

Lansing, Michigan

February 13, 2024

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **February 13, 2024**, at **11:00 a.m.**

Present: Christina Grossi, representing Gretchen Whitmer, Governor, Chairperson, ShuKenya Thurman, representing Garlin Gilchrist, Lt. Governor, Chad Bassett, representing Jocelyn Benson, Secretary of State, Daniel Sonneveldt, representing Dana Nessel, Attorney General, Stacey Bliesener, representing Rachael Eubanks, State Treasurer, Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction, Laura Mester, representing Brad Wieferich, Director, Department of Transportation, Shelby Troub, Secretary

Others Present: James Shell, Attorney General's Office, Andrew Minegar, MIRS

1. CALL TO ORDER:

Ms. Grossi called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Mr. Fort moved to approve the minutes of the regular meeting of January 30, 2024. Supported by Ms. Mester and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

City of East Jordan, 2/13/2024

Michigan Civil Service Commission  
General Counsel (OGC), 2/13/2024

Michigan State Police  
Commercial Vehicle Enforcement Division (CVED), 2/13/2024  
State Personnel Director (SPD), 2/13/2024

Mr. Sonneveldt moved to approve the Retention and Disposal Schedules. Supported by Mr. Fort and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

**APPROVED**

February 13, 2024

Michigan State  
Administrative Board

**COMMITTEE REPORT TO THE  
STATE ADMINISTRATIVE BOARD**

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**The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board**

A regular meeting of the **Building Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 13, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing  
State Treasurer Eubanks

Member: Christina Grossi, representing  
Governor Whitmer

Member: ShuKenya Thurman, representing  
Lt. Governor Gilchrist

Others Present: Daniel Sonneveldt, James Shell, Attorney General's Office; Ross Fort, Department of Education; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

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Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Grossi moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Thurman and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 13, 2024, Administrative Board meeting held on February 13, 2024, and is on file in the records of this office.

*Shelby Troub*

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Shelby Troub  
Secretary, Michigan State Administrative Board

# A G E N D A

## BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

February 13, 2024 / February 13, 2024  
11:00 A.M. Lake Superior Room, 1<sup>st</sup> Floor  
Michigan Library and Historical Center

This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

### **AWARD OF CONSTRUCTION CONTRACTS**

1. DEPARTMENT OF CORRECTIONS, COLDWATER – Lakeland Correctional Facility – Building 29 HVAC Upgrades  
File No. 472/19503.SMD - Contract No. Y24107  
Recommended Award: Spence Brothers, Saginaw; \$6,998,000.00

#### **Description and Justification**

The purpose of this contract is to provide construction services for HVAC upgrades within the geriatric wing of building 29 as the existing infrastructure is in need of replacement and requires increased maintenance due to the existing age of the systems.

#### **Funding Source**

100% Agency Operating Funds

2. DEPARTMENT OF CORRECTIONS, JACKSON – Egeler Reception and Guidance Center – Duane Waters Health Center Elevator Upgrades  
File No. 472/22151.TYC - Contract No. Y24108  
Recommended Award: RAS Contracting, Inc., Holt; \$1,024,100.00

#### **Description and Justification**

The purpose of this contract is to renovate the existing elevators in the Duane Water Health Center, including the adjacent "C" unit building. This includes base bid, alternates 1 and 2: elevator machinery replacement, elevator cab renovations and all associated architectural, mechanical, electrical, and plumbing work. This is needed to provide vertical transportation for ongoing patient care.

#### **Funding Source**

100% Agency Operating Funds

3. DEPARTMENT OF CORRECTIONS, JACKSON – Parnall Correctional Facility – Roof Restorations  
File No. 472/23018.GSA - Contract No. Y24109  
Recommended Award: McDonald Roofing & Sheet Metal Company, Jackson  
\$1,117,668.00

#### **Description and Justification**

The purpose of this contract is to complete roof restorations for buildings 56, 80 and 201. The existing roofs have exceeded their expected service life and are failing.

**Funding Source**

100% Lump Sum Special Maintenance Funds

4. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ESCANABA – Bay Pines Center – Door Replacement  
File No. 491/23072.JBB - Contract No. Y24110  
Recommended Award: Roy Ness Contracting & Sales, Inc., Escanaba  
\$555,000.00

**Description and Justification**

The purpose of this contract is to replace the doors and frames at the site. The building is over 25 years old and the doors are heavy and receive a lot of abuse which has resulted in deterioration over the years. They are in poor condition and do not always shut or lock properly. This is a security concern and high priority for the safety of the staff and residents.

**Funding Source**

89% Enterprisewide Funds  
11% Agency Operating Funds

5. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, GRAYLING – Grayling Army Airfield – Gas Fired Micro-Turbine Generation System  
File No. 511/21310.CAK - Contract No. Y24111  
Recommended Award: QDV Construction Services, LLC, Essexville;  
\$3,613,000.00

**Description and Justification**

The purpose of this contract is for the energy resilience project consisting of the installation of a 650 kW gas fired micro-turbine power generation system capable of supporting the critical load at the site, to provide backup in the event of power outages. The airfield is located on federal property and is designated as a disaster response site, and a potential force mobilization and power projection platform.

**Funding Source**

100% Federal Funds

6. DEPARTMENT OF NATURAL RESOURCES, MACKINAW CITY – Mackinac State Historic Park – Petersen Center - South Addition  
File No. 751/23179.ABG - Contract No. Y24112  
Recommended Award: Power Construction Group, LLC, Cheboygan  
\$1,030,090.00

**Description and Justification**

The purpose of this contract is to provide all materials and labor to construct a new 2,665 square feet addition to the existing Petersen Center. The addition will provide much needed office space along with new archaeological storage and an interpretation work room.

**Funding Source**

100% Agency Operating Funds

**MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS**

7. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Green Oaks Facility –  
Infrastructure Improvements  
File No. 472/19488.SDW - Contract No. Y20108  
TowerPinkster, Kalamazoo; Modification No. 17, Increase \$22,464.75

**Description and Justification**

The purpose of this modification is to reallocate funds to cover extended construction times for phases 1 and 2.

