

Lansing, Michigan

December 15, 2020

A regular meeting of the State Administrative Board was held on Tuesday, December 15, 2020, at 11:00 a.m.

Present: Shenique Moss, representing Gretchen Whitmer, Governor, Chairperson,  
remotely called in from Macomb County  
Danielle El-Amin, representing Garlin Gilchrist, Lt. Governor,  
remotely called in from Wayne County  
Cindy Paradine, representing Jocelyn Benson, Secretary of State,  
remotely called in from Eaton County  
Daniel Sonneveldt, representing Dana Nessel, Attorney General,  
remotely called in from Ingham County  
Stacey Bliesener, representing Rachael Eubanks, State Treasurer,  
remotely called in from Eaton County  
Ross Fort, representing Micheal F. Rice, Superintendent of Public Instruction,  
remotely called in from Ingham County  
Laura Mester, representing Paul Ajegba, Director, Department of  
Transportation, remotely called in from Clinton County  
Shelby Troub, Secretary

Others Present: Molly Jason, Jim Shell, Attorney General's Office; Michael Grant,  
Government Real Estate Solutions, LLC; Murray Wikol

1. CALL TO ORDER:

Ms. Moss called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL  
THEREOF:

Ms. Mester moved to approve the minutes of the regular meeting of December 8, 2020.  
Supported by Ms. Bliesener the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE  
BOARD:

Mr. Grant, Government Real Estate Solutions, LLC, spoke in opposition of the  
cancellation State of Michigan, Lease #10473, 14061 Lappin Ave., Detroit, MI

Mr. Wikol, concerned citizen, opposed the cancellation of State of Michigan, Lease  
#10473, 14061 Lappin Ave., Detroit, MI

Ms. Moss thanked Mr. Grant and Mr. Wikol for expressing his concern but the State Administrative Board could not address this issue because the item he is referring to is not on the agendas that came before the board at this meeting.

None

4. COMMUNICATIONS

A letter, dated October 21, 2020, from the DTMB Real Estate Division to Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

A letter, dated November 19, 2020, from Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

A letter, via email, dated December 4, 2020, from Erik Rasmussen, Government Real Estate Solutions, LLC, regarding lease #10473, received on December 8, 2020 via email from ProVisions

An email December 15, 2020, received at 10:54 a.m., from Murray Wikol regarding Lappin Lease No: 10473, with attached meeting minutes from the January 10, 2017 Administrative Board meeting with bullet points

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

None

RETENTION AND DISPOSAL SCHEDULES

Michigan Gaming Control Board  
Casino Operations Industry (CASOP), 12/15/2020

Michigan State Police  
Criminal Justice Information Center (CJIC), 12/15/2020

Mr. Fort moved to approve the Retention and Disposal Schedules. Supported by Ms. Mester, and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

# APPROVED

December 15, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

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The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.** on **December 15, 2020**.  
Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Danielle El-Amin, representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Others: Molly Jason, Jim Shell, Dan Sonneveldt, Attorney General’s Office, Ross Fort, Department of Education; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

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Ms. Bliesener, remotely called in from Eaton County, Michigan  
Ms. Moss, remotely called in from Macomb County, Michigan  
Ms. El-Amin, remotely called in from Wayne County, Michigan

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Moss, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. El-Amin, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the Building Committee Report adopted at the December 15, 2020, State Administrative Board meeting held on December 15, 2020, and is on file in the records of this office.

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Shelby Troub, Secretary of the  
Michigan State Administrative Board

# A G E N D A

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

December 15, 2020 / December 15, 2020

11:00 A.M. Virtual Meeting

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### **AWARD OF CONSTRUCTION CONTRACTS**

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, SOUTH RANGE – Usitalo's Service Site – Site Remediation  
File No. 761/17195.KSZ - Contract No. Y21053  
Recommended Contract Award: MKC Group, Inc., Bay City; \$324,200.00

#### **Description and Justification**

The purpose of this contract is to remove and dispose of petroleum contaminated soil at a leaking underground storage tank site. This work includes the excavation, transport, and disposal of petroleum contaminated soil; dewatering, containment, characterization, and disposal; backfilling, compaction and site restoration; and monitoring well replacement. The work is needed to protect public health, safety, welfare, and the environment.

#### **Funding Source**

100% Refined Petroleum Funds

2. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, HOUGHTON COUNTY – Torch Lake Site – Benthic Restoration  
File No. 761/19153.KSZ - Contract No. Y21054  
Recommended Contract Award: Anglin Civil, LLC, Livonia; \$427,653.85

#### **Description and Justification**

The purpose of this contract is to provide for a pilot study to evaluate the various sediment amendments and re-establishment of vegetation in the copper contaminated sediments of Torch Lake. Historic copper mining activities have left copper contaminated sediments in the lake that prevents its natural recovery and that of the benthic organism community. This work includes the construction of 3 near shore capping test plots and 2 near shore constructed wetlands including purchase and application of various sediment amendments, soils, and aquatic plants; site restoration; and project documentation. The work is needed to reduce the potential risk posted by the presence of contamination and protect public health, safety, welfare, and the environment.

#### **Funding Source**

100% Federal Funds

**MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS**

- 3. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, CHESTERFIELD TOWNSHIP – Southeast Michigan – New Veterans Home  
 File No. 511/17006.CAK - Contract No. Y18243  
 The Christman Company, Lansing; Modification No. 5, Increase \$336,026.00

**Description and Justification**

The purpose of this modification is to provide additional professional design services for redundant cooling in the IT rooms, make-up air for the commercial dryers in A-117, InPro 940 handrail systems at various locations and revising the snowmelt layout. The redundant cooling is a scope change requested by the agency, the make-up air and handrail systems were design omissions and the snowmelt layout was a design error. The work is needed to increase client safety.

**Funding Source**

100% State Building Authority Funds

Base Contract	\$157,784.00	
Modification No. 1	\$182,145.00	Approved on Director’s Agenda 03/15/2019
Modification No. 2	\$232,000.00	Approved on Director’s Agenda 04/05/2019
Modification No. 3	\$64,929,078.00	Approved on Ad Board Agenda 04/23/2019
Modification No. 4	\$137,477.00	Approved on Ad Board Agenda 11/17/2020
Modification No. 5	\$336,026.00	See Justification Above
<b>Total Contract</b>	<b>\$65,974,510.00</b>	

- 4. DEPARTMENT OF NATURAL RESOURCES, HANCOCK – McLain State Park – Master Plan  
 File No. 751/16043.JBB - Index No. 51270 - Contract No. Y16103  
 Sanders & Czapski Associates, PLLC, Marquette; Modification No. 7, Increase \$14,027.78

**Description and Justification**

The purpose of this modification is to provide additional professional design services to update the unit costs for well exploration due to Covid-19 related project delays and include additional wastewater testing and analysis as well as the development of work plans as requested by the agency to respond to a violation letter from the Department of Environment, Great Lakes and Energy and the local health department. The work is needed to provide potable water to the customers and appropriately treat wastewater.

**Funding Source**

100% Agency Operating Funds

Base Contract	\$148,096.60	
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Modification No. 1	\$13,317.75	Approved on Director's Agenda 12/02/2016
Modification No. 2	\$2,257.50	Approved on Director's Agenda 03/03/2017
Modification No. 3	\$154,145.44	Approved on Director's Agenda 03/24/2017
Modification No. 4	\$53,105.80	Approved on Director's Agenda 10/26/2018
Modification No. 5	\$123,183.39	Approved on Director's Agenda 02/22/2019
Modification No. 6	\$126,236.54	Approved on Ad Board Agenda 01/28/2020
Modification No. 7	\$14,027.78	See Justification Above
<b>Total Contract</b>	<b>\$634,370.80</b>	

5. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, KEWADIN  
 – Residential Wells Torch Lake Site – Remedial Investigation, Feasibility Study,  
 and Pilot Study  
 File No. 761/16039.SAR - Contract No. Y16056  
 Global Remediation Technologies, Inc., Traverse City; Modification No. 6  
 Increase \$249,718.63

### Description and Justification

The purpose of this modification is to provide additional professional design services for an expanded pilot study, remedial design engineering, bid document preparation, and procurement assistance. The site consists of residential properties but is bordered by a facility with a confirmed leaking underground storage tank system. Releases from the tank have impacted residential wells. Additional efforts are needed to address impacts on intermediate/deep aquifers and exposure risks to drinking water/vapor intrusion. This work includes pilot testing of two injectate technologies; performance monitoring during and after pilot testing; design for full scale insitu chemical oxidization remedy for the intermediate and deep aquifers; preparation of bid specifications; construction contractor procurement assistance; and reporting. The work is needed to protect public health, safety, welfare, and the environment.

