

Lansing, Michigan

October 10, 2023

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **October 10, 2023**, at **11:00 a.m.**

Present: Christina Grossi, representing Gretchen Whitmer, Governor, Chairperson,
Brandon Reed, representing Garlin Gilchrist, Lt. Governor
Chad Bassett, representing Jocelyn Benson, Secretary of State,
Molly Jason, representing Dana Nessel, Attorney General,
Andrew Boettcher, representing Rachael Eubanks, State Treasurer,
Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction,
Laura Mester, representing Brad Wieferich, Director, Department of
Transportation,
Shelby Troub, Secretary

Others Present: James Shell, Attorney General; Andrew Minegar, MIRS

1. CALL TO ORDER:

Ms. Grossi called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Reed moved to approve the minutes of the regular meeting of September 28, 2023. Supported by Ms. Mester and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Agriculture and Rural Development
Laboratory Division (LAB), 10/10/2023

Civil Rights
Law and Policy (LAP), 10/10/2023

Michigan Civil Service
Human Resources (OHR), 10/10/2023
Human Resource Training and Development (HRTD), 10/10/2023

Michigan Gaming Control Board
Administration Division (ADM), 10/10/2023
Audit (AUD), 10/10/2023
Detroit Administrative Services (DAS), 10/10/2023
Gaming Lab (GLAB), 10/10/2023
Responsible Gaming (RGS), 10/10/2023

Michigan Sheriffs' Coordinating and Training
Council (MSCTC), 10/10/2023

Mr. Fort moved to approve the Retention and Disposal Schedules. Supported by Mr. Boettcher and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

October 10, 2023

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Building Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **October 10, 2023, at 11:00 a.m.**

Those present being:

Chairperson: Andrew Boettcher, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Brandon Reed, representing
Lt. Governor Gilchrist

Others Present: Molly Jason, James Shell, Attorney General's Office, Ross Fort, Department of Education; Chad Bassett, Department of State, Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

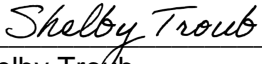
Mr. Boettcher called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Grossi moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Mr. Reed and unanimously adopted.

Mr. Boettcher adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the October 10, 2023, State Administrative Board meeting held on October 10, 2023, and is on file in the records of this office.



Shelby Troub
Secretary
Michigan State Administrative Board

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

October 10, 2023 / October 10, 2023
11:00 A.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
DIMONDALE – Lake Superior Hosting Center – Red Side Power Supply and
Roof Replacement
File No. 171/22244.HJD - Contract No. Y24001
Recommended Award: RAS Contracting, Inc., Holt; \$2,597,800.00

Description and Justification

The purpose of this contract is to replace outdated electrical technology equipment; repair a portion of the existing roof; eliminate moisture infiltration at perimeter walls and replace damaged materials; and renovate existing interior space into office space at the Lake Superior Hosting Center. The work is needed to protect critical data center technology equipment and infrastructure from failure due to moisture damage and overheating.

Funding Source

100% Agency Operating Funds - BOC

2. DEPARTMENT OF CORRECTIONS, MARQUETTE – Marquette Branch Prison
– Video Management System Upgrade
File No. 472/22052.JBB - Contract No. Y24002
Recommended Award: J & B Associates, LLC, Gladwin; \$2,204,167.00

Description and Justification

The purpose of this contract is to upgrade the video management system located at the site. This work adds additional cameras at locations that are a concern to the facility as well as upgrading system components that have exceeded their expected service life. The work is needed to keep a safe and secure system for the facility.

Funding Source

100% Agency Operating Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

3. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
ROCKFORD – North Kent Disposal Investigations Site – Technical Support
File No. 761/18015.SAR - Contract No. Y18021

AECOM Technical Services, Inc., Grand Rapids; Modification No. 6, Increase \$35,000.00

Description and Justification

The purpose of this modification is to provide additional sampling and technical support to address per- and polyfluoroalkyl substances in groundwater and residential drinking water wells. The tasks include collecting samples from residential and non-residential wells, installing/sampling soil borings/monitoring wells, management of analytical and geographic information system data, performing field reconnaissance of suspected dump sites, reviewing Wolverine work plans, and assisting at meetings. This modification adds work in the vicinity of the intersection of 11 Mile Road NE and Courtland Drive NE, northeast of Rockford, Michigan. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$99,709.84	
Modification No. 1	\$99,913.74	Approved on Director Agenda 12/8/17
Modification No. 2	\$111,079.56	Approved on Director Agenda 12/15/17
Modification No. 3	\$188,979.12	Approved on Director Agenda 2/16/18
Modification No. 4	\$810,385.40	Approved on Director Agenda 3/13/18
Modification No. 5	\$650,123.48	Approved on Director Agenda 5/7/19
Modification No. 6	\$35,000.00	See Justification Above
Total Contract	\$1,995,191.14	

4. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
 RICHLAND – North 34th Street – Soil Sampling Investigation
 File No. 761/20161.KSZ - Contract No. Y20185
 AECOM Technical Services of MI, Inc., Grand Rapids; Modification No. 6
 Increase \$99,993.88

