

STATE OF MICHIGAN

PROCUREMENT



CONTRACTING 101:

Let's Do Business

How does State of Michigan Procurement work?

About State of Michigan Procurement

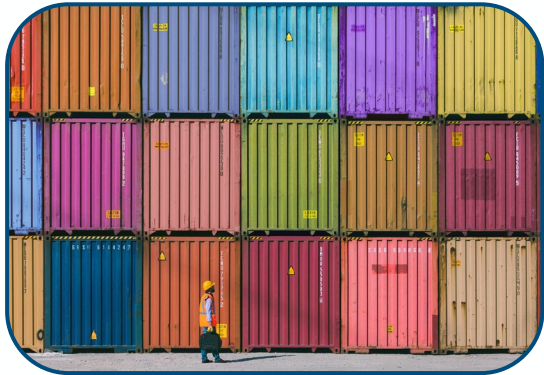
What Central Procurement Services does:

- Establish contracts over **\$500,000** for State agencies.
- Set & implement State's purchasing policies.

Our contract portfolio:

- ~800 multi-year Central Procurement contracts
- Worth billions in annual spend.
- Full list of contracts on website

DTMB's Purchasing Divisions



Commodities & Professional Services

Grounds equipment, office supplies, janitorial services, financial services



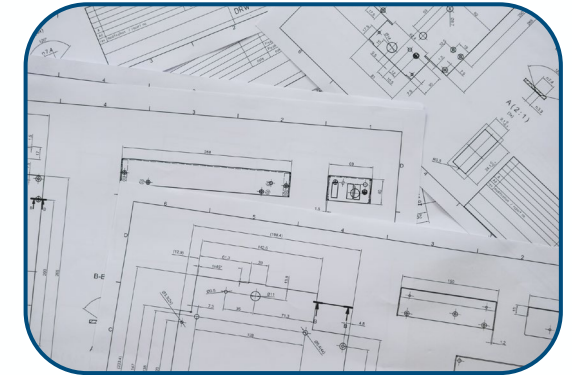
Information Technology (IT)

Hardware, software, contractors



Real Estate Services

Offices, warehouses, parking lots, labs



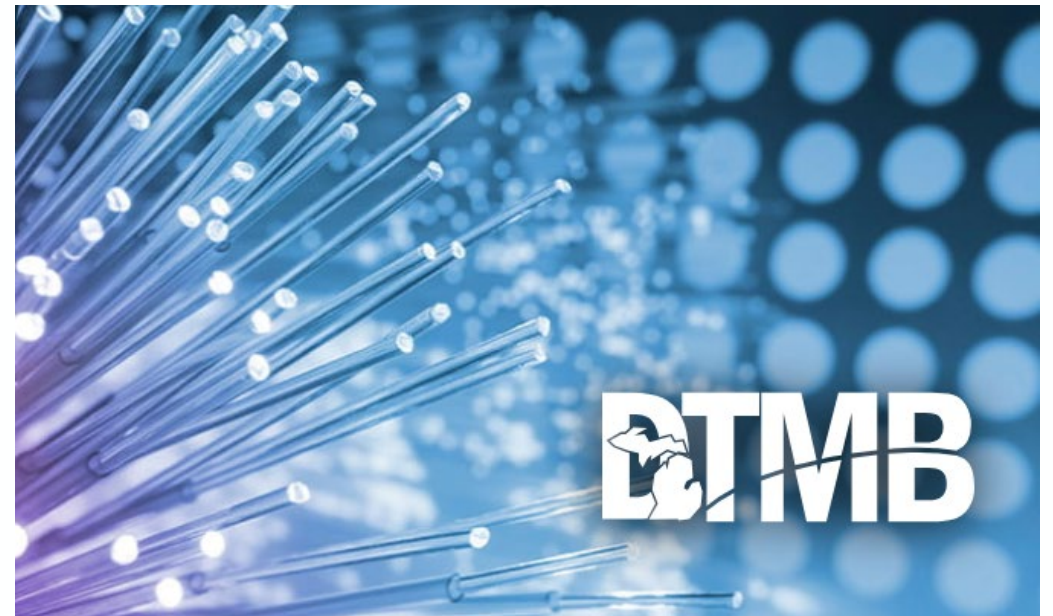
Design & Construction Services

Construction, engineering, plumbing, HVAC, painting.