### Funding Source

100% Refined Petroleum Funds

Base Contract	\$99,522.00	
Modification No. 1	\$111,635.5	Approved on Director's Agenda 05/06/2016
Modification No. 2	\$519,817.28	Approved on Ad Board Agenda 01/10/2017
Modification No. 3	\$147,222.25	Approved on Ad Board Agenda 05/08/2018
Modification No. 4	\$0.00	No cost change order
Modification No. 5	\$685,758.46	Approved on Ad Board Agenda 09/12/2019
Modification No. 6	\$249,718.63	See Justification Above

<b>Total Contract</b>	<b>\$1,813,674.12</b>	
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- 6. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, BATTLE CREEK – Helmer I-94 Site – Interim Response Services  
 File No. 761/18106.KSZ - Contract No. Y18155  
 The Mannik & Smith Group, Inc., Canton; Modification No. 3, Increase \$133,715.00

**Description and Justification**

The purpose of this modification is to provide additional professional design services for the operation, maintenance and monitoring of the air sparge/soil vapor extraction remediation system for one year. The site has a leaking underground storage tank and requires abatement services. This work includes 12 months of operation and maintenance for the remediation system; 4 quarters of groundwater monitoring; installing and sampling up to 5 soil borings to assess remediation effectiveness; and reporting. The work is needed to mitigate exposure risks and protect the environment.

**Funding Source**

100% Refined Petroleum Funds

Base Contract	\$151,400.00	
Modification No. 1	\$117,803.00	Approved on Director’s Agenda 01/04/2019
Modification No. 2	\$113,959.80	Approved on Director’s Agenda 02/28/2020
Modification No. 3	\$133,715.00	See Justification Above
<b>Total Contract</b>	<b>\$516,877.80</b>	

- 7. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, MASON – Americhem Site – Pilot Testing  
 File No. 761/20280.SAR - Contract No. Y20324  
 Hamp, Mathews and Associates, Inc., Bath; Modification No. 1, Increase \$874,900.00

**Description and Justification**

The purpose of this modification is to provide additional professional design services to remove, reduce and degrade non-aqueous phase liquid, soil contamination, and aqueous phase volatile organic compounds that are affecting residential and commercial areas. This work will operate, maintain and monitor the existing pilot remediation and treatment systems including multiphase extraction, vapor intrusion mitigation systems, in-situ halo respiring biological treatment systems, and permeable reactive barrier; design and implement a nitrogen sparge pilot study; investigate and refine the source area conceptual site model; investigate and continue to assess volatile organic compounds at the building 11 property; design and implement additional in-situ destructive remediation technologies for pilot testing; and reporting. The work is needed to protect public health, safety, welfare and the environment.



**Funding Source**

100% Refined Petroleum Funds

Base Contract	\$249,800.00	
Modification No.1	\$874,900.00	See Justification Above
<b>Total Contract</b>	<b>\$1,124,700.00</b>	

- 8. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, VARIOUS – Biosolids PFAS Evaluation Site – PFAS Biosolids Investigation  
 File No. 761/18372.SAR - Contract No. Y18588  
 AECOM Technical Services, Inc., Grand Rapids; Modification No. 3, Increase \$233,928.00

**Description and Justification**

The purpose of this modification is to provide additional professional design services for technical support in the investigation of per- and polyfluoroalkyl substances at various wastewater treatment plants where biosolids have been land applied. This work will continue to conduct necessary per- and polyfluoroalkyl substance testing including sampling influent/effluent water, biosolids and groundwater at wastewater treatment plants to evaluate/assess per- and polyfluoroalkyl substance concentrations and reporting. The work is critical in understanding the fate and transport of per- and polyfluoroalkyl substances in municipal wastewater and biosolids and needed to ensure the protection of public health and the environment.

**Funding Source**

100% EPA Grant Funds

Base Contract	\$249,986.61	
Modification No. 1	\$209,953.83	Approved on Director’s Agenda 08/02/2019
Modification No. 2	\$38,200.00	Approved on Director’s Agenda 09/25/2020
Modification No. 3	\$233,928.00	See Justification Above
<b>Total Contract</b>	<b>\$732,068.44</b>	

**REVISIONS TO CONSTRUCTION CONTRACT**

- 9. DEPARTMENT OF CORRECTIONS, YPSILANTI – Women's Huron Valley Correctional Facility – Video Management  
 File No. 472/14430.CDP - Contract No. Y18172  
 Securadyne Systems Intermediate, dba/Allied Universal, Wyoming; CCO No. 14 Increase \$87,903.37

**Description and Justification**

The purpose of this change order is to install additional video and audio capabilities, data storage and personal protection devices in the programs building. This work was requested by the agency.

**Funding Source**

100% Agency Operating Funds

Base Contract	\$5,994,000.00	
Change Order No. 1	\$36,217.00	Approved on Director's Agenda 09/28/2018
Change Order No. 2	\$36,016.00	Approved on Director's Agenda 10/05/2018
Change Order No. 3	\$291,969.00	Approved on Ad Board Agenda 11/30/2018
Change Order No. 4	\$127,807.00	Approved on Ad Board Agenda 03/29/2019
Change Order No. 5	\$6,697.00	Approved on Director's Agenda 04/12/2019
Change Order No. 6	\$0.00	No Cost Change Order
Change Order No. 7	\$84,238.00	Approved on Ad Board Agenda 08/27/2019
Change Order No. 8	\$0.00	No Cost Change Order
Change Order No. 9	\$9,726.00	Approved on Director's Agenda 08/30/2019
Change Order No. 10	\$905,260.00	Approved on Ad Board Agenda 09/26/2019
Change Order No. 11	\$0.00	No Cost Change Order
Change Order No. 12	\$0.00	No Cost Change Order
Change Order No. 13	\$25,318.00	Approved on Ad Board Agenda 03/26/2020
Change Order No. 14	\$87,903.37	See Justification Above
<b>Total Contract</b>	<b>\$7,605,151.37</b>	

**LEASE FOR PRIVATE PROPERTY**

10. DEPARTMENT OF STATE, MIO - Renewal Lease No. 6660 with M R 2 Ducks, LLC, 22275 M-32 South, Hillman, MI 49746, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 1,025 square feet of office space located at 302 North Morenci Avenue, Mio, MI 48647. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning November 1, 2020, is \$15.04 (\$1,284.67 per month). This rate does not include public utilities, janitorial, pest control, or lightbulbs. This rate is within fair market value. This Lease contains two 5-year renewal options with an annual per square foot rental rate of \$15.04 (\$1,284.67 per month) for both renewal options. This Lease

contains a Standard cancellation clause with 90-days' notice. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case:**

The purpose of this lease renewal is for the Department of State to remain in their existing location.

**Benefit:**

Renewal of this Lease allows the Department to renew at a location that meets their operational and geographical needs. The location is also familiar to their clients. This lease renewal rate is within fair market value for similar space in the area.

**Funding Source:**

General Fund: 24% Restricted Fund: 76% (TACF 60%; Auto Repair Facilities Fees 1%; Driver Fees 7%; Parking Ticket Court Fines 4%; Enhanced Driver License & Personal ID 4%)

**Commitment Level:**

Ten years; with two 5-year renewal options; however, this Lease contains a Standard cancellation clause with 90-days' notice.

**Risk Assessment:**

Non-approval of this Lease will hinder the Department from renewing at a location that is familiar with local clients at a reasonable rate. If the Department were forced to relocate, they would incur additional expenses for moving and build-out.

**Zip Code:**

48647

11. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ALPENA – New Lease No. 12018 with Bruce A. and Julie A Dietz, A Husband and Wife, 100 North Ripley, Alpena, MI 49707, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Health and Human Services, as Lessee, for 14,737 square feet of office space located at 600 Walnut Street, Alpena, Michigan 49707. This Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning November 1, 2021, or upon substantial completion, is \$19.06 (\$23,407.27 per month). This is a full-service Lease. The rental rate is within current market rate for comparable space. This Lease contains two 5-year renewal options with an annual per square foot rental rate of \$19.06 (\$23,407.27 per month) for both options with new carpet, ceiling tiles and paint at the Lessor's expense after the 10<sup>th</sup> year. This Lease contains an Executive cancellation clause with 60-days' notice for the initial 10-year term and a Standard cancellation clause with 60-days' notice for the renewal options. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case:**

The purpose of this Lease is to relocate the Department of Health & Human Services (DHHs) to a new site designed to fit the operational needs of the department and help provide better service to its customers.

**Benefit:**

This new location will allow the department to design the office layout and workstations which will significantly improve office efficiencies that will benefit both clients and staff. The rental rate is within the current market rates for comparable space.

**Funding Source:**

45% General Fund; 55% Federal Funds

**Commitment Level:**

Ten years; with two 5-year renewal options; however, this Lease contains an Executive cancellation clause with 60-days' notice for the initial 10-year term and a Standard cancellation clause with 60-days' notice for the renewal options.

**Risk Assessment:**

Non-approval of this Lease may result in the department being left without space to do business in the county. The current location is not being offered to the State for renewal.

**Zip Code:**

49707

12. DEPARTMENT OF LABOR & ECONOMIC OPPORTUNITY, LANSING – New Lease No. 12156 with Washington Plaza, LLC, A Michigan Limited Liability Company, 201 South Grand, Lansing, Michigan 48933, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity, as Lessee, for 4,000 usable square feet of storage space located at 200 South Washington Avenue, Lower Level, Suites 400 & 500, Lansing, Michigan 48933. This Lease is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the Lease or any extension thereafter. The annual per square foot rental rate for this space beginning October 1, 2020, is \$7.50 (\$2,500.00 per month). Effective October 1, 2025, the annual per square foot rental rate for this space increases to \$8.50 (\$2,833.33 per month). This rate does not include public utilities, janitorial or trash removal. This Lease contains a Standard cancellation clause with 90-days' notice. The Attorney General has approved this Lease as to legal form.

