

Lansing, Michigan

March 12, 2024

A regular meeting of the State Administrative Board was held at the Michigan History Center, 702 W Kalamazoo St., Lansing, MI 48915, on Tuesday, **March 12, 2024**, at **11:00 a.m.**

Present: Christina Grossi, representing Gretchen Whitmer, Governor, Chairperson,
ShuKenya Thurman, representing Garlin Gilchrist, Lt. Governor
Chad Bassett, representing Jocelyn Benson, Secretary of State,
Daniel Sonneveldt, representing Dana Nessel, Attorney General,
Stacey Bliesener, representing Rachael Eubanks, State Treasurer,
Ross Fort, representing Michael F. Rice, Superintendent of Public Instruction,
Shelby Troub, Secretary

Absent: Brad Wieferich, Director, Department of Transportation

Others Present: James Shell, Attorney General's Office

1. CALL TO ORDER:

Ms. Grossi called the meeting to order and led the Pledge of Allegiance to the Flag.

2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Bliesener moved to approve the minutes of the regular meeting of February 27, 2024. Supported by Mr. Sonneveldt and the motion was unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

None

4. COMMUNICATIONS

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Civil Rights

Enforcement (ENF), 3/12/2024

Detroit

Water and Sewerage Department, 3/12/2024

Kent County

Animal Shelter, 3/12/2024

Human Resources, 3/12/2024

Property Description and Mapping, 3/12/2024

Public Works, 3/12/2024

Sheriff's Office, 3/12/2024

Michigan State Police

Criminal Justice Information Center (CJIC), 3/12/2024

Information Technology Division (ITD), 3/12/2024

Special Operations Division (SOD), 3/12/2024

Technology, Management and Budget

Michigan Cyber Security (MCS), 3/12/2024

Mr. Fort moved to approve the Retention and Disposal Schedules. Supported by Ms. Thurman and the motion was unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

(Please see the following pages)

APPROVED

March 12, 2024

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Building Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **March 12, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Stacey Bliesener, representing
State Treasurer Eubanks

Member: Christina Grossi, representing
Governor Whitmer

Member: ShuKenya Thurman, representing
Lt. Governor Gilchrist

Others Present: Daniel Sonneveldt, James Shell, Attorney General's Office; Ross Fort, Department of Education; Chad Bassett, Department of State; Shelby Troub, Department of Technology, Management and Budget

Ms. Bliesener called the meeting to order.

The Building Committee regular agenda was presented.

Following discussion, Ms. Grossi moved that the regular agenda be recommended to the State Administrative Board. The motion was supported by Ms. Thurman and unanimously adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the March 12, 2024, Administrative Board meeting held on March 12, 2024, and is on file in the records of this office.



Shelby Troub
Secretary, Michigan State Administrative Board

A G E N D A

BUILDING COMMITTEE / STATE ADMINISTRATIVE BOARD

March 12, 2024 / March 12, 2024
11:00 A.M. Lake Superior Room, 1st Floor
Michigan Library and Historical Center

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This agenda is for general informational purposes only. At its discretion, the Building Committee may revise this agenda and may take up other issues at the meeting.

AWARD OF CONSTRUCTION CONTRACTS

1. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Woodland Center
Correctional Facility – POD Cell Door Upgrades
File No. 472/23120.SDW - Contract No. Y24148
Recommended Award: RAS Contracting, Inc., Holt; \$3,794,965.00

Description and Justification

The purpose of this contract is to replace existing electro-mechanical locks and control system for 200 cell doors. The existing door locking system has exceeded its expected service life. The work is needed to secure the facility.

Funding Source

50% Lump Sum Special Maintenance Funds
50% Agency Operating Funds

2. DEPARTMENT OF NATURAL RESOURCES, RAPID CITY – Torch River Bridge
Boating Access Site – Building Demolition
File No. 751/20126.GAG - Contract No. Y24149
Recommended Award: Elmer's Crane & Dozer, Inc., Traverse City; \$892,417.70

Description and Justification

The purpose of this contract is to complete boating access site developments. The work is needed to increase the capacity of the boat launching facility and reduce dangerous overcrowding during peak times.

Funding Source

100% Waterways Funds

3. DEPARTMENT OF NATURAL RESOURCES, MACKINAC ISLAND – Mackinac
Island State Park – Fort Mackinac Soldiers Barracks Renovations
File No. 751/23236.ABG - Contract No. Y24150
Recommended Award: Mihm Enterprises, Inc., Hamilton; \$2,529,648.00

Description and Justification

The purpose of this contract is to complete interior renovations for the toilet and main display areas. The toilet area is in need of renovations which will greatly enhance the visitor experience at Fort Mackinac. The display area renovations will provide the necessary thermal and HVAC enhancements to maintain temperature and humidity control for the artifact displays.

Funding Source

100% Agency Operating Funds

MODIFICATION TO PROFESSIONAL SERVICES CONTRACTS

4. DEPARTMENT OF HEALTH AND HUMAN SERVICES, CARO – Caro Center –
 New State Psychiatric Hospital
 File No. 491/17335.MAA - Contract No. Y18096
 Integrated Design Solutions, LLC, Troy; Modification No. 10, Increase
 \$10,800.00

Description and Justification

The purpose of this modification is to add third party commissioning, stage 3 - occupancy and operations.