Information Technology (IT)

The State of Michigan has a wide range of IT needs.

- Hardware
- Software (Commercial-Off-the-Shelf/Software as a Service)
- Custom Software Development
- Data Communications
- Telecommunications
- Data Storage
- IT Staff Augmentation



IT Staff Augmentation

Vendors interested in providing temporary IT staffing to the State should register with Knowledge Services.

➤ To register, visit the [**DTMB IT Staff Augmentation Homepage**](#).

Skill sets for staff augmentation include, but are not limited to:

- Business Analysts
- Developers
- Project Managers
- Network Engineers
- Data Architects



Real Estate Division

The Real Estate Division manages leases for the state, including:

- Office spaces
- Laboratories
- Mixed-use spaces
- Parking lots
- Warehouses



- Interested in Leasing Space to the State of Michigan?
Michigan.gov/DTMB/Services/Real-Estate

Design & Construction Division

The Design & Construction Division manages new facility construction, additions, renovations, and environmental cleanup projects.

Services include:

- Construction
- Engineering
- Architectural
- Plumbing, HVAC, painting
- Other skill trades



How do other State Agencies work?

Other Contracting Offices: State Agencies

Delegated Authority

- DTMB Central Procurement delegates purchasing authority to individual state agencies
- State agencies can make purchases up to \$500,000
- Each agency has its own office that makes these purchases
- The Department of Health & Human Services and the Department of Corrections have the authority to purchase all direct human services

Other Contracting Offices: MDOT

Michigan Department of Transportation (MDOT) – Bridge & Highway

- Separate office for bridge and highway construction contracting
- Federal funds are used for most projects & may require following federal regulations
- Disadvantaged Business Enterprise (DBE) Program
 - Assists minority, women, and socially and economically disadvantaged business owners
 - Businesses must meet the federal DBE regulations
 - Get certified by contacting MDOT at 517-373-2377
- Learn more at Michigan.gov/MDOT/Business

What about small dollar purchases?

Purchases under \$50,000

Purchases under \$50,000

- Solicitations under **\$50,000** do not have to be posted publicly
- State agencies are still required to competitively bid the project

For typical sale under \$50,000:

- Market to the agencies using the “State Agency Buyer List” at [Michigan.gov/MiProcurement](https://www.michigan.gov/MiProcurement) > Contact Us

How can I do business with the State?

SIGMA VSS – Bid Posting System

Register your business in SIGMA Vendor Self-Service (VSS)

The State of Michigan posts all bid opportunities in the SIGMA VSS system. You must register and get a SIGMA VSS account to bid on open solicitations.