**Funding Source**

100% Agency Operating Funds

Base Contract	\$375,383.30	
Modification No. 1	(\$12,600.00)	No Cost Change Order
Modification No. 2	\$40,126.06	Approved on Director Agenda 1/8/2021
Modification No. 3	\$34,063.20	Approved on Director Agenda 1/8/2021
Modification No. 4	\$13,580.98	Approved on Director Agenda 3/26/2021
Modification No. 5	\$87,792.50	Approved on Director Agenda 3/19/2021
Modification No. 6	\$19,174.86	Approved on Director Agenda 5/7/2021
Modification No. 7	\$52,942.68	Approved on Director Agenda 6/18/2021
Modification No. 8	\$221,458.26	Approved on State Ad Board 7/13/2021
Modification No. 9	\$166,297.30	Approved on State Ad Board 7/27/2021
Modification No. 10	\$63,444.24	Approved on State Ad Board 10/12/2021
Modification No. 11	\$39,761.98	Approved on State Ad Board 11/16/2021
Modification No. 12	\$24,791.38	Approved on State Ad Board 1/5/2022
Modification No. 13	\$117,516.16	Approved on State Ad Board 4/26/2022
Modification No. 14	\$77,456.98	Approved on State Ad Board 6/28/2022
Modification No. 15	\$215,244.78	Approved on State Ad Board 8/30/2022
Modification No. 16	\$65,275.00	Approved on State Ad Board 8/22/2023
Modification No. 17	\$22,464.75	See Justification Above
<b>Total Contract</b>	<b>\$1,624,174.41</b>	

8. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Green Oaks Training Academy – New Lodge  
File No. 472/22008.SDW - Contract No. Y22080

The Christman Company, Lansing; Modification No. 11, Increase \$1,509,778.00

### Description and Justification

The purpose of this modification is to cover Bulletins 6 and 11, provide additional walls at the gun range to prevent ricochets, replace an existing water heater, and install a new gas line to the kitchen. This work is needed to meet code requirements and for the health, safety, and welfare of the occupants, buildings, and maintenance staff.

### Funding Source

100% Agency Operating Funds

Base Contract	\$19,000,000.00	
Modification No. 1	\$786,471.00	Approved on SAB Agenda 8/2/2022
Modification No. 2	\$8,530.00	Approved on Director Agenda 9/2/2022
Modification No. 3	\$794,503.00	Approved on SAB Agenda 9/21/2022
Modification No. 4	\$3,406,844.00	Approved on SAB Agenda 3/14/2023
Modification No. 5	\$9,846.00	Approved on SAB Agenda 4/21/2023
Modification No. 6	\$161,824.00	Approved on SAB Agenda 6/20/2023
Modification No. 7	\$0.00	No Cost Change Order
Modification No. 8	\$83,959.00	Approved on SAB Agenda 8/22/2023
Modification No. 9	\$58,492.00	Approved on SAB Agenda 9/28/2023
Modification No. 10	\$282,344.00	Approved on SAB Agenda 11/14/2023
Modification No. 11	\$1,509,778.00	See Justification Above
<b>Total Contract</b>	<b>\$26,102,591.00</b>	

9. DEPARTMENT OF NATURAL RESOURCES, NEWBERRY – Newberry  
 Customer Service Center – Design of Structure  
 File No. 751/20015.LWM - Contract No. Y23257  
 Walbridge Aldinger Company, Detroit; Modification No. 4, Increase  
 \$3,014,471.00

### Description and Justification

The purpose of this change order is to provide additional funding for the remaining sub-contracts, indirect construction costs, running electrical to the site sign, and running the refrigerant lines underground. This change is needed to begin construction and will result in meeting the projected date of completion.

### Funding Source

100% Agency Operating Funds

Base Contract	\$7,100,000.00	
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Modification No. 1	\$1,662,557.00	Approved on SAB Agenda 9-28-2023
Modification No. 2	\$13,727.00	Approved on SAB Agenda 1-2-2024
Modification No. 3	\$147,420.00	Approved on SAB Agenda 1-2-2024
Modification No. 4	\$3,014,471.00	See Justification Above
<b>Total Contract</b>	<b>\$11,938,175.00</b>	

10. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, MASON –  
 Americhem – Pilot Testing for Non-Aqueous Phase Liquid  
 File No. 761/20280.SAR - Contract No. Y20234  
 Hamp, Mathews and Associates, Inc., Bath; Modification No. 6, Increase  
 \$750,000.00

### Description and Justification

The purpose of this modification is to continue operation, maintenance and monitoring (OM&M) of existing remediation/treatment systems and continue remedial investigation activities. The tasks include OM&M of the existing vapor intrusion mitigation systems and a permeable reactive barrier (PRB); investigate and refine the source area conceptual site model; continue to investigate volatilization to indoor air pathway; design and implement a source area PRB pilot study along the southern and eastern property boundaries; design and implement a pilot test using an enhanced reductive dichlorination and insitu chemical reduction and optimize the augmented nitrogen sparge system; and reporting. The work is needed to protect public health, safety, welfare, and the environment.

### Funding Source

100% Refined Petroleum Funds

Base Contract	\$249,800.00	
Modification No. 1	\$874,900.00	Approved on SAB Agenda 12/15/2020
Modification No. 2	\$0.00	No Cost Change Order
Modification No. 3	\$760,000.00	Approved on SAB Agenda 1/4/2022
Modification No. 4	\$0.00	No Cost Change Order
Modification No. 5	\$825,000.00	Approved on SAB Agenda 1/31/2023
Modification No. 6	\$750,000.00	See Justification Above
<b>Total Contract</b>	<b>\$3,459,700.00</b>	

### REVISION TO CONSTRUCTION CONTRACTS

11. DEPARTMENT OF CORRECTIONS, JACKSON – Southern Region Business  
 Office – Various Buildings Demolition  
 File No. 472/21271.RWG - Contract No. Y22405  
 Inner City Contracting, LLC, Detroit; CCO No. 4, Increase \$261,793.00

**Description and Justification**

The purpose of this change order is to demolish and dispose of building 94, support garage, and pavement; demolish and dispose of the incinerator building foundations and pavement; demolish and dispose of pollution control building along with full abandonment of monitoring wells; and provide site restoration at all locations.

