

Lansing, Michigan

February 14, 2023

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **February 14, 2023**, at **11:00 a.m.**

Present: Patricia Tremblay representing Gretchen Whitmer, Governor, Chairperson, Grace Rowley, representing Garlin Gilchrist, Lt. Governor Chad Bassett, representing Jocelyn Benson, Secretary of State, Daniel Sonneveldt, representing Dana Nessel, Attorney General, Stacey Bliesener, representing Rachael Eubanks, State Treasurer, Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction, Michael Meddaugh, representing Brian Wierich, Acting Director, Department of Transportation, Shelby Troub, Secretary

Others Present: Andrew Minegar, MIRS

1. CALL TO ORDER:

Ms. Tremblay called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Rowley moved to approve the minutes of the regular meeting of January 31, 2023. Supported by Mr. Meddaugh and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Civil Rights

Disability Rights and Compliance Office (DRCO), 2/14/2023

Michigan Indian Tuition Waiver Program (MITW), 2/14/2023

Health and Human Services

County Offices (COUNTIES), 2/14/23

Legislative Council

Criminal Justice Policy Commission (CJPC), 2/14/2023

Council Administrator (ADM), 2/14/2023

Legislative Commission on Governmental Efficiency (LCGE), 2/14/2023

Legislative Commission on Statutory Mandates (LCSM), 2/14/2023

Legislative Services Bureau – Legal Division (LEG), 2/14/2023

Legislative Services Bureau – Legislative Printing Division (LPD), 2/14/2023

Legislative Services Bureau – Research Division (RD), 2/14/2023

Michigan Sentencing Guidelines Commission (MSGC), 2/14/2023

Michigan Veterans' Facility Ombudsman (MVFO), 2/14/2023

Opioid Advisory Committee (OAC), 2/14/23

State Drug Treatment Court Advisory Committee (SDTCAC), 2/14/2023

Trial Court Assessment Commission (TCAC), 2/14/2023

State

Business Compliance and Regulation Division (BCRD), 2/14/2023

State Police

Office of Behavioral Science (OBS), 2/14/23

Supreme Court

State Court Administrative Office (SCAO), 2/14/2023

Transportation

Blue Water Bridge (BWB), 2/14/2023

BTP-Data Inventory and Integration Division (DIID), 2/14/2023

BTP-Statewide Transportation Planning Division (STPD), 2/14/2023

Bureau of Transportation Planning (BTP) 2/14/2023

Design Division (DES), 2/14/2023

Development Services Division (DEV), 2/14/2023

Environmental Services (ENV), 2/14/2023

Intelligent Transportation Systems – Transportation Operation Center (TOC),
2/14/2023

Mackinac Bridge Authority (MAC), 2/14/2023
Passenger Transportation (OPT), 2/14/2023
Region Offices (REG), 2/14/2023
State Transportation Commission (STC), 2/14/2023

Treasury
Hearings Division (OOH), 2/14/2023

Mr. Sonneveldt moved to approve the Retention and Disposal Schedules. Supported by Mr. Fort and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

February 14, 2023

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Building** Committee was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 14, 2023, at 11:00 a.m.** Those present being:

Chairperson: Stacey Bliesener, representing,
State Treasurer Eubanks

Member: Patricia Tremblay, representing
Governor Whitmer

Member: Grace Rowley, representing
Lt. Governor Gilchrist

Others Present: Daniel Sonneveldt, James Shell, Attorney General's Office, Ross Fort, Department of Education, Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Michael Meddaugh, Department of Transportation; Andrew Minegar, MIRS

Mr. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Tremblay, moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Rowley, and unanimously adopted.

Mr. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 14, 2023, State Administrative Board meeting held on February 14, 2023, and is on file in the records of this office.

E-SIGNED by Shelby Troub
on 2023-02-14 12:43:54 EST

Shelby Troub, Secretary of the
Michigan State Administrative Board

AGENDA

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

February 14, 2023 / February 14, 2023
11:00 A.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GLADSTONE –
Gladstone Armory – Renovate Armory Phase IV
File No. 511/17092.JBB - Contract No. Y23147
Recommended Award: Cross General Contracting, Inc., Munising; \$2,849,500.00

Description and Justification

The purpose of this contract is to construct 2 building additions. The 3,500 square feet addition will include a concrete vault, physical fitness and supply storage, and the 1,500 square feet addition will include additional office space. Interior renovations include reconfiguring the restroom, interior finishes and convert the mezzanine/storage space into a classroom. The project also includes electrical upgrades and site work associated with the new additions. This work is needed to ensure the facility is functional for the occupying unit.

Funding Source

100% Agency Operating Funds

2. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, SAGINAW –
Saginaw Armory – Renovate Armory
File No. 511/21196.MAA - Contract No. Y23148
Recommended Award: QDV Construction Services, LLC, Essexville
\$3,462,000.00

Description and Justification

The purpose of this contract is for the renovation of the Saginaw Armory and storage addition. The work consists of remodeling the latrines/showers/locker rooms, classrooms, physical training areas, and supply and office spaces; addition of personal equipment storage; and parking lot reconfiguration for force protection and relighting.

Funding Source

100% Agency Operating Funds

3. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, BIG RAPIDS – Big Rapids Armory – Renovate Armory
File No. 511/21337.CAK - Contract No. Y23149
Recommended Award: Ripman Construction Company, Inc., St. Helen
\$3,152,247.00

Description and Justification

The purpose of this contract is to renovate the armory. This work includes remodeling the latrines, shower and locker facilities; remodeling the supply room to provide space for a vault; an addition for offices and classrooms; making improvements to the parking; and installing force protection measures, all to bring the facility up to current standards for armories.

Funding Source

100% Federal Funds

- 4. DEPARTMENT OF NATURAL RESOURCES, MACKINAW ISLAND – Milliken Nature Center at Arch Rock – Restroom
File No. 751/21042.ABG - Contract No. Y23150
Recommended Award: Spence Brothers, Saginaw; \$6,796,000.00

Description and Justification

The purpose of this contract is to remove the existing toilet facility, that was constructed in the 1970's and does not meet the current needs of park guests, and construct new ADA compliant toilets, a new interpretive nature center, and provide sanitary sewer and storm infrastructure upgrades.

Funding Source

100% Agency Operating Funds

REVISIONS TO CONSTRUCTION CONTRACTS

- 5. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING – Lottery Building – Replace HVAC System
File No. 171/20108.SDW - Contract No. Y21237
RAS Contracting, Inc., Mason; CCO No. 7, Increase \$34,711.15

Description and Justification

The purpose of this change order is to support all the fire protection and electrical wiring on the third floor. After the demolition, it was realized that the existing wiring does not meet code in multiple facets and would not be approved by the building inspector if left as is. Also included, is the addition of a corridor ceiling that was missed on the design documents and is required for a complete project.

Funding Source

100% Agency Operating Funds

Base Contract	\$3,634,900.00	
Change Order No. 1	\$234,521.07	Approved on Director's Agenda 10/29/2021
Change Order No. 2	\$46,949.55	Approved on SFA Agenda 1/4/2022.
Change Order No. 3	\$24,415.56	Approved on SFA Agenda 3/4/2022
Change Order No. 4	\$81,195.46	Approved on SFA Agenda 3/25/2022

Change Order No. 5	\$35,317.48	Approved on SFA Agenda 7/29/2022
Change Order No. 6	\$147,155.13	Approved on SAB Agenda 9/29/2022
Change Order No. 7	\$34,711.15	See Justification Above
Total Contract	\$4,239,165.40	

6. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Green Oaks Training Academy – Infrastructure Renovation - Phase 1
File No. 472/19488.SDW - Contract No. Y21077
FH Martin Constructors, Warren; CCO No. 13, Increase \$155,783.91

Description and Justification

The purpose of this change order is to cover work in Bulletin 13, to revise water coolers to bottle fillers, add additional abatement for exterior vaults, and for re-piping the domestic water lines to the kitchen. This work is needed for a complete project and has been requested by the agency.

