

Lansing, Michigan

March 16, 2021

A regular meeting of the State Administrative Board was held on Tuesday, March 16, 2021, at 11:00 a.m.

Present: Jessica Weare, representing Gretchen Whitmer, Governor, Chairperson,
remotely called in from Ingham County
Danielle El-Amin, representing Garlin Gilchrist, Lt. Governor,
remotely called in from Wayne County
Cindy Paradine, representing Jocelyn Benson, Secretary of State,
remotely called in from Eaton County
Daniel Sonneveldt, representing Dana Nessel, Attorney General,
remotely called in from Ingham County
Stacey Bliesener, representing Rachael Eubanks, State Treasurer,
remotely called in from Eaton County
Ross Fort, representing Micheal F. Rice, Superintendent of Public Instruction,
remotely called in from Ingham County
Laura Mester, representing Paul Ajegba, Director, Department of
Transportation, remotely called in from Clinton County
Shelby Troub, Secretary

Others Present: Jim Shell, Attorney General's Office

1. CALL TO ORDER:

Ms. Weare called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL
THEREOF:

Ms. Bliesener moved to approve the minutes of the regular meeting of March 2, 2021.
Supported by Mr. Sonneveldt the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE
BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Department of Education
Office of Educator Excellence (OEE), 3/16/2021

General Schedule #17
Michigan Public Libraries, 3/16/2021

Department of Natural Resources
Law Enforcement Division (LAW), 3/16/2021

Department of Technology, Management and Budget
Michigan Cyber Security (MCS), 3/16/2021
Michigan Public Safety Communications System (MPSCS), 3/16/2021

Ms. Paradine moved to approve the Retention and Disposal Schedules. Supported by
Mr. Fort and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

March 16, 2021

Michigan State
Administrative Board

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at **11:00 a.m.** on **March 16, 2021.**
Those present being:

Chairperson: Stacey Bliesener, representing Approved _____
 State Treasurer Eubanks

Member: Jessica Weare, representing Approved _____
 Governor Whitmer

Member: Danielle El-Amin, representing Approved _____
 Lt. Governor Gilchrist

Others: Jim Shell, Dan Sonneveldt, Attorney General's Office, Ross Fort, Department of
 Education; Cindy Paradine, Department of State; Shelby Troub, Department of
 Technology, Management and Budget; Laura Mester, Department of Transportation

Ms. Bliesener, remotely called in from Eaton County, Michigan
Ms. Weare, remotely called in from Ingham County, Michigan
Ms. El-Amin, remotely called in from Wayne County, Michigan

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Weare, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. El-Amin, and unanimously adopted.

Ms. Bliesener adjourned the meeting.

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

March 16, 2021 / March 16, 2021

11:00 A.M. Virtual Meeting

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING
 – State Police Training Academy – Elevator Renovations
 File No. 171/20100.TYC - Contract No. Y21132
 Recommended Contract Award: RAS Contracting, Inc., Mason; \$637,300.00

Description and Justification

The purpose of this contract is to renovate 3 existing hydraulic passenger elevators. The work includes replacement of existing elevator machinery, work in the hoist way pits, renovation of the machine rooms, electrical power connections, cabs, rails, and hoist way openings. This work is necessary as the existing elevator machinery breaks down often, requiring repairs with parts in very short supply. The machinery is original to this building, dating back to 1971.

Funding Source

100% Lump Sum Special Maintenance Funds

2. DEPARTMENT OF TECHNOLOGY MANAGEMENT AND BUDGET, DETROIT –
 Cadillac Place – Annex Elevators
 File No. 171/20104.MNB - Contract No. Y21133
 Recommended Contract Award: Cross Construction Group, Livonia
 \$1,852,000.00

Description and Justification

The purpose of this contract is to replace the annex elevators at the site. The existing elevators are over 25 years old, have exceeded their service life and do not meet ADA standards.

Funding Source

100% Enterprisewide Funds

3. DEPARTMENT OF NATURAL RESOURCES, LEXINGTON – Lexington Boating
 Access Site – Boating Access Site Paving
 File No. 751/17267.BDW - Contract No. Y21134
 Recommended Contract Award: L.J. Construction, Inc., Clifford; \$760,520.00

Description and Justification

The purpose of this contract is to construct parking lot improvements. This work will include paving, sidewalks, stormwater improvements, floating dock extension to the pier and other associated site improvements. This work is needed to improve drainage, traffic and pedestrian flow, and renew the parking surface.

Funding Source

100% Waterways Funds

4. DEPARTMENT OF NATURAL RESOURCES, LAINGSBURG – Sleepy Hollow State Park – Campground Electrical Improvements - Phase II
File No. 751/19103.BDW - Contract No. Y21136
Recommended Contract Award: QDV Construction Services, LLC, Essexville
\$616,000.00

Description and Justification

The purpose of this contract is to provide for campground electrical improvements. This work is the second phase of electrical improvements at the Campground and is needed to provide a safe and reliable power supply to campground visitors.