Description and Justification

The purpose of this modification is to provide professional services for decommissioning of the existing pump and treat system. The site is a former plastics plating operation with known per- and polyfluoroalkyl substances contamination. This work will remove and dispose of spent carbon and bag filters; drain, clean, and/or purge all piping; remove and winterize 4 extraction well pumps and drop pipes; collect an outfall sample during decommissioning; report discharge flow volumes to Gull Lake Sewer and the water authority; and reporting. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$31,108.94	
Modification No. 1	\$858,765.24	Approved on SAB Agenda 7/21/20
Modification No. 2	\$277,134.52	Approved on SAB Agenda 3/29/22
Modification No. 3	\$565,512.27	Approved on SAB Agenda 1/31/23
Modification No. 4	\$138,059.92	Approved on SAB Agenda 1/31/23
Modification No. 5	\$0.00	No Cost Change Order
Modification No. 6	\$99,993.88	See Justification Above
Total Contract	\$1,970,574.77	

REVISION TO CONSTRUCTION CONTRACT

5. DEPARTMENT OF CORRECTIONS, YPSILANTI – Women's Huron Valley
 Correctional Facility – ADA Egress Ramps
 File No. 472/19536.SAA - Contract No. Y21135
 RAS Contracting, Holt; CCO No. 6, Increase \$562,538.91

Description and Justification

The purpose of this change order is to replace the existing sidewalk between the West Administration Building and Prisoner Services Building, and replace an elevator hoist cable in housing unit 1. This work will result in improved operations, security and safety.

Funding Source

100% Agency Operating Funds

Base Contract	\$379,900.00	
Change Order No. 1	\$207,799.48	Approved on Director Agenda 11/11/22
Change Order No. 2	\$536,910.00	Approved on SAB Agenda 1/31/23
Change Order No. 3	\$98,597.00	Approved on SAB Agenda 4/25/23
Change Order No. 4	\$29,475.49	Approved on SAB Agenda 6/20/23
Change Order No. 5	\$18,410.00	Approved on SAB Agenda 7/25/23
Change Order No. 6	\$562,538.91	See Justification Above
Total Contract	\$1,833,630.88	

ADDENDUM TO LEASE FOR PRIVATE PROPERTY

6. DEPARTMENT OF TREASURY, STERLING HEIGHTS - Addendum No. 1 to
 Lease No. 10570-2018 approved by the State Administrative Board on March 12,

2019, between Ambercrest I & II, LLC, whose address is 44004 Woodward Avenue, Suite 300, Bloomfield Township, MI 48302, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Treasury, as Lessee, for 15,314 square feet of office space located at 41300-41400 Dequindre, Sterling Heights, MI 48314. This Addendum provides for reducing the janitorial schedule and services and reducing the rental rate to reflect reduced services. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the June 30, 2029. The annual per square foot rental rate for this space beginning October 1, 2023, decreases from \$23.00 (\$29,351.83 per month) to \$22.82 (\$29,122.12 per month). Effective July 1, 2024, the annual per square foot rental rate for this space increases to \$24.32 (\$31,036.37 per month). This is a full-service Lease. This Lease contains a Standard cancellation clause with 90 days' notice. The Attorney General has approved this Addendum as to legal form.

Purpose/Business Case:

The purpose of this Addendum is to modify the janitorial schedule to meet the updated needs of the staff that are no longer in the office full time. The janitorial schedule modification will reduce the rental rate. This Addendum also includes updated boilerplate Lease language.

Benefit:

Reduces rental rate and services needed. The rental rate is within market rate for comparable space.

Funding Source:

100% Restricted Funds

Commitment Level:

Ten years; however, this Lease contains a Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Addendum will hinder the Department from reducing their rental rate.

Zip Code:

48314

LEASE FOR PRIVATE PROPERTY

7. DEPARTMENT OF STATE, DAVISON - RENEWAL Lease No. 10666-2023 with City of Davison, 200 E. Flint Street, Davison, MI 48423, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of State, as Lessee, for 3,130 square feet of office space located at 302 N. Main Street, Davison, MI 48423. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning October 1, 2023, is \$16.00 (\$4,173.33) per month). This rate does not include public utilities or janitorial services and supplies. This Lease contains a Standard cancellation clause with

90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

Renew at the current location for a 5-year term while the Department evaluates its space needs in Davison.

Benefit:

Allows the Department to remain in its current location. The rental rate is within market rate for comparable space.

Funding Source:

1% General Fund; 99% Restricted Funds (Auto Repair Facility Fees- 1%; Driver Fees- 7%; Enhanced DL & Personal ID Card Fund- 4%; Parking Ticket Court Fines- 4%; Transportation Administration Collection Fund- 83%

Commitment Level:

Five years; however, this Lease contains a Standard cancellation clause with 90 days notice.

Risk Assessment:

Non-approval of this Lease will hinder the Department from remaining in its current space and could potentially result in costs to move into alternate space that may not meet the needs of the Department or its customers.

