen during a cell shakedown. There is no documentation to support the allegation. The Committee recommends DENIAL for this claim.
8. Gary Coudron #154180 \$0.00
The claimant (20-SAB/DOC-9642) requests \$0.00 reimbursement for his stolen television. The Committee recommends DENIAL for this claim.
9. Cynthia Fleming #941858 \$158.75
The claimant (20-SAB/DOC-9786) requests \$158.75 reimbursement for her television that was destroyed by another prisoner. The Committee recommends DENIAL for this claim.
10. George Hall #090753 \$52.74
The claimant (20-SAB/DOC-9586) requests \$52.74 reimbursement for money removed from his TRUST for an ink cartridge he did not receive. The Committee recommends approval of \$52.74 for this claim.
11. Daniel Hornik #517620 \$17.91
The claimant (20-SAB/DOC-9702) requests \$17.91 reimbursement for his missing fan. A fan was not present at the time of pack-up. The Committee recommends DENIAL for this claim.
12. Joseph Jando #364595 \$35.72
The claimant (20-SAB/DOC-9546) requests \$35.72 reimbursement for his missing t-shirts, A-shirts, and boxer briefs. The Committee recommends approval of \$29.29 for this claim.
13. John Johnson #500201 \$265.21
The claimant (20-SAB/DOC-9699) requests \$265.21 reimbursement for his lost or stolen beard trimmers, fan, shirts, shoes, and television. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
14. Samuel Jones #364868 \$89.52
The claimant (20-SAB/DOC-9420) requests \$89.52 reimbursement for his lost or stolen food items. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
15. Cedric Joyce #251901 \$172.05
The claimant (20-SAB/DOC-9547) requests \$172.05 reimbursement for his food items and magazines that were discarded by MDOC in error. Magazines are not a reimbursable item. The Committee recommends approval of \$12.18 for this claim.

19. DEPARTMENT OF CORRECTIONS continued

16. Kenneth Lavery #639609 \$221.97
The claimant (20-SAB/DOC-9609) requests \$221.97 reimbursement for his glasses that were damaged during an assault. The Committee recommends DENIAL for this claim.
17. Darius Malone #519107 \$12.12
The claimant (20-SAB/DOC-9533) requests \$12.12 reimbursement for his towel that was lost by MDOC in error. The Committee recommends approval of \$12.12 for this claim.
18. Casper Maniaci #378646 \$13.67
The claimant (20-SAB/DOC-9544) requests \$13.67 reimbursement for money removed from his TRUST for a radio he did not receive. The Committee recommends approval of \$13.67 for this claim.
19. Corey McClure #620683 \$43.36
The claimant (20-SAB/DOC-9239) requests \$43.36 reimbursement for his food items that became missing while in possession of MDOC. The Committee recommends approval of \$43.60 for this claim.
20. Marvin Merrieweather #732829 \$60.22
The claimant (20-SAB/DOC-9834) requests \$60.22 reimbursement for his alleged missing food and personal hygiene items. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
21. Joseph Monfort #788650 \$47.68
The claimant (20-SAB/DOC-9579) requests \$47.68 reimbursement for his hair dryer and headphones that were stolen from his cell. The Committee recommends DENIAL for this claim.
22. Dejuan Murray #199134 \$379.87
The claimant (20-SAB/DOC-7795) requests \$379.87 reimbursement for his missing footlocker, boots, sweatshirt, watch, beard trimmers, headphones, and gym shoes. The Committee recommends approval of \$93.06 for this claim.
23. Margaret Neal #136649 \$139.92
The claimant (20-SAB/DOC-9607) requests \$139.92 reimbursement for her missing television. The Committee recommends approval of \$139.92 for this claim.
24. Ryan Osborne #649938 \$139.92
The claimant (20-SAB/DOC-9549) requests \$139.92 reimbursement for his alleged damaged television. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.

