

Lansing, Michigan

September 14, 2023

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **September 14, 2023**, at **11:00 a.m.**

Present: Christina Grossi, representing Gretchen Whitmer, Governor, Chairperson,
Brandon Reed, representing Garlin Gilchrist, Lt. Governor
Chad Bassett, representing Jocelyn Benson, Secretary of State,
Molly Jason, representing Dana Nessel, Attorney General,
Stacey Bliesener, representing Rachael Eubanks, State Treasurer,
Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction,
Michael Meddaugh, representing Brad Wieferich, Director, Department of
Transportation,
Shelby Troub, Secretary

Others Present: Andy Minegar, MIRS

1. CALL TO ORDER:

Ms. Grossi called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Meddaugh moved to approve the minutes of the regular meeting of August 22, 2023. Supported by Mr. Reed and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Attorney General

Opinions Division (OPIN), 9/14/2023

Corrections

Emergency Management Section (EMS), 9/14/2023

Environment, Great Lakes, and Energy

Air Quality (AQD), 9/14/2023

Drinking Water and Environmental Health Division (DWEHD), 9/14/2023

Remediation and Redevelopment Division (RDD), 9/14/2023

General Schedule #38 for Local Conservation Districts, 9/14/2023

Health and Human Services

Bureau of Budget (BDG), 9/14/2023

Children's Special Health Care Services (CSHCS), 9/14/2023

Labor and Economic Opportunity

MSHDA Homeownership (HOME), 9/14/2023

Michigan Gaming Control Board

Gaming Lab (GLAB), 9/14/2023

Infrastructure Security and Special Projects (ISSP), 9/14/2023

Internet Gaming (IGAME), 9/14/2023

Tribal Gaming (TRI), 9/14/2023

Technology, Management and Budget

Office of Continuous Improvement (OCI), 9/14/2023

OSS - Records Management Services (RMS), 9/14/2023

Mr. Reed moved to approve the Retention and Disposal Schedules. Supported by Mr. Fort and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

September 14, 2023

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Building Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **September 14, 2023, at 11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Brandon Reed, representing
Lt. Governor Gilchrist

Others Present: Molly Jason, James Shell, Attorney General's Office, Ross Fort, Department of Education; Chad Bassett, Department of State, Shelby Troub, Department of Technology, Management and Budget; Michael Meddaugh, Department of Transportation; Andrew Minegar, MIRS

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Grossi moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Mr. Reed and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the August 22, 2023, State Administrative Board meeting held on August 22, 2023, and is on file in the records of this office.

Shelby Troub

Shelby Troub
Secretary

Michigan State Administrative Board

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

September 14, 2023 / September 14, 2023
11:00 A.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET, LANSING
– Ottawa Parking Ramp – Fire Suppression System Improvements
File No. 171/21365.CDP - Contract No. Y23562
Recommended Award: RAS Contracting, Inc., Holt; \$771,715.00

Description and Justification

The purpose of this contract is to provide construction services to replace and update portions of the existing fire suppression system in the Ottawa Parking Ramp. The replacement/updates to the existing fire suppression will bring it up to current code standards, reduce required maintenance costs, and will keep the parking ramp protected from fire.

Funding Source

100% Agency Operating Funds – BOC

2. DEPARTMENT OF CORRECTIONS, MUNISING – Alger Correctional Facility –
Video Management System Upgrade
File No. 472/22051.JBB - Contract No. Y23563
Recommended Award: J & B Associates, LLC, Gladwin; \$1,727,498.00

Description and Justification

The purpose of this contract is for all services required to upgrade the video management system located at the facility. This adds additional cameras at locations that are a concern to the facility as well as upgrading system components that have exceeded their useful life. This work is needed to maintain a safe and secure system for the facility.

Funding Source

100% Agency Operating Funds

3. DEPARTMENT OF CORRECTIONS, KINCHELOE – Chippewa and Kinross
Correctional Facilities – Gun Range
File No. 472/22207.ABG - Contract No. Y23564
Recommended Award: Nomad Construction, Inc., Sault Ste. Marie
\$2,469,000.00

Description and Justification

The purpose of this contract is to construct new 25 yard shooting ranges along with a new classroom training building. The new shooting ranges are required to provide the necessary safety upgrades for the facility.

Funding Source

100% Agency Operating Funds

4. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, LAPEER – Lapeer Armory – Renovate Armory
File No. 511/16366.CAK - Contract No. Y23565
Recommended Award: QDV Construction Services, LLC, Essexville
\$5,245,000.00

Description and Justification

The purpose of this contract is to renovate the armory's interior, exterior and site to bring the facility up to the military's current standards for armories.

Funding Source

100% Federal Funds

5. DEPARTMENT OF STATE POLICE, LANSING – Special Operations Division – Headquarters Lock and Shower Areas
File No. 551/22085.TYC - Contract No. Y23566
Recommended Award: RAS Contracting, Inc., Holt; \$665,700.00

Description and Justification

The purpose of this contract is to provide renovations to create new locker, shower, and toilet rooms at the site. This work includes general building, mechanical, electrical, and plumbing renovations. The work is needed to facilitate the response of the police unit to incidents.

Funding Source

100% Agency Operating Funds

6. DEPARTMENT OF NATURAL RESOURCES, NEWBERRY – Muskallonge State Park – Toilet/Shower Building
File No. 751/22438.ABG - Contract No. Y23567
Recommended Award: Tamarack Builders, Inc., Lakeview; \$1,699,000.00

Description and Justification

The purpose of this contract is to replace an existing toilet/shower building with a new building and associated improvements. This work is needed to replace an outdated infrastructure that has exceeded its expected service life, and will result in a facility with modern efficiencies that bring significantly reduced maintenance, increased user functionality and provide universal accessibility function and added value.

Funding Source

100% ARPA Funds

AWARD OF CONSTRUCTION MANAGEMENT SERVICES CONTRACT

7. DEPARTMENT OF CORRECTIONS, KINROSS – Northern Region Training Academy – Renovations
File No. 472/23280.SDW - Contract No. Y23568
Recommended Proposal: Spence Brothers, Traverse City; \$13,000,000.00

Description and Justification

The purpose of this contract is to provide construction management services to renovate two existing buildings or create one new building that houses all program requirements. This work is needed as the existing buildings do not meet current codes and the spaces available do not work for the training program.

Funding Source

100% Agency Operating Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

8. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, PLAINWELL – Michigan Career and Technical Institute – Facility Upgrades
File No. 186/22028.BDW - Contract No. Y22176
C2AE, Lansing; Modification No. 3, Increase \$625,751.32

Description and Justification

The purpose of this modification is to provide additional professional design services for an addition to the scope of work, including the demolition of the existing '400 Wing' (Area B) and replace the structure with a new, two-story, 40,000 SF +/- addition. This work is needed to potentially replace an aging wing of the facility.

Funding Source

100% Federal Funds

Base Contract	\$756,255.14	
Modification No. 1	\$119,862.31	Approved on Director Agenda 8/18/23
Modification No. 2	\$86,754.00	Approved on Director Agenda 8/18/23
Modification No. 3	\$625,751.32	See Justification Above
Total Contract	\$1,588,622.77	

9. DEPARTMENT OF CORRECTIONS, VARIOUS – Various Correctional Facilities – Security Systems, Design Investigative Services
File No. 472/16026.RWG - Contract No. Y16166
CommTech Design, Inc., Rockford; Modification No. 10, Increase \$102,701.41

Description and Justification

The purpose of this modification is to provide additional professional services to train staff on the new video management systems. This work will provide 3 separate trainings for the southern region (basic, advanced and custody) and 2 trainings for the northern region (basic and advanced/custody combined). This work was requested by the agency for the new security systems.