Zip Code:

48423

CONTRACT CHANGE ORDERS

8. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, SAGINAW, MI - CCO #1 for Lease #11972-2017 approved by the State Administrative Board on March 13, 2018, by and between SSP ASSOCIATES, INC., as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity, as Lessee. This CCO provides for labor and materials needed for the installation of a bullet-resistant safety wall between staff and client areas, as requested by the Department of Labor and Economic Opportunity at a cost not-to-exceed \$102,038.20. The space is located at 515 North Washington Avenue, Saginaw, MI 48607.

Purpose/Business Case:

The purpose of this CCO is to provide labor and materials needed for the installation of a bullet-resistant safety wall between staff and client areas.

Benefit:

This CCO allows for increased staff safety.

Source of Funds:

100% Federal Funds

Commitment Level:

Present through January 31, 2029; however, this Lease contains two 5-year renewal options and standard cancellation clause with 90 days' notice.

Risk Assessment:

Non-approval of this CCO will hinder the Department from providing increased staff safety.

ZIP Code:

48607

9. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, GRAND RAPIDS, MI - CCO #2 for Lease #6144-2006 approved by the State Administrative Board on July 3, 2007, by and between the Steven and Alicia Pestka Trust, subsequently assigned to Pestka Properties, LLC, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity, as Lessee. This CCO provides for labor and materials needed for installation of a bullet-resistant safety wall between staff and client areas, as requested by the Department of Labor and Economic Opportunity at a cost not-to-exceed \$126,438.40. The space is located at 3391 – A Plainfield Avenue NE, Grand Rapids, MI 49505.

Purpose/Business Case:

The purpose of this CCO is to provide for labor and materials needed for installation of a bullet-resistant safety wall between staff and client areas.

Benefit:

This CCO allows for increased staff safety.

Source of Funds:

100% Federal

Commitment Level:

Present through November 30, 2027; however, this Lease contains two 5-year renewal options and standard cancellation clause with 90 days' notice.

Risk Assessment:

Non-approval of this CCO will hinder the Department from providing a physical separation between staff and client areas, and increased staff safety.

ZIP Code:

49505

Mr. Boettcher presented the Building Committee Report for the regular meeting of October 10, 2023. After review of the foregoing Building Committee Report, Mr. Boettcher moved that the Report covering the regular meeting of October 10, 2023, be approved, and adopted. The motion was supported by Ms. Mester and unanimously approved.

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular and supplemental meeting of the **Finance and Claims Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **October 10, 2023**, at **11:00 a.m.**

Those present being:

Chairperson: Andrew Boettcher, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Molly Jason, representing
Attorney General Nessel

Others: James Shell, Attorney General's Office; Ross Fort, Department of Education; Brandon Reed, Lt. Governor's Office; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

Mr. Boettcher called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following the discussion, Ms. Grossi moved the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Jason and unanimously adopted.

Mr. Boettcher adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the October 10, 2023, State Administrative Board meeting held on October 10, 2023, and is on file in the records of this office.

Shelby Troub

Shelby Troub
Secretary
Michigan State Administrative Board

10/6/2023 Final 12:30 p.m.

A G E N D A

FINANCE AND CLAIMS COMMITTEE

October 10, 2023, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

October 10, 2023, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF CORRECTIONS

- 1.) Indiana Correctional Industries, Plainfield, IN
- NOT TO EXCEED
 - \$990,000.00 Total
 - FY23-FY27 100% General Funds
 - 230000001301 Prisoner steel footlockers

2. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Accenture LLP., Detroit, MI
- \$540,000.00 Total
 - FY24-FY27 100% Federal Funds
 - 230000002937 Environmental impact studies
- 2.) Community Economic Development Association of Michigan, East Lansing, MI
- NOT TO EXCEED
 - \$600,000.00 Total
 - FY24-FY27 100% General Funds
 - 230000003017 To bring the power of national service as a resource to Michigan governments, state agencies, and tribal governments
- 3.) Parsons Transportation Group, Inc. of Michigan, Breckenridge, MI
- \$384,552.00 Total
 - FY24-FY25 100% General Funds
 - 230000000849 To provide Statewide Methane Emission Rat Monitoring Services at Orphan Well and Facility locations in Michigan.

3. DEPARTMENT OF NATURAL RESOURCES

- 1.) Western Michigan University, Kalamazoo, MI
 - \$5,000,000.00 Total
 - FY24-FY28 100% General Funds
 - 230000001698 Assess and map aggregate resources in Michigan for Michigan DNR Mineral Management Section

SECTION 2 - AGENCY SUBMITTED - CONTRACT CHANGES

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Beacon Specialized Living Services, Inc., Kalamazoo, MI
 - \$3,000,000.00 Amendment
 - \$8,500,000.00 New Total
 - FY20-25 100% General Funds
 - Increase the total contract value to continue to provide assessment and residential services to patients currently residing in the State inpatient psychiatric hospitals who have not been successfully discharged because of their legal status.
- 2.) Hope Network West Michigan, Grand Rapids, MI
 - \$2,000,000.00 Amendment
 - \$2,949,500.00 New Total
 - FY23-25 100% General Funds
 - Increase the total contract value and exercise one option year to continue to provide assessment and residential services to adolescent patients currently residing in the State inpatient psychiatric hospitals who have not been successfully discharged because of their legal status.
- 3.) Turning Leaf Residential Rehabilitation Services, Lansing, MI
 - \$600,000.00 Amendment
 - \$1,325,000.00 Attached New Total
 - FY21-25 100% General Funds
 - Increase the total contract value to continue and exercise one option year to continue to provide assessment and residential services to patients currently residing in the State inpatient psychiatric hospitals who have not been successfully discharged because of their legal status.