19. DEPARTMENT OF CORRECTIONS continued

25. Joseph Peacock #285231 \$64.28
The claimant (20-SAB/DOC-9589) requests \$64.28 reimbursement for his missing candy and food items. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
26. James Rowe #248161 \$200.89
The claimant (20-SAB/DOC-9716) requests \$200.89 reimbursement for his missing food items, bifocals, reading glasses, radio, charger, and medicine. The only reimbursable items present at the time of pack up were the food items. The Committee recommends approval of \$5.67 for this claim.
27. Timothy Shepard #213526 \$46.97
The claimant (20-SAB/DOC-9676) requests \$46.97 reimbursement for his JP5 and USB cable that became missing while in possession of MDOC. The Committee recommends approval of \$4.70 for this claim.
28. Eric Smith #302372 \$54.58
The claimant (20-SAB/DOC-9594) requests \$54.58 reimbursement for his damaged denim coat. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
29. Tyrone Smith #872213 \$21.04
The claimant (20-SAB/DOC-8858) requests \$21.04 reimbursement for his stamped envelopes, personal hygiene items, and food items that were stolen from his cell. The Committee recommends DENIAL for this claim.
30. Austin Switzenberg #885629 \$65.96
The claimant (20-SAB/DOC-9512) requests \$65.96 reimbursement for his watch and headphones that were stolen from his cell. The Committee recommends DENIAL for this claim.
31. Kevin Theriot #423068 \$143.00
The claimant (20-SAB/DOC-9634) requests \$143.00 reimbursement for his books that were stolen from his cell. The Committee recommends DENIAL for this claim.
32. Jack Tillman Jr. #273361 \$121.80
The claimant (20-SAB/DOC-9553) requests \$121.80 reimbursement for his legal and personal documents damaged due to MDOC error during pack up. The Committee recommends approval of \$12.18 for this claim.
33. Shontate Wardlaw #333827 \$259.29
The claimant (20-SAB/DOC-9593) requests \$259.29 reimbursement for his television, sweatsuit, gloves, and food & cosmetic items that became damaged or missing while in possession of MDOC. The Committee recommends approval of \$165.04 for this claim.

19. DEPARTMENT OF CORRECTIONS continued34. Brandon Wilhelm #983693 \$145.22

The claimant (20-SAB/DOC-9295) requests \$145.22 reimbursement for his missing television. The prisoner's television was found and returned to him. This claim has been resolved. The Committee recommends DENIAL for this claim.

35. LaVone Williams #752347 \$139.92

The claimant (20-SAB/DOC-9576) requests \$139.92 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$87.92 for this claim.

20. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Employee Claims

1) Henry Ogwuegbu \$466.39

The claimant (20-SAB-073) requests \$466.39 reimbursement for his Apple wristwatch that was damaged by a patient. The Committee recommends approval of \$466.39 for this claim.

21. DEPARTMENT OF MILITARY & VETERANS AFFAIRS

Civilian Claims

1) Clyde Magnuson \$383.00

The claimant (20-SAB-065) requests \$383.00 reimbursement for his jeans, jacket, shirts, socks, and hat that became missing when laundered. The Committee recommends approval of \$383.00 for this claim.

2) Clyde Magnuson \$343.81

The claimant (20-SAB-066) requests \$343.81 reimbursement for his towels, wash cloths, jersey, and t-shirt that became missing when laundered. The Committee recommends approval of \$343.81 for this claim.

3) Wilfred Stevens \$27.00

The claimant (20-SAB-070) requests \$27.00 reimbursement for bead weaving loom kit that was discarded in error by staff. The Committee recommends approval of \$27.00 for this claim.

22. DEPARTMENT OF MILITARY & VETERANS AFFAIRS continued4) John Spurlin \$25.96

The claimant (20-SAB-071) requests \$25.96 reimbursement for his razor that was accidentally damaged by a caregiver. The Committee recommends approval of \$25.96 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

23. DEPARTMENT OF TRANSPORTATION

- 1). Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 2000000009531 in the amount \$258,653.98, with E.C. Korneffel Col., in September/ October 2020, for an emergency bridge repair of M-85 over Ecorse Creek
- 2). Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 2000000007349 in the amount \$2,994,477.41, with Fisher Contracting , in May 2020, for an emergency stabilization and armoring the abutment walls and piers for both Eastbound and Westbound bridges
- 3). Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 2000000007462 in the amount \$1,419,043.86, with Fisher Contracting, in June 2020, for removal of debris ranging from tress, bridge, roadway, stumps, utility poles, etc. on M-30 over Tittabawassee River in Edenville, Midland County

