

Lansing, Michigan

January 16, 2024

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **January 16, 2024**, at **11:00 a.m.**

Present: Christina Grossi, representing Gretchen Whitmer, Governor, Chairperson,
Tracy Winston, representing Garlin Gilchrist, Lt. Governor
Chad Bassett, representing Jocelyn Benson, Secretary of State,
Daniel Sonneveldt, representing Dana Nessel, Attorney General,
Stacey Bliesener, representing Rachael Eubanks, State Treasurer,
Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction,
Laura Dotson, representing Brad Wieferich, Director, Department of
Transportation,
Shelby Troub, Secretary

Others Present: James Shell, Attorney General's Office; Andrew Minegar, MIRS

1. CALL TO ORDER:

Ms. Grossi called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Sonneveldt moved to approve the minutes of the regular meeting of January 4, 2024. Supported by Mr. Fort and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Civil Service Commission

Office of Financial and Administrative Services (OFAS), 1/16/2024

Corrections

Correctional Facilities Administration (CFA), 1/16/2024

Health and Human Services

Domestic and Sexual Violence Prevention and Treatment Board (DOM),
1/16/2024

Michigan State Police

Special Investigations Division (SID), 1/16/2024

Natural Resources

Wildlife Division, 1/16/2024

Ms. Bliesener moved to approve the Retention and Disposal Schedules. Supported by Mr. Fort and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

January 16, 2024

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Building Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **January 16, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Tracy Winston, representing
Lt. Governor Gilchrist

Others Present: Daniel Sonneveldt, James Shell, Attorney General's Office, Ross Fort, Department of Education; Chad Bassett, Department of State, Shelby Troub, Department of Technology, Management and Budget; Laura Dotson, Department of Transportation; Andrew Minegar, MIRS

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Grossi moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Winston and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the January 16, 2024, Administrative Board meeting held on January 16, 2024, and is on file in the records of this office.

Shelby Troub

Shelby Troub
Secretary, Michigan State Administrative Board

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

January 16, 2024 / January 16, 2024
11:00 A.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF CORRECTIONS, MARQUETTE – Marquette Branch Prison
– Primary Electrical Upgrades
File No. 472/22442.JBB - Contract No. Y24080
Recommended Award: J & B Associates, LLC, Gladwin; \$4,242,424.00

Description and Justification

The purpose of this contract is to replace the outdated electrical infrastructure located in the primary loop at the site. The existing infrastructure is prone to frequent outages, outdated, and finding replacement parts has become an issue. This project will update the electrical services to meet current code requirements. This work is needed to prevent extended electrical outages that could put employees at risk.

Funding Source

100% Agency Operating Funds

2. DEPARTMENT OF NATURAL RESOURCES, BRIMLEY – Brimley State Park –
Watermain and Storm Drain Improvements
File No. 751/21040.ABG - Contract No. Y24081
Recommended Award: Moore Trosper Construction Company, Holt
\$1,187,000.00

Description and Justification

The purpose of this contract is to provide new waterlines and storm drain improvements. The work is needed to ensure safe conditions and reliable service for the campground users.

Funding Source

100% Agency Operating Funds

AWARD OF PROFESSIONAL SERVICES CONTRACT

3. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, HARRISON TWP –
Selfridge Air National Guard Base Runway Encroachment Solution – Airfield
Improvements
File No. 511/23420.JLM - Contract No. Y24082
Recommended Proposal: Mead & Hunt, Inc., Madison, WI; \$7,193,544.47

Description and Justification

The purpose of this contract is acquire professional engineering services to provide full design and construction administration services for multiple projects supporting the Runway Encroachment Solution at Selfridge Air National Guard Base, Michigan. Projects include extending the north overrun of the runway by approximately 1,000 feet to the north to accommodate a 1,000 feet northern shift of the north threshold, realigning the approach lighting, navigational aids, and glide slope on both the northern and southern ends of the runway, and extending the western taxiway (Taxiway B) north to the new north overrun. These projects are necessary to eliminate a long-standing runway encroachment issue and allow continued safe operation of U.S military aircraft on the Air National Guard base.

