

AWARD RECOMMENDATION

Notice of Intent to Award Number: 220000000957

The Department of Technology and Budget office has completed the evaluation of 220000000029 - MDHHS Legal Affairs - Case Mgt. System – CPC and has recommended a Proof of Concept (POC) award to Legal Files Software, Inc. in the amount of \$1000.00 pending State Administrative Board approval, if applicable. More information on the State Administrative Board can be found at: [State Administrative Board](#).

Bidders who were not recommended for the award are encouraged to schedule a debriefing session with the Solicitation Manager. The debriefing session will provide the bidder with the State’s rationale on why the bidder was not recommended for the award. The Solicitation Manager may be contacted as follows:

Mecca Martin, Solicitation Manager.
 MartinM42@Michigan.gov
 517-230-5694

Background Information:

This Competitive Proof of Concept (CPC) was to solicit responses for selection of a Contractor(s) to provide a Proof of Concept for a Legal Case Management System. The term of this Proof of Concept (POC) contract is 2 weeks, with up to 0 renewal options.

Bidders:

The CPC was posted on SIGMA VSS on 6/2/2022. The following bidders submitted proposals by the published due date of 6/29/2022.

Bidder	Address, City, State, Zip Code	SDVOB*
Aeon Nexus Corporation, LLC	138 State Street, Albany, NY 12207	No
Courtalert.Com, Inc.	42 West 38 th Street, New York, NY 10018	No
Hoover Blanket, Inc. DBA Main Street Computing	245 First Street, Cambridge, MA	No
Kyyba Tech, LLC	28230 Orchard Lake Road, Suite 130 Farmington Hills, MI 48334	No
Legal Files Software, Inc.	801 S. Durkin Dr., Springfield, IL 62704	No
The Sholex Group, LLC DBA Optimal Business Systems	19785 West 12 Mile Road, STE 414 Southfield, MI 48076	No

*SDVOB: Service-Disabled Veteran Owned Business

EVALUATION SYNOPSIS

I. Evaluation Process

A Responsible Vendor is a vendor that demonstrates it has the ability to successfully perform the duties identified by the solicitation. A Responsive proposal is one that is submitted in accordance with the solicitation instructions and meets all mandatory requirements identified in the solicitation.

Proposal Instructions: Mandatory Minimum Requirements

Mandatory Minimum Requirements
1. Contractor implementation plan must accept and address migrating legacy data.
2. Calendar within contractor solution must sync with MS Outlook automatically.
3. Contractor solution must be able to support file uploads/downloads and drag and drop interface capabilities.

Proposal Instructions: Evaluation Process

Evaluation Criteria Name	Evaluation Weight
Schedule A - CPC Statement of Work – POC Period	10
Attachment 1 - Business Specification Worksheet	50
Schedule B - POC Pricing	10
Schedule C - Implementation - Statement of Work	20
Attachment 2 - Resume Templates	5
Vendor Questions Worksheet	5
Total Weight	100

The full evaluation process is stated in the CPC Proposal Instructions.

II. Evaluation Method

Responses to this solicitation were reviewed by Solicitation Manager in collaboration with the Joint Evaluation Committee, which consisted of the following individuals:

Voting	Advisory
Dustin Hartigan	Nicole Balknight
Mecca Martin	Mike Bartkowiak
Denise McCrimmon	Mary Brennan
Matthew Rick	Brittany Campbell
	Elysse Christenson

Voting	Advisory
	Christina Engman
	Duane Kerkstra
	Tom Rogers
	Mark Rutledge
	Mary Schrauben
	James Suandi
	Jennifer Warner
	Ken Young

III. Evaluation Results

The evaluators have disqualified the following proposals, per the Potential Supplier Instructions.

Supplier	Reason
The Sholex Group, LLC DBA Optimal Business Systems	<p>Failure to meet mandatory minimum requirement #1. Bidder did not provide appropriate documentation for this mandatory minimum; the response box was empty on the Business Specification worksheet.</p> <p>Failure to meet mandatory minimum requirement #2. Bidder did not provide appropriate documentation for this mandatory minimum; the response box was empty on the Business Specification worksheet.</p> <p>Failure to meet mandatory minimum requirement #3. Bidder did not provide appropriate documentation for this mandatory minimum; the response box was empty on the Business Specification worksheet.</p>

IV. Technical Evaluation Summary

Technical Evaluation Criteria	Weight
Schedule A - CPC Statement of Work – POC Period	10

Attachment 1 - Business Specification Worksheet	50
Schedule B - POC Pricing	10
Schedule C - Implementation - Statement of Work	20
Attachment 2 - Resume Templates	5
Vendor Questions Worksheet	5
Total	100

Aeon Nexus Corporation, LLC	CourtAlert.com, Inc.	Hoover Blanket, Inc. DBA Main Street Computing	Kyyba Tech, LLC	LEGAL FILES SOFTWARE, INC.
10	10	10	0	10
50	50	50	50	50
10	10	10	10	10
15.5	18	0	20	20
4	5	0	5	5
5	5	4.5	5	4.5
94.5	98	74.5	90	99.5

V. Evaluation scores

Bidder A

Vendor Name: Aeon Nexus Corporation, LLC Score: 94.5

	Possible Points	Technical Score/100	Comments
Schedule A - CPC Statement of Work – POC Period	10	10	
Attachment 1 - Business Specification Worksheet	50	50	