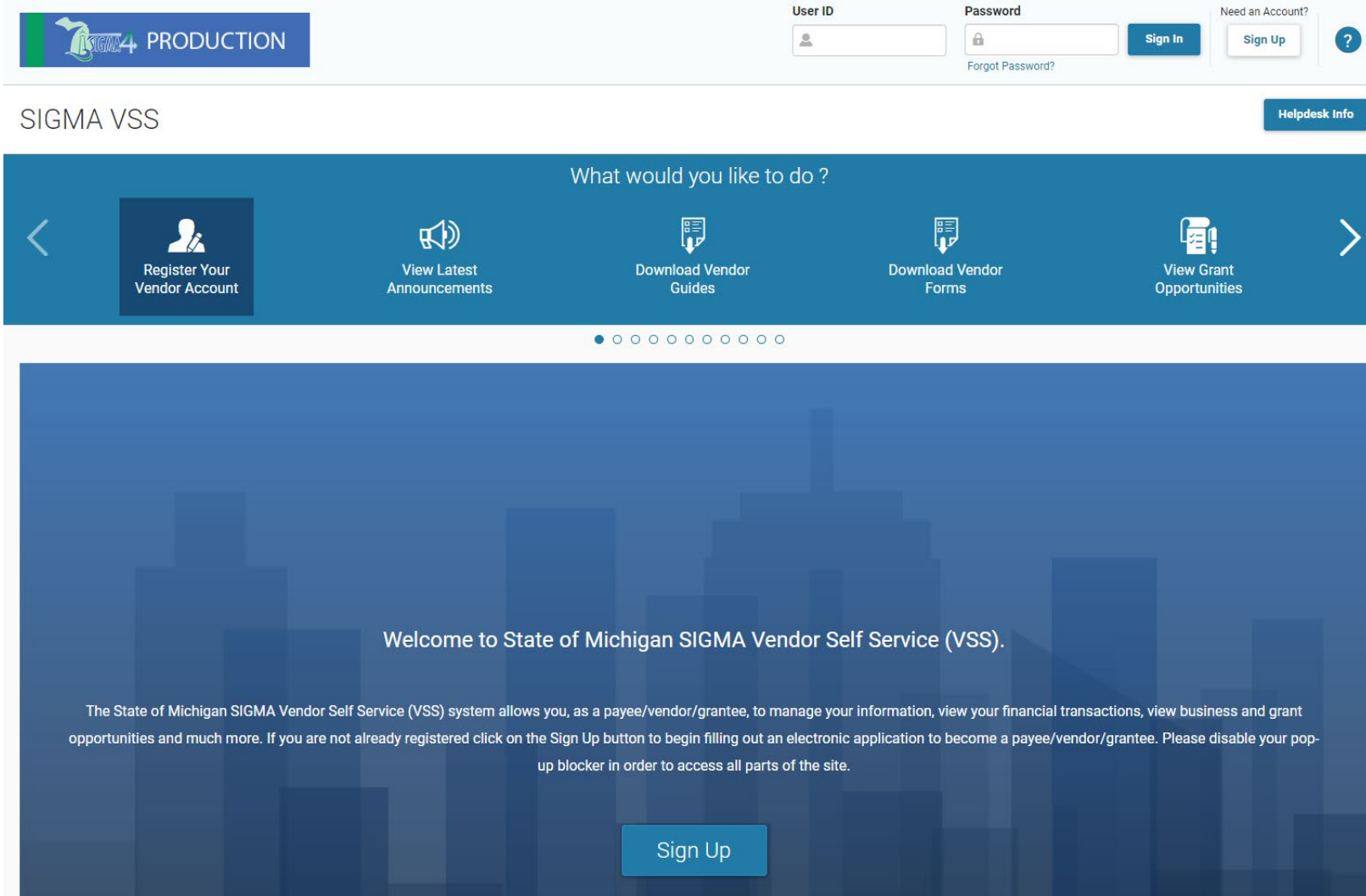
- Registration is free
- One system for bid posting, payment, and to manage account information

Need Help? Contact the SIGMA Team:

517-284-0540
SIGMA-Vendor@Michigan.gov
Michigan.gov/SIGMAVSS



SIGMA VSS – Welcome Page



The screenshot shows the SIGMA VSS Welcome Page. At the top left is the SIGMA4 PRODUCTION logo. On the right, there are login fields for User ID and Password, a Sign In button, a Sign Up button, and a Forgot Password link. Below the login area is the text 'SIGMA VSS' and a Helpdesk Info button. A central navigation bar contains five options: Register Your Vendor Account, View Latest Announcements, Download Vendor Guides, Download Vendor Forms, and View Grant Opportunities. The main content area features a large blue background with the text 'Welcome to State of Michigan SIGMA Vendor Self Service (VSS)'. Below this is a paragraph explaining the system's purpose and a Sign Up button.

SIGMA4 PRODUCTION

User ID Password [Sign In](#) [Sign Up](#) [Forgot Password?](#) [Need an Account?](#) [?](#)

SIGMA VSS [Helpdesk Info](#)


What would you like to do ?

- [Register Your Vendor Account](#)
- [View Latest Announcements](#)
- [Download Vendor Guides](#)
- [Download Vendor Forms](#)
- [View Grant Opportunities](#)

Welcome to State of Michigan SIGMA Vendor Self Service (VSS).

The State of Michigan SIGMA Vendor Self Service (VSS) system allows you, as a payee/vendor/grantee, to manage your information, view your financial transactions, view business and grant opportunities and much more. If you are not already registered click on the Sign Up button to begin filling out an electronic application to become a payee/vendor/grantee. Please disable your pop-up blocker in order to access all parts of the site.

[Sign Up](#)



Commodity Codes are the only way for the State of Michigan to know what goods and/or services a vendor sells.



Business Types are important because they establish a vendor's eligibility for various State of Michigan programs.

SIGMA VSS – Bid Posting System, cont.

Complete Your Registration!!!

- You must register and get a SIGMA VSS account to bid on open solicitations.
- Enter Commodity Codes and email to receive relevant bid notifications.
- Enter Business Types to be eligible for purchasing programs or preferences.