Funding Source

84% Lump Sum Special Maintenance Funds

16% Agency Operating Funds

Base Contract	\$1,302,500.00	
Change Order No. 1	\$94,898.84	Approved on Director's Agenda 4/30/2021
Change Order No. 2	\$85,093.15	Approved on Director's Agenda 5/7/2021
Change Order No. 3	\$2,052,515.17	Approved on SAB Agenda 9/7/2021
Change Order No. 4	\$94,427.72	Approved on SAB Agenda 1/18/2022
Change Order No. 5	\$107,801.38	Approved on SAB Agenda 2/15/2022
Change Order No. 6	\$119,215.66	Approved on SAB Agenda 4/12/2022
Change Order No. 7	\$93,722.75	Approved on SAB Agenda 6/28/2022
Change Order No. 8	\$1,642,523.33	Approved on SAB Agenda 8/2/2022
Change Order No. 9	\$32,473.01	Approved on SAB Agenda 9/13/2022
Change Order No. 10	\$14,539.35	Approved on SAB Agenda 10/11/2022
Change Order No. 11	\$358,607.78	Approved on SAB Agenda 10/11/2022
Change Order No. 12	\$48,529.53	Approved on SAB Agenda 1/17/2023
Change Order No. 13	\$155,783.91	See Justification Above
Total Contract	\$6,202,631.58	

7. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Green Oaks Training Academy – Phase 2
 File No. 472/19488.SDW - Contract No. Y21431
 Daniels Building Company, Inc., Farmington Hills; CCO No. 14, Increase \$24,425.00

Description and Justification

The purpose of this change order is to add work for Bulletins 13, 19, 25 and 30. The work includes the electrical for exhaust fans, added space occupancy valves, and additional painting, floor prep and wall patching. This work has been requested by the agency for a fully functioning building.

Funding Source

28% Agency Operating Funds

72% Lump Sum Special Maintenance Funds

Base Contract	\$6,764,000.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$0.00	No Cost Change Order
Change Order No. 3	\$340,541.10	Approved on Director's Agenda 5/27/2022
Change Order No. 4	\$95,550.00	Approved on SFA Agenda 6/10/2022
Change Order No. 5	\$38,798.00	Approved on SFA Agenda 7/15/2022
Change Order No. 6	\$0.00	No Cost Change Order
Change Order No. 7	\$381,860.00	Approved on SAB Agenda 8/30/2022
Change Order No. 8	\$232,568.00	Approved on SAB Agenda 10/11/2022
Change Order No. 9	\$225.00	Approved on Director's Agenda 10/14/2022
Change Order No. 10	\$93,427.00	Approved on SAB Agenda 11/15/2022
Change Order No. 11	\$193,548.46	Approved on SAB Agenda 12/6/2022
Change Order No. 12	\$60,953.37	Approved on SAB Agenda 1/17/2023
Change Order No. 13	\$260,413.92	Approved on SAB Agenda 1/31/2023
Change Order No. 14	\$24,425.00	See Justification Above
Total Contract	\$8,486,309.85	

8. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, YPSILANTI – Washtenaw Armory – Renovations
 File No. 511/21326.CAK - Contract No. Y22496
 Antler Construction Company, Inc., Canton; CCO No. 1, Increase \$525,000.00

Description and Justification

The purpose of this change order is to add the bid alternates back to the scope of work as the agency was able to secure additional funding for this work.

Funding Source

100% Agency Operating Funds

Base Contract	\$3,770,000.00	
Change Order No. 1	\$525,000.00	See Justification Above
Total Contract	\$4,295,000.00	

LEASE FOR PRIVATE PROPERTY

- DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, BAY CITY – New Lease No. 12212 with Manchester Equities, LLC, 24500 Northwestern Highway, Suite 100, Southfield, MI 48075, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity, as Lessee, for 4,500 square feet of office space located at 4037 North Euclid Road, Bay City, MI 48706. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning June 1, 2023, or upon substantial completion, is \$22.00 (\$8,250.00 per month). This rate does not include public utilities and janitorial services and supplies. This Lease contains two 5-year renewal options with an annual per square foot rental rate of \$24.20 (\$9,075.00 per month) and \$26.62 (\$9,982.50 per month), respectively. This Lease contains a Standard cancellation clause with 180-days’ notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

The purpose is to relocate to a new site designed to fit the operational needs of the Department and to provide better client access than the current location. This site will also be adjacent to Michigan Works!.

Benefit:

New first floor space that is located near community partner to better serve clients. The rental rate is within current market rates for comparable space.

Funding Source:

21.3% General Fund and 78.7% Federal Funds

Commitment Level:

Ten years; however, this Lease contains two 5-year renewal options and Standard cancellation clause with 180-days’ notice.

Risk Assessment:

Non-approval of this Lease will not allow the Department to move to a new location with an improved office located on the first floor and adjacent to their community partners, Michigan Works

Zip Code:

48706

GRANT OF EASEMENTS

10. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB) FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), TOWNSHIP OF INDIANFIELDS, TUSCOLA COUNTY: A recommendation and request that the State Administrative Board grant to The City of Caro, a Michigan Municipal Corporation with offices at 317 South State Street, Caro, Michigan 48723, a permanent non-exclusive easement to provide authorized City of Caro personnel and contractors vehicular and pedestrian ingress/egress over State of Michigan land as needed to access, operate and service an adjacent City of Caro sewer lift station serving the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan, which is under the jurisdiction of the Department of Health and Human Services (DHHS). The land burdened by this Easement is a portion of a parcel identified by Indianfields Township Parcel I.D. # 013-019-750-0100-04, which is more specifically described as follows to-wit:

Land situated in the East 1/2 of Sections 18 and 19, Town 12 North Range 9 East, Indianfields Township, Tuscola County, Michigan, and described as follows to-wit:

Easement for ingress and egress purposes in part of the East 1/2 of Section 18 and part of the East 1/2 of Section 19, Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan, and more particularly described as a 30 foot wide easement being 15 feet each side of the following described centerline: Commencing at the North 1/4 corner of Section 19, Town 12 North, Range 9 East; thence North 87°55'11" East, along the North line of said Section 19, 659.18 feet; thence North 02°04'49" West 82.40 feet to the intersection of the southerly right of way line of Michigan State Highway M-81 and the centerline of Center Road (so-called), and the Point of Beginning of the centerline of this easement description; thence, along the centerline of Center Road (so-called) the following three (3) courses: South 55°25'18" East 48.92 feet; thence, along a 172.04 foot curve to the left, with a radius of 268.88 feet and a chord bearing and distance of South 73°45'04" East 169.12 feet; thence North 87°55'11" East 498.22 feet; thence South 01°38'05" East 2002.82 feet; thence North 87°45'57" East 438.16 feet; thence: South 41°21'03" East 170.09 feet; thence South 05°55'12" East 219.95 feet; thence South 39°28'26" East 272.52 feet; thence South 01°56'51" East 291.48 feet; thence North 88°03'09" East 80.00 feet; thence North 01°56'51" West 45.63 feet; thence South 67°21'17" East 82.06 and the Point of Ending.

