



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Air Quality Division

Initial Notification Report
NESHAP: Wood Furniture Manufacturing Operations

40 CFR Part 63, Subpart JJ

Required by 1994 PA 451, as amended, and the Federal Clean Air Act of 1990.

Failure to provide this information may result in penalties and/or imprisonment.

NOTE: All affected facilities are required to complete and submit this report to the Michigan Department of Environment, Great Lakes, and Energy to the appropriate Air Quality Division district office (see Attachment A).

1. Plant Information

Complete this section for each plant in which wood furniture manufacturing operations are performed.

Company Name: _____

Company Phone: _____

Mailing Address: _____

City: _____ State: _____ ZIP Code: _____

Owner/Operator Contact Name and Title: _____

Owner Phone: _____

Owner Mailing Address (if different than company): _____

City: _____ State: _____ ZIP Code: _____

Owner/Operator Email: _____

Facility Name (if different than company): _____

Facility Phone: _____

Facility Address (if different than company): _____

City: _____ State: _____ ZIP Code: _____

State Registration Number (SRN) if known: _____

2. Facility Information

Indicate if the facility is new or existing (check one):

Existing (constructed and reconstructed on or before December 6, 1994)

New (constructed and reconstructed after December 6, 1994)

3. Primary and Secondary SIC Codes

List the primary and secondary sic codes and a brief description of the wood furniture manufacturing process used at your facility.

Primary SIC Code: _____

Description:

Secondary SIC Code: _____

Description:

4. Annual Usage

Estimate annual usage of the following at your facility:

Material	Gallons/Year	Gallons/Month
Finishing Materials		
Adhesives		
Cleaning Materials		
Washoff Materials		

Facility with the **potential to emit** less than 10 tons per year of one HAP or 25 tons per year of any combination of HAPs (including materials used for processes other than wood furniture manufacturing).

Certification

I certify that the statements and information in this report are true, accurate, and complete.

Signature of "Responsible Official"

Date

Name of "Responsible Official*": _____

Title of "Responsible Official*": _____

*A "Responsible Official" can be:

- The president, vice-president, secretary, or treasurer of the company who owns the facility.
- The owner of the facility.
- The facility engineer or supervisor.
- A government official if the plant is owned by the federal, state city or county government.
- A ranking military officer if the plant is located on a military base.

Please make a copy of this Initial Notification Report and submit by United States mail, fax, or by another courier to the appropriate Air Quality Division district office (see Attachment A).

ACTUAL EMISSION CALCULATIONS FOR HAZARDOUS AIR POLLUTANTS WORKSHEET

1. AQD source ID/source register number (SRN): _____
2. Company/Facility Name: _____
3. Complete the hazardous air pollutant information below.
 - A. Identify the hazardous air pollutant (e.g., methyl ethyl ketone, xylene, etc.)
 - B. List the hap percent by weight. This information can be obtained from the material safety data sheet (MSDS).
 - C. List the density of the material in lb/gal. This information can be obtained from the MSDS.
 - D. List the amount of material used in the previous calendar year. If this is a new unit or no records exist, use a reasonable estimate of how much material will be used in a year.
 - E. To calculate the uncontrolled hap emissions in ton/yr, use the following method:
 Uncontrolled hap emissions = percent hap by weight (3b)/100 x density (3c) x annual consumption (3d) x 0.0005 Ton/lb.
 - F. List the percent pollution control efficiency, if applicable.
 - G. To calculate the controlled hap emissions in ton/yr, use the following method:
 Controlled hap emissions = uncontrolled hap emissions (3e) x (100 - control efficiency (3f))/100

A. HAP	B. HAP % by weight	C. Material Density (lb/gal)	D. Annual consumption (gal/yr)	E. Uncontrolled HAP emissions (ton/yr)	F. Control equipment efficiency (%)	G. Controlled HAP emissions (ton/yr)

4. Single HAP Emissions (ton/year): Add the emissions for each individual HAP if there are multiple calculations for a HAP.

HAP	Emissions (tons/year)

5. Total combined HAP Emissions (tons/year) – Add the emissions from all the HAPs:

**DUPLICATE THIS FORM AS NECESSARY OR ATTACH SHEETS WITH
EQUIVALENT INFORMATION**

Attachment A – Air Quality Division District Office Contact Information

District	Contact Information
Bay City District	<p>401 Ketchum Street, Suite B Bay City, MI 48708-5430</p> <p>Contact: 989-798-0782 or 989-439-2282</p> <p>Counties: Arenac, Bay, Clare, Gladwin, Huron, Iosco, Isabella, Midland, Ogemaw, Saginaw, Sanilac, and Tuscola</p>
Cadillac District	<p>120 West Chapin Street Cadillac, MI 49601-2158</p> <p>Contact: 989-798-0872 or 231-492-5954</p> <p>Counties: Benzie, Grand Traverse, Kalkaska, Lake, Leelanau, Manistee, Mason, Missaukee, Osceola, and Wexford</p>
Detroit District	<p>Cadillac Place, Suite 2-300 3058 West Grand Blvd. Detroit, MI 48202-6058</p> <p>Contact: 313-456-4681</p> <p>Counties: Wayne</p>
Gaylord District	<p>2100 West M-32, Gaylord, MI 49735-9282</p> <p>Contact: 989-798-0872, or 231-492-5954</p> <p>Counties: Alcona, Alpena, Antrim, Charlevoix, Cheboygan, Crawford, Emmet, Montmorency, Oscoda, Otsego, Presque Isle, and Roscommon</p>
Grand Rapids District	<p>350 Ottawa Avenue NW, Unit 10 Grand Rapids, MI 49503-2316</p> <p>Contact: 616-356-0500 (Receptionist), 616-279-8021 or 616-540-1136</p> <p>Counties: Barry, Ionia, Kent, Mecosta, Montcalm, Muskegon, Newaygo, Oceana, and Ottawa</p>
Jackson District	<p>State Office Building, 4th Floor 301 East Louis Glick Highway Jackson, MI 49201-1535</p> <p>Contact: 517-513-9638, 517-416-5992 or 517-416-4631</p> <p>Counties: Hillsdale, Jackson, Lenawee, Monroe, and Washtenaw</p>

District	Contact Information
Kalamazoo District	7953 Adobe Road, Kalamazoo, MI 49009-5026 Contact: 269-243-0954 or 269-312-2535 Counties: Allegan, Berrien, Branch, Calhoun, Cass, Kalamazoo, St. Joseph, and Van Buren
Lansing District	P.O. Box 30242 Lansing, MI 48909-7742 Contact: 517-294-9288 or 517-275-0439 Counties: Clinton, Eaton, Genesee, Gratiot, Ingham, Lapeer, Livingston, and Shiawassee
Marquette District	1504 West Washington Street Marquette, MI 49855-3118 Contact: 906-241-0086 or 906-202-0013 Counties: All counties in the Upper Peninsula
Warren District	27700 Donald Court, Warren, MI 48092-2793 Contact: 586-412-6145 or 586-606-2572 Counties: Macomb, Oakland, and St. Clair

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