Funding Source

100% Agency Operating Funds

Base Contract	\$59,830.00	
Modification No. 1	\$331,100.53	Approved on SAB Agenda 6/21/2016
Modification No. 2	\$182,800.00	Approved on SAB Agenda 1/24/2017
Modification No. 3	\$39,897.05	Approved on SAB Agenda 4/25/2017
Modification No. 4	\$120,000.00	Approved on SAB Agenda 7/18/2017
Modification No. 5	\$104,167.50	Approved on SAB Agenda 9/17/2017
Modification No. 6	\$193,549.77	Approved on SAB Agenda 4/24/2018
Modification No. 7	\$242,006.19	Approved on SAB Agenda 4/7/2020
Modification No. 8	\$19,017.70	Approved on SAB Agenda 6/14/2022
Modification No. 9	\$167,908.62	Approved on SAB Agenda 2/28/2022
Modification No. 10	\$102,701.41	See Justification Above
Total Contract	\$1,562,978.77	

10. DEPARTMENT OF CORRECTIONS, VARIOUS – Various Correctional Facilities
 – VMS and Perimeter Security Repairs/Replacement - Phase II
 File No. 472/19307.RWG - Contract No. Y21048
 CommTech Design, Inc., Rockford; Modification No. 8, Increase \$706,459.00

Description and Justification

The purpose of this modification is to provide for continued personnel and on going sub-contractor costs for the VMS perimeter security systems project. This work also includes adding control systems on the secure network at each site. The professional will work with vendors/providers on managing and documenting all upgrades, repairs and changes to these security systems.

Funding Source

100% Agency Operating Funds

Base Contract	\$244,664.00	
Modification No. 1	\$239,955.31	Approved on Director Agenda 3/5/2021

Modification No. 2	\$240,007.10	Approved on SAB Agenda 9/7/2021
Modification No. 3	\$244,429.35	Approved on SAB Agenda 12/7/2021
Modification No. 4	\$424,872.95	Approved on SAB Agenda 8/30/2022
Modification No. 5	\$224,878.00	Approved on SAB Agenda 12/6/2022
Modification No. 6	\$496,497.00	Approved on SAB Agenda 2/28/2023
Modification No. 7	\$445,050.00	Approved on SAB Agenda 12/7/2021
Modification No. 8	\$706,459.00	See Justification Above
Total Contract	\$3,266,812.71	

11. DEPARTMENT OF HEALTH AND HUMAN SERVICES, LANSING – State Laboratory – Expansion Project
File No. 491/20322.CDP - Contract No. Y21290
The Christman Company, Lansing; Modification No. 5, Increase \$61,040.23

Description and Justification

The purpose of this modification is to provide additional construction management services due to the extended project duration and fund additional control work, including a new gas regulator and revised ductwork connections for the bio-safety cabinets. The additional services are needed to provide a fully functional laboratory space.

Funding Source

100% Agency Operating Funds

Base Contract	\$13,000,000.00	
Modification No. 1	\$450,000.00	Approved on Director Agenda 02/11/22
Modification No. 2	\$591,994.00	Approved on SAB Agenda 03/29/22
Modification No. 3	\$40,448.00	Approved on SAB Agenda 09/29/22
Modification No. 4	\$0.00	No Cost Change Order
Modification No. 5	\$61,040.23	See Justification Above
Total Contract	\$14,143,482.23	

REVISION TO CONSTRUCTION CONTRACTS

12. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Woodland Center Correctional Facility – Video Management and Perimeter Surveillance Enhancements
File No. 472/14412.SDW - Contract No. Y18544
J & B Associates, LLC, Gladwin; CCO No. 20, Increase \$26,248.66

Description and Justification

The purpose of this change order is to provide a temporary upgrade to the existing PA system which is failing. The work will document the existing system, and provide new amplifiers, a new microphone at central control and cabling. This additional work will add 164 days to the project. The work is needed to provide a working paging system used for security within the buildings.

Funding Source

100% Agency Operating Funds

Base Contract	\$1,931,292.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$109,875.00	Approved on Director Agenda 3/8/2019
Change Order No. 3	\$218,702.00	Approved on Director Agenda 3/18/2019
Change Order No. 4	\$0.00	No Cost Change Order
Change Order No. 5	\$23,600.00	Approved on SAB Agenda 8/13/2019
Change Order No. 6	\$102,662.00	Approved on SAB Agenda 03/24/2020
Change Order No. 7	\$100,879.00	Approved on SAB Agenda 03/24/2020
Change Order No. 8	\$426,607.00	Approved on SAB Agenda 06/09/2020
Change Order No. 9	\$0.00	No Cost Change Order
Change Order No. 10	\$0.00	No Cost Change Order
Change Order No. 11	\$149,458.00	State Administrative Board 2/16/2021
Change Order No. 12	\$0.00	No Cost Change Order
Change Order No. 13	\$0.00	No Cost Change Order
Change Order No. 14	\$0.00	No Cost Change Order
Change Order No. 15	\$0.00	No Cost Change Order
Change Order No. 16	\$11,444.00	Approved on SAB Agenda 8/30/2022
Change Order No. 17	\$145,562.00	Approved on SAB Agenda 10/11/2022
Change Order No. 18	\$37,913.00	Approved on SAB Agenda 4/11/2023
Change Order No. 19	\$3,088.00	Approved on Director Agenda 8/4/2023
Change Order No. 20	\$26,248.66	See Justification Above
Total Contract	\$3,287,330.66	

13. DEPARTMENT OF CORRECTIONS, YPSILANTI – Women's Huron Valley –
Electronic Security System Upgrades
File No. 472/19049.SAA - Contract No. Y19325
Securadyne Systems Intermediate dba/Allied Universal, Wyoming; CCO No. 6
Increase \$549,399.43

Description and Justification

The purpose of this change order is to further remove existing wall mounted occupancy sensors and replace them with ceiling mounted sensors and to minimize the ability for vandalization of the devices throughout the entire facility. This work will result in improved operations, safety and security.

Funding Source

100% Agency Operating Funds

Base Contract	\$586,000.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$0.00	No Cost Change Order
Change Order No. 3	\$134,317.85	Approved on Director Agenda 08/06/21
Change Order No. 4	\$285,751.80	Approved on Director Agenda 03/18/22
Change Order No. 5	\$59,152.17	Approved on Director Agenda 07/22/22
Change Order No. 6	\$549,399.43	See Justification Above
Total Contract	\$1,614,621.25	

14. DEPARTMENT OF CORRECTIONS, CARSON CITY – Carson City Correctional Facility – Perimeter Tall Netting
File No. 472/23105.TYC - Contract No. Y23325
RMD Holdings Ltd., dba/Nationwide Construction Group, Richmond; CCO No. 1
Increase \$653,508.00

Description and Justification

The purpose of this change order is to construct additional tall metal poles and netting at the west side of the secured facility perimeter. This work is needed to deter the delivery of contraband to the facility from the adjacent areas outside of the facility's perimeter.

Funding Source

100% Agency Operating Funds

Base Contract	\$3,250,000.00	
Change Order No. 1	\$653,508.00	See Justification Above
Total Contract	\$3,903,508.00	

15. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, ALPENA –
Alpena Hide & Leather – Excavation, Transportation and Disposal of Soil
File No. 761/15102.SAR - Contract No. Y17145
Elmer's Crane & Dozer, Inc., Traverse City; CCO No. 9, Increase \$111,075.25

Description and Justification

The purpose of this change order is to complete remediation of the bulk fuel storage area. The site is a former tannery. The work will include in-situ mixing of bioavailable absorbent media (BAM) into the soil; backfill with class II sand and mix with BAM; grading of the berm around the remediation area; provide topsoil and seed; excavating, transporting and disposing of impacted soil; and providing and storing BAM amendment. The work is needed to protect public health, safety, welfare and the environment.