Funding Source

100% State General Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

4. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
BRIGHTON – Residential Wells Holly Road Site – VI Assessment
File No. 761/18099.SAR - Contract No. Y18150
Weston Solutions of Michigan, Inc., Okemos; Modification No. 12, Increase
\$20,000.00

Description and Justification

The purpose of this modification is to continue to provide technical support for the site's vapor intrusion investigation/mitigation. A chlorinated solvent groundwater plume was discovered at the site. The agency installed vapor pins in several structures to assess the risk to the nearby properties/residents. The tasks include three quarters of air sampling/vapor intrusion (VI) inspection at the Brighton High School; 2 semi-annual routine operation and maintenance monitoring events of the 10 existing sub-slab depressurization systems; collect VI samples for several residences; and reporting. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$29,999.86	
Modification No. 1	\$99,990.12	Approved on Director Agenda 2/16/18
Modification No. 2	\$133,153.04	Approved on Director Agenda 4/6/18
Modification No. 3	\$165,875.80	Approved on Director Agenda 8/31/18
Modification No. 4	\$0.00	No Cost Change Order
Modification No. 5	\$0.00	No Cost Change Order
Modification No. 6	\$0.00	No Cost Change Order
Modification No. 7	\$65,937.86	Approved on Director Agenda 5/25/21

Modification No. 8	\$0.00	No Cost Change Order
Modification No. 9	\$0.00	No Cost Change Order
Modification No. 10	\$40,000.00	Approved on Director Agenda 4/14/23
Modification No. 11	\$0.00	No Cost Change Order
Modification No. 12	\$20,000.00	See Justification Above
Total Contract	\$ 554,956.68	

5. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, MADISON HEIGHTS – Electro-Plating Services – Operation and Maintenance of the PRBs and In-situ Remediation
 File No. 761/21046.SAR - Contract No. Y21080
 WSP Engineering and Consulting of MI, Inc., Novi; Modification No. 5, Increase \$204,798.73

Description and Justification

The purpose of this modification is to provide construction oversight services for the remedial activities being conducted at this former electro-plating facility. The tasks include 12 weeks of construction oversight and air monitoring to complete operation, monitoring, and maintenance of the permeable reactive barriers (PRBs); and reporting. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$225,167.94	
Modification No. 1	\$31,309.08	Approved on Director Agenda 6/25/21
Modification No. 2	\$128,064.76	Approved on Director Agenda 8/5/22
Modification No. 3	\$285,491.59	Approved on Director Agenda 5/19/23
Modification No. 4	\$0.00	No Cost Change Order
Modification No. 5	\$204,798.73	See Justification Above
Total Contract	\$874,832.10	

AMENDMENT #1 TO GRANT OF EASEMENT

6. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET (DTMB), CITY OF LANSING, INGHAM COUNTY: In 1943 the State granted an easement for a county drain on property at 3452 N. MLK Jr Blvd in the City of Lansing, County of Ingham. The modern-day holder of that easement is the Jones Lake Inter-County Drain Drainage District (JLIDDD). The State now wishes to relocate that drain to accommodate other developments. This is a request and

recommendation for the State Administrative Board (SAB) to approve Amendment #1 to the 1943 drain easement allowing that drain to be relocated. JLDDD has already expressed its approval in principle for the amendment. The work of relocating the drain would be managed by DTMB at its own expense. The new easement corridor is described as follows:

A 50-FOOT WIDE STORMWATER DRAINAGE EASEMENT OVER PART OF THE NORTHEAST 1/4 OF SECTION 5, TOWNSHIP 4 NORTH, RANGE 2 WEST, CITY OF LANSING, INGHAM COUNTY, MICHIGAN, SAID EASEMENT BEING 25 FEET EACH SIDE OF A CENTERLINE MORE PARTICULARLY DESCRIBED AS BEGINNING AT A POINT 1301.3 FEET WEST AND 941.95 FEET SOUTH FROM THE NORTHEAST CORNER OF SAID SECTION 5, THENCE S24°45'E 181 FEET, THENCE N89°48'E 393 FEET, THENCE N21°44'E 135 FEET, THENCE N40°15'E 260 FEET, THENCE N69°08'E 55 FEET, THENCE S81°55'E 112 FEET MORE OR LESS TO THE WATERS EDGE OF JONES LAKE AND THE POINT OF ENDING OF THE EASEMENT CENTERLINE HEREIN DESCRIBED.

THE SIDE LINES OF SAID EASEMENT TO BE SHORTENED OR EXTENDED TO TERMINATE AT THE EASTERLY RIGHT OF WAY LINE OF MARTIN LUTHER KING BOULEVARD AND THE WATERS EDGE OF JONES LAKE.

THE BASIS OF BEARING FOR THIS DESCRIPITON IS THE MICHIGAN STATE PLANE COORDINATE SYSTEM AS DERIVED FROM GPS OBSERVATIONS.