Funding Source

100% Park Improvement Funds

5. DEPARTMENT OF NATURAL RESOURCES, DETROIT – Belle Isle – Athletic Shelter – Roof and Veranda Restoration
File No. 751/19311.SMD - Contract No. Y21137
Recommended Contract Award: Mihm Enterprises, Inc., Hamilton; \$1,098,000.00

Description and Justification

The purpose of this contract is to construction and administrative services for roof and veranda restoration on the athletic shelter.

Funding Source

100% Agency Operating Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

6. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, CHESTERFIELD TOWNSHIP – Southeast Michigan – New Veterans Home
File No. 511/17006.CAK - Contract No. Y18243
The Christman Company, Lansing; Modification No. 7, Increase \$302,298.00

Description and Justification

The purpose of this modification is to provide additional professional design services for aeration at the detention pond, fencing around the detention pond, installing and filling the liquid propane tank, revising the door hardware at the neighborhood entrances, adding sloped tops with closure panels on cabinets and constructing a maintenance shed. These changes have been requested by the agency to complete the construction of the facility. In addition, the completion date has been extended 22 days. The new completion date is April 9, 2021.

Funding Source

100% State Building Authority Funds

Base Contract	\$157,784.00	
Modification No. 1	\$182,145.00	Approved on Director's Agenda 03/15/2019
Modification No. 2	\$232,000.00	Approved on Director's Agenda 04/05/2019
Modification No. 3	\$64,929,078.00	Approved on Ad Board Agenda 04/23/2019
Modification No. 4	\$137,477.00	Approved on Ad Board Agenda 11/17/2020
Modification No. 5	\$336,026.00	Approved on Ad Board Agenda 12/15/2020
Modification No. 6	\$306,314.00	Approved on Ad Board Agenda 02/16/2021
Modification No. 7	\$302,298.00	See Justification Above
Total Contract	\$66,583,122.00	

7. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
 SHERWOOD – Glenn Millers Service Station – Site Remediation
 File No. 761/15228.KSZ - Contract No. Y15332
 The Mannik & Smith Group, Inc., Canton; Modification No. 4, Increase
 \$48,800.00

Description and Justification

The purpose of this modification is to provide additional professional design services for building reconstruction. The site has a leaking underground storage tank with contamination from petroleum products. The tasks defined for this work include additional construction oversight to complete the building demolition and contaminated soil removal, and additional building reconstruction design. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Refined Petroleum Funds

Base Contract	\$74,466.90	
Modification No. 1	\$112,232.10	Approved on Director's Agenda 05/06/2016
Modification No. 2	\$41,068.00	Approved on Director's Agenda 05/10/2019
Modification No. 3	\$52,016.00	Approved on Director's Agenda 12/04/2020
Modification No. 4	\$48,800.00	See Justification Above
Total Contract	\$328,583.00	

8. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
 KALAMAZOO – Allied Paper/Portage Creek/Kalamazoo River Superfund Sites –
 Remedial Investigation/Action Oversight
 File No. 761/17070.SAR - Contract No. Y18176
 CDM Smith Michigan, Inc., Lansing; Modification No. 4, Increase \$850,000.00

Description and Justification

The purpose of this modification is to provide additional professional design services for technical support needed to monitor and evaluate the remedial investigation and clean-up activities. The contamination present in the surface water bodies resulted from the recycling of carbonless copy paper that contained polychlorinated biphenyl. The tasks defined for this work include the evaluation of real-time sample monitoring technologies; creating and maintaining a database for historic and current surface water, sediment, and fish tissue data; technical review of work plans and reports; oversight of data collection and field work performed by private parties; updating of the site conceptual model; and attending project meetings. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

20% Clean Michigan Initiative Funds
 80% Renew Michigan Funds

Base Contract	\$972,341.06	
Modification No. 1	\$200,000.00	Approved on Director's Agenda 06/29/2018
Modification No. 2	\$250,000.00	Approved on Director's Agenda 09/21/2018
Modification No. 3	\$472,583.98	Approved on Ad Board Agenda 05/21/2019
Modification No. 4	\$850,000.00	See Justification Above
Total Contract	\$2,744,925.04	

9. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, MIO –
 Hoskins Manufacturing Site – Groundwater Monitoring
 File No. 761/18157.SAR - Contract No. Y18238
 AECOM Technical Services, Inc., Grand Rapids; Modification No. 4, Increase
 \$24,070.36