Funding Source

100% Contaminated Site Cleanup Contingency Reserve Funds

Base Contract	\$177,460.00	
Change Order No. 1	\$47,513.08	Approved on Director Agenda 5/5/17
Change Order No. 2	\$189,400.00	Approved on Director Agenda 12/7/18
Change Order No. 3	\$1,245.00	Approved on Director Agenda 12/21/18
Change Order No. 4	\$161,205.00	Approved on Director Agenda 3/15/19
Change Order No. 5	\$86,028.77	Approved on Director Agenda 5/17/19
Change Order No. 6	\$749,994.65	Approved on SAB Agenda 9/10/20
Change Order No. 7	\$0.00	No Cost Change Order
Change Order No. 8	\$0.00	No Cost Change Order
Change Order No. 9	\$111,075.25	See Justification Above
Total Contract	\$1,523,921.75	

LEASE FOR PRIVATE PROPERTY

16. DEPARTMENT OF STATE, MT. PLEASANT - NEW Lease No. 12246-2022 with Central Development Group, L.L.C, 400 SW 1st Ave, Ocala, FL 34478, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 2,517 square feet of office space located at 2305 Hawthorne, Suite A, Mt. Pleasant, MI 48858. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning August 1, 2024, or upon substantial completion, is \$16.75 (\$3,513.31 per month). Effective August 1, 2029, the annual per square foot rental rate for

this space increases to \$19.00 (\$3,985.25 per month). This rate does not include gas and electric utilities or janitorial services and supplies. This Lease contains two five-year renewal options with an annual per square foot rental rate of \$20.50 (\$4,299.88 per month) and \$22.50 (\$4,719.38 per month), respectively. This Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

Provides for new space for DOS to better serve its customers in Mt. Pleasant.

Benefit:

Allows the Department to move into space that will be meet its operational needs. The rental rate is within market rate for comparable space.

Funding Source:

0.61% General Fund; 99.39% Restricted Funds (Auto Repair Facility Fees 1.27%; Driver Fees 6.75%; Enhanced DL & Enhanced Official State PID Card Fund 3.76%; Parking Ticket Court Fines 4.23%; Transportation Administration Collection Fund 83.38%)

Commitment Level:

Ten years; however, this Lease contains two five-year renewal options and Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Lease will hinder the Department from securing space that allows them to better service customers.

Zip Code:

48858

17. DEPARTMENT OF STATE, WASHINGTON - NEW Lease No. 12258-2023 with Terra Mia, LLC, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 2,505 square feet of office space located at 65800 Van Dyke, Unit #110, Washington, MI 48094. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning January 1, 2024, or upon substantial completion, is \$17.50 (\$3,653.13 per month). This is a full service Lease. This Lease contains two five-year renewal options with an annual per square foot rental rate of \$23.10 (\$4,822.13 per month) and \$24.25 (\$5,062.19 per month), respectively. This Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

Department wants to relocate to a larger office with more counter stations to reduce wait times for customers and provide an updated office.

Benefit:

Reduce wait times and more customer friendly environment. The rental rate is within market rate for comparable space.

Funding Source:

1% General Fund; 99% Restricted Funds (TACF- 83%, Driver Fees- 7%, Parking Ticket Court Fines- 4%, Enhanced Driver License & Personal ID Card Fund- 4%, Auto Repair Facilities Fees- 1%)

Commitment Level:

Ten years; however, this Lease contains two five-year renewal options and Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Lease will hinder the department from securing space that allows them to better service customers.

Zip Code:

48094

ADDENDUM TO SUB-LEASE FOR PRIVATE PROPERTY

18. MICHIGAN STATE POLICE, GAYLORD - Addendum No. 2 to Sub-Lease No. 11750-2014 approved by the State Administrative Board on September 11, 2014, between McGaylord, LLC, 1729 E. M-21, Suite C, Lansing, MI 48867 as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Michigan State Police, as Lessee, for 18,358 square feet of office space located at 931 S. Otsego Ave, Gaylord, MI 49735. This Addendum provides for additional square footage, renovations to the space, a revised payment schedule, and additional lease language updates. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the November 30, 2034, or any extension. The annual per square foot rental rate for this space beginning September 1, 2023, or upon substantial completion, is \$15.45 (\$19,097.49 per month). Effective December 1, 2024, the annual per square foot rental rate for this space is \$17.00 (\$21,013.42 per month). This Addendum contains one 5-year renewal option with an annual per square foot rental rate of \$18.74 (\$23,164.20 per month). This is a full-service Lease. This Lease contains an Executive cancellation clause with 90 days' notice and changes to a Standard Cancellation clause with a 90 days' notice in the event the first renewal option is exercised. The Attorney General has approved this Addendum as to legal form.

Purpose/Business Case:

The purpose of this addendum is to provide additional square footage to the department's current space, renovations to the space, a revised payment schedule, and additional lease language updates.

Benefit:

Allows the department to obtain a finished conferencing space for hosting training events and/or staff meetings. The rental rate is within market rate for comparable space.

Funding Source:

100% General Fund

Commitment Level:

Eleven years; however, this Lease contains one five-year renewal options and an Executive cancellation clause with 90 days' notice. The cancellation type changes to a

Standard Cancellation clause with a 90 days' notice in the event the first renewal option is exercised.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from conducting training events and accommodating in-person staff meetings.

Zip Code:

49735

Ms. Bliesener presented the Building Committee Report for the regular meeting of September 14, 2023. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of September 14, 2023, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

APPROVED

September 14, 2023

Michigan State
Administrative Board

COMMITTEE REPORT TO THE STATE ADMINISTRATIVE BOARD

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular and supplemental meeting of the **Finance and Claims Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **September 14, 2023**, at **11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Molly Jason, representing
Attorney General Nessel

Others: James Shell, Attorney General's Office; Ross Fort, Department of Education; Brandon Reed, Lt. Governor's Office; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Michael Meddaugh, Department of Transportation

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following the discussion, Ms. Grossi moved the regular agenda and supplemental agenda be recommended to the State Administrative Board. The motion was supported by Ms. Jason and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the September 14, 2023, State Administrative Board meeting held on September 14, 2023, and is on file in the records of this office.

Shelby Troub

Shelby Troub
Secretary
Michigan State Administrative Board

A G E N D A

FINANCE AND CLAIMS COMMITTEE

September 14, 2023, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

September 14, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF CORRECTIONS

- 1.) JAG Textile Company, Ft. Lauderdale, FL
 - NOT TO EXCEED
 - \$558,300.00 Total
 - FY23-FY26 100% Revolving Funds (Correctional Industries)
 - 230000001823 Provides ripstop fabric for MSI use. Ripstop fabric is used in the production of MDOC officer uniforms.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Wellspring Lutheran Services, Saginaw, MI
 - NOT TO EXCEED
 - \$2,000,000.00 Total
 - FY24-FY26 100% Federal Funds
 - 230000001424 MA - Provides services to families when a parent is alcohol or drug affected or has been found to have a co-occurring disorder.
- 2.) Wellspring Lutheran Services, Saginaw, MI
 - NOT TO EXCEED
 - \$2,000,000.00 Total
 - FY24-FY26 100% Federal Funds
 - 230000001423 MA - Provides services to families when a parent is alcohol or drug affected or has been found to have a co-occurring disorder.

- 3.) Wellspring Lutheran Services, Saginaw, MI
 - NOT TO EXCEED
 - \$3,000,000.00 Total
 - FY24-FY26 100% Restricted (MI Opioid)
 - 230000001434 MA - Provides services to families when a parent is alcohol or drug affected or has been found to have a co-occurring disorder.

3. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) LSI Business Development, Inc, Layton, UT
 - \$500,000.00 Total
 - FY24-FY26 100% Federal Funds
 - 230000002112 - Provides grant writing services.
- 2.) Pine Lake Fund, Plainwell, MI
 - NOT TO EXCEED
 - \$1,950,000.00 Total
 - FY24-FY26 79% Federal Funds, 21% State Funds
 - 230000002217 – Accommodation, Occupational Therapy, and Assessment Services.
- 3.) U.S. Chamber of Commerce Foundation, Philadelphia, PA
 - \$450,000.00 Total
 - FY24-FY25 100% Federal Funds
 - 230000000057 – To purchase training and curriculum for Talent Pipeline Management to drive partnerships between employers, workforce professionals, economic developers, agency leaders, and education providers.