**Funding Source**

100% Agency Operating Funds

Base Contract	\$991,949.00	
Change Order No. 1	\$285,000.00	Approved on Director Agenda 2/10/2023
Change Order No. 2	\$325,000.00	Approved on Ad Board Agenda 3/14/2023
Change Order No. 3	(\$12,628.77)	No Cost Change Order
Change Order No. 4	\$261,793.00	See Justification Above
<b>Total Contract</b>	<b>\$1,851,113.23</b>	

12. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS, YPSILANTI –  
Washtenaw Armory – Renovation, Armory Modifications  
File No. 511/21326.CAK - Contract No. Y22496  
Antler Construction Company, Inc., Canton; CCO No. 3, Increase \$48,605.69

**Description and Justification**

The purpose of this change order is to address existing field conditions which resulted in excess soil from balancing of the site by providing berms and raising the parking lot grades resulting in cost savings; and agency requested changes in the scope of work which will result in improved operations, protection of the facility for extended service life, and continue the ongoing effort to modernize the armory to meet the military's current needs.

**Funding Source**

63% Federal Funds

37% Agency Operating Funds

Base Contract	\$3,770,000.00	
Change Order No. 1	\$525,000.00	Approved on Ad Board Agenda 2-14-23
Change Order No. 2	\$68,528.61	Approved on Ad Board Agenda 7-11-23
Change Order No. 3	\$48,605.69	See Justification Above
<b>Total Contract</b>	<b>\$4,412,134.30</b>	

13. DEPARTMENT OF NATURAL RESOURCES, ROSCOMMON – Backus Creek  
State Game Area – Backus Lake and Creek Dams  
File No. 751/17277.DPL - Contract No. Y19488

Ripman Construction Company, Inc., St. Helen; CCO No. 3, Increase  
 \$384,489.00

**Description and Justification**

The purpose of this change order is to provide an additional control structure at the site to accommodate the increased design flow rate for 100 year events. EGLE's initial flood flow request of 150cfs was revised to 308cfs based on additional hydraulic analysis. A technical bulletin was sent and accepted by EGLE for the revised flow rate.

**Funding Source**

100% Agency Operating Funds

Base Contract	\$366,519.87	
Change Order No. 1	\$196,256.00	Approved on Director Agenda 8/20/21
Change Order No. 2	(\$15,825.00)	No Cost Change Order
Change Order No. 3	\$384,489.00	See Justification Above
<b>Total Contract</b>	<b>\$931,439.87</b>	

**ADDENDUM TO LEASE FOR PRIVATE PROPERTY**

14. DEPARTMENT OF HEALTH AND HUMAN SERVICES, DHHS - Addendum No. 4 to Lease No. 10538-1998 approved by the State Administrative Board on March 3, 1998, between K6 Development, LLP, and subsequently assigned to Centreville Properties, LLC, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Family Independence Agency, and subsequently the Department of Health and Human Services, as Lessee, for 16,373 square feet of space located at 692 East Main Street, Centreville, MI 49032. This Addendum provides for the addition of one five (5) year renewal option and the concurrent rent schedule. This Addendum is effective upon obtaining State Administrative Board approval and required signatures and continues to the termination date of the November 30, 2028, or any extension. The annual per square foot rental rate for this space beginning December 1, 2023, is \$15.60 (\$21,284.90 per month). This rate does not include public utilities, janitorial, tax and operating adjustments, dumpster service, nor pest control. This Lease contains a standard cancellation clause with 90-days' notice. The Attorney General has approved this Addendum as to legal form.

**Purpose/Business Case:**

The purpose of this Addendum is to add one (1) five (5) year renewal option to the Lease and the concurrent rent schedule and update Lease boilerplate language.

**Benefit:**

Adding renewal terms will allow the Department to continue occupying their current office while they redefine their projected space needs. The rental rate is within market rate for comparable space.

**Funding Source:**

45% General Fund; 55% Federal Funds

**Commitment Level:**

5-years; however, this Lease contains a Standard cancellation clause with 90 days notice.

**Risk Assessment:**

Non-approval of this Lease will hinder the Department from doing business in a space that is already operating and serving their clients. Further risks are the cost to relocate, and a possibility of an increase in rental rates should they remain in holdover.

**Zip Code:**

49032

**CONVEYANCE OF STATE REAL PROPERTY**

15. THE DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET (DTMB), recommends the conveyance by quitclaim Deed of its real property (the "Property") located at 220 Seymour Avenue in the City of Lansing, County of Ingham, and described further below, to the Michigan House of Representatives for consideration of One and 00/100 Dollar (\$1.00). The Office of the Attorney General has approved the quitclaim deed as to legal form.

**Legislative Background**

2023 Public Act 249 (the "Act") authorizes the State Administrative Board to convey the Property, which consists of two parcels of land situated in the City of Lansing, County of Ingham, State of Michigan, further described to-wit:

Parcel 1: Lots #10, #11 & #12 and the north 3.00 feet of lot #9, Block 95, Original Plat of the City of Lansing, Ingham County, Michigan and more particularly described as beginning at the northwest corner of said lot #12; thence N89°41'45"E 165.00 feet, on the north line of said lot #12 to the northeast corner of said lot #12; thence S00°18'15"E 201.00 feet, on the east line of said lots #12, #11, #10 & #9 to a point 3.00 feet south of the northeast corner of said lot #9; thence S89°41'45"W 165.00 feet, parallel with the north line of said lot #9 to the west line of said lot #9; thence N00°18'15"W 201.00 feet, on the west line of said lots #9, #10, #11 & #12 to the point of beginning. Subject to all agreements, covenants, easements, right-of-ways, reservations, and restrictions of record, if any.

Parcel 2: The south 10.00 feet of the north 13.00 feet of the east 85.00 feet of lot #9, Block 95, Original Plat of the City of Lansing, Ingham County, Michigan and more particularly described as commencing at the northeast corner of said lot #9; thence S00°18'15" E 3.00 feet, on the east line of said lot #9 to the point of beginning of this description; thence S00°18'15" E 10.00 feet, on the east line of said lot #9; thence S89°41'45" W 85 feet; thence N00°18'15" W 10.00 feet; thence N89°41'45" E 85.00 feet, to the point of beginning, containing 850.00 square feet.