Description and Justification

The purpose of this modification is to provide additional professional design services to address environmental contamination. The site has been identified as having impacted soil and groundwater due to the historic use of chlorinated solvents. Present in the site's soil and groundwater are chlorinated ethenes, chromium and nickel. The implemented treatment system/process included deep injection of a mixture of emulsified vegetable oil, oxygen scavengers, vitamins, nutrients and inoculum of microbial culture designed to promote in-situ conditions necessary for accelerated dichlorination via microbial processes. However, the treatment/process requires monitoring and evaluation. The

tasks defined for this work include the completion of 2 annual groundwater sampling events and 3 limited quarterly sampling events; oversight of the decommissioning and removal of the soil flushing system; completion of 3 quarterly soil gas sampling events; and reporting. The work is needed to protect public health, safety, welfare and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$89,984.56	
Modification No. 1	\$31,290.76	Approved on Director's Agenda 06/01/2018
Modification No. 2	\$463,070.78	Approved on Director's Agenda 06/07/2019
Modification No. 3	\$731,159.50	Approved on Ad Board Agenda 12/10/2019
Modification No. 4	\$24,070.36	See Justification Above
Total Contract	\$1,339,575.96	

REVISIONS TO CONSTRUCTION CONTRACTS

10. DEPARTMENT OF CORRECTIONS, ST. LOUIS – Central Michigan Correctional Facility – Building HVAC Upgrades
File No. 472/16319.JAG - Contract No. Y17449
Tamarack Builders, Inc., Lakeview; CCO No. 5, Increase \$38,981.00

Description and Justification

The purpose of this change order is to reroute duct work to avoid disruption of the dining hall area of the facility. Implementation of the HVAC improvements would disrupt the use of the dining hall area which must remain in use during construction. Rerouting the duct work provides the desired outcome which will be beneficial to the function of the facility during construction. Conducting this work at this time allows for the project to remain on schedule.

Funding Source

100% Agency Operating Funds

Base Contract	\$296,800.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$277,909.00	Approved on Director's Agenda 04/19/2019
Change Order No. 3	\$568,218.00	Approved on Ad Board Agenda 02/11/2020
Change Order No. 4	\$43,830.00	Approved on Ad Board Agenda 10/20/2020
Change Order No. 5	\$38,981.00	See Justification Above
Total Contract	\$1,225,738.00	

11. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, CARSON CITY – Crystal Refinery Site – Operation and Maintenance
 File No. 761/12129.SAR - Contract No. Y15322
 Clean Harbors Environmental Services, Inc., Norwell, MA; CCO No. 5, Increase \$127,434.01

Description and Justification

The purpose of this change order is to continue operation and maintenance of the groundwater capture/reinjection system for a year. The site is a former petroleum refinery. The work will include routine operation and maintenance of the treatment system; bi-weekly free product recovery events; and repairs to select site/treatment system buildings and infrastructure. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Strategic Water Quality Initiative Funds

Base Contract	\$229,703.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$416,204.00	Approved on Director's Agenda 07/07/2017
Change Order No. 3	\$0.00	No Cost Change Order
Change Order No. 4	\$113,871.09	Approved on Ad Board Agenda 09/10/2020
Change Order No. 5	\$127,434.01	See Justification Above
Total Contract	\$887,212.10	

LICENSE AGREEMENT

12. The Department of Technology, Management and Budget, Office of the Michigan's Public Safety Communications System (DTMB-MPSCS), recommends that the State Administrative Board, under authority of the Management and Budget Act, 1984 PA 431, MCL 18.1221, grant Amendment No. 1 to the MPSCS member co-location license (License) to Oakland County, Michigan (Licensee), for the installation, operation, and maintenance of the Licensee's point-to-point microwave communications equipment, on MPSCS Tower Site(s) No. 1202, No. 2102, and No. 2504, in accordance with the terms of the MPSCS Co-location License Agreement between the parties.

Purpose:

The License amendment permits the Licensee to install communications equipment on MPSCS Tower Site(s) No. 1202, No. 2102, and No. 2504 in support of its point-to-point microwave communications.

Benefit:

The MPSCS will benefit from Licensee's continued support and membership in the MPSCS in the provision of public safety communications throughout the State.

Funding Source:

N/A

Commitment Level:

N/A

Risk Assessment:

Non-approval of this License amendment will prevent Licensee from being able to expand its point-to-point microwave communications used for public safety purposes.

Zip Codes:

48442, 48367 and 48167

Ms. Bliesener presented the Building Committee Report for the regular meeting of March 16, 2021. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 16, 2021, be approved and adopted. The motion was supported by Ms. Mester, and unanimously approved.

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at **11:00 a.m.** on **March 16, 2021**. Those present being:

Chairperson: Stacey Bliesener, representing Approved _____
State Treasurer Eubanks

Member: Jessica Weare, representing Approved _____
Governor Whitmer

Member: Daniel Sonneveldt, representing Approved _____
Attorney General Nessel

Others: Jim Shell, Attorney General's Office; Ross Fort, Department of Education; Danielle El-Amin, Lt. Governor's Office; Cindy Paradine, Department of State; Shelby Troub, Department of Technology, Management and Budget

Ms. Bliesener, remotely called in from Eaton County, Michigan
Ms. Weare, remotely called in from Ingham County, Michigan
Mr. Sonneveldt, remotely called in from Ingham County, Michigan

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda and supplemental agenda were presented.