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF CORRECTIONS

- 1.) The Change Companies, Carson City, NV
 - \$160,000.00 Amendment
 - \$809,000.00 New Total
 - FY23-FY24 100% General Funds
 - 180000001231 MA - Exercising option year and adding funds for workbooks and training for Substance Abuse Curriculum and MDOC Programs.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Brown & Peisch, PLLC, Washington, DC

- \$500,000.00 Amendment
- \$900,000.00 New Total
- FY24-FY29 50% General Funds, 50% Federal Funds
- 200000002000 MA - Extends the contract and increases the total contract value to continue to provide critical consulting and technical assistance to MDHHS on federal Medicaid regulations, Center for Medicare and Medicaid Services' funding allowances, healthcare reform, multiple federal waiver issues, various state consortium issues and other Medicaid related issues.

2.) Capitol Fundraising Associates, Lansing, MI

- \$155,100.00 Amendment
- \$353,100.00 New Total
- FY24-FY25 28% Federal, 72% Restricted (Children's Trust Michigan)
- 21000000309 MA - Exercises both option years and increases the total contract value to allow the Contractor to continue providing critical support in fund development and event management for CTM toward the success of the annual Pam Posthumus Signature Auction, work collaboratively with CTM staff and volunteers to reach financial goals and coordinate and perform other activities under the direction of the CTM Executive Director.

3.) Michigan Public Health Institute, Okemos, MI

- \$6,087,990.00 Amendment
- \$131,001,574.00 New Total
- FY24 43% Federal, 1% Local, 13% State Restricted (Newborn Screening, Body Art Fees, CTF, Emergency Medical Services, Opioid, and Vital Records Fees), 7% Private/State Fees/Other, 36% General Funds
- Provide the design and implementation of projects for community health and human services projects administered through the Michigan Public Health Institute.

3. DEPARTMENT OF STATE POLICE

1.) Collaborative Testing Services, Inc, Sterling, VA

- \$89,357.00 Amendment
- \$338,711.00 New Total
- FY24 100% General Funds
- 200000001221 Add funds for MSP FSD proficiency testing requirements to cover costs of the utilization of the third option year.

4. DEPARTMENT OF TREASURY

- 1.) Coalfire Systems, Inc., Westminster, CO
 - \$300,000.00 Amendment
 - \$1,465,000.00 New Total
 - FY24-FY25 100% Restricted Funds (Delinquent Tax Collection Revenue)
 - 271B7700003 Add funds to ensure the State maintains compliance with Payment Card Industry requirements and to cover costs of the utilization of the last two-year option.

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Central Michigan District Health Department, Mt. Pleasant, MI
 - \$600,000.00 Total
 - FY24 75% General Fund, 25% State Restricted
 - Provides funding to administer environmental health programs at the local level, including overseeing noncommunity water supplies, sampling wells for long-term monitoring, inspection of campgrounds, swimming pools, and septage waste haulers.
- 2.) City of Norton Shores, Norton Shores, MI
 - \$967,793.80 Total
 - FY23-FY25 100% State Restricted
 - Provides funding to extend water mains and connect residents in the area to municipal water to provide a permanent source of drinking water.
- 3.) District Health Department No. 10, Cadillac, MI
 - \$900,000.00 Total
 - FY24 75% General Fund, 25% State Restricted
 - Provides funding to administer environmental health programs at the local level, including overseeing noncommunity water supplies, sampling wells for long-term monitoring, inspection of campgrounds, swimming pools, and septage waste haulers.
- 4.) Oakland County Health Department, Pontiac, MI
 - \$800,000.00 Total
 - FY24 75% General Fund, 25% State Restricted
 - Provides funding to administer environmental health programs at the local level, including overseeing noncommunity water supplies, sampling wells for long-term monitoring, inspection of campgrounds, swimming pools, and septage waste haulers.

- 5.) Western Michigan University-MGS, Kalamazoo, MI
- \$3,000,000.00 Total
 - FY24 100% General Funds
 - Provides funding to continue to support mapping, geological studies, research projects, and programs unitizing contract and faculty support.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Community Action Agency, Jackson, MI
- \$569,524.00 Total
 - FY24 100% General Funds
 - Provides funding to assist eligible residents who have a financial burden, have accumulated a balance on their water and/or wastewater bill, have had their water and/or wastewater service shut off, and/or are at risk of having their water and/or wastewater service shut off.
- 2.) Michigan State University, East Lansing, MI
- \$77,250,000.00 Total
 - FY24 100% Federal Funds
 - Provides funding to support recruitment, retention, and training of direct care workers.
- 3.) MMAP, Inc, Lansing, MI
- \$861,512.00 Total
 - FY23-FY24 100% Federal Funds
 - Provides funding to provide outreach, education and enrollment for Medicare Low-Income Subsidy and Medicare Saving Plan (MSP).
- 4.) National Minority Quality Forum, Inc., Flint, MI
- \$500,000.00 Total
 - FY24 100% State General Funds
 - Provides funding to fund a recipient to do the following with involvement from the City of Flint community: 1) design and implement an RFP that will fund a subgrantee to perform a feasibility assessment of an environmental epidemiology cancer study for the City of Flint, 2) oversee the completion of the feasibility assessment, and 3) ensure community engagement and communication activities in the City of Flint are conducted for all program activities. This activity is in response to ongoing community concerns regarding cancer and environmental contamination in the City of Flint.

- 5.) Oakland Livingston Human Service Agency, Pontiac, MI
 - \$1,455,000.00 Total
 - FY24 100% General Funds
 - Provides funding to assist eligible residents who have a financial burden, have accumulated a balance on their water and/or wastewater bill, have had their water and/or wastewater service shut off, and/or are at risk of having their water and/or wastewater service shut off.

- 6.) The County of Macomb, Clinton Township, MI
 - \$970,000.00 Total
 - FY24 100% General Funds
 - Provides funding to assist eligible residents who have a financial burden, have accumulated a balance on their water and/or wastewater bill, have had their water and/or wastewater service shut off, and/or are at risk of having their water and/or wastewater service shut off.

- 7.) Wayne Metropolitan Community Action Agency, Detroit, MI
 - \$9,700,000.00 Total
 - FY24 100% General Funds
 - Provides funding to assist eligible residents who have a financial burden, have accumulated a balance on their water and/or wastewater bill, have had their water and/or wastewater service shut off, and/or are at risk of having their water and/or wastewater service shut off.

3. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) Various Michigan Works! Agencies (See Attachment)
 - \$6,674,865.00 Total
 - FY24 100% Federal Funds
 - To provide adjustment assistance for individuals adversely affected by foreign competition as part of the one-stop system.

4. DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

- 1.) Michigan Energy Assistance Program Grants (See Attachment)
 - \$48,350,000.00 Total
 - FY24 93% State Restricted (Low-income Energy Assistance Fund, 7% Federal Restricted (Low-income Home Energy Assistance Program)
 - To continue to develop and promote the discovery of innovative, cost-efficient, evidence-based methods for providing energy assistance to low-income households.

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

1.) Michigan Primary Care Association, Lansing, MI

- \$3,796,767.00 Amendment
- \$6,565,594.00 New Total
- FY24 10.69% Federal Funds, 37.11% Local Funds (4000), 0.38% Private/State Fees/Other, 0.04% Healthy MI Funds, 51.78% General Funds
- Provides funding for and allocates grant funding to various health and human services projects.

