

AWARD RECOMMENDATION

Notice of Intent to Award Number: 240000000578

The Department of Technology, Management, & Budget’s office has completed the evaluation of RFP 240000001486 for Moving Services and Supplies and has recommended an award to Corrigan Moving and Storage Company in the amount of \$1,000,000.00, pending State Administrative Board approval, if applicable. More information on the State Administrative Board can be found at: [State Administrative Board](#).

Bidders who were not recommended for the award are encouraged to schedule a debriefing session with the Solicitation Manager. The debriefing session will provide the bidder with the State’s rationale on why the bidder was not recommended for the award. The Solicitation Manager may be contacted as follows:

Lisa Spitzley, Solicitation Manager.
 SpitzleyL4@Michigan.gov
 517-249-0440

Background Information:

This Request for Proposal (RFP) was to solicit responses for selection of a Contractor to provide Moving Services and Supplies. The term of this contract is three years, with up to three additional, one-year renewal options.

Bidders:

The RFP was posted on SIGMA VSS on March 7, 2024 for 36 days. The following bidders submitted proposals by the published due date of April 11, 2024.

Bidder	Address, City, State, Zip Code	SDVOB*	GDBE**
Corrigan Moving and Storage Co. dba Corrigan	4204 Holiday Drive Flint, MI 48507	No	Yes
Complete Quality Installation Services dba Oneida Solutions Group	10049 Harrison Rd Ste 500-A Romulus MI 48174	No	No
Bidder did not pass technical evaluation.			

*SDVOB: Service-Disabled Veteran Owned Business

**GDBE: Geographically Disadvantaged Business Enterprise

EVALUATION SYNOPSIS

I. Evaluation Process

A Responsible Vendor is a vendor that demonstrates it has the ability to successfully perform the duties identified by the solicitation. A Responsive proposal is one that is submitted in accordance with the solicitation instructions and meets all mandatory requirements identified in the solicitation.

Proposal Instructions: Evaluation Process

	Technical Evaluation Criteria	Weight
1.	Schedule A, Statement of Work, Section 1	25
2.	Schedule A, Statement of Work, Sections 2-10	50
3.	Vendor Questions Worksheet	25
	Total	100

The full evaluation process is stated in the RFP Proposal Instructions.

II. Evaluation Method

Responses to this solicitation were reviewed by a Joint Evaluation Committee, which consisted of the following individuals:

Voting
Lisa Spitzley, Category Analyst DTMB – Central Procurement Services
Shelly Millimaki, Department Manager DTMB – Delivery, Depot, and Warehouse Services

III. Evaluation Results

A. Bidder # 1- Corrigan

The Evaluation Team determined that Corrigan based on a score of 100, did meet the requirements of this RFP This determination was accomplished by evaluating their responses to the Technical Evaluation Criteria.

- Schedule A, Statement of Work, Section 1, Score: 25/25
 The Evaluation Team determined that overall, the responses were satisfactory; no deficiencies were noted.
- Schedule A, Statement of Work, Sections 2-10, Score 50/50
 The Evaluation Team determined that overall, the responses were satisfactory; no deficiencies were noted.
- Vendor Questions Worksheet, Score 25/25
 The Evaluation Team determined that overall, the responses were satisfactory; no deficiencies were noted.

Total Score:100/100

B. Bidder # 2 – Oneida Solutions Group

The Evaluation Team determined that Oneida, based on a score of 72, did not meet the requirements of this RFP. This determination was accomplished by evaluating their responses to the Technical Evaluation Criteria.

1. Schedule A, Statement of Work, Section 1, Score: 20/25

The Evaluation Team determined that some of the responses were satisfactory, and the following deficiencies were noted:

- a. Section 1.1.H. Bidder did not describe available storage options as requested.
- b. Section 1.2.B. Bidder did not provide photos nor dimensions of reusable bins as requested.
- c. Section 1.3.A. Bidder did not provide details as requested regarding Post-Contract Transition.

2. Schedule A, Statement of Work, Sections 2-10, Score 27/50

The Evaluation Team determined that some of the responses were satisfactory, and the following deficiencies were noted:

- a. Section 2.1 Bidder did not explain reporting capabilities as requested.
- b. Section 3.1 Bidder did not provide Contractor Representative, Key Personnel, physical location of each, nor resumes, as requested.
- c. Section 3.2 Bidder did not provide Organizational Chart as requested.
- d. Section 3.3. Bidder did not provide Customer Service phone number as requested.
- e. Section 3.5 Bidder did not complete Contractor Locations Table to identify Zones serviced from each location nor identify number of Bins and Dollies available at each location to rent. The JEC noted that Bidder listed physical address of locations within Vender Questions Worksheet (VQW).
- f. Section 3.6 Bidder did not explain whether they use uniforms, id badges, nor identify company that performs background checks, scope of background checks, nor describe any security measures.
- g. Section 5.2. Bidder did not provide details regarding internal controls to ensure that only authorized individuals place orders, as requested.
- h. Section 7.1 Bidder did not provide copy of invoice.
- i. Section 9.1 Bidder did not provide detailed information regarding utilized energy efficient products or list “none to provide” as requested.

3. Vendor Questions Worksheet, Score 25/25

The Evaluation Team determined that overall, the responses were satisfactory; no deficiencies were noted.

Total Score:72/100

IV. Technical Evaluation Summary

Selection Criteria		Corrigan	Oneida
1	Schedule A, Statement of Work, Section 1	25	20
2	Schedule A, Statement of Work, Sections 2 through 7	50	27
3	Vendor Questions Worksheet	25	25
Total		100	72

V. Pricing Summary

Pricing was evaluated for the bidder who passed technical.

See Attached Pricing Proposal

VI. Negotiations

2nd Round Pricing was requested of the bidder who passed technical. Negotiations resulted a reduction in cost in the Additional Mileage Rate (for moves over 100 miles between Origin and Destination Site) from \$3 per mile to \$1 per mile for miles over 100 miles.

See Attached 2nd Round Pricing Proposal

VII. Award Recommendation

Award recommendation is made to the responsive and responsible Bidder who passed Technical Evaluation. Pricing was found to be within fair market value. The awarded bidder accepted the Standard Terms without any redline requests. Award Recommendation is made to Corrigan Moving Systems Company. in the amount of \$1,000,000.00.