Funding Source

100% State Building Authority Funds

Base Contract	\$5,483,490.00	
Modification No. 1	\$0.00	No Cost Change Order
Modification No. 2	\$2,259,455.00	Approved on SAB Agenda 5/19/2020
Modification No. 3	\$210,113.00	Approved on SAB Agenda 4/2/2021
Modification No. 4	\$20,000.00	Approved on SAB Agenda 6/22/2021
Modification No. 5	\$219,270.00	Approved on SAB Agenda 11/16/2021
Modification No. 6	\$161,063.00	Approved on SAB Agenda 2/15/2021
Modification No. 7	\$0.00	No Cost Change Order
Modification No. 8	\$54,629.00	Approved on SAB Agenda 4/25/2023
Modification No. 9	\$19,682.00	Approved on SAB Agenda 8/8/2023
Modification No. 10	\$10,800.00	See Justification Above
Total Contract	\$8,438,502.00	

5. DEPARTMENT OF CORRECTIONS, WHITMORE LAKE – Green Oaks Training Academy – New Lodge
 File No. 472/22008.SDW - Contract No. Y22080
 The Christman Company, Lansing; Modification No. 12, Increase \$31,560.00

Description and Justification

The purpose of this modification is to provide additional professional services to complete corridor wall repairs; hydro-vac use for exterior signage; add door frame painting; and HVAC controls work. The work is needed to meet code requirements, and for the health, safety and welfare of the occupants, buildings, and maintenance staff.

Funding Source

100% Agency Operating Funds

Base Contract	\$19,000,000.00	
Modification No. 1	\$786,471.00	Approved on SAB Agenda 8/2/2022
Modification No. 2	\$8,530.00	Approved on Director Agenda 9/2/2022
Modification No. 3	\$794,503.00	Approved on SAB Agenda 9/21/2022
Modification No. 4	\$3,406,844.00	Approved on SAB Agenda 3/14/2023
Modification No. 5	\$9,846.00	Approved on Director Agenda 4/21/2023
Modification No. 6	\$161,824.00	Approved on SAB Agenda 6/20/2023
Modification No. 7	\$0.00	No Cost Change Order
Modification No. 8	\$83,959.00	Approved on SAB Agenda 8/22/2023
Modification No. 9	\$58,492.00	Approved on SAB Agenda 9/28/2023
Modification No. 10	\$282,344.00	Approved on SAB Agenda 11/14/2023
Modification No. 11	\$1,509,778.00	Approved on SAB Agenda 2/13/2024
Modification No. 12	\$31,560.00	See Justification Above
Total Contract	\$26,134,151.00	

6. DEPARTMENT OF HEALTH AND HUMAN SERVICES, STATEWIDE – Various Sites – Water Sample Testing
 File No. 491/22187.AGY - Contract No. Y22208
 Merit Laboratories, Inc., East Lansing; Modification No. 4, Increase
 \$1,067,241.09

Description and Justification

The purpose of this modification is to provide additional laboratory testing services including per- and polyfluoroalkyl substances for water samples collected from various locations. The data will be used to confirm and characterize environmental hazards in a time-critical manner to prevent further hazardous exposures and risks of injury.

Funding Source

100% EPI Environmental Response PFAS Funds

Base Contract	\$491,379.91	
Modification No. 1	\$491,379.00	Approved on Director Agenda 5/27/2022
Modification No. 2	\$475,000.00	Approved on SAB Agenda 8/30/2022
Modification No. 3	\$475,000.00	Approved on SAB Agenda 9/13/2022
Modification No. 4	\$1,067,241.09	See Justification Above

Total Contract	\$3,000,000.00	
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7. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
HARTFORD – Du-Well Metal Products Site – Remedial Investigation
File No. 761/15185.SAR - Contract No. Y15268
Global Remediation Technologies, Inc., Traverse City; Modification No. 11
Increase \$1,061,743.31

Description and Justification

The purpose of this modification is to provide additional remedial investigation and groundwater monitoring to address environmental contamination. The site is a former manufacturing and metal plating facility with settling lagoons and a surface impoundment. Releases from various sources including former underground and aboveground storage tank systems were reported. Previous investigations confirmed the presence of tetrachloroethylene and trichloroethylene products in the soil and groundwater. The tasks include supporting the agency in acquiring access agreements to off-site properties; installing/sampling soil borings with vertical aquifer sampling; completing 3 semi-annual groundwater monitoring events on all site monitoring wells; data analysis; slug testing at 2 locations; and reporting. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Renew Michigan Funds

Base Contract	\$47,311.80	
Modification No. 1	\$443,247.90	Approved on Director Agenda 12/6/2016
Modification No. 2	\$0.00	No Cost Change Order
Modification No. 3	\$51,831.80	Approved on Director Agenda 2/22/2019
Modification No. 4	\$119,114.68	Approved Ad Board Agenda 3/12/2019
Modification No. 5	\$398,837.24	Approved Ad Board Agenda 3/26/2019
Modification No. 6	\$239,193.64	Approved Ad Board Agenda 1/28/2020
Modification No. 7	\$820,227.31	Approved Ad Board Agenda 8/18/2020
Modification No. 8	\$0.00	No Cost Change Order
Modification No. 9	\$421,991.64	Approved Ad Board Agenda 8/30/2022
Modification No. 10	\$498,736.33	Approved Ad Board Agenda 4/11/2023
Modification No. 11	\$1,061,743.31	See Justification Above
Total Contract	\$ 4,102,235.65	

8. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
STATEWIDE – Various Locations – Risk Condition Data Cleanup
File No. 761/23096.IND - Contract No. Y23109

The Mannik & Smith Group, Inc., Canton; Modification No. 2, Increase
\$319,949.00

Description and Justification

The purpose of this modification is to provide professional assistance to the agency with updating risk conditions in their remediation information data exchange (RIDE) database for an additional year. The tasks include evaluation of available site information, and assign an appropriate risk condition, particularly for locations that are currently designated in RIDE database as “risks not determined”. The work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Refined Petroleum Funds

Base Contract	\$239,460.00	
Modification No. 1	\$201,705.00	Approved on Director Agenda 7/28/2023
Modification No. 2	\$319,949.00	See Justification Above
Total Contract	\$761,114.00	

9. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY
STATEWIDE – Various Locations – Risk Condition Data Cleanup
File No. 761/23098.IND - Contract No. Y23116
Fleis & VandenBrink Engineering, Inc., Grand Rapids; Modification No. 2
Increase \$446,556.00

Description and Justification

The purpose of this modification is to provide additional professional services to assist the agency with updating risk conditions in their remediation information data exchange (RIDE) for an additional year. The tasks include evaluation of available site information, and assign an appropriate risk condition, particularly for locations that are currently designated in RIDE database as “risks not determined”. This work is needed to protect public health, safety, welfare, and the environment.