2.) Michigan Public Health Institute, Okemos, MI

- \$647,407.00 Amendment
- \$4,922,605.00 New Total
- FY23 6.15% Bequest, 79.97% Federal Funds, 3.02% Private/State Fees/Other, 10.34% General Funds, 0.52% State Restricted
- Provides funding for and allocates grant funding to various health and human services projects.

3.) Regents of the University of Michigan, The, Ann Arbor, MI

- \$3,341,895.00 Amendment
- \$40,142,517.00 New Total
- FY24 65.49% Federal Funds, 2.38% Local, 7.61% Local Funds (4000), 1.91% Private/State Fees/Other, 0.31% Health MI Fund (HMF) (1487), 3.66% Newborn Screening Fees, 18.64% General Funds
- Provides funding for and allocates grant funding to various health and human services projects.

2. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

1.) Multiple Awardees (See Bid Tab)

- \$0.00 Amendment
- \$100,000,000.00 New Total
- FY23-FY27 100% Federal Funds
- Amendment to allocate \$869,000.00 to Community Housing Network, Inc. as Grantee.

2.) Multiple Awardees (See Bid Tab)

- \$2,781,000.00 Amendment
- \$5,675,738.00 New Total
- FY23-FY24 100% Federal Funds
- Amendment to provide federally mandated medical screening for newly arrived refugee and refugee-like populations.

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) CareerStaff Unlimited, LLC, Irving, TX
 - NOT TO EXCEED
 - \$7,000,000.00
 - FY24-FY25 50% Federal Funds, 34% State Funds, 16% Restricted (Income Assessment)
 - 230000000956 Certified Nursing Assistants at the Michigan Veteran Homes at Grand Rapids. DTMB on behalf of MVHGR.

- 2.) Child and Family Services of Northwestern Michigan, Inc., Traverse City, MI
 - NOT TO EXCEED
 - \$1,738,653.35
 - FY24-FY26 100% General Funds
 - 230000001259 MA – Respite Foster Care Program Services. DTMB on behalf of MDHHS.

- 3.) Maxim Healthcare Staffing Services, Inc, Columbia, MD
 - NOT TO EXCEED
 - 13,000,000.00
 - FY24-FY25 50% Federal Funds, 34% State Funds, 16% Restricted (Income Assessment)
 - 230000000956 Certified Nursing Assistants at the Michigan Veteran Homes at Grand Rapids. DTMB on behalf of MVHGR.

- 4.) Multiple Awardees (See Bid Tab)
 - NOT TO EXCEED
 - \$88,522,023.85
 - FY24-FY28 100% General Funds
 - 230000001419 – MDOC Community-Based Offender Success Reentry Services. DTMB on behalf of MDOC.

- 5.) Vance Outdoors, Inc., Columbus, OH
 - \$10,000,000.00
 - FY23-FY26 100% General Funds
 - 230000000040 – Firearms and accessories for State of Michigan’s law enforcement personnel. DTMB on behalf of MSP.

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

1.) Accenture, Chicago, IL

- \$961,200.00 Amendment
- \$3,977,230.00 New Total
- FY24-FY25 25% State General Funds, 75% Federal Funds
- 190000000542 To exercise 2 – 1-year options and adding funds for continuation of annual security assessment of select Medicaid related information systems and document deficiencies, gaps, and/or vulnerabilities. DTMB on behalf of MDHHS.

2.) Agile Access Control, Inc, Chantilly, VA

- \$105,535.68 Amendment
- \$1,517,779.21 New Total
- FY23-FY24 100% Restricted (Motor Transport Fund)
- 071B9200170 – Exercising one option year and add funds for maintenance and support of Motor Pool reservation system and support of Motor Pool locations.

3.) Altarum Institute, Ann Arbor, MI

- \$772,226.00 Amendment
- \$13,612,410.43 New Total
- FY23-FY24 100% Federal Funds
- 210000001451 Add funds to develop a prototype SMART-on-FHIR application to test birth certificate interoperability with EHRs, specifically assessing how complete and accurate the HER data are compared with existing birth reporting methods. DTMB on behalf of MDHHS.

4.) AssetWorks USA, Inc, Pittsburgh, PA

- \$60,000.00 Amendment
- \$307,906.60 New Total
- FY24-FY25 100% General Funds
- 190000000245 MA – Add funds for a one-year option for license, hosting, and maintenance of Surplus Management Software. DTMB Financial Services on behalf of DTMB LOS.

5.) AT&T WIRELESS SERVICES, Lansing, MI

- \$10,000,000.00 Amendment
- \$19,002,329.01 New Total
- FY23-FY24 Various (Varies by Agency)
- 210000000317 Add funds for Wireless Data Services, including voice, data, and text. DTMB Statewide.

- 6.) Broadsword Solutions Corporation, Waterford, MI
- \$64,000.00 Amendment
 - \$276,700.00 New Total
 - FY23-FY24 100% General Funds
 - 220000000551 MA - Add funds to continue Capability Maturity Model Integration (CMMI) Training, certification, appraisal, and consulting services. DTMB Financial Services.
- 7.) Datix (USA), Inc, Chicago, IL
- \$249,094.68 Amendment
 - \$1,690,519.78 New Total
 - FY24-FY26 100% State General Funds
 - 071B2200046 To exercise the third and fourth (final) option years and adding funds for continuation of contract management software maintenance and support. DTMB on behalf of MDOT.
- 8.) Deloitte Consulting, LLP, Detroit, MI
- \$14,079,984.40 Amendment
 - \$113,928,384.74 New Total
 - FY24 50% General Funds, 50% Federal Funds
 - 071B2200046 To exercise an option year and add funds to support continued services and resources for various projects to support MDHHS initiatives with Deloitte Salesforce Case Management System. DTMB on behalf of MDHHS.
- 9.) Evans Caseload, Inc, Toronto, ON
- \$102,420.00 Amendment
 - \$1,302,991.92 New Total
 - FY23-FY25 100% General Funds
 - 210000000214 To add funds for the Michigan Tax Tribunal (MITAT) to set up environment on servers, rebuild online forms, upgrade, test & validate, package, and install myCaseLoad and Community into the MITAT environment, and for training. DTMB on behalf of LARA.
- 10.) Fast Enterprises, LLC, Centennial, CO
- \$3,066,000.00 Amendment
 - \$92,015,785.72 New Total
 - FY23-FY25 100% Federal Funds
 - 071B1300367 Add funds for 7 FTE resources to continue work on the backlog of service requests and changes needed in the Unemployment Tax and Benefit System. DTMB on behalf of LEO.

- 11.) Geshner Human Services, Southfield, MI
- \$3,550,000.00 Amendment
 - \$11,288,880.89 New Total
 - FY23-FY25 100% Restricted Funds (Building Occupancy)
 - 180000000719 Add funds to janitorial services for DTMB Cadillac Place location and to increase aggregate value to cover contract period.
- 12.) Global Tel Link Corporation, Falls Church, VA
- \$1,008,000.00 Amendment
 - \$7,186,232.00 New Total
 - FY24-FY25 100% Other (Prisoner Benefit Fund)
 - 071B7700057 To exercise option year and add funds to continue to provide released prisoners with a debit card that contains their personal funds. DTMB on behalf of MDOC.
- 13.) GUD Marketing, Inc, Lansing, MI
- \$6,175,000.00 Amendment
 - \$14,150,000.00 New Total
 - FY23-FY24 24.7% Restricted (Michigan Education Trust I Revenue, Expenditure Credit), 14.5% Restricted (Higher Education Act of 1965, Insured Loans), 60.8% Restricted (Postsecondary Scholarship Fund)
 - 210000000195 Add funds to cover continued expenses for MET Marketing and Advertising Services. DTMB on behalf of TREAS.
- 14.) Guidehouse, Inc, Falls Church, VA
- \$945,950.00 Amendment
 - \$16,910,976.80 New Total
 - FY23-FY24 100% General Fund
 - 220000000125 Add Statement of Work and funds to expand the scope of ERM Consulting Services and for Project Closeout. DTMB on behalf of DTMB Financial Services.
- 15.) Health Management Associates, Lansing, MI
- \$400,000.00 Amendment
 - \$4,843,962.00 New Total
 - FY23-FY24 100% General Funds
 - 071B6600114 Add funds to continue to provide services for monitoring health care services and substance abuse services to prisoners, parolees, and probationers for the remaining contract term. DTMB on behalf of MDOC.

