



State of Michigan

Records Management Services



Tip Sheet: Disaster Preparedness and Response

The following websites provide information that will help Michigan government agencies prepare for and respond to disasters. While protecting life and property are the top priority in a disaster, it is important to protect records as well. When government records are lost, fulfilling the basic administrative, fiscal, and legal functions of government becomes very difficult. Records are vital to supporting government activities like buying and selling land, solving criminal cases, issuing licenses, receiving health care, and financial assistance.

American Institute for Conservation

- <https://www.culturalheritage.org/resources/emergencies/disaster-response-recovery>

American Library Association (ALA)

- <http://libguides.ala.org/disaster>

Council of State Archivists (CoSA)

- <https://www.statearchivists.org/research-resources/emergency-preparedness>

Federal Emergency Management Agency (FEMA)

- <https://www.fema.gov/sites/default/files/2020-07/pre-disaster-recovery-planning-guide-for-state-governments.pdf>
- <https://www.fema.gov/sites/default/files/2020-07/pre-disaster-recovery-planning-guide-local-governments.pdf>

Library of Congress (LC)

- <https://www.loc.gov/preservation/emergprep/>

Michigan State Police (MSP), Emergency Management and Homeland Security Division

- <https://www.michigan.gov/msp/divisions/emhsd>

National Archives and Records Administration (NARA)

- <http://www.archives.gov/preservation/records-emergency/>

National Association of Government Archives and Records Administrators (NAGARA) -
Disaster Preparedness and Business Continuity Resources

- <https://www.nagara.org/Web/Resource-Library.aspx>

National Park Service (NPS)

- <https://www.nps.gov/subjects/historicpreservationfund/disaster-program.htm>

Northeast Document Conservation Center (NEDCC)

- <https://www.nedcc.org/working-with-nedcc/disaster-assistance>

Society of American Archivists (SAA)

- <https://www2.archivists.org/initiatives/mayday-saving-our-archives/disaster-response-and-recovery-resources>