- 4.) University of Kentucky Research Foundation, Lexington, KY
 - \$716,315.00 Amendment
 - \$900,000.00 New Total
 - FY20-25 50% Federal Funds, 50% General Funds
 - Increase the total contract value and revise the contract language to continue the contract to support the MDHHS Bureau of Children's Coordinated Health Policy and Supports.

2. DEPARTMENT OF TREASURY

- 1.) Canadian Network of Asset Managers – CNAM, Toronto, ON
 - \$355,831.00 Amendment
 - \$1,237,164.00 New Total
 - FY24 100% Restricted Funds (Michigan Infrastructure Fund)
 - 220000000034 Add funds for Asset Management Readiness Assessment Services

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Cherry Grove Township, Cadillac, MI
 - \$849,372.00 Total
 - FY24-FY27 100% Federal Funds
 - To assist Cherry Grove Township in upgrading outdated and failing lift systems, solving a public health risk issue.
- 2.) Four Lakes Task Force, Midland, MI
 - \$702,615.00 Total
 - FY24-FY25 100% Federal Funds
 - To reconstruct two failed dams to meet current engineering standards in dam design, restore lost lake systems, stabilize impacted stream reaches and begin to restore ecosystems that were destroyed during the dam failures.
- 3.) Village of Beulah, Beulah, MI
 - \$2,000,000.00 Total
 - FY24-FY27 100% Federal Funds
 - To assist the Village of Beulah in completing crucial wastewater treatment plan upgrades, solving a public health risk issue.

- 4.) Village of Eau Claire, Eau Claire, MI
 - \$1,866,000.00 Total
 - FY24-FY27 100% Federal Funds
 - To assist the Village of Eau Claire in upgrading their aging and outdated wastewater treatment lagoon system, solving a public health risk issue.
2. DEPARTMENT OF HEALTH AND HUMAN SERVICES
 - 1.) Ascension Southeast Michigan Community Health, Warren, MI
 - \$907,500.00 Total
 - FY24 100% State Restricted
 - Provides funding for child and adolescent health through school-based or school linked health services programs.
 - 2.) Baldwin Family Health Center, Baldwin, MI
 - \$715,000.00 Total
 - FY24 100% State Restricted
 - Provides funding for child and adolescent health through school-based or school linked health services programs.
 - 3.) MidMichigan Health Services, Houghton, MI
 - \$626,000.00 Total
 - FY24 5.08% Local, 17% Local Funds (4000), 77.92% State Restricted
 - Provides funding for child and adolescent health through school-based or school linked health services programs.
 - 4.) Upper Great Lakes Family Health Center, Gwinn, MI
 - \$612,000.00 Total
 - FY24 8.63% Local, 28.88% Local Funds (4000), 62.49% State Restricted
 - Provides funding for child and adolescent health through school-based or school linked health services programs.

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
 - 1.) St Joseph County Road Commission, Centreville, MI.
 - \$291,118.00 Amendment
 - \$547,118.00 New Total
 - FY24- FY25 Restricted Funds (Scrap Tire Regulatory Fund)
 - Add funds to reuse of scrap tires in road repair and maintenance.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Michigan Health Information Technology Network, MI
 - \$9,296,033.00 Amendment
 - \$22,847,033.00 New Total
 - FY24 84.06% Federal Funds, 0.75% Local Funds (4000), 15.19% State Restricted
 - Provides funding for and allocates grant funding to various health and human services projects.

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) Direct Supply, Milwaukee, WI
 - NOT TO EXCEED
 - \$3,000,000.00 (5 Years)
 - FY24-FY28 100% General Funds
 - 230000000928 To purchase medical equipment and service solutions
- 2.) Leeds Precision Instruments, Inc., Minneapolis, MN
 - NOT TO EXCEED
 - \$2,672,472.00 (5 Years)
 - FY24-FY25 100% General Funds
 - 230000000928 Maintenance, support, and enhancement of the State's existing Evofinder® Automated Ballistic Identification System hardware and software solution manufactured by ScannBI Technology
- 3.) Revvity Health Sciences, Inc., Hopkin, MA
 - NOT TO EXCEED
 - \$20,000,000.00 (5 Years)
 - FY24-FY28 100% Restricted Funds (Screening Fees and Lab Service Fees)
 - 230000001078 Revvity laboratory equipment, consumables, and preventative maintenance services which will detect malnutrition and pulmonary complications in infants for the purpose of diagnosing and treating discovered health issues for Newborn Screening (NBS). DTMB on behalf of MDHHS