Schedule B - POC Pricing	10	10	
Schedule C - Implementation - Statement of Work	20	15.5	<p>#5 Bidder did not identify their security control responsibilities for maintaining compliance. Deficiency: .50</p> <p>#24 Bidder Box 1; Bidder did not provide a response. Deficiency: 1.00</p> <p>#24 Bidder Box 2; Bidder did not provide a response. Deficiency: 1.00</p> <p>#24 Bidder Box 3; Bidder did not provide a response. Deficiency: 1.00</p> <p>#24 Bidder Box 4; Bidder did not provide a response. Deficiency: 1.00</p>
Attachment 2 - Resume Templates	5	4	<p>Resume References - Project Manager; Bidder only provided 2 references Deficiency: .50</p> <p>Resume References - Contractor Security Officer; ; Bidder only provided 2 references Deficiency: .50</p>
Vendor Questions Worksheet	5	5	
TOTAL	100	94.5	

Bidder B

Vendor Name: CourtAlert.com, Inc. Score: 98

	Possible Points	Technical Score/100	Comments
Schedule A - CPC Statement of Work – POC Period	10	10	
Attachment 1 - Business Specification Worksheet	50	50	
Schedule B - POC Pricing	10	10	
Schedule C - Implementation - Statement of Work	20	18	#5 Bidder did not identify their security control responsibilities for maintaining compliance. Deficiency: .50 #6 Bidder did not respond to question. Deficiency: 1.00 #10 Bidder Box 1; Bidder did not describe the optimal IT environment as requested. Deficiency: .50
Attachment 2 - Resume Templates	5	5	
Vendor Questions Worksheet	5	5	
TOTAL	100	98	

Bidder C

Vendor Name: Hoover Blanket, Inc. DBA Main Street Computing Score: 74.5

	Possible Points	Technical Score/100	Comments
Schedule A - CPC Statement of Work – POC Period	10	10	
Attachment 1 - Business Specification Worksheet	50	50	
Schedule B - POC Pricing	10	10	

Schedule C - Implementation - Statement of Work	20	0	Bidder did not provide a response to Schedule C - Implementation - Statement of Work Deficiency: 20.00
Attachment 2 - Resume Templates	5	0	Resume References - Project Manager; Bidder did not provide 3 references. Deficiency: 1.50 Resume References - Contractor Security Officer; ; Bidder did not provide 3 references. Deficiency: 1.50 Certification: Project Management Professional or Scrum Certification; Bidder did not provide information to satisfy this requirement. Deficiency: 1.00 Certification: Security certifications actively held; Bidder did not provide information to satisfy this requirement. Deficiency: 1.00
Vendor Questions Worksheet	5	4.5	Company Background Information - Discuss your company's history. Has growth been organic, through mergers and acquisitions, or both? Bidder did not respond to question. Deficiency: .50
TOTAL	100	74.5	

Bidder D

Vendor Name: Kyyba Tech, LLC Score: 90

	Possible Points	Technical Score/100	Comments
Schedule A - CPC Statement of Work – POC Period	10	0	Bidder is suggesting a 9-week POC; The State has up to 4 weeks for the POC Period. Deficiency: 10.00
Attachment 1 - Business Specification Worksheet	50	50	
Schedule B - POC Pricing	10	10	
Schedule C - Implementation - Statement of Work	20	20	
Attachment 2 - Resume Templates	5	5	
Vendor Questions Worksheet	5	5	
TOTAL	100	90	

Bidder E

Vendor Name: Legal Files Software, Inc. Score: 99.5

	Possible Points	Technical Score/100	Comments
Schedule A - CPC Statement of Work – POC Period	10	10	
Attachment 1 - Business Specification Worksheet	50	50	
Schedule B - POC Pricing	10	10	
Schedule C - Implementation - Statement of Work	20	20	
Attachment 2 - Resume Templates	5	5	
Vendor Questions Worksheet	5	4.5	State your gross annual sales each of the last 5 years. If receiving a contract under this CPC will increase your gross revenue by more than 25% from last year's sales, explain how the company will scale-up to

			manage this increase. Bidder did not provide a response to question. Deficiency: .50
TOTAL	100	99.5	

VI. Oral Presentations/Demonstrations

All Bidders that passed Technical Evaluation participated in Oral Presentations/Demonstrations.

VII. Proof of Concept Pricing

Pricing was evaluated for the bidders who passed technical. The following is a summary of their price proposals:

Deliverable		Aeon Nexus Corporation, LLC	CourtAlert.com, Inc.	Kyyba Tech, LLC
1	Proof of Concept	\$0.00	\$0.00	\$100,000.00
	Total Price	\$0.00	\$0.00	\$100,000.00
Deliverable		Legal Files Software, Inc.		
1	Proof of Concept	\$1,000.00		
	Total Price	\$1,000.00		

VIII. Award Recommendation

Award recommendation is made to the responsive and responsible Bidder who offers the best value to the State of Michigan. Best value is based on the proposal meeting the minimum point threshold and offering the best combination of the factors stated in the *Proposal Instructions Evaluation Process* section, and price.

Legal Files Software, Inc. provided the best value to the State as they offered a solution closest to what was envisioned by DHHS with few customizations.

Award Recommendation is made to Legal Files Software, Inc., in the amount of \$1,000.00.