**Purpose/Business Case:**

The purpose of this Lease is to provide the department with climate-controlled storage for surplus furniture, filing, and office supplies.

**Benefit:**

This Lease will allow the department to gain storage adjacent to their executive offices that is also central to other departmental downtown offices. This Lease also allows the department to reduce more costly office space in another leased facility and support staff working remotely. This Lease is within fair market for storage space.

**Funding Source:**

6% General Funds, 10% Restricted Funds, 84% Federal Funds

**Commitment Level:**

Ten years; however, this Lease contains a Standard cancellation clause with 90-days' notice.

**Risk Assessment:**

Non-approval of this Lease will hinder the department from obtaining storage space for necessary files and furniture and may put at risk support staff who are working remotely during Covid-19.

**Zip Code:**

48933

**LICENSE AGREEMENT**

13. The Department of Technology, Management and Budget, Office of the Michigan's Public Safety Communications System (DTMB-MPSCS), recommends that the State Administrative Board, under authority of the Management and Budget Act, 1984 PA 431, MCL 18.1221, grant a MPSCS member co-location license (License) to Oakland County, Michigan (Licensee), for the installation, operation, and maintenance of the Licensee's point-to-point microwave communications equipment, on MPSCS Tower Site(s) No. 1202, No. 2102, and No. 2504, in accordance with the terms of the MPSCS Co-location License Agreement between the parties.

**Purpose/Business Case:**

The License permits the Licensee to install communications equipment on MPSCS Tower Site(s) No. 1202, No. 2102, and No. 2504 in support of its point-to-point microwave communications.

**Benefit:**

The MPSCS will benefit from Licensee's continued support and membership in the MPSCS in the provision of public safety communications throughout the State.

**Funding Source:** n/a

**Commitment Level:** n/a

**Risk Assessment:**

Non-approval of this License will prevent Licensee from being able to expand its point-to-point microwave communications used for public safety purposes.

**Zip Codes:**

48442, 48367 and 48167

Ms. Bliesener presented the Building Committee Report for the regular meeting of December 15, 2020. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of December 15, 2020, be approved and adopted. The motion was supported by Mr. Fort, and unanimously approved.

# APPROVED

December 15, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **December 15, 2020**. Those present being:

Chairperson: Stacey Bliesener, representing Approved \_\_\_\_\_  
State Treasurer Eubanks

Member: Shenique Moss, representing Approved \_\_\_\_\_  
Governor Whitmer

Member: Daniel Sonneveldt, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Molly Jason, Jim Shell, Attorney General’s Office; Ross Fort, Department of Education; Danielle El-Amin, Lt. Governor’s Office; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda and supplemental agenda were presented.

Following discussion, Ms. Moss moved the regular agenda and supplemental agenda be recommended to the State Administrative Board. The supplemental agenda includes reporting of emergency purchases with section 9 that are not subject to approval by the Committee or the full State administrative Board and are only included to satisfy notice requirements under section 6 of Board Resolution 2019-1. The motion was supported by Mr. Sonneveldt and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the Finance & Claims Committee Report adopted at the December 15, 2020, State Administrative Board meeting held on December 15, 2020, and is on file in the records of this office.

\_\_\_\_\_  
Shelby Troub, Secretary of the  
Michigan State Administrative Board

12/11/2020 1:30 P.M.

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE**

December 15, 2020, 11:00 a.m.  
Virtual Meeting

### **STATE ADMINISTRATIVE BOARD**

December 15, 2020, 11:00 a.m.  
Lake Superior Room

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

#### **1. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### 1.) Alia, St. Paul, MN

- NOT TO EXCEED
- \$310,000.00 Total
- FY21 100% Federal Funds
- To provide mentoring and training that builds resiliency and prepares Michigan's child welfare workforce leaders in facilitating considerable transformation towards a system that is more trauma-informed, driven by the well-being of staff and families, and focused on early prevention and intervention

##### 2.) CARE of Southeastern Michigan, Fraser, MI

- NOT TO EXCEED
- \$926,000.00 Total
- FY21-23 100% Federal Funds
- To provide substance abuse training and educational workshops services for families that are at risk of having their children removed from their homes due to abuse and/or neglect as a result of substance use/abuse

##### 3.) Regents of the University of Michigan Ann Arbor, MI

- NOT TO EXCEED
- \$608,810.00 Total
- FY21-23 100% General Funds
- To provide statistical expert for the Michigan Department of Health and Human Services (MDHHS), Children's Services Agency (CSA), Division of Continuous Quality Improvement (DCQI) for Modified Implementation, Sustainability, and Exit Plan (MISEP) data development, analysis and reporting



1. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

4.) Various (See *bid tab*)

- \$250,000,000.00 Total
- FY21-24 36% Federal Funds; 64% General Funds
- To provide basic residential foster care services essential to the physical and emotional well-being of children in out-of-home placement

2. DEPARTMENT OF NATURAL RESOURCES

1.) Forest Resources Services, LLC., Frederic, MI

- NOT TO EXCEED
- \$611,280.00 Total
- FY21-25 100% Restricted Funds (*Forest Development Fund*)
- Pre-commercial thinning on State forest land

**SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

3. DEPARTMENT OF CORRECTIONS

1.) Various Special Personal Service (SPS) Dentists (See *bid tab*)

- \$524,160.00 Amendment
- \$1,630,720.00 New Total
- FY21-22 100% General Funds
- Exercise one-option year and add funds for SPS dental services

4. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Baebies, Inc., Durham, NC

- \$920,000.00 Amendment
- \$2,360,000.00 New Total
- FY21-22 100% Restricted Funds (*Newborn Screening*)
- Exercise the first of five one-year options to renew and increase funds to continue to purchase screening assays for lysosomal storage disorders including Pompe and MPS-1 diseases in newborns

2.) CARE of Southwest Michigan, Fraser, MI

- \$60,000.00 Amendment
- \$879,597.00 New Total
- FY21 100% Federal Funds
- Add funds to continue providing substance abuse treatment and education workshops services for families that are at risk of having their children removed from their homes due to abuse and /or neglect as a result of substance use/ abuse

#### 4. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

##### 3.) LinkED, Arpin, WI

- \$30,555.00 Amendment
- \$347,895.00 New Total
- FY21-23 100% General Funds
- Add funds and exercise two, one-year options to continue to receive technical assistance for the Employment First State Leadership Mentoring Program

##### 4.) Luminex Corporation, Austin, TX

- \$1,098,324.00 Amendment
- \$2,363,165.76 New Total
- FY21-24 100% Restricted Funds (*Newborn Screening*)
- Exercise three option years and add funds to continue to purchase targeted qualitative genotyping test system and kits for specific Cystic Fibrosis Transmembrane Conductance Regulator (CFTR) mutations

##### 5.) Michigan Public Health Institute, Okemos, MI

- \$8,828,660.00 Amendment
- \$113,026,277.00 New Total
- FY21 56.82% Federal Funds; 6.76% Restricted Funds (*See bid tab*); .15% Local Funds; 8.88% Private Funds; 27.39% General Funds
- Add funds to continue providing the design and implementation of projects and to meet other public health related needs of the Michigan Department Health and Human Services

##### 6.) Michigan State University, East Lansing, MI

- \$592,200.00 Amendment
- \$1,106,100.00 New Total
- FY21-24 25% General Funds; 75% Federal Funds
- Add funds and exercise three, one-year options to continue to receive medical consultation and oversight of the prescribing of psychotropic medications to youth in foster care

#### 5. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

##### 1.) Choice Services, Grand Rapids, MI

- \$673,100.00 Amendment
- \$1,060,000.00 New Total
- FY21-23 100% Federal Funds
- Add funds and both option years to feed troops deployed to Alpena Combat Readiness Training Center

### **SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

#### **6. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) A&D Home Health Care, Inc., Saginaw, MI
  - \$710,000.00 Total
  - FY21 50% Federal Funds; 50% General Funds
  - To provide funding for in-state nursing facility transition services which are non-reoccurring expenses for persons transitioning from a nursing facility to another living arrangement in a private residence where the person is responsible for his or her own living arrangement
- 2.) Arab American and Chaldean Council, Troy, MI
  - \$726,675.00 Total
  - FY21 100% Federal Funds
  - To provide funding for behavioral health for certain minority populations in Michigan
- 3.) Arab Community Center for Economic and Social Services, Dearborn, MI
  - \$548,930.00 Total
  - FY21 100% Federal Funds
  - To provide funding for behavioral health for certain minority populations in Michigan
- 4.) Chaldean Community Foundation, Sterling Heights, MI
  - \$698,453.00 Total
  - FY21 100% Federal Funds
  - To provide funding for behavioral health for certain minority populations in Michigan
- 5.) Gryphon Place, Kalamazoo, MI
  - \$508,890.00 Total
  - FY21 100% Federal Funds
  - This agreement provides funding for crisis counseling to COVID-19 families with children, seniors, first responders, healthcare providers and those with racial or ethnic health disparities