Following discussion, Ms. Weare moved the regular agenda and supplemental agenda be recommended to the State Administrative Board. The motion was supported by Mr. Sonneveldt and unanimously adopted.

Ms. Bliesener adjourned the meeting.

3/12/2021 8:00 a.m. Final

A G E N D A

STATE ADMINISTRATIVE BOARD

March 16, 2021, 11:00 a.m.
Virtual Meeting

STATE ADMINISTRATIVE BOARD

March 16, 2021, 11:00 a.m.
Virtual Meeting

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Catholic Charities West Michigan, Grand Rapids, MI
 - NOT TO EXCEED
 - \$450,000.00 Total
 - FY21-23 100% Federal Funds
 - To provide Parenting Time (Visitation) Support Services for families in need of supervised visitations
- 2.) County of Macomb, Mt. Clemens
 - NOT TO EXCEED
 - \$262,500.00 Total
 - FY21 100% Federal Funds
 - To provide legal representation to MDHHS and/ or designee in court proceedings regarding child abuse/ neglect of children

2. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

- 1.) Theoria Medical PLLC., Novi, MI
 - \$2,035,800.00 Total
 - FY21-24 30% General Funds; 40% Federal Funds; 30% Restricted Funds (*Income Assessment*)
 - Medical services for the Michigan Veteran Home at Chesterfield

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) BioFire Diagnostics, Salt Lake City, UT

- \$80,695.00 Amendment
- \$423,046.00 New Total
- FY21-22 100% Federal Funds
- Add funds to continue to procure repertory and gastrointestinal panel tests, a well as an extended warranty for each BioFire FilmArray Instrument

2.) Kristen B. Brown, Attorney at Law, Mt. Pleasant, MI

- \$100,000.00 Amendment
- \$330,000.00 New Total
- FY21-22 100% Federal Funds
- Add funds and exercises an option year to continue providing legal representation to MDHHS and/ or designee in court proceeding regarding child abuse/ neglect of children when the local county Prosecuting Attorney has no contract with MDHHS, or due to a conflict of interest, the Prosecuting Attorney is not able to represent MDHHS

3.) Michigan Public Health Institute, Okemos, MI

- \$423,657.00 Amendment
- \$114,581,882.00 New Total
- FY21 56.76% Federal Funds; .15% Local; 8.85% Private/ State Fees/ Other; 27.41% General Funds; 6.83% Restricted Funds
- Add funds and continue the design and implementation of projects and to meet other public health-related needs of the MDHHS

4. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1.) CareerStaff Unlimited, Bingham Farms, MI

- \$4,075,826.79 Amendment
- \$34,315,485.69 New Total
- FY21 30% General Funds; 40% Federal Funds; 30% Restricted Funds (*Income Assessment*)
- Add funds to add Michigan Veteran Home at Chesterfield to the contract

5. DEPARTMENT OF NATURAL RESOURCES

- 1.) Beaver Creek Wood Products, LLC, Menominee, MI
 - \$127,417.14 Amendment
 - \$587,755.14 New Total
 - FY21 100% Restricted Funds (*Park Improvement & Park Endowment Funds*)
 - Add funds and exercise an option year for heat-treated bundled and bulk firwood for sale and supply at campgrounds

6. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1.) Superior Rehabilitation and Professional Services, LLC, Marquette, MI
 - \$900,000.00 Amendment
 - \$1,801,515.00 New Total
 - FY21-22 40% General Funds; 33% Federal Funds; 27% Restricted Funds (*Income Assessment*)
 - Add funds and exercise an option year for rehabilitation services for the DJ Jacobetti Home for Veterans

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

7. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Village of Milford Brownfield Redevelopment Authority, Milford, MI
 - \$1,000,000.00 Total
 - FY21 100% Restricted Funds (*Renew Michigan Funds*)
 - Funds to revitalize brownfields in the Village of Milford

8. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Michigan Health and Hospital Association, Okemos, MI
 - \$10,000,000.00 Total
 - FY21 100% General Funds
 - To provide funds to support hospitals with temporary assistance

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

9. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Southeastern Michigan Health Association (SEMHA), Detroit, MI
 - \$1,182,794.00 Amendment
 - \$8,914,827.00 New Total
 - FY21 82.72% Federal Funds; 5.37% Fees and Collections; 1.36% Other; 3.38% General Funds; 7.17% Restricted Funds
 - To provide funds for and allocates grant funding to various health and human services projects

9. DEPARTMENT OF HEALTH AND HUMAN SERVICES continued

2.) Various (*See bid tab*)

- \$460,364,162.00 Amendment
- \$1,205,532,090.00 New Total
- FY21-23 100% Federal Funds
- To provide funds for MDHHS to meet the requirements of 42 USC Chapter 7, Subchapter IV, Part D, Sections 651 through 699 and 45 CFR parts 302.4 and 303.17 for child support establishment and enforcement activities