Subject to all easements, encumbrances, and restrictions of record, as well as conditions and restrictions in 2023 Public Act 249, including parking ramp use and other rights reserved to the State of Michigan Department of Technology Management and Budget (DTMB) and the Executive Office of the Governor. The property description is

approximate and is subject to adjustment as the State Administrative Board or Attorney General considers necessary by survey or other legal description. The conveyance includes all surplus, salvage, and scrap property or equipment not claimed and removed from the premises by The State of Michigan as of the date of the conveyance.

If the Grantee or any successor develops any oil, gas, or minerals, they shall pay the state 1/2 of the gross revenue generated. The State also reserves rights to any aboriginal antiquities on the Property and powers to reenter the Property for purposes of exploring, excavating, and taking away same.

Any net revenue received by the State from this conveyance shall be deposited in the State Treasury and credited to the General Fund.

**Purpose/Business Case:**

The conveyance allows the executive and legislative branches of the State of Michigan to work cooperatively and efficiently in sharing use and control of this important state-owned downtown Lansing parking resource to meet their respective downtown Lansing parking needs. It also satisfies all criteria set forth in 2023 P.A. 249 for conveying the subject property.

**Benefit:**

This conveyance allows DTMB to end its maintenance costs and other ownership obligations for the Roosevelt Parking Ramp while simultaneously making much of it available to the Michigan House of Representatives for use by its members and staff to serve their parking needs in downtown Lansing.

**Commitment Level:**

This quitclaim conveyance would be permanent.

**Risk Assessment:**

Failure to approve this sale would preclude the opportunity for the State to most efficiently assign and share use of this important parking ramp resource between its executive and legislative branches. It would therefore also leave the Michigan House of Representatives without an immediately viable or cost-effective solution for providing much-needed secure downtown Lansing parking for its personnel.

**ZIP Code:**

48933

**CONTRACT CHANGE ORDER**

16. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, HAMTRAMCK, MI - CCO #8 for Lease #11801-2014 approved by the State Administrative Board on September 1, 2015, by and between Hamtramck Center II, L.L.C., as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Talent and Economic Development, and subsequently renamed the Department of Labor and Economic Opportunity, as Lessee, for 39,000 square feet of mixed use space (print shop, office and warehouse) located at 9023 Joseph Campau, Hamtramck, MI 48212. This CCO provides for labor and materials to install, remove, and re-route electrical and air lines to accommodate newly purchased printing equipment, as requested by the Department of Labor and Economic Opportunity at a cost not-to-exceed

\$173,544.00. The space is located at 9023 Joseph Campau, Hamtramck, MI 48212.

**Purpose/Business Case:**

The purpose of this CCO is for labor and materials to install, remove, and re-route electrical and air lines to accommodate newly purchased printing equipment.

**Benefit:**

This CCO allows LEO to use their newly purchased printing equipment.

**Source of Funds:**

100% Federal Funds

**Commitment Level:**

Present through April 30, 2026; however, this Lease contains two 5-year renewals and an Executive cancellation clause with 180 days' notice through April 30, 2026. Renewals have a Standard cancellation clause with 90 days' notice.

**Risk Assessment:**

Non-approval of this CCO will hinder the Department from utilizing their newly purchased printing equipment.

**ZIP Code:**

48212

Ms. Bliesener presented the Building Committee Report for the regular meeting of February 13, 2024. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of February 13, 2024, be approved, and adopted. The motion was supported by Ms. Thurman and unanimously approved.

Michigan State  
Administrative Board

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**COMMITTEE REPORT TO THE  
STATE ADMINISTRATIVE BOARD**

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**The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board**

A regular and supplemental meeting of the **Finance and Claims Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 13, 2024**, at **11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing  
State Treasurer Eubanks

Member: Christina Grossi, representing  
Governor Whitmer

Member: Daniel Sonneveldt, representing  
Attorney General Nessel

Others: James Shell, Attorney General's Office; Shukenya Thurman, Lt. Governor's Office; Ross Fort, Department of Education; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

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Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda and supplemental agenda were presented.

Following the discussion, Ms. Grossi moved the regular agenda and supplemental agenda be recommended to the State Administrative Board. The Attorney General abstained from voting on item 6.1.2 from the supplemental agenda. The motion was supported by Mr. Sonneveldt and adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 13, 2024, State Administrative Board meeting held on February 13, 2024, and is on file in the records of this office.

*Shelby Troub*  
Shelby Troub, Secretary  
Michigan State Administrative Board

2/07/2024 1:35 p.m. Final

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE**

February 13, 2024, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

### **STATE ADMINISTRATIVE BOARD**

February 13, 2024, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

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This agenda is for general informational purposes only.  
At its discretion, the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

#### **1. DEPARTMENT OF NATURAL RESOURCES**

- 1.) Patrick G. Gerber, Traverse City, MI
  - \$668,750.00 Total
  - FY24-FY27 100% General Funds
  - Charter boat inspections

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

#### **1. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) J2 Scientific, LLC, Columbus, MO
  - \$100,000.00 Amendment
  - \$252,400.40 New Total
  - FY24-FY27 50% Other-Health Risk Assess Lab IDG DEQ, 50% Federal
  - 180000000630 Add funds and exercise three option years to continue to test fish tissue for dioxins, furans, and co-Planar (co-PCBs).

#### **2. DEPARTMENT OF NATURAL RESOURCES**

- 1.) National Archery in the Schools Program, Waldo, MI
  - \$250,000.00 Amendment
  - \$464,582.70 New Total
  - FY24-FY25 100% Federal Funds
  - 190000000329 Add funds for archery equipment.

### **SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

#### **1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY**

- 1.) Ann Arbor Housing Commission, Ann Arbor, MI
  - \$1,000,000.00 Total
  - FY24-FY26 100% Restricted (Renew Michigan Fund)
  - For the reduction or elimination of environmental contamination, increased economic development, and revitalization of parcels associated with Catherine Street Affordable Housing Project.

#### **2. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

- 1.) Creating New Schemas, Livonia, MI
  - \$500,000.00 Total
  - FY24 100% Restricted Funds
  - Provides funding to support parents in their efforts to ensure their children are able to reach their full potential by providing them with access to critical resources and guidance.
- 2.) Michigan Primary Care Association, Lansing, MI
  - \$706,319.00 Total
  - FY24 100% Federal Funds
  - Provides funding for services related to the novel corona virus 2019 (COVID-2019) pandemic.