Funding Source

100% Refined Petroleum Funds

Base Contract	\$262,080.00	
Modification No. 1	\$226,304.00	Approved on Director Agenda 7/28/2023
Modification No. 2	\$446,556.00	See Justification Above
Total Contract	\$934,940.00	

REVISION TO CONSTRUCTION CONTRACTS

10. DEPARTMENT OF CORRECTIONS, ADRIAN – Gus Harrison Correctional
Facility – Food Service Sanitary Infrastructure Repairs
File No. 472/22381.MNB - Contract No. Y23599

Monroe Plumbing & Heating Company, Monroe, CCO No. 2, Increase
\$964,162.33

Description and Justification

The purpose of this change order is to address unknown conditions in the dining and kitchen areas discovered during demolition. This includes replacing the flooring with vinyl tile; removing/replacing the oven; providing fire protection per code requirements; demolishing a wall, providing waterproof panels in the dish washing area; installing new doors for better flow within the area; removing a portion of the underfloor and installing new concrete to provide a level surface for the new vinyl tile. The work is needed to make the area more efficient and safer for users and workers.

Funding Source

100% Agency Operating Funds

Base Contract	\$1,460,000.00	
Change Order No. 1	\$0.00	No Cost Change Order
Change Order No. 2	\$964,162.33	See Justification Above
Total Contract	\$2,424,162.33	

11. DEPARTMENT OF ENVIRONMENT, GREAT LAKES AND ENERGY, DAVISON
– Richfield Landfill Site – Cap Improvements
File No. 761/19356.IND - Contract No. Y19503
Young's Environmental Cleanup, Inc., Flint; CCO No. 6, Increase \$25,300.00

Description and Justification

The purpose of this change order is to add repair and routine maintenance for the site entrance road. The tasks for this work include filling existing potholes, grading, and any permitting as required by the applicable regulations. The work is needed to maintain safe access to the site.

Funding Source

100% Renew Michigan Funds

Base Contract	\$299,056.00	
Change Order No. 1	\$249,290.25	Approved on Director Agenda 11/20/2020
Change Order No. 2	\$286,500.00	Approved Ad Board Agenda 11/16/2021
Change Order No. 3	\$0.00	No Cost Change Order
Change Order No. 4	\$355,700.00	Approved Ad Board Agenda 11/15/2022
Change Order No. 5	\$408,700.00	Approved Ad Board Agenda 10/24/2023
Change Order No. 6	\$25,300.00	See Justification Above
Total Contract	\$1,624,546.25	

CONTRACT CHANGE ORDER

12. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY, LANSING, MI - CCO #3 for Lease #11973-2017 approved by the State Administrative Board on May 08, 2018, by and between Jolly Cedar Partners, LLC, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Department of Labor and Economic Opportunity, as Lessee. This CCO provides for labor and materials needed to create a hard wall separation of staff and client areas which replace existing modular furniture separation, as requested by the Department of Labor and Economic Opportunity at a cost not-to-exceed \$112,980.00. The space is located at 5217 Perry Robinson Circle, Lansing, MI 48911.

Purpose/Business Case:

The purpose of this CCO is to provide increased staff safety by creating separation of staff and client areas.

Benefit:

This CCO allows for increased staff safety.

Source of Funds:

100% Federal Funds

Commitment Level:

Present through April 30, 2039; however, this Lease contains two 5-year renewal options and legislative cancellation clause with 90 days' notice.

Risk Assessment:

Non-approval of this CCO will hinder the Department from increasing staff safety with a separation of staff and client areas.

ZIP Code:

48911

LEASE FOR PRIVATE PROPERTY

13. MICHIGAN STATE POLICE, LANSING, MI – New Lease No. 12273-2023 with Spadafore Distributing Company whose address is 2932 Sanders Road, Lansing, MI 48917, as Lessor, and the State of Michigan by the Department of Technology, Management & Budget for the Michigan State Police, as Lessee, for 24,000 square feet of warehouse and office space located at a confidential location. The Lease is effective upon obtaining State Administrative Board approval and required signatures. The annual per square foot rental rate for this space beginning December 1, 2024, or upon substantial completion, is \$9.75 (\$19,500.00 per month). This rate does not include public utilities, janitorial, exterior grounds maintenance, snow removal, replacement of tubes and bulbs, dumpster service, or pest control. This Lease contains two five-year renewal options with an annual per square foot rental rate of \$10.00 (\$20,000.00 per month) and an annual per square foot rental rate of \$10.35 (\$20,700.00 per month) respectively. This Lease contains a Standard cancellation clause with 90 days notice. The Attorney General has approved this Lease as to legal form.

Purpose/Business Case:

MSP has a need for additional storage and workspace for confidential materials.

Benefit:

Ability for local MSP staff to have a confidential location to work out of and store material. The rental rate is within market rate for comparable space.

Funding Source:

100% Restricted Funds

Commitment Level:

Five years; however, this Lease contains two five-year renewal options and a Standard cancellation clause with 90 days' notice.

Risk Assessment:

Non-approval of this Lease will hinder MSP staff to be able to perform police duties by lack of storage space needed for confidential materials.