Described easement centerline is 4322 feet and easement area is 2.97 acres of land, more or less.

SUBJECT TO all agreements, covenants, easements, right-of-ways, reservations and restrictions of record, if any.

This Easement is further described and illustrated in Exhibit A, which is hereby incorporated into, and made a binding part of, this Easement. (Two pages.)

Purpose:

An easement to provide authorized personnel and contractors of the City of Caro with vehicular and pedestrian ingress/egress over State of Michigan land as needed to access, operate and service an adjacent City of Caro sewer lift station serving the Caro Center psychiatric hospital located at 2040 Chambers Road.

Benefit:

Granting this easement will help ensure that the sewer lift station serving the Caro Center hospital will be properly operated and maintained by the City of Caro.

Commitment:

This easement will be a permanent, non-exclusive easement subject to existing easements and restrictions of record, if any. If the easement remains unused for a period of two years, it will revert to the Grantor.

Risk Assessment:

Failure to grant this easement will preclude the State from partnering with the City of Caro in bringing essential sewer service to the Caro Center psychiatric hospital and may jeopardize plans to expand that important State of Michigan mental health facility.

ZIP Code:

48723

11. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB) FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), TOWNSHIP OF INDIANFIELDS, TUSCOLA COUNTY: A recommendation and request that the State Administrative Board grant to The City of Caro, a Michigan Municipal Corporation with offices at 317 South State Street, Caro, Michigan 48723, a permanent non-exclusive easement for purposes of installing, operating, maintaining and repairing a buried gravity-fed sanitary sewer main dedicated to providing sewer service to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan, on state-owned land (the Land) which is under the jurisdiction of the Department of Health and Human Services (DHHS) located in Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan and which is more particularly described as follows to-wit:

Land situated in Sections 18 and 19, Township of Indianfields, County of Tuscola, State of Michigan, and described as follows to-wit:

Easement for sanitary sewer purposes in part of the Southeast 1/4 of Section 18, part of the East 1/2 of Section 19, Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan more particularly described as a 30 foot wide easement being 15 feet each side of the following described centerline: Commencing at the East 1/4 Corner of said Section 19, Town 12 North, Range 9 East; thence South 01°58'20" East, along the east line of said Section 19 187.84 feet; thence South 88°01'40" West 563.78 feet to the point of beginning of centerline of this easement description: thence North 07°40'50" West 106.17

feet; thence North 50°36'23" East 387.45 feet; thence North 37°48'32" East 223.81 feet; North 23°50'35" East 198.85 feet; thence North 48°19'56" West 400.10 feet; thence North 00°52'46" West 294.50 feet; thence North 01°37'35" West 344.90 feet; thence North 02°16'04" East 304.24 feet; North 00°47'03" West 196.18 feet; North 44°42'14" East 177.87 feet; North 87°07'54" East 117.93 feet; thence North 01°44'15" West 356.87 feet; thence North 23°48'55" West 41.71 feet; thence North 01°53'34" West 220.82 feet; thence North 89°10'01" West 191.76 feet; thence North 89°48'47" West 190.67 feet; thence North 21°28'46" West 32.82 feet and the point of ending.

Described easement centerline is 3787 feet and easement contain 2.61 acres of land, more or less.

SUBJECT TO all agreements, covenants, easements, right-of-ways, reservations and restrictions of record, if any.

Purpose:

An easement to operate, maintain and repair a buried gravity-fed sanitary sewer main on State of Michigan property.

Benefit:

Granting this easement will help allow the State to partner with the City of Caro in bringing sewer service to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan.

Commitment:

This easement will be a permanent, non-exclusive easement subject to existing easements and restrictions of record, if any. If the easement remains unused for a period of two years, it will revert to the Grantor.

Risk Assessment:

Failure to grant this easement will preclude the State from partnering with the City of Caro in bringing essential sewer service to the Caro Center psychiatric hospital and may jeopardize plans to expand that important State of Michigan mental health facility.

ZIP Code:

48723

12. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB) FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), TOWNSHIP OF INDIANFIELDS, TUSCOLA COUNTY: A recommendation and request that the State Administrative Board grant to The City of Caro, a Michigan Municipal Corporation with offices at 317 South State Street, Caro, Michigan 48723, a permanent non-exclusive easement for purposes of installing, operating, maintaining and repairing a buried sanitary sewer force main dedicated to providing sewer service to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan, on state-owned land (the Land) which is under the jurisdiction of the Department of Health and Human Services (DHHS) located in Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan and which is more particularly described as follows to-wit:

Sanitary Sewer Forcemain Easement Area #1

Land situated in Indianfields Township, Tuscola County, Michigan, and described as follows to-wit:

Easement for sanitary sewer force main purposes in part of the Southwest 1/4 of Section 17, Town 12 North Range 9 East, Indianfields Township, Tuscola County, Michigan more particularly described as a 30 foot wide easement being 15 feet each side of the following described centerline: Commencing at the Southwest Corner of said Section 17, Town 12 North Range 9 East; thence North 02°01'40" West, along the west line of said Section 17, 1480.17 feet; thence North 87°58'20" East 1555.50 feet to the southerly right-of-way line of Highway M-81 and the point of beginning of this easement description; thence South 22°35'10" West 51.55 feet to the northerly right of way line of MDOT railroad right of way and the point of ending of this easement description. Easement sidelines are intended to be lengthened or foreshortened to intersect the southerly right-of-way line of M-81 highway and the northerly right-of-way line of the MDOT railroad.

Described easement centerline is 51.55 feet and easement contains 0.03 acres of land more or less.

SUBJECT TO all agreements, covenants, easements, right-of-ways, reservations, and restrictions of record, if any. SUBJECT TO all agreements, covenants, easements, right-of-ways, reservations, and restrictions of record, if any.

Sanitary Sewer Forcemain Easement Area #2

Land situated in Indianfields Township, Tuscola County, Michigan, and described as follows to-wit:

Easement for sanitary sewer force main purposes in part of Sections 17, 19 and 20, Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan more particularly described as a 30 foot wide easement being 15 feet each side of the following described centerline: Commencing at the Southwest Corner of said Section 17, Town 12 North, Range 9 East; thence North 02°01'40" West, along the West line of said Section 17, 1217.46 feet; thence North 87°58'20" East 1435.14 feet to the Southerly right-of-way line of the MDOT railroad right of way and the point of beginning of this easement description; thence South 22°35'10" West 1272.90 feet; thence South 68°10'40" West 62.43 feet; thence South 23°10'40" West 214.45 feet; thence South 44°06'17" West 275.92 feet; thence South 05°14'50" West 113.53 feet; thence South 50°14'50" West 25.00 feet; thence South 05°14'50" West 125.46 feet; thence South 15°27'58" East 353.80 feet; thence South 13°44'41" West 82.21 feet; thence South 26°06'39" West 165.51 feet; thence South 54°56'48" West 70.86 feet;

thence South 05°14'50" West 410.27 feet; thence South 06°47'50" West 406.18 feet; thence South 44°36'30" West 1182.34 feet and the point of ending of this easement description. Easement sidelines are intended to be lengthened or foreshortened to intersect the southerly right-of-way line of MDOT railroad.

Described easement centerline is 4761 feet and easement contains 3.27 acres of land more or less.

This Easement is subject to all agreements, covenants, easements, right-of-ways, reservations and restrictions of record, if any.

