



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Air Quality Division

**Initial Notification Report**  
**NESHAP: Oil and Natural Gas Production Facilities**

40 CFR Part 63, Subpart HH

Required by 1994 PA Act 451, as amended, and the Federal Clean Air Act of 1990.

Failure to provide this information may result in penalties and/or imprisonment

**1. Facility Information**

Company Name: \_\_\_\_\_

Company Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Owner/Operator Contact Name and Title: \_\_\_\_\_

Owner Phone: \_\_\_\_\_

Owner Mailing Address (if different than company): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Owner/Operator Email: \_\_\_\_\_

Facility Name (if different than company): \_\_\_\_\_

Facility Phone: \_\_\_\_\_

Facility Address (if different than company): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

State Registration Number (SRN) if known: \_\_\_\_\_

Primary SIC Code: \_\_\_\_\_

1300(Oil and Natural Gas production)

4900 (Oil and Natural Gas generation)

Air Use Permit Number (if applicable): \_\_\_\_\_

**2. If your facility is not subject to the national emission standards for oil and natural gas production facilities, please check one of the following options, fill out sections 1, 2, 3, and 5 of this report, and return to the appropriate air quality division district office (see Attachment A).**

- Our facility does not process, upgrade, or store hydrocarbon liquid throughput prior to the point of custody transfer and does not process, upgrade, or store natural gas prior to the point at which natural gas enters the natural gas transmission lines and storage facility or is delivered to a final end user.
- Our facility has a hydrocarbon liquid throughput of less than 10,488 gallons (39,700 liters) per day and has a natural gas throughput of less than 649,796 cubic feet (18,400 cubic meters) per day.

Does your facility have any of the following production equipment?

Glycol Dehydrator:  Yes  No

Natural Gas Compressors:  Yes  No

Storage Vessels with Flash Off:  Yes  No

Other ancillary equipment (i.e., pumps, pressure relief devices, sampling connection systems, open ended valves, line valves, flanges, or other connectors)

Yes  No

**3. Indicate if Facility is New or Existing (Check One)**

- Existing (constructed and reconstructed on or before February 6, 1998)
- New (constructed and reconstructed after February 6, 1998)

**4. Equipment List and Method of Compliance**

(Only provide information on the number of units operated at your facility. Attach a copy for additional units as needed.)

4.A Dehydrator Information (If applicable)

Type of Dehydrator Unit (Enter Glycol, Sorbead or Other)	Daily Throughput (Gallons/Cubic Feet) and Indicate if Natural Gas	Type of Control (Enter Condenser, Vapor Recovery, Thermal Oxidizer, Flare, or Other)

Type of Dehydrator Unit (Enter Glycol, Sorbead or Other)	Daily Throughput (Gallons/Cubic Feet) and Indicate if Natural Gas	Type of Control (Enter Condenser, Vapor Recovery, Thermal Oxidizer, Flare, or Other)

4.B Storage with Flash Off Emissions (If applicable)

Storage Vessel ID	Flash Off Emissions (Yes or No)	Daily Throughput (Gallons/Cubic Feet) and Indicate if Natural Gas	Gas to Oil Ratio (GOR) >.31 (Yes or No)	API Gravity > 40 degrees F (Yes or No)

#### 4.C Compressors (If applicable)

Compressor ID Number	Compressor in volatile hazardous air pollutant (VHAP) Service?* (Yes or No)

#### 4.D Ancillary Equipment Operating in VHAP Service?\*

Ancillary Equipment Used at Site	Response (Yes or No)	Number of Units
Do you have any pumps?		
Do you have any sampling stations?		
Do you have any pressure relief valves?		
Do you have any open-end valves?		
Do you have any flanges?		
Do you have a method to clean debris from the transmission lines?		
Do you have any other equipment not listed in this section at your facility?		

**\*In VHAP service is any equipment (compressor or ancillary equipment) that comes in contact with a liquid or gas which has a total volatile HAP concentration of 10% or more by weight.**

## 5. Certification

I hereby certify that the information contained in this Initial Notification Report form is true and correct to the best of my knowledge.