3.) West Michigan Partnership for Children, Grand Rapids, MI

- \$1,842,965.00 Amendment
- \$38,975,565.00 New Total
- FY21 100% General Funds
- To provide funds to deliver a continuum of comprehensive foster care, independent living, guardianship, and adoption services in accordance with the Department's Foster Care, Adoption, and Guardianship Manuals to eligible children and families under the care and supervision (under the jurisdiction) of Kent County

10. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

1.) City of Ludington, Ludington, MI

- \$54,000.00 Amendment
- \$699,500.00 Total
- FY21 100% Restricted Funds (*Refined Petroleum*)
- Add funds for the James Street Site assessment and redevelopment brownfield redevelopment project

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

11. DEPARTMENT OF CORRECTIONS

1.) Radiology Imaging Solutions, Grand Rapids, MI

- NOT TO EXCEED
- \$952,218.50 (3 Years)
- FY21-24 100% General Funds
- Medical imaging, general health care and optical equipment, installation, and services

12. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1.) GeoComm, St. Cloud, MN
 - NOT TO EXCEED
 - \$537,181.00 (3 Years)
 - FY21-24 100% General Funds
 - 210000000542 To complete rooftop based addressing for the counties that currently do not have site/ structure address points
- 2.) YesLMS, LLC, Madison, WI
 - \$740,940.00 (5 Years)
 - FY21-26 78.7% Federal Funds; 21.3% General Funds
 - E-Learning system for Labor of Economic Opportunity
- 3.) Altarum Institute, Ann Arbor, MI
 - \$11,498,250.00 (3 Years)
 - FY21-24 100% Federal Funds
 - 210000000515 Development and implementation of Michigan Disease Surveillance System for Department of Health and Human Services

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

13. DEPARTMENT OF CIVIL SERVICE COMMISSION

- 1.) Delta Dental Plan of Michigan, Inc., Okemos, MI
 - \$154,255,000.00 Amendment
 - \$1,222,855,000.00 New Total
 - FY21-22 100% Restricted Funds (*State Sponsored Group Insurance*)
 - Add funds and extend the contract six months for the Dental Plan Administration for State Employees/ Retirees

14. DEPARTMENT OF NATURAL RESOURCES

- 1.) Kunz Leigh & Associates Inc., Lathrup Village, MI
 - \$572,320.00 Amendment
 - \$158,056,459.70 New Total
 - FY21-22 37% Federal Funds; 63% Restricted Funds (*Forest Development Fund*)
 - Add funds for the Forest Resources Division VMS System

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

1.) Direct Supply, Inc., Milwaukee, WI

- \$2,000,000.00 Amendment
- \$7,000,000.00 New Total
- FY21-23 100% Various Funds (*Varies by agency*)
- 200000002007 Add funds and exercise an option year for statewide purchases of medical equipment and service solutions for long-term care

2.) Ecteon, Inc., New York, NY

- \$249,094.68 Amendment
- \$1,428,392.10 New Total
- FY21-23 100% General Funds
- 071B2200046 Add funds and extend the contract for managing the letting of construction contracts

3.) Educational Credit Management Corporation, Minneapolis, MN

- \$7,500,000.00 Amendment
- \$42,612,562.87 New Total
- FY21-22 100% Federal Funds
- 180000000456 Add funds and exercise an option year for student loan processing

4.) Midwestern Software Solutions, Inc., Ann Arbor, MI

- \$395,000.00 Amendment
- \$2,157,880.00 New Total
- FY21-24 100% General Funds
- 071B 6600068 Add funds and extend the contract for maintenance and support for annual enhancements for the Traffic Data Management System

5.) Pac & Partners Inc., dba Gud Marketing, Lansing, MI

- \$0.00 Amendment
- \$17,750,730.57 New Total
- FY21 100% Various Funds (*Varies by agency*)
- 071B6600070 Add funds and extend the contract for MET marketing and advertising services

6.) Perspecta State & Local Inc., Chantilly, VA

- \$110,488.32.00 Amendment
- \$1,830,124.31 New Total
- FY21 100% General Funds
- Add funds and extend the contract for months for disaster recovery services for the Michigan Civil Service Commission

15. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
continued

7.) Qiagen, Inc., Valencia, CA

- \$200,000.00 Amendment
- \$2,961,921.03 New Total
- FY21-22 100% Various Funds (*Varies by agency*)
- 071B1300322 Add funds for laboratory testing kits, reagents and consumables

8.) SAP National Security Services, Inc., Newtown Square, PA

- \$9,065,019.00 Amendment
- \$26,075,657.75 New Total
- FY21-23 100% General Funds
- 180000000205 Add funds to purchase cloud hosting for three Treasury processes, IIT, GAL, and Collections

9.) York Risk Services Group, Inc., Howell, MI

- \$13,650,000.00 Amendment
- \$18,961,246.00 New Total
- FY21-25 100% Restricted Funds (*Internal Service Fund*)
- 071B7700115 Add funds and exercise four option years for third party claims administration services for workers compensation for the Office of State Employer

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

16. DEPARTMENT OF CORRECTIONS

Employee Claims

1. Jason Cowling \$500.00
The claimant (21-SAB-006) requests \$500.00 reimbursement for his deductible to repair a rental vehicle that became damaged due to an employee parking lot that was not properly maintained. The Committee recommends approval of \$500.00 for this claim.