How do I participate in a solicitation?

The Bid Process

Pre-bid meetings

- Some are mandatory – attendance is required to bid

Question-and-answer period

- Follow the solicitation's communication rules
- Email the buyer by the Q&A deadline specified
- Q&A addendum may revise solicitation requirements

Submit a complete bid proposal

- Respond to all bid details
- Submit on time

The Bid Process, cont.

Bid Evaluation

- Evaluation scoring criteria identified in the solicitation document
- Bids can be evaluated by solicitation manager, subject matter expert(s), or Joint Evaluation Committee (JEC)
- The written portion of a bid is scored on a 100-point scale; 80 points are generally passing but there are exceptions

Awards are based on the best value, not always the lowest price

Award recommendation made

Debrief

Does the State have any purchasing preferences?

State Purchasing Preferences

Service-Disabled Veteran-Owned Business

- 10% price preference for qualified bidders
- For more info go to Michigan.gov/SDVOB

Community Rehabilitation Organizations (CRO)

- Nonprofit charitable organization or institution that operates to carry out a recognized program of employment and training services for people with disabilities
- CROs may request that contracts be set aside

State Purchasing Preferences, cont.

All Things Being Equal

- Michigan preference
- Michigan Clean Corporate Citizen preference
- Bio-based products sourced in Michigan preference
- Michigan-based Geographically Disadvantaged Business Enterprise

Are there any purchasing programs with the State?

Michigan Supplier Community

State of Michigan agencies can solicit quotes from 3 Michigan Supplier Community (MiSC) qualified vendors for select goods and services. Vendors must meet certain requirements.

To register for MiSC, vendors must:

- Be registered in SIGMA VSS
- Update or create a profile with appropriate business types
- Learn more at Michigan.gov/MiSC.



Michigan Supplier Community

MiSC qualifications:

Michigan based-business plus one of the following:

- Small Business
- Veteran-Owned or Service-Disabled Veteran-Owned business
- Community Rehabilitation Organization
- Geographically Disadvantaged Business Enterprise (GDBE)



What is a GDBE and how do I know if my business qualifies?

Geographically Disadvantaged Business Enterprise

What is a Michigan Geographically Disadvantaged Business Enterprise (GDBE)?

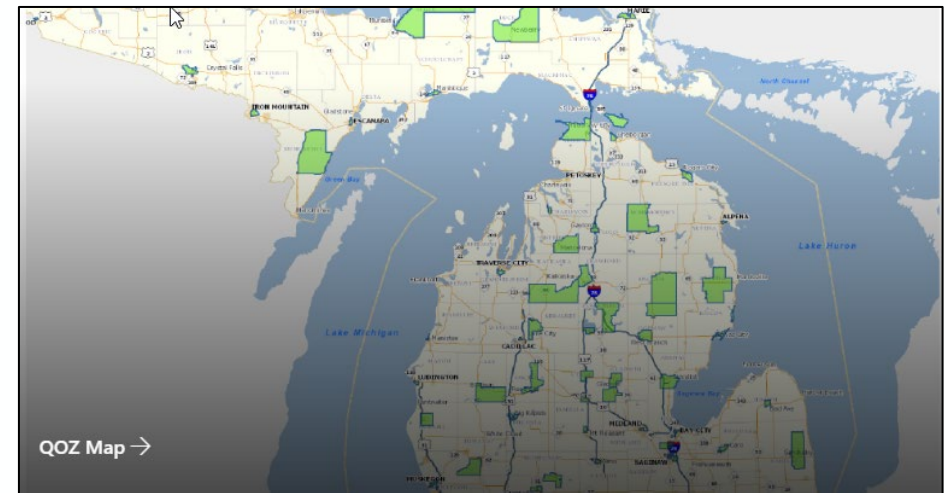
A Michigan GDBE, as defined by Executive Directive 2019-8, must meet one of these qualifying factors:

- The GDBE is certified as a **HUBZone Small Business Concern** by the United States Small Business Administration, **or**
- The principal place of business of the GDBE is located within a population census tract that is a low-income community designated as a **Qualified Opportunity Zone**, also called QOZ, by the United States Secretary of the Treasury, **or**
- A majority of the employees of the GDBE either work at a location within a QOZ or maintain a principal residence within a QOZ.