- 4.) Unite USA, Inc., New York, NY
 - \$336,204.00 Total
 - FY24-FY25 100% Federal Funds
 - 230000002929 UniteUs is a tool to connect with the Veterans living in the state of Michigan, which will allow the state to "find" individuals who are in most need of assistance but are not able to reach us or do not know about us (homeless, living in extremely rural areas with limited internet, etc.). DTMB FS on behalf of the LARA

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) Alpine Janitorial Enterprises, Inc., Rockford, MI
 - \$45,900.00 Amendment
 - \$3,011,690.40 New Total
 - FY24-FY25 100% Various Funds (Varies by Agency)
 - 220000000266 Janitorial services. DTMB Statewide
- 2.) AT&T Services, Inc., Lansing, MI
 - \$12,100,000.00 Amendment
 - \$150,338,672.54 New Total
 - FY24-FY25 100% General Funds
 - 071B5500011 To provide Wide Area Networking and Software Defined-Wide Area Network managed services to the State of Michigan. DTMB Statewide
- 3.) AT&T Services, Inc., Lansing, MI
 - \$5,187,000.00 Amendment
 - \$39,487,000.00 New Total
 - FY24-FY27 100% General Funds
 - 071B7700004 To exercise 3 option years and add funds to provide local, long-distance, and toll-free services, along with the support and maintenance of those services to the State of Michigan
- 4.) Bamboo Health, Louisville, KY
 - \$867,525.00 Amendment
 - \$20,663,111.03 New Total
 - FY24 100% Restricted Funds (Pain Mgmt. Education and Controlled Substances Electronic Monitoring and Antidiversion Fund)
 - 071B6600132 Add fund and extend the contract six-months for the Michigan Prescription Drug Monitoring Program

- 5.) CenturyLink, Monroe, LA
 - \$275,000.00 Amendment
 - \$23,671,793.04 New Total
 - FY24-FY27 100% General Funds
 - 071B6600099 To exercise 3 option years and add funds to provide local, long-distance, and toll-free services, along with the support and maintenance of those services to the State of Michigan.

- 6.) Fidelity Information Services, LLC Jacksonville, FL
 - \$2,936,713.00 Amendment
 - \$39,765,199.30 New Total
 - FY24-FY27 100% General Funds
 - 200000002198 Add funds for Electronic Benefits Transfer (EBT) for Supplemental Nutrition Assistance Program (SNAP) and Women, Infants and Children (WIC) Program. DTMB on behalf of MDHHS.

- 7.) Frontier Communications of Michigan, Inc., Rochester, MI
 - \$2,880,000.00 Amendment
 - \$10,680,000.00 New Total
 - FY24-FY27 100% General Funds
 - 071B6600083 Exercise 3 option years and add funds for local, long distance and toll-free voice services throughout the State of Michigan

- 8.) GiveSmart US, Inc., St. Petersburg, FL
 - \$21,138.00 Amendment
 - \$154,837.00 New Total
 - FY24 100% General Funds
 - 180000001294 Add funds and extend the contract for one-year for ongoing support and maintenance for the Department of Natural Resources, Parks and Recreation Division, for strategic fundraising campaigns. DTMB FS on behalf of DNR

- 9.) IBM Corporation, Armonk, NY
 - \$302,403.14 Amendment
 - \$154,186,870.19 New Total
 - FY24-FY25 100% General Funds
 - 071B1300071 Add funds to modernize the Department of Health and Human Services licenses for Business Automation Cloud Pak in FileNet to now be subscription based. DTMB on behalf of MDHHS

10.) JPay, Inc., Miami, FL

- \$7,200,000.00 Amendment
- \$47,384,376.20 New Contract
- FY24-FY25 100% Other Funds (Prisoner Benefit Fund)
- 071B7700058 Add funds to allow inmates to purchase electronic media, electronic messaging, and media players. Purchases are made through JPay Inc. which offers electronic prisoner services. DTMB on behalf of MDOC.

11.) Truck & Trailer Specialties Inc., Dutton, MI

- \$20,000,000.00 Amendment
- \$40,000,000.00 New Total
- FY24-FY25 100% Restricted Funds (Trunk Line)
- 200000000034 Add funds to continue to purchase winter maintenance truck build-up components to improve the ability to respond to winter storm conditions, emergencies, and scheduled maintenance options. DTMB on behalf of MDOT

12.) US Corrections, LLC., Whites Creel, TN

- \$900,000.00 Amendment
- \$3,414,000.00 New Contract
- FY24 100% General Funds
- 220000000446 Add funds for the transportation of male and female offenders from out-of-state locations. DTMB on behalf of the AG

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

1. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Rafael Bean #253562 \$124.52
The claimant (23-SAB/DOC-12915) requests \$124.52 reimbursement for fund removed from his account for a SecurePak he claims he did not receive. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.

2. Isaac Burch #451959 \$138.81
The claimant (23-SAB/DOC-11572) requests \$138.81 reimbursement for his television alleged damaged during a cell search. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.

3. Dallas Conley #979109 \$138.81
The claimant (23-SAB/DOC-12914) requests \$138.81 reimbursement for his television that was lost or stolen due to MDOC error. The Committee recommends approval of \$87.23 for this claim.