Prisoner Claims

2. Sean Adams #214514 \$103.35
The claimant (21-SAB/DOC-9483) requests \$103.35 reimbursement for his sweatpants, sweatshirts, boxer briefs, socks, t-shirts, and athletic shirts that became missing while in possession of MDOC. The Committee recommends approval of \$81.92 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

3. Lester Bell Jr. #476602 \$268.06
The claimant (21-SAB/DOC-9577) requests \$268.06 reimbursement for his t-shirts, boxers, socks, athletics shirts, food items, beard trimmers, and watch that became missing while in possession of MDOC. The Committee recommends approval of \$56.95 for this claim.
4. Lester Bell Jr. #476602 \$117.09
The claimant (21-SAB/DOC-9838) requests \$117.09 reimbursement for his missing ankle socks, boxers, athletic shirts, and V-neck t-shirts. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
5. Andrew Brilinski #519641 \$139.92
The claimant (21-SAB/DOC-9672) requests \$139.92 reimbursement for his television that was confiscated by MDOC without an Administrative Hearing. The Committee recommends approval of \$139.92 for this claim.
6. Clarence Campbell #738001 \$54.30
The claimant (21-SAB/DOC-9595) requests \$54.30 reimbursement for his missing headphones, beard trimmers, and table fan. A table fan was the only items present at the time of pack up. The Committee recommends approval of \$17.50 for this claim.
7. Adell Courts #157672 \$150.00
The claimant (21-SAB/DOC-9984) requests \$150.00 reimbursement for his eyeglasses that were accidentally damaged by MDOC staff. The Committee recommends approval of \$15.00 for this claim.
8. Jalen Edwards #819484 \$147.20
The claimant (21-SAB/DOC-9839) requests \$147.20 reimbursement for his missing footlocker and JP5 tablet. The prisoner's footlocker was located and returned to the prisoner. Reimbursement is for the missing JP5 tablet. The Committee recommends approval of \$41.20 for this claim.
9. Ryan Fletcher #506999 \$278.86
The claimant (21-SAB/DOC-9934) requests \$278.86 reimbursement for his television, shoes, watch, and beard trimmers that became missing while in possession of MDOC. The Committee recommends approval of \$200.19 for this claim.
10. Jermaine Goode #448011 \$488.83
The claimant (21-SAB/DOC-9591) requests \$488.83 reimbursement for his missing food and hygiene items, eyeglasses, lock, and damaged headphones. The Committee recommends approval of \$94.42 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

11. Lucas Goodrich #978606 \$16.00
The claimant (21-SAB/DOC-9903) requests \$16.00 reimbursement for his missing pictures. Pictures were not present at the time of pack up and are also not a reimbursable item. The Committee recommends DENIAL for this claim.
12. Terrell Hines #791321 \$122.00
The claimant (21-SAB/DOC-9611) requests \$122.00 reimbursement for his food & personal hygiene items, padlock, trimmers, cosmetic bag, shower shoes, and bowl that became missing while in possession of MDOC. The Committee recommends approval of \$12.20 for this claim.
13. Tony Hurd #349077 \$17.23
The claimant (21-SAB/DOC-9472) requests \$17.23 reimbursement for funds removed from his account for an order he did not receive. The Committee recommends approval of \$17.23 for this claim.
14. Jason Kapala #595036 \$219.66
The claimant (21-SAB/DOC-9031) requests \$219.66 reimbursement for his damaged television and missing art supplies and charger. The Committee recommends approval of \$170.65 for this claim.
15. Shaun Leonard #924514 \$117.55
The claimant (21-SAB/DOC-10002) requests \$117.55 reimbursement for his missing fleece, boxers, sweatpants, watch, and headphones. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
16. Earl Maxwell #634469 \$140.87
The claimant (21-SAB/DOC-9884) requests \$140.87 reimbursement for his television and store items that were stolen from his cell. The Committee recommends DENIAL for this claim.
17. Anthony Murphy #769317 \$61.47
The claimant (21-SAB/DOC-9457) requests \$61.47 reimbursement for his athletic shirts, boxers, and black thread that became missing while in possession of MDOC. The Committee recommends approval of \$50.14 for this claim.
18. Dwayne Rasberry Jr. #383984 \$130.99
The claimant (21-SAB/DOC-10023) requests \$130.99 reimbursement for his damaged television. The Committee recommends approval of \$11.25 for this claim.