Purpose:

An easement to operate, maintain and repair a buried sanitary sewer force main on State of Michigan property.

Benefit:

Granting this easement will allow the State to partner with the City of Caro in bringing sewer service to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan.

Commitment:

This easement will be a permanent, non-exclusive easement subject to existing easements and restrictions of record, if any. If the easement remains unused for a period of two years, it will revert to the Grantor.

Risk Assessment:

Failure to grant this easement will preclude the State from partnering with the City of Caro in bringing essential sewer service to the Caro Center psychiatric hospital and may jeopardize plans to expand that important State of Michigan mental health facility.

ZIP Code:

48723

13. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB) FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS), TOWNSHIP OF INDIANFIELDS, TUSCOLA COUNTY: A recommendation and request that the State Administrative Board grant to The City of Caro, a Michigan Municipal Corporation with offices at 317 South State Street, Caro, Michigan 48723, a permanent non-exclusive easement for purposes of installing, operating, maintaining and repairing a buried public water main dedicated to providing potable fresh water to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan, on state-owned land (the Land) which is under the jurisdiction of the Department of Health and Human Services (DHHS) located in Town 12 North, Range 9 East, Indianfields Township, Tuscola County, Michigan and which is more particularly described as follows to-wit:

Land situated in Sections 19 and 20, Indianfields Township, County of Tuscola, State of Michigan, and described as follows to-wit:

Easement for watermain purposes in part of the Northeast 1/4 of Section 19, and part of the Northwest 1/4 of Section 20, Town 12 North, Range 9 East,

Indianfields Township, Tuscola County, Michigan more particularly described as a 30 foot wide easement being 15 feet each side of the following described centerline: Commencing at the Northeast Corner of said Section 19, Town 12 North, Range 9 East; thence South 01°58'18" East, along the east line of said Section 19, 724.25 feet to the point of beginning of centerline of this easement description: thence South 73°38'25" West 17.84 feet; thence South 28°38'27" West 14.44 feet; thence South 14°59'30" East 204.97 feet; thence South 07°30'30" West 78.28 feet; thence South 21°51'27" East 74.60 feet; thence South 29°40'22" East 65.22 feet; thence South 61°20'30" East 140.09 feet; thence North 73°39'25" East 170.06 feet to Point 'A'; thence North 73°39'21" East 147.26 feet; thence North 25°20'52" East 138.10; thence North 14°05'53" East 77.71 feet; thence North 15°50'20" West 348.59 feet; thence North 05°16'15" East 181.45 feet to Point 'B'; thence North 05°16'15" East 8.35 feet; thence North 84°40'54" West 77.94 feet; thence South 05°15'56" West 214.75 feet; thence South 72°42'09" West 37.46 feet to Point 'C'; thence South 73°38'16" West 312.50 feet; thence South 73°38'25" West 76.78 feet to the point of beginning.

ALSO beginning at previously described Point 'A'; thence South 15°33'06" East 72.65 feet to a point of ending.

ALSO beginning at previously described Point 'B' thence North 64°09'39" East 81.00 feet; thence North 34°09'08" East 72.63 feet; thence North 30°47'34" East 120.04 feet; thence North 21°59'54" East 56.55 feet to Point 'D'; thence North 28°11'32" East 67.57 feet; thence North 35°18'45" East 55.13 feet, more or less to the westerly right of way line of Chambers Road and a point of ending.

ALSO beginning at previously described Point 'C'; thence North 19°52'43" West 29.56 feet to a point of ending.

ALSO beginning at previously described Point 'D'; thence South 68-00'06" East 45.16 feet, more or less to the westerly right of way line of Chambers Road and a point of ending.

Described easement centerline is 2987 feet and easement contains 2.01 acres of land, more or less.

SUBJECT TO all agreements, covenants, easements, right-of-ways, reservations, and restrictions of record, if any.

Purpose:

An easement to operate, maintain and repair a buried public water main on State of Michigan property.

Benefit:

Granting this easement will allow the State to partner with the City of Caro in bringing potable fresh water to the Caro Center psychiatric hospital located at 2040 Chambers Road, Caro, Michigan.

Commitment:

This easement will be a permanent, non-exclusive easement subject to existing easements and restrictions of record, if any. If the easement remains unused for a period of two years, it will revert to the Grantor.

Risk Assessment:

Failure to grant this easement will preclude the State from partnering with the City of Caro in bringing potable fresh water to the Caro Center psychiatric hospital and may jeopardize plans to expand that important State of Michigan mental health facility.

ZIP Code:

48723

ADDENDUM TO SUB-LEASE FOR PRIVATE PROPERTY

14. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, BENTON HARBOR AND PAW PAW, - Addendum No. 1 to Sub-Lease No. 12175-2021 approved by the State Administrative Board on November 16, 2021, by and between Berrien-Cass-Van Buren Workforce Development Board, Inc, whose address is 499 West Main Street, Benton Harbor, Michigan, 49022, as Sub-Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity as Sub-Lessee, for up to 1,000 square feet of office space, per location, located at 499 West Main Street, Benton Harbor, Michigan, 49022 and 32849 Red Arrow Hwy, Paw Paw, Michigan, 49079. This Addendum provides for adding and exercising an additional 3-year renewal option. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the January 31, 2025, or any extension. The annual operating cost considerations for these spaces/locations beginning July 1, 2021, is one hundred dollars (\$100.00) annually. This is a full-service Sub-Lease. This Sub-Lease contains a Standard cancellation clause with 30-days' notice. The Attorney General has approved this Sub-Lease as to legal form.

Purpose/Business Case:

The purpose of this Addendum is to renew the Sub-Lease for an additional 3 years at the same existing rental rate.

Benefit:

There will be no need to consider relocating and/or spending money to relocate. Rental rate stays below current market rates for comparable space. This Sub-Lease provides the Department with one agreement covering two locations for LEO/WDA at a secured rate.

Source of Funds:

100% Federal Funds

Commitment Level:

Through January 31, 2025; however, this Sub-Lease contains a Standard cancellation clause with 30-days' notice.

Risk Assessment:

Non-approval of this Addendum will hinder the Department of Labor and Economic Opportunity from providing space in a Michigan Works! location to meet the needs of the Department and their clientele.

Zip Codes:

49022 and 49079

Ms. Bliesener presented the Building Committee Report for the regular meeting of February 14, 2023. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of February 14, 2023, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

APPROVED

February 14, 2023

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Finance and Claims** Committee was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 14, 2023**, at **11:00 a.m.** Those present being:

Chairperson: Stacy Bliesener, representing
State Treasurer Eubanks

Member: Patricia Tremblay, representing
Governor Whitmer

Member: Daniel Sonneveldt, representing
Attorney General Nessel

Others: James Shell, Attorney General's Office; Ross Fort, Department of Education; Grace Rowley, Lt. Governor's Office; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Michael Meddaugh, Department of Transportation; Andrew Minegar, MIRS

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following the discussion, Ms. Tremblay moved the regular agenda be recommended to the State Administrative Board with item 6.3.2 withdrawn from the agenda. The motion was supported by Mr. Sonneveldt and adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 14, 2023, State Administrative Board meeting held on February 14, 2023, and is on file in the records of this office.