Zip Code:

Confidential Location

Ms. Bliesener presented the Building Committee Report for the regular meeting of March 12, 2024. After review of the foregoing Building Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 12, 2024, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and**

Members of the State Administrative Board

A regular meeting of the **Finance and Claims Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **March 12, 2024**, at **11:00 a.m.**

Those present being:

Chairperson:

Stacey Bliesener, representing
State Treasurer Eubanks

Member:

Christina Grossi, representing
Governor Whitmer

Member:

Daniel Sonneveldt, representing
Attorney General Nessel

Others:

James Shell, Attorney General's Office; ShuKenya Thurman, Lt. Governor's Office;
Ross Fort, Department of Education; Chad Bassett, Department of State; Shelby
Troub, Department of Technology, Management and Budget

Ms. Bliesener called the meeting to order.

The Finance and Claims Committee regular agenda was presented.

Following the discussion, Ms. Grossi moved the regular agenda be recommended to the State Administrative Board. The motion was supported by Mr. Sonneveldt and adopted.

Ms. Bliesener adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the March 12, 2024, State Administrative Board meeting held on March 12, 2024, and is on file in the records of this office.

Shelby Troub

Shelby Troub, Secretary
Michigan State Administrative Board

3/07/2024 11:19 a.m. Final

A G E N D A

FINANCE AND CLAIMS COMMITTEE

March 12, 2024, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

STATE ADMINISTRATIVE BOARD

March 12, 2024, 11:00 a.m.
Lake Superior Room
1st Floor, Michigan Library
and Historical Center

This agenda is for general informational purposes only.
At its discretion, the Finance and Claims Committee may revise this
agenda and may take up other issues at the meeting.

SECTION 1 - AGENCY SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF CORRECTIONS

- 1.) Grand Strategy, South Haven, MI
 - NOT TO EXCEED
 - \$275,370.00 Total
 - FY24-FY26 100% Revolving Funds (Correctional Industries Fund)
 - 230000002526 Broadcloth used for inmate pajamas for Michigan State Industries.

2. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) Accenture, LLP, Detroit, MI
 - NOT TO EXCEED
 - \$1,584,208.00 Total
 - FY24-FY26 100% Federal Funds
 - 240000000760 To promote health communities, economic growth, and environmental sustainability through energy efficiency and renewable energy by offering a variety of programs through federal and state funding.
- 2.) Guidehouse, LLP, Detroit, MI
 - NOT TO EXCEED
 - \$1,786,490.00 Total
 - FY24-FY26 100% Federal Funds
 - 240000000759 To promote health communities, economic growth, and environmental sustainability through energy efficiency and renewable energy by offering a variety of programs through federal and state funding.

3. DEPARTMENT OF NATURAL RESOURCES

- 1.) Various (See Bid Tab)
 - NOT TO EXCEED
 - \$1,584,950.00 Total
 - FY24-FY34 100% Restricted Funds (Park Improvement and Park Endowment Fund)
 - 240000000806 Bundled firewood for resale at DNR campgrounds and recreation areas.

SECTION 2 - AGENCY SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Catholic Charities West Michigan, Grand Rapids, MI
 - \$60,000.00 Amendment
 - \$300,000.00 New Total
 - FY24-FY25 100% Federal Funds
 - 200000001049 Add funds and exercise an option year to continue providing Family Preservation - Parent Education Home Based services. Parent Education Home Based services provides guidance for families that are at risk of having their children removed from their home due to child abuse and /or neglect.
- 2.) Catholic Charities West Michigan, Grand Rapids, MI
 - \$90,000.00 Amendment
 - \$330,000.00 New Total
 - FY24-FY25 100% Federal Funds
 - 220000000554 Add funds and exercise an option year to continue providing Family Preservation – Family Skills Services. Family Skills Services provides guidance for families that are at risk of having their children removed from their home due to child abuse and /or neglect.
- 3.) Family Supportive Services of Northern Michigan, LLC, Cadillac, MI
 - \$176,000.00 Amendment
 - \$389,000.00 Attached New Total
 - FY24-FY26 100% Federal Funds
 - 210000001249 Exercise an option year and add funds to continue providing Parenting Time Visitation Support Services (PTVSS). PTVSS services assist families that need supervised visitations allowing the interaction to take place in a safe environment while promoting healthy relationships.

- 4.) Norma Ross, Oxford, MI
 - \$108,000.00 Amendment
 - \$324,000.00 Attached New Total
 - FY24-FY25 50% General, 50% Federal Funds
 - 220000001380 Exercise an option year and increase the contract value and utilize an option year to continue providing Foster Care Transitional Placement Program services. The purpose of the transition home is to provide youth with a family placement while more permanent placement options are researched and identified.
- 5.) Philipps Electronics North America, Cambridge, MA
 - \$1,714,510.00 Amendment
 - \$2,214,510.00 Attached New Total
 - FY24-FY27 50% State General Fund, 50% Federal Funds
 - 220000001142 Exercise an option year and add funds to increase the number of Medicaid-eligible Michigan residents who enroll in evidence-based Home Visiting services. The contract provides pregnant/postpartum Medicaid-eligible Michigan residents enhanced access to an existing pregnancy/postpartum mobile application at a per member per month cost to MDHHS.

2. DEPARTMENT OF NATURAL RESOURCES

- 1.) PRT USA, Inc., Victoria, BC
 - \$1,200,000.00 Amendment
 - \$6,165,005.00 New Total
 - FY24-FY25 100% Restricted Funds (Forest Development Fund)
 - 180000000400 Add funds and exercise an option year for containerized jack pine seedlings.

SECTION 3 - AGENCY SUBMITTED – NEW GRANTS

1. DEPARTMENT OF HEALTH AND HUMAN SERVICES

- 1.) Arab Community Center for Economic, Harrisville, MI
 - \$10,000,000.00 Total
 - FY24 100% State General Funds
 - Provides a building for use in delivering outpatient substance use disorder treatment services.