All subject to agreements, covenants, easements, rights-of-ways, reservations and restrictions of record, if any.

The Office of the Attorney General has approved this grant of easement as to legal form.

Purpose:

An amendment to an existing storm drain easement issued in 1943 by the State which allows the State to relocate the original easement area, and the storm drain in it, in order to accommodate other state development objectives on the same property.

Benefit:

Approving the easement amendment will not only allow the state to pursue its other development objectives on the site, but it will equip the easement with some now standard state easement conventions such as discontinuance for prolonged nonuse and memorializing that it shall be interpreted under Michigan law.

Commitment:

This easement amendment will be a permanent, non-exclusive easement amendment subject to existing easements and restrictions of record, if any. If the Grantee

discontinues using the Easement, Grantor may request termination of the Easement and the Drainage Board on behalf of the Drainage District may terminate the Easement in accordance with the procedure set forth in the Michigan Drain Code of 1956, as amended.

Risk Assessment:

Failure to grant this easement will preclude the State from pursuing its other development objectives on the site because the original storm drain will remain in the way of all that.

ZIP Code:

48906

Ms. Bliesener presented the Building Committee Report for the regular meeting of January 16, 2024. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of January 16, 2024, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

APPROVED

January 16, 2024

Michigan State
Administrative Board

January 16, 2024 No. 10

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular and supplemental meeting of the **Finance and Claims Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **January 16, 2024**, at **11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: Daniel Sonneveldt, representing
Attorney General Nessel

Others: James Shell, Attorney General's Office; Lt. Governor's Office, Tracy Winston; Ross Fort, Department of Education; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Dotson, Department of Transportation; Andrew Minegar, MIRS

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following the discussion, Ms. Grossi moved the regular agenda be recommended to the State Administrative Board. The motion was supported by Mr. Sonneveldt and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the January 16, 2024, State Administrative Board meeting held on January 16, 2024, and is on file in the records of this office.

Shelby Troub

Shelby Troub, Secretary
Michigan State Administrative Board

1/10/2024 12:00 p.m. Final

A G E N D A

FINANCE AND CLAIMS COMMITTEE

January 16, 2024, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

January 16, 2024, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF CIVIL RIGHTS

- 1.) Kauffman and Associates, Inc., Spokane, WA
 - NOT TO EXCEED
 - \$1,000,000.00 Total
 - FY24-FY25 100% General Funds
 - 240000000405 Implement and conduct a study of the history of Native American Boarding Schools which were operated, individually and as part of a system driven by child removal policies.

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF CORRECTIONS

- 1.) CareFirst Community Health Services, Detroit, MI
 - \$349,310.00 Amendment
 - \$702,377.00 New Total
 - FY24 100% General Funds
 - 200000001764 Add funds for probational residential services.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) ICF Incorporated, LLC, Fairfax, VA
 - \$496,412.28 Amendment
 - \$1,376,290.28 New Total
 - FY24-FY25 100% Federal Funds
 - 200000000506 Add funds and extend the contract for energy assistance program evaluation services for the Economic Stability Administration.

3. DEPARTMENT OF NATURAL RESOURCES

- 1.) Hollinger Metal Edge, Inc., Fredericksburg, VA
 - \$40,000.00 Amendment
 - \$95,898.85 Attached New Total
 - FY24-26 100% General Funds
 - 180000000371 Add funds and extend the contract two years to move the archives area to Department of Technology, Management and Budget.

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Chaldean Community Foundation, Sterling Heights, MI
 - \$4,000,000.00 Total
 - FY24 100% General Funds
 - Provides affordable housing capital costs resulting from construction of an affordable housing apartment complex.
- 2.) Greater Midwest Group LLC, Tecumseh, MI
 - \$3,000,000.00 Total
 - FY24-FY25 100% General Funds
 - Provides funding to open a behavioral health center in Michigan to alleviate the behavioral health crisis and bed shortage.
- 3.) LAHC-Leaders Advancing and Helping Communities, Dearborn, MI
 - \$3,000,000.00 Total
 - FY24 100% State General Funds
 - Provides public health services focused on substance use prevention, obesity prevention and mental health services.