24. DEPARTMENT OF TREASURY

- 1) Requests approval of a resolution entitled “Michigan Education Trust Resolution 2020-9, Approval of 2021 University Contract (Full and Limited Benefits) 2021 Community College Contract (Plan D Contracts)”.
- 2) Requests approval of a resolution entitled “Michigan Education Trust Resolution 2020-10, 2021 MET Charitable Contracts”.

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of December 8, 2020. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of December 8, 2020, be approved and adopted. The motion was supported by Mr. Keenan and unanimously approved.

APPROVED

December 8, 2020

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at **11:00 a.m.** on **December 8, 2020**. Those present being:

Chairperson: Cindy Paradine, representing Approved _____
Secretary of State Benson

Member: Danielle El-Amin representing Approved _____
Lt. Governor Gilchrist

Member: Jim Shell, representing Approved _____
Attorney General Nessel

Others: Molly, Jason, Dan Sonneveldt, Kelly Keenan, Attorney General's Office; Ross Fort, Department of Education; Shenique Moss, Governor's Office, Tammy Cooper, Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Stacey Bliesener, Department of Treasury; Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

Ms. Paradine called the meeting to order.

The Department of Natural Resources Agenda was presented.

Following discussion, Mr. Shell moved that the Natural Resources Agenda be recommended to the State Administrative Board. The motion was supported by Ms. El-Amin and unanimously adopted.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. El-Amin and unanimously adopted.

Ms. Paradine adjourned the meeting.

Transportation & Natural Resources Committee Report
December 8, 2020
Page 2

I certify that the foregoing is a true and accurate copy of the Transportation & Natural Resources Committee report adopted at the December 15, 2020, State Administrative Board meeting held on December 8, 2020, and is on file in the records of this office.

Shelby Troub, Secretary of the
Michigan State Administrative Board

FINAL

November 25, 2020, 11:00 A.M.

A G E N D A

NATURAL RESOURCES ITEMS FOR THE
TRANSPORTATION AND NATURAL RESOURCES COMMITTEE - STATE ADMINISTRATIVE
BOARD

Transportation and Natural Resources - December 8, 2020 - 11:00 A.M.
State Administrative Board Meeting - December 8, 2020 - 11:00 A.M.

This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

MINERAL LEASE

1. THREE DIRECT OIL AND GAS LEASES - NONDEVELOPMENT:

Oil and gas lease rights to 79.19 acres, more or less, of state-owned Michigan Department of Natural Resources oil and gas rights and Michigan Department of Transportation fluid mineral and gas rights located in Sections 15 and 22, T17N, R04W, Grant Township, Clare County, have been requested by West Bay Exploration Company, of Traverse City, Michigan.

Terms: One-year primary term; two one-year extension options; three-sixteenths (3/16) royalty; \$130.00 per acre bonus consideration; and \$2.00 per acre rental, paid annually.

The Natural Resources Chief Administrative Officer approved this item November 9, 2020. The form of legal documents involved in these transactions has previously been approved by the Attorney General.

I recommend approval.

Respectfully submitted:
Department of Natural Resources

By: Kirk Lapham
Kirk Lapham, Manager
Minerals Management Section
Finance and Operations Division



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DANIEL EICHINGER
DIRECTOR

November 9, 2020

To: Mark Hoffman, Chief Administrative Officer

Transaction: Three Direct Oil and Gas Leases, Nondevelopment

Authority: Part 5, of the Natural Resources and Environmental Protection Act, 1994 PA 451

Applicant: West Bay Exploration Company, of Traverse City, Michigan

Jurisdiction: Michigan Department of Transportation fluid mineral and gas rights and Michigan Department of Natural Resources oil and gas rights