#### **7. DEPARTMENT OF LABOR AND ECONOMIC GROWTH**

- 1.) Michigan Works! Agencies (*See bid tab*)
  - \$43,194,368.00 Total
  - FY21-22 87% Restricted Funds; 13% General Funds
  - To train new and current employees and provide individuals with opportunities for better employment, higher wages, and recognized credentials that adapt to changing demand

8. DEPARTMENT OF LABOR AND ECONOMIC GROWTH/TALENT  
ECONOMIC DEVELOPMENT

- 1.) Statewide Workforce Development Boards (*See bid tab*)
  - \$600,000.00 Total
  - FY21 100% Federal Funds
  - To operate the Partnership. Accountability. Training. Hope (PATH) program for individuals receiving Temporary Assistance for Needy Families

**SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

9. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY

- 1.) Mancelona Area Water and Sewer Authority, Mancelona, MI
  - \$0.00 Amendment
  - \$4,605,248.75 New Total
  - FY21-22 100% Restricted Funds
  - To explore the replacement of the existing municipal wells that have reached the end of their lifespan at the Mancelona Area Water and Sewer Authority

10. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Inter-Tribal Council of Michigan, Sault Ste. Marie, MI
  - \$753,842.00 Amendment
  - \$5,356,516.00 New Total
  - FY21 83.96% Federal Funds; 12.31% General Funds; 3.73% Restricted Funds
  - Add funds for and allocates grant funding to various health and human services projects
  
- 2.) Michigan Primary Care Association, Lansing, MI
  - \$2,209,680.00 Amendment
  - \$17,204,758.00 New Total
  - FY21 100% Federal Funds
  - Add funds for services related to the novel corona virus 2019 (COVID-19) pandemic

10. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 3.) Michigan Primary Care Association, Lansing, MI
  - \$502,854.00 Amendment
  - \$2,497,346.00 New Total
  - FY21 98.92% Federal Funds; 0.08% General Funds; 1.00% Private Funds
  - Add funds for and allocates grant funding to various health and human services projects
  
- 4.) Michigan Public Health Institute, Okemos, MI
  - \$1,463,923.00 Amendment
  - \$62,542,522.00 New Total
  - FY21 66.25% Federal Funds; 0.72% General Funds; 0.03% Private Funds
  - Add funds for services related to the novel corona virus 2019 (COVID-19) pandemic
  
- 5.) Michigan Public Health Institute, Okemos, MI
  - \$537,908.00 Amendment
  - \$12,426,386.00 New Total
  - FY21 72.19% Federal Funds; 1.68% Fees; 10.57% General Funds; 1.72% Restricted Funds; 14.78% Private Funds
  - Add funds for and allocates grant funding to various health and human services projects
  
- 6.) Regents of the University of Michigan, The, Ann Arbor, MI
  - \$3,288,476.00 Amendment
  - \$25,965,921.00 New Total
  - FY21 72.19% Federal Funds; 19.88% General Funds; 1.23% Restricted Funds; 2.86% Private Funds; 3.84% Local Funds
  - Add funds for and allocates grant funding to various health and human services projects
  
- 7.) Various (*See bid tab*)
  - \$34,753,029.00 Amendment
  - \$242,568,879.00 New Total
  - FY21 65.96% Federal Funds; 2.14% Fees & Collections; 5.89% Local; 1.79% Private; 23.22% General Funds; 1.00% Restricted Funds
  - Add funds to provide improved access to critical health services

10. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 8.) Wayne Metropolitan Community Action Agency, Detroit, MI
- \$762,124,000.00 Amendment
  - \$2,250,964.00 New Total
  - FY21 100% Federal Funds
  - Add funds to help provide laptop/ tablets and internet connection and other technologies to eligible households
- 9.) Wayne Metropolitan Community Action Agency, Detroit, MI
- \$1,000,000.00 Amendment
  - \$6,000,000.00 New Total
  - FY21 100% Federal Funds
  - Add funds to provide water and plumbing repairs to eligible households to ensure health and safety during the COVID-19 pandemic
- 10.) Wayne State University, Detroit, MI
- \$997,411.00 Amendment
  - \$4,309,272.00 New Total
  - FY21 100% Federal Funds
  - Add funds for services related to the novel corona virus 2019 (COVID-19) pandemic
- 11.) Wayne State University, Detroit, MI
- \$1,398,744.00 Amendment
  - \$12,162,901.00 New Total
  - FY21 73.79% Federal Funds; 10.84% Local; 1.13% Private, 12.18% General Funds; 2.06% Restricted Funds
  - Add funds for and allocates grant funding to various health and human services projects

11. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) Statewide Workforce Development Boards (*See bid tab*)
- \$1,170,000.00 Amendment
  - \$70,417,200.00 New Total
  - FY21 86% Federal Funds; 14% General Funds
  - To operate the Partnership. Accountability. Training. Hope (PATH) program for individuals receiving Temporary Assistance for Needy Families

## **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

### **12. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

- 1.) Kunz, Leigh and Associate, Okemos, MI
  - NOT TO EXCEED
  - \$1,632,289.20 (4 Years)
  - FY21-25 100% Federal Funds
  - 200000000304 System maintenance and optional future enhancement and modernization of the Michigan Women, Infants and Children Information System

## **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

### **13. DEPARTMENT OF CORRECTIONS**

- 1.) Peckham Vocational Industries Inc., Lansing, MI
  - \$1,000,000.00 Amendment
  - \$3,572,309.00 New Total
  - FY21 100% General Funds
  - 071B7700185 Add funds for on-site and oral and urine drug test kits

### **14. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) Brogan & Partners Advertising Consultancy, Inc., Birmingham, MI
  - \$10,000,000.00 Amendment
  - \$90,563,000.00 New Total
  - FY21 100% Federal Funds
  - 071B6600077 Add funds for marketing and advertising services
- 2.) Honu Management Group, Spokane, WA
  - \$0.00 Amendment
  - \$42,415,200.00 New Total
  - FY21-22 50% Federal Funds; 50% General Funds
  - 200000001170 Exercise six-months of an option year to enable continuation of COVID-19 testing services during the first half of 2021
- 3.) Optum Government Solutions, Inc., Lansing, MI
  - \$12,562,300 Amendment
  - \$146,755,166 New Total
  - FY21-22 60% Federal Funds; 40% General Funds
  - 071B1300138 Add funds and exercise an option year for data warehouse services

14. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

- 4.) Three SIGMA Software, Laurel, MD
  - \$1,888,462.00 Amendment
  - \$21,063,614.00 New Total
  - FY21 100% Federal Funds
  - 071B4300056 Add funds and extend the contract to cover transition services for the special supplemental nutrition in program for Women, Infants and Children
  
- 5.) 22<sup>nd</sup> Century Technologies, Inc., Somerset, NJ
  - \$5,000,000.00 Amendment
  - \$9,780,912.00 New Total
  - FY21 100% Federal Funds
  - 071B7700052 Add funds to provide continuation of temporary staffing to assist the State in its contact tracing efforts to contain the spread of COVID-19

15. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) York Risk Services Group, Howell, MI
  - \$150,000.00 Amendment
  - \$250,000.00 New Total
  - FY21 100% General Funds
  - 071B7700051 Add funds to enable purchases of services

16. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- Auxilium, Inc, Phoenix, AZ
  - \$10,684.00 Amendment
  - \$1,502,129.00 New Total
  - FY21 100% General Funds
  - 190000000333 Add funds for a clerical correction to contract dates and for component replacement on the automated weigh station screening system for Michigan State Police
- 2.) Computer Projects of Illinois, Inc., Bolingbrook, IL
    - \$2,337,434.64 Amendment
    - \$4,432,301.94 New Total
    - FY21-25 100% General Funds
    - 071B1300154 Extend the Law Enforcement Information Network (LEIN) system and add funds for ongoing maintenance and optional future enhancements for Michigan State Police



16. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET  
continued

- 3.) Deloitte & Touche LLP, Detroit, MI
  - \$453,000.00 Amendment
  - \$77,422,337.34 New Total
  - FY21-23 100% General Funds
  - 071B3200143 Add funds to continue maintenance and support on MiLogin
  
- 4.) Optum Government Solutions, Inc., Eden Prairie, MN
  - \$18,113,930.00 Amendment
  - \$48,187,509.85 New Total
  - FY21-24 100% General Funds
  - 071B1300109 Add funds and exercise a two-year, ten-month option for data warehouse hosting services
  
- 5.) Qiagen, Inc., Valencia, CA
  - \$660,000.00 Amendment
  - \$2,761,921.03 New Total
  - FY21-22 100% Other Funds (Department of Transportation)
  - 071B1300322 Add funds for estimated for laboratory testing kits, reagents, and consumables
  