2. DEPARTMENT OF NATURAL RESOURCES

- 1.) Fort Gratiot Township, Fort Gratiot, MI
 - \$500,000.00 Total
 - FY24-FY27 100% Federal Funds
 - Improve and redevelop recreational opportunities for the Parker Road West Park Campground development.
- 2.) Huron-Clinton Metropolitan Authority, Brighton, MI
 - \$500,000.00 Total
 - FY24-FY27 100% Federal Funds
 - Improve and redevelop recreational opportunities for the Lake St. Clair Metropark Daysail Trail development.

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Oakland County, Pontiac, MI
 - \$575,000.00 Amendment
 - \$1,000,000.00 New Total
 - FY24-FY27 100% Restricted Funds (Renew Michigan Fund)
 - Add funds and exercise available option years for the reduction or elimination of environmental contamination, increased economic development, and revitalization of parcels associated with Webster Community Center Redevelopment Project.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Detroit-Wayne Mental Health Authority, Detroit, MI
 - \$1,000,000.00 Amendment
 - \$4,994,582.00 New Total
 - FY24 100% Federal
 - Provides funding to promote effective planning, monitoring, and oversight of efforts to deliver substance use disorder prevention, intervention, treatment, and recovery services and address SUD related needs during the COVID-19 pandemic.
- 2.) Northern Michigan Regional Entity, Gaylord, MI
 - \$676,150.00 Amendment
 - \$2,170,580.00 New Total
 - FY24 100% Federal
 - Provides funding to promote effective planning, monitoring, and oversight of efforts to deliver substance use disorder prevention, intervention, treatment, and recovery services and address SUD related needs during the COVID-19 pandemic.
- 3.) Southwest Michigan Behavioral Health, Portage, MI
 - \$737,231.00 Amendment
 - \$2,409,297.00 New Total
 - FY24 100% Federal
 - Provides funding to promote effective planning, monitoring, and oversight of efforts to deliver substance use disorder prevention, intervention, treatment, and recovery services and address SUD related needs during the COVID-19 pandemic.

3. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

1.) Various (See Bid Tab)

- \$0.00 Amendment
- \$110,000,000.00 New Total
- FY24-FY27 100% Federal Funds
- Amendment to allocate \$1,680,000.00 to REO Gateway LLC, as Grantee. The Missing Middle Housing Program provides cost defrayment to developers investing in the construction or substantial rehabilitation of in-state properties targeted to households with incomes between 60% and 120% Area Median Income (AMI).

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

1.) Cellco Partnership dba Verizon Wireless (VZW), Southfield, MI

- NOT TO EXCEED
- \$100,000,000.00 (4 years),
- FY24-FY28 100% Various Funds (Varies by Agency)
- 240000000066 To continue to provide wireless services including voice, data, texting, application, and equipment necessary to perform these services. DTMB Statewide.

2.) Various (See Bid Tab)

- \$53,400,000.00 (5 years),
- FY24-FY29 100% Various Funds (Various Funds)
- 2300000002854 Agricultural, grounds, turf, earth moving and roadside maintenance equipment. DTMB on behalf of MDOT.

3.) Vetro, Inc., Portland, ME

- NOT TO EXCEED
- \$525,000.00 (5 years),
- FY24-FY29 80% Federal Funds; 20% General Funds
- 2400000000198 For the Intelligent Transportation System (ITS) Program Office to map and maintain the fiber optic network using a SaaS solution. DTMB FS on behalf of MDOT.

4.) Woodbotix, LLC., Dewitt, MI

- NOT TO EXCEED
- \$447,000.40 (8 Months),
- FY24 100% General Funds
- 2400000000251 Cleaning services. DTMB FS on behalf of State Facilities Administration.

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) GUD Marketing, Inc., Lansing, MI
 - \$4,000,000.00 Amendment
 - \$18,825,000.00 New Total
 - FY24 100% Restricted Funds (Postsecondary Scholarship Fund)
 - 210000000195 Add funds Michigan Education Trust (MET) marketing and advertising services. DTMB on behalf of TREA.
- 2.) Mason, Bruce & Girard, Inc., Portland, OR
 - \$308,737.35 Amendment
 - \$1,553,720.35 New Total
 - FY24 100% Restricted Funds (Forest Development Fund)
 - 190000000318 Add funds for Timber Cruise Software System. The system allows the DNR to obtain a volume estimation to appraise and prepare timber sales while working "offline". DTMB on behalf of DNR.
- 3.) Maximus Health Services Incorporated, McLean, VA
 - \$1,412,680.36 Amendment
 - \$708,987,335.49 New Total
 - FY24-FY25 50% General Funds; 50% Federal Funds
 - 071B1300215 Add funds for information, assistance, and operational support. DTMB on behalf of MDHHS.
- 4.) Michigan 2-1-1, Lansing, MI
 - \$49,800.00 Amendment
 - \$25,819,454.76 New Total
 - FY24 100% General Funds
 - 200000001779 Add funds to continue to assist Michigan residents by running a referral system that links clients to State and Federal Resources available to them. DTMB on behalf of MDHHS.