Geographically Disadvantaged Business Enterprise

Qualified Opportunity Zone (QOZ) Map

- Use the QOZ map to verify if your business is in a Michigan QOZ.
 - Vendors that meet the eligibility requirements need to add the QOZ business types to their SIGMA VSS profile.
 - GDBE business types are outlined on the Business Types page.
- Learn more at Michigan.gov/GDBE



Geographically Disadvantaged Business Enterprise

HUBZone Certified

- HUBZone is an SBA program for small businesses that operate and employ people in historically under-utilized business zones.
 - There are approximately 100-150 HUBZone certified businesses in Michigan.
- Learn more about HUBZone certification at [SBA.gov/District/Michigan](https://www.sba.gov/district/michigan)



**Are there any organizations
that can help my business?**

Michigan Business Resources

APEX Accelerators

(formerly PTACs)

miapex.org

Small Business Administration

(SBA)

sba.gov

Small Business Association of Michigan

(SBAM)

sbam.org

Small Business Development Centers *(SBDC)*

sbdcmichigan.org

Vet Biz Central

vetbizcentral.org

National Veterans Business Development Council *(NVBDC)*

nvbdc.org

Is there a website that I should visit to see resources?

State of Michigan Procurement Website



Welcome to Contract Connect

Contract Connect is State of Michigan Procurement's primary website. This is where we connect the vendor community to the resources they need to do bid on projects and do business with the State of Michigan.

State of Michigan Procurement is the State of Michigan's central purchasing office and serves as the [Department of Technology, Management and Budget's \(DTMB\)](#) central purchasing authority. Procurement handles all aspects of high-level, complex bids so the State's agencies can achieve their missions and get the best value possible for Michigan's residents. Our policies and procedures for purchasing across State departments in accordance with the [Management and Budget Act](#).



Let's Do Business

The State of Michigan relies on a diverse collection of suppliers for the goods and services it needs to operate. The Let's Do Business page is our hub to all the resources you'll need to get started with bidding on State of Michigan contracts.

[Get started on our Let's Do Business page >](#)



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State of Michigan Procurement Website

Vendor Toolkit



Register My Business

Vendors need to register in SIGMA VSS to bid on State of Michigan solicitations.

Business Type

Commodity Code Lookup

How to Register as a Vendor

 [New User Checklist](#)



Resources for Vendors

Review the following resources to learn more about contracting with the State of Michigan.

SIGMA VSS Training Materials

Presentations & Videos



Research Opportunities

Get connected with our contract portfolio, visit the Vendor Opportunity Dashboard to see what is coming up for bid, view open bids and check out state programs.

Active Contracts

Bid Proposals

Geographically Disadvantaged Business Enterprise

IT Staff Augmentation

Michigan Supplier Community (MiSC)