Mineral Description: MDOT parcels described as: That part of Parcel 35 lying within the SE1/4 SW1/4, Section 15; also parcels 29, C-29, and 31 lying within the W1/2 NE1/4, Section 22; also that part of parcel C-30 lying within the E1/2 NW1/4, Section 22, all part of Control Section 18033, US-27 highway right-of-way; T17N, R04W; also DNR parcels described as: Beg. at NW cor of SW1/4 of NW1/4 th S 410 ft for beg, th S 410 ft, th E 205 ft, th N 410 ft, th W 205 ft to beg; and Beg S 00d 48m 00s W alg W Sec L 1588.00 ft & S 89d 53m 40s E 307.00 ft & S 00d 48m 00s W 65.00 ft from NW Sec cor th S 00d 48m 00s W 77.00 ft th S 89d 53m 40s E 90.00 ft th N 00d 48m 00s E 77.00 ft th N 89d 53m 40s W 90.00 ft to pob; lying in the SW1/4 NW1/4, Section 22, T17N, R04W, Grant Township, Clare County; containing 79.19 acres, more or less (map attached)

Drilling Type/Unit: Voluntarily pooled 280-acre Dundee drilling unit, lying within the SE1/4 SW1/4 Section 15, NW1/4, and W1/2 NE1/4, Section 22, T17N, R04W, Grant Township, Clare County.

Comments: This lease request is for completion of a voluntarily pooled unit.

Lease Terms: One-year primary term; two one-year extension options; three-sixteenths (3/16) royalty; \$130.00 per acre bonus consideration; and \$2.00 per acre rental, paid annually.

Restrictions: Nondevelopment

Notice: Notice was published in the *Clare County Review* newspaper May 8, 2020. This item appeared on the November 2, 2020, DNR Business Calendar and is eligible for approval November 9, 2020.

Three Direct Oil and Gas Leases, Nondevelopment

Page 2

November 9, 2020

Recommendation: The oil and gas leases be issued to the applicant pursuant to the above terms and restrictions.

Kirk Lapham

Kirk Lapham, Manager
Minerals Management Section
Finance and Operations Division

I approve the staff recommendation.

Mark Hoffman

Mark Hoffman
Chief Administrative Officer

11/9/2020

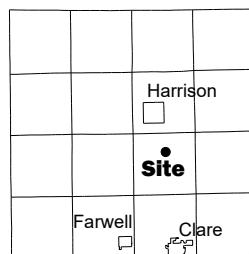
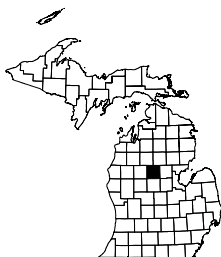
Approval Date

DIRECT OIL AND GAS LEASES - NONDEVELOPMENT

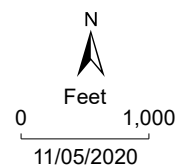
West Bay Exploration Company
 Proposed 280 acre Voluntarily Pooled Dundee Unit
 Part of the SE1/4 SW1/4 Section 15
 Part of NW1/4 and W1/2 NE1/4 Section 22, T17N, R04W
 Grant Township, Clare County



- State-owned MDOT fluid mineral and gas rights requested for lease
- State-owned DNR oil and gas rights requested for lease
- Proposed 280 acre voluntarily pooled Dundee Drilling Unit
- Surface ownership
- Mineral and surface ownership
- Mineral ownership
- Mixed ownership
- Plugged Well
- Oil well



CLARE COUNTY



12.8.20 Final

AGENDA

DEPARTMENT OF TRANSPORTATION TRANSPORTATION and NATURAL RESOURCES COMMITTEE STATE ADMINISTRATIVE BOARD

T&NR Meeting: December 8, 2020
Virtual Meeting, 11:00 AM
State Administrative Board Meeting: December 8, 2020
Virtual Meeting, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACTS

1. HIGHWAYS - Design Services
Contract (2021-0096) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will provide for design services to be performed for the rehabilitation of US-24 from Van Born Road to Oxford Street in the cities of Dearborn and Dearborn Heights, Wayne County (CS 82052 - JN 210084PE). The work items will include preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through April 8, 2022. The contract amount will be \$1,218,356.36. Source of Funds: 100% State Restricted Trunkline Funds.
2. HIGHWAYS - Design Services
Contract (2021-0097) between MDOT and Capital Consultants, Inc., dba C2AE will provide for design services to be performed for structure repairs at various locations over I-96 east of the I-96/ M-39 interchange in the city of Detroit, Wayne County (CS 52123 - JNs 129149PE and 130174PE). The work items will include performing design surveys; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through January 31, 2022. The contract amount will be \$626,269. Source of Funds: 100% State Restricted Trunkline Funds.