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

1. DEPARTMENT OF CORRECTIONS

Prisoner Claims

1. Sean Adams #214514 \$506.00
 The claimant (23-SAB/DOC-12817) requests \$506.00 reimbursement for his missing eyeglasses and lenses. There is no documentation to support reimbursement. The Committee recommends DENIAL for this claim.

2. Noor Alesmaily #955417 \$158.95
The claimant (23-SAB/DOC-13201) requests \$158.95 reimbursement for his lost or stolen television. A television was not present at the time of pack up. The Committee recommends DENIAL for this claim.
3. Timothy Caldwell #805842 \$286.12
The claimant (23-SAB/DOC-13027) requests \$286.12 reimbursement for his stolen television, headphones, charger, prayer rug, extension cord, JP5 keyboard and USB cord, socks, t-shirts, boxers, and shorts. These items were not present at the time of pack up. The prisoner signed the unpack receipt. No items are noted as missing or damaged. The Committee recommends DENIAL for this claim.
4. Shane Carline #511554 \$138.81
The claimant (23-SAB/DOC-12405) requests \$138.81 reimbursement for his television alleged to be damaged during a cell shakedown. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
5. Antonio Chapman #468413 \$138.81
The claimant (23-SAB/DOC-12958) requests \$138.81 reimbursement for his television that was lost while in possession of MDOC. The Committee recommends \$113.02 for this claim.
6. Jimmie Cole II #514671 \$280.31
The claimant (23-SAB/DOC-11846) requests \$280.31 reimbursement for his missing television, headphones, and footlocker. The Committee recommends approval of \$79.92 for this claim.
7. Davon Cowan #618549 \$42.38
The claimant (23-SAB/DOC-13276) requests \$42.38 reimbursement for his missing JP6. This item was not present at the time of pack up. The Committee recommends DENIAL for this claim.
8. Kenneth Crable #423910 \$206.00
The claimant (23-SAB/DOC-13143) requests \$206.00 reimbursement for his missing MP player. The prisoner signed the unpack receipt. No items are noted as missing or damaged. The Committee recommends DENIAL for this claim.
9. Devin Crippin #682304 \$43.50
The claimant (23-SAB/DOC-13080) requests \$43.50 reimbursement for his missing nail clippers, ponytail holders, carbon paper, comb, spork, toothpaste,

- earbuds, extension cord, stamped envelopes, cup w/lid, soap, padlock, cocoa butter, and shoelaces. These items were not present at the time of pack up. The prisoner signed the pack up receipt. The Committee recommends DENIAL for this claim.
10. Dion Dubose #958180 \$155.29
The claimant (23-SAB/DOC-13237) requests \$155.29 reimbursement for his damaged and missing legal footlocker. The Committee recommends approval of \$10.16 for this claim.
 11. James Evans #310457 \$145.22
The claimant (23-SAB/DOC-11911) requests \$145.22 reimbursement for his television that went missing while in transit. The Committee recommends approval of \$23.72 for this claim.
 12. Kenneth Fizer #153846 \$999.99
The claimant (23-SAB/DOC-12136) requests \$999.99 reimbursement for his television, footlocker, lock, JL Marcus order, JP7 tablet, Access Catalog order, light, religious materials, board games/cards, food and drink, cosmetics, and miscellaneous items that were stolen from his cell. The Committee recommends DENIAL for this claim.
 13. Joshua Folds #644342 \$200.00
The claimant (23-SAB/DOC-13207) requests \$200.00 reimbursement for his missing television and athletic shoes. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
 14. Roy Gerard #685392 \$41.23
The claimant (23-SAB/DOC-12404) requests \$41.23 reimbursement for his fan and shaver that were stolen from his cell. The Committee recommends DENIAL for this claim.
 15. Herbert Giles #132442 \$262.03
The claimant (23-SAB/DOC-11685) requests \$262.03 reimbursement for his shoes, typewriter ribbons, reading glasses, television, and beard trimmers that went missing while in possession of MDOC. The Committee recommends approval of \$248.37 for this claim.
 16. Anthony Jackson #678251 \$139.92
The claimant (23-SAB/DOC-7915) requests \$139.92 reimbursement for his damaged television. MDOC was not in possession of the prisoner's television at the time of damage. The Committee recommends DENIAL for this claim.
 17. Brandyn Johnson #808446 \$476.58
The claimant (23-SAB/DOC-13243) requests \$476.58 reimbursement for his television, headphones, trimmers, razor, shorts, sweatpants, sweatshirts, and