#### **3. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY**

- 1.) Various Michigan Works! Agencies (See Bid Tab)
  - \$9,456,406.00 Total
  - FY24 100% Federal Funds
  - To provide customized services to claimants deemed most likely to exhaust their unemployment benefits.

## **SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

### **1. DEPARTMENT OF HEALTH AND HUMAN SERVICES**

#### 1.) Lakeshore Regional Entity, Norton Shores, MI

- \$2,694,359.00 Amendment
- \$13,326,388.00 New Total
- FY24 70.52% Federal, 27.20% Local, 0.05% Healthy MI Fund (HMF), 2.23% State General Funds
- Provides funding for substance abuse and gambling prevention and intervention training and other initiatives.

#### 2.) Regents of the University of Michigan, Ann Arbor, MI

- \$7,660,695.00 Amendment
- \$8,660,695.00 New Total
- FY24 100% State General Funds
- Provides funding to support a dedicated emergency room for children and adolescents and to establish a behavioral health day program for children and adults who require more comprehensive support for their mental health needs.

#### 3.) Salvation Army Harbor Light Center, Detroit, MI

- \$4,169,143.00 Amendment
- \$7,763,250.00 New Total
- FY24 100% Fees and Collections
- Provides funding for substance abuse and gambling prevention and intervention training and other initiatives.

#### 4.) Waverly Community Schools, Lansing, MI

- \$8,000,000.00 Amendment
- \$10,000,000.00 New Total
- FY24-26 100% Federal Funds
- Provides funding to support the acquisition of property, construction of new facilities, and retrofitting of existing facilities to create new senior and multi-generational centers in communities.

2. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

1.) Various (See Bid Tab)

- \$0.00 Amendment
- \$110,000,000.00 New Total
- FY24-FY27 100% Federal Funds
- Amendment to allocate \$1,380,000 to PK Development Group LLC as the Grantee. The Missing Middle Housing Program provides cost defrayment to developers investing in the construction or substantial rehabilitation of in-state properties targeted to households with incomes between 60% and 120% Area Median Income (AMI).

**SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

1.) Magnet Forensics, Herndon, VA

- \$380,700.00 (1 year)
- FY24-FY25 100% General Funds
- 240000000714 Unlimited iOS and Android Information Extraction. DTMB FS on behalf of MSP.

2.) RaySecur, Westwood, MA

- \$2,844,300.00 (5 years)
- FY24-FY30 100% General Funds
- 240000000013 Mail security devices. DTMB on behalf of MDOC.

3.) Schneider Tire Outlet, Inc., Marne, MI

- NOT TO EXCEED
- \$982,050.00 (5 years)
- FY24-FY26 100% Restricted (Internal Service Fund)
- 240000000579 Nokian tires for Michigan State Police vehicles. DTMB FS on behalf of Vehicle & Travel Services.

4.) VWR International Inc., Radnor, PA

- \$22,500,000.00 (5 years)
- FY24-FY31 100% Various Funds (Varies by Agency)
- 240000000257 Laboratory equipment and supplies. DTMB Statewide.

**SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES****1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET**

- 1.) Abramson, Braun and ErFourth, P.C., Clinton Twp., MI
  - \$4,290,000.00 Amendment
  - \$6,363,600.00 New Total
  - FY24-FY27 50% General Funds; 50% Federal Funds
  - 220000000242 Add funds and exercise two option years for to continue Medicaid Nursing Home audits for Annually Filed Costs Reports and help relieve audit back logs. DTMB Statewide.
  
- 2.) EMC Corporation, Farmington Hills, MI
  - \$17,200,000.00 Amendment
  - \$140,827,284.00 New Total
  - FY24-FY25 100% Other Funds (IT Internal Services Fund)
  - 071B7700099 Add funds for storage and backup services. DTMB Statewide.
  
- 3.) Emergent Devices, Inc., Plymouth Meeting, PA
  - \$20,000,000.00 Amendment
  - \$60,000,000.00 New Total
  - FY24 100% Federal Funds
  - 210000000073 Add funds to purchase Narcan Nasal spray to reduce the number of accidental opioid overdoses in Michigan. DTMB on behalf of MDHHS.
  
- 4.) KPMG LLP, San Francisco, CA
  - \$5,589,531.48 Amendment
  - \$14,637,441.48 New Total
  - FY24-FY26 100% Federal Funds
  - 180000000879 Add funds due to the Michigan High Speed Internet (MIHI) seeking further assistance in the implementation of the Broadband Equity, Access, and Deployment (BEAD) program, such as supporting the challenge process, implementing the infrastructure deployment sub grantee program, implementing the non-deployment subprograms, supporting reporting submissions to National Telecommunications and Information Administration (NTIA), and Final Proposal submission development. DTMB on behalf of LEO.

- 5.) Kunz Leigh & Associates, Inc., Okemos, MI
- \$865,280.00 Amendment
  - \$5,547,786.90 New Total
  - FY24-FY29 100% Restricted (Agriculture Licensing and Inspection Fees)
  - 180000001301 Add funds to execute critical enhancements to the Inspection, Notification, tracking, Enforcement and Licensing system (INTELS).
- 6.) Mason, Bruce & Girard, Inc., Portland, OR
- \$353,101.56 Amendment
  - \$1,906,821.91 New Total
  - FY24-FY29 100% Restricted (Forest Development Fund)
  - 190000000318 Add funds and exercise five option years to obtain a volume estimation to appraise and prepare timber sales while working offline. DTMB on behalf of DNR.
- 7.) Michigan Interactive LLC., Bingham Farms, MI
- \$1,283,125.00 Amendment
  - \$18,217,368.00 New Total
  - FY24-FY25 100% General Funds
  - 071B4300040 Add funds and extend the contract to oversees the application hosting, maintenance, and enhancements for MDOS and the Bureau of Elections that consist of several major areas of responsibilities, such as: Campaign Finance Act requirements, Election Administration, Lobby Registration Act requirements, Casino Registration Act requirements, and Election Night reporting requirements. DTMB on behalf of MDOS.
- 8.) Midwestern Software Solutions, LLC, Ann Arbor, MI
- \$392,108.00 Amendment
  - \$2,842,530.00 New Total
  - FY24-FY26 100% Other (MDOT Non-Freeway Funds)
  - 071B6600068 Add funds and option years for maintenance and support and to continue monitoring and reporting traffic volume information.
- 9.) Safeware, Inc., Lanham, MD
- \$10,000,000.00 Amendment
  - \$102,000,000.00 New Total
  - FY24 50% General Fund, 50% Federal Fund
  - 180000001151 Add funds for public safety preparedness equipment and related services. DTMB on behalf of MDOC.