E-SIGNED by Shelby Troub
on 2023-02-14 12:43:58 EST

Shelby Troub, Secretary of the
Michigan State Administrative Board

2/13/2023 9:30 am Final (REVISED)

AGENDA

FINANCE AND CLAIMS COMMITTEE

February 14, 2023, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

February 14, 2023, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF CORRECTIONS

- 1.) Dr. Doohak Kim, DDS, Dewitt, MI
 - \$291,200.00 Total
 - FY23-24 100% General Funds
 - Special Personal Services (SPS) Employee – dental services
- 2.) Mediation and Restorative Services, Muskegon, MI
 - \$355,000.00 Total
 - 100% General Funds
 - EXIT (Ex-Offenders in Transition) Program
- 3.) VIVHI LLC. Dba Ramada Lansing Hotel, Lansing, MI
 - \$430,179.42 Total
 - FY23 100% General Funds
 - Lodging, catering services, meeting space for new correction officer academy

2. DEPARTMENT OF MILITARY AND VETERANS' AFFAIRS

- 1.) EZ Way, Inc., St. Clarinda IA
 - \$5,000,000.00 Total
 - FY23-28 50% General Funds; 34% Federal Funds; 16% Restricted Funds (Income and Assessment)
 - Manufacturer parts, supplies, equipment, and preventative maintenance

2.) Graham Field Health Products, Inc., Atlanta, GA

- \$5,000,000.00 Total
- FY23-28 50% General Funds; 34% Federal Funds; 16% Restricted Funds (Income and Assessment)
- Manufacturer parts, supplies, equipment, and preventative maintenance programs on equipment

3. DEPARTMENT OF NATURAL RESOURCES

1.) Carleton Equipment Company, Kalamazoo, MI

- \$289,428.00 Total
- FY23 100% General Funds
- One-time purchase of a Fecon FTX150-2 Mulching Tractor with a Fecon Bull Hog Mulching attachment

2.) The Great Lakes Shipyard, Cleveland, OH

- \$1,285,661.16 Total
- FY23 100% General Funds
- One-time purchase for the renovation and engine rebuilds on four DNR Law Enforcement Division Great Lakes patrol boats

4. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET/
FINANCIAL SERVICES

1.) Appticity Corp., Irving, TX

- \$2,789,022.40 Total
- FY23-25 100% General Funds
- 220000000019 Tracking system for Michigan State Police

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF ATTORNEY GENERAL

1.) Olson, Bzdok, and Howard, P.C., Traverse City, MI

- \$60,000.00 Amendment
- \$290,000.00 New Total
- FY20-24 100% Restricted Funds (Utility Consumer Representation Funds)
- Add funds for legal services

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Cepheid, Sunnyvale, CA

- \$65,149.77 Amendment
- \$311,823.77 Attached New Total
- FY23-24 100% Federal Funds
- Increase the total contract value for a GeneXpert IV R2 4 module configuration instrument and preventative maintenance to expand testing capabilities at the MDHHS lab.

2.) Professional Counseling Center, P.C., Port Huron, MI

- \$70,000.00 Amendment
- \$280,000.00 Attached New Total
- FY21-24 100% Federal Funds
- Increase the total contract value and exercise an option year to continue providing services for families in need of supervised visitations.

3.) Spectrum Child and Family Services, Westland, MI

- \$80,000.00 Amendment
- \$320,000.00 Attached New Total
- FY21-24 100% Federal Funds
- Increase the total contract value and exercise an option year to continue providing services needed to assist families that are at risk of having their children removed from their home due to child abuse and/or neglect.

4.) Spectrum Child and Family Services, Westland, MI

- \$125,000.00 Amendment
- \$570,000.00 Attached New Total
- FY20-24 100% Federal Funds
- Increase the total contract value and exercise an option year to continue providing Advanced Parent Education – Home Based services to families at risk of having their children removed from their home due to child abuse and/or neglect

5.) Spectrum Child and Family Services, Westland, MI

- \$61,500.00 Amendment
- \$307,500.00 Attached New Total
- FY20-24 100% Federal Funds
- Increase the total contract value and exercise an option year to continue providing services needed to assist families that are at risk of having their children removed from their home due to child abuse and/or neglect by providing guidance to parents and children.

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

1.) City of Menominee, Menominee, MI

- \$505,010.00 Total
- FY23-26 100% Federal Funds
- Improve drinking water systems in local communities

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) CMH Services of Muskegon County, Muskegon, MI

- \$680,133.00 Total
- FY23 100% Federal Funds
- Provides COVID-19 supplemental funding for mental health services and substance abuse prevention and intervention training, and other initiatives.

2.) Hope Network Behavioral Health Services, Grand Rapids, MI

- \$501,413.00 Total
- FY23 100% Federal Funds
- Provides COVID-19 supplemental funding for mental health services and substance abuse prevention and intervention training, and other initiatives.

3.) Michigan Health and Hospital Association, Okemos, MI

- \$50,000,000.00 Total
- FY23 100% General Funds
- Provides funding to create a competitive grant program for health care providers to increase the number of slots in long term pediatric psychiatric inpatient hospitals, centers, or psychiatric residential treatment facilities by a total of at least 120 slots statewide.

4.) Mid-Michigan Recovery Services, Lansing, MI

- \$700,000.00 Total
- FY23 100% General Funds
- Provides funding for substance abuse and gambling prevention and intervention training and other initiatives.

3. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

1.) Various (See Bid Tab)

- \$3,000,000.00 Total
- FY23-24 100% Federal Funds
- To support the Young Professionals Initiative to provide career preparation, employment opportunities, and supportive services

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

1.) University of Michigan, Ann Arbor, MI

- \$435,198.23 Amendment
- \$844,476.19 New Total
- FY23-24 100% Federal Funds; 20% Restricted Funds (Public Utility Assessments)
- Add funds and an option year to continue to support local communities plan for, regulate, and adopt energy management practices

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Kent County CMH Authority network 180, Grand Rapids, MI

- \$786,297.00 Amendment
- \$3,656,140.00 New Total
- FY23 100% Federal Funds
- Provides COVID-19 supplemental funding for mental health services and substance abuse prevention and intervention training, and other initiatives.

2.) Northern Lakes Community Mental Health, Traverse City, MI

- \$558,988.00 Amendment
- \$1,445,160.00 New Total
- FY23 100% Federal Funds
- Provides COVID-19 supplemental funding for mental health services and substance abuse prevention and intervention training, and other initiatives.

3.) Various (See Bid Tab)

- \$1,430,215.00 Amendment
- \$153,374,276.00 New Total
- FY23 44.19% Federal Funds, 5.91% Local, 1.32% Private/State Fees/Other, 46.33% General Funds, 2.25% Restricted
- Provides improved access to critical health services

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

1.) Various (See Bid Tab)

- \$4,845,100.39 (3 Years)
- FY23-26 100% Various Funds (Varies by Agency)
- 230000000249 Statewide janitorial services

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF CORRECTIONS

- 1.) Jupiter Aluminum Corporation, Hammond, IN
- \$2,430,000.00 Amendment
 - \$7,048,728.00 New Total
 - FY23-25 100% Revolving Funds (Correction Industries Revolving Fund)
 - 071B7700010 Add funds for the delivery of aluminum substrate to continue the manufacture of car and motorcycle license plates

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Humans First Detroit, dba Civilla Detroit, MI
- \$970,000.00 Amendment
 - \$5,705,000.00 New Total
 - FY23-24 100% General Funds
 - 210000000883 Add funds to provide human center design services for the Comprehensive Child Welfare Information System (CCWIS)

3. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) Bentley Systems Incorporated, Exton, PA
- \$498,434.26 Amendment
 - \$12,647,419.88 New Total
 - FY23 100% General Funds
 - 180000000146 Add funds for engineering and other services for over a dozen software titles used by Department of Transportation