- 2.) The Detroit Association of Black Organizations, Inc., Detroit, MI
 - \$1,000,000.00 Total
 - FY24 100% State General Funds
 - Provides a new infrastructure to support preventative health supports and services to regions with high health care access and outcome disparities.
- 3.) Eagle Village, Hersey, MI
 - \$1,185,457.00 Total
 - FY24 100% State General Funds
 - Provides support for juveniles involved in the justice system.
- 4.) Federation of Youth Services, Detroit, MI
 - \$1,214,816.00 Total
 - FY24 100% State General Funds
 - Provides support for juveniles involved in the justice system.
- 5.) Health Emergency Lifeline Programs, Detroit, MI
 - \$10,000,000.00
 - FY24 100% State General Funds
 - Provides support health and social services to reduce disparities in the LGBTQ-plus communities.
- 6.) Heritage Vision of Hope, Detroit, MI
 - \$1,000,000.00 Total
 - FY24 100% State General Funds
 - Provides will bring prevention and care to underrepresented and marginalized communities, meeting patients where they are and connecting them with the resources they need to thrive.
- 7.) Wedgewood Christian Services, Grand Rapids, MI
 - \$1,602,076.00
 - FY24 100% State General Funds
 - Provides support for juveniles involved in the justice system.

2. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) Various Statewide Michigan Works! Agencies (See Bid Tab)
 - \$2,800,000.00 Total
 - FY23-25 100% Federal Funds
 - To support training activities because of the increased demand for training to obtain in-demand credentials. Activities supported by this funding will address the needs of local employers for a skilled workforce and the needs of job seekers to obtain good jobs with good wages.

- 2.) Various Statewide (See Bid Tab)
 - \$6,099,500.00 Total
 - FY24-FY27 100% Federal Funds
 - To support the expansion of United States Department of Labor (USDOL) Registered Apprenticeship Programs (RAP) opportunities.

SECTION 4 - AGENCY SUBMITTED – GRANT CHANGES

1. DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

- 1.) City of Muskegon Heights, Muskegon Heights, MI
 - \$1,798,000.00 Amendment
 - \$8,158,000.00 New Total
 - FY24-FY27 100% Federal Funds
 - Add funds for improved water infrastructure upgrades within Michigan for multiple cities, townships, and villages.

2. DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

- 1.) Freedom House, Detroit, MI
 - \$1,100,000.00 Amendment
 - \$1,250,000.00 New Total
 - FY24-FY25 100% General Funds
 - Add funds to provide the needed supports to triage the individuals' cases, make referrals to services, and complete immigration status and employment authorization application steps, supporting newcomers who are eligible and interested to enter the labor force. Funds will increase access to essential community services, leading to successful integration and stability for newcomers seeking safety in Michigan.
- 2.) Michigan College Access Network (MCAN), Lansing, MI
 - \$750,000.00 Amendment
 - \$2,758,100.00 New Total
 - FY24-FY25 100% Federal Funds
 - Add funds to further expand MCAN's efforts within Michigan communities to reach additional adult learners who are not currently participating in the Michigan Reconnect scholarship program.

- 3.) Various (See Bid Tab)
 - \$0.00 Amendment
 - \$110,000,000.00 New Total
 - FY24-FY27 100% Federal Funds
 - Amendment to allocate \$560,000.00 to Van Dyke Village Apts. LLC and \$3,500,000.00 to Sawmill Lofts LLC as Grantees. The Missing Middle Housing Program provides cost defrayment to developers investing in the construction or substantial rehabilitation of in-state properties targeted to households with incomes between 60% and 120% Area Median Income.

SECTION 5 - DTMB SUBMITTED – NEW CONTRACTS

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) Behavioral Care Solutions for Adults and Seniors, Inc., Novi, MI
 - NOT TO EXCEED
 - \$990,000.00 (3 years)
 - FY24-FY27 40% General Funds; 54% Federal Funds; 6% Restricted Funds (Income Assessment)
 - 2400000000604 Provide comprehensive mental health services for Michigan veteran homes in Chesterfield, Grand Rapids, and Marquette. DTMB FS on behalf of MVH.
- 2.) Myers & Stauffer LC, Kansas City, MO
 - NOT TO EXCEED
 - \$3,445,000.00 (5 years)
 - FY24-FY29 50% General Funds; 50% Federal Funds
 - 240000000661 Health care consulting services to provide consulting and technical assistance. DTMB on behalf of MDHHS.
- 3.) Various (See Bid Tab)
 - \$20,000,000.00 (7 years)
 - FY24-FY31 100% Various Funds (Various Funding Sources)
 - 230000001761 Charging equipment for battery – electric vehicles and transit buses. DTMB on behalf of MDOT.
- 4.) Various (See Bid Tab)
 - \$900,000.00 (3 years)
 - FY24-FY27 100% Revolving Funds (Office Services)
 - 230000003021 To provide vehicle hauling and optional prepping services. DTMB on behalf of DTMB Surplus Services and MDOT.

