MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

Geologic Resources Management Division

MiSTAR Letter of Assurance

Instructions

The Michigan's State Tracking and Reporting (MiSTAR) is a web application that allows operators to electronically submit data to fulfill the regulatory requirements of filing and reporting pursuant to the Administrative Rules of Part 615, Supervisor of Wells, and Part 625, Mineral Wells, of the Natural Resources and Environmental Protection Act (NREPA).

The first phase of MiSTAR implementation will include comprehensive Class II injection well data reporting. The second phase will include oil and gas production data reporting, replacing the Oil and Gas Production E-file reporting system utilized by both the Michigan Public Service Commission (MPSC) and the Department of Environment, Great Lakes, and Energy (EGLE), Geologic Resources Management Division (GRMD). The third phase will include submittal of Application for Permit to Drill and Operate wells regulated under Part 615 or Part 625 of NREPA, replacing the Electronic (E-forms) permit application submittals system.

To participate in the MiSTAR application, each operator must fill out and sign the Certification of MiSTAR Usage below and submit a revised Well Permittee Organizational Report (EQP 7200-13). Both the signed Certification and the revised Well Permittee Organizational Report must be returned via email at EGLE-GRMD-permitapplications@Michigan.gov

This information will be used to create usernames and passwords which will be provided via email to the designated individuals indicated on the Well Permittee Organizational Report. If designated individuals are to be added or removed from reporting responsibilities, a revised Well Permittee Organizational Report must be submitted to reflect the changes. Should the individual signing the Certification below no longer have authority over the submission of reports, a new signed Certification is required to be submitted. It is the responsibility of the operator to assure that the MiSTAR login credentials are held confidential and only used by those individuals authorized to submit the electronic filings on behalf of the organization they represent.

Each Class II injection well operator will go through a test period (90 days) wherein the operator shall submit both paper and electronic records for Class II injection data. Upon the EGLE's GRMD approval of test period results, the paper submission requirement will be eliminated for injection data. For operators who are currently approved for E-Filing production data, the test period for submitting production data will be waived.

The operator will need a computer with any of the following internet browsers: Google Chrome, Mozilla Firefox, or Microsoft Edge. Use of other browsers may result in the application not working or working with reduced functionality. The ability to create .csv or .xlsx files is necessary. Assistance can be provided by the EGLE, GRMD in submitting the electronic files to MiSTAR.

Certification of MiSTAR Usage:

"I state that I have read and understand the MiSTAR Letter of Assurance requirements above and I am authorizing individuals to submit electronic reports to the EGLE, GRMD as required by Part 615, Supervisor of Wells, and Part 625, Mineral Wells, of the Natural Resources and Environmental Protection Act, 1994, PA 451, as amended (NREPA). I acknowledge that data exclusively posted by the EGLE, GRMD within the MiSTAR system is for the purpose of compliance assistance only and I further acknowledge that data may not be current, accurate or reliable and therefore I will not rely upon the data posted by the EGLE, GRMD for the purpose of submitting any of my reports required by rule or law. The reports that will be submitted will be prepared under my supervision and direction. The facts as contained in the reports and documents to be submitted using the assigned username and password are true, accurate and complete to the best of my knowledge. I further understand that the assigned usernames and passwords to be assigned by the EGLE, GRMD will serve as my signature and that I am required to assure that they are used exclusively for the purpose of the submission of this data, which I hereby certify by my signature below. If the individuals reporting data changes, I will submit a revised Well Permittee Organization Report. If I no longer have authority over the submission of reports, the company is required to submit a new signed Certification. I understand that this Certification is subject to renewal as may be required by the EGLE, GRMD."

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Signature of Principal Date

The following information is required to set up your company's MiSTAR login credentials:

Full Name: _____

Title: _____

Organization Name: _____

Mailing Address: _____

Email Address: _____ Phone Number : _____

Both the signed Certification and revised Well Permittee Organization Report must be returned to the EGLE, GRMD via email at EGLE-GRMD-permitapplications@Michigan.gov

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People with disabilities may request this material in an alternate format by emailing EGLE-Accessibility@Michigan.gov or calling 800-662-9278.

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This form and its contents are subject to the Freedom of Information Act and may be released to the public.