3. *HIGHWAYS (Development Services) – Lease Agreement
Contract (2021-0080) between MDOT and the United States General Services Administration (USGSA), on behalf of U.S. Customs and Border Protection, will provide for the lease of customs inspection booths, truck cargo inspection facilities, and office and support space at the international border crossing at the Blue Water Bridge Plaza in Port Huron, Michigan, a total of 26,542 rentable square feet, for a period of 20 years. The first year of the lease will provide revenue of approximately \$815,901. The value of the lease agreement represents fair market value as established through an appraisal conducted by an MDOT contractor and reviewed by an MDOT staff appraiser. The contract will be in effect from November 1, 2020, through October 31, 2040. The first 15 years of the lease term will be fixed. During the remaining five years, the USGSA will have the option to terminate the agreement upon 120 days' prior notice to MDOT. The total contract amount will be approximately \$16,737,119. This is a revenue contract.
4. RAIL - Reimbursement for Insurance and Risk Fees
Project Authorization (3) Revision (6) under Master Agreement (2012-0200) between MDOT and the National Railroad Passenger Corporation (Amtrak) will increase the authorization amount by \$12,100.76 to reflect the actual amount needed for FY 2020 insurance and risk fees. The original authorization provides for reimbursement of Amtrak's costs for property insurance, property deductible risk fee, and self-insurance liability risk fee for capital and maintenance work to be performed on MDOT's portion of the accelerated rail corridor between Chicago and Detroit. MDOT compensates Amtrak for eligible costs under the approved scope of work. The authorization term remains unchanged, July 1, 2016, through June 30, 2021. The revised authorization amount will be \$4,577,282.99. The term of the master agreement is December 7, 2012, through September 30, 2032. Source of Funds: State Restricted Comprehensive Transportation Funds - \$4,577,282.99.

**PRE-BID LETTING
TRUNKLINE CONTRACT**

5. Letting of December 9, 2020
Letting Call: 2012 601
Project: ST 41000-208781
Local Agreement:
Start Date: July 12, 2021
Completion Date: September 24, 2021

Prequalification Level:
\$515,000.00

Up to 145.64 Inmi of hot mix asphalt crack treatment on various routes in the cities of Hastings, Plainwell, and Wayland and in the village of Nashville, Kent, Ionia, Barry and Allegan Counties. This project will be constructed with an innovative contracting method, Fixed Price Variable Scope.

0.00 % DBE participation required

* Denotes a non-standard contract/amendment

**POST-BID LETTING
TRUNKLINE CONTRACTS**

6. Letting of October 30, 2020
 Letting Call: 2010 701
 Project: RBMP 38101-129153, etc.
 Local Agreement: 20-5121, 20-5120, 20-5122
 Completion Date: 638 calendar days
 Start Date: 10 days after award
- Contract Price: \$117,137,913.01
 Engineer Estimate: \$97,350,893.92
 Pct Over/Under Estimate: 20.33 %

Design-Build project: 3.71 mi of pavement reconstruction, resurfacing and widening, interchange reconstruction, lighting, sewer, drainage, permanent signing, pavement markings and bridge reconstruction including cofferdams and steel sheet piling on I-94 from east of Elm Road to Airport Road, Jackson County. This project includes a 5-year materials and workmanship pavement warranty and a 2-year warranty on concrete surface coating. Alternate

- (section 2) is an HMA alternate and contains a 5-year materials and workmanship pavement warranty. Alternate
- (section 3) is a concrete alternate and contains a 5-year materials and workmanship pavement warranty. Only shortlisted contractors are eligible to bid on this project.