SECTION 6 - DTMB SUBMITTED – CONTRACT CHANGES

1. DEPARTMENT OF TECHNOLOGY, MANAGEMENT, AND BUDGET

- 1.) Agate Software, Inc., Okemos, MI
 - \$742,738.33 Amendment
 - \$1,482,008.33 New Total
 - FY24-FY28 100% General Funds
 - 230000000988 Add funds to accommodate outgoing grant programs, complete outgoing grant administration requirements, and maximizes transparency and minimizing redundant data entry. DTMB on behalf of MDOC.
- 2.) Buford Satellite Systems, Tyler, TX
 - \$1,600,000.00 Amendment
 - \$10,579,134.00 New Total
 - FY24 100% Restricted Funds (Prisoner Fund)
 - 190000001411 Add funds for ongoing local, cable, and satellite television services for prisoners at correctional facilities statewide. DTMB on behalf of MDOC.
- 3.) Carahsoft Technology Corporation, Reston, VA
 - \$10,000,000.00 Amendment
 - \$72,177,770.91 New Total
 - FY24-FY26 100% Various Funds (Varies by Agency)
 - 071B6600108 Add funds to support the continued use of the customer relationship management platform, Salesforce. DTMB Statewide.
- 4.) Hamilton Robotics, Reno, NV
 - \$300,000.00 Amendment
 - \$2,175,732.48 New Total
 - FY24-FY26 100% General Funds
 - 071B4300047 Add funds to purchase Hamilton equipment, consumables, and maintenance services for owned equipment. DTMB on behalf of MSP.
- 5.) Honeywell International, Inc., Wixom, MI
 - \$247,600.00 Amendment
 - \$10,538,345.08 New Total
 - FY24-FY25 100% General Funds
 - 071B4300058 Add funds for access control and security systems services. DTMB Statewide.

6.) HTC Global Services, Inc., Troy, MI

- \$373,750.00 Amendment
- \$6,034,344.00 New Total
- FY24 100% Federal Funds
- 071B1300146 Add funds for the EGrAMS system which will allow for an application process for Michigan community colleges and tribal colleges to invest in community colleges' commitment to pursuing collaborative partnerships with one or more county government(s) or equivalent (i.e. Michigan Works! or workforce development agency, chamber of commerce or economic development partner, community foundation, etc.) to increase student success specifically for (1) career and education navigation support services or programs, and (2) engage not yet enrolled Michigan Reconnect applicants, and (3) direct supports for Michigan Reconnect students 21-24. Colleges may apply for grants through a common application process. DTMB on behalf of LEO.

7.) Keefe Commissary Network, LLC, St. Louis, MI

- \$31,200,000.00 Amendment
- \$126,900,000.00 New Total
- FY24-FY25 100% Other Funds (Fiduciary)
- 200000001338 Add funds and exercise an option year to continue to provide prisoners, their family, and friends the ability to purchase store items from the commissary for the prisoner's use. DTMB on behalf of MDOC.

8.) Public Consulting Group, LLC, Boston, MA

- \$700,000.00 Amendment
- \$14,277,824.26 New Total
- FY24-FY25 51% General Funds; 48% Federal Funds; 1% Restricted Funds (See Bid Tab)
- 180000001145 Add funds for consulting services and the developing sample pool databases of all staff eligible to participate in time study pools. DTMB on behalf of MDHHS.

9.) Sun Valley Foods Company, Detroit, MI

- \$46,800,000.00 Amendment
- \$226,270,300.00 New Total
- FY24-FY25 100% General Funds
- 190000000886 Add funds and exercise an option year to continue to purchase food and food related products required for the feeding of prisoners, uniformed custody officers (staff), and guests at correctional facilities. DTMB on behalf of MDOC.

SECTION 7 - CLAIMS – PERSONAL PROPERTY LOSS

1. DEPARTMENT OF STATE

Civilian Claims

- 1) Jonathon Dycus \$700.00
The claimant (24-SAB-012) requests \$700.00 reimbursement for impound and towing fees and lost wages incurred due to MDOS error. The Committee recommends approval of \$264.80 for this claim.

2. DEPARTMENT OF TRANSPORTATION

Civilian Claims

- 1) Anna Henson \$684.65
The claimant (24-SAB-009) requests \$684.65 reimbursement for rim and tire replacement. The Committee recommends DENIAL for this claim.
- 2) Letha Robinson \$544.30
The claimant (24-SAB-010) requests \$544.30 reimbursement for the cost of tire repair and front wheel alignment. The Committee recommends DENIAL for this claim.
- 3) Jon Watts \$500.00
The claimant (24-SAB-021) requests \$500.00 reimbursement for the deductible incurred when an MDOT plow crew caused damage to his vehicle. The Committee recommends approval of \$500.00 for this claim.

SECTION 8 - CLAIMS – PERSONAL INJURY LOSS

SECTION 9 - SPECIAL ITEMS

The Director of the Department of Technology, Management and Budget recommends approval by the State Administrative Board of the items contained in Sections 1, 2, 3, 4, 5 and 6 of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DTMB Director or designee.

Ms. Bliesener presented the Finance and Claims Committee Report for the regular meeting of March 12, 2024. After review of the foregoing Finance and Claims Committee Report, Ms. Bliesener moved that the Report covering the regular meeting of March 12, 2024, be approved and adopted. The motion was supported by Ms. Thurman and unanimously approved.

APPROVED

March 12, 2024

Michigan State
Administrative Board

**COMMITTEE REPORT TO THE
STATE ADMINISTRATIVE BOARD**

**The Honorable Gretchen Whitmer, Governor
and
Members of the State Administrative Board**

A regular meeting of the **Transportation and Natural Resources Committee** was held at the Michigan Library and Historical Center, 702 W Kalamazoo St., Lansing, MI 48915, on **March 12, 2024, at 11:00 a.m.**

Those present being:

Chairperson: Chad Bassett, representing,
Secretary of State Benson

Member: ShuKenya Thurman, representing,
Lt. Governor Gilchrist

Member: James Shell, representing,
Attorney General Nessel

Others: Christina Grossi, Governor's Office; Daniel Sonneveldt, Attorney General's Office; Ross Fort, Department of Education; Shelby Troub, Department of Technology, Management and Budget; Stacey Bliesener, Department of Treasury

Mr. Bassett called the meeting to order.

The Department of Transportation Agenda was presented.

Following discussion, Mr. Shell moved that the Department of Transportation Agenda be recommended to the State Administrative Board. The motion was supported by Ms. Thurman and unanimously adopted.