- shoes that were stolen from his cell. The Committee recommends DENIAL for this claim.
18. Dexter Jones #603497 \$190.01
The claimant (23-SAB/DOC-12683) requests \$190.01 reimbursement for his television that went missing while in possession of MDOC. The Committee recommends approval of \$152.01 for this claim.
 19. James Jones #381663 \$145.22
The claimant (23-SAB/DOC-13263) requests \$145.22 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$11.25 for this claim.
 20. Ronald Jordan #125764 \$179.01
The claimant (23-SAB/DOC-11990) requests \$179.01 reimbursement for his stolen typewriter pinwheels. The Committee recommends DENIAL for this claim.
 21. Steven Lowe #602325 \$143.40
The claimant (23-SAB/DOC-12765) requests \$143.40 reimbursement for his missing food items, hygiene items, batteries, and earbuds. These items were not present at the time of pack up. The prisoner signed the pack and unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
 22. Jake Miller #847963 \$0.00
The claimant (23-SAB/DOC-13278) requests \$0.00 reimbursement for his missing eyeglasses and padlock. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
 23. Kip Miller #673816 \$32.81
The claimant (23-SAB/DOC-12680) requests \$32.81 reimbursement for his missing shorts and hair dryer. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
 24. Joshua Mosley #657202 \$367.15
The claimant (23-SAB/DOC-13203) requests \$367.15 reimbursement for his television, watch, jacket, and athletic shoes that were stolen from his cell. The Committee recommends DENIAL for this claim.
 25. Christopher Nowak #854104 \$248.61
The claimant (23-SAB/DOC-7965) requests \$248.61 reimbursement for his t-shirts, socks, boxer briefs, shoes, jacket, sweatpants, and shorts that went

missing while in possession of MDOC. The Committee recommends approval of \$165.19 for this claim.

26. Bruce Parker #593090 \$216.81
The claimant (23-SAB/DOC-13268) requests \$216.81 reimbursement for his missing headphones, shoes, watch, socks, bath towel, and trimmers. There items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

27. Lamont Roberts #763058 \$139.92
The claimant (23-SAB/DOC-13660) requests \$139.92 reimbursement for his television allegedly damaged during a cell search. The Committee recommends DENIAL for this claim.

28. Corey Robinson #313841 \$695.65
The claimant (23-SAB/DOC-13199) requests \$695.65 reimbursement for his missing personal hygiene items, extension cord, and chess set. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

29. Benny Rochelle #634468 \$325.42
The claimant (23-SAB/DOC-13309) requests \$325.42 reimbursement for his missing transcripts, watch, sunglasses, t-shirts, socks, books, coat, shorts, and beard trimmers. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

30. Dwight Royal #751088 \$42.99
The claimant (23-SAB/DOC-13074) requests \$42.99 reimbursement for his JP6 tablet that was stolen from his cell by another prisoner. The Committee recommends DENIAL for this claim.

31. Davante Sanford #770850 \$138.00
The claimant (23-SAB/DOC-13054) requests \$138.00 reimbursement for his missing television. This item was not present at the time of pack up. The Committee recommends DENIAL for this claim.

32. Jonqual Shaw #740287 \$74.00
The claimant (23-SAB/DOC-13305) requests \$74.00 reimbursement for his damaged JP6, lost or stolen charger, and damaged or stolen earbuds. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.

