



**WATER INFRASTRUCTURE FUND TRANSFER ACT
REQUEST FOR DISBURSEMENT OF FUNDS
SUPPLEMENTAL FORM**

This form must be completed and submitted with each Request for Disbursement of Funds (DR) that has construction costs for Drinking Water State Revolving Fund (DWSRF) loans receiving Water Infrastructure Fund Transfer Act (WIFTA) funds (also referred to as “Booker” funds). Please complete the DR form as usual including all costs you are seeking reimbursement for. This supplemental form is being used to gather and track average cost/service line replacement information for the WIFTA funded projects.

DWSRF Project No.: _____ Recipient Name: _____

DR No.: _____ Period Covered From: _____ To: _____

Replacements/Costs	New This Period	Cumulative Total to Date (including this period)
Number of New Lead Service Lines (LSL) Replaced		
LSL Replacement Costs		
Line Restoration Costs		
Hydro-excavation Costs		
Total Cost		
Cost per Line Average		

Signature of Authorized Representative Date

Name of Authorized Representative Title of Authorized Representative

WIFTA Request for Disbursement of Funds Supplemental Form Instructions

DWSRF projects to qualifying disadvantaged communities undertaking LSL replacement projects are eligible for 100 percent loan principal forgiveness, for construction costs, at an average of \$5,000 per LSL replacement. The principal forgiveness amount is capped based on population size. The details are outlined in the DWSRF loan Order of Approval (OOA) for each qualifying project.

Payments for each individual DR will cumulatively be used to calculate the running average cost per LSL replacement. If this average rises above \$5,000 on one DR and falls below \$5,000 for subsequent DRs, EGLE will make an adjustment to the funding source of your disbursements (WIFTA principal forgiveness or regular DWSRF loan). This will reduce the amount funded from your repayable loan while increasing the amount eligible for principal forgiveness up to the amount in the OOA.

1. Number of new LSL's replaced

This is only **new** lead service lines replaced this period. Total costs related to LSL replacement construction may include restoration activities related to a previously replaced and reimbursed lead service line or hydro-excavation activities, but that does not constitute a new line replaced. However, costs for those activities do count towards the \$5,000 per service line average. Therefore, a loan recipient may report zero lines replaced in a period but could still have costs associated with LSL replacement (see Item Nos. 3-4 below).

2. LSL Replacement Costs

This is for LSL replacement costs.

3. Line Restoration Costs*

Restoration associated with an LSL replacement or hydro-excavation completed under WIFTA is an eligible activity. This work may be invoiced at the same time or be billed separately (replacement then applicable restoration at one residence). The costs would be reported on this form when submitted for reimbursement and would count towards the \$5,000 per service line average for the WIFTA funds, but would not be considered a new line replaced if the line was identified as a "new LSL replaced" on a previous DR (and restoration costs are now being billed for that line in this DR).

**Only if tabulated separately and not already included in LSL Replacement Costs above.*

4. Hydro-excavation/Other Materials Identification Costs

Hydro-excavation may be eligible for WIFTA funds, to confirm a service line with unknown material with the intent of replacing it in conjunction with the investigation. Other work that is directly related to LSL replacement and needed for the LSL replacement identification or construction, such as material identification inside a residence, it could be included. Contact your EGLE Project Manager to determine eligibility. This activity would not constitute a new line replaced but would be included in the \$5,000 per service line average, if eligible for principal forgiveness under WIFTA.

5. Total Costs

Calculated by adding together LSL Replacement Costs, Line Restoration Costs, and Hydro-excavation Costs (Rows 2-4 on the table).

6. Cost per Line Average

Calculated by taking Total Cost and dividing by Number of New LSLs Replaced (Rows 5 and 1 on the table).

Individuals with disabilities may contact the EGLE Accessibility Coordinator to request an alternative format to these materials. Please visit Michigan.gov/ADA for a list of state coordinators.

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This form and its contents are subject to the Freedom of Information Act and may be released to the public.