

STATE ADMINISTRATIVE BOARD MEETING
Lake Superior Room, 1st Floor
Michigan Library and Historical Center, Lansing, Michigan
702 W Kalamazoo St, Lansing, MI 48915
11:00 a.m., June 24, 2025

This agenda is for general informational purposes only. At its discretion, the State Administrative Board may revise this agenda and may take up other issues at the meeting.

1. CALL TO ORDER:

Pledge Allegiance To The Flag

2. READING OF MINUTES OF PRECEDING MEETINGS AND APPROVAL THEREOF:

Regular meeting of June 3, 2025

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Civil Rights

Legislative Liaison (LEL), 6/24/2025

Health and Human Services

Local Health Services (LHS), 6/24/2025

State Psychiatric Hospital Reimbursement (SPHR), 6/24/2025

Kellogg Community College

Academic Advising Department, 6/24/2025

Information Research and Technology Department: Academic Inquiry and Analysis /
Compliance Reporting, 6/24/2025

Purchasing/Accounts Payable Office, 6/24/2025

Admissions Office, 6/24/2025

Arts and Communication Department, 6/24/2025

Athletic Department, 6/24/2025

Binda Performing Arts Center, 6/24/2025
Board of Trustees, 6/24/2025
Bookstore, 6/24/2025
Business and Information Technology, 6/24/2025
Center for Student Success/Disability/Tutoring/ Academic Testing, 6/24/2025
Office of the Chief Information Officer, 6/24/2025
Dean, Arts and Sciences, 6/24/2025
Dean, Enrollment Services and Financial Aid, 6/24/2025
Dean, Student Services, 6/24/2025
Dean, Workforce Development, 6/24/2025
Dental Hygiene Program and Clinic, 6/24/2025
Education and Human Services Department, 6/24/2025
Fehsenfeld Center Office
Financial Aid, 6/24/2025
Grahl Center Office, 6/24/2025
Information Research and Technology Department, 6/24/2025
Information Research and Technology Department: Enterprise Applications, 6/24/2025
Lifelong Learning, 6/24/2025
Marketing and Communications Department, 6/24/2025
Math and Science Department, 6/24/2025
Morris Library, 6/24/2025
President's Office, 6/24/2025
Public Safety Education Office, 6/24/2025
Registrar's Office, 6/24/2025
Regional Manufacturing Technology Center, 6/24/2025
Social Science and Integrative Learning Department, 6/24/2025
Office of Student Life, 6/24/2025
TRIO/Student Support Services, 6/24/2025
Office of the Vice President for Instruction (Chief Academic Officer and HLC Assessment
Liaison Officer), 6/24/2025
Office of the Vice President for Student Affairs, 6/24/2025

Military and Veterans Affairs
Army National Guard (ARMY), 6/24/2025
Environmental Section (ENV), 6/24/2025
Legislative Liaison (LEG), 6/24/2025
Michigan Youth ChalleNGe Academy (MYCA), 6/24/2025
Public Information Office (PIO), 6/24/2025
Privacy and Information Security (PIS), 6/24/2025

Natural Resources
Forest Resources Division (FRD), 6/24/2025

Senate

Finance (FIN), 6/24/2025

Treasury

Fixed Income (FID), 6/24/2025

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

Building Committee

Regular meeting of June 24, 2025

Finance and Claims Committee

Regular meeting of June 24, 2025

Transportation and Natural Resources Committee

Regular meeting of June 24, 2025

8. MOTIONS AND RESOLUTIONS

None