4. Marcellez Crocket #818290 \$97.39
The claimant (23-SAB/DOC-12691) requests \$97.39 reimbursement for his missing shoes and fan. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
5. Carlos Davis #891411 \$138.81
The claimant (23-SAB/DOC-12881) requests \$138.81 reimbursement for his television that damaged while in possession of MDOC. The Committee recommends approval of \$83.28 for this claim.
6. Antonio Earvin #940762 \$219.42
The claimant (23-SAB/DOC-12807) requests \$219.42 reimbursement for his television that was stolen while in possession of MDOC. The Committee recommends approval of \$121.64 for this claim.
7. Anthony Fick #679581 \$27.00
The claimant (23-SAB/DOC-12750) requests \$27.00 reimbursement for his crucifix that was lost while in possession of MDOC. The Committee recommends approval of \$33.00 for this claim.
8. Maalik Fields #598493 \$30.00
The claimant (23-SAB/DOC-12922) requests \$30.00 reimbursement for his eyeglasses that became missing while in possession of MDOC. The Committee recommends approval of \$30.00 for this claim.
9. Sean Foucault #810606 \$243.94
The claimant (23-SAB/DOC-12549) requests \$243.94 reimbursement for his missing television, JP5 tablet, earbuds, and eyeglasses. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
10. Aaron Gonzalez #967783 \$42.39
The claimant (23-SAB/DOC-12981) requests \$42.39 reimbursement for his missing JP6 player. The prisoner has received his JP6 player, and this matter has been resolved. The Committee recommends DENIAL for this claim.
11. Robert Hunt #151679 \$320.00
The claimant (23-SAB/DOC-12398) requests \$320.00 reimbursement for his television, connector, surge protector, shorts, bowl, tumbler, food items, and state clothes that were stolen from his cell by another prisoner. The Committee recommends DENIAL for this claim.

12. Cedric Joyce #251901 \$161.65
The claimant (23-SAB/DOC-12560) requests \$161.65 reimbursement for his lost or stolen food items, toothpaste, shower shoes, transcripts, headphones extension, and earbuds. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
13. Ryan Kierzak #575964 \$33.11
The claimant (23-SAB/DOC-12805) requests \$33.11 reimbursement for funds removed from his account for a store order he did not receive. The Committee recommends approval of \$33.11 for this claim.
14. James Kitchen #751036 \$138.81
The claimant (23-SAB/DOC-12857) requests \$138.81 reimbursement for his alleged missing television. The television was found to be altered and removed as contraband. MDOC policy and procedures were followed. The Committee recommends DENIAL for this claim.
15. Richard Kula #622516 \$227.57
The claimant (23-SAB/DOC-12801) requests \$227.57 reimbursement for his television, adapter, trimmers, and watch that were stolen from his cell by another prisoner. The Committee recommends DENIAL for this claim.
16. Richard Martinez #249674 \$105.79
The claimant (23-SAB/DOC-12248) requests \$105.79 reimbursement for fund removed from his account for a store order he did not receive. The Committee recommends approval of \$105.79 for this claim.
17. Robert Marzejka #840410 \$206.64
The claimant (23-SAB/DOC-12917) requests \$206.64 reimbursement for his headphones, trimmers, fan, and television that were stolen from his cell by another prisoner. The Committee recommends DENIAL for this claim.
18. Alexander McGuire #835671 \$138.81
The claimant (23-SAB/DOC-12659) requests \$138.81 reimbursement for his television that was accidentally damaged by MDOC during a cell search. The Committee recommends approval of \$111.05 for this claim.
19. Johnny Mexico #189310 \$192.11
The claimant (23-SAB/DOC-12713) requests \$192.11 reimbursement for his JP6 player charger and cord, eyeglasses, and shaver that were stolen from his cell. The Committee recommends DENIAL for this claim.

20. Jason Morrison #775838 \$0.00
 The claimant (23-SAB/DOC-12803) requests \$0.00 reimbursement for his television that was damaged while in transit and for his missing JP5. A JP5 was not present at the time of pack-up or noted as missing or damaged at the time of unpack. Reimbursement is for the damaged television only. The Committee recommends approval of \$61.92 for this claim.

21. Jeremy Phillips #586888 \$138.81
 The claimant (23-SAB/DOC-12813) requests \$138.81 reimbursement for his television that was stolen from his cell by another prisoner. The Committee recommends DENIAL for this claim.

22. Michael Polgar #378571 \$42.39
 The claimant (23-SAB/DOC-12411) requests \$42.39 reimbursement for his missing MP6 tablet. This item was not present at the time of pack up. The Committee recommends DENIAL for this claim.

23. Clint Rayborn #532148 \$171.61
 The claimant (23-SAB/DOC-12595) requests \$171.61 reimbursement for his television that was stolen from his cell. The Committee recommends DENIAL for this claim.

24. John Scally #456515 \$138.81
 The claimant (23-SAB/DOC-12977) requests \$138.81 reimbursement for his television that was stolen from his cell by other prisoners. The Committee recommends DENIAL for this claim.