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Signature of "Responsible Official"

Date

Name of "Responsible Official\*": \_\_\_\_\_

Title of "Responsible Official\*": \_\_\_\_\_

Phone of "Responsible Official\*": \_\_\_\_\_

\*A "Responsible Official" can be:

- The president, vice-president, secretary, or treasurer of the company who owns the facility.
- The owner of the facility.
- The facility engineer or supervisor.
- A government official if the plant is owned by the federal, state city or county government.
- A ranking military officer if the plant is located on a military base.

Please make a copy of this Initial Notification Report and submit the original signed copy by United States Mail or by another courier to the appropriate Air Quality Division district office (See Attachment A) and a copy to the USEPA at the following address:

USEPA Region 5  
Compliance Tracker (AE-17J)  
77 West Jackson Blvd.  
Chicago, IL 60604

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This form and its contents are subject to the Freedom of Information Act and may be released to the public.

## Attachment A – Air Quality Division District Office Contact Information

District	Contact Information
Bay City District	<p>401 Ketchum Street, Suite B Bay City, MI 48708-5430</p> <p>Contact: 989-798-0782 or 989-439-2282</p> <p>Counties: Arenac, Bay, Clare, Gladwin, Huron, Iosco, Isabella, Midland, Ogemaw, Saginaw, Sanilac, and Tuscola</p>
Cadillac District	<p>120 West Chapin Street Cadillac, MI 49601-2158</p> <p>Contact: 989-798-0872 or 231-492-5954</p> <p>Counties: Benzie, Grand Traverse, Kalkaska, Lake, Leelanau, Manistee, Mason, Missaukee, Osceola, and Wexford</p>
Detroit District	<p>Cadillac Place, Suite 2-300 3058 West Grand Blvd. Detroit, MI 48202-6058</p> <p>Contact: 313-456-4681</p> <p>Counties: Wayne</p>
Gaylord District	<p>2100 West M-32, Gaylord, MI 49735-9282</p> <p>Contact: 989-798-0872, or 231-492-5954</p> <p>Counties: Alcona, Alpena, Antrim, Charlevoix, Cheboygan, Crawford, Emmet, Montmorency, Oscoda, Otsego, Presque Isle, and Roscommon</p>
Grand Rapids District	<p>350 Ottawa Avenue NW, Unit 10 Grand Rapids, MI 49503-2316</p> <p>Contact: 616-356-0500 (Receptionist), 616-279-8021 or 616-540-1136</p> <p>Counties: Barry, Ionia, Kent, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, and Ottawa</p>
Jackson District	<p>State Office Building, 4th Floor 301 East Louis Glick Highway Jackson, MI 49201-1535</p> <p>Contact: 517-513-9638, 517-416-5992 or 517-416-4631</p> <p>Counties: Hillsdale, Jackson, Lenawee, Monroe, and Washtenaw</p>

District	Contact Information
Kalamazoo District	<p>7953 Adobe Road, Kalamazoo, MI 49009-5026</p> <p>Contact: 269-243-0954 or 269-312-2535</p> <p>Counties: Allegan, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, and Van Buren</p>
Lansing District	<p>P.O. Box 30242 Lansing, MI 48909-7742</p> <p>Contact: 517-294-9288 or 517-275-0439</p> <p>Counties: Clinton, Eaton, Genesee, Gratiot, Ingham, Lapeer, Livingston, and Shiawassee</p>
Marquette District	<p>1504 West Washington Street Marquette, MI 49855-3118</p> <p>Contact: 906-241-0086 or 906-202-0013</p> <p>Counties: All counties in the Upper Peninsula</p>
Warren District	<p>27700 Donald Court, Warren, MI 48092-2793</p> <p>Contact: 586-412-6145 or 586-606-2572</p> <p>Counties: Macomb, Oakland, and St. Clair</p>