16. DEPARTMENT OF CORRECTIONS continued

19. Benny Rochelle #634468 \$215.60
The claimant (21-SAB/DOC-9513) requests \$215.60 reimbursement for his missing shoes, shorts, fleece, socks, and athletic shirts. Documentation does not support the allegations. The Committee recommends DENIAL for this claim.
20. Gavin Routh #483480 \$23.61
The claimant (21-SAB/DOC-9625) requests \$23.61 reimbursement for his missing padlock and fan. A fan was not present at the time of pack up. The Committee recommends approval of \$5.70 for this claim.
21. Alexander Shannon #259377 \$546.54
The claimant (21-SAB/DOC-9734) requests \$546.54 reimbursement for his missing keyboard, bag, headphones, trimmers, belt, shoes, jeans, MP3 w/armband and adapter, photo album, legal documents, denim jacket, and folder of receipts. The Committee recommends approval of \$122.02 for this claim.
22. Derrick Smith #332223 \$52.13
The claimant (21-SAB/DOC-9866) requests \$52.13 reimbursement for his missing sweatpants, sweatshirts, shoes, and socks. The prisoner was found to be in possession of all but 2 sweatshirts and 3 pairs of socks. The Committee recommends approval of \$38.74 for this claim.
23. Minerva Suarez-Soto #527939 \$52.16
The claimant (21-SAB/DOC-9889) requests \$52.16 reimbursement for her missing sweatpants, sports bra, and polar fleece. The Committee recommends approval of \$52.75 for this claim.
24. Charles Vaughn #161290 \$321.36
The claimant (21-SAB/DOC-9535) requests \$321.36 reimbursement for his missing television, radio, and JP5 mini tablet. The JP5 mini tablet was located and returned to the prisoner. The Committee recommends approval of \$150.00 for this claim.
25. Billy Weinert #444604 \$98.99
The claimant (21-SAB/DOC-9910) requests \$98.99 reimbursement for his missing food & hygiene items, envelopes, battery, and trimmers. The Committee recommends approval of \$9.90 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

17. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET

- 1) Reporting emergency purchase orders in accordance with Administrative Guide Procedure 0620.01 and section, “5.7 Competitive Solicitations Exceptions” of the Michigan Procurement Policy Manual

18. DEPARTMENT OF TRANSPORTATION

- 1). Reporting an emergency purchase per Michigan Procurement Policy 5.7.7 State Administrative Board and Administrative Guide Procedure 0620.01 Obtaining State Administrative Board Approval – P.O. 2000000008149 in the amount \$1,139,555.82, with Fisher Contracting, in July 2020, for emergency stabilization and armoring the abutment walls including scour countermeasures, excavation, pouring concrete approach, paving HMA approach, topsoil, seeding restoration, and maintaining soil erosion on M-30 over Tittabawassee River in Edenville, Midland County

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

3/12/2021 8:15 a.m. Final

SUPPLEMENTAL AGENDA

FINANCE AND CLAIMS COMMITTEE

March 16, 2021, 11:00 a.m.
Virtual Meeting

STATE ADMINISTRATIVE BOARD

March 16, 2021, 11:00 a.m.
Virtual Meeting

This agenda is for general informational purposes only.
At its discretion the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF ENVIRONMET, GREAT LAKES, AND ENERGY

1.) Various (*See bid tab*)

- \$15,000,000.00 Total
- FY21-26 25% General Funds; 75% Federal Funds
- 210000000491 Prequalification for the services of plugging, drilling, re-drilling and site restoration of oil and gas wells

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF STATE POLICE

1.) Brogan & Partners Advertising Consultancy, Inc. dba Brogan & Partners Convergence Marketing, Ferndale, MI

- \$15,000,000.00 (3 Years)
- FY21-24 100% Federal Funds
- 210000000491 Advertising and marketing services

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award

recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of March 16, 2021. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 16, 2021, be approved and adopted. The motion was supported by Mr. Sonneveldt and unanimously approved.

APPROVED

March 16, 2021

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at **11:00 a.m.** on **March 16, 2021**. Those present being:

Chairperson: Cindy Paradine, representing Approved _____
Secretary of State Benson

Member: Danielle El-Amin representing Approved _____
Lt. Governor Gilchrist

Member: Jim Shell, representing Approved _____
Attorney General Nessel

Others: Dan Sonneveldt, Attorney General's Office; Jessica Weare, Governor's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Laura Mester; Department of Transportation; Stacey Bliesener, Department of Treasury

Ms. Paradine, remotely called in from Eaton County, Michigan
Ms. El-Amin, remotely called in from Wayne County, Michigan
Mr. Shell, remotely called in from Ingham County, Michigan

Ms. Paradine called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. El-Amin and unanimously adopted.

Ms. Paradine adjourned the meeting.