Mr. Bassett adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the report adopted at the March 12, 2024, State Administrative Board meeting held on March 12, 2024, and is on file in the records of this office.

Shelby Troub
Shelby Troub, Secretary
Michigan State Administrative Board

AGENDA

DEPARTMENT OF TRANSPORTATION

TRANSPORTATION and NATURAL RESOURCES COMMITTEE STATE ADMINISTRATIVE BOARD

T&NR Meeting: March 12, 2024– Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM
State Administrative Board Meeting: March 12, 2024 – Lake Superior Room,
1st Floor, Michigan Library and Historical Center, 11:00 AM

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This agenda is for general informational purposes only. At its discretion, the Transportation and Natural Resources Committee may revise this agenda and may take up other issues at the meeting.

CONTRACT PRE-APPROVALS

1. HIGHWAYS - Design Services
Contract (2024-0249) between MDOT and HNTB Michigan, Inc., will provide for design services to be performed for road improvements required to provide dynamic hard shoulder running on the median shoulder, including installation of Intelligent Transportation System devices, bridge rehabilitation and widening, pavement marking, and signing, on US-131 from 2500 feet north of Ann Street to Post Drive in the City of Walker and in Plainfield Township, Kent County. The work items will include performing design surveys; performing geotechnical investigations; preparing required plans, typical cross-sections, details, and specifications; computing and verifying all plan quantities; and preparing staging plans and special provisions for maintaining traffic during construction. The contract will be in effect from the date of award through August 1, 2027. The contract amount will not exceed \$3,093,734.22. Source of Funds: Federal Highway Administration Funds, State Restricted Trunkline Funds, and/or local funds, depending on the particular job number.
2. *MACKINAC BRIDGE AUTHORITY –Construction Engineering Services
Contract (2024-0250) between the Mackinac Bridge Authority and Rowe Professional Services Company will provide for full construction engineering services to be performed for deck rehabilitation work on the Mackinac Bridge from Pier 1 to Pier 18 and from Pier 21 northerly to Pier 48, from the Village of Mackinaw City in Emmet County to the Village of St. Ignace in Mackinac County. The work items will include inspection; quality assurance testing and reporting; measurement, computation, and documentation of quantities; and finalizing all project documentation. The contract will be in effect from date of award through December 1, 2025. The contract amount will not exceed 110 percent of the engineer's estimate of \$995,452.09. Source of Funds: 100% Mackinac Bridge Authority Funds.

* Denotes a non-standard contract/amendment

CONTRACTS

3. *HIGHWAYS – Increase Services and Amount; Extend Term
Contract (2022-0226/A4) between MDOT and AECOM Great Lakes, Inc., will increase the contract amount by \$1,739,091.52 and will extend the contract term by approximately one year to provide for the third year of the operations support services. The original contract provides for operations support services to be performed for the MDOT Statewide Transportation Operations Center in Lansing, Michigan. The revised contract term will be November 24, 2021, through February 28, 2025. The revised contract amount will be \$5,193,001.78. Source of Funds: 81.85% Federal Highway Administration Funds and 18.15% State Restricted Trunkline Funds.

4. HIGHWAYS - Construction Engineering Services
Contract (2024-0244) between MDOT and Alfred Benesch & Company will provide for full construction engineering services to be performed for bridge rehabilitation, including epoxy overlay, partial deck replacement, barrier replacement, expansion joint device replacement, lighting replacement, partial and full structural steel paints, pin and changer replacement, structural steel repairs, substructure repairs and approach work, on US-131 northbound (I-296) over connector to I-96 and on the US-131 northbound (I-296) connector over US-131 southbound, West River Drive, and the Marquette Railroad in the City of Walker, Kent County. The work items will include inspection; quality assurance testing and reporting; measurement, computation, and documentation of quantities; measurement, computation, and documentation of quantities; and finalizing all project documentation. The contract will be in effect from the date of award through May 24, 2026. The contract amount will be \$732,093.63. Source of Funds: 90% Federal Highways Administration Funds and 10% State Restricted Trunkline Funds.

5. RAIL - Railroad Force Account Work
Authorization (82211-216989) under Master Agreement (94-0801), dated October 11, 1994, between MDOT and Grand Trunk Western Railroad Company will provide funding for the reconstruction of the double track grade crossings of M-85, including temporary warning devices, in the Village of Trenton, Wayne County, Michigan. Funding for this project is provided by federal and state dedicated grade crossing safety funds appropriated under the provisions of U.S. Code Title 23, Section 130, and MCLA 247.660 (1)(a), respectively. This work, to be done as a part of MDOT's annual trunkline grade crossing safety enhancement program, will improve motorist safety. The project cost is estimated at \$527,562. Source of Funds: Federal Highway Administration Funds - \$474,805.80; FY 2022 State Restricted Trunkline Funds - \$52,756.20.

6. *TRANSPORTATION PLANNING - Jurisdictional Transfer
Memorandum of Understanding (MOU) (2023-0611) between MDOT and the City of Lansing will transfer jurisdiction of Martin Luther King Jr. Boulevard from the centerline of St. Joseph Street north to the centerline of Ottawa Street, a distance of approximately 0.57 miles, Allegan Street from the centerline of southbound Martin Luther King Jr. Boulevard east to the centerline of Grand Avenue, a distance of approximately 0.84 miles, Ottawa Street from the centerline of southbound Martin Luther King Jr. Boulevard east to the centerline of Grand Avenue, a distance of approximately 0.84 miles, Grand Avenue from the centerline of Allegan Street north to the centerline of Ottawa Street, a distance of approximately 0.14 miles, Michigan Avenue from the centerline of Grand Avenue east to the centerline of Larch Street, a distance of approximately 0.30 miles, from MDOT to the City of Lansing and Michigan Avenue from the centerline of Detroit

* Denotes a non-standard contract/amendment

Street east to the Lansing/East Lansing Boundary where Michigan Avenue is an existing State Trunkline, a distance of approximately 0.47 miles from the City of Lansing to MDOT. MDOT completed an engineer's estimate of the necessary renovation, repair, and/or construction work and the estimated cost necessary to bring the road segments up to a reasonable acceptable standard, in accordance with MCL 247.858. In accordance with the engineer's estimate, MDOT will provide the City of Lansing with \$7,914,594 in state funding for the construction of improvements to the roadway segments. Jurisdiction will transfer upon the date of award of the MOU. Source of Funds: 100% State Restricted Trunkline Funds.