- 2.) CGI Technologies and Solutions, Inc., East Lansing, MI
- \$3,430,780.00 Amendment
 - \$209,568.03 New Total
 - FY23-24 100% General Funds
 - 071B4300137 Add funds to add Advantage Intelligence Software

- 3.) DMT Solutions Global Corporation dba Bluecrest, Danbury, CT
- \$23,232.00 Amendment
 - \$1,480,987.53 New Total
 - FY23 100% Restricted Funds (Internal Service Fund)
 - 180000000323 Add funds to assist with installing software and configuring it for use as a part of the State of Michigan server upgrade

WITHDRAWN

- 4.) Fisher Scientific Company, LLC., Pittsburgh, PA
 - \$0.00 Amendment
 - \$60,000,000.00 New Total
 - FY23 100% Various Funds (Varies by Agency)
 - 200000001949 Extend the contract for the continued purchase of laboratory equipment and supplies

- 5.) Gud Marketing, Inc., Lansing, MI
 - \$1,350,000.00 Amendment
 - \$6,390,000.00 New Total
 - FY23-24 100% Restricted Funds (Wildlife Management Public Education Fund)
 - 200000000217 Add funds for marketing and advertising services for the Michigan Wildlife Council Benefits of Hunting and Fishing Educational Media Campaign for the Department of Natural Resources

- 6.) LexisNexis Coplogic Solutions, Inc., Alpharetta, GA
 - \$1,878,000.00 Amendment
 - \$32,416,284.26 New Total
 - FY23-27 100% General Funds
 - 071B5500023 Add funds to replatform and enhance eDaily application for the trooper systems enhancement. DTMB on behalf of the Department of Michigan State Police.

- 7.) Michigan Police Equipment Co., Charlotte, MI
 - \$2,000,000.00 Amendment
 - \$3,088,578.20 New Total
 - FY23-24 100% General Funds
 - 210000001134 Add funds to purchase firearms and accessories for Department of Corrections, Department of Natural Resources, and Michigan State Police

- 8.) Perkinelmer Health Sciences, Inc. Shelton, CT
 - \$1,500,000.00 Amendment
 - \$22,25,692.02 New Total
 - FY23 100% Restricted Funds
 - 071B3200072 Add funds and extend the contract to allow for additional consumables and preventive maintenance services for Department of Health and Human Services, and Environmental, Great Lakes, and Energy

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS1. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Carol Ackels #457545 \$40.00
The claimant (23-SAB/DOC-11626) requests \$40.00 reimbursement for money removed from her account to be added to a pop card that was not returned to her. The Committee recommends approval of \$10.00 for this claim.
2. Derrick Alexander #613937 \$59.97
The claimant (23-SAB/DOC-12094) requests \$59.97 reimbursement for his stolen magazines. Magazines are not a reimbursable item. The Committee recommends DENIAL for this claim.
3. Patrick Alexander #324225 \$67.70
The claimant (23-SAB/DOC-11231) requests \$67.70 reimbursement for money removed from his account for two orders that he did not receive after transfer. The Committee recommends approval of \$67.70 for this claim.
4. Chad Bock #520205 \$53.08
The claimant (23-SAB/DOC-11826) requests \$53.08 reimbursement for his missing trimmers and headphones. It is the prisoner's responsibility to secure his property. The Committee recommends DENIAL for this claim.
5. Parnell Bradford #351363 \$607.02
The claimant (23-SAB/DOC-12223) requests \$607.02 reimbursement for his scissors, pendant, chain, medallion, books, sweatpants and sweatshirt, and shorts that were stolen from his cell. The Committee recommends DENIAL for this claim.
6. Bernard Branch #173159 \$0.00
The claimant (23-SAB/DOC-12208) requests \$0.00 reimbursement for his television that was damaged during a cell search. The Committee recommends approval of \$35.92 for this claim.
7. Zack Brock #746873 \$245.53
The claimant (23-SAB/DOC-12177) requests \$245.53 reimbursement for his television, sunglasses, t-shirts, JP5 tablet, headphones, and watch that were stolen from his cell. The Committee recommends DENIAL for this claim.
8. Edward Carlton #113154 \$63.96
The claimant (23-SAB/DOC-11561) requests \$63.96 reimbursement for his food items that were stolen from his locker. The Committee recommends DENIAL for this claim.

9. Antonio Floyd #691482 \$138.81
The claimant (23-SAB/DOC-11752) requests \$138.81 reimbursement for his television that became missing while in possession of MDOC. The Committee recommends approval of \$87.23 for this claim.
10. Robert Hallman #625555 \$57.75
The claimant (23-SAB/DOC-11610) requests \$57.75 reimbursement for his alleged missing books. Documentation provided does not support the allegations. The Committee recommends DENIAL for this claim.
11. Christian Hannan #741244 \$175.00
The claimant (23-SAB/DOC-10613) requests \$175.00 reimbursement for his missing television, trimmers, padlock, and extension cord. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
12. David Helsel #236786 \$181.15
The claimant (23-SAB/DOC-11718) requests \$181.15 reimbursement for his television, fan, and shaver that were stolen from his cell. The Committee recommends DENIAL for this claim.
13. Elijah Key #791795 \$249.67
The claimant (23-SAB/DOC-11836) requests \$249.67 reimbursement for his missing television, watch, fan, headphones, and praying rug. The prisoner signed the unpack receipt. No items are noted as missing or damaged. The Committee recommends DENIAL for this claim.
14. Tremayne Lagrone #677432 \$353.57
The claimant (23-SAB/DOC-11843) requests \$353.57 reimbursement for his footlocker, television, headphones, fan, beard trimmers, and eyeglasses that went missing during transport. A footlocker and television were not present at the time of pack up. The Committee recommends approval of \$43.12 for this claim.
15. Robert McCoy #438421 \$83.15
The claimant (23-SAB/DOC-10509) requests \$83.15 reimbursement for his lost or stolen MSI glasses, adapter, personal hygiene items, saltshakers, sewing kit, coffee cup, and soap dishes. These items were not present at the time of pack up. Many of the items listed are not reimbursable items. The Committee recommends DENIAL for this claim.
16. Ryan Osborne #649938 \$147.31
The claimant (23-SAB/DOC-11792) requests \$147.31 reimbursement for his missing athletic shoes alleged lost or stolen during a cell search. There is no documentation to support the allegations. The Committee recommends DENIAL for this claim.

17. Nodin Shalifoe #449080 \$138.81
 The claimant (23-SAB/DOC-11774) requests \$138.81 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$87.23 for this claim.
18. Keith Shawver #229450 \$310.24
 The claimant (23-SAB/DOC-11844) requests \$310.24 reimbursement for his missing shoes, sandals, watch, headphones, television, bath, wash and hand towel. Documentation does not support the allegations. The Committee recommends DENIAL for this claim.
19. Devanior Simpson #808695 \$93.18
 The claimant (23-SAB/DOC-11567) requests \$93.18 reimbursement for his twill cap, athletic shoes, food items, soaps, and cable core that became missing while in possession of MDOC. The Committee recommends approval of \$89.21 for this claim.
20. Eric Wilkins #884607 \$140.94
 The claimant (23-SAB/DOC-12212) requests \$140.94 reimbursement for his stolen television. A television was not present at the time of pack up. The Committee recommends DENIAL for this claim.

2. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

Employee Claims

- 1) Andrew Kelley \$100.00
 The claimant (23-SAB-002) requests \$100.00 reimbursement for the replacement of his windshield that was damaged while conducting business for the State of Michigan. The Committee recommends approval of \$100.00 for this claim.

3. DEPARTMENT OF NATURAL RESOURCES

Civilian Claims

- 1) Ron Gilginas \$999.99
 The claimant (22-SAB-114) requests \$999.99 reimbursement for the repair of his vessel that was damaged during a routine safety inspection. The Committee recommends approval of \$999.99 for this claim.

4. DEPARTMENT OF STATE POLICE

Civilian Claims

- 1) Kellie Ouida \$999.99
The claimant (23-SAB-001) requests \$999.99 reimbursement for the repair of her vehicle that was damaged during a high-speed chase. The Committee recommends DENIAL for this claim.

5. DEPARTMENT OF TRANSPORTATION

Civilian Claims

- 1) Charles Lor \$999.99
The claimant (23-SAB-011) requests \$999.99 reimbursement for the replacement of the tires on his vehicle. The Committee recommends approval of \$999.99 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of February 14, 2023. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of February 14, 2023, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board

A regular meeting of the **Transportation and Natural Resources** Committee was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 14, 2023**, at **11:00 a.m.** Those present being:

Chairperson: Chad Bassett, representing,
Secretary of State Benson

Member: Grace Rowley, representing,
Lt. Governor Gilchrist

Member: James Shell, representing,
Attorney General Nessel

Others: Patricia Tremblay, Governor's Office; Daniel Sonneveldt, Attorney General's Office; Stacey Bliesener, Department of Treasury; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Michael Meddaugh, Department of Transportation; Andrew Minegar, MIRS

Mr. Bassett called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Department of Transportation agenda be recommended to the State Administrative Board with item 6 withdraw from the agenda. The motion was supported by Ms. Rowley and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 14, 2023, State Administrative Board meeting held on February 14, 2023, and is on file in the records of this office.

E-SIGNED by Shelby Troub
on 2023-02-14 12:44:03 EST

Shelby Troub, Secretary of the
Michigan State Administrative Board

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE
STATE ADMINISTRATIVE BOARD

T&NR Meeting: February 14, 2023– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: February 14, 2023 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM



This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE - APPROVALS

1. *HIGHWAYS - Intelligent Transportation System Services
Contract (2023-0156): MDOT will enter into a contract with a consultant that will provide for as-needed Intelligent Transportation System (ITS) and Connected Vehicle (CV) engineering and technical support services to be performed for the MDOT ITS Program Office. The work items will include ITS and CV research and reporting support; ITS and CV planning, development, deployment, and maintenance support; regulatory evaluation support; training and outreach support; and CV system operations support. The contract will be in effect from the date of award through five years. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,499,737.03. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, and/or local funds, depending on the particular project authorized.

2. HIGHWAYS – Construction Engineering Services
Contract (2023-0172) between MDOT and L.S. Engineering, Inc., will provide for full construction engineering services to be performed for 136 miles of sign upgrades on I-75 in Ogemaw, Roscommon, Crawford, Otsego, Cheboygan, and Emmet Counties (CS 20015 – JN 201971CON). The work items will include project administration; inspection; staking; quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and finalizing all project documentation. The contract will be effect from the date of the award through May 14, 2025. The contract amount will not exceed the engineer's estimate of \$785,803.12. Source of Funds: 100% State Restricted Truckline Funds.

* Denotes a non-standard contract/amendment
2/6/2023

3. HIGHWAYS - Construction Testing Services
Contract (2023-0204) between MDOT and Tyme Consulting Engineers, Inc., will provide for construction testing services to be performed for road reconstruction, bridge rehabilitation, and associated improvements along I-696 from I-275 to Lahser Road in Oakland County. The work items will include quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and closing all project documentation. The contract will be in effect from the date of award through May 26, 2026. The contract amount will be \$2,904,985.95. Source of Funds: 6.58% Federal Highway Administration Funds and 93.42% State Restricted Trunkline Funds.

4. HIGHWAYS – Construction Engineering Services
Contract (2023-0227) between MDOT and HNTB Michigan, Inc., will provide for full construction engineering services to be performed for road reconstruction and associated improvements on I-696 from I-275 to Lahser Road in Oakland County. The work items will include project administration; inspection; staking; quality assurance testing and reporting; measurement, computation, and documentation of quantities; reporting and record-keeping; and finalizing all project documentation. The contract will be in effect from the date of award through June 30, 2027. The contract amount will be \$21,708,754.53. Source of Funds: 100% State Restricted Trunkline Funds.

CONTRACTS

5. *HIGHWAYS - Intelligent Transportation System Services
Contract (2023-0140) between MDOT and Ver-Mac, Inc., will provide for systems engineering, application development, and infrastructure monitoring and support services to be performed for the Commercial Motor Vehicle and work zone safety project. The work items will include system and application development and testing; provision of software; assisting MDOT with the procurement, installation, and validation of equipment for the system; and technical and engineering support. The contract will be in effect from date of award through January 30, 2026. The contract amount will be \$318,750.50. Source of Funds: Federal Highway Administration Funds - \$252,270.40; State Restricted Trunkline Funds - \$63,067.60; Ver-Mac, Inc., Funds (Cost Share) - \$3,412.50.

MDOT has received a High Priority Program - Innovative Technology Deployment (HP-ITD) grant from the U.S. Department of Transportation's Federal Motor Carrier Safety Administration to demonstrate how the use of advanced data distribution technology solutions can provide additional protections to mobile and short duration work zones. This contract is one of several that will utilize HP-ITD grant funds, state matching funds, and consultant in-kind services to implement the Commercial Motor Vehicle and work zone safety project.

* Denotes a non-standard contract/amendment

6. *HIGHWAYS - Intelligent Transportation System Service Contract (2023-0201) between MDOT and AECOM will provide for Owner's Rep... will provide for provide support The ORC will on the needs of work, technical and performance, development of standards and The contract will be in effect from the date of award through five years. The contract amount will be \$759,517.20. Source of Funds: 100% State Restricted Trunkline Funds.

7. *RAIL - Preliminary Engineering and Environmental Work on Battle Creek Connection Contract (2021-0449) between MDOT and WSP Michigan, Inc., will provide for environmental and preliminary engineering services to be performed for a new rail passenger connection in Battle Creek to reduce service conflicts between passenger and freight trains. The work items will include performing design surveys; conducting air quality analysis; preparing required plans, typical cross-sections, details, and specifications; and computing and verifying all plan quantities. The contract will be in effect from the date of award through April 30, 2024. The contract amount will be \$1,486,739.31. Source of Funds: Federal Railroad Administration Funds - \$743,369.65; State Restricted Comprehensive Transportation Funds - \$371,684.83; and National Railroad Passenger Corporation Funds - \$371,684.83.