- 16.) Kunz Leigh & Associates, Lathrup Village, MI
- \$3,735,651.00 Amendment
 - \$5,800,998.00 New Total
 - FY23-FY24 100% General Funds
 - 200000001272 MA – Add scope and funds to implement the Dairy Inspection and Enforcement System (DORIS) into the Food Inspection & Enforcement System. DTMB on behalf of MDARD.
- 17.) LexisNexis Vitalchek Network, Inc, Bentwood, TN
- \$3,164,938.10 Amendment
 - \$5,816,838.10 New Total
 - FY24-FY25 100% Restricted (Information Technology Investment Fund)
 - 190000000305 Add funds for exercising 17 months of options and implementing the EDRS, marriage, and divorce modules. DTMB on behalf of MDHHS.
- 18.) McKinsey & Company, Washington DC
- \$7,920,729.00 Amendment
 - \$7,920,729.00 New Total
 - FY23-FY27 100% General Funds
 - 230000001262 Adding State of Work and funds for Grant Consulting Prequal contract led by MIO for MDOT and TREAS. DTMB on behalf of MIEOG/MIO.
- 19.) Spicer Group, Inc, Lansing, MI
- \$60,000.00 Amendment
 - \$312,000.00 New Total
 - FY24 100% General Funds
 - 180000001263 Adding three-month extension and add funds for the completion of the MDARD Inter-County Electronic Drainage Mapping Services and Solution. DTMB on behalf of MDARD.
- 20.) T-Mobile USA, Inc, Bellevue, WA
- \$839,500.00 Amendment
 - \$1,064,500.00 New Total
 - FY23-FY24 Various (Varies by Agency)
 - 210000000680 Add funds for additional application services. DTMB Statewide.

- 21.) University of Cincinnati Research Institute, Cincinnati, OH
- \$279,013.20 Amendment
 - \$381,013.20 New Total
 - FY24-FY26 100% General Funds
 - 210000000030 MA - To exercise three option years and adding funds for hosting and professional services for the Michigan Juvenile Justice Assessment System. DTMB Financial Services on behalf of MDHHS.
- 22.) Versalift Midwest, LLC, Shelby Township, MI
- \$2,000,000.00 Amendment
 - \$6,500,000.00 New Total
 - FY23-FY24 100% Various (Varies by Agency)
 - 071B7700166 Add funds for the purchase and installation of aerial lifts. DTMB Statewide.

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

1. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Devin Campisi #370752 \$266.10
The claimant (23-SAB/DOC-12710) requests \$266.10 reimbursement for his missing books. Documentation does not support the allegation. The Committee recommends DENIAL for this claim.
2. Joshua Simpson #878981 \$752.84
The claimant (23-SAB/DOC-12791) requests \$752.84 reimbursement for his missing transcripts, cap, V-neck shirts, briefs, socks, shorts, and athletic shoes. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
3. Ronald Stanton #119607 \$22.74
The claimant (23-SAB/DOC-12508) requests \$22.74 reimbursement for his fan that was damaged while in possession of MDOC. The Committee recommends approval of \$2.06 for this claim.
4. Robert Stephens #814886 \$23.40
The claimant (23-SAB/DOC-12381) requests \$23.40 reimbursement for his missing athletic shirts and crew neck t-shirts. The Committee recommends approval of \$16.62 for this claim.

5. David Stiney #462578 \$187.62
The claimant (23-SAB/DOC-12732) requests \$187.62 reimbursement for his television that went missing during transport. The Committee recommends approval of \$30.12 for this claim.
6. Matthew Wells #700231 \$184.09
The claimant (23-SAB/DOC-12509) requests \$184.09 reimbursement for his television that was damaged while in transit. The Committee recommends approval of \$182.21 for this claim.
7. Sean Widner #670330 \$30.71
The claimant (23-SAB/DOC-12339) requests \$30.71 reimbursement for funds removed from his account that he did not receive. There is no verification that this order arrived at the facility. The Committee recommends DENIAL for this claim.
8. Chadwick Wiersma #252943 \$121.30
The claimant (23-SAB/DOC-12696) requests \$121.30 reimbursement for food items that became missing while in possession of MDOC. The Committee recommends approval of \$12.13 for this claim.
9. Carlton Williams #674078 \$78.42
The claimant (23-SAB/DOC-12808) requests \$78.42 reimbursement for his gym shoes that were lost or stolen while in possession of MDOC. The Committee recommends approval of \$65.42 for this claim.
10. Manzell Williams #192333 \$200.00
The claimant (23-SAB/DOC-12503) requests \$200.00 reimbursement for his lost or stolen television. The Committee recommends approval of \$11.25 for this claim.
11. Timothy Williams #475597 \$238.01
The claimant (23-SAB/DOC-10951) requests \$238.01 reimbursement for his jacket, athletic shoes, watch, eyeglasses, headphones, and razor that became missing while in possession of MDOC. The Committee recommends approval of \$178.28 for this claim.
12. Timothy Williams #589895 \$92.49
The claimant (23-SAB/DOC-12617) requests \$92.49 reimbursement for his two storage boxes that were damaged during transport. The Committee recommends approval of \$57.40 for this claim.

13. Asim Williamson #516773 \$31.79
The claimant (23-SAB/DOC-12588) requests \$31.79 reimbursement for his headphones he alleges were damaged during a cell search. There is no documentation to support the allegation. The Committee recommends DENIAL for this claim.

14. Eric Woodworth #978873 \$219.77
The claimant (23-SAB/DOC-10701) requests \$219.77 reimbursement for his art supplies that became missing while in possession of MDOC. The Committee recommends approval of \$112.25 for this claim.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Civilian Claims

1) Byron Thomas \$22.00
The claimant (23-SAB-074) requests \$22.00 reimbursement for his radio that was stolen and damaged by another patient. The Committee recommends DENIAL for this claim.

3. DEPARTMENT OF NATURAL RESOURCES

Civilian Claims

1) Harry Kelly \$430.00
The claimant (23-SAB-069) requests \$430.00 reimbursement for the cost of the rental of portable toilets. The Committee recommends approval of \$245.00 for this claim.

4. DEPARTMENT OF TRANSPORTATION

Civilian Claims

1) Sean Fluker \$600.00
The claimant (23-SAB-029) requests \$600.00 reimbursement for the repair/replacement of his wheels, decal, and for labor. The Committee recommends approval of \$600.00 for this claim.

2) Bianka Hendren \$348.75
The claimant (23-SAB-040) requests \$348.75 reimbursement for the repair of her wheel and for tire replacement. The Committee recommends DENIAL for this claim.

- 3) Kisha Martin \$782.00
The claimant (23-SAB-052) requests \$782.00 reimbursement for replacement of her wheel and rim. The Committee recommends DENIAL for this claim.
- 4) Kristian Pace \$985.85
The claimant (23-SAB-063) requests \$985.85 reimbursement for the repair/replacement of his exhaust system, floorboards, and frame connectors. The Committee recommends DENIAL for this claim.
- 5) Alex Sacalis \$474.98
The claimant (23-SAB-023) requests \$474.98 reimbursement for the repair/replacement his wheels. The Committee recommends DENIAL for this claim.
- 6) Todd Vachan \$0.00
The claimant (23-SAB-076) requests \$0.00 reimbursement for the replacement of his rear passenger window that was shattered by debris thrown from a State operated mower. The Committee recommends approval of \$414.03 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of September 14, 2023. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of September 14, be approved, and adopted. The motion was supported by Ms. Jason and unanimously approved.