**PRE-BID LETTING
TRUNKLINE CONTRACT**

7. Letting of January 2, 2024 Prequalification Level:
 Letting Call: 24CM-702 **\$37,500,000.00**
 Project: MBWB 77111-200163
 Local Agreement:
 Start Date: May 29, 2024
 Completion Date: December 19, 2025

The scope of work includes the removal and replacement of the HMA overlay and waterproofing membrane, replacement of modular and expansion joints, the cleaning and coating of structural steel, concrete curb repairs, and substructure epoxy crack injection on the eastbound Blue Water Bridge, I-94/I-69 over the St. Clair River in the city of Port Huron, St. Clair County. This is a CMGC project.

0.00 % DBE participation required

**POST-BID LETTING
LOCAL AGENCY CONTRACT**

8. Letting of January 5, 2024 Low Bid: **\$1,948,286.42**
 Letting Call: 2401 015 Engineer Estimate: \$1,694,078.90
 Project: BO 63000-214715 Pct Over/Under Estimate: 15.01 %
 Local Agreement: 23-5492
 Start Date: May 27, 2024
 Completion Date: June 14, 2025

Bridge reconstruction includes culvert removal and replacement with concrete box 19-foot by 9-foot culvert, sanitary sewer, guardrail and approach work on 11 Mile Road over Novi-Lyon Drain, Oakland County. This is a Local Agency project.

5.00 % DBE participation required

Bidder	As-Submitted	As-Checked	
Toebe Construction LLC	\$1,948,286.42	Same	1 **
Dan's Excavating, Inc.	\$2,178,635.76	Same	2
M-K Construction Co., Inc.	\$2,480,416.00	Same	3
DiPonio Contracting, LLC	\$2,757,844.84	Same	4
C. A. Hull Co., Inc.	\$2,837,977.27	Same	5

* Denotes a non-standard contract/amendment

3/5/2024

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Superior Contracting Group L.L.C. \$1,596,659.35 Same WD

Total Number of Bidders:6

PURCHASING

9. G & J Site Solutions, Inc. \$ 219,283.03 Current Contract Value
 Calumet, MI 49913 \$ 100,000.00 Amendment
 \$ 319,283.03 New Total
 FY24-25
 100% State Trunkline Maintenance Fund

Contract -230000000821 – Amendment to exercise option year and add funding for as-needed guardrail maintenance for Baraga, Houghton, Keweenaw and Ontonagon Counties. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

10. C & H Mowing, Inc. \$ 461,568.00 Current Contract Value
 Hebron, IN 45341 FY24-27
 100% State Trunkline Maintenance Fund

New Contract -240000000443 –for roadside mowing in MDOT Superior region, Engadine and St. Ignace garage jurisdictional areas in Mackinac County. This contract is awarded based on low bid, with the original contract dollar value determined based on estimated need.

11. Sika Corporation \$ 124,740.00 Current Contract Value
 Lyndhurst, NJ 07071-3601 \$ 250,000.00 Amendment
 \$ 374,740.00 New Total
 FY24-25
 100% State Trunkline Maintenance Fund

Contract -220000001252 – Amendment to add additional funding for epoxy material for structural repair of concrete decks. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

12. Ridgemoor Supply, Inc \$ 186,840.00 Current Contract Value
 Kentwood, MI 49548-7522 \$ 240,000.00 Amendment
 \$ 426,840.00 New Total
 FY24-25
 100% State Trunkline Maintenance Fund

Contract 591-220000000905 – Amendment to add one option year and additional funding for prepackaged hydraulic fast set mortar. The original contract was awarded based on low bid, with the original contract dollar value determined based on estimated need.

* Denotes a non-standard contract/amendment

The approval by the State Administrative Board of these contracts does not constitute the award of same. The award of contracts shall be made at the discretion of the Director-Department of Transportation when the aforementioned requirements have been met. Subject to exercise of that discretion, I approve the contracts described in this agenda and authorize their award by the responsible management staff of MDOT to the extent authorized by, and in accordance with, the December 14, 1983, resolution of the State Transportation Commission and the Director's delegation memorandum of January 3, 2023.

Respectfully submitted,

E-SIGNED by PATRICK MCCARTHY
on 2024-03-05 15:41:57 EST

Bradley C. Wieferich, PE
Director

Mr. Bassett presented the Transportation and Natural Resources Committee Report for the regular meeting of March 12, 2024. After review of the Transportation and Natural Resources Committee Reports, Mr. Bassett moved that the report covering the regular meeting of March 12, 2024, be approved, and adopted. The motion was supported by Mr. Fort and unanimously approved.

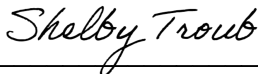
8. MOTIONS AND RESOLUTIONS:

None

9. ADJOURNMENT:

Ms. Grossi adjourned the meeting.

I certify that the foregoing is a true and accurate copy of the minutes adopted at the March 26, 2024, Administrative Board meeting held on March 12, 2024, and is on file in the records of this office.



Shelby Troub
Secretary, Michigan State Administrative Board