- 6.) Road Runr Maintenance, Inc., Waterford, MI
  - \$250,000.00 Amendment
  - \$2,453,094.09 New Total
  - FY21-22 100% Other Funds (Department of Transportation)
  - 071B7700047 Add funds for janitorial service for Department for Transportation
  
- 7.) The Computer Solution Company of VA Inc., Midlothian, VA
  - \$1,141,500.00 Amendment
  - \$2,152,175.00 New Total
  - FY21-25 100% Restricted Funds (*Forensic Lab Funds*)
  - 0713200068 Extend the Forensic Advantage Laboratory Case Management system and add funds for ongoing maintenance and optional future enhancements for Michigan State Police

## 17. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

### 8.) Pace & Pace Inc., dba Gud Marketing

- \$2,175,000.00 Amendment
- \$17,750,730.57.00 New Total
- FY21 100% General Funds
- 190000000333 Add funds marketing and advertising services

## **SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

### 19. DEPARTMENT OF CORRECTIONS

#### Prisoner Claims

- 1) Joshua Alger #376096 \$43.11  
The claimant (20-SAB/DOC-9640) requests \$43.11 reimbursement for his missing electric razor and fan. The Committee recommends approval of \$41.02 for this claim.
- 2) James Allaire #521662 \$192.85  
The claimant (20-SAB/DOC-9701) requests \$192.85 reimbursement for his television, headphones, shorts, socks, tank tops, and personal clothing that was stolen from his cell. The Committee recommends DENIAL for this claim.
- 3) James Bowens #172148 \$0.00  
The claimant (20-SAB/DOC-9650) requests \$0.00 reimbursement for his missing dentures. The prisoner is receiving new dentures. This claim is resolved. The Committee recommends DENIAL for this claim.
- 4) Michael Carr #191741 \$0.00  
The claimant (20-SAB/DOC-9627) requests \$0.00 reimbursement for his eyeglasses alleged damaged during a cell search. There is no documentation to support the claim. The Committee recommends DENIAL for this claim.
- 5) Wayne Cavanaugh #651149 \$61.63  
The claimant (20-SAB/DOC-9644) requests \$61.63 reimbursement for his food items that were destroyed by MDOC. The Committee recommends approval of \$6.16 for this claim.
- 6) Rickery Cole Jr. #662748 \$140.87  
The claimant (20-SAB/DOC-9528) requests \$140.87 reimbursement for his television that became missing due to MDOC error. The Committee recommends approval of \$140.87 for this claim.

19. DEPARTMENT OF CORRECTIONS continued

- 7) Jeremy Crawford #983740 \$191.67  
The claimant (20-SAB/DOC-9632) requests \$191.67 reimbursement for his missing t-shirts, earbuds, jogging pants, sweatshirt, shoes, socks, towel, long sleeve shirts, shower shoes, allergy tabs, bowl with lid, mug, headphone extension, and obituary. All items have been accounted for. The prisoner also signed the unpack receipt where no items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
- 8) Donteau Dennis #533660 \$411.13  
The claimant (20-SAB/DOC-9287) requests \$411.13 reimbursement for his missing headphones, extension cord, socks, pants, shirts, t-shirt, commissary items, and pages of transcripts. The prisoner no longer wishes to pursue this claim. The Committee recommends DENIAL for this claim.
- 9) Lisa Dolph #529519 \$929.46  
The claimant (20-SAB/DOC-9302) requests \$929.46 reimbursement for her missing jacket, razor, headphones, earbuds, cords, boots, cosmetic bag, bowl w/lid, socks, sweatshirt, t-shirt, hair dryer, and food & personal items. The Committee recommends approval of \$92.95 for this claim.
- 10) Destiny Easterling #579511 \$46.50  
The claimant (20-SAB/DOC-9715) requests \$46.50 reimbursement for her damaged JP5 music player. The Committee recommends DENIAL for this claim.
- 11) Cassandra Epps #445261 \$60.47  
The claimant (20-SAB/DOC-9658) requests \$60.47 reimbursement for her damaged JP5, adapter, and earbuds. The prisoner signed the unpack receipt. These items were not noted as missing or damaged. The Committee recommends DENIAL for this claim.
- 12) Stephen Ford #281923 \$47.50  
The claimant (20-SAB/DOC-8787) requests \$47.50 reimbursement for his missing beard trimmers and headphones. The Committee recommends approval of \$9.25 for this claim.
- 13) Larry Fox #275549 \$153.44  
The claimant (20-SAB/DOC-9771) requests \$153.44 reimbursement for his television that was stolen from his cell. The Committee recommends DENIAL for this claim.
- 14) Kristina Goodfellow #468439 \$65.57  
The claimant (20-SAB/DOC-9271) requests \$65.57 reimbursement for her shorts and Nike Coreflex that were stolen from her cell. The Committee recommends DENIAL for this claim.

19. DEPARTMENT OF CORRECTIONS continued

- 15) Amy Groh #417559 \$52.46  
The claimant (20-SAB/DOC-9780) requests \$52.46 reimbursement for her damaged JP tablet and dentures and missing personal hygiene items. The Committee recommends approval of \$5.25 for this claim.
- 16) Heather Hill #582495 \$20.00  
The claimant (20-SAB/DOC-9070) requests \$20.00 reimbursement for her missing pop card. This claim is an accounting discrepancy not a property allegation. The Committee recommends DENIAL for this claim.
- 17) Devin Hines #788006 \$153.44  
The claimant (20-SAB/DOC-9813) requests \$153.44 reimbursement for his missing television. The Committee recommends approval of \$66.59 for this claim.
- 18) Tihara Howse #815850 \$89.08  
The claimant (20-SAB/DOC-9504) requests \$89.08 reimbursement for her damaged fan, curling iron, hair dryer and missing watch. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
- 19) Eric Jablonski #512914 \$333.60  
The claimant (20-SAB/DOC-9724) requests \$333.60 reimbursement for his stolen television, trimmers, shaver, shoes, headphones, fan, padlock, charger, earbuds, headphone extension, and food items. The Committee recommends DENIAL for this claim.
- 20) Joseph Jando #364595 \$139.92  
The claimant (20-SAB/DOC-9691) requests \$139.92 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$139.92 for this claim.
- 21) Jamon Joseph #581851 \$157.77  
The claimant (20-SAB/DOC-9731) requests \$157.77 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$40.33 for this claim.
- 22) Dana Kennedy #267948 \$200.55  
The claimant (20-SAB/DOC-9811) requests \$200.55 reimbursement for his television and fan that were damaged during pack up. The Committee recommends approval of \$87.03 for this claim.

19. DEPARTMENT OF CORRECTIONS continued

- 23) Michael Klevering #522230 \$139.92  
The claimant (20-SAB/DOC-9688) requests \$139.92 reimbursement for his television that became damaged while in possession of MDOC. The Committee recommends approval of \$139.92 for this claim.
- 24) Ponya Lee #945465 \$153.44  
The claimant (20-SAB/DOC-9617) requests \$153.44 reimbursement for her television that was stolen while in possession of MDOC. The Committee recommends approval of \$37.64 for this claim.
- 25) Donte Long #743743 \$42.50  
The claimant (20-SAB/DOC-9799) requests \$42.50 reimbursement for his missing JP player. The Committee recommends approval of \$33.91 for this claim.
- 26) Anthony Maddox #331272 \$14.98  
The claimant (20-SAB/DOC-9740) requests \$14.98 reimbursement for fund removed from his account for a store order he did not receive. The Committee recommends approval of \$15.00 for this claim.
- 27) Mary McBride #712129 \$101.17  
The claimant (20-SAB/DOC-9499) requests \$101.17 reimbursement for her missing cap, coat, and book light. The Committee recommends approval of \$81.82 for this claim.
- 28) Roman Mullins #806758 \$136.19  
The claimant (20-SAB/DOC-9762) requests \$136.19 reimbursement for his beard trimmers, boxers, sweatpants, socks, shorts, and JP5 tablet that were stolen from his cell. The Committee recommends DENIAL for this claim.
- 29) Clarence Scott #777276 \$27.70  
The claimant (20-SAB/DOC-9697) requests \$27.70 reimbursement for his eyeglasses that became missing while in possession of MDOC. The Committee recommends approval of \$27.70 for this claim.
- 30) Namon Williams #346530 \$129.95  
The claimant (20-SAB/DOC-9610) requests \$129.95 reimbursement for his television that was stolen from his cell. The Committee recommends DENIAL for this claim.

**SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

**SECTION 9 - SPECIAL ITEMS**

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

12/14/2020 10:00 a.m.