APPROVED

September 14, 2023

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Transportation and Natural Resources Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **September 14, 2023, at 11:00 a.m.**

Those present being:

Chairperson: Chad Bassett, representing,
Secretary of State Benson

Member: Brandon Reed, representing,
Lt. Governor Gilchrist

Member: James Shell, representing,
Attorney General Nessel

Others: Christina Grossi, Governor's Office; Molly Jason, Attorney General's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Stacey Bliesener, Department of Treasury; Michael Meddaugh, Department of Transportation

Mr. Bassett called the meeting to order.

The Department of Transportation Agenda were presented.

Following discussion, Mr. Reed moved that the Department of Transportation Agenda be recommended to the State Administrative Board with item 6 withdrawn from the agenda. The motion was supported by Mr. Shell and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the September 14, 2023, State Administrative Board meeting held on September 14, 2023, and is on file in the records of this office.

Shelby Troub

Shelby Troub, Secretary
Michigan State Administrative Board

7. *HIGHWAYS – Consultant Research Services
Contract (2023-0679) between MDOT and WSP Michigan Inc., will provide for research services on unmanned aircraft systems communications mesh test deployment. Researchers will explore the ability to support beyond line of sight unmanned aircraft deployments. The contract will be in effect from the date of award through April 30, 2025. The contract amount will be \$717,907.42. Source of Funds: 80% Federal Highway Administration Funds and 20% State Restricted Trunkline Funds.
8. RAIL - Reimbursement for Insurance and Risk Fees
Project Authorization (3) Revision (9) under Master Agreement (2012-0200) between MDOT and the National Railroad Passenger Corporation (Amtrak) will increase the authorization amount by \$1,354,877.88 to match the actual amount needed for the FY 2023 insurance and risk fees and will extend the authorization term by one year. The original authorization provides for reimbursement for Amtrak's costs for property insurance costs, property deductible risk fee, and self-insurance liability risk fee related to Michigan's ownership of a portion of the accelerated corridor between Chicago and Detroit. MDOT compensates Amtrak for eligible costs under the approved scope of work and estimate. The revised authorization term will be July 1, 2016, through June 30, 2024. The revised authorization amount will be \$8,307,296.31. The term of the master agreement is December 7, 2012, through September 30, 2032. Source of Funds: State Restricted Comprehensive Transportation Funds - \$8,307,296.31.
9. RAIL - Passenger Maintenance
Project Authorization (23) Revision (5) under Master Agreement (2012-0200) between MDOT and the National Railroad Passenger Corporation (Amtrak) will increase the spending authority by \$13,950,443 and will extend the authorization term by 12 months to provide for an additional 12 months of the maintenance services. The original authorization provides for managed maintenance of the rail line purchased by MDOT from Norfolk Southern Railway Company between Kalamazoo and Dearborn on the Chicago-Detroit/Pontiac High Speed Rail Corridor. MDOT compensates Amtrak for eligible costs under the approved scope of work and spending plan. The revised authorization term will be October 1, 2018, through September 30, 2024. The revised authorization amount will be \$56,135,036. The term of the master agreement is December 7, 2012, through September 30, 2032. Source of Funds: State Restricted Comprehensive Transportation Funds - \$56,135,036.

SUB CONTRACT

10. Subcontract (2021-0389/S8) Low Bid \$ 563,351.00

Ace-Saginaw Paving Company
4000 Veterans Memorial Parkway
Saginaw, MI 48601

Description of Work: HMA Overlay and Pavement Markings

Approval is requested to authorize the St. Clair County Road Commission to award a one-year subcontract for hot mix asphalt (HMA) overlay and pavement marking work on M-136 in St. Clair County. The project was advertised, and one bid was received and accepted. The County has determined that the costs are reasonable and competitive with costs of similar projects. The subcontract will be in effect from the date of award through October 1, 2023. Source of Funds: 100% State Restricted Trunkline Funds.

**POST-BID LETTING
TRUNKLINE CONTRACTS**

11. Letting of August 4, 2023
Letting Call: 2308 004 Low Bid: **\$3,281,927.20**
Project: M 46062-212657 Engineer Estimate: \$2,926,867.55
Local Agreement: Pct Over/Under Estimate: 12.13 %
Start Date: January 8, 2024
Completion Date: November 15, 2024

Bridge rehabilitation including epoxy overlay, deck patching, expansion joint replacement, prestressed concrete beam end repairs, structural steel and substructure repairs and approach work on US-223 over Norfolk Southern Railroad and US-127 BR over Conrail (Abandoned) in the cities of Jackson and Adrian, Jackson and Lenawee Counties. This project includes a 2 year structural steel painting warranty and 5 year epoxy overlay warranty.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
C. A. Hull Co., Inc.	\$3,281,927.20	Same	1 **
Anlaan Corporation	\$3,393,545.29	Same	2

Total Number of Bidders: 2

12. Letting of August 4, 2023
Letting Call: 2308 018 Low Bid: **\$1,992,794.40**
Project: ST 49025-211318 Engineer Estimate: \$1,397,745.48
Local Agreement: Pct Over/Under Estimate: 42.57 %
Start Date: 10 days after award
Completion Date: November 8, 2024

Bridge rehabilitation of 3 structures including epoxy overlay, deck patching, joint replacement, substructure patching, railing repairs, three beam, substructure horizontal

* Denotes a non-standard contract/amendment

surface sealer and approach work on I-75 northbound over Carp River, M-123 over I-75 and M-134 over Pine River, Mackinac County. This project includes a 5 year epoxy polymer bridge deck overlay performance warranty.

2.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Heavy Structural Preservation, LLC	\$1,992,794.40	Same	1 **
Anlaan Corporation	\$2,298,406.92	Same	2
C. A. Hull Co., Inc.	\$2,460,891.93	Same	3
Grand River Construction, Inc.	\$2,929,452.20	Same	4

Total Number of Bidders: 4

* Denotes a non-standard contract/amendment

13. Letting of August 4, 2023
 Letting Call: 2308 001 Contract Price: \$204,601,482.82
 Project: HSIP 33084-209403 , ETC Engineer Estimate: \$176,152,098.99
 Local Agreement: 23-5033 Pct Over/Under Estimate: 16.15%
 Start Date: August 28, 2023
 Completion Date: July 26, 2026

3.66 mi of roadway reconstruction including an additional lane, corrections to horizontal curvature, geometric changes, bridge rehabilitation or reconstruction of 18 bridges, soundwall construction, additional freeway lighting, drainage improvements, additional ITS facilities, traffic signal work, guardrail work and pavement markings on I-496/US-127 in the cities of Lansing and East Lansing, Ingham County. This project includes a 5 year epoxy overlay warranty and a 2 year concrete surface coating warranty. This project is an Alternate Pavement Bid project. Alternate 1 (Section 2) is an HMA Alternative and includes a 5 year materials and workmanship pavement warranty. Alternate 2 (Section 3) is a Concrete Alternative and includes a 5 year materials and workmanship pavement warranty.

5.00 % DBE participation required

Bidder	As-Submitted	Section Bid	EUAC	
Toebe Construction LLC	\$230,536,482.82	3	\$7,531,473.89	1**
Kamminga & Roodvoets / Michigan Pave.	\$236,528,931.24	2	\$7,696,719.31	2
Dan's Excavating, Inc.	\$252,780,834.84	3	\$8,245,066.37	3
Walsh Construction Company II, LLC	\$255,542,752.01	2	\$8,298,492.48	4

Bidder	As-Checked	User Delay (NB US-127 271 max)	User Delay (SB US-127 275 max)	Contract Price	
Toebe Construction LLC	Same	\$12,872,500.00 (271 day)	\$13,062,500.00 (275 day)	\$204,601,482.82	1**
Kamminga & Roodvoets / Michigan Pave.	Same	\$11,875,000.00 (250 day)	\$11,542,500.00 (243 day)	\$213,111,431.24	2
Dan's Excavating, Inc.	Same	\$11,067,500.00 (233 day)	\$11,732,500.00 (247 day)	\$229,980,834.84	3
Walsh Construction Company II, LLC	Same	\$12,872,500.00 (271 day)	\$13,062,500.00 (275 day)	\$229,607,752.01	4

NOTE: The lowest calculated EUAC is used to determine the apparent low bid.
 The AS-CHECKED minus USER DELAY COST determines the actual contract price.

