

STATE ADMINISTRATIVE BOARD MEETING
Lake Superior Room, 1st Floor
Michigan Library and Historical Center, Lansing, Michigan
702 W Kalamazoo St, Lansing, MI 48915
11:00 a.m., June 3, 2025

This agenda is for general informational purposes only. At its discretion, the State Administrative Board may revise this agenda and may take up other issues at the meeting.

1. CALL TO ORDER:

Pledge Allegiance To The Flag

2. READING OF MINUTES OF PRECEDING MEETINGS AND APPROVAL THEREOF:

Regular meeting of May 20, 2025

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

4. COMMUNICATIONS:

None

5. UNFINISHED BUSINESS:

None

6. NEW BUSINESS:

RETENTION AND DISPOSAL SCHEDULES

Civil Rights

Public Information Office (PIO), 6/3/2025

Lansing Community College

Technical Careers Division, 6/3/2025

Lifelong Education, Advancement, and Potential

MI Student Aid (MISA), 6/3/2025

Out-of-School Time Learning and Camp Licensing (OST), 6/3/2025

Senate

Facilities (PROP), 6/3/2025

Sergeant at Arms (MSPD), 6/3/2025

State Capitol Historic Site

State Capitol Historic Site/Michigan State Capitol Commission (MSCHS), 6/3/2025

Treasury

Special Taxes Division (STD), 6/3/2025

Tax Administration Services Bureau (TASB), 6/3/2025

Tax Compliance Bureau - Operations Field Audit Divisions 1 and 2 (TCB), 6/3/2025

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:

Building Committee

Regular meeting of June 3, 2025

Finance and Claims Committee

Regular meeting of June 3, 2025

Transportation and Natural Resources Committee

Regular meeting of June 3, 2025

8. MOTIONS AND RESOLUTIONS

None