25. Jamar Thomas #608361 \$138.81
 The claimant (23-SAB/DOC-12464) requests \$138.81 reimbursement for his television that was stolen from his cell. The Committee recommends DENIAL for this claim.

26. Jordan Wade #962146 \$78.42
 The claimant (23-SAB/DOC-12831) requests \$78.42 reimbursement for his athletic shoes that became missing while in possession of MDOC. The Committee recommends approval of \$78.42 for this claim.

27. Shomari Walker #469538 \$138.81
 The claimant (23-SAB/DOC-12726) requests \$138.81 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$83.29 for this claim.

28. Nathan Witteveen #643583 \$76.36
 The claimant (23-SAB/DOC-12727) requests \$76.36 reimbursement for his athletic shoes that became missing while in possession of MDOC. The Committee recommends approval of \$76.36 for this claim.

29. Jeremey Zimmerman #925164 \$50.00

The claimant (23-SAB/DOC-12293) requests \$50.00 reimbursement for his MP6 tablet that became missing while in possession of MDOC. The Committee recommends approval of \$5.00 for this claim.

3. DEPARTMENT OF NATURAL RESOURCES

Civilian Claims

1) Yousef Gellani \$999.99

The claimant (23-SAB-077) requests \$999.99 reimbursement for the repair of his vehicle hood that was damaged by a park ranger who struck the car with a baton. The action of the driver led to the park ranger being struck by the vehicle. The Committee recommends DENIAL for this claim.

4. DEPARTMENT OF TRANSPORTATION

Civilian Claims

1) Michael Matznick \$99.49

The claimant (23-SAB-031) requests \$99.49 reimbursement for a wheel alignment. The Committee recommends DENIAL for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

1. DEPARTMENT OF STATE

- 1) Requests approval of payments to the United States Department of Homeland Security, United States Citizenship and Immigration Services (DHS-USCIS) for Department's use of the Systematic Alien Verification for Entitlements (SAVE) program.

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET/ FINANCIAL SERVICES

- 1) Requests the State Administrative Board approval to increase the petty cash fund for the Michigan State Police in the amount of \$7,000.00 for the enforcement of tobacco and narcotic laws through payment to confidential informants, buy money and other investigative expenses.

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Mr. Boettcher presented the Finance and Claims Committee Report for the regular meeting of October 10, 2023. After review of the foregoing Finance and Claims Committee Report, Mr. Boettcher moved that the Report covering the regular meeting of October 10, be approved, and adopted. The motion was supported by Ms. Jason and unanimously approved.

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the Transportation and Natural Resources Committee was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **October 10, 2023, at 11:00 a.m.**

Those present being:

Chairperson: Chad Bassett, representing,
Secretary of State Benson

Member: Brandon Reed, representing,
Lt. Governor Gilchrist

Member: James Shell, representing,
Attorney General Nessel

Others: Christina Grossi, Governor's Office; Molly Jason, Attorney General's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Andrew Boettcher, Department of Treasury; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

Mr. Bassett called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Reed moved that the Department of Transportation Agenda be recommended to the State Administrative Board noting items 5, 6, and 9 are withdrawn. The motion was supported by Mr. Shell and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the October 10, 2023, State Administrative Board meeting held on October 10, 2023, and is on file in the records of this office.

Shelby Troub

Shelby Troub, Secretary
Michigan State Administrative Board

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE STATE ADMINISTRATIVE BOARD

T&NR Meeting: October 10, 2023– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: October 10, 2023 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE-APPROVALS

1. **HIGHWAYS - Design Services**

Contract (2023-0714): MDOT will enter into a contract with a consultant that will provide for design services to be performed for the milling and two-course resurfacing of M-78 between the Battle Creek River and North Williams Street and the roadway reconstruction of M-78 between North Williams Street and approximately 375 feet south of Sharkey Street in the village of Bellevue, Eaton County. The work items will include performing design surveys; preparing required plans, typical cross sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through three years. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,075,518.87. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

2. **HIGHWAYS - Program Manager Consultant Services**

Contract (2024-0027) between MDOT and HNTB Michigan, Inc., will provide for program manager consultant (PMC) services to be performed for MDOT's Ancillary Structures Program, Task Order 5, at various locations throughout the state. The PMC will perform scoping and preliminary engineering services for MDOT-owned ancillary structures. Additional tasks will include maintaining design special details and standard plans for various ancillary structures and performing design and maintenance support services, including structural analysis and technical reviews. The contract will be in effect from the date of award through December 29, 2025. The contract amount will not exceed 110 percent of the engineer's estimate of \$6,693,098.92. Source of Funds: 100% State Restricted Trunkline Funds.