5.00 % DBE participation required

Bidder	As-Submitted	Section as Bid	EUAC
Dan's Excavating, Inc.	\$121,336,913.01	3	\$4,125,506.27
Toebe Construction LLC/M & M Excavating Company	\$132,928,929.00	3	\$4,510,527.08

Bidder	User Delay	As-Checked	As-Checked-User Delay
Dan's Excavating, Inc.	\$4,199,000.00	Same	\$117,137,913.01
Toebe Construction LLC/M & M Excavating Company	\$3,774,000.00	Same	\$129,154,929.00

Total Number of Bidders: 2

NOTE: The lowest calculated EUAC is used to determine the apparent low bid. The AS-CHECKED minus User Delay reflects the contract price.

7. Letting of November 6, 2020
 Letting Call: 2011 005
 Project: HSIP 25031-129185-2, ETC
 Local Agreement:
 Start Date: March 1, 2021
 Completion Date: August 26, 2022
- Low Bid: **\$12,294,963.62**
 Engineer Estimate: \$10,655,896.03
 Pct Over/Under Estimate: 15.38 %

Bridge rehabilitation including deck patching, full depth deck patching, joint replacement, barrier replacement, steel repair, rocker realignment, heat straightening, partial deck replacement, guardrail work, approach work and pavement marking on 16 bridges along US-23 and I-75, Genesee County. This project includes a 5-year performance warranty on high friction epoxy overlay.

3.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
C. A. Hull Co., Inc.	\$12,294,963.62	Same	1 **
Z Contractors, Inc.	\$17,613,585.23	Same	2

Total Number of Bidders: 2

8. Letting of November 6, 2020
 Letting Call: 2011 211
 Project: ST 77041-204777
 Local Agreement:
 Start Date: May 3, 2021
 Completion Date: August 28, 2021
- Low Bid: **\$1,320,460.70**
 Engineer Estimate: \$1,063,450.78
 Pct Over/Under Estimate: 24.17 %

Bridge rehabilitation to include shallow overlay, railing replacement, expansion joint replacement, substructure patching and approach work on M-136 over Black River, St. Clair County. This project includes a 2-year concrete surface coating warranty.

2.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Grand River Construction, Inc.	\$1,320,460.70	Same	1 **
Z Contractors, Inc.	\$1,365,602.54	Same	2
C. A. Hull Co., Inc.	\$1,547,210.67	Same	3
Anlaan Corporation	\$1,753,782.19	Same	4

Total Number of Bidders: 4

* Denotes a non-standard contract/amendment

9. Letting of November 6, 2020
 Letting Call: 2011 212
 Project: ST 51021-128712
 Local Agreement: 20-5053
 Start Date: December 1, 2020
 Completion Date: November 13, 2021
- Low Bid: **\$10,271,430.97**
 Engineer Estimate: \$8,895,890.04
 Pct Over/Under Estimate: 15.46 %

Bridge reconstruction including 60 inch by 49 inch prestressed concrete bulb tee beams, piles, cofferdams, riprap, concrete curb and gutter, earthwork, drainage, water main and approach work on M-55 over Manistee River, Manistee County. This project includes a 5-year materials and workmanship pavement warranty and a 2-year concrete surface coating warranty.

3.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Milbocker and Sons, Inc.	\$10,271,430.97	Same	1 **
Anlaan Corporation	\$12,193,352.43	Same	2
Hardman Construction, Inc.	\$12,647,494.37	Same	3
Davis Construction, Inc.	\$12,760,784.39	Same	4
Toebe Construction LLC	\$13,386,677.55	Same	5

Total Number of Bidders: 5

LOCAL AGENCY CONTRACTS

10. Letting of November 6, 2020
 Letting Call: 2011 009
 Project: BHT 04000-127913
 Local Agreement: 20-5398
 Start Date: 10 days after award
 Completion Date: December 20, 2021
- Low Bid: **\$9,120,051.16**
 Engineer Estimate: \$7,298,829.55
 Pct Over/Under Estimate: 24.95 %

Bridge replacement with 36 by 49 prestressed bulb-tee beams, steel sheet piling, cofferdams, steel piles, concrete curb and gutter, sidewalk, sidewalk ramps, drainage, culverts, sewer, guardrail, approach work and pavement markings on Bagley Street over Thunder Bay River, Alpena County. This is a Local Agency project.