**POST BID LETTING
TRUNKLINE CONTRACTS**

8. Letting of January 6, 2023
 Letting Call: 2301 003 Low Bid: \$5,059,313.11
 Project: NH 80032-214941 Engineer Estimate: \$4,389,350.57
 Local Agreement: Pct Over/Under Estimate: 15.26 %
 Start Date: April 3, 2023
 Completion Date: June 20, 2023

5.04 mi of hot mix asphalt cold milling and resurfacing, full depth concrete pavement detail 7 and 8 joint repairs, sidewalk ramp upgrades and pavement markings on M-140/I-196BL from 15th Avenue to 73rd Street including Exit 20 ramps in the city of South Haven, Van Buren County. This project includes a 5-year materials and workmanship pavement warranty.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
C & D Hughes, Inc.	\$5,059,313.11	Same	1 **
Michigan Paving and Materials Company	\$5,078,151.14	Same	2
Causie Contracting, Inc.	\$5,400,091.10	Same	3
Rieth-Riley Construction Co., Inc.	\$5,795,868.54	Same	4
Cipparrone Contracting, Inc.	\$5,846,138.38	Same	5
Major Contracting Group, Inc.	\$6,332,612.77	Same	6

* Denotes a non-standard contract/amendment
2/7/2023

Total Number of Bidders: 6

9. Letting of January 6, 2023
 Letting Call: 2301 037 Low Bid: \$1,875,887.53
 Project: ST 24051-204987 Engineer Estimate: \$1,358,253.17
 Local Agreement: Pct Over/Under Estimate: 38.11 %
 Start Date: March 20, 2023
 Completion Date: September 27, 2024

0.10 mi of replacement of the culvert and slope stabilization on M-119 between Emmet Heights Road and Hoyt Road in the city of Harbor Springs, Emmet County.

5.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
M & M Excavating Company	\$1,875,887.53	Same	1 **

Total Number of Bidders: 1

**POST BID LETTING
LOCAL AGENCY CONTRACT**

10. Letting of January 6, 2023
 Letting Call: 2301 039 Low Bid: \$2,146,688.63
 Project: STUL 76000-208231 Engineer Estimate: \$1,696,185.20
 Local Agreement: 22-5513 Pct Over/Under Estimate: 26.56 %
 Start Date: May 30, 2023
 Completion Date: October 14, 2023

0.49 mi of hot mix asphalt reconstruction, concrete curb, gutter repair and sidewalk ramps, storm sewer and pavement markings on North Street from M-52 to Hickory Street in the city of Owosso, Shiawassee County. This is a Local Agency project. See Special Provision for Requirements for the Use of Michigan Department of Environment, Great Lakes, and Energy Non-Equivalency Drinking Water State Revolving Funds for pre-letting instruction.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Champagne and Marx Excavating, Inc.	\$2,146,688.63	Same	1 **
Rohde Bros. Excavating, Inc.	\$2,155,522.00	Same	2
Fessler & Bowman, Inc.	\$2,473,997.00	Same	3
Zito Construction	\$2,598,397.80	Same	4
Crawford Contracting, Inc.	\$1,762,409.33	Same	WD
Kalin Construction Co., Inc.	\$2,436,056.02	Same	REJ
L. A. Construction, Corp.	\$2,242,558.82	Same	REJ

Total Number of Bidders: 7

* Denotes a non-standard contract/amendment
 2/6/2023

PURCHASING

- 11. Cipparrone Contracting, Inc. \$364,100.00 New Contract
Southfield, Michigan 48076 FY23
100% State Restricted Funds
State Trunkline Maintenance Fund

Prequalified Maintenance Contract to complete concrete curb and gutter repair on M-24 between Harmon Road and Walton Road in Oakland County. Work must be completed by July 15, 2023. There are no renewal options on the contract.

- 12. Seacon Associates \$699,000.00 Current Total
Jackson, Michigan 49201 \$249,000.00 Amendment Amount
\$948,000.00 New Total
FY 20-24
100% State Restricted Funds

Contract 20000000690-Amendment to exercise an option year renewal and add additional funding for this as-needed contract for Engineer Recruitment. The original contract award was based on low bid, with the original contract dollar value determined on estimated need.

LICENSE AGREEMENT

- 13. On August 24, 2022, the State Administrative Board approved the Michigan Department of Transportation’s (MDOT’s) request to license State copyrighted works created by MDOT. All licenses are conveyed using the approved template Licensing Agreement. This approval was conditioned on MDOT’s submission of an annual report to the State Administrative Board containing a listing of the Licensing Agreements executed that year. Below is MDOT’s annual report for 2022. This report is provided for information only; no additional action is required.

Date	Licensee	Licensed Work	Purpose
1/18/2022	Group Tour Media	Historic digital images of the West Michigan Pike (US-31)	Magazine article featuring the history of US-31
1/31/2022	University of Michigan, College of Engineering	Digital images of the construction of the Mackinac Bridge, Image# MAC1373	Printing in the U of M Alumni Magazine
1/31/2022	Hour Media	Digital image of Big Beaver and Crooks Rd. @ I-75, Image# DI-07592-028	Troy Chamber of Commerce Magazine1
2/1/2022	C.A. Hull Co., Inc	Digital Image of DI-07413-009	For display on a billboard for employee recruitment

* Denotes a non-standard contract/amendment
2/6/2023

2/8/2022	CraftWord /Detroit Regional Chamber	Digital image of Dir. Paul Ajegba and images and renderings of road projects in the Detroit Area	Printed in Detroit Magazine and on-line.
2/17/2022	Michigan State University -- University Communications	Video clips of salt being loaded onto trucks and dispersed on the roads	To be used for a video highlighting research that shows the impacts of road on salt on Lake Mi. and inland waterways
3/25/2022	Michigan Laborers District Council	Digital Images of the Mackinac Bridge	Publication of a historical book
4/14/2022	Sumitomo Mitsui	Digital Images of remote bridge inspection device, image# DI-07593-46, 48, 68	Article to be published in Japanese journal Bridge and Foundation Engineering
4/20/2022	Vernon J. Mesler	Digital Images of the Mackinac Bridge Construction, image# MAC383, MAC398, MAC399	The Iron & Steele Preservation Newsletter and to be used for future print publication
4/27/2022	Genesee County Metropolitan Planning Commission	Digital images of I-69 roadwork in Flint, images DI-07965-14, 18, 25, 67, 72, 94, 105, 106, 108, 112, 126, 133	For an online and printed Transportation Improvement Program document
6/22/2022	Richard A. Wiles	Digital images of the Cut River Bridge	Online historical article called "Tip of the Mitt Journal", published by Greenwood Cemetery
8/1/2022	Michigan Infrastructure and Transportation Assoc. (MITA)	Digital images of the 2nd Ave. bridge move in Detroit	Publication online and/or printed to promote transportation
8/1/2022	ICF Incorporated, LLC	The figure titled "Illustration of Bridge Components"	To be published in the NCHRP Guide to Effective Methods for Setting Transportation Performance Targets
9/19/2022	Plain Communities Business Exchange, www.plaincommunities.com	Digital images of the construction of the Mackinac Bridge	Online and printed publication of an article on the Mackinac Bridge
9/12/2022	Great Lakes Boating	Digital images of the Blue Water Bridge	For a printed magazine article on historical sites which will feature the Blue Water Bridge

10/12/2022	Bangladesh University of Engineering and Technology	Digital images of carbon fiber being use in concrete bridges	Publication of a book
11/9/2022	Lake Superior Magazine	Digital images of historical images of the Mackinac Bridge	Printed or on-line use in the Lake Superior Magazine

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

Patrick McCarthy Patrick McCarthy
for Feb 7 2023 7:17 AM

Bradley C. Wieferich, PE
Acting Director

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of February 14, 2023. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of February 14, 2023, be approved, and adopted. The motion was supported by Mr. Meddaugh and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Tremblay adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the minutes adopted at the February 28, 2023, State Administrative Board meeting held on February 14, 2023, and is on file in the records of this office.

Shelby Troub, Secretary of the
Michigan State Administrative Board