

Campground Construction Permit Application Submittal

Electronic Option

This is the preferred option. Documents will be processed more quickly.

1. Create a **MiEHDWIS** account.
2. Go to Michigan.gov/EGLE-MiEHDWIS and follow the directions under the “**How Do I Request Permissions**.” This is a two-step process. If you need assistance, please email EGLE-MiEHDWIS@Michigan.gov.
3. Download **Campground Construction Permit Application Form** (Application) from Michigan.gov/EGLECampgrounds.
4. Complete the **Application**.
5. Pay **application fee** online at ThePayPlace.com/MI/EGLE/CampgrdConstruc. Print **receipt**.
6. Upload **payment receipt**, **Application**, and **one (1) copy of digital plans** through the MiEHDWIS Customer Portal.
7. Instructions for using the Customer Portal are found at Michigan.gov/EGLE-MiEHDWIS under the **EQP2206 MiEHDWIS My Work – Customer Portal Quick Reference Guide**. If you need assistance, please email EGLE-MiEHDWIS@Michigan.gov.

Paper Option

1. Follow the directions at the bottom of the Application.
2. Mail the following to the EGLE Cashier’s Office:
 - a. Application
 - b. Three (3) sets of plans
 - c. Payment

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

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