- 10.) Slalom, LLC, Seattle, WA
- \$507,480.00 Amendment
  - \$804,880.00 New Total
  - FY24-FY25 100% General Funds
  - 230000000173 Add funds to establish services to help DTMB in its goal to drive tighter workplace collaboration, modernize legacy systems, and strengthen security. It is crucial that as new solutions are developed or procured for state use, DTMB coordinates with IT and agency partners to ensure agency alignment, support, adoption, and preparedness. DTMB on behalf of DTMB Agency Services.
- 11.) World Wide Technology, LLC., St. Louis, MO
- \$910,018.08 Amendment
  - \$1,759,021.56 New Total
  - FY24-FY27 100% General Funds
  - 220000001481 Add funds that provisions, monitors, and manages software to streamline processes and operations for the Voice Infrastructure and to enhance support capabilities of the Chief Technology Office's Unified Communications Platform.

## **SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

### **1. DEPARTMENT OF CORRECTIONS**

#### Employee Claims

1. Derek J Buchoz \$261.30  
 The claimant (24-SAB-014) requests \$261.30 reimbursement for his eyeglasses that were damaged during an altercation with an inmate. The Committee recommends approval of \$164.30 for this claim.

#### Prisoner Claims

2. Evan Armogeda #740526 \$234.92  
 The claimant (23-SAB/DOC-13083) requests \$234.92 reimbursement for his missing television, headphones, and JP6 tablet. These items were not present at the time of pack up. The Committee recommends DENIAL for this claim.
3. Timothy Barnes #440738 \$219.30  
 The claimant (24-SAB/DOC-13397) requests \$219.30 reimbursement for his television that was deemed contraband after etched with wrong prisoner number in error. The Committee recommends approval of \$219.30 for this claim.

4. Joshua Bowman #677153 \$219.42  
The claimant (23-SAB/DOC-12079) requests \$219.42 reimbursement for his television that was damaged while in possession of MDOC. The Committee recommends approval of \$17.65 for this claim.
5. Anthony Ciavone #317010 \$244.36  
The claimant (24-SAB/DOC-12908) requests \$244.36 reimbursement for his stolen book, socks, trimmers, typewriter ribbons, sunglasses, reading glasses, shoes, adapter, and craft items. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
6. Anthony Ciavone #317010 \$74.98  
The claimant (24-SAB/DOC-13130) requests \$74.98 reimbursement for his stolen shoes. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
7. Gerald Dickerson #570433 \$461.25  
The claimant (24-SAB/DOC-12929) requests \$461.25 reimbursement for his television and typewriter that became missing while in possession of MDOC. The Committee recommends approval of \$225.28 for this claim.
8. Brian Fortune #590784 \$142.66  
The claimant (24-SAB/DOC-13537) requests \$142.66 reimbursement for his television alleged damaged during a cell search. There is no documentation to support reimbursement. The Committee recommends DENIAL for this claim.
9. Eric Gibson #844297 \$27.69  
The claimant (24-SAB/DOC-12962) requests \$27.69 reimbursement for his toiletries alleged damaged during a cell search. There is no documentation to support reimbursement. The Committee recommends DENIAL for this claim.
10. Joseph Gullett #238347 \$16.95  
The claimant (24-SAB/DOC-13106) requests \$16.95 reimbursement for his adapter alleged missing after a cell search. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
11. Brian Haag #667757 \$55.70  
The claimant (24-SAB/DOC-12933) requests \$55.70 reimbursement for his missing shorts, t-shirts, and socks. The prisoner signed the unpack receipt. No items were noted as missing or damaged. The Committee recommends DENIAL for this claim.
12. Mitchel Higbee #954203 \$18.00  
The claimant (24-SAB/DOC-11425) requests \$18.00 reimbursement for his food items that became missing while in possession of MDOC. The Committee recommends approval of \$1.80 for this claim.

13. Marshall Howell #967700 \$302.95  
The claimant (24-SAB/DOC-12956) requests \$302.95 reimbursement for his missing fan, watch, television, and Nike wear. The Committee recommends approval of \$32.49 for this claim.
14. David Hreha #156283 \$218.36  
The claimant (24-SAB/DOC-13498) requests \$218.36 reimbursement for his damaged typewriter. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
15. Jeremiah Jackson #685964 \$200.00  
The claimant (24-SAB/DOC-12895) requests \$200.00 reimbursement for his damaged fan and JP5, and missing television. The Committee recommends approval of \$35.31 for this claim.
16. Ricky Jackson #674973 \$100.02  
The claimant (24-SAB/DOC-12867) requests \$100.02 reimbursement for his alleged missing shoes and shorts. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
17. Dalshone Johnson #864921 \$214.83  
The claimant (24-SAB/DOC-12823) requests \$214.83 reimbursement for his television allegedly damaged during a cell search. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
18. James Jones #164081 \$489.46  
The claimant (24-SAB/DOC-13252) requests \$489.46 reimbursement for his alleged missing shorts, fan, transcripts, headphones, athletic shoes, and shaver. Documentation supports reimbursement for shorts, fan, headphones, and shaver only. The Committee recommends approval of \$48.68 for this claim.
19. Dana Kennedy #267948 \$61.99  
The claimant (24-SAB/DOC-12269) requests \$61.99 reimbursement for funds removed from his account for an order he claims he did not receive. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.
20. Kyle Kirby #663538 \$295.35  
The claimant (24-SAB/DOC-12926) requests \$295.35 reimbursement for his television, headphones, and JP6 tablet that were stolen from his cell by other prisoners. The Committee recommends DENIAL for this claim.