Total Number of Bidders: 4

**POST – BID LETTING
LOCAL AGENCY CONTRACTS**

14. Letting of July 7, 2023
Letting Call: 2307 052
Project: FLAP 02000-216785-2
Local Agreement: 23-5164
Start Date: 10 days after award
Completion Date: September 27, 2024

Low Bid: **\$805,708.52**
Engineer Estimate: \$466,626.95
Pct Over/Under Estimate: 72.67 %

1.10 mi of gravel road reconstruction, grading, drainage, aggregate surface course and pavement markings on Chapel Road at H-58, Alger County. This is a Local Agency project.

0.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Bacco Construction Company	\$805,708.52	Same	1 **
Payne & Dolan Inc.	\$899,802.15	Same	2

Total Number of Bidders: 2

15. Letting of August 4, 2023
Letting Call: 2308 032
Project: HSIP 25000-215969
Local Agreement: 23-5299
Start Date: 10 days after award
Completion Date: May 31, 2024

Low Bid: **\$1,043,531.19**
Engineer Estimate: \$823,294.50
Pct Over/Under Estimate: 26.75 %

0.43 mi adding a center left turn lane including hot mix asphalt cold mill and resurface, concrete curb, gutter and pavement markings on Saginaw Road from McCandlish Road to Charring Cross Drive, Genesee County. This is a Local Agency project.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Anlaan Corporation	\$1,043,531.19	Same	1 **
Superior Contracting Group L.L.C.	\$1,068,997.80	Same	2
Fonson Company, Inc.	\$1,099,131.99	Same	3
Rohde Bros. Excavating, Inc.	\$1,188,049.00	Same	4
Zito Construction	\$1,255,017.40	Same	5
Cadillac Asphalt, L.L.C.	\$1,257,673.23	Same	6
DiPonio Contracting, LLC	\$1,261,222.99	Same	7

Total Number of Bidders: 7

16. Letting of August 4, 2023
Letting Call: 2308 034
Project: STL 25000-204366
Local Agreement: 23-5300

Low Bid: **\$1,199,554.00**
Engineer Estimate: \$976,499.00
Pct Over/Under Estimate: 22.84 %

* Denotes a non-standard contract/amendment

Start Date: 10 days after award
 Completion Date: May 24, 2024

0.55 mi of concrete rubblizing, hot mix asphalt surfacing, concrete curb and gutter, signing and pavement markings on Bristol Road from Irish Road to Lang Street, Genesee County. This is a Local Agency project.

4.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Zito Construction	\$1,199,554.00	Same	1 **
Superior Contracting Group L.L.C.	\$1,302,567.05	Same	2
Fonson Company, Inc.	\$1,302,846.42	Same	3
Lois Kay Contracting Co.	\$1,444,305.05	Same	4
Cadillac Asphalt, L.L.C.	\$1,444,359.53	Same	5
Ajax Paving Industries, Inc.	\$1,445,912.23	Same	6

Total Number of Bidders: 6

17. Letting of August 4, 2023
 Letting Call: 2308 037
 Project: HIC 77000-214636
 Local Agreement: 23-5290
 Start Date: 10 days after award
 Completion Date: August 23, 2024
- Low Bid: **\$1,015,809.61**
 Engineer Estimate: \$867,605.70
 Pct Over/Under Estimate: 17.08 %

0.39 mi of adding center left turn lane includes pavement removal, concrete rubblizing, aggregate base, ditching and pavement markings on Marine City Highway at Bethuy Road, St. Clair County. This is a Local Agency project.

5.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Boddy Construction Company, Inc.	\$1,015,809.61	Same	1 **
Superior Contracting Group L.L.C.	\$1,088,830.15	Same	2
Raymond Excavating Company	\$1,097,979.84	Same	3
Teltow Contracting, Inc.	\$1,099,990.49	Same	4
M. L. Chartier Excavating, Inc.	\$1,166,110.04	Same	5

Total Number of Bidders: 5

PURCHASING

18. Rieth-Riley Construction \$446,000.00 New Contract
Mt. Pleasant, MI 48858 FY23
100% State Restricted Funds
State Trunkline Maintenance Fund

New Prequalified Maintenance Contract to provide Hot Mix Asphalt (HMA) for I-94 centerline skip paving on I-94 EB and WB between 40th Street and Helmer Road in Kalamazoo and Calhoun Counties. One-time purchase contract is awarded based on low bid, and contract value based on bid prices of specific work.

19. Pyramid Paving & Contracting, Co. \$261,654.12 New Contract
Bay City, MI 48708 FY23
100% State Restricted Funds
State Trunkline Maintenance Fund

New Prequalified Maintenance Contract to provide 2" HMA Surface and Pavement Markings on M-46 Elm Street to Williams Street, City of Saginaw, Saginaw County, Bay Region. One-time purchase contract is awarded based on low bid, and contract value based on bid prices of specific work.

20. Motor City Electric Utilities Company \$252,000.00 New Contract
Detroit, MI 48213 FY24-25
100% State Restricted Funds
State Trunkline Maintenance Fund

New Contract for traffic signals removal and re-installation services to clear the route for the America's Thanksgiving Parade in Detroit. The Contract is awarded based on low bid and contract value based on bid prices for the specified units. The contract is for two years with eight 1-year renewal options.

21. Ajax Paving Industries, Inc. \$2,345,769.18 New Contract
Troy, MI 48084 FY 23
100% State Restricted Funds
State Trunkline Maintenance Fund

New Prequalified Maintenance Contract (PMC) to complete Cold Milling, HMA Surface and Pavement Marking on M-19 from 31 Mile Rd. to Boardman Rd. in Macomb County. One-time purchase contract is awarded based on low bid, and contract value based on bid prices of specific work.

* Denotes a non-standard contract/amendment

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|-----|--|---|
| 22. | E-4 Solution, Inc
Southgate, MI 48195 | \$636,132.00 Contract Amount
\$424,088.00 Amendment Amount
\$1,060,220.00 Total Contract Amount
FY20-25
100% State Restricted Funds
State Trunkline Maintenance Fund |
|-----|--|---|

Contract 200000001958 - Amendment to use the last two option years and funding increase \$424,088.00 per attachment for as-needed Catch Basin Cleanout. The original contract was awarded based on low bid, with the original contract value based on estimated need.

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|-----|---|---|
| 23. | RMD Holding Ltd. d/b/a
Nationwide Construction Group
Richmond, MI 48062 | \$5,884,087.50 New Contract
FY 23-26
100% State Restricted Funds
State Trunkline Maintenance Funds |
|-----|---|---|

This is a three (3) year contract with two (2) one-year renewal options for as-needed Guardrail Maintenance & High-Tension Cable Barrier services performed on various State Routes within Taylor (TSC), Oakland (TSC), and Macomb (TSC) jurisdiction in Metro Region. The contract is awarded based on low bid, with the Contract dollar value based on estimated need.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

E-SIGNED by PATRICK MCCARTHY
on 2023-09-11 16:53:49 EDT

Bradley C. Wieferich, PE
Director

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of September 14, 2023. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of September 14, 2023, be approved, and adopted. The motion was supported by Mr. Meddaugh and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Grossi adjourned the meeting.