3.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Milbocker and Sons, Inc.	\$9,120,051.16	Same	1 **
Anlaan Corporation	\$9,193,790.93	Same	2
Hardman Construction, Inc.	\$10,140,327.18	Same	3
Grand River Construction, Inc.	\$10,235,286.19	Same	4
Toebe Construction LLC	\$10,396,805.41	Same	5

Total Number of Bidders: 5

11. Letting of November 6, 2020
 Letting Call: 2011 022
 Project: HSIP 81000-207449
 Local Agreement: 20-5416
 Start Date: January 4, 2021
 Completion Date: October 15, 2021

Low Bid: **\$1,190,935.50**
 Engineer Estimate: \$1,044,278.90
 Pct Over/Under Estimate: 14.04 %

6.95 mi of hot mix asphalt cold milling and surfacing, concrete curb and gutter, tree removal, drainage, centerline corrugations, guardrail, signing and recessed pavement markings on Wagner Road from south of Liberty Road to Huron River Drive and from Ann Arbor-Saline Road to south of Liberty Road, Washtenaw County. This is a Local Agency project.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Fonson Company, Inc.	\$1,190,935.50	Same	1 **
C & D Hughes, Inc.	\$1,259,024.73	Same	2
Asphalt Specialists, Inc.	\$1,308,915.50	Same	3

Total Number of Bidders: 3

12. Letting of November 6, 2020
 Letting Call: 2011 047
 Project: STUL 52000-209557
 Local Agreement: 20-5412
 Start Date: April 1, 2021
 Completion Date: October 1, 2021

Low Bid: **\$745,294.44**
 Engineer Estimate: \$618,322.00
 Pct Over/Under Estimate: 20.54 %

0.32 mi of hot mix asphalt removal and resurfacing, earth excavation, storm sewers, concrete sidewalk, and pavement markings on Ontario Avenue from Allen Street to Center Street, Marquette County. This is a Local Agency project.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
A. Lindberg & Sons, Inc.	\$745,294.44	Same	1 **
Hebert Construction Co.	\$755,855.81	Same	2
Oberstar Inc.	\$771,788.95	Same	3
Bacco Construction Company	\$792,594.70	Same	4
FA Industrial Services, Inc.	\$885,511.86	Same	5

Total Number of Bidders: 5

* Denotes a non-standard contract/amendment

PURCHASING

13. Tamarack Builders Inc. \$1, 865,311.27 Contract Total
Lakeview, Michigan FY 21
State Trunkline Funds Road and Bridge
Capital Funds

This is a contract to improve accessibility at Rest Areas and Welcome Centers throughout the State to comply with the Americans with Disabilities Act (ADA) and Standards for Accessible Design. The scope of work includes interior and exterior improvements, including but not limited to installation of ADA ramps, improvements/new accessible routes, installation of new counters to appropriate heights, adjustments, or installation of new plumbing fixtures, etc. The following rest areas are included in the scope of work:

Marshall Rest Area
Battle Creek Rest Area
Galesburg Rest Area
Watervliet Rest Area
New Buffalo Welcome Center
Alamo Rest Area
Coldwater Welcome Center
Grass Lake Rest Area
Sandstone Rest Area
Chelsea Rest Area

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,

Patrick McCarthy Patrick McCarthy
for Nov 24 2020 3:25 PM

Paul C. Ajegba P.E.
Director

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of December 8, 2020. After review of the Transportation and Natural Resources Committee Reports, Mr. Keenan moved that the report covering the regular meeting of December 8, 2020, be approved and adopted. The motion was supported and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Moss adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the State Administrative Board meeting minutes adopted at the December 15, 2020, State Administrative Board meeting held on December 8, 2020, and is on file in the records of this office.

Shelby Troub, Secretary of the
Michigan State Administrative Board