



**PUBLIC SWIMMING POOL  
CONSTRUCTION PERMIT APPLICATION**

*THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF  
PART 125 OF 1978 PA 368, AS AMENDED.  
FAILURE TO OBTAIN A CONSTRUCTION PERMIT IS A MISDEMEANOR.*

CASHIER'S OFFICE: SPC 761DWMAPOLSCONSTR

*If the plans and specifications pertain to more than one pool at the same site, complete a separate application for each pool.*

|   |                   |   |   |
|---|-------------------|---|---|
| Pool Establishment Name   |                   | Entity ID # SP – –  |   |
| Nearest Street (or nearest cross street)  |                   | City  | Zip Code  |
| <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township  | Municipality Name | County  |   |
| <b>Establishment Type</b>   |                   | <b>Location</b>   | <b>Pool Type</b>  |
| <input type="checkbox"/> Hotel/Motel/Resort <input type="checkbox"/> Club<br><input type="checkbox"/> Residential Community <input type="checkbox"/> Commercial<br><input type="checkbox"/> School/College <input type="checkbox"/> Community Center<br><input type="checkbox"/> Therapy <input type="checkbox"/> Hospital/Medical Facility<br><input type="checkbox"/> Municipal <input type="checkbox"/> Marina<br><input type="checkbox"/> Campground <input type="checkbox"/> Other: _____<br><input type="checkbox"/> Child Camp |                   | <input type="checkbox"/> Indoor<br><input type="checkbox"/> Outdoor<br><input type="checkbox"/> Combination | <input type="checkbox"/> Swim <input type="checkbox"/> Dive<br><input type="checkbox"/> Spa <input type="checkbox"/> Lap<br><input type="checkbox"/> Spray Pad <input type="checkbox"/> River<br><input type="checkbox"/> Therapy <input type="checkbox"/> Slide<br><input type="checkbox"/> Wade <input type="checkbox"/> Special Purpose<br><input type="checkbox"/> Activity <input type="checkbox"/> Wave<br><input type="checkbox"/> Combination |
| <b>Proposed Construction</b>  |                   | <b>Design Criteria</b>  |   |
| <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement<br><input type="checkbox"/> Modification (minor changes) <input type="checkbox"/> Renovation (major changes)   |                   | Perimeter _____ ft    Volume _____ gal<br>Area _____ sq ft    Turnover _____ hrs<br>Flow Rate _____ gpm     |   |
| Do you plan to allow the preparation of food or beverages in the swimming pool enclosure, or consumption of food or beverages in the water of the public swimming pool according to Section 12526a of the Public Health Code? <input type="checkbox"/> Yes <input type="checkbox"/> No  |                   |   |   |
| Owner Name  |                   | Phone (    )  | E-mail (required)   |
| Address   |                   | City  | State    Zip Code   |
| Designated Representative   |                   | Phone (    )  | E-mail (required)   |
| Designer Name   |                   | Phone (    )  | E-mail (required)   |
| Address   |                   | City  | State    Zip Code   |
| Pool Contractor   |                   | Phone (    )  | E-mail (required)   |
| Address   |                   | City  | State    Zip Code   |
| <b>Comments or Additional Information of Proposed Construction</b>  |                   |   |   |
|   |                   |   |   |
|   |                   |   |   |
|   |                   |   |   |
| <b>TABLE OF CONSTRUCTION PERMIT FEES (Effective October 2022 – September 2025)</b>  |                   |   |   |
| New pool 500 square feet in area or less  | <b>\$806</b>      | New pool 2,401 to 4,000 square feet in area   | <b>\$1,907</b>  |
| New pool 501 to 1,500 square feet in area   | <b>\$1,028</b>    | New pool more than 4,000 square feet in area  | <b>\$2,641</b>  |
| New pool 1,501 to 2,400 square feet in area   | <b>\$1,172</b>    | Modification of an existing pool  | <b>\$404</b>  |
| Spray Pad fee is based on tank area, not footprint of spray area, and are generally 500 sq ft or less.  |                   |   |   |
| Pool replacements have the same fee as a new pool. There is no fee to renew or transfer a construction permit.  |                   |   |   |
| <b>I hereby certify that all information provided in this application is true.</b>  |                   |   |   |
| Signature of Owner:   |                   | Date:   |   |

**THE PREFERRED METHOD FOR CONSTRUCTION PLAN SUBMITTAL IS VIA E-MAIL TO THE DESIGNATED AREA ENGINEER.**

Contact information is available on our website and at the following link: [Public Swimming Pool Program Area Assignments](#).

If plans cannot be sent electronically, please mail three (3) sets of plans to the below address.

Please submit this application and a check for the appropriate amount as listed above made payable to the "STATE OF MICHIGAN" to:

COURIER ADDRESS (UPS, FedEx, etc.):

MAILING ADDRESS (for US mail only):

MDOT – ACCOUNTING SERVICE CENTER  
425 WEST OTTAWA STREET  
LANSING, MICHIGAN 48933

EGLE – CASHIER'S OFFICE  
P.O. BOX 30657  
LANSING, MICHIGAN 48909-8157

**IN ADDITION**, submit one set of plans and specifications to the local health department. Additional information may be obtained on the [EGLE Pools Website](#) (Michigan.gov/EGLEPublicSwimmingPools) or via e-mail at [EGLE-DWEHD-PublicPoolProgram@Michigan.gov](mailto:EGLE-DWEHD-PublicPoolProgram@Michigan.gov).

**PLEASE MAKE A COPY FOR YOUR RECORDS**

---

If you need this information in an alternate format, contact [EGLE-Accessibility@Michigan.gov](mailto:EGLE-Accessibility@Michigan.gov) or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations. Questions or concerns should be directed to the Nondiscrimination Compliance Coordinator at [EGLE-NondiscriminationCC@Michigan.gov](mailto:EGLE-NondiscriminationCC@Michigan.gov) or 517-249-0906.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.