3.16.21 **FINAL**

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: March 16, 2021

Virtual, 11:00 AM

State Administrative Board Meeting: March 16, 2021

Virtual, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE-APPROVAL

1. HIGHWAYS – Inspection and Testing Services
Contract (2021-0421) between MDOT and Rowe Professional Services Company will provide for as-needed inspection and testing services to be performed for construction projects at various locations in Midland County. The work items will include inspection; quality assurance testing and reporting; and measurement, computation, and documentation of quantities. The contract will be in effect from the date of award through March 1, 2024. The contract amount will not exceed 110 percent of the engineer's estimate of \$950,000. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, and/or local funds, depending on the particular project authorized.

CONTRACTS

2. HIGHWAYS – Inspection and Testing Services
Contract (2021-0325) between MDOT and HNTB Michigan, Inc., will provide for inspection and testing services to be performed for the reconstruction of I-196 and associated improvements from US-131 to Maryland Avenue in the city of Grand Rapids, Kent County (CS 41027 - JNs 131483CON, 118558CON, and 127354CON). The work items will include inspection; quality assurance testing and reporting; and measurement, computation, and documentation of quantities. The contract will be in effect from the date of award through April 1, 2022. The contract amount will be \$1,227,636.36. Source of Funds: 86.78% Federal Highway Administration Funds and 13.22% State Restricted Trunkline Funds.

3. HIGHWAYS – Inspection and Testing Services
Contract (2021-0414) between MDOT and Fishbeck, Thompson, Carr & Huber, Inc., will provide for as-needed inspection and testing and office technician services to be performed for construction projects at various locations in the Grand Region. The work items may include office technician services; construction engineering assistance; quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and finalizing all project documentation. The contract will be in effect from the date of award through April 1, 2024. The contract amount will be \$855,385.14. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, and/or local funds, depending on the particular project authorized.

4. HIGHWAYS – Inspection and Testing Services
Contract (2021-0415) between MDOT and Great Lakes Engineering Group, LLC, will provide for as-needed inspection and testing services to be performed for construction projects at various locations in the Grand Rapids Transportation Service Center service area. The work items will include inspection; quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and finalizing all project documentation. The contract will be in effect from the date of award through April 1, 2024. The contract amount will be \$582,349.71. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, and/or local funds, depending on the particular project authorized.

5. *HIGHWAYS – Intelligent Transportation System Services
Contract (2021-0398) between MDOT and WSP Michigan, Inc., will provide for the design, deployment, and evaluation of an intelligent transportation network along the M-1 (Woodward Avenue) transportation corridor to enhance safety and reduce traffic congestion. The work items will include project administration; system engineering; system design; application development; and system evaluation. The contract will be in effect from date of award through December 31, 2025. WSP Michigan, Inc., will provide \$96,000 in in-kind services. The contract amount will be \$1,800,828.40. Source of Funds: Federal Highway Administration (FHWA) Funds - \$818,317.63, State Restricted Trunkline Funds - \$886,510.77, and WSP Michigan, Inc., Funds (In-Kind) - \$96,000.

MDOT has received an Advanced Transportation and Congestion Management Technologies Deployment (ATCMTD) initiative grant from the FHWA for the Intelligent Woodward Corridor Project, which will provide for the development of a model deployment site for large-scale installation and operation of advanced transportation technologies to improve safety, efficiency, system performance, and infrastructure return on investment. This contract is one of several that will utilize ATCMTD grant funds, state matching funds, and consultant in-kind services to implement the Intelligent Woodward Corridor Project.

PURCHASING

6. KBK Landscaping, Inc. \$123,128.80 Amendment
 Clinton, Michigan 49236 \$972,000.00 New Total
 FY 16-22
 100% Restricted Funds
 State Trunkline Maintenance

Updating funds required for FY 21 and FY22 Roadside/State Trunkline Mowing for Brighton TSC pursuant to MA 591B6600217

7. Miller Bridge Operations, LLC \$1,984,500.00 Total
 Lake City, Michigan FY 2021-2024
 Moveable Bridge Fund

This Contract is for operational and custodial services for the Dix Road, Grosse Ile and Jefferson Avenue bascule bridges – a moveable lift bridge (drawbridge) owned by Wayne County. This contract includes 2, 1-year renewal options.

8. G & J Site Solutions, Inc. \$310,409.50 New Total
 51811 Industrial Dr. FY 2021
 Calumet, Michigan 49913 100% Restricted Funds
 State Truckline Maintenance

The Michigan Department of Transportation (MDOT) Superior Region has requested an option year to contract 20000000828, adding \$100,000.00 to value of contract for FY 2021 work schedule for Guardrail Repair and one year of service.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of February 11, 2019.

Respectfully submitted,

 Patrick McCarthy
Mar 8 2021 1:41 PM

Paul C. Ajegba P.E.
Director

Ms. Paradine presented the Transportation and Natural Resources Committee Report for the regular meeting of March 16, 2021. After review of the Transportation and Natural Resources Committee Reports, Mr. Fort moved that the report covering the regular meeting of March 16, 2021, be approved and adopted. The motion was supported and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Weare adjourned the meeting.

SECRETARY

CHAIRPERSON