33. Keith Simmons #719187 \$139.92

- The claimant (23-SAB/DOC-7949) requests \$139.92 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$139.92 for this claim.
34. William Smith #313928 \$116.67
The claimant (23-SAB/DOC-13053) requests \$116.67 reimbursement for his missing boots and shaver. Boots were not present at the time of pack up. The Committee recommends approval of \$8.47 for this claim.
35. Billy Sullivan #709695 \$178.71
The claimant (23-SAB/DOC-13198) requests \$178.71 reimbursement for his missing personal hygiene items, shower shoes, books, headphone extension, soap dishes, address book, combs, boxer briefs, t-shirts, and tank top. The prisoners missing items were located and returned to the prisoner. The Committee recommends DENIAL for this claim.
36. Samuel Thomas #220047 \$490.10
The claimant (23-SAB/DOC-12067) requests \$490.10 reimbursement for his stolen television, shoes, headphones, books, and sweatshirts. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
37. Fischer Tucker IV #654194 \$85.48
The claimant (23-SAB/DOC-13081) requests \$85.48 reimbursement for his missing t-shirts and food items. These items were not present at the time of pack up. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
38. Demone Turner #578212 \$235.00
The claimant (23-SAB/DOC-13041) requests \$235.00 reimbursement for his television that was stolen and damaged by other prisoners. The Committee recommends DENIAL for this claim.
39. Travis Underwood #413128 \$526.48
The claimant (23-SAB/DOC-11887) requests \$526.48 reimbursement for his missing typewriter and television. Investigation reflects that the prisoner is in possession of his television. Reimbursement is for his typewriter only. The Committee recommends approval of \$16.00 for this claim.
40. Robert Vandiver #220390 \$553.40
The claimant (23-SAB/DOC-12100) requests \$553.40 reimbursement for his missing trial transcripts. There is no documentation to support reimbursement. The Committee recommends DENIAL for this claim.
41. Kenneth Walton #491740 \$362.02

The claimant (23-SAB/DOC-13928) requests \$362.02 reimbursement for his missing fan, shoes, television, headphones, and sweats. The Committee recommends approval of \$170.14 for this claim.

42. Gary Watkins #583264 \$163.67
The claimant (23-SAB/DOC-12380) requests \$163.67 reimbursement for his damaged television. MDOC was not in possession of the prisoner's television at the time the damaged occurred. The Committee recommends DENIAL for this claim.
43. Ronald Wilder #131712 \$155.77
The claimant (23-SAB/DOC-12753) requests \$155.77 reimbursement for his television that went missing while in possession of MDOC. The Committee recommends approval of \$25.32 for this claim.
44. Chad Wilkes #499118 \$219.30
The claimant (23-SAB/DOC-12704) requests \$219.30 reimbursement for his damaged television. The prisoner's television was noted as damaged prior to the time of pack up and the prisoner signed the pack up receipt. The Committee recommends DENIAL for this claim.
45. Christopher Williams #230694 \$51.00
The claimant (23-SAB/DOC-13042) requests \$51.00 reimbursement for his missing radio. The prisoner signed the unpack receipt. A radio was not noted as missing or damaged. The Committee recommends DENIAL for this claim.
46. Delano Wright III #693763 \$43.41
The claimant (23-SAB/DOC-12946) requests \$43.41 reimbursement for his missing shaver, JP6 charger, sync cable, and headphones. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

Employee Claims

- 1) Nicole Esser \$875.00
The claimant (24-SAB-001) requests \$875.00 reimbursement for replacement of eyeglasses damaged by a child during transport. The Committee recommends approval of \$619.04 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4,

5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of January 16, 2024. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of January 16, 2024, and adopted. The motion was supported by Mr. Fort and unanimously approved.

APPROVED

January 16, 2024

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Transportation and Natural Resources Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **January 16, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Chad Bassett, representing,
Secretary of State Benson

Member: Tracy Winston, representing,
Lt. Governor Gilchrist

Member: James Shell, representing,
Attorney General Nessel

Others: Christina Grossi, Governor's Office; Daniel Sonneveldt, Attorney General's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Stacey Bliesener, Department of Treasury; Laura Dotson, Department of Transportation, Andrew Minegar, MIRS

Mr. Bassett called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Department of Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. Winston and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the January 16, 2024, State Administrative Board meeting held on January 16, 2024, and is on file in the records of this office.

Shelby Troub

Shelby Troub, Secretary
Michigan State Administrative Board

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE STATE ADMINISTRATIVE BOARD

T&NR Meeting: January 16, 2024– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: January 16, 2024 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE-APPROVALS