## **SUPPLEMENTAL AGENDA**

### **FINANCE AND CLAIMS COMMITTEE**

December 15, 2021, 11:00 a.m.  
Virtual Meeting

### **STATE ADMINISTRATIVE BOARD**

December 15, 2021, 11:00 a.m.  
Virtual Meeting

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

### **SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

### **SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

### **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

#### **1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

- 1.) Evans Caseload, Toronto, ON, CA
  - NOT TO EXCEED
  - \$753,299.94.00 (5 Years)
  - FY20-25 100% General Funds
  - 210000000005 Maintenance, support, and additional licenses as needed for MyCaseload software for Licensing and Regulatory Affairs and Labor of Economic Opportunity

### **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

#### **2. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

- 1.) Centurion Cares Inc., Oldsmar, FL
  - \$798,944.00 Amendment
  - \$2,494,284.00 New Total
  - FY21-22 100% General Funds
  - 071B1300067 Add funds and extend the contract one-year and four months for the MARVIN IVR system used by Labor and Economic Opportunity/ Unemployment Insurance Agency for certifying unemployment claims

2. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET  
continued

- 1.) CGI Technologies and Solutions, Inc., East Lansing, MI
  - \$103,539,999.00 Amendment
  - \$203,549,950.00 New Total
  - FY21-32 100% Various Funds (*Varies by agency*)
  - 071B4300137 Add funds and exercise eight option years to cover ERP Hosting, managed services, software licenses, maintenance, the SIGMA 4x upgrade and the optional upgrade to CGI Advantage insight
  
- 2.) Kunz Leigh & Associates Inc., Lathrup Village, MI
  - \$7,629,563.94.00 Amendment
  - \$12,247,164.39 New Total
  - FY21-23 100% General Funds
  - 180000001211 Add funds for future enhancements to Department of Agriculture and Rural Developments Licensing Portal System
  
- 3.) Kunz Leigh & Associates Inc., Lathrup Village, MI
  - \$1,400,000.00 Amendment
  - \$4,432,540 New Total
  - FY21 100% Restricted Funds (*Agriculture Licensing and Inspection Fees*)
  - 180000001301 Add funds for future enhancements for Department of Agriculture and Rural Developments Inspection Tracking, Enforcement, and Licensing System (INTELS)

**SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

**SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

**SECTION 9 - SPECIAL ITEMS**

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1) Reporting emergency PCard Purchases in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

4. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1) Reporting emergency purchase orders in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual



Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of December 15, 2020. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of December 15, 2020, be approved and adopted. The motion was supported by Mr. Sonneveldt and unanimously approved.

# APPROVED

December 15, 2020

Michigan State  
Administrative Board

## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at **11:00 a.m.** on **December 15, 2020**. Those present being:

Chairperson: Cindy Paradine, representing Approved \_\_\_\_\_  
Secretary of State Benson

Member: Danielle El-Amin representing Approved \_\_\_\_\_  
Lt. Governor Gilchrist

Member: Jim Shell, representing Approved \_\_\_\_\_  
Attorney General Nessel

Others: Molly Jason, Dan Sonneveldt, Attorney General’s Office; Ross Fort, Department of Education; Shenique Moss, Governor’s Office, Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Stacey Bliesener, Department of Treasury Michael Grant, Government Real Estate Solutions, LLC; Murray Wikol

Ms. Paradine called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation Agenda be recommended to the State Administrative Board with item 6 withdrawn from the agenda with Item 6 withdrawn from the agenda. The motion was supported by Ms. El-Amin and unanimously adopted.

Ms. Paradine adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the Transportation & Natural Resources Committee Report adopted at the December 15, 2020, State Administrative Board meeting held on December 15, 2020, and is on file in the records of this office.

\_\_\_\_\_  
Shelby Troub, Secretary of the  
Michigan State Administrative Board

12.15.20 FINAL

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting: December 15, 2020  
Virtual Meeting, 11:00 AM

State Administrative Board Meeting: December 15, 2020  
Virtual Meeting, 11:00 AM



This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

**CONTRACT PRE-APPROVALS**

1. **HIGHWAYS – Construction Engineering Services**  
(Requisition 3193): MDOT will enter into a contract with a consultant that will provide for full construction engineering services to be performed for the reconstruction of M-59 and the rehabilitation of seven bridges from Romeo Plank Road to I-94 in Macomb County (CS 50022 - JNs 208482CON and 210094CON). The project length is 4.4 miles. The work items will include project administration; inspection; staking; quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and finalizing all project documentation. The contract will be in effect from the date of award through April 1, 2023. The contract amount will not exceed 110 percent of the engineer’s estimate of \$8,000,000. Source of Funds: JN 208482CON – 100% State Restricted Trunkline Funds; JN 210094CON - 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.
  
2. **HIGHWAYS – Inspection and Testing Services**  
(Requisition #3270): MDOT will enter into contracts with up to two consultants that will provide for as-needed inspection and testing services to be performed for construction projects at various locations in the Traverse City Transportation Service Center service area. The work items will include inspection; quality assurance testing and reporting; and measurement, computation, and documentation if quantities. The contracts will be in effect from the dates of award through three years. The contract amounts will not exceed 110 percent of the engineer’s estimate of \$1,476,278.66. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

3. HIGHWAYS – Design Services  
(Requisition #3274): MDOT will enter into a contract with a consultant that will provide for design services to be performed for the reconstruction of US-41/M-28 at the Lakeshore Drive intersection in the city of Ishpeming to construct a modern roundabout, including likely bridge deck replacement and possible bridge widening to accommodate the design (CSs 52041 and 52082 - JN 201941PE, PE-S). The project length is 0.25 miles. The work items will include performing geotechnical services; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through January 2, 2023. The contract amount will not exceed 110 percent of the engineer's estimate of \$551,426.91. Source of Funds: 90% Federal Highway Administration Funds and 10% State Restricted Trunkline Funds.
4. \*HIGHWAYS – Owner's Representative Consultant Services  
Contract (2021-0120) between MDOT and HNTB Michigan, Inc., will provide for as-needed owner's representative consultant services to be performed in support of the I-94 Modernization Project, on I-94 from I-96 to Conner Avenue in Wayne County, including oversight of construction engineering and inspection work for advanced bridge construction (Phase 2) (CSs 82024 and 82025 – JNs various). The work will include various engineering, planning, and related services based on the needs of the project. The contract will be in effect from the date of award through December 31, 2023. The contract amount will not exceed 110 percent of the engineer's estimate of \$3,259,200. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.
5. HIGHWAYS - Construction Engineering Services  
Contract (2021-0124): MDOT will enter into a contract with a consultant that will provide for as-needed laboratory quality assurance testing services to be performed for construction projects in the counties of Berrien, Cass, Van Buren, St. Joseph, Kalamazoo, Branch, and Calhoun. The work items will include laboratory hot mix asphalt quality assurance testing, traveling mix inspector services, laboratory curing and testing of concrete cylinders, aggregate inspection services, and on-site inspection and testing services. The contract will be in effect from the date of the award through February 1, 2024. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,430,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

### CONTRACT

6. \*HIGHWAYS – Fabrication Inspection and Fabrication Specialty Services  
Contract (2021-0159) between MDOT and Soil and Materials Engineers, Inc., will provide for as-needed fabrication inspection and fabrication specialty consulting services to be performed at various locations nationwide and in Canada. The work items will include fabrication inspections, highway structure final installation inspections, fabrication specialty consulting, and laboratory testing for transportation-related projects. The consultant will travel in-state, out-of-state, and to Canadian fabrication shops to conduct on-site inspections. The contract will be in effect from the date of award through December 31, 2023. The contract amount will be \$5,499,999.99. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

7. \*HIGHWAYS – Fabrication Inspection and Fabrication Specialty Services  
 Contract (2021-0166) between MDOT and Bureau Veritas North America, Inc., will provide for as-needed fabrication inspection and fabrication specialty consulting services to be performed at various locations nationwide and in Canada. The work items will include fabrication inspections, highway structure final installation inspections, fabrication specialty consulting, and laboratory testing for transportation-related projects. The consultant will travel in-state, out-of-state, and to Canadian fabrication shops to conduct on-site inspections. The contract will be in effect from the date of award through December 31, 2023. The contract amount will be \$2,999,385.02. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, or local funds, depending on the particular project authorized.

**PRE-BID LETTING  
TRUNKLINE CONTRACT**

- |    |                                    |                         |
|----|------------------------------------|-------------------------|
| 8. | Letting of December 18, 2020       | Prequalification Level: |
|    | Letting Call: 2012 901             | <b>\$556,000.00</b>     |
|    | Project: MER 33031-211673          |                         |
|    | Local Agreement:                   |                         |
|    | Start Date: April 12, 2021         |                         |
|    | Completion Date: September 3, 2021 |                         |

Bridge rehabilitation including partial superstructure replacement, heat straightening and partial clean and coat on Columbia Street over US-127 in the city of Mason, Ingham County.

0.00 % DBE participation required

**PURCHASING**

- |    |                                |                            |
|----|--------------------------------|----------------------------|
| 9. | Millers Bridge Operations LLC. | \$ 110,000.00 Amendment    |
|    | Lake City, Michigan            | \$1,430,000.00 New Total   |
|    |                                | FY17-21                    |
|    |                                | 100% Restricted Funds      |
|    |                                | Moveable Bridge Fund (MBF) |

Additional funds for a two-month extension of operational and custodial services for moveable lift bridges in MDOT Metro Region, Wayne County bridges, Jefferson Avenue and Dix Road. The new end date will be March 31, 2021 as opposed to January 31, 2021. This extension will allow MDOT to solicit services for all the Wayne county bridges under their jurisdiction on the same schedule, with an April 1, 2021 effective date.