* Denotes a non-standard contract/amendment

3. HIGHWAYS - Program Manager Consultant Services

Contract (2024-0028) between MDOT and HNTB Michigan, Inc., will provide for program manager consultant (PMC) services to be performed for MDOT's Ancillary Structures Program, Task Order 6, at various locations throughout the state. The PMC will develop and maintain the ancillary structures database framework and advance an asset management program. The work items will include statewide coordination with MDOT and external stakeholders to support program development; collecting field data needed to confirm conditions, ratings, and general inventory; collecting field data needed to prepare plans for field inspection, documentation, and reporting; conducting field inventories and condition inspections of MDOT-owned ancillary structures; providing data analytics; and developing and updating training modules and the Michigan Ancillary Structures Inspection Manual. The contract will be in effect from the date of award through December 31, 2025. The contract amount will not exceed 110 percent of the engineer's estimate of \$14,926,968.44. Source of Funds: 100% State Restricted Trunkline Funds.

CONTRACTS

4. *HIGHWAYS – Increase Services and Amount, Extend Term

Amendatory Contract (2022-0812/A1) between MDOT and IncidentClear, LLC, will increase the contract amount by \$405,520.60 and will extend the contract term by one year to provide for an additional year of the freeway courtesy patrol services. The original contract provides for freeway courtesy patrol services to be performed in Kent County, Grand Region (CS 41000 – JN 213573OPS). The work includes assisting stranded motorists, safely and quickly clearing the freeway of incidents, and keeping travelers informed of any unplanned traffic events. The revised contract term will be August 5, 2022, through October 31, 2024. The revised contract amount will be \$900,538.15. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

5. *HIGHWAYS – Increase Services and Amount, Extend Term

Amendatory Contract (2023-0032/A1) between MDOT and Integral Blue, LLC, will increase the contract amount by \$10,298,959.32 and will extend the contract term by one year to provide for an additional year of the Intelligent Transportation System (ITS) infrastructure and network maintenance services. The original contract provides for ITS infrastructure and network maintenance services to be performed for all seven MDOT Regions and the Blue Water Bridge. The revised contract term will be November 1, 2022, through October 31, 2024. The revised contract amount will be \$19,498,411.11. Source of Funds: Federal Highway Administration Funds and/or State Restricted Trunkline Funds, depending on the particular job number.

* Denotes a non-standard contract/amendment

6. *HIGHWAYS – Increase Services and Amount

Amendatory Contract (2023-0064/A1) between MDOT and WSP Michigan, Inc., will increase the contract amount by \$227,850.93 to provide for additional as-needed development and design assistance services. The original contract provides for as-needed development and design assistance services to be performed for a connected and autonomous vehicle corridor on I-94 from US 73 to Oakwood Boulevard in Washtenaw and Wayne Counties. The contract term remains unchanged, January 25, 2023, through January 16, 2025. The revised contract amount will be \$620,033.23. Source of Funds: 100% State Restricted Trunkline Funds.

7. HIGHWAYS (Maintenance) - Construction of Chemical Storage Facility

Contract (2023-0706) between MDOT and the Mason County Road Commission will provide for the construction of a chemical storage facility in the Village of Custer, Mason County. The contract will be in effect from the date of award through two years. The contract amount will be \$2,500,000. Source of Funds: 67% State Restricted Trunkline Funds and 33% Mason County Road Commission Funds.

8. HIGHWAYS (Maintenance) - Construction of Chemical Storage Facility

Contract (2023-0728) between MDOT and the Macomb County Department of Roads will provide for the construction of a chemical storage facility in Shelby Township, Macomb County. The contract will be in effect from the date of award through two years. The contract amount will be \$2,500,000. Source of Funds: 19% State Restricted Trunkline Funds and 81% Macomb County Department of Roads Funds.

9. *HIGHWAYS – Intelligent Transportation System Services

Contract (2024-0043) between MDOT and IBI Group Engineering Services (USA) Inc. will provide for the development of a proof of concept for an international Strengthening Mobility and Revolutionizing Transportation (SMART) freight corridor for truck-borne goods movement at the Blue Water Bridge in Port Huron, Michigan, and the Port Huron Port of Entry, St. Clair County. The work items will include assisting with stakeholder identification and coordination, assessing project needs, developing a concept of operations, evaluating, and defining next steps. The contract will be in effect from the date of award through July 1, 2026. The contract amount will be \$1,369,136. Source of Funds: 100% Federal Highway Administration Funds.

10. *RAIL – US-131 Bridge Replacement Construction Phase

Contract (2024-0038) between MDOT and National Railroad Passenger Corporation (Amtrak) will provide for review of the impact on Amtrak's property and/or operations, the performance of inspection services and services required for the protection of railroad traffic, such as flagging, controlled track outages, as may be necessary, or permission for MDOT or its contractor to arrange for such services with Amtrak's approval and guidance, for the construction of two replacement bridges, US-131 northbound and US-131 southbound over KL Avenue and the Michigan Line right-of-way in Kalamazoo County. The bridges are above Amtrak's property and operations at railroad mile post (MP) 147.54 (US-131 northbound) and MP 147.56 (US-131 southbound). The contract will be in effect from the date of award through December 31, 2026. The contract amount will be \$51,909. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

* Denotes a non-standard contract/amendment

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

E-SIGNED by PATRICK MCCARTHY
on 2023-10-02 12:58:38 EDT

Bradley C. Wieferich, PE
Director

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of October 10, 2023. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of October 10, 2023, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Grossi adjourned the meeting.