21. Stephen Lewis #691463 \$28.07  
The claimant (24-SAB/DOC-12863) requests \$28.07 reimbursement for fund removed from his account for book that were lost while in possession of MDOC. The Committee recommends approval of \$28.07 for this claim.
22. Ronald Martin #733816 \$163.00  
The claimant (24-SAB/DOC-7898) requests \$163.00 reimbursement for his television and headphones that were stolen from his cell due to an MDOC error. The Committee recommends approval of \$132.30 for this claim.
23. Michael McCants #742057 \$178.66  
The claimant (23-SAB/DOC-11493) requests \$178.66 reimbursement for three pair of his shoes that were disposed of by MDOC in error. The Committee recommends approval of \$151.88 for this claim.
24. Bryan McGhee Jr. #752209 \$155.77  
The claimant (23-SAB/DOC-11422) requests \$155.77 reimbursement for his television that went missing while in possession of MDOC. The Committee recommends approval of \$25.20 for this claim.
25. Larry Mclemore #730818 \$157.92  
The claimant (23-SAB/DOC-11495) requests \$157.92 reimbursement for funds removed from his account for shoes he did not receive. The Committee recommends approval of \$158.51 for this claim.
26. Cornell Meeks #576800 \$43.00  
The claimant (23-SAB/DOC-12830) requests \$43.00 reimbursement for his missing JP6 player. MDOC did not have possession of this item at the time of loss. The Committee recommends DENIAL for this claim.
27. Johnathan Merritt #534017 \$128.95  
The claimant (23-SAB/DOC-12498) requests \$128.95 reimbursement for his television alleged damaged while in transport. The prisoner provided a forged document and was found guilty of misconduct. The Committee recommends DENIAL for this claim.
28. Frederick Miller #420480 \$17.00  
The claimant (24-SAB/DOC-12500) requests \$17.00 reimbursement for funds removed from his account for a pop card that was stolen while in possession of MDOC. The Committee recommends approval of \$17.00 for this claim.
29. Jennifer Nappier #490914 \$29.06  
The claimant (24-SAB/DOC-11206) requests \$29.06 reimbursement for her sweatpants that became missing while in possession of MDOC. The Committee recommends approval of \$40.18 for this claim.

30. Robert Rucker #739010 \$374.16  
The claimant (24-SAB/DOC-12546) requests \$374.16 reimbursement for his headphones, television, fan, shoes, and extension cord that became missing while in possession of MDOC. The Committee recommends approval of \$44.11 for this claim.
31. Jayquan Smith #608773 \$90.30  
The claimant (24-SAB/DOC-13391) requests \$90.30 reimbursement for his alleged missing headphone. These items were altered and removed as contraband. A hearing was held, and policy was followed. The Committee recommends DENIAL for this claim.
32. Larry Smith #397186 \$32.96  
The claimant (24-SAB/DOC-13067) requests \$32.96 reimbursement for his beard trimmers, adapter, creams, and bottom dentures that were lost or stolen while in possession of MDOC. The Committee recommends approval of \$8.85 for this claim.
33. Tony Taylor #245919 \$32.31  
The claimant (24-SAB/DOC-13028) requests \$32.31 reimbursement for fund removed from his account for a fleece jacket that was lost while in possession of MDOC. The Committee recommends approval of \$32.31 for this claim.
34. James Tims III #658949 \$30.21  
The claimant (24-SAB/DOC-13003) requests \$30.21 reimbursement for his headphones that were lost while in possession of MDOC. The Committee recommends approval of \$2.70 for this claim.
35. Christopher Todd #266686 \$88.59  
The claimant (24-SAB/DOC-12425) requests \$88.59 reimbursement for his sandals, Walkman, adapter, fan, and shaver that were lost while in possession of MDOC. The Committee recommends approval of \$20.03 for this claim.
36. Travis Underwood #413128 \$526.48  
The claimant (24-SAB/DOC-11887) requests \$526.48 reimbursement for his missing typewriter and television. The prisoner signed the unpack receipt. No items are noted as missing or damaged. The Committee recommends DENIAL for this claim.
37. Kavoceya Vanassche #964666 \$80.00  
The claimant (24-SAB/DOC-12927) requests \$80.00 reimbursement for his alleged stolen SecurePak. Documentation does not support reimbursement. The Committee recommends DENIAL for this claim.

38. Dakota Welch #355631 \$18.00

The claimant (24-SAB/DOC-13004) requests \$18.00 reimbursement for his JP6 charger that was damaged by MDOC staff during a cell search. The Committee recommends approval of \$1.80 for this claim.

2. DEPARTMENT OF HEALTH AND HUMAN SERVICES

## Civilian Claims

1) Ethan Gonyer \$446.25

The claimant (24-SAB-002) requests \$446.25 reimbursement for his damaged communication device. The facility did not have possession of this item at the time of loss. The Committee recommends DENIAL for this claim.

3. DEPARTMENT OF TRANSPORTATION

## Civilian Claims

1) Aizaz Alvi \$487.98

The claimant (24-SAB-008) requests \$487.98 reimbursement for the replacement of his tire and wheel damaged by road debris. The Committee recommends DENIAL for this claim.

2) Jeff Fisher \$999.99

The claimant (23-SAB-078) requests \$999.99 reimbursement for the replacement of his front tire and rim. The Committee recommends DENIAL for this claim.

3) Jill Kelbert \$999.99

The claimant (24-SAB-007) requests \$999.99 reimbursement for the structural damage caused by a fallen tree. The Committee recommends DENIAL for this claim.

4) Brian Lebel \$391.92

The claimant (24-SAB-013) requests \$391.92 reimbursement for the replacement of his driver side mirror that was damaged by a MDOT snowplow. The Committee recommends approval of \$391.92 for this claim.

**SECTION 8 - CLAIMS – PERSONAL INJURY LOSS****SECTION 9 - SPECIAL ITEMS**

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

2/13/2023 9:00 am Final

## **SUPPLEMENTAL AGENDA**

### **FINANCE AND CLAIMS COMMITTEE**

February 13, 2024, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

### **STATE ADMINISTRATIVE BOARD**

February 13, 2024, 11:00 a.m.  
Lake Superior Room  
1<sup>st</sup> Floor, Michigan Library  
and Historical Center

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This agenda is for general informational purposes only.  
At its discretion the Finance and Claims Committee may revise this  
agenda and may take up other issues at the meeting.

### **SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS**

### **SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES**

### **SECTION 3 - AGENCY SUBMITTED – NEW GRANTS**

### **SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES**

### **SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS**

### **SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES**

#### **1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET**

##### 1.) Axon Enterprise, Inc., Scottsdale, AZ

- \$10,909,656.00 Amendment
- \$11,209,960.20 New Total
- FY24 100% General Funds
- 190000000393 Add fund for new fully integrated body worn cameras and for the purchase of body worn cameras and related equipment. DTMB on behalf of MDOC.