10. Alpine Tree Services \$ 500,000.00 Amendment  
Newaygo, Michigan 49337 \$4,262,250.00 New Total  
FY17-21  
100% Restricted Funds  
State Trunkline Maintenance

Additional funds for increased estimates of Forestry Tree Removal Services for Wayne County, Taylor Transportation Services Center.

11. TruGreen Limited Partnership \$738,300.00 Amendment  
Portage, Michigan 49024 \$1,845,750.00 New Total  
FY 18-23  
100% Restricted Funds  
State Trunkline Maintenance

Contract amendment to exercise last two options years and to add additional funds for herbicide Application and Weed Whipping Services, I-696 and I-75 in Oakland and Macomb Counties. MA 18\*586

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,

Patrick McCarthy  
fer Patrick McCarthy  
Dec 9 2020 7:20 AM

Paul C. Ajegba P.E.  
Director

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of December 15, 2020. After review of the Transportation and Natural Resources Committee Reports, Mr. Fort moved that the report covering the regular meeting of December 15, 2020, be approved and adopted. The motion was supported and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9.

ADJOURNMENT:

Ms. Moss adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the State Administrative Board Meeting adopted at the January 5, 2021, State Administrative Board Meeting held on December 15, 2020, and is on file in the records of this office.

---

Shelby Troub, Secretary of the  
Michigan State Administrative Board



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET  
LANSING

BROM STIBITZ  
DIRECTOR

October 21, 2020

VIA OVERNIGHT MAIL

Government Real Estate Solutions LLC  
Attn: David Garfinkle  
10 Burton Hills Blvd  
Nashville, TN 37215

**SUBJECT: State of Michigan, Lease #10473, 14061 Lappin Avenue, Detroit, MI**

Dear Mr. Garfinkle:

Pursuant to the attached letter signed by Director Stibitz of the Department of Technology, Management & Budget, and Director Gordon of the Department of Health & Human Services, the above referenced Lease is cancelled effective December 31, 2020.

If you have any questions, please contact Eric Yope at 517-614-4774 or [YopeE@michigan.gov](mailto:YopeE@michigan.gov).

Thank you for the valuable services you have provided to the State of Michigan.

Sincerely,

A handwritten signature in black ink, appearing to read "Marchan D. Darby".

Marchan D. Darby  
State Administrative Manager  
DTMB Real Estate Division

Enclosure

c: W. Doxie, DHHS  
E. Yope, DTMB  
J. Lascari, DTMB  
File



Government Real Estate Solutions, LLC  
5501 Virginia Way, Suite 110  
Brentwood, Tennessee 37027

November 19, 2020

VIA EMAIL TO [yopee@michigan.gov](mailto:yopee@michigan.gov);

Mr. Brom Stibitz, Director  
State of Michigan, Department of Technology, Management & Budget  
Real Estate Division  
3111 W. St. Joseph Street  
Lansing, MI 48917

Mr. Robert Gordon, Director  
State of Michigan, Department of Health & Human Services  
333 S. Grand Avenue  
PO Box 30195  
Lansing, MI 48909

Mr. Eric Yope  
State of Michigan, Department of Technology, Management & Budget  
Real Estate Division  
3111 W. St. Joseph Street  
Lansing, MI 48917

**Subject:** Updated Lease modification to include Rent Reduction, Rent Abatement and Tenant Credit Proposal for State of Michigan Lease #10473 (14061 Lappin Street, Detroit, MI 48205) from Government Real Estate Solutions, LLC, the Lessor.

Dear MDTMB and MDHHS Leaders,

This letter contains our follow-up lease modification proposal for the MDHHS Gratiot/Seven Mile District facility at 14061 Lappin Street, Detroit, MI. Our updated per square foot rate is \$15.00 – over \$3.50 below the average rate of the other 13 Wayne County DHHS leases. Importantly – in light of the budgetary challenges associated with the COVID challenge – our offer includes full rent abatement for 12 months, meaning that ZERO rent would be due for the 12 months commencing January 2021 and ending December 2021. Compared to our current lease, this proposal will save the State of Michigan approximately \$3.8 million over the full course of the lease – a \$1.0 million savings increase from our prior offer.

Our lease modification proposal includes the following:

- Sharply reduced rental rates. Our proposed rate for the current lease period is \$15.00 per square foot – a 41% decline from the current rate and, we believe, below the vast majority of other MDHHS sites in Wayne County. This equates to an annualized rent savings of \$383,460.
- An increased tenant credit of \$125,000 that could be utilized for tenant improvements at the Property including furniture or other needs, toward relocation costs if the Agency chooses to consolidate other locations into the Lappin Street office, or to other property needs.
- Twelve (12) months of full rent abatement. This free rent covers all rent due for the nine remaining months of the current fiscal year (January 1, 2021 through September 30, 2021) as well as the first three months of Fiscal 2022 (October 1 through December 30, 2021).

Accepting this lease amendment proposal allows MDTMB and MDHSS to benefit from prior investment at this 36,520 SF built-to-suit location, which we understand scores well in MDTMB performance metrics. This secure property services an area comprised of six Wayne County zip codes and it includes ample parking (resurfaced and restriped in 2019) as well as strong public transportation. The property was repainted and re-carpeted in 2018. We believe the Lappin Street property also has space for additional MDHSS employees, should the agency find it beneficial to increase utilization.

In consideration of our proposed lease savings incorporated into this proposals, Lessor asks that the Department of Technology, Management and Budget and its tenant agency, Department of Health & Human Services agree to execute the Lease Option Period Commencing 7/1/2028 and ending 6/30/2034. Lessor and Lessee agree that the lease cancellation language in Section 11.1 of the current lease will continue into this subsequent option period.

Thank you for your consideration and evaluation of this offer and we appreciate your feedback.

Sincerely,

**Erik Rasmussen**

Digitally signed by Erik Rasmussen  
DN: cn=Erik Rasmussen, o=CoreCivic, ou,  
email=erik.rasmussen@corecivic.com, c=US  
Date: 2020.11.19 08:31:48 -06'00'

Erik Rasmussen, Vice President of Real Estate  
Government Real Estate Solutions, LLC  
Phone (615) 263-6903  
Cell (615) 354-4648  
[Erik.Rasmussen@CoreCivic.com](mailto:Erik.Rasmussen@CoreCivic.com).

December 4, 2020

VIA EMAIL TO StibitzB@michigan.gov; GordonR3@michigan.gov

Mr. Brom Stibitz, Director  
State of Michigan, Department of Technology, Management & Budget  
3111 W. St. Joseph Street  
Lansing, MI 48917

Mr. Robert Gordon, Director  
State of Michigan, Department of Health & Human Services  
333 S. Grand Avenue  
PO Box 30195  
Lansing, MI 48909

**Subject: Gratiot / 7 Mile DHHS Service Center Lease # 10473  
14061 Lappin Street, Detroit, Michigan 48025**

**Improper Lease Cancellation and Demand for Cancellation Rescission**

Dear Director Stibitz and Director Gordon,

The purpose of this letter is to follow-up on the correspondences received on or about November 2, 2020. We believe that Cancellation Notice is deficient and violates both the terms and spirit of the Lease. We ask that you rescind the Cancellation Notice.

Executive Summary

In 2019, Government Real Estate Solutions, LLC (GRES) purposefully invested over \$7,000,000 in the property at 14061 Lappin Street in Detroit. GRES invested in large part because of the durable and important mission of DHHS in the Detroit community, particularly in the vicinity of the property, coupled with the credit-worthiness of the State of Michigan and the terms and tenor of the in-place Lease.

Without any discussion or opportunity to provide a proposal to assist the State during the challenging COVID-19 Pandemic, staff of DTMB unilaterally, without notice, and for no cause, improperly terminated Lease #10473. This Cancellation action is unprecedented and not the result of new construction, an unresolved property deficiency, or relating to the end of a Lease term.

We are placing the State of Michigan on written notice of this legal, ethical, and civic breach. Therefore, we request an immediate meeting via Microsoft Teams, Zoom, and/or conference call with key stakeholders of the State of Michigan of DTMB, DHHS, The Governor, and/or Legislature.

In addition, we feel it prudent that our legal counsel has opportunity to connect with the State of Michigan Attorney General's office, as we believe agency and property processes, communication and fair business practices may have been compromised in this action.

concern is that the letter does not appear to include actual signatures from Mr. Stibnitz or Mr. Gordon.