1. **HIGHWAYS – Construction Staking Services**
Contract (2024-0165) between MDOT and Spicer Group, Inc., will provide for as-needed construction staking services to be performed for the reconstruction of I-475 from the Flint River to Carpenter Road in the City of Flint, Genesee County. The work items will include staking of horizontal and vertical control and generation of staking data for road, bridge, and sewer work during active construction operations and during office work to close out the project. The contract will be in effect from the date of award through October 11, 2026. The contract amount will not exceed 110 percent of the engineer's estimate of \$1,037,466.65. Source of Funds: 90% Federal Highway Administration Funds and 10% State Restricted Trunkline Funds.
2. **HIGHWAYS - Construction Engineering and Inspection Services**
Contract (2024-0166) between MDOT and RS&H Michigan, Inc., will provide for construction engineering and inspection (CEI) Program Manager Consultant services to be performed for the replacement of the Miller Rotunda bridges in Wayne County (Task Order #5). The consultant will work with, represent, and act as MDOT's representative for construction services in support of MDOT's bridge bundling program. The work items will include CEI oversight; inspection, testing, and reporting; construction staking; maintaining project files; and finalizing project documentation. The contract will be in effect from the date of award through January 20, 2027. The contract amount will not exceed 110 percent of the engineer's estimate of \$10,621,439.10. Source of Funds: 100% Federal Highway Administration Funds.

* Denotes a non-standard contract/amendment

CONTRACT

3. **OFFICE OF RAIL - Railroad Force Account Work**
 Authorization (14062-220403) under Master Agreement (94-0801), dated October 11, 1994, between MDOT and Grand Trunk Western Railroad, Inc., will provide funding for the reconstruction of the double track grade crossings of M-60 in the Village of Cassopolis, Cass County, Michigan. Funding for this project is provided by federal and state dedicated grade crossing safety funds appropriated under the provisions of U.S. Code Title 23, Section 130, and MCLA 247.660 (1)(a), respectively. This work, to be done as a part of MDOT's annual trunkline grade crossing safety enhancement program, will improve motorist safety. The total cost of the project is estimated at \$544,794. Source of Funds: Federal Highway Administration Funds - \$490,315 and FY 2024 State Restricted Trunkline Funds - \$54,479.

POST BID LETTING
LOCAL AGENCY CONTRACTS

4. Letting of November 3, 2023
 Letting Call: 2311 037
 Project: TAL 15000-203648
 Local Agreement: 23-5436
 Start Date: 10 days after award
 Completion Date: August 30, 2024
- Low Bid: **\$1,592,668.68**
 Engineer Estimate: \$1,183,189.00
 Pct Over/Under Estimate: 34.61 %

2.37 mi of hot mix asphalt shared-use path, pedestrian boardwalk and retaining wall along Boyne City Road from Springwater Beach Road to west of Horton Bay Road, Charlevoix County. This is a Local Agency project.

5.00 % DBE participation required

Bidder	As-Submitted	As-Checked
Elmer's Crane and Dozer, Inc.	\$1,592,668.68	Same 1 **
Anlaan Corporation	\$1,714,850.00	Same 2

Total Number of Bidders: 2

* Denotes a non-standard contract/amendment

PURCHASING

5. Procon Consulting LLC \$2,273,400.00 Current amount
Arlington, VA 22201 \$ 260,000.00 Amendment
\$ 2,533,400.00 New Total
FY24-25
100% State Restricted Funds
State Trunkline Maintenance Fund

Contract 200000000899 Amendment to exercise the remaining option year renewal. The contract value is increased by \$260,000 to cover estimated as-needed services through June 14, 2025. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

6. Cipparrone Contracting, Inc. \$ 860,750.00 New Contract
Southfield, MI 48076 FY24
100% State Restricted Funds
State Trunkline Maintenance Fund

New Prequalified Maintenance Contract to complete curb and gutter and Detail M opening repairs on M-59 in Oakland County. Work must be completed by June 30, 2024. The Contract is awarded based on low bid and contract value based on bid prices of specific work.

7. Severance Electric Co. Inc. \$1,504,375.00 Current amount
Kalamazoo, MI 49004 \$ 433,925.97 Amendment
\$1,938,300.97 New Total
FY24
100% State Restricted Funds
State Trunkline Maintenance Fund

Contract 200000000905- Amendment to increase contract value by \$433,925.97 for estimated as- needed traffic signal maintenance services for the University region through May 21, 2024, which is the remainder of the contract term. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

E-SIGNED by PATRICK MCCARTHY
on 2024-01-09 10:12:40 EST

Bradley C. Wieferich, PE
Director

* Denotes a non-standard contract/amendment

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of January 16, 2024. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of January 16, 2024, be approved, and adopted. The motion was supported by Mr. Fort unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Grossi adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the minutes adopted at the January 30, 2024, Administrative Board meeting held on January 16, 2024, and is on file in the records of this office.



Shelby Troub
Secretary, Michigan State Administrative Board