##### 2.) Kapsch TrafficCom USA, Inc, Duluth, GA

- \$0.00 Amendment
- \$5,557,655.00 New Total
- FY24-FY28 20% General Funds; 80% Restricted Funds (State Trunkline Fund)
- 2300000001291 Chang infrastructure, updates to schedules with clarification of payment timing and deliverables for the Connected Vehicles – Advanced Management System. DTMB on behalf of MDOT.

**SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS**

**SECTION 8 - CLAIMS – PERSONAL INJURY LOSS**

**SECTION 9 - SPECIAL ITEMS**

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of February 13, 2024. After review of the foregoing Finance and Claims Committee Report with the Attorney General abstaining their vote on item 6.1.2 of the supplemental agenda, Ms. Bliesener moved that the Report covering the regular meeting of February 13, 2024, be approved, and adopted. The motion was supported by Mr. Fort and approved.

**APPROVED**

February 13, 2024

Michigan State  
Administrative Board

**COMMITTEE REPORT TO THE  
STATE ADMINISTRATIVE BOARD**

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**The Honorable Gretchen Whitmer, Governor  
and  
Members of the State Administrative Board**

A regular meeting of the **Transportation and Natural Resources Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **February 13, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Chad Bassett, representing,  
Secretary of State Benson

Member: ShuKenya Thurman, representing,  
Lt. Governor Gilchrist

Member: James Shell, representing,  
Attorney General Nessel

Others: Christina Grossi, Governor's Office; Daniel Sonneveldt, Attorney General's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Stacey Bliesener, Department of Treasury; Laura Mester, Department of Transportation; Andrew Minegar, MIRS

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Mr. Bassett called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Department of Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. Thurman and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the February 13, 2024, State Administrative Board meeting held on February 13, 2024, and is on file in the records of this office.

  
\_\_\_\_\_  
Shelby Troub, Secretary  
Michigan State Administrative Board

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE  
STATE ADMINISTRATIVE BOARD

T&NR Meeting: February 13, 2024– Lake Superior Room,  
1st Floor, Michigan Library and Historical Center, 11:00 AM  
State Administrative Board Meeting: February 13, 2024 – Lake Superior Room,  
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

**CONTRACT PRE-APPROVAL**

1. **HIGHWAYS - Design Services**  
Contract (2024-0199) MDOT will enter into a contract with a consultant that will provide for design services to be performed for roadway reconstruction and the installation of a new median boulevard along M-43 from Broadbent Road to I-96 in Delta Township, Eaton County (CSs 23152 and 23042 - JNs 211941EPE and 211941PE). The work items will include performing design surveys; preparing required plans, typical cross sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through May 1, 2028. The contract amount will not exceed 110% of the engineer’s estimate of \$1,635,665.95. Source of Funds: 81.85% Federal Highway Funds and 18.15% State Restricted Trunkline Funds.

**CONTRACTS**

2. **HIGHWAYS - Inspection and Testing Services**  
Contract (2024-0208) between MDOT and Alfred Benesch & Company will provide for as-needed inspection and testing services to be performed for hot mix asphalt pavement inlay with operational improvements on the I-196 business loop from US-31 to Paw Paw Drive and concrete patch repairs and milling and resurfacing from Paw Paw Drive to east of 88th Avenue in the townships of Holland and Zeeland, Ottawa County. The work items will include inspection; quality assurance testing and reporting; measurement, computation, and documentation of quantities; and finalizing all project documentation. The contract will be in effect from the date of award through December 31, 2026. The contract amount will be \$1,813,489.95. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

\* Denotes a non-standard contract/amendment

3. HIGHWAYS – Traffic Signal Optimization Services  
 Contract (2024-0221) between MDOT and WSP Michigan, Inc., will provide for design services to be performed for the traffic signal optimization of 121 traffic signals located at various locations in Berrien, Branch, Kalamazoo, and St. Joseph Counties, Southwest Region. The work items will include developing, calculating, and deploying optimized traffic signal timing at each signal; collecting traffic count data and intersection measurements; and developing optimized traffic models and timing permits. The contract will be in effect from the date of award through February 27, 2026. The contract amount will be \$629,200. Source of Funds: 100% Federal Highway Administration Funds.

**POST- BID LETTING  
LOCAL AGENCY CONTRACT**

4. Letting of January 5, 2024  
 Letting Call: 2401 013  
 Project: BFP 82000-212265-2  
 Local Agreement: 23-5049  
 Start Date: 10 days after award  
 Completion Date: November 1, 2024  
 Low Bid: **\$732,669.93**  
 Engineer Estimate: \$536,412.93  
 Pct Over/Under Estimate: 36.59 %

Bridge rehabilitation including deep concrete deck patching and overlay, substructure repairs, replacement expansion joints, bearing replacements, cleaning & coating of bearings, backwall replacements and pavement markings on Inkster Road over the Lower Rouge River, Wayne County. This is a Local Agency project.

2.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
<b>C. A. Hull Co., Inc.</b>	<b>\$732,669.93</b>	<b>Same</b>	<b>1 **</b>
Z Contractors, Inc.	\$788,481.27	Same	2

Total Number of Bidders: 2

**PURCHASING**

5. Road Runr Maintenance, Inc  
 Waterford, MI 48328  
 \$ 206,400.00 Current Contract Value  
 \$ 103,200.00 Amendment  
 \$ 309,600.00 New Total  
 FY24-25  
 100% State Trunkline Maintenance Fund

Contract 220000000839 – Amendment to add one option year and funding for this contract for janitorial and grounds services for the bay region roadside parks. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

\* Denotes a non-standard contract/amendment

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

E-SIGNED by PATRICK MCCARTHY  
on 2024-02-07 13:42:16 EST

Bradley C. Wieferich, PE  
Director

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of February 13, 2024. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of February 13, 2024, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Grossi adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the minutes adopted at the February 27, 2024, Administrative Board meeting held on February 13, 2024, and is on file in the records of this office.

*Shelby Troub*

\_\_\_\_\_  
Shelby Troub

Secretary, Michigan State Administrative Board