- 4) DTMB RED does not have authority to cancel Lease #10473 itself. The lease language states that any subsequent changes to the lease shall require approval of the Joint Outlay Subcommittee of the Legislature, and we have been provided with no evidence that this process has been followed.
- 5) DTMB and DHHS improperly attempted to cancel the Lease under Lease Section 11.1(a). Per the Lease, Lease Provisions 11.1(a) states that the lease can be cancelled by the Lessee from June 16, 2002 through June 30, 2022 if "a) An Executive determination has been made that the purpose for which the Lease was entered into no longer exists, or that sufficient funds do not exist for meeting the rental obligations of the occupying State agency or department." There is no evidence that either case exists. The DHHS' important mission remains especially critical in the current challenging economic environment. In addition, given the appropriated funding mix of Federal and State dollars supporting DHHS, there is no evidence of insufficient funds to meet this property's rental obligations. Indeed, State Administrative Board minutes from January 10, 2017 (in which the 2017 Lease Addendum was discussed, advocated for, and approved) clearly state that the source of funding for this lease is 31% General Fund and 69% Federal Funds. Federal funding has not disappeared, nor has the purpose for which the Lease was entered into. It has been suggested that a discretionary decision to save money from real estate may have been the driver of the improper cancellation; unfortunately, "saving money" is not a component of the Cancellation language included in the Lease or Addendum.
- 6) The Lease Addendum (agreed to in 2017) extending the lease through June 30, 2028 (Addendum #1 to Sub-Lease #10473) was approved by the State Administrative Board. The Addendum "automatically exercised the renewal option beginning July 1, 2022 and ending on June 30, 2028." The lease – and the funding and full appropriation of the lease – was approved by DTMB, DHHS, the Attorney General, the State Administrative Board, and Legislature through 2028. In exercising the renewal option, the State is bound by the provisions of that Lease Amendment and the appropriated funding is set aside. Additionally, the State Administrative Board minutes (1/10/2017) clearly stipulates that the commitment level is 12 years and describes the rental rate as "within current market rates."
- 7) In recent months, other owners of DTMB-leased properties were contacted and offered the opportunity to propose rent reductions and/or abatements to help the State of Michigan through a difficult budgetary period. GRES did not receive such outreach to give an economic proposal prior to receiving a Lease Termination Notice. This partial outreach creates an appearance of an ethical breach, bias and a lack of equitable treatment.
- 8) DTMB has not responded to our most recent lease proposal offer, our second such offer – an offer that is highly advantageous to DHHS and to the taxpayers of the State of Michigan in the near term and long term. GRES has offered full abatement of rent for a period of twelve (12) months and a reduction of base rent to a level below other leased spaces in addition to a tenant credit of \$125,000. The failure to accept an economically superior lease option is unfair to the taxpayers of Michigan and its Citizens that need help the most. Our generous proposal offered total savings of \$3.8m to the State of Michigan. DTMB and DHSS' failure to properly evaluate and respond to this proposal is disconcerting to us, and we suspect it would be to the Legislature and taxpayers as well.

**Troub, Shelby (DTMB)**

---

**From:** Murray Wikol <mwikol@provisions.ws>  
**Sent:** Tuesday, December 15, 2020 10:54 AM  
**To:** Troub, Shelby (DTMB)  
**Subject:** Lappin Lease No: 10473 : Addendum Approved 1/10/2017 by AD Board : Public Comment : Attachment and Bullet Points  
**Attachments:** Mich State Admin Board Meeting 01.10.2017.pdf

**CAUTION: This is an External email. Please send suspicious emails to [abuse@michigan.gov](mailto:abuse@michigan.gov)**

- 1.) Again GRES requesting DTMB and DHHS to provide a written summary of Operational, Procedural, and Market Justification
- 2.) Addendum actually is not an Extension. It is an Option to cancel on Month to Month. Cancel in middle of the Term not a good practice. Other leases in Wayne County could have been cancelled without appropriations
- 3.) Lease was wrongfully cancelled by DTMB and DTMB/DHHS Executives
- 4.) Procedures and Polices did not meet DTMB Purchasing standards
- 5.) Landlord put in over \$1.2M and DTMB RED cancelled 4 years into 12 year Term.
- 6.) Ownership offered \$3.8 M in Rental Abatement and Concessions in 11/2022 . No Response.
- 7.) Full transparency Needed Immediately
- 8.) Ask to be put on the next AD Board Meeting
- 9.) In the meantime need DTMB, DHHS, and AG to contact Erik at GRES this week.

Murray D. Wikol  
248-988-9341 ( Work )  
248-310-5955 ( Cell )

# APPROVED

JAN 24 2017

MICHIGAN STATE  
ADMINISTRATIVE BOARD

Lansing, Michigan

January 10, 2017

A special meeting of the State Administrative Board was held in the Lake Superior Room, 1st Floor, Michigan Library and Historical Center, on Tuesday, January 10, 2017, at 2:00 p.m.

Present: Paul Smith, representing Rick Snyder, Governor, Chairperson  
Nat Forstner, representing Brian Calley, Lt. Governor  
William Kordenbrock, representing Ruth Johnson, Secretary of State  
David Brickey, representing Bill Schuette, Attorney General  
Joseph Fielek, representing, Nick A. Khouri, State Treasurer  
Ann Dennis, representing, Brian J. Whiston, Superintendent of Public Instruction  
Carol Rademacher, representing Kirk T. Steudle, Director, Department of Transportation  
Shelby Troub, Secretary

Others Present:

Kim Venne, Department of Natural Resources; Tammy Fleming, Pat Mullen, Department of Technology, Management and Budget; Bill Rottiers, Department of Transportation; Brenda Lindsay

1. CALL TO ORDER:

Mr. Smith called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Fielek moved to approve the minutes of the regular meeting of December 20, 2016. Supported by Mr. Brickey, the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULE

TRANSPORTATION

Passenger Transportation, 1/10/2017

Mr. Fielek moved to approve the Retention and Disposal Schedules. Supported by Mr. Forstner, and the motion was unanimously adopted.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)



# APPROVED

January 10, 2017

Michigan State  
Administrative Board

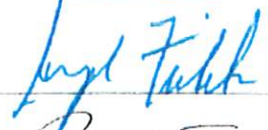
## COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Rick Snyder, Governor  
and  
Members of the State Administrative Board

A regular meeting of the Building Committee was held at 2:00 p.m.  
on January 10, 2017. Those present being:

Chairperson: Joseph Fielek, representing  
State Treasurer Khouri

Approved



Member: Paul Smith, representing  
Governor Snyder

Approved



Member: Nat Forstner, representing  
Lt. Governor Calley

Approved



Others: David Brickey, Department of Attorney General; Ann Dennis,  
Department of Education; Kim Venne, Department of Natural  
Resources; William Kordenbrock, Department of State; Tammy Fleming,  
Pat Mullen, Shelby Troub, Department of Technology, Management and  
Budget; Carol Rademacher, Bill Rottiers, Department of  
Transportation; Brenda Lindsay, Department of Treasury

Mr. Fielek called the meeting to order.

The Building Committee regular Agenda was presented.

Following discussion, Mr. Smith, moved that the regular Agenda be  
recommended to the State Administrative Board for approval. The  
motion was supported by Mr. Forstner, and unanimously adopted.

Mr. Fielek adjourned the meeting.



1/3/2016 – 11:25 A.M. – FINAL

January 10, 2017 No. 24

31. DEPARTMENT OF HEALTH AND HUMAN SERVICES, DETROIT - Addendum No. 1 to Lease No. 10473 approved by the State Administrative Board on November 7, 2000, between Oakland Investment Company, and subsequently assigned to APCA MI H, TIC MI 1-13, whose address is 93 Summer Street, 2<sup>nd</sup> floor, Boston MA 02110, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of Health & Human Services, as Lessee, for 36,520 square feet of office space located at 14061 Lappin Avenue, Detroit, MI 48205. This Addendum provides for a rent savings by revising the method for determining the rental rate and exercising the first renewal option. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the Addendum, or any extension. The annual per square foot rental rate for this space beginning July 1, 2016, is \$23.50 (\$71,518.33 per month). This Lease contains an Executive cancellation clause with 60-days' notice for the initial 20-year term, and a Standard cancellation clause with 90-days' notice for the renewal option periods. The Attorney General has approved this Addendum as to legal form.

**Purpose/Business Case:**

The purpose of this Addendum is to extend the Lease term for the DHHS office because the current location meets the operational needs of the Department and provides sufficient customer conveniences.

**Benefit:**

The new 12-year term will provide DHHS with an approximate rental savings of \$1,212,998.00 for this time period. The office will receive new carpet throughout and painting in the high traffic areas within the next two years at the Lessor's sole expense. The rental rate is within current market rates.

**Source of Funds:**

31% General Fund, 69% Federal Funds

**Commitment Level:**

Twelve years with one 6-year renewal option; however, this Lease contains an Executive cancellation clause with 60-days' notice for the initial term, and a Standard cancellation clause with 90-days' notice for the renewal options.

**Risk Assessment:**

Non-approval of this Addendum would prohibit the Department from securing a rental rate savings and renovations of their current location.

**Zip Code:**

48205

32. DEPARTMENT OF STATE, EAST TAWAS - Addendum No. 2 to Lease No. 10198 approved by the State Administrative Board on July 5, 2006, between Midway Supermarkets, Inc., a Domestic Profit Corporation, as Lessor, and the State of Michigan by the Department of Technology, Management and Budget for the Department of State, as Lessee, for 1,431 square feet of office space located at 1712 East Huron Road, East Tawas, MI 48730. This Addendum provides for adding three 5-year renewal options, updates to the square foot rates and lease dates, updates to the Lease notification language and updates to