Open Bids

Service-Disabled Veteran-Owned Business Preference

Vendor Opportunity Dashboard

DTMB Contract List

State contracts: Michigan.gov/MiProcurement > Active Contract List

| Contract Number | Description | Vendor Name | Department | Expiration Date | Status | |
|--------------------------------|-----------------|------------------------------------------------------|------------------------------------------|-------------------|-------------------------|------|
| Search | Search | Search | All | 3/1/2003 1/1/2035 | Active | |
| Link | Contract Number | Description | Vendor Name | End Date | Email Address | Dep |
| MA21000000132 | MA21000000132 | Actuarial Analysis - Merlinos & Associates | MERLINOS & ASSOCIATES, INC. | 11/30/2025 | WilsonJ4@michigan.gov | Labc |
| MA22000000133 | MA22000000133 | SW Financial Auditing and Accounting Prequal Pro... | THE REHMANN GROUP | 10/31/2024 | wattsmiths@michigan.gov | Dep: |
| MA071B7700187C | MA071B7700187C | Unclaimed Property Examination (Audit) Services - | AUDIT SERVICES US LLC | 9/30/2027 | wattsmiths@michigan.gov | Dep: |
| MA071B1300034C | MA071B1300034C | Treasury Eskort Maintenance & Support | OPTUM GOVERNMENT SOLUTIONS, INC. | 9/30/2027 | wattsmiths@michigan.gov | Dep: |
| MA200000000800 | MA200000000800 | TEST DEVELOPMENT ADMINISTRATION FOR MDE | DATA RECOGNITION CORPORATION | 7/30/2025 | wattsmiths@michigan.gov | Dep: |
| MA071B5500120C | MA071B5500120C | Admin, Scoring & Reporting Online SW Assess & f... | DATA RECOGNITION CORPORATION | 9/30/2024 | wattsmiths@michigan.gov | Dep: |
| MA071B7700129C | MA071B7700129C | MICHIGAN TEACHER LICENSURE ASSESSMENT (M... | NCS PEARSON INC | 3/30/2025 | wattsmiths@michigan.gov | Dep: |
| MA220000000412 | MA220000000412 | Student Loan Processing Services (Default Aversio... | PENNSYLVANIA HIGHER EDUCATION ASSISTANCE | 3/31/2027 | wattsmiths@michigan.gov | Dep: |
| MA180000000667 | MA180000000667 | Online Math & Literacy Tools Subscription | IMAGINE LEARNING, INC | 4/30/2025 | wattsmiths@michigan.gov | Dep: |
| MA180000000708 | MA180000000708 | English Language Proficiency Test Administration, | UNIVERSITY OF WISCONSIN | 6/30/2026 | wattsmiths@michigan.gov | Dep: |
| MA071B7700145C | MA071B7700145C | Formative Assessment For Michigan Educators (FA... | MICHIGAN ASSESSMENT CONSORTIUM | 5/9/2025 | wattsmiths@michigan.gov | Dep: |
| MA180000001279 | MA180000001279 | Collection Services – Department of Treasury | GC SERVICES LIMITED PARTNERSHIP | 11/15/2024 | wattsmiths@michigan.gov | Dep: |
| MA190000000307 | MA190000000307 | PROPERTY TAX RELATED AUDIT SERVICES | Reason Consulting Corporation | 7/31/2025 | wattsmiths@michigan.gov | Dep: |
| MA190000000540 | MA190000000540 | Development and Administration of Licensure Exa... | PSI SERVICES LLC | 12/31/2024 | wattsmiths@michigan.gov | Dep: |
| MA210000001341 | MA210000001341 | Income Tax Refund Analysis Services | EXPERIAN INFORMATION SOLUTIONS INC | 8/31/2026 | wattsmiths@michigan.gov | Dep: |
| MA210000000176 | MA210000000176 | MFA STUDENT LOAN SERVICING | NELNET SERVICING LLC | 3/31/2033 | wattsmiths@michigan.gov | Dep: |
| MA230000000457 | MA230000000457 | Administration, Scoring, and Reporting of Assess... | COLLEGE ENTRANCE EXAMINATION BOARD | 9/30/2028 | wattsmiths@michigan.gov | Dep: |
| MA240000000655 | MA240000000655 | Admin, Scoring, & Reporting SW Assessments for ... | DATA RECOGNITION CORPORATION | 6/30/2029 | wattsmiths@michigan.gov | Dep: |
| MA200000000373 | MA200000000373 | Anti-Ligature Furnishing Services - Statewide | CORTECH CORRECTIONAL TECHNOLOGIES INC | 1/31/2025 | wattsmiths@michigan.gov | Dep: |
| MA200000000496 | MA200000000496 | High School Equivalency Testing Services | GED TESTING SERVICE LLC | 3/31/2028 | wattsmiths@michigan.gov | Dep: |
| MA230000000005 | MA230000000005 | Federal Prevailing Wage & Labor Compliance Soft... | LCPTRACKER, INC. | 10/31/2027 | wattsmiths@michigan.gov | Dep: |

Last Refresh: 8/23/2024

+ 113%

Microsoft Power BI

Vendor Opportunity Dashboard

Department of Technology, Management & Budget
🔍

About Us
Law & Policies
Services
Procurement
State Facilities
Contact

Vendor Opportunity Dashboard

About the Vendor Opportunity Dashboard

The Vendor Opportunity Dashboard displays the State of Michigan's active and planned procurement projects. Interested vendors can use this dashboard to research and anticipate upcoming opportunities to bid on projects. The dashboard updates every Monday.

The Vendor Opportunity Dashboard may not include all opportunities available to the vendor community. Vendors should always ensure they are registered for all relevant categories and regularly review opportunities in the State's bidding system, [SIGMA VSS](#). For more info on how to register and bid on projects review the [Register As A Vendor page](#).

How to Use the Dashboard

Vendor Resources

[How to Register as a Vendor](#)

[MISC: Michigan Supplier Community](#)

[SIGMA Vendor Self Service](#)

[Vendor Innovation Portal](#)

[Vendor Opportunity Dashboard](#)

Search by Project Description

Estimated Post Date

All

Sourcing Category

All

Projects

| Project Name | Year | Month | Buyer Name | Buyer Email | Agency Name | Status |
|----------------------------------------------------|------|----------|--------------------|------------------------|----------------------------------------|---------|
| Admin, Scoring, Reporting of Statewide Assessm... | 2023 | February | Melissa Beck | beckm3@michigan.gov | Michigan Department of Education | Re-Bid |
| Annual Reports & Audits for Disproportionate Sh... | 2023 | March | Jordana Sager | sagerj2@michigan.gov | Michigan Department of Health and ... | Re-Bid |
| Asset Management Solution | 2026 | March | Christopher Martin | martinc20@michigan.gov | Michigan Department of Transportati... | Re-Bid |
| Bridges Eligibility System Maintenance & Support | 2023 | July | Brandon Samuel | samuelsb@michigan.gov | Michigan Department of Health and ... | Re-Bid |
| Child Welfare CCWIS | 2023 | June | Jarrod Barron | barronj1@michigan.gov | Michigan Department of Health and ... | New Bid |
| Comprehensive Healthcare | 2023 | August | Brandon Samuel | samuelsb@michigan.gov | Michigan Department of Health and ... | Re-Bid |
| Contract Management Software Maintenance an... | 2024 | December | Christopher Martin | martinc20@michigan.gov | Michigan Department of Transportati... | New Bid |
| Digital Signature Solution | 2025 | March | Christopher Martin | martinc20@michigan.gov | Michigan Department of Transportati... | New Bid |

Link to Current Contracts (When Project Status is Re-Bid)

| Contract # | Link | Description | Vendor Name |
|-------------|-----------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------|
| 071B1300067 | https://www.michigan.gov/dtmb/-/media/P... | Michigan Automated Response Voice Interactive Netw... | CENTURION CARES INC |
| 071B1300080 | https://www.michigan.gov/dtmb/-/media/P... | Universal Addressing Software | PRECISELY SOFTWARE INCORPORATED |
| 071B1300215 | https://www.michigan.gov/dtmb/-/media/P... | Enrollment Broker Services - DCH | MAXIMUS HEALTH SERVICES, INCORPORATED |
| 071B2200046 | https://www.michigan.gov/dtmb/-/media/P... | CONTRAXX Contract Management Software Maintena... | ECTEON INC |
| 071B2200052 | https://www.michigan.gov/dtmb/-/media/P... | NARCOTIC DISPENSING SYSTEMS | IONS LLC |
| 071B4300038 | https://www.michigan.gov/dtmb/-/media/P... | MAERS Maintenance and Enhancements | ENFOTECH & CONSULTING INC |
| 071B4300125 | https://www.michigan.gov/dtmb/-/media/P... | Electronic Monitoring Program Alcohol Monitoring De... | ALCOHOL MONITORING SYSTEMS |

Review & contact information

Review

Purchasing Offices

- DTMB Central Procurement Services = IT, Commodities, & Professional Services Divisions
- DTMB Real Estate and Design & Construction Divisions
- State Agencies

Opportunities & Research

- SIGMA Vendor Self-Service (VSS)
- Let's Do Business website
- Contract List
- Vendor Opportunity Dashboard
- Debrief

State Procurement Office Contacts

DTMB Design and Construction

Kristi Zakrzewski, Contract Services Manager

Phone: 517-243-5669

Email: ZakrzewskiK@michigan.gov

DTMB Real Estate

Phone: 517-335-6877

Email: DTMB-realestate@michigan.gov

State of Michigan Procurement

See the list at:

[Michigan.gov/MiProcurement](https://www.michigan.gov/MiProcurement)

> Contact Us

Michigan Department of Transportation (MDOT) Disadvantaged Business Enterprise

Lisa Thompson, DBE Program Administrator

Phone: 517-335-1708

Email: mdot-dbe@michigan.gov

Other State Agencies

See the list at

[Michigan.gov/MiProcurement](https://www.michigan.gov/MiProcurement)

> Contact Us

State Procurement Office Contacts



Michigan.gov/MiProcurement



DTMB-MiProcurement@michigan.gov



Join our email list:

Michigan.gov/MiProcurement

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TerrillC@Michigan.gov

STATE OF